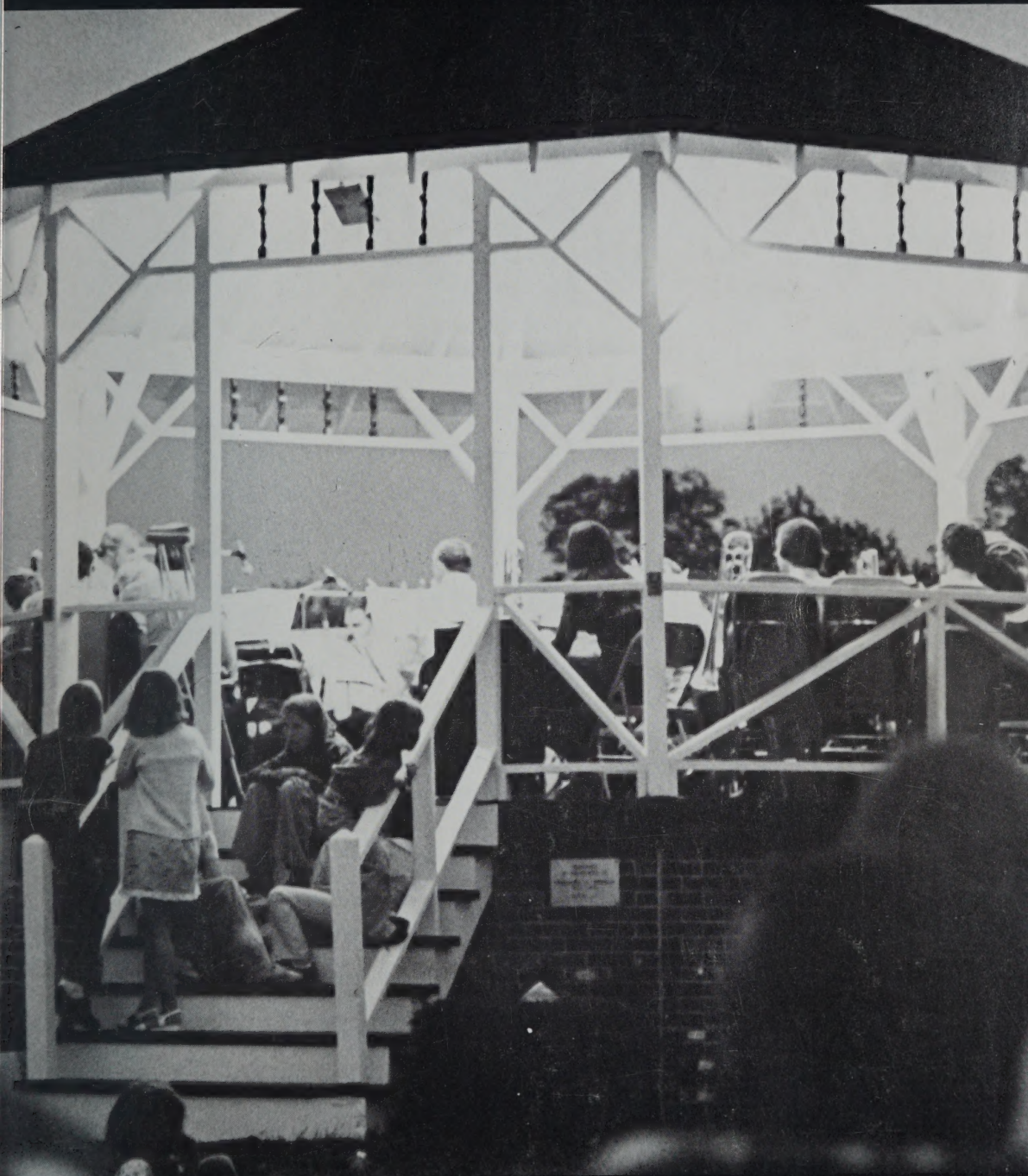


1977 ANNUAL REPORT

BURLINGTON



TOWN OF BURLINGTON

Burlington Public Library
May 22, 1978

In Memoriam

MARY ELIZABETH BENNETT LOWTHER

1902 - 1977

School Committee
Cemetery Committee
Finance Committee
1st High School Adv. Committee
2nd High School Bldg. Committee
Historical Commission
Historical Society
Burlington Grange 351

BURLINGTON
PUBLIC LIBRARY

MAY 22 1978

LESTER F. ENOS

1934 - 1977

Public Works Department

FRANCIS X. AZEVEDO

1939 - 1977

Building Department

HELEN E. MURPHY

1906 - 1977

School Committee

SCHOOL DEPARTMENT:

Eileen M. Curtin

1919 - 1977

Henry J. Hughes

1915 - 1977

Dorothea A. McGrath

1929 - 1977

Marguerite C. Spears

1921 - 1977



ANNUAL REPORTS

of the

TOWN OFFICERS OF BURLINGTON, MA

For the Year Ending December 31, 1977

A part of Woburn in 1642

Burlington was incorporated as a Town February 28, 1799

A Woburn Precinct as of 1730

Population, as of January 1977 — 24,216

Area of Town, 7,577 acres — or 11.88 square miles

Elevation at Town Hall — 220 feet above sea level

U.S. Senators Edward W. Brooke
 2003-F John F. Kennedy Federal Bldg., Boston
 Edward M. Kennedy
 2400-A John F. Kennedy Federal Bldg., Boston

Burlington is in the 5th Middlesex Senatorial District. Our senator is Carol C. Amick, 277 The Great Rd., Bedford

Burlington is in the 7th Congressional District. Our representative is Edward J. Markey, 7 Townsend St., Malden

Burlington is in the 3rd Councilor District. Our representative is Herbert L. Connolly, 80 Claremont Street, Newton

Burlington is in the 34th Middlesex District. Our representative is Robert A. Vigneau, 5 Elm Avenue, Burlington.
Starting Jan. 1, 1979, Burlington will be in the 23rd Middlesex District.

The Annual Town Election is determined by Town Meeting.

Town Meeting is a continuous session which cannot adjourn for longer than 120 days.

ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1981
MODERATOR	Robert H. Gordon	1978
SELECTMEN	Howard E. Strachan, Jr., Chairman	1978
	Thomas J. Flaherty, Jr., Vice Chairman	1979
	Arthur J. Ferreira	1979
	Robert J. Roberto	1980
	L. Daniel Valente	1980
ASSESSORS	John W. Dillon, Chairman	1980
	Timothy J. Cosgrove, Vice Chairman	1979
	Elmer J. Morrison	1978
BURLINGTON HOUSING AUTHORITY	John F. Murphy, Chairman	1982
	Samuel M. Roberto, Jr., Vice Chairman	1978
	William T. Flanagan, Treasurer	1981
	Mary E. Joyce, Asst. Treasurer	1979
	John A. Marino	1979
	Edward A. Malone, Executive Director	1978
FIRST CONSTABLE	Charles F. McCarthy	1980
SECOND CONSTABLE	Anthony J. Saia	1980
BOARD OF HEALTH	Eugene T. McSweeney, Chairman	1978
	Michael Cunningham, Vice Chairman	1980
	Dr. James H. Dillingham	1979
LIBRARY TRUSTEES	Marie Seminatore, Chairperson	1978
	John E. Fogelberg, Vice Chairman	1978
	Richard Finlayson	1980
	Alan McCarthy	1979
	Sarah Nisenson	1979
	Linda Roscoe	1980
PLANNING BOARD	Robert Factor, Chairman	1979
	Alfred D. Laing, Vice Chairman	1981
	Marie R. Saia, Member Clerk	1980
	Richard Wilde	1982
	Pete G. Peters	1982
	Frank Baxter	1978
	John G. McBride	1980
RECREATION COMMISSION	Michael O'Regan, Chairman	1979
	Mark Sherwood, Vice Chairman	1980
	Charles MacWilliam	1978
SCHOOL COMMITTEE	Marianne Brenton, Chairperson	1978
	Joan Miles, Vice Chairperson	1980
	Richard D. Fusco	1978
	John E. Fogelberg	1979
	Augusto Grace	1980
SHAWSHEEN VALLEY REGIONAL/ VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE	John G. Murphy	1978
	Wallace G. Haigh	1979
	(resigned 9/27/77)	
TREASURER/TAX COLLECTOR	Brian P. Curtin	1980

TOWN MEETING MEMBERS

PRECINCT I – District “A”

3 Yr.	Frank J. DiTucci	1980
	Albert A. Anctil	1980
	Kevan A. Fulmer (elected 5/9/77 until April 1978)	
2 Yr.	C. Joseph Brown	1979
	William M. Dominick	1979
	Francis L. McLaughlin	1979
	Ann Marie Baden	1979
	James A. Hammond	1979
1 Yr.	Francis E. Redfern	1978
	Alan H. Katz	1978
	Anthony J. Sulfaro	1978

PRECINCT I – District “B”

3 Yr.	Alice C. Brook	1980
	Harold McCabe	1980
	Irving E. Dickey	1980
2 Yr.	Lawrence R. Benassi	1979
	Mary C. Morgan	1979
	Lorraine A. Rossignol	1979
	Clarence J. Mosey	1979
	Robert D. Saltzberg	1979
	Frances M. Heartquist	1979
1 Yr.	Garry Feldman	1978
	William E. Alcott	1978
	Gregory Pearsons	1978

PRECINCT I – District “C”

3 Yr.	George A. Chaloux	1980
	Edward P. Doherty	1980
	Ann Louise McNamara	1980
2 Yr.	Guy J. DeFilippo	1979
	John D. Kelly	1979
	William V. McNamara	1979
1 Yr.	Gerald F. Lyons	1978
	Francis C. Serra	1978
	Ann D. Colby	1978

PRECINCT II – District “D”

3 Yr.	William A. Curtin, Jr.	1980
	Mabel A. Nevins	1980
	Susan C. Burke	1980
2 Yr.	William J. Clark (resigned 6/15/77)	1979
	Marie G. O'Brien (elected 9/26/77 until April 1978)	
	Mildred J. Nash	1979
1 Yr.	Anne E. Rowe	1978
	Michael Cool	1978
	Edward J. Doherty	1978

PRECINCT II – District “E”

3 Yr.	Francisco Ferriera	1980
	David W. Kern	1980
	Katherine Ann Thibault	1980
2 Yr.	Warren E. Belgard	1979
	Therese M. Miller	1979
	Grace E. Taddeo	1979
1 Yr.	Franklin E. Pierce	1978
	James M. Hurley	1978
	Paul R. Groulx (elected 5/9/77 until 1978)	

PRECINCT II – District “F”

3 Yr.	Robert J. Cavanaugh	1980
	James G. Dolan	1980
	Robert C.C. Domaingue	1980
2 Yr.	Virginia E. Mooney	1979
	Margaret M. Silva	1979
	Robert Theriault	1979
1 Yr.	Robert A. Cassidy	1978
	Donald H. Chapman	1978
	Loretta M. Canning	1978

PRECINCT III – District “G”

3 Yr.	Edwin P. Kiley	1980
	John J. Annese	1980
	Joseph L. Faria	1980
2 Yr.	Paul J. Keenan	1979
	Frederick J. Keene	1979
1 Yr.	Virginia M. Igo	1978
	Paul R. Raymond	1978
	Robert J. Terpstra	1978

PRECINCT III – District “H”

3 Yr.	Clarence W. Blair, Jr.	1980
	Harold F. Pillsbury	1980
	Brian O’Hearne	1980
2 Yr.	Harold B. Locke	1979
	Linda G. Martin	1979
1 Yr.	Virginia V. Cobb	1978
	Joan B. Hastings	1978
	Robert A. Castellano	1978

PRECINCT III – District “J”

3 Yr.	Patricia J. Angelo	1980
	William L. Lynch	1980
	David C. Holt	1980
2 Yr.	Rosemary Murgo	1979
	Hope M. Paulsen	1979
	John S. Banfield	1979
1 Yr.	John C. Kent	1978
	Patricia A. Thompson	1978
	Donald J. Boggs	1978

PRECINCT IV – District “K”

3 Yr.	James M. Angelo	1980
	Patricia A. Ferreira	1980
	Ralph L. Fiore	1980
2 Yr.	Ernest H. LeBlanc	1979
	Mary L. Rutherford	1979
1 Yr.	Margaret M. Vaccaro	1978
	Arthur Yau	1978
	Barry J. Keefe	1978

PRECINCT IV – District “L”

3 Yr.	Daniel G. Blaine	1980
	G. Joseph Margi	1980
	Stephen Meltzer	1980
2 Yr.	Edward J. Frasca	1979
	Francis M. Norton	1979
	Peter P. Gallinaro	1979
1 Yr.	Lorraine R. Correia	1978
	Kathleen W. Christiansen	1978
	Joel K. Margi	1978

PRECINCT IV – District “M”

3 Yr.	John J. Lutinski	1980
	Channing L. Entwistle	1980
	Maria E. Pekala	1980
2 Yr.	Joseph A. McComiskey	1979
	Judith E. Gillis (elected 5/9/77 until 1978)	
1 Yr.	Ronald J. Lamb	1978
	Ann M. Holmquest	1978
	Bernard A. Pekala	1978

APPOINTED OFFICIALS

APPRAISER/ASST. ASSESSOR	John V. Rein, Jr.	1978
BUILDING INSPECTOR	Francis R. Moran	
CIVIL DEFENSE DIRECTOR	Richard B. Brown	1978
CONSUMER ADVISORY COUNCIL	Linda Swanfeldt	1978
DOG OFFICER/ANIMAL INSPECTOR	Thomas K. Short	1978
EXEC. SEC’Y TO BOARD OF SELECTMEN	Robert A. Bowyer (resigned 11/30) Patrick J. Mullin (interim appointment 12/1/77)	1977
FIRE CHIEF	Herbert W. Crawford	
INSURANCE BROKER	Frank B. Hall & Company	1978
M.B.T.A. ADVISORY BOARD	Roger E. Dennison	1978
METROPOLITAN AREA PLANNING COUNCIL	Frank E. Baxter	1978
POLICE CHIEF	Edward C. McCafferty	1978

DEPT. OF PUBLIC WORKS	Angelo R. Orlandella (resigned 5/31/77) Harold J. Publicover (appointed 8/8/77)	1978
SEALER OF WEIGHTS AND MEASURES	Alfred Laing	
TOWN ACCOUNTANT	Patrick J. Mullin	
TOWN COUNSEL	Zamparelli and Berman	1978
TOWN ENGINEER	Wilfrid J. Nadeau	1978
VETERANS' AGENT AND GRAVES OFFICER	Michael L. O'Regan	1978
WIRING INSPECTOR	William Fairweather	
BOARD OF APPEALS	Edwin Ellis, Chairman Robert Jalbert, Vice Chairman Carl Giannelli, Clerk Peter Bandouveres Robert Matarazzo Michael Howard, Associate Charles McCarthy, Associate	1981 1979 1982 1978 1980 1978 1978
BURLINGTON COMMUNITY LIFE CENTER	Rev. John Crispo Kathleen Christiansen Ann Marie Janes	1979 1979 1979
BY-LAW REVIEW COMMITTEE	Frank Baxter Paul Christiansen Steven Isenberg G. Joseph Margi	1978 1978 1978 1978
CAPITAL BUDGET COMMITTEE	Robert Seigny, Chairman Albert Ancil, Vice Chairman Stephen Azarian, Exec. Sec'y Joseph Finn, Treasurer William Lynch Alan Katz Dewey Martin	1979 1980 1978 1978 1980 1978 1980
CONSERVATION COMMISSION	G. Nelson Eby, Chairman Marylee Everett, Vice Chairman Bernard Hurwitch, Treasurer Constance McElwain Norma Robichaud Ralph F. Barry	1978 1979 1979 1980 1978 1980
COUNCIL ON AGING	Elmer J. Morrison, Chairman Wesley C. Arens Doris G. Borden Joseph Faria Henrietta Hoenicke Alice P. Pedersen Clementine Marchant	1979 1979 1980 1979 1980 1978 1978
CONSUMER ADVISORY COUNCIL	Linda Swanfeldt	1978
HISTORICAL COMMISSION	John E. Fogelberg (Town's Official Historian) Vora F. Merrigan Jerome J. Lynch Paul Arsenault	1978 1979 1979 1980

INDUSTRIAL DEVELOPMENT COMMISSION	M. Duke Abruzzese	1982
	Michael Cunningham	1980
	Robert J. Emmert	1982
	Arthur G. MacDonald	1981
INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY	Robert W. Murray, Chairman	1982
	Stanley J. Sidel	1981
	Edward R. Rogers	1980
	Warren Foster	1978
LAND USE AND ZONING COMMITTEE	John C. Kent, Chairman	1979
	Donald Willett, Vice Chairman	1978
	Virginia M. Igo, Secretary	1979
	Ann Marie Baden	1979
	Gordon L. Claar	1978
	Gary Feldman	1978
	Gerald Lyons	1979
	Anne E. Rowe	1979
	Auralee Slowey	1978
	Anthony Sulfaro	1979
PERSONNEL BOARD	Roy Swanfeldt, Chairman	1980
	Karen Sturgis, Vice Chairman	1979
	Erik Fredrikson	1978
	William Irving	1980
	David Pollicelli	1979
BOARD OF REGISTRARS	Patricia A. Larson, Chairperson	1978
	Phyllis M. Rogers	1979
	Stephen Zimmermann	1980
	Catherine R. McKim, Clerk	
RULES COMMITTEE	Joseph McComiskey, Chairman	1978
	George Chaloux, Vice Chairman	1978
	Patricia Angelo, Secretary	1978
	Joseph Brown	1978
	Loretta Canning	1978
	Frances Heartquist	1978
	Mabel Nevins	1978
	Hope Paulsen	1978
	Harold Pillsbury	1978
	Paul Raymond	1978
	Margaret Vaccaro	1978
	Ernest LeBlanc	1978
SCHOOL SPACE COMMITTEE	George Giggey	1978
	Joan F. Miles	1978
	William Greene	1980
	Mary M. Thiel	1979
	John J. Tobin	1979
TOWN BEAUTIFICATION COMMITTEE	Albert Fay, Jr.	1978
	Toni Faria	1978
	June S. Gordon	1979
	Jean M. Mullen	1980
	Miriam E. Tudman	1980

WAYS AND MEANS COMMITTEE

Courtney Lloyd, Chairman	1979
Linda Martin, Vice Chairman	1980
Barry Keefe (resigned 9/12)	1978
Stephen Moniuk	1978
(app. 11/30 to replace above)	
Roberta Maxner	1978
M. Louise Rutherford	1978
John Leahy	1978
Kevan Fulmer	1978
Virginia Mooney	1979
Peter Gallinaro	1979
Alan Yaffee	1979
Frank Bausch	1979
Lawrence Banks	1980
James Melchionna	1980
Charles Markey	1980
John DiGiorgio	1980

TOWN MEETINGS

ADJOURNED (FIRST) TOWN MEETING

January 24, 1977

The following members in District F assembled at 7:35 P.M. to fill the existing vacancy: R. Cassidy, L. Canning, R. Cavanaugh, and R. Theriault. James A. McNamee, 35 Washington Avenue was nominated and was unanimously elected. Mr. McNamee was present and was sworn in by the Moderator.

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

C. Joseph Brown was appointed by the Moderator as Deputy Moderator and it was unanimously approved by the body.

ARTICLE 1 –

Re: Report of Town Officers and Committees

The Committee to Study the Feasibility of Establishing a Department of Human Services gave its report, and it was moved, seconded and so voted that this committee be continued until the second Town Meeting following the adjournment of the May 1977 Town Meeting.

The report of the Town Government Revision Committee was given and a Resolution by Virginia Mooney was moved, seconded and so voted as follows:

RESOLUTION: BE IT RESOLVED that the Town Meeting body accept the concept of a Town Administrator/Manager form of government, and on acceptance of this concept a work study program be initiated by T.M.M. to study and make any changes deemed necessary, and that an acceptable article for a bylaw change to a Town Administrator/Manager be submitted for action at the Annual May Meeting.

ARTICLE 2 –

Re: Transfer Funds – Title 11, P.W.E.A.

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$101,308 from Title II, Public Works Employment Act of 1976 to the Public Works Full Time Salaries account, same to be spent under the direction of the Board of Selectmen.

A motion to suspend the rules and take Article 24A and Article 25 out of order was seconded and failed on a 2/3 vote.

ARTICLE 3 –

Re: Transfer Funds – Tax Collector Full Time Salaries

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$412.59 from the DPW Full Time Salaries Account to the Tax Collector Full Time Salaries Account, same to be spent under the direction of the Tax Collector.

ARTICLE 4 –

Re: Transfer Funds – Assessors Full Time Salaries

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of

\$2329.56 from the DPW Full Time Salaries Account to the Assessors Full Time Salaries Account, same to be spent under the direction of the Board of Assessors.

ARTICLE 5 –

Re: Transfer Funds – Assessors, M.E.L.T.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$500 from the DPW Full Time Salaries Account to the Assessors Materials and Supplies Account, same to be spent under the direction of the Board of Assessors.

ARTICLE 6 –

Re: Transfer Funds – Fire Dept. Special Medical Coverage

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$800 from the DPW Full Time Salaries Account to the Fire Department Special Medical Coverage Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 7 –

Re: Transfer Funds – Police Dept. Medical Expense

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$4000 from the DPW Full Time Salaries Account to the Police Department Medical Expenses Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 –

Re: Public Works Occupancy

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 9 –

Re: Public Works Snow, Ice and Sand

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 10 –

Re: Transfer Funds – Council on Aging

The main motion was moved and seconded by the Ways and Means Committee. An amendment to transfer \$390 to the Capital Outlay Account was moved, seconded and carried by a clear majority. An amendment by H. McCabe to transfer \$100 to the Materials and Supply account was moved and seconded. After much discussion a motion to terminate debate carried and Mr. McCabe's amendment failed. The main motion as amended carried and by a clear majority the Town voted to transfer the sum of \$390 from the DPW Full Time Salaries Account to the Council on Aging Capital Outlay Account and \$150 from the DPW Full Time Salaries Account to the Council on Aging Occupancy Expense Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 11 –

Re: Transfer Funds – Board of Health, M&S

It was moved, seconded and so voted to postpone until after action on Article 29.

ARTICLE 12 –

Re: Transfer Funds – Board of Health – M.E.L.T.

It was moved, seconded and so voted to postpone until Wednesday, January 26th.

ARTICLE 13 –

Re: Transfer Funds – Recreation

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$2069.01 from the DPW Full Time Salaries Account to the Recreation Maintenance Full Time Salaries Account, same to be spent under the direction of the Recreation Commission.

ARTICLE 14 –

Re: Transfer Funds – Library Capital Outlay

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer the sum of \$2300 from the DPW Full Time Salaries Account to the Library Capital Outlay Account, same to be spent under the direction of the Board of Library Trustees.

It was moved and seconded to suspend the rules and take out of order Articles 21, 22, 23, 24A, 24B, 25, 26, 27 and 28.

The Moderator ruled that Articles 24A and 25 cannot be considered to be taken out of order twice in one session.

The motion to suspend the rules failed on a 2/3 vote.

ARTICLE 15 –

Re: Transfer Funds – Reserve Funds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$42,027.08 from the DPW Full Time Salaries Account to the Reserve Fund Account, same to be spent under the direction of the Ways and Means Committee.

ARTICLE 16 (A&B) –

Re: Transfer Funds – Civil Defense

The main motion was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$3600 from the DPW Full Time Salaries Account to the Board of Selectmen for Civil Defense Leased Quarters, same to be spent under the direction of the Board of Selectmen.

ARTICLE 17 –

Re: Transfer Funds – Mechanical Study B.H.S.

The main motion was moved and seconded by the Ways and Means Committee. After much discussion a motion to terminate debate carried, and by a clear majority the Town

voted to transfer the sum of \$7200 from the DPW Full Time Salaries Account for engineering services for Burlington High School, same to be spent under the direction of the School Space Committee.

ARTICLE 18 –

Re: Town Beautification Committee

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 19 –

Re: Transfer Funds – Minute Man Home Care Corp.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$55 from the DPW Full Time Salaries Account to be added to the sums previously appropriated under Article 20 of the Adjourned Town Meeting (Third), May 1975 for a Home Care Corporation, same to be spent under the direction of the Council on Aging.

ARTICLE 20 –

Re: Transfer Funds – School Transportation

The main motion was moved and seconded. A motion to postpone until Wednesday, January 26th was seconded and failed. It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 21 –

RE: General Bylaw

The main motion was moved and seconded by the Ways and Means Committee. The Bylaw Review Committee was unanimously in favor. After much discussion a motion to terminate debate carried. R. Cassidy was recorded as abstaining from voting. The main motion failed by a clear majority as stated by the Chair.

It was moved, seconded and so voted that Town Counsel be present at the next session, Wednesday, January 26th.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Wednesday, January 26, 1977, at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (FIRST) TOWN MEETING

January 26, 1977

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

ARTICLE 12 –

Re: Board of Health, M.E.L.T.

A motion to postpone indefinitely was seconded. It was moved and seconded by the Ways and Means Committee and unanimously voted to table.

ARTICLE 22 –

Re: Personnel Bylaws, Contracted Legal Services

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 23 –

Re: General Bylaws, Legal Services

The motion as it appears in the warrant was moved and seconded by the Ways and Means Committee. A substitute motion was moved and seconded by the Bylaw Review Committee. An amendment to the main motion was moved and seconded. The substitute motion failed. The amendment unanimously carried. The main motion as amended carried and it was unanimously voted that the Town amend Article VI, Section 4, Subsection 4.2.4 at the end of the first paragraph by adding the wording "... upon request by the Official, Board, or Committee, to whom the suit is directed.", so that said paragraph, as amended, will read as follows:

"4.2.4 Prosecute all suits ordered to be brought by the Town or the Selectmen. Appear at any court in the Commonwealth in defense of all action or suits brought against the Town or its officers in their official capacity, upon request by the Official, Board, or Committee, to whom the suit is directed. Any action brought against the Town in its corporate capacity shall, for the purposes of this paragraph, be deemed to be directed to the Board of Selectmen."

App'd by Att. Gen. 4-21-77 Adv. in Burl. News 5-12, 19-77

ARTICLE 24A –

Re: General Bylaw – Treasurer/Tax Collector

The main motion was moved and seconded. The Personnel Board, the Ways and Means Committee and the Bylaw Review Committee were all in favor. After much discussion a motion to terminate debate carried. R. Castellano was recorded as abstaining from voting. By a clear majority the Town voted to amend the General Bylaws by adding thereto a new Section 1.7 to Article VII to read substantially as follows:

"Section 1.7 – Anything in Articles III or VIII of the General Bylaws of the Town of Burlington notwithstanding, the Treasurer duly elected on April 2, 1977, or in any subsequent election, shall act as Tax Collector and the Treasurer, whether elected or appointed, shall perform all the duties of Tax Collector. No separate Tax Collector shall be elected or appointed."

An emergency preamble was moved and seconded and by a vote of 46 in favor and 9 opposed the Town voted:

PREAMBLE TO ARTICLE 24A:

Whereas the deferred operation of this vote would tend to defeat its purpose, which is to combine the offices of Treasurer and Tax Collector in time for the April 1977 election, this vote is hereby declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety or convenience of the Town.

App'd by Att. Gen. 2-18-77 Adv. in Burl. News 2-24, 3-3, -77

ARTICLE 24B –

Re: Petition General Court Combine Treasurer/Tax Collector

Moved, seconded and so voted to postpone indefinitely.

ARTICLE 25 –

Re: Compensation Plan, Elected Officials Collector/Treasurer

The main motion was moved and seconded and it was unanimously voted that the Town amend the compensation plan for Elected and Appointed Officials, by striking out the existing positions of Town Treasurer and Tax Collector and by substituting in place thereof a new position, with compensation as follows:

Collector/Treasurer	\$17,500
with fees to be turned over to the Town;	

ARTICLE 26 –

Re: Petition of General Court Removal of Appointed Officials

The motion as it appears in the warrant was moved and seconded and by a clear majority (one dissenting vote) the Town voted to petition the General Court of the Commonwealth of Massachusetts to enact the following Act:

"Any general or special law notwithstanding, the Town of Burlington may enact a bylaw providing that any or all employees or appointed officials of the Town shall not be removed by an appointing authority consisting of three or more persons except upon such percentile vote in excess of a majority of such persons as shall be stated in said bylaw.

Any bylaw enacted under the terms of this Act shall not apply to the School Committee and may after enactment be duly repealed in the same manner as any other bylaw of the town."

App'd by Gen. Court under Chap. 248 – Acts of 1977

ARTICLE 27 –

Re: Part Time Salary Plan, Election Workers

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 28 –

Re: General Bylaws, Frontage on a Street

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 29 –

Re: Uniforms for Public Health Nurses

A motion to table was seconded and failed. It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 11 –

Re: Board of Health Materials & Supplies

This article was removed from the table and it was moved, seconded and so voted to postpone indefinitely.

At 10:00 P.M. it was moved, seconded and so voted that Town Counsel not be requested to stay last hour.

ARTICLE 30 –

Re: Chapter 32B – Section 7A

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 31 –

Re: Council on Aging

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to adjourn after completion of Article 36.

ARTICLE 32 –

Re: Resolution – Collective Bargaining

The main motion as it appears in the warrant was moved and seconded. K. Christiansen and F. Keene recorded as abstaining from voting. By a clear majority the Town voted to approve the following resolution:

RESOLUTION: “WHEREAS: Compulsory and binding arbitration for police and fire negotiations has been shown to undercut severely the powers of home rule by requiring an outside arbitrator to choose the final settlement;

AND WHEREAS: The effect of the trial period of this law has been to undermine effective collective bargaining;

AND WHEREAS: This law has contributed significantly to higher local budgets and increased property taxes by raising the level of all local wage settlements ...

NOW THEREFORE: BE IT RESOLVED that the Burlington Town Meeting hereby votes to convey to our elected State representatives and senators our desire that there be no extension of compulsory and binding arbitration beyond its termination date of June 30, 1977, so that final authority for determining local expenditures be returned to town meetings.”

ARTICLE 33 –

Re: Resolution – Local Aid

The main motion as it appears in the warrant was moved and seconded and by a clear majority the Town voted to approve a resolution in substantially the following language:

RESOLUTION: “WHEREAS: Uncertainties about the sum of money allocated by the Commonwealth of Massachusetts in the various categories of local aid makes sound financial planning impossible for local officials:

AND WHEREAS: Local aid is in many cases partial state funding of state mandated programs imposed without the consent of local officials;

AND WHEREAS: Local real estate taxes have been impacted to the breaking point by such mandated programs ...

NOW THEREFORE: BE IT RESOLVED by the Burlington Town Meeting that our elected state representatives and senators be urged to support an increase in the amount of local aid

funding for the 1978 fiscal year at least sufficient to cover the increased costs of State mandated programs and inflation.”

ARTICLE 34 –

Re: Resolution

The motion as it appears in the warrant was moved and seconded. An amendment was moved, seconded and so voted. The main motion as amended carried. Unanimously voted that the Town approve a resolution in substantially the following language:

RESOLUTION: “WHEREAS: State mandated programs represent in most cases continued erosion of home rule;

AND WHEREAS: State mandated programs make little allowance for the individuality of local governments;

AND WHEREAS: Such programs often present an increasingly onerous burden on local budgets and on the property tax ...

NOW THEREFORE: BE IT RESOLVED by the Burlington Town Meeting that our elected State Representatives and Senators be urged to work against the passage of all legislation imposing additional requirements on local governments.”

ARTICLE 35 –

Re: Community-Police Study Committee

The main motion was moved and seconded. After some discussion a motion to terminate debate carried and by a clear majority the Town voted to establish a temporary committee to be called “Community-Police Relations Study Committee.” The committee shall be established for the following purposes:

1. To determine the present status of community and Police relations.
2. To discuss the expectations of the Police Department towards the Community, and of the Community towards the Police Department.
3. To discuss various methods and programs which will enable Burlington to achieve a greater degree of Community-Police understanding, cooperation, and involvement.

The goal of the committee is to present, in a report, the pertinent deliberations of the committee with respect to the purposes stated above together with the recommendations, if any, that are deemed necessary to achieve a greater degree of understanding, cooperation, and involvement between the Community and the Police Department. Such report shall be presented at the next scheduled regular Town Meeting.

The committee shall consist of six members appointed as follows:

- One member appointed by the Town Moderator
- One member appointed by the Police Chief
- One member appointed by the Board of Selectmen
- One member appointed by the I.B.P.O. Local 314
- One member appointed by the Command Officers Union
- One member appointed by the Community Life Center Advisory Board

Committee appointments shall be made within 14 days after the vote of Town Meeting to approve this article. The committee shall be convened by the appointee of the Town Moderator.

ARTICLE 36 –

Re. Petition General Court – Police Exam

The motion as it appears in the warrant was moved and seconded. An amendment by G. Chaloux was moved, seconded and so voted. The main motion as amended carried. Unanimously voted that the Town petition the General Court to enact the following Act:

“Notwithstanding any rule or law to the contrary regulating the maximum age of applicants for appointment as a police officer, Robert Scelzo shall be eligible to take the next open competitive examination for police officer in the Town of Burlington and provided he meets all other requirements shall be eligible for certification and appointment as police officer in said town, and that Mr. Robert Scelzo, may be appointed to the Burlington Police Department prior to successfully passing the open Civil Service Examination.”

App'd by Gen. Court 6-16-77 under Chap. 310 – Acts of 1977

The meeting adjourned at 11:20 P.M. until Monday, January 31, 1977 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (FIRST) TOWN MEETING

January 31, 1977

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Article 12 from the table.

ARTICLE 12 –

Re: Board of Health, M.E.L.T.

The motion was moved and seconded and by a clear majority the Town voted to transfer the sum of \$600 from the DPW Full Time Salaries Account to the Board of Health Expenses, Municipal Expense and Local Travel Account, same to be spent under the direction of the Board of Health.

ARTICLE 37 –

Re: Revision of Zoning Bylaw

The main motion was moved and seconded by the Land Use and Zoning Committee. The Land Use and Zoning Committee report urged the body to accept this new Zoning Bylaw.

It was moved, seconded and so voted to suspend the rules to discuss Articles 40 through 44 and Article 46 with Article 37.

It was moved, seconded and so voted to suspend the rules to consider Articles 37, 38 and 39 together.

It was moved, seconded and so voted that Articles 40 through 44 and 46 be voted as amendments to Article 37.

Articles 40, 41, 42, 43, 44 and 46 were moved and seconded.

The Planning Board report was unanimously in favor.

The Board of Selectmen recommended to refer back to committee. Much discussion followed. It was moved and seconded to postpone indefinitely. After more discussion and a motion to terminate debate carried and the motion to postpone failed.

A motion to delete the definition of “family” was seconded and ultimately failed.

It was moved, seconded and so voted to amend Article IV Section 2.2.14 (Use regulations).

It was moved, seconded and so voted to terminate debate.

Article 46 as an amendment carried by a clear majority (2 dissenting votes).

Article 44 as an amendment carried by a clear majority (4 dissenting votes).

Article 43 as an amendment carried by a clear majority (1 dissenting vote).

Article 42 as an amendment unanimously carried.

Article 41 as an amendment unanimously carried.

Article 40 as an amendment unanimously carried.

A motion by the Land Use and Zoning Committee to make the effective date of the new Zoning Bylaw March 14, 1977 was seconded. After much discussion an amendment to Article IV, Sections 1.1 and 1.2 was moved by L. Benassi and seconded. The motion of the Land Use and Zoning Committee was withdrawn. Mr. Benassis' amendment carried.

The main motion as amended carried and by a Roll Call of 62 in favor and 3 opposed the Town voted to amend the Zoning Bylaws of the Town, by striking the existing Zoning Bylaw in its entirety with the exception of the Zoning Map of 1968, and all amendments thereto, and by substituting therefor ten (10) articles.

App'd by Att. Gen. 4-21-77 Adv. in Burl. News 5-12, 19-77

A motion at this time to adjourn was seconded and failed.

ARTICLE 38 –

Re: Redesignation Zoning Bylaw Map

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend the Zoning Map of the Town by striking the current designations and substituting therefor the following designations:

“Residence A Zone” to “RO – One Family Dwelling District”,

“Residence B Zone” to “RO – One Family Dwelling Districts”,

“Apartment Zone” to “RG – Garden Apartment Districts”,

“Business Zone” to “BG – General Business Districts”,

"Limited Business Zone to "BL — Limited Business Districts",

"High Density Traffic Business District to "BT" — Continuous Traffic Business Districts",

"Industrial Zone" to "IG — General Industrial Districts", and

"Commercial District" to "IH — Industrial High-Rise District";

and by adding two (2) new designations as follows:

"BN — Neighborhood Business Districts", and

"IR — Industrial Retail Districts";

all as they now appear or shall appear, after the above changes, on the "Zoning Map — Town of Burlington, Mass. — 1968", adopted under Article 54 of Warrant for Annual Town Meeting, 14 April 1969, as it has been amended to date.

This amendment does not change the area or boundary lines of any districts shown on such Zoning Map, which is on file with the Town Clerk.

App'd by Att. Gen. 4-21-77 Adv. in Burl. News 5-12, 19-77

ARTICLE 39 —

Re: Acceptance of Chapter 808

The article as it appears in the warrant was moved and seconded and it was unanimously voted that the Town of Burlington accept the provisions of Chapter 808 of the Acts of 1975.

ARTICLE 45 —

Re: Zoning Amendment, Dwelling Units

It was moved, seconded and so voted to postpone indefinitely.

It was moved by J. Kelly, seconded and unanimously voted to adopt the following resolution:

RESOLUTION: BE IT RESOLVED: It is the feeling of this body that the Burlington Housing Authority should work through the Burlington Town Meeting to seek any bylaw changes that may be required to allow them to build Housing for the Elderly.

We as a body request that you not attempt to circumvent this local democratic procedure by pursuing Section 40B, the so called anti-snob zoning law.

ARTICLE 47 —

Re: General Bylaws: Signs

The article as it appears in the warrant was moved and seconded. An amendment by D. Willett was seconded and carried. An amendment by W. Clark was seconded and carried. The main motion as amended carried and it was unanimously voted that the Town amend Article XIV of the General Bylaws as follows:

3.1 One Family Dwelling District (RO)

3.2 General Business Districts (BG)
Neighborhood Business Districts (BN), Limited

Business Districts (BL), and Continuous Traffic Business Districts (BT)

3.3 Retail Industrial (IR), General Industrial (IG), and High Rise Industrial Districts (IH)

3.3.4 Projecting Signs — Same as for Business Districts

3.3.5 Marquee Signs — Same as for Business Districts.

App'd by Att. Gen. 4-21-77 Adv. in Burl. News 5-12, 19-77

It was moved, seconded and unanimously voted to reconsider Article 2.

ARTICLE 2 —

Re: Transfer Funds, Title II, P.W.E.A.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from funds received under Title II, Public Works Employment Act of 1976, the sum of \$101,308.00 to the Public Works Full Time Salaries Account, same to be spent under the direction of the Board of Selectmen, and amend the motion on Article 4 of the warrant for the session of Town Meeting commencing September 20, 1976 (and to provide that money received under the Public Works Job Bill may be spent for purposes of cemetery expansion in addition to those purposes specified in said motion).

A resolution by the Ways and Means Committee was seconded and unanimously adopted as follows:

RESOLUTION: BE IT RESOLVED that the Board of Selectmen and the Ways and Means Committee appoint members of their respective committees to meet with Town Counsel, Dave Berman, for the purpose of investigating remuneration alternatives to the current flat hourly rate for all legal services. It is understood that a report on the results of such meeting will be made at the Annual Town Meeting in May 1977, and that no contract for legal services for fiscal year 1978 shall be entered into before that time.

It was moved, seconded and so voted to adjourn at 11:50 P.M. until May 9th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

SPECIAL TOWN MEETING

March 30, 1977

A quorum being present the meeting was called to order at 8:20 P.M. with a salute to the flag. The Moderator made a few announcements.

ARTICLE 1 —

Re: Collective Bargaining Agreement with B.M.E.A.

The main motion was moved and seconded. The Ways and Means Committee was in favor. The Personnel Board was unanimously in favor. It was unanimously voted that the Town fund the contract executed on March 7, 1977 by and between the Town of Burlington and the Burlington Municipal Employees Association, and that the Town transfer the sum of \$45,523 from the Veterans Aid Benefits Account and the DPW Part

Time Salaries Account to the following accounts same to be spent under the direction of the separate spending authorities:

Account From	Account To	Amount
Veterans Aid Benefits	Assessors Full Time Salaries	\$ 2,766
Veterans Aid Benefits	Accountant Full Time Salaries	1,436
Veterans Aid Benefits	Accountant Part Time Salaries	522
Veterans Aid Benefits	Tax Collector Full Time Salaries	2,600
Veterans Aid Benefits	Town Clerk Full Time Salaries	1,444
Veterans Aid Benefits	Selectmen Full Time Salaries	2,632
Veterans Aid Benefits	Treasurer Full Time Salaries	1,512
Veterans Aid Benefits	Treasurer Part Time Salaries	419
Veterans Aid Benefits	Personnel Board Full Time Salaries	736
Veterans Aid Benefits	DPW Full Time Salaries	5,684
Veterans Aid Benefits	B.C.L.C. Part Time Salaries	372
Veterans Aid Benefits	Town Hall Full Time Salaries	3,510
Veterans Aid Benefits	Building Dept. Full Time Salaries	708
Veterans Aid Benefits	Building Dept. Part Time Salaires	390
Veterans Aid Benefits	Veterans Agent Full Time Salaries	590
Veterans Aid Benefits	Recreation Director Full Time Sal.	709
Veterans Aid Benefits	Recreation Maint. Full Time Sal.	5,267
Veterans Aid Benefits	Board of Health Full Time Sal.	3,703
DPW Part Time Salaries	Board of Health Full Time Sal.	342
DPW Part Time Salaries	Library Full Time Salaries	1,554
DPW Part Time Salaries	Library Part Time Salaries	1,904
DPW Part Time Salaries	Police Dept. Full Time Salaries	1,161
DPW Part Time Salaries	Police Dept. Full Time Salaries	992
DPW Part Time Salaries	DPW Full Time Salaries	2,834
DPW Part Time Salaries	Planning Board Full Time Sal.	736
Total		\$45,523

ARTICLE 2 –

Re: Transfer, Insurance Account

The main motion was moved and seconded. The Selectmen urged passage of this article and the Ways and Means Committee was in favor.

It was unanimously voted that the Town transfer the sum of \$50,000 from the following accounts to the Insurance Account same to be spent under the direction of the Selectmen.

Account	Amount
DPW Part Time Salaries	\$ 4,477
DPW Full Time Salaries	12,000
Veterans Aid Benefits Encumbered	2,985
Free Cash (Surplus Revenue)	30,538

ARTICLE 3 –

Re: Will of Marshall Simonds

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, the sum of \$9,500, or any other sum, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 4 –

Re: School Space Committee

The main motion was moved and seconded. Report of School Space Committee urging passage of this article. The Ways and Means Committee was 9 – 1 in favor. An amendment by E. LeBlanc was moved, seconded and carried and the main motion as amended carried. It was unanimously

voted that the Town transfer from Free Cash (Surplus Revenue) the sum of \$42,000 to be added to the sums previously accepted under Article 1 of the Special Town Meeting, of June 22, 1970 (for the expenses of litigation relative to the construction of Burlington High School), same to be spent under the direction of the School Space Committee.

ARTICLE 5 –

Re: Rezoning, NEEP Retail Trust – IG to BG

The motion as it appears in the warrant was moved and seconded. The Planning Board report encompassed Articles 5, 6, 7A, 7B, 8, 9 and 10, which were termed “simply house-keeping measures designed to restore conformance to those parcels that were made non-conforming by the passage of the new Zoning Bylaw.” The Land Use and Zoning Committee was unanimously in favor. It was unanimously voted that the Town amend the Bylaw by changing the designation from the General Industrial (IG) District to the General Business (BG) District, of the land generally to the west of the intersection of Lexington Street and Burlington Mall Road, more specifically bounded and described as follows:

WESTERLY: By land now or formerly of Town of Burlington, 24.16 feet;

WESTERLY, NORTHERLY and WESTERLY: By remaining portions of Great Meadow Road by three lines, measuring respectively, 16.50 feet, 30.23 feet and 16.50 feet;

WESTERLY: 59.94 feet, and

NORTHERLY: 875.39 feet by land now or formerly of Burlington Water District;

NORTHEASTERLY and NORTHERLY: By land now or formerly of said Burlington Water District, being the south-westerly and southerly lines of Access Road, 554.58 feet;

SOUTHEASTERLY, NORTHEASTERLY, SOUTHEASTERLY and SOUTHERLY: By Lexington Street, by remaining portions of Lexington Street, Lot 49, Lot 50 and by the Northerly line of Lexington Street, 1297.61 feet; and

SOUTHWESTERLY, WESTERLY, and SOUTHWESTERLY: By Lot 51 shown on plan hereinafter mentioned, 541.22 feet.

Said premises are shown as Lot 48 on Land Court Plan No. 31049 – 0 on file with the Town Clerk.

App’d by Att. Gen 5-20-77 Adv. in Burl. News 6-2, 9-77

ARTICLE 6 –

Re: Rezoning, NEEP Triangle Trust – IG to BG

The motion as it appears in the warrant was moved and seconded. The Land Use and Zoning Committee was unanimously in favor and it was unanimously voted that the Town amend the Zoning Bylaw by changing the designation, from the General Industrial (IG) District to the General Business (BG) District, of the land generally to the northeast of the intersection of Lexington Street and Burlington Mall Road, more specifically bounded and described as follows:

SOUTHWESTERLY, WESTERLY and NORTHWESTERLY: By the curved intersection of Lexington Street and Burlington Mall Road, 112.25 feet;

NORTHWESTERLY: By Lexington Street by five lines measuring together 721.18 feet;

NORTHEASTERLY, NORTHWESTERLY and NORTHEASTERLY: By land now or formerly of Richard J. Kelly, Trustee of Commercial Realty Trust of Burlington, by five lines measuring together 670.43 feet; and

SOUTHEASTERLY: By Burlington Mall Road by three lines measuring together 1,067.27 feet.

Said premises are shown as Lots 52 and 54 on Land Court Plan 31049 P and Lot 60 on Land Court Plan 31049 S on file with the Town Clerk.

App'd by Att. Gen. 5-20-77 Adv. in Burl. News 6-2, 9-77

ARTICLE 7A –

Re: Rezoning, Burlington Mall – IG and IH to BG

The article as it appears in the warrant was moved and seconded. The Land Use and Zoning Committee was 4 in favor and 4 opposed.

It was unanimously voted that the Town amend the Zoning Bylaw by changing the designation, from the General Industrial (IG) District and the Industrial High-Rise (IH) District to the General Business (BG) District, of the land generally known as the Burlington Mall; more specifically bounded and described as follows:

SOUTHERLY: By State Circumferential Highway Route 128 approximately 1909.57 feet;

WESTERLY: By Middlesex Turnpike, approximately 1939 feet;

NORTHERLY: By Lexington Street, approximately 1633 feet;

EASTERLY: By land of the Trustees of New England Executive Park Trust, a distance of approximately 1360.77 feet;

NORTHERLY: By land of the Trustees of New England Executive Park Trust, a distance of 113.50 feet;

EASTERLY: By land of the Trustees of New England Executive Park Trust, a distance of 873.93 feet;

NORTHERLY: Again by land of the Trustees of New England Executive Park Trust, a distance of 63.00 feet;

EASTERLY: Again by land of the Trustees of New England Executive Park Trust, a distance of 48.00 feet;

SOUTHERLY: Again by land of the Trustees of New England Executive Park Trust, a distance of 20 feet;

EASTERLY: Again by land of the Trustees of New England Executive Park Trust, a distance of 137.17 feet; and

SOUTHERLY: Again by Route 128, and to the point beginning a distance of 157.23 feet.

Said premises containing an area of approximately 89 acres all as more fully shown on a plan on file with the Town Clerk entitled "Site Plan – Burlington Mall" by Symmes Maini & McKee, Inc., dated June 17, 1976.

App'd by Att. Gen. 5-20-77 Adv. in Burl. News 6-2, 9-77

ARTICLE 7B –

Re: Rezoning, Burlington Mall – IG and IH to IR

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 8 –

Re: Rezoning, Annex Realty – IG to BG

The article as it appears in the warrant was moved and seconded. The Land Use and Zoning Committee was unanimously in favor.

It was unanimously voted that the Town amend the Zoning Bylaw by changing the designation; from the General Industrial (IG) District to the General Business (BG) District of one parcel of land owned by Annex Realty Trust, specifically bounded and described as follows:

BEGINNING at a point in the northwesterly line of Lexington Street which is located 290 feet distant from the NORTH 67° 45' 07" EAST of the point of intersection of the northwesterly line of the Middlesex Turnpike as shown on the plan dated April 24, 1969, hereinafter mentioned; thence running

NORTH 67° 45' 07" EAST by the northwesterly line of Lexington Street, 273.05 feet to land now or formerly of the New England Executive Park; thence running

NORTH 02° 32' 45" WEST by the land last named, 293.85 feet to land now or formerly of the Town of Burlington, thence running

NORTH 80° 17' 20" WEST by the land last named, 438.58 feet to Lot C as shown on said plan; thence running

SOUTH 22° 14' 35" EAST by Lots C and D as shown on said plan, 508.79 feet to the point of **BEGINNING**.

Said parcel is shown as Lot E on a plan entitled "Subdivision of Land Court Case No. 31049 Land in BURLINGTON, MASS.", dated April 24, 1969, and recorded with Middlesex South District Registry of Deeds in Book 11673, Page 558.

All of said premises are shown in a plan on file with the Town Clerk.

App'd by Att. Gen. 5-20-77 Adv. in Burl. News 6-2, 9-77

ARTICLE 9 –

Re: Rezoning of Burlington Village Assoc. – IG to IR

The article as it appears in the warrant was moved and seconded. The Land Use and Zoning Committee was unanimously in favor.

It was unanimously voted that the Town amend the Zoning Bylaw by changing the designation, from the General Industrial (IG) District to the Retail Industrial (IR) District, of the parcels of land owned by Burlington Village Associates Ltd., specifically bounded and described as follows:

Parcel I

SOUTHWESTERLY: By a line dividing the towns of Burlington and Lexington 1,118.42 feet;

NORTHWESTERLY: 1.32 feet by the end of a part of Middlesex Turnpike;

SOUTHWESTERLY: By said Middlesex Turnpike 495.58 feet;
NORTHERLY: By land now or formerly of Kurt Deutscher, Trustee, 239.10 feet;
EASTERLY: 41.61 feet;
NORTHWESTERLY: 144.27 feet;
NORTHEASTERLY: 276 feet; and
NORTHWESTERLY: 346 feet by land now or formerly of Joseph C. Roberto, et al; and
NORTHEASTERLY: By land now or formerly of James C. Piper, Jr., 195.85 feet;
SOUTHEASTERLY: 20 feet;
NORTHEASTERLY: 94.54 feet; and
NORTHERLY: 239.48 feet by land now or formerly of Eleanor V. Thomas;
NORTHEASTERLY: 401.41 feet;
SOUTHEASTERLY: 78.60 feet; and

EASTERLY: 691.24 feet by land now or formerly of the Town of Burlington; and

SOUTHEASTERLY: By land now or formerly of John E. Allen, et al, 447.93 feet.

Said land is shown on a plan drawn by Raymond C. Pressey Inc., Surveyors, dated October 30, 1969, and April 27, 1972, filed in the Land Court, a copy of a portion of which is recorded with Middlesex South District Registry of Deeds in Book 12385, Page 175.

Parcel II

EASTERLY: By Muller Road by two distances measuring respectively, 17.24 feet and 86.76 feet;
SOUTHERLY: By other land now or formerly of Realty Developing Co., Incorporated, 391.08 feet;
SOUTHWESTERLY: Still by land now or formerly of Realty Developing Co., Incorporated, 94.54 feet;
NORTHWESTERLY: Still by land now or formerly of Realty Developing Co., Incorporated, 20 feet;
NORTHEASTERLY: By land now or formerly of James C. Piper, Jr., 80 feet;
NORTHERLY: By land now or formerly of David Hutchinson by two distances measuring respectively, 154.95 feet and 154.14 feet.

Excluding from this parcel so much of that land as was conveyed by Realty Developing Co., Incorporated to the Town of Burlington by deed dated October 3, 1973 and recorded with said Deeds in Book 12536, Page 623.

Parcel III

EASTERLY: By Muller Road by two distances measuring respectively, 110.39 feet and 69.61 feet;
SOUTHWESTERLY: By Lot B-1 shown on a plan "Compiled Plan of Land in Burlington, Mass." dated September 3, 1975 prepared by BSC Engineering, Inc., and filed with Middlesex South Registry of Deeds as Plan No. 940 of 1976, 128.91 feet; and
NORTHWESTERLY: By Parcel II hereinabove described, 168.60 feet.

Said parcel is shown on said plan as lot B-I-A.

All of said premises are shown on a plan on file with the Town Clerk.

App'd by Att. Gen. 5-20-77 Adv. in Burl. News 6-2, 9-77

ARTICLE 10 –

Re: ELGA Realty Trust – IG to IB

The article as it appears in the warrant was moved and seconded. The Land Use and Zoning Committee was unanimously in favor. It was unanimously voted that the Town amend the Zoning Bylaw by changing the designation, from the General Industrial (IG) District to the General Business (BG) District three parcels of land owned by ELGA Realty Trust referred to as 1 Vinebrook Park Plaza, 2 Vinebrook Park Plaza and 6 Vinebrook Park Plaza specifically bounded and described as follows:

1 Vinebrook Park Plaza

Said premises, consisting partly of registered land and partly of unregistered land, are shown as Lot D on a plan entitled "Land in Burlington, Mass." dated January 23, 1969 (revised March 15, 1969) by Albert A. Miller and Wilbur C. Nylander, Civil Engineers and Surveyors, recorded with Middlesex South District Registry of Deeds at the end of Record Book 11653, and also on plan entitled "Land in Burlington, Mass." dated April 24, 1969 by Albert A. Miller and Wilbur C. Nylander, Civil Engineers and Surveyors, recorded with said Deeds in Book 11673, Page 558, said Lot D being bounded and described as follows:

SOUTHWESTERLY: By the Northeasterly line of Middlesex Turnpike by two lines measuring two hundred seven and 72/100 (207.72) feet and eighty and 28/100 (80.28) feet, each respectively;

NORTHWESTERLY: By Lot C, as shown on said plans, three hundred thirty-seven and 14/100 (337.14) feet;

NORTHEASTERLY: By Lot E, as shown on said plans, by two lines measuring one hundred thirteen and 13/100 (113.13) feet and two hundred twenty-two and 29/100 (222.29) feet, each respectively;

SOUTHEASTERLY: By Lexington Street, two hundred ninety (290) feet;

Containing 97,184 square feet of land according to said plans.

Excluding that certain parcel of land containing 16,100 square feet more or less conveyed by Moise Elghanayan, as Trustee of ELGA Realty Trust, to Leader Federal Savings and Loan Association, by deed dated July 16, 1973, and recorded with Middlesex South District Registry of Deeds, Book 12493, Page 726.

2 Vinebrook Park Plaza

Said premises, consisting partly of registered land and partly of unregistered land are shown as Lot C-1 on a plan entitled "Plan of Land in Burlington, Mass." dated December 10, 1970, by Albert A. Miller and Wilbur C. Nylander, Civil Engineers and Surveyors, recorded with Middlesex South District Registry of Deeds in Book 11956, Page 169, said Lot C-1 being bounded and described as follows:

SOUTHWESTERLY: By Middlesex Turnpike, 277.38 feet;

NORTHWESTERLY, NORTHEASTERLY and NORTHWEST-
ERLY: By Lot B-1 as shown on said plan, 183 ± feet, 12 ±
feet and 33 ± feet;

NORTHEASTERLY: By land of the Town of Burlington,
190.29 feet;

EASTERLY: By Lot E as shown on said plan, 173.37 feet;
and

SOUTHEASTERLY: By Lot D as shown on said plan, 337.14
feet.

Containing 95,316 square feet of land more or less according
to said plan.

6 Vinebrook Park Plaza

Said premises, consisting partly of registered land and
partly of unregistered land, are shown as Lots A and B-1
on a plan entitled "Plan of Land in Burlington, Mass." dated
December 10, 1970, by Albert A. Miller and Wilbur C. Nylander,
Civil Engineers and Surveyors, recorded with said Deeds in
Book 11956, Page 169, said Lots A and B-1 being together
bounded and described as follows:

SOUTHWESTERLY: By Middlesex Turnpike as shown on
said plan, three hundred seven and 31/100 (307.31) feet;

NORTHWESTERLY: By land now or formerly of Northwest
Industrial Park by two courses measuring respectively one
hundred forty-three and 7/100 (143.07) feet and one hundred
forty-five and 22/100 (145.22) feet;

NORTHEASTERLY: By Great Meadow Road by three
courses measuring respectively fifty-five and 46/100 (55.46)
feet, one hundred eleven and 33/100 (111.33) feet and five
and 86/100 (5.86) feet;

EASTERLY: By land now or formerly of Town of Burlington
two hundred sixty-five and 23/100 (265.23) feet;

SOUTHEASTERLY: By Lot C-1 as shown on said plan,
thirty-three (33) feet, more or less;

SOUTHERLY: By Lot C-1 as shown on said plan, twelve
(12) feet, more or less; and

SOUTHEASTERLY: By Lot C-1 as shown on said plan,
one hundred eighty-three (183) feet.

Said Lot A containing 50,562 square feet of land according
to said plan and said Lot B-1 containing 50,127 square feet of
land according to said plan.

All of the said premises are shown on plans on file with
the Town Clerk.

App'd by Att. Gen. 5-20-77 Adv. in Burl. News 6-2, 9-77

It was moved, seconded and so voted to adjourn at 9:45
P.M. sine die.

Respectfully submitted,

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Burlington in
the County of Middlesex GREETING.

In the name of The Commonwealth of Massachusetts,
you are hereby directed to notify and warn the inhabitants of
said Town, qualified to vote in elections and in Town affairs,
to meet at the School Department (Old Center School),
Meadowbrook School, Wildwood School and Pine Glen
School in said Burlington on Saturday the second day of April
next, at 8 o'clock in the fore noon, then and there to act on
the following articles:

- 1 Moderator for 1 Year
- 2 Selectmen for 3 Years
- 1 Assessor for 3 Years
- 1 Treasurer for 3 Years
- 2 School Committee Members for 3 Years
- 2 Library Trustees for 3 Years
- 1 Library Trustee for 2 Years
- 2 Planning Board Members for 5 Years
- 1 Board of Health Member for 3 Years
- 1 Recreation Commission Member for 3 Years
- 1 First Constable for 3 Years
- 1 Second Constable for 3 Years
- 1 Burlington Housing Authority for 5 Years

QUESTION NO. 1

- 36 Representative Town Meeting Members for 3 Years
- 3 Representative Town Meeting Members for 2 Years
- 8 Representative Town Meeting Members for 1 Year

And you are directed to serve this Warrant, by posting up
attested copies thereof at the Town Hall, School Department,
Meadowbrook School, Wildwood School and Pine Glen School,
in said Town, seven days at least before the time of holding
said election.

HEREOF FAIL NOT, and make due return of this Warrant,
with your doings thereon, to the Town Clerk, at the time and
place of meeting, as aforesaid.

Given under our hands this 14th day of March in the year
of our Lord one thousand nine hundred and seventy-seven.

Michael J. Wislowski
Howard E. Strachan, Jr.
Thomas J. Flaherty, Jr.
John P. Miller
Arthur J. Ferreira

SELECTMEN OF BURLINGTON, MA

Middlesex, ss.

Pursuant to the within Warrant, I have notified and warned
the inhabitants of the Town of Burlington by posting up
attested copies of the same at the Town Hall, School Depart-
ment, Meadowbrook School, Wildwood School and Pine Glen
School, seven days before the date of the election, as within
directed.

Charles F. McCarthy
Constable of Burlington

A True Copy, ATTEST:

Catherine R. McKim, Town Clerk

Annual Town Election

April 2, 1977

The Polls for the Annual Town Election April 2, 1977 were opened at 8:00 A.M. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 – Warden – Betty Yetman	Precinct 1 – Votes Cast – 1547
Precinct 2 – Warden – Donald N. Sleeper, Jr.	Precinct 2 – Votes Cast – 1493
Precinct 3 – Warden – Virginia M. Igo	Precinct 3 – Votes Cast – 1575
Precinct 4 – Warden – Mary L. Rutherford	Precinct 4 – Votes Cast – 1514

TOTAL VOTES CAST – 6129

This includes ABSENTEE VOTES as follows: Prec. 1–19; Prec. 2–42; Prec. 3–25; Prec. 4–40; Total Absentee Votes – 126.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Moderator – 1 Yr. (1)					
Robert H. Gordon	1027	1004	1069	1061	4161
BLANKS					1968
Selectmen – 3 Yrs. (2)					
John P. Miller	276	239	266	309	1090
Michael J. Wislowski	460	483	628	411	1982
John C. Curtis	93	64	90	49	296
Virginia E. Mooney	196	160	184	172	712
Robert J. Roberto	667	749	613	647	2676
James A. Russo	369	261	378	503	1511
L. Daniel Valente	743	758	738	639	2878
BLANKS					1113
School Committee – 3 Yrs. (2)					
Rita M. McGinness	691	620	648	549	2508
Joan F. Miles	648	628	746	672	2694
Albert A. Conti	421	421	409	356	1607
Augusto Grace	845	849	878	965	3537
BLANKS					1912
Planning Board – 5 Yrs. (2)					
Richard C. Barrows	453	411	407	353	1624
Ernest H. LeBlanc	445	414	532	558	1949
Pete G. Peters	478	653	545	427	2103
Richard C. Wilde	890	688	745	763	3086
BLANKS					3496
Treasurer – 3 Yrs. (1)					
Brian P. Curtin	752	681	753	712	2898
Harold B. Locke	134	171	244	175	724
Albert G. Vigneau	608	588	526	573	2295
BLANKS					212
Assessor – 3 Yrs. (1)					
John W. Dillon	714	705	788	705	2912
Elmer V. Larson, Jr.	674	645	657	657	2633
BLANKS					584
Recreation Commission – 3 Yrs. (1)					
John Alterisio, Jr.	480	441	494	513	1928
Mark L. Sherwood	883	907	898	808	3496
BLANKS					705

Board of Health – 3 Yrs. (1)

Michael T. Cunningham	1149	1098	1174	1141	4562
BLANKS					1567

Burlington Housing Authority – 5 Yrs. (1)

John F. Murphy	1102	1108	1169	1093	4472
BLANKS					1657

Library Trustee – 3 Yrs. (2)

Richard D. Finlayson	732	744	838	758	3072
Karen A. Poulin	601	536	506	522	2165
Linda E. Roscoe	649	645	780	638	2712
BLANKS					4309

Library Trustee – 2 Yrs. (1)

Sarah A. Nisenon	1073	1067	1132	1060	4332
BLANKS					1797

First Constable – 3 Yrs. (1)

Charles F. McCarthy	920	830	848	833	3431
John J. Venditti	387	449	511	452	1799
BLANKS					899

Second Constable – 3 Yrs. (1)

Richard H. Howard	530	393	377	498	1798
Anthony J. Saia	593	629	525	654	2401
Albert C. Toland	170	236	410	160	976
BLANKS					954

Question No. 1 – Shall the Town, in addition to the payment of fifty per cent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate?

YES	242	153	254	296	945
NO	457	321	559	808	2145
BLANKS					3039

TOWN MEETING MEMBERS**PRECINCT 1 – District “A” (3)****3 Years**

Albert A. Anctil (260)
 Frank J. DiTucci (284)
 Richard C. Wilde (329)
 Stephen C. Frawley (216)

1 Year

Anthony J. Sulfaro (361)

PRECINCT 1 – District “B” (3)**3 Years**

Alice C. Brook (325)
 Harold McCabe (334)
 Irving E. Dickey (286)

2 Years

Robert D. Saltzberg (296)
 Frances M. Heartquist (321)

1 Year

Gregory Pearsons (382)

PRECINCT 1 – District “C” (3)**3 Years**

George A. Chaloux (215)
 Edward P. Doherty (216)
 Donald E. Willett (179)
 Donald F. Davis (148)
 Joseph M. Finn (158)
 Ann Louise McNamara (213)

PRECINCT 2 – District “D” (3)**3 Years**

Susan C. Burke (323)
 William A. Curtin, Jr. (358)
 Mable A. Nevins (318)
 Steven M. Isenberg (195)

1 Year

Edward J. Doherty (403)

PRECINCT 2 – District “E” (3)

3 Years

Francisco Ferriera (327)
Paul R. Groulx (225)
David W. Kern (341)
Katherine Ann Thibault (243)

1 Year

James M. Hurley (1)

PRECINCT 2 – District “F” (3)

3 Years

Robert J. Cavanaugh (221)
James G. Dolan (239)
Robert C.C. Domaingue (194)

PRECINCT 3 – District “G” (3)

3 Years

Edwin P. Kiley (277)
Auralie P. Slowey (222)
John J. Annese (237)
Joseph L. Faria (253)
Joseph E. MacKinnon (202)

1 Year

Robert J. Terpstra (361)

PRECINCT 3 – District “H” (3)

3 Years

Clarence W. Blair Jr. (356)
Harold F. Pillsbury (327)
Brian O’Hearne (356)

PRECINCT 3 – District “J” (3)

3 Years

Patricia J. Angelo (299)
William L. Lynch (290)
David C. Holt (287)
Roberta Maxner (1)

2 Years

John S. Banfield (36)
Roberta M. Maxner (5)
Paul McNamara (2)
Paul Carey (1)

PRECINCT 4 – District “K” (3)

3 Years

James M. Angelo (338)
Patricia A. Ferreira (322)
Ralph L. Fiore (355)

1 Year

Barry J. Keefe (318)
Walter J. Tigges, Jr. (154)

PRECINCT 4 – District “L” (3)

3 Years

Daniel G. Blaine (246)
G. Joseph Margi (275)
Stephen Meltzer (280)

1 Year

Joel K. Margi (333)

PRECINCT 4 – District “M” (3)

3 Years

John J. Lutinski (273)
Channing L. Entwistle (281)
Maria E. Pekala (2)
Aldena F. Maxham (1)
Ann H. Bigelow (1)

1 Year

Margaret L. Bartlett (1)
Bernard A. Pekala, Jr. (2)
Ann H. Bigelow (1)
Reuben J. Bigelow (1)

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 9, 1977

The new members in Districts A, E and M were sworn in by the Moderator. The following members in District M, C.L. Entwistle, M.E. Pekala, J.A. McComiskey, A.M. Holmquest and B.A. Pekala, assembled to elect a new member to fill the existing vacancy. Nominations were Margaret Bartlett, 4 Woodhill Road and Judith E. Gillis, 28 Boulder Drive. The first ballot cast gave 2 votes to Margaret Bartlett and 3 votes to Judith Gillis, making Judith E. Gillis the duly elected member.

The following members in District E. D.E. Kern and F.E. Pierce assembled to fill the existing vacancy. Paul R. Groulx, 8 Pine Road was nominated and duly elected.

The following members in District A, C.J. Brown, F.E. Redfern, A.H. Katz and A.J. Sulfaro assembled to fill the vacancy in that district. Kevan A. Fulmer, 41 Chandler Road was nominated and unanimously elected.

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag. All new members were sworn in by the Moderator.

The Selectmen presented awards to the High School students who had participated in Student Government Day.

C. Joseph Brown was appointed as Deputy Moderator and it was unanimously approved by the body.

ARTICLE 1 –

Re: Report of Town Officers and Committees

Report of Police Community Study Committee. Report of Legal Department Study Committee.

ARTICLE 2 –

Re: Authorization of Treasurer to Borrow

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1977, in

accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 3 –

Re: Transfer Funds, FY 77 Selectmen's Full Time Salary

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$590 from Surplus Revenue (Free Cash) to the Selectmen's Full Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 4 –

Re: Transfer Funds, FY 77 Selectmen's Part Time Salary

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$100 from Surplus Revenue (Free Cash) to the Selectmen's Part Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 –

Re: Transfer Funds, FY 77 Selectmen's M&S

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$255 from Surplus Revenue (Free Cash) to the Selectmen's Materials and Supplies Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 6 –

Re: Transfer Funds, FY 77 Selectmen's Contracted Services

Moved, seconded and so voted to postpone indefinitely.

The following members being poll workers wished to be recorded as abstaining from voting on Articles 7, 8 and 30: V.M. Igo, P. Ferreira, A. Holmquest, and M.L. Rutherford.

ARTICLE 7 –

Re: Transfer Funds, FY 77 Town Meetings and Elections Part Time Salaries

Moved and seconded by Ways and Means who were 10 – 0 in favor. Unanimously voted that the Town transfer \$1,245 from Surplus Revenue (Free Cash) to the Town Meetings and Elections Part Time Salaries Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 –

Re: Transfer Funds, FY 77 Town Meetings and Elections Contracted Services

Moved and seconded by Ways and Means who voted 9 in favor and 1 abstaining. Unanimously voted that the Town transfer \$4,700 from Surplus Revenue (Free Cash) to the Town Meetings and Elections Contracted Services Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 9 –

Re: Transfer Funds, FY 77 Town Hall Occupancy

Moved and seconded by Ways and Means Committee and unanimously voted that the Town transfer \$7,000 from Surplus Revenue (Free Cash) to the Town Hall Occupancy Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 10 –

Re: Transfer Funds, FY 77 Blue Cross Premiums

Moved and seconded by Ways and Means Committee and unanimously voted that the Town transfer \$34,900 from Surplus Revenue (Free Cash) to the Chapter 32B Town Share Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 11 –

Re: Transfer Funds, FY 77 Street Lights

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$5,000 from Surplus Revenue (Free Cash) to the Street Lights Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 12 –

Re: Transfer Funds, FY 77 Fire Dept. Full Time Salaries

Moved and seconded by Ways and Means Committee who were 10 – 0 in favor. Unanimously voted that the Town transfer \$4,500 from Surplus Revenue (Free Cash) to the Fire Department Full Time Salaries Account, the same to be spent under the direction of the Fire Chief.

ARTICLE 13 –

Re: Transfer Funds, FY 77 Fire Dept. Occupancy

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1,975 from Surplus Revenue (Free Cash) to the Fire Department Occupancy Account, the same to be spent under the direction of the Fire Chief.

ARTICLE 14 –

Re: Transfer Funds, FY 77 Fire Dept. Contracted Services

Moved and seconded by the Ways and Means Committee who were 7 – 0 in favor and unanimously voted that the Town transfer \$60 from Surplus Revenue (Free Cash) to the Fire Department Contracted Services Account, the same to be spent under the direction of the Fire Chief.

ARTICLE 15 –

Re: Transfer Funds, FY 77 Fire Dept. Medical

It was moved, seconded and so voted to table.

ARTICLE 16 –

Re: Transfer Funds, FY 77 Fire Dept. Clothing

It was moved and seconded by the Ways and Means Committee who voted 7 in favor, 1 abstaining. Unanimously voted that the Town transfer \$619 from the Fire Department encumbered Education Account to the Fire Department Clothing Account, the same to be spent under the direction of the Fire Chief.

ARTICLE 17 –

Re: Transfer Funds, FY 77 Police Dept., M&S

It was moved, seconded and so voted to table.

ARTICLE 18 –

Re: Transfer Funds, FY 77 Police Dept. Gas and Oil

Moved and seconded by the Ways and Means Committee who were 8 – 0 in favor. Unanimously voted that the Town transfer \$1,598 from Surplus Revenue (Free Cash) to the Police Department Materials and Supplies, Gas and Oil Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 19 –

Re: Transfer Funds, FY 77 DPW Full Time Salaries

It was moved, seconded and so voted to table.

ARTICLE 20 –

Re: Transfer Funds, FY 77 DPW Occupancy

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$26,000 from Surplus Revenue (Free Cash) to the DPW Occupancy Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 21 –

Re: Transfer Funds, FY 77 Veterans Benefits

Moved, seconded and so voted to postpone indefinitely.

ARTICLE 22 –

Re: Transfer Funds, FY 77 Recreation Maintenance, M&S

The main motion was moved and seconded by the Ways and Means Committee who were 8 – 2 in favor. An amendment to change the amount to \$4,025 was seconded and failed. The main motion carried by a clear majority, (1 dissenting vote) the Town voted to transfer \$2,000 from Surplus Revenue (Free Cash) to the Recreation Maintenance, Materials and Supplies Account, with \$525 earmarked for the Maintenance Area Burglar Alarm, the same to be spent under the direction of the Recreation Commission.

ARTICLE 23 –

Re: Transfer Funds, FY 77 Reserve Fund

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to table Articles 24, 25 and 26.

ARTICLE 27 –

Re: Compensation Plan, Secretary, W&M Committee

Moved and seconded by Ways and Means. Personnel Board was in favor. A motion to table was seconded and subsequently failed. The main motion carried and by a clear majority the Town voted to amend the Compensation Plan for Elected and Appointed Officials by adding thereto the position Executive Secretary to the Ways and Means Committee and by designating the sum \$250 as compensation for the position.

ARTICLE 28 –

Re: Personnel Bylaw Administrative Secretary, Selectmen

It was moved and seconded by the Ways and Means who were 7 in favor, 1 opposed and 1 abstaining. The Personnel Board was unanimously opposed. The Board of Selectmen was in favor. A motion to postpone indefinitely was moved and seconded. After much discussion a motion to terminate debate carried and by a standing vote of 38 in favor and 32 opposed the Town voted to amend the Personnel Bylaw by adding to the Classification and Compensation plan the position of Administrative Secretary to the Board of Selectmen in Group 86.

ARTICLE 29 –

Re: Personnel, Classification Plan Sealer of Weights and Measures

It was moved and seconded by the Ways and Means Committee who were 8 – 2 in favor. The Personnel Board was unanimously in favor and by a clear majority the Town voted to delete the position of Sealer of Weights and Measures from the Classification Plan for Elected and Appointed Officials and add same to the Classification and Compensation Plan for Part Time Personnel, under 20 hours per week, under a new Category "F", and designate the compensation of the position to be: minimum, \$1,850 annually; step 2, \$2,000 annually; and maximum \$2,150 annually.

ARTICLE 30 –

Re: Part Time Salary Plan, Election Workers

The motion as it appears in the warrant was moved and seconded. The Personnel Board was unanimously in favor. The Ways and Means Committee were 6 – 0 opposed. By a clear majority the main motion failed.

ARTICLE 31 –

Re: Personnel Bylaws, Council on Aging Clerk

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was 9 – 0 in favor. It was moved, seconded and so voted to table.

ARTICLE 32 –

Re: Personnel Bylaws, Recreation Supervisors

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Wednesday, May 11th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 11, 1977

A quorum being present the meeting was called to order 8:05 P.M. with a salute to the flag.

It was moved, seconded and so voted to take Articles 38, 56 and 57 out of order.

ARTICLE 38 –

Re: Fire Department, Additional Firefighters

The main motion was moved and seconded. The Ways and Means Committee were opposed 9 – 0. The Personnel Board had no recommendation. F. Keane and J.F. Faria recorded as abstaining from voting on this article. After much discussion a motion to terminate debate carried and the main motion failed by a clear majority.

ARTICLE 56 –

Re: Personnel Bylaw, Vacations

The motion as it appears in the warrant was moved and seconded (Housekeeping Article) It was unanimously voted to amend Section 16, paragraph (a) of the Full Time Personnel Bylaws to read, substantially as follows:

“(a) Regular, full time permanent Town employees who complete the below listed periods of continuous employment during the calendar year and who have been on the payroll on April 1st of the same calendar year, must conform and shall be granted vacation with pay in accordance with the following schedule allowing only one of the below listed vacation periods to be taken in order, within each calendar year.”

ARTICLE 57 –

Re: Personnel Bylaw, Titles Positions in DPW

The motion as it appears in the warrant was moved and seconded. The Board of Selectmen recommended postponement of the article. A motion to postpone indefinitely was seconded. After some discussion a motion to terminate debate carried and the motion to postpone indefinitely clearly carried.

It was moved, seconded and so voted to remove from the table Articles 31, 24, 25, and 26.

ARTICLE 31 –

Re: Personnel Bylaws, Council on Aging Clerk

The motion as it appears in the warrant was moved and seconded and failed by a clear majority.

ARTICLE 24 –

Re: Personnel, Classification Plan, Elected and Appointed Officials

It was moved and seconded by the Ways and Means Committee who voted 8 in favor, 1 abstaining. The Personnel Board was opposed. It was unanimously voted that the Town approve a 5% increase in the salary of the Town Clerk position only.

ARTICLE 25 –

Re: Personnel, Classification Plan, Part Time Employees

The main motion was moved and seconded by the Ways and Means. The Board of Selectmen recommended to amend to 7% which was moved and seconded. The Personnel Board recommended a 20¢ increase across the board which was moved and seconded. After much discussion a motion to terminate debate carried. The 20¢ amendment carried by a clear majority. The 7% amendment failed and the main motion as amended carried and by a clear majority the Town voted to increase by 20¢ the salary of hourly positions only under the Part Time Classification Plan for under 20 hours per week, but excluding those who are paid on a fixed rate or contract.

ARTICLE 26 –

Re: Personnel, Classification Plan, Full Time Personnel (See reconsideration voted 6/8/77 page 309)

The main motion submitted by the Personnel Board, (\$750 across the board) was moved and seconded. An amendment (5% across the board) was moved and seconded by the Ways and Means Committee. A second amendment by the Selectmen (7% across the board) was moved and seconded. The Selectmen's amendment failed. The Ways and Means Amendment carried by a clear majority and the main motion as amended carried and by a clear majority the Town voted to approve a 5% increase in the salaries of the 14 employees included under the Full Time Personnel Classification and Compensation Plan, 1977 – 1978.

It was moved, seconded and so voted to adjourn at 10:50 P.M. until Monday, May 16th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 16, 1977

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag. Notice received from Personnel Board for reconsideration of Article 26.

ARTICLE 33 –

Re: 1978 Fiscal Year Annual Budget

All individual department budgets were presented and the following line items were put on hold for individual debate:

Items 1, 2, 16, 25, 27, 28 – the Moderator paused to swear in Town Meeting Members G. Chaloux and J. Dolan – 34, 39, 40, 41, 48, 53, 61, 63, 64, 65, 66, 67, 76, 85, 91, 98, 100, 102, 107, 108, 111, 121, 122, 134, 142, 146, 157, 165, 150, 151, 83, 153, 152 and 140. All items not on hold were moved and seconded by the Ways and Means Committee and unanimously carried.

Items 6 – 10: Assessors' Office

Unanimously voted that the Town raise and appropriate the following sums for the Assessors' Office:

Salaries	67,900
Expenses	5,190

Map Maintenance	3,000
Field Maps	0
Appraisal Fees	0

the same to be spent under the direction of the Board of Assessors.

Items 11 – 12: Town Clerk's Office

Unanimously voted that the Town raise and appropriate the following sums for the Town Clerk's Office:

Salaries	35,667
Expenses	680

the same to be spent under the direction of the Town Clerk.

Items 13 – 14: Moderator

Unanimously voted that the Town raise and appropriate the following sums for the Moderator's budget:

Salaries	150
Expenses	100

the same to be spent under the direction of the Moderator.

Items 35 – 36: Personnel Board

Unanimously voted that the Town raise and appropriate the following sums for the Personnel Board:

Salaries	9,902
Expenses	206

the same to be spent under the direction of the Personnel Board.

Items 45 – 46: Accountant's Office

Unanimously voted that the Town raise and appropriate the following sums for the Accountant's Office:

Salaries	52,221
Expenses	1,785

the same to be spent under the direction of the Board of Selectmen.

Items 49 – 51: Registrar of Voters

Unanimously voted that the Town raise and appropriate the following sums for the Registrar of Voters budget:

Salaries	4,153
Expenses	5,150
Census	3,000

the same to be spent under the direction of the Board of Selectmen.

Items 68 – 72: Historical Commission

Unanimously voted that the Town raise and appropriate the following sums for the Historical Commission budget:

Salaries	203
Expenses	1,972
Restoration Expense	0
Document Town History	0
BiCentennial Grant	0

the same to be spent under the direction of the Board of Selectmen.

Items 73 – 74: Sealer of Weights and Measures

Unanimously voted that the Town raise and appropriate the following sums for the Sealer of Weights and Measures budget:

Salaries	1,850
Expenses	1,000

the same to be spent under the direction of the Board of Selectmen.

Items 92 – 96: Dog Officer/Animal Inspector

Unanimously voted that the Town raise and appropriate the following sums for the Dog Officer/Animal Inspector's budget:

Salaries	11,448
Expenses	1,283
Vet Services	0
Fencing	0
Cremations	0

the same to be spent under the direction of the Board of Selectmen.

Item 120: Rubbish and Garbage Collection

Unanimously voted that the Town raise and appropriate \$272,285 for the Rubbish and Garbage Collection Contracted Services Account, the same to be spent under the direction of the Board of Selectmen.

Items 124 – 128: Council on Aging

Unanimously voted that the Town raise and appropriate the following sums for the Council on Aging budget:

Salaries	2,875
Expenses	592
Holiday Baskets	800
Minuteman Home Care	800
Union School Conversion	0

the same to be spent under the direction of the Board of Selectmen.

Items 129 – 131: Veteran's Benefits

Unanimously voted that the Town raise and appropriate the following sums for the Veteran's Benefits budget:

Salaries	23,267
Expenses	587
Aid to Veterans	50,000

the same to be spent under the direction of the Board of Selectmen.

Item 156: Shawsheen Valley Technical High School

Unanimously voted that the Town raise and appropriate \$495,913 for the Shawsheen Valley Technical High School Account.

Item 158: Reserve Fund

Unanimously voted that the Town raise and appropriate \$50,000 for the Reserve Fund, the same to be spent under the direction of the Ways and Means Committee.

Item 159: County Retirement 1977

Unanimously voted that the Town raise and appropriate \$432,917 for County Retirement 1977.

Item 160: County Retirement 1978

Unanimously voted that the Town raise and appropriate \$432,917 for County Retirement 1978.

Item 161 – 163: Debt Service

Unanimously voted that the Town raise and appropriate \$3,937,891 for Debt Service.

An amendment to Item 1 (add \$958 for overtime) was moved, seconded and failed.

An amendment to Item 2 (add \$150 to MELT account) was moved and seconded. The Ways and Means was opposed and the amendment failed. Item 1 and Item 2 as in the main motion carried.

Items 1 – 5: Treasurer/Collector

Unanimously voted that the Town raise and appropriate the following sums for the Treasurer/Collector's Office:

Salaries	75,064
Expenses	6,569
Tax Title	2,200
Bond Expense	0
Interest Refund	100

the same to be spent under the direction of the Treasurer/Collector.

An amendment to Item 16 (change MELT Account from \$322 to \$500) was moved and seconded. Ways and Means Committee was opposed and the amendment failed. Item 16 as in the main motion carried.

Items 15 – 24: Planning Board

Unanimously voted that the Town raise and appropriate the following sums for the Planning Board:

Salaries	15,608
Expenses	1,522
Traffic Counters	0
Master Plan/Survey	0
Traffic Eng. Study	2,000
Appleton Estates	0
Spruce Hill Road	0
Wildwood Acres	0
Parkwood Estates	0
Chapel Glen	0

the same to be spent under the direction of the Planning Board.

Item 25 carried as corrected by the Ways and Means Committee.

Items 25 – 26: Ways and Means

Unanimously voted that the Town raise and appropriate the following sums for the Ways and Means Committee:

Salaries	1,695
Expenses	175

the same to be spent under the direction of the Ways and Means Committee.

An amendment to Item 17 to change the amount to \$378 was moved, seconded and so voted.

An amendment to Item 28 to change the amount to \$35 was moved, seconded and so voted. The main motions as amended carried.

Items 27 – 28: Capital Budget Committee

Unanimously voted that the Town raise and appropriate the following sums for the Capital Budget Committee:

Salaries	378
Expenses	35

the same to be spent under the direction of the Capital Budget Committee.

It was moved, seconded and so voted to postpone Item 34 until Wednesday 18th.

Item 39 carried and Item 40 carried.

Items 39 – 40: Selectmen's Office

Unanimously voted that the Town raise and appropriate the following sums for the Selectmen's Office:

Salaries	72,880
Expenses	5,360

the same to be spent under the direction of the Board of Selectmen.

Item 41 carried.

Items 41 – 44: Legal Department

Unanimously voted that the Town raise and appropriate the following sums for the Legal Department:

Legal Fees	33,550
Small Claims	0
Legal and Appraisal Fees	4,950
Collective Bargaining	1,500

the same to be spent under the direction of the Board of Selectmen.

An amendment to Item 48 to add \$150 was moved, seconded and failed. The main motion carried.

Items 47 – 48: Town Meetings and Elections

Unanimously voted that the Town raise and appropriate the following sums for the Town Meetings and Elections Budget:

Salaries	6,055
Expenses	5,980

the same to be spent under the direction of the Board of Selectmen.

Item 53 carried.

Items 52 – 53: Town Hall Maintenance

Unanimously voted that the Town raise and appropriate the following sums for the Town Hall Maintenance budget:

Salaries	50,125
Expenses	54,208

the same to be spent under the direction of the Board of Selectmen.

An amendment to Item 61 to change the amount to \$5,425 was moved and seconded. Much discussion followed and a motion to terminate debate carried. The amendment carried and the main motion as amended carried.

Items 54 – 61: Central Administration

Unanimously voted that the Town raise and appropriate the following sums for the Central Administration budget:

Central Supply	31,500
Machine Service	2,500
Chap. 32B Town Share	334,000
Memorial Day	3,000
Medical Exams	200
Insurance	279,000
Street Lights	148,100
4th of July	5,425

the same to be spent under the direction of the Board of Selectmen.

Items 63 and 64 carried.

Items 62 – 64: Board of Appeals

Unanimously voted that the Town raise and appropriate the following sums for the Board of Appeals budget:

Salaries	1,004
Expenses	0
Advertising	2,010

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to table until Wednesday the 18th Items 65, 66 and 67.

Item 76 carried.

Items 75 – 81: Fire Department

Unanimously voted that the Town raise and appropriate the following sums for the Fire Department budget:

Salaries	1,019,122
Expenses	52,837
Medical Coverage	1,000
Education/Tuition	1,250
Clothing	5,275
Art. 27 – Mod. Fire Sta.	0
Art. 3 – Mod. Fire Sta.	0

the same to be spent under the direction of the Fire Chief.

Items 83 and 85 carried.

Items 82 – 88: Civil Defense

Unanimously voted that the Town raise and appropriate the following sums for the Civil Defense budget:

Salaries	1,795
Expenses	12,255
Education	100
Surplus Property	500
Emergency Fund	50
Insurance	375
Art. 16 – Building	0

the same to be spent under the direction of the Board of Selectmen.

Item 91 carried.

Items 89 – 91: Building Department

Unanimously voted that the Town raise and appropriate the following sums for the Building Department budget:

Salaries	47,153
Expenses	2,030
Hazardous Structures	5,000

the same to be spent under the direction of the Board of Selectmen.

It was moved, second and so voted to adjourn at 10:50 P.M. until Wednesday, May 18th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 18, 1977

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag.

An amendment to Item 34 to read \$20,000 was moved and seconded by the Ways and Means Committee and subsequently carried. The main motion as amended carried.

Items 29 – 34: School Space Committee

Unanimously voted that the Town raise and appropriate the following sums for the School Space Committee:

Salaries	123
Expenses	0
General Account	0
Equipment	0
Mech. Study	0
Art. 4 (3/77) Meeting	20,000
Litigation	

the same to be spent under the direction of the School Space Committee.

Amendments to Items 65 and 66 moved and seconded by the Ways and Means Committee carried and the main motion as amended carried.

Items 65 – 67: Conservation Commission

Unanimously voted that the Town raise and appropriate the following sums for the Conservation Commission:

Salaries	814
Expenses	292
Conservation Fund	0

the same to be spent under the direction of the Board of Selectmen.

An amendment to Item 98 to remove \$5,000 from Contracted Services and add Line Item 106A, Medical Exams – \$5,000 was moved by M. Vaccaro and seconded. After much discussion a motion to terminate debate carried and the amendment carried by a clear majority. Item 100 carried and Item 102 carried and the main motion as amended carried.

Items 97 – 106A: Police Department

By a clear majority the Town voted to raise and appropriate the following sums for the Police Department budget:

Salaries	1,273,605*
(See reconsideration 6/8/77 page 310)	
Expenses	121,558**
Out-of-State Travel	10
Clothing	10,080
Education	660
Parade Coverage	0
EMT	450
Personnel Education	600
Nemlec	1,500
Bunker House Radio	0
Medical Exams	5,000

*Less \$613,470 Federal Revenue Sharing

**Less \$18,795 from Title II Anti-Recession

the same to be spent under the direction of the Board of Selectmen.

An amendment to Item 107 submitted by the Selectmen (Part Time Highway-strike out \$20,000 and substitute \$40,000) was moved and seconded. The Ways and Means was opposed 7 – 0. After much discussion a motion to terminate debate carried and the amendment failed. The main motion carried.

It was moved, seconded and so voted to table Item 108 until Monday, May 23rd and request the presence of the Treasurer.

An amendment to Item 111 by the Selectmen (strike out \$100,000 and substitute \$125,000) was moved, seconded and subsequently failed. The main motion carried.

An amendment that Items 121 and 122 be reduced to zero was moved and seconded. Much discussion followed and motion to terminate debate failed. After more discussion the amendments to Items 121 and 122 failed and the main motion carried.

Items 121 – 123: Community Life Center

By a clear majority the Town voted to raise and appropriate the following sums for the Community Life Center budget:

Salaries	48,393
Expenses	13,253
Building Renovation	0

the same to be spent under the direction of the Board of Selectmen.

Item 134 – Because of a conflict of interest the Moderator turned the podium over to V. Igo.

An amendment to Item 134 to change the amount to \$23,091 was moved and seconded. The Ways and Means Committee was opposed. After much discussion a motion to terminate debate carried and the amendment carried by a clear majority. The main motion as amended carried.

A motion to adjourn at this time was seconded and failed.

An amendment to Item 140 to change from 0 to \$5,000 was moved and seconded. The Ways and Means Committee was opposed 8 – 0. A motion to suspend the rules and consider Article 55 at this time was seconded and failed. After much discussion a motion to terminate debate carried and the amendment failed, 24 in favor and 26 opposed. The main motion carried.

Items 132 – 140: Board of Health

By a clear majority the Town voted to raise and appropriate the following sums for the Board of Health budget:

Salaries	66,454
Expenses	4,064
M.V. Mental Health	23,091
Mosquito Control	13,500
Clinics	1,200
TB Hospital	1,000
Premature Babies	10
Home Health Service	3,360
C.M.A.R.C.	0

the same to be spent under the direction of the Board of Health.

It was moved, seconded and so voted to adjourn at 11:30 P.M. until Monday, May 23rd.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 23, 1977

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag.

Item 108 – The Treasurer was present and submitted a lengthy report.

An amendment to subtract \$8,500 from the 108 line item figure was moved, seconded and so voted. The main

motion as amended carried and the entire DPW budget is as follows:

Items 107 – 119: Department of Public Works

By a clear majority the Town voted to raise and appropriate the following sums for the Department of Public Works:

Salaries	806,105*
Expenses	294,515**
Map and Field Survey	0
Road and Drainage Repairs	0
Snow, Ice and Sand	100,000
Machinery	50,150
Highway I	2,100
Sign and Lane Painting	0
Uniforms	0
Tree Care/Contr. Service	1,500
Inspect Pest Control	559
Duth Elm Disease	1,200
Extend Water System	0

*Less \$32,894 from Federal Revenue Sharing.

**Less \$252.19 DPW Fox Hill Bump Account.

the same to be spent under the direction of the Board of Selectmen.

Item 142 carried and entire Recreation Director's budget is as follows:

Items 141 – 144: Recreation Director

By a clear majority the Town voted to raise and appropriate the following sums for the Recreation Director's budget:

Salaries	110,301
Expenses	14,575
Transportation	10,100
Self-Supporting Programs	26,600

the same to be spent under the direction of the Recreation Commissioners.

Item 146 – It was moved, seconded and so voted to suspend the rules and consider Article 48 before voting on Item 146.

ARTICLE 48 –

Re: Lights – Marshall Simonds School Football Field

It was moved and seconded by the Ways and Means Committee who was in favor. By a clear majority the Town voted to transfer from Surplus Revenue (Free Cash) \$11,000 to the Recreation Maintenance Capital Outlay Account.

An amendment to reduce line Item 146 by \$2,000 was moved, seconded and so voted and the main motion as amended carried.

Item 150 unanimously carried. Item 151 unanimously carried. The entire Recreation Maintenance budget is as follows: Raise and appropriate the following sums:

Items 145 – 151: Recreational Maintenance

Salaries	132,226
Expenses	72,254
Fencing	0

Simonds Park	0
Center School Valves	2,000
NIKE Bldg. Repairs	907
Bleacher Repairs	1,000

the same to be spent under the direction of the Recreation Commissioners.

Item 152 unanimously carried and Item 153 unanimously carried. The entire Library budget is as follows: Raise and appropriate the following sums:

Items 152 – 155: Library

Salaries	88,085
Expenses	26,460
Out-of-State Travel	0
Books and Periodicals	44,827*

*Less \$14,665.50 transferred from State Aid – \$1,116.27 transferred from Dog License Refund Account

the same to be spent under the direction of the Library Trustees.

B.A. Pekala, G. Feldman and A. McNamara recorded as refraining from voting on School Budget.

Item 157: School Department (See reconsideration 6/8/77 page 310)

Item 157 was moved and seconded by the Ways and Means Committee. After much discussion the main motion carried and it was unanimously voted that the Town raise and appropriate \$11,290,000* for the School Department budget, the same to be spent under the direction of the School Committee.

*Less PL 874 – 9,754 – PL 864 – 5,052

Item 165: Surplus Free Cash

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Free Cash the sum of \$500,000 to offset the annual fiscal '78 budget.

ARTICLE 34 –

Re: Assessors, Inspectors Salary

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 35 –

Re: Assessors, Updating Property Values

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 36 –

Re: Traffic Study – Cambridge Street

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate the sum of \$3,100 for the purpose of conducting a traffic study of Cambridge Street between Winn Street and Great Pines Avenue to develop a traffic circulation pattern for

this area, the same to be spent under the direction of the Planning Board.

ARTICLE 37 –

Re: Establishment of a Conservation Fund

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to raise and appropriate \$11,410 for the purpose of establishing a Conservation Fund as provided in Chapter 40, Section 5, Clause (51) of the Mass. General Laws; to be spent under the direction of the Conservation Commission.

ARTICLE 39 –

Re: New Fire Truck – Fire Department

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate the sum of \$56,000 for a new Fire Truck, same to be spent under the direction of the Fire Chief.

ARTICLE 40 –

Re: Building Department, Hazardous Structures

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 41 –

Re: Chapter 90 – Highway Funds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize the Board of Selectmen to accept funds from the Commonwealth of Massachusetts under the Chapter 90 program and related highway programs, and to enter into contracts with the Commonwealth for construction and maintenance of highway projects in the Town of Burlington, and to authorize the Treasurer to borrow funds in anticipation of reimbursement of funds under these programs.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, May 25th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 25, 1977

A quorum being present the meeting was called to order at 8:30 P.M. with a salute to the flag.

ARTICLE 42 –

Re: DPW, Well Cleaning

The motion was moved and seconded by the Ways and Means Committee who was in favor 8 – 0. Unanimously voted that the Town transfer \$63,000 from DPW Surplus Funds:

Art. 11 Macadam Paving	40,000
Traffic Lights	18,189
Full Time Salaries Enc.	4,811

for the purpose of cleaning and maintenance of Wells #1, 4 and 5 and the Main Station, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 43 –

Re: DPW, Surge Control Unit

The motion was moved and seconded by the Ways and Means Committee who was in favor 8 – 0. Unanimously voted that the Town transfer \$6,500 from the DPW Surplus Funds:

Full Time Salaries Enc.	2,898
Highway I	3,602

for the purpose of purchasing and installing a surge control unit for water pumping station No. 2, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 44 –

Re: DPW, Pump Arounds

The motion was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$6,600 from the DPW Surplus Funds:

Material and Supplies Enc.	18
Highway I	407
Map and Field Survey	3,140
Lane Painting	1,802
Art. 39 Macadam Paving	763
Sign and Lane Painting	111
Highway I Enc.	359

for the purpose of purchasing and installing pump arounds at sewer stations, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 45 –

Re: DPW, Trailer Sewer Jet

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 46 –

Re: DPW, Fence Installation and Repair

The main motion was moved and seconded by the Ways and Means Committee who was 8 – 0 in favor. An amendment to change the amount to \$4,670 was moved and seconded. After much discussion a motion to terminate debate carried and the amendment failed. The main motion carried and it was unanimously voted that the Town transfer \$480 from DPW Engineering Projects Encumbered Account, for the purpose of purchasing, installing and repairing fences around various DPW facilities, except Ray Ave., the same to be spent under the direction of the Board of Selectmen.

ARTICLE 47 –

Re: Will of Marshall Simonds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9,500 for the maintenance and improvement of Simonds Park, the same to be spent under the direction of the Recreation Commissioners.

ARTICLE 49 –

Re: Roof Repairs, School

The main motion was moved and seconded by the Ways and Means Committee who was opposed. By a clear majority the Town voted to raise and appropriate \$10,000 for roof repairs to the schools, the same to be spent under the direction of the School Committee.

ARTICLE 50 –

Re: Boiler Replacements, Schools

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$10,000 for the purpose of replacing boilers and hot water heaters in various schools, the same to be spent under the direction of the School Committee.

ARTICLE 51 –

Re: Roof Restoration, Burlington High School

The main motion was moved and seconded by the Ways and Means Committee. After much discussion a motion to terminate debate carried and by a clear majority the Town voted to raise and appropriate \$225,000 for the purpose of restoring the roof at Burlington High School, the same to be spent under the direction of the School Committee.

ARTICLE 52 –

Re: Community Recreation, Custodians Fees

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$12,100 for the purpose of paying Community Recreation Custodial Fees, the same to be spent under the direction of the School Committee.

ARTICLE 53 –

Re: School Transportation

R. Fiore and C. Entwistle recorded as abstaining from voting on this Article.

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was 9 – 0 opposed. It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 54 –

Re: Town Beautification Committee

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 55 –

Re: Central Middlesex Assoc. for Retarded Citizens, Inc.

The motion as it appears in the warrant was moved and seconded. After much discussion a motion to terminate debate carried and by a clear majority the Town voted to appropriate the sum of \$5,000 for the purpose of providing payment for services to be rendered by the Central Middlesex Association for Retarded Citizens, Inc. (CMARC) in carrying out its endeavors under Chapter 19 of the General Laws, same to be

spent under the direction of the Burlington Board of Health, as provided in Chapter 40, Section 5, paragraph (40C) of the General Laws.

It was moved, seconded and so voted to adjourn at 11:05 P.M. until Wednesday, June 1st.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 1, 1977

A QUORUM NOT BEING PRESENT at 8:30 P.M. the meeting could not be called to order. A motion to adjourn until Monday, June 6th was seconded. The Moderator called a fifteen minute recess. A quorum still not being present at 8:45 P.M. the motion to adjourn until June 6th failed. It was moved, seconded and so voted to adjourn at 8:50 P.M. until Wednesday, June 8th at 7:30 P.M. in Cafeteria B.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 8, 1977

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Articles 15, 17 and 19 from the table.

ARTICLE 15 –

Re: Transfer Funds, FY 77 Fire Department Medical

It was moved, seconded and unanimously voted that the Town raise and appropriate the sum of \$4,000 to the Fire Department Medical Coverage Account, the same to be spent under the direction of the Fire Chief. (See end of meeting for reconsideration.)

ARTICLE 17 –

Re: Transfer Funds, FY 77 Police Dept. M&S

It was moved, seconded and unanimously voted that the Town transfer \$5,675 from Surplus Revenue (Free Cash) to the Police Department, Materials and Supplies Account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 19 –

Re: Transfer Funds, FY 77 DPW Salaries

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 58 –

Re: General Bylaw, Town Administrator

The motion as it appears in the warrant was moved and seconded. The Board of Selectmen, the Bylaw Review Committee and the Personnel Board were opposed to the motion

in this form. It was moved and seconded to postpone indefinitely. It was moved and seconded to refer subject matter to Committee. After much discussion a motion to terminate debate carried and it was unanimously voted to refer to Town Government Revision Committee.

ARTICLE 59 –

Re: General Bylaws Adoption of Regulations

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 60 –

Re: Gift of Land – Winn Valley Estates

The motion as it appears in the warrant was moved and seconded. The Planning Board made no recommendation on this article. The Land Use and Zoning Committee and the Ways and Means Committee were opposed. After some discussion a motion to terminate debate carried and the main motion failed.

ARTICLE 61 –

Re: Withdrawal from Ipswich River Watershed District

The motion as it appears in the warrant was moved and seconded. E. LeBlanc gave a report recommending withdrawal.

After some discussion a motion to terminate debate carried and it was unanimously voted that the Town petition the General Court of the Commonwealth of Massachusetts to amend Chapter 682 of Acts of the Year One Thousand Nine Hundred and Sixty Six, an Act Establishing the Ipswich River Watershed District, by striking out, in Section 1, line three, the word “Burlington” and removing in Section 2, the Town of Burlington from the Ipswich River Watershed District, so that the Town of Burlington’s membership in the District Advisory Board be terminated, and that no assessment shall be levied upon said Town of Burlington on account of membership in the Ipswich River Watershed District after the passage of the amendment by the General Court or a date established by it.

App’d by Gen. Court Nov. 3, 1977 under Chap. 712 – Acts 1977

ARTICLE 62 –

Re: Lease of Land Mitre Corp.

The main motion was moved and seconded by the Ways and Means Committee who was in favor. It was unanimously voted that the Town authorize the Board of Recreation Commissioners to enter into an agreement with The Mitre Corporation for the consideration of \$1.00, a lease to run for one (1) year, commencing on July 1, 1977, and ending June 30, 1978, on a certain parcel of land containing ±159,000 square feet of land, this land being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford Street, and on the northwest by the town line of Bedford, Massachusetts.

ARTICLE 63 –

Re: Zoning Bylaw Changes

The main motion was moved and seconded. The Planning Board gave its report and the Land Use and Zoning Committee

gave its report. An amendment that “Item L” be deleted was moved, seconded and carried as stated by the Chair. An amendment to delete ww. was moved, seconded and carried as stated by the Chair. An amendment to delete Item vv. was moved, seconded and carried. The main motion as amended carried and it was unanimously voted that the Town amend the Zoning Bylaws, as follows:

- a. Add the words “Section 1.0” before the word “PURPOSES” in Article I.
- b. Add Section numbers before each definition in Article II as follows:

Section 2.0	DEFINITIONS
2.1	Accessory Use or Structure
2.2	Alteration
2.3	Animal Hospital
2.4	Apartment
2.5	Awning
2.6	Basement
2.7	Building
2.8	Building, Accessory
2.9	Building Area
2.10	Building, Attached
2.11	Building Coverage
2.12	Building, Detached
2.13	Building Height
2.14	Building, Principle
2.15	Carport
2.16	Cellar
2.17	Convalescent Home
2.18	Day Nursery
2.19	District
2.20	Dormitory
2.21	Driveway
2.22	Dwelling, Garden Apartment
2.23	Erected
2.24	Family
2.25	Fast-Order Food Establishment
2.26	Filling Station
2.27	Fire Lane
2.28	Floor Area
2.29	Frontage
2.30	Garage, Auto Repair (which should appear before)
2.31	Garage, Residential
2.32	Garden Center
2.33	Golf Course, Standard or Par Three
2.34	Home Occupation
2.35	Hospital
2.36	Hospital, Veterinary
2.37	Hotel, Motor Hotel or Motel
2.38	Impervious Surface
2.39	Light Manufacturing
2.40	Loading Space
2.41	Lot
2.42	Lot, Corner
2.43	Lot Depth
2.44	Lot, Interior
2.45	Lot Line, Front
2.46	Lot Line, Rear
2.47	Lot Line, Side
2.48	Lot, Nonconforming
2.49	Lot, Through
2.50	Lot, Width

2.51 Membership Club, Private
 2.52 Membership Club, Public (Changed from "Nonprivate")
 2.53 Municipal
 2.54 Nonconforming Use
 2.55 Nonconforming Building, Structure or Premises
 2.56 Nursery
 2.57 Office
 2.58 One-Family Dwelling
 2.59 Open Area, Percentage
 2.60 Outdoor Storage Area
 2.61 Owner
 2.62 Parking Space
 2.63 Penthouse
 2.64 Premises
 2.65 Public
 2.66 Public Assembly
 2.67 Recorded
 2.68 Recreational Trailer or Vehicle
 2.69 Repair
 2.70 Repair, Auto
 2.71 Rest Home
 2.72 Restaurant
 2.73 Roadside Stand
 2.74 Screening
 2.75 Special Permit
 2.76 Story
 2.77 Street
 2.78 Structure
 2.79 Structure, Temporary
 2.80 Trailer
 2.81 Use
 2.82 Use or Structure, Accessory
 2.83 Use, Principle
 2.84 Use, Temporary
 2.85 Yard, Front
 2.86 Yard, Rear
 2.87 Yard, Side
 2.88 Variance

- c. Change the words "(ART. IV) Section 2.0" on each page of the Principle Use Regulations Schedule to the words "(ART. IV) Section 3.0" on each page of the Accessory Use Regulations Schedule to the words "(ART. IV) Section 4.3.0".
- d. Change the words "Sections 2.0 and 3.0" in Section 4.1.0 to read "Sections 4.2.0 and 4.3.0".
- e. Change the words "Section 3.0" in Section 4.1.0 to read "Sections 9.3.0 – 9.3.6", and delete the last sentence.
- f. Change the words "Section 2.0" in Section 4.1.1 to read "Sections 9.2.0 – 9.2.7".
- g. Change the words "Section 2.0" in Section 4.1.2 to read "Sections 9.2.0 – 9.2.7".
- h. Change Section 4.2.2.16 by deleting the word "Theaters," and adding the words "including membership clubs, public" after the words "amusement places".

- i. Add a new section after Section 4.2.2.23 as follows:
 "4.2.2.24 Theaters and Cinemas" with the uses as follows:

RO	RG	BN	BL	BG	BT	IG	IH	IR
No	No	No	No	SP	SP	SP	SP	SP
- k. Change Section 4.2.6.7 use in the "IH" district column to be "Yes" instead of "No", and change the word "services" to the word "agencies".
- m. Change the words "Section 3.0 of Article IX" in Section 5.1.5 to read "Sections 9.3.0 – 9.3.6".
- n. Delete Section 5.1.7 in its entirety and move the subject matter of Section 5.1.7 to the definition, "2.26 Filling Station" without the words "Additional Regulations for Filling Stations".
- o. Change Section "5.1.8" to read Section "5.1.7".
- p. Change the words "(ART. V) Section 2.0" on the Density Regulations Schedule to the words "(ART. V) Section 5.2.0" and change the words "See page 5-6 for reference" to be "See notes for density regulation table immediately following".
- q. Change the words "common district boundary" in the two "****" note to read "common lot boundary" and change the words "Building Inspector" to "Inspector of Buildings" in the one "*" note.
- r. Change the words "Minimum Yard Adjoining RO & RG" in the first column of the Density Regulations Schedule, Section 5.2.0, to read "Minimum Yard Adjoining RO, RG, and Residentially Zoned Land in Contiguous Municipalities".
- s. Change the Density Regulations Schedule, Section 5.2.0, by adding five asterisks "*****" in the "IR" district column under the words "18 Acres" and by adding a five asterisk note on the page following as:
 "*****" Land used principally for a coordinated, integrated retail or industrial use (for example, a shopping center or an industrial park) shall be deemed to be one lot for density regulation and parking purposes notwithstanding that legal ownership in the land is divided, by lease, in fee or otherwise, among two or more owners."
- t. Change the words "Section 2.0" in Section 5.3.0 to read "Section 5.2.0".
- u. Change the words "Section 2.0" in Section 5.3.1 to read "Section 5.2.0".
- v. Change the words "Section 3.1.1" in Section 5.3.1 to read "Section 5.3.1.1".
- w. Change the words "Section 4.6 of Article IX" in Section 5.3.1 to read "Section 9.4.6".
- x. Change the words "(new bylaw date)" in Section 5.3.1.1 to read "1/31/77".
- y. Change the words "Section 2.0" in Section 5.3.2 to read "Section 5.2.0".
- z. Change the words "Section 3.2.1" in Section 5.3.2 to read "Section 5.3.2.1".

- bb. Change the words “(new bylaw date)” in Section 5.3.2.1 to read “1/31/77”.
- cc. Change the words “at bottom of table of Section 2.0” in the line at “Note 1” of Section 5.3.2.1 to read “following the density regulation table”.
- dd. Change the words “Section 2.0” in Section 5.3.3 to read “Section 5.2.0”.
- ee. Change the words “Section 3.3.1” in Section 5.3.3 to read “Section 5.3.3.1”.
- ff. Change the words “(new bylaw date)” in Section 5.3.3.1 to read “1/31/77”.
- gg. Change the words “at bottom of table of Section 2.0” in the line at “Note 1” of Section 5.3.3.1 to read “following the density regulation table”.
- hh. Change the words “Section 2.0” in Section 5.3.4 to read “Section 5.2.0”.
- ii. Change the words “Section 3.4.1” in Section 5.3.4 to read “Section 5.3.4.1”.
- kk. Change the words “(new bylaw date)” in Section 5.3.4.1 to read “1/31/77”.
- ll. Change the words “at bottom of table of Section 2.0” in the line at “Note 1” of Section 5.3.4.1 to read “following the density regulation table”.
- mm. Change the words “Section 2.0” in Section 5.3.5 to read “Section 5.2.0”.
- nn. Change the words “Section 3.5.1” in Section 5.3.5 to read “Section 5.3.5.1”.
- oo. Change the words “(new bylaw date)” in Section 5.3.5.1 to read “1/31/77”.
- pp. Change the words “at bottom of table of Section 2.0” in the line at “Note 1” of Section 5.3.5.1 to read “following the density regulation table”.
- rr. Change the words “is permitted through RO and RG districts” in Section 6.3.0 to read:
 “shall be permitted in or through RO and RG districts or in or through residentially zoned land in a contiguous municipality except over public ways, and private ways in use as public ways on January 31, 1977”.
- ss. Change the word “District” in Section 6.7.3.4 and 6.7.3.5 to read “Districts”.
- tt. Change the words “such a special permit” in Section 6.7.4 to the words “such a permit”.
- uu. Change the words “and within the same district” in Section 7.1.0 to read “which they serve and not within a residential district”.
- yy. In Section 9.1.2 delete the rest of the sentence following the words “the Board of Health”, delete the next sentence beginning with the word “Return”, and add the following sentences to the end of the section: “Return of a nonapproval of the occupancy permit from the Board of Health will have to be received by the Inspector of Buildings within ten (10) days of notification or he will consider the permit approved. Notification of the granting of an occupancy permit shall be sent to the Board of

- Assessors, the Fire Chief, the DPW, and the Planning Board.”, and change the words “until” in the sentence starting “No such permit” to the word “unless”.
- zz. Change the words “Sections 2.0 and 3.0” in Section 9.2.1 to read “Sections 4.2.0 and 4.3.0”.
- aaa. Change the words “extension of time,” in Section 9.2.6 to read “extensions of time, each”.
- bbb. Change the words “Section 6.0” in Section 9.3.3 to read “Section 9.6.0”.
- ccc. Change the words “extension of time,” in Section 9.3.6 to read “extensions of time, each”.
- ddd. Change the words “Section 6.0 of this article” in Section 9.4.2 to read “Section 9.6.0”.
- eee. Change the words “Town Cler” in Section 9.5.3 to read “Town Clerk”, and by inserting the word, “officer”, after the word “Buildings” on line two.
- fff. Change the words “Section 6.0 of this article” in Section 9.5.4 to read “Section 9.6.0”.
- ggg. Change the words “Sections 2.0, 3.0, 4.0 and 5.0 of this article” in Section 9.6.1 to read “Sections 9.2.0, 9.3.0, 9.4.0, and 9.5.0”.
- hhh. Change Section 9.6.2 by inserting a comma “,” after the word “abutters” and after the word “way” and changing the words “the adjoining” to read “every adjoining” in the first sentence.
- iii. Delete the last sentence of Section 9.6.2 and substitute there for the following:
 “In cases involving boundary or use changes within a district, notice shall be sent to any such nonresident property owner who has filed a request with the Town Clerk and whose property lies in the district where the change is sought.”
- jjj. In Section 9.2.2.1 strike out the word “eight (8)” in the first sentence and substitute in place thereof the word “nine (9)” and add in the first sentence, after the words “the Board of Selectmen,” the words “the Department of Public Works,”.
- kkk. In Section 9.3.2, strike out the word “seven (7)” and substitute in place thereof the word “eight (8)” and add after the words “the Board of Selectmen,” the words “the Department of Public Works,”.

App'd by Att. Gen., 9-16-77 Adv. in Burl. News 9-22, 29-77

ARTICLE 64 –

Re: Zoning Bylaw, Felz Trust

The motion as it appears in the warrant was moved and seconded. The Planning Board report was in favor. The Land Use and Zoning Committee report was opposed. After much discussion a motion to terminate debate carried. It was moved, seconded and so voted to suspend the rules and appoint tellers. Dorothy Sousa and Chief Crawford were appointed and sworn in. By a standing vote of 48 in favor and 9 opposed the Town voted to amend the Zoning Bylaw by changing the designation from the General Industrial (IG) District to the Continuous Traffic Business (BT) District, of the land located at the intersection of Middlesex Turnpike and Wheeler Road, more specifically bounded and described as follows:

NORTHEASTERLY: By Middlesex Turnpike, two hundred eighty-three and 58/100 (283.58) feet;

EASTERLY: By a curved line forming the intersection of Middlesex Turnpike and Wheeler Road, seventy-nine and 59/100 (79.59) feet;

SOUTHERLY: By Wheeler Road by four courses, five hundred sixty and 01/100 (560.01) feet;

WESTERLY: By land of the Commonwealth of Massachusetts, two hundred ninety-one and 52/100 (291.52) feet;

NORTHWESTERLY: By other land of the Commonwealth of Massachusetts by two courses four hundred sixty-three and 79/100 (463.79) feet;

said land is shown more fully on page 43 of the Town of Burlington, Mass. 1968 Zoning Map Booklet prepared for the Burlington Planning Board by Browning Survey Service, Inc., the "Zoning Map Town of Burlington, Mass. 1968" adopted under Article 54 of the Warrant for the April 14, 1969 Annual Town Meeting as the same has been amended to date.

App'd by Att. Gen. 9-16-77 Adv. in Burl. News 9-22, 29-77

ARTICLE 65 –

Re: Zoning – Leader Savings

The motion as it appears in the warrant was moved and seconded. The Planning Board report was in favor. The Land Use and Zoning Committee was in favor. The main motion carried and it was unanimously voted that the Town amend the Zoning Bylaw by changing the designation, from the General Industrial (IG) District to the General Business (BG) District, of the land known in part as Vinebrook Park, more specifically bounded and described as follows:

SOUTHWESTERLY: By the northeasterly line of Middlesex Turnpike as shown on said plan, one hundred fifteen (115) feet;

NORTHWESTERLY: By other land of ELGA Realty Trust and the driveway easement shown on said plan, one hundred forty (140) feet;

NORTHEASTERLY: By Lot D-1 as shown on said plan, one hundred fifteen (115) feet; and

SOUTHEASTERLY: By said Lot D-1 as shown on said plan, one hundred forty (140) feet;

said land is shown more fully as Lot D-2 on a plan entitled "Compiled Plan of Land in Burlington, Mass." dated June 18, 1973 by Joseph W. Moore Co. Inc., Civil Engineers, Land Surveyors, containing 16,100 square feet more or less according to said plan.

App'd by Att. Gen. 9-16-77 Adv. Burl. 9-22, 29-77

It was moved, seconded and unanimously voted to reconsider Article 26.

It was moved, seconded and unanimously voted that Article 26 be amended to read that the 5% increase be given to the Full Time Personnel Master Plan.

It was moved, seconded and unanimously voted to reconsider Article 33, Item 97. It was moved, seconded and unanimously voted that Article 33, Item 97, Police Department salaries be amended to \$1,268,605.

It was moved, seconded and unanimously voted to reconsider Article 33, Item 157. It was moved, seconded and unanimously voted that Article 33, Item 157, Local Education be amended to \$11,253,341.45.

It was moved, seconded and unanimously voted to reconsider Article 15. It was moved, seconded and unanimously voted that the Town transfer \$4000 from Surplus Revenue (Free Cash) to the Fire Department Medical Coverage Account, same to be spent under the direction of the Fire Chief.

It was moved, seconded and so voted to adjourn at 11:25 P.M. until September 26, 1977 at 7:30 P.M.

Respectfully submitted,
Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS
Middlesex ss.

To either of the Constables of the Town of Burlington
GREETING.

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to meet at the School Department (Old Center School), Meadowbrook School, Wildwood School, and Pine Glen School

TUESDAY, the 24th day of May 1977
at 10:00 o'clock in the forenoon, for the following purpose:

To bring in their votes to the Primary Officers for the Nomination of Candidates of Political Parties for the following office:

SENATOR 5th Senatorial District Middlesex

The polls will be open from 10:00 A.M. to 8:00 P.M.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 16th day of May in the year of our Lord one thousand nine hundred and seventy-seven.

(signed) Howard E. Strachan, Jr.
(signed) Thomas J. Flaherty Jr.
(signed) Arthur J. Ferreira
(signed) L. Daniel Valente
(signed) Robert J. Roberto

SELECTMEN OF BURLINGTON, MA

Middlesex, ss. May 16, 1977

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Town Hall, School Department (Old Center School), Meadowbrook School, Wildwood School and Pine Glen School. All postings at least seven (7) days before said voting date, as within directed.

Charles F. McCarthy
Constable of Burlington

ATTEST:
Catherine R. McKim, Town Clerk

Special State Primary

May 24, 1977

After reading of the warrant the Primaries were opened by the Wardens in charge of their respective precincts.

Warden — Precinct 1 — Betty Yetman
 Warden — Precinct 2 — Donald N. Sleeper, Jr.
 Warden — Precinct 3 — Virginia M. Igo
 Warden — Precinct 4 — Richard C. Wilde

The Polls were open at 10:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M., the total number of ballots cast were as follows: Total 1451; Republican 127; American 2; Democratic 1322. This includes 13 absentee ballots. The result of the ballots cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
REPUBLICAN					
Senator 5th Middlesex Dis.					
Michael A. Caira					
3 Moore St., Wilmington	14	38	25	21	98
Marvin C. Gilkie					
15 Baldwin Rd., Waltham	1	1	1	0	3
Russell W. Miller					
14 Beech St., Chelmsford	7	6	7	3	23
Ronald C. MacKenzie					
18 Spruce Hill Rd., Burlington				1	1
BLANKS					2
DEMOCRATIC					
Carol C. Amick					
277 The Great Rd., Bedford	186	218	214	172	790
Joseph T. Maguire					
47 Graymore Rd., Waltham	122	115	110	80	427
Virginia E. Mooney					
28 Mohawk Rd., Burlington	29	27	21	26	103
BLANKS					2
AMERICAN					
Parker Weaver					
29 Pleasant St., Lexington	2	0	0	0	2
TOTAL VOTES — 1451					
Democratic — 1322	Republican — 127		American — 2		
Prec. 1 — 337	Prec. 1 — 22		Prec. 1 — 2		
Prec. 2 — 360	Prec. 2 — 45				
Prec. 3 — 345	Prec. 3 — 33				
Prec. 4 — 278	Prec. 4 — 24				

ATTEST:

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Burlington in the County of Middlesex
GREETING.

In the Name of The Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to meet at the School Department (Old Center School), Meadowbrook School, Wildwood School, and Pine Glen School

TUESDAY, the 21st day of June 1977

at 7:00 o'clock in the forenoon, for the following purpose:

To bring in their votes to the Election Officers for the Election of a Candidate for the following office:

SENATOR 5th Senatorial District Middlesex

The polls will be open from 7:00 A.M. to 8:00 P.M.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 13th day of June in the year of our Lord one thousand nine hundred and seventy-seven.

(signed) Howard E. Strachan, Jr.
(signed) L. Daniel Valente
(signed) Robert J. Roberto
(signed) Arthur J. Ferreira

SELECTMEN OF BURLINGTON, MA

Middlesex ss.

June 13, 1977

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Town Hall, School Department, Meadowbrook School, Wildwood School and Pine Glen School. All postings at least seven (7) days before said voting date, as within directed.

Charles F. McCarthy
Constable of Burlington

ATTEST:

Catherine R. McKim, Town Clerk

Special State Election

June 21, 1977

After reading of the warrant the polls were opened by the Wardens in charge of their respective precincts.

Warden - Precinct 1 - Betty Yetman
Warden - Precinct 2 - Donald N. Sleeper, Jr.
Warden - Precinct 3 - Virginia M. Igo
Warden - Precinct 4 - Michael T. Cunningham

The Polls were open at 7:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M., the total number of ballots cast was 1792, this included 23 absentee ballots. The result of the ballots cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SENATOR, 5th Middlesex Dis.					
DEMOCRATIC					
Carol C. Amick 277 The Great Rd., Bedford	249	275	284	219	1027
REPUBLICAN					
Michael A. Caira 3 Moore St., Wilmington	180	170	201	160	711
AMERICAN					
Parker Weaver 29 Pleasant St., Lexington	24	12	11	4	51
BLANKS					3

TOTAL VOTES - 1792

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (THIRD) TOWN MEETING

September 26, 1977

District D members, Anne Rowe, Mabel Nevins, William Curtin, Susan Burke and Mildred Nash assembled for the purpose of electing a new member to fill the vacancy created by the resignation of William Clark. Nominations were Marie G. O'Brien, 33 Eugene Road and Arthur Giordano, 10 Fred Street.

The first ballot cast gave 4 votes for Marie O'Brien and 1 vote for Arthur Giordano, making Mrs. O'Brien the duly elected member who was sworn in by the Moderator.

A quorum being present, the meeting was called to order at 8:00 P.M. with a salute to the flag.

ARTICLE 1 –

Re: Report of Town Officers and Committees

Report of Police – Community Relations Study Committee.

ARTICLE 2 –

Re: Date for 1978 Town Election

It was moved and seconded by the Rules Committee and unanimously voted that the date for the Annual Town Election be set at 1st April 1978.

ARTICLE 3 –

Re: Transfer Funds, FY 78 Central Automotive Account

It was moved and seconded by the Ways and Means Committee and by a clear majority (1 dissenting) the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$3,000 to the Central Administration Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 4 –

Re: Transfer Funds, FY 78 Fire Department Full Time Salary Account

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from funds received under Title II of the Public Works Employment Act of 1976 the sum of \$24,512.92 to the Fire Department, Full Time Salary Account, the same to be spent under the direction of the Fire Chief.

ARTICLE 5 –

Re: Transfer Funds, FY 78 DPW Capital Outlay

The motion was moved and seconded by the Ways and Means Committee who was in favor. The Capital Budget Committee was 4 – 0 in favor. The Board of Selectmen was in favor. It was unanimously voted that the Town transfer the sum of \$55,000 from the following accounts to the Department of Public Works Capital Outlay account, the same to be spent under the direction of the Board of Selectmen.

Account	Amount
Article 25 – Mall Road Lights voted June 4, 1975	\$48,000
Fire Department Full Time Salaries	7,000

ARTICLE 6 –

Re: Personnel Bylaw – Full Time Clerk, B.C.L.C.

The main motion was moved by E. LeBlanc and seconded by G. Chaloux. K. Christiansen spoke urging passage of this motion. The Board of Selectmen was in favor 4 – 1. The Human Services Committee report was in favor. The Ways and Means Committee was opposed. The Personnel Board was opposed. A motion to terminate debate carried and the main motion failed by a clear majority.

ARTICLE 7 –

Re: Transfer Funds, FY 78 B.C.L.C. Full Time Clerk

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 8 –

Re: Transfer Funds, FY 78 Board of Health Mosquito Control

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$1,500 to the Board of Health, Mosquito Control account, the same to be spent under the direction of the Board of Health.

ARTICLE 9 –

Re: Transfer Funds, FY 78 Pension Reimbursement

The main motion was moved and seconded by the Ways and Means Committee. After much discussion a motion to move the previous question failed. More discussion followed and it was moved, seconded and so voted to postpone indefinitely.

ARTICLE 10 –

Re: Assessors, Data Processing Services

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 11 –

Re: Acquisition of Land, Black Horse Lane

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 12 –

Re: DPW, Authorization to Spend Federal Funds, P.W.E.A.

The main motion was moved and seconded by the Ways and Means Committee who was in favor 9 – 0. After much discussion a motion to terminate debate carried and by a clear majority the Town voted to authorize the Department of Public Works to spend the monies to be received by the Town of Burlington under Title I of the Public Works Employment Act of 1976 (Phase II) for the purpose of illuminating Burlington Mall Road from Lexington Street to the South Bedford Street/Stony Brook Road intersection, the same to be spent under the direction of the Board of Selectmen.

Re: Traffic Signals, Middlesex Turnpike

September 28, 1977

The main motion was moved and seconded by the Ways and Means Committee who was in favor. The Land Use and Zoning Committee was in favor. After some discussion a motion to terminate debate carried and it was unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$25,000, to be added to funds received by the Town of Burlington from the Commonwealth of Massachusetts Highway Programs for the purpose of installing new traffic control equipment on Middlesex Turnpike, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 14 –

Re: Plans for Expansion of Library

It was moved and seconded to postpone indefinitely. The Library Trustees Report was submitted. The Ways and Means Committee was opposed and the motion to postpone carried.

ARTICLE 15 –

Re: General Bylaws, Submission of Budgets

The main motion was moved and seconded by the Ways and Means Committee. After some discussion it was moved, seconded and so voted to postpone until the next regular scheduled Town Meeting.

ARTICLE 16 –

Re: Petition General Court, Removal of Appointed Officials

The main motion was moved and seconded and it was unanimously voted that the Town petition the General Court of the Commonwealth of Massachusetts to enact the following act: "That Chapter 248 of the Acts of 1977 be and hereby is repealed", and the following is hereby enacted:

"Any general or special law notwithstanding, the Town of Burlington may enact a bylaw providing that employees in those positions therein designated shall not be removed by an appointing authority consisting of three or more persons except upon such vote in excess of a simple majority as shall be stated in said bylaw. Any bylaw enacted under the terms of this Act shall not apply to the School Committee and may after enactment by duly repealed in the same manner as any other bylaw of the Town."

App'd by Gen. Court 11-22-77, Chap. 761, Acts of 1977

ARTICLE 17 –

Re: General Bylaws, Use of Parks, School Grounds

The main motion was moved and seconded. A motion to postpone indefinitely was seconded and by a standing vote of 24 in favor and 26 opposed the motion to postpone indefinitely failed. It was then moved, seconded and so voted to postpone until Wednesday, September 28th.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, September 28th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

ARTICLE 17 –

Re: General Bylaws, Use of Parks, School Grounds

The motion was removed from the table and by a clear majority the Town voted to amend the General Bylaws by adding a new Section 23.0 to Article X as follows:

Section 23.0 Use of Parks, Playgrounds and School Grounds

23.1 Use of Parks and Playgrounds

23.1.1 The school committee with respect to land and buildings under its control, which for purposes of this bylaw shall include all school land and buildings, and the recreation commission with respect to land and buildings under its control, may enact regulations setting speed limits for all kinds of vehicular traffic, further regulating such vehicular traffic in a manner consistent with public safety, determining where vehicles may be parked, and setting hours during which persons not having specific business within said lands and buildings may be escorted therefrom. The school committee may also enact regulations barring vehicles not used by persons attending to local business on such land and, if said regulations are enacted, shall cause notice thereof to be conspicuously posted on the school property to which they are applicable.

23.1.2 Such regulations shall take effect after being voted by the committee or the commission and after notice of the regulation has been conspicuously posted upon the premises subject thereto.

23.2 Vehicle Use

23.2.1 Except as otherwise provided in this bylaw, persons violating any regulation enacted hereunder shall be fined five (\$5.00) dollars for the first offense and ten (\$10.00) dollars for second or subsequent offenses. No person shall park or operate a vehicle upon any land under the control of the school committee or any land under the control of the recreation commission not plainly intended for vehicular use except with the specific authorization of the committee or the commission as the case may be, or a police officer.

23.2.2 Vehicles parked in such a way as to block an entrance or exit to a park,

playground, or school shall be subject to a fine of \$20 and the vehicle may be towed at the owner's expense.

23.2.3 Unattended vehicles left within the boundaries of parks, playgrounds, or school grounds for more than 24 hours will be towed at the owner's expense.

23.2.4 Penalty for violations of speed limits imposed by the school committee or the recreation commission pursuant to Section 23.1.1 of this Article shall be the maximum fine allowed by law for violation of a municipally adopted speed limit.

23.2.5 Motorized recreational vehicles or horses shall not be allowed within the boundaries of parks, playgrounds, or schools, unless specifically authorized by the recreation commission or school committee, as applicable. Violators shall be subject to a fine of \$10 for the first offense and \$20 for the second offense.

23.3 Littering

23.3.1 Whoever, places, throws, deposits, discharges, or causes to be placed, thrown, deposited or discharged, any trash or refuse, rubbish, debris or any other material of any kind, except in a receptacle specifically therefore, upon land under the control of the school committee or the recreation commission shall pay a fine of not less than twenty (20) nor more than two hundred (200) dollars.

Amend Section 22.1 of Article XI of the General Bylaws by adding a sentence:

1. "No person shall possess or consume alcoholic beverages upon any land or within any building under the control of the school committee or the recreation commission."
2. Amend Section 22.4 of Article XI by adding the words "possessed or" consumed.

App'd by Att. Gen. 12-8-77 Adv. in Burl. News 12-15, 22-77

ARTICLE 18 –

Re: General Bylaw Town Administrator

The motion as it appears in the warrant was moved and seconded. V. Mooney, Chairperson of the Town Government Revision Committee spoke as the proponent. It was moved and seconded by the Rules Committee to postpone indefinitely. The Board of Selectmen was in favor of postponement. By a clear majority the Town voted to postpone indefinitely.

ARTICLE 19 –

Re: Community-Police Committee

The main motion was moved and seconded. W. Clark gave a lengthy report. The Board of Selectmen recommended postponement until the January meeting. After much discussion the main motion carried and by a clear majority the Town voted to establish a temporary committee to be called "Community-Police Committee". The committee shall be established for the purpose of studying the ways to implement the "priority needs" in regards to Police-Community Relations Study Committee. The results of the implementation of the "priority needs" shall be presented in a report at the next scheduled regular Town Meeting.

The committee shall consist of the following:

- Two Selectmen (Police sub-committee);
- One member of Ways and Means;
- Two Town Meeting members appointed by the Moderator;
- One School Committee member;
- One member of the Recreation Dept.;
- One Community Life Center person;
- One person from the Command Officer's Union;
- One person from I.B.P.O., Local 314;
- Two members of C/PRSC;
- The Police Chief or his personal representative.

The committee shall be formed within 14 days after the vote of Town Meeting to approve this article. The committee shall be convened by the appointee of the Town Moderator.

ARTICLE 20 –

Re: Zoning Bylaw Site Plan Waiver

The motion as it appears in the warrant was moved and seconded. The report of the Planning Board was unanimously in favor. The Land Use and Zoning Committee was opposed. The Building Inspector was in favor. A motion to postpone indefinitely was seconded and carried by a clear majority.

ARTICLE 21 –

Re: Amend Zoning Bylaw Site Plans

The motion as it appears in the warrant was moved and seconded. The Planning Board Report was in favor. It was moved and seconded by the Land Use and Zoning Committee to postpone indefinitely. The motion to postpone carried by a clear majority.

ARTICLE 22 –

Re: Zoning Bylaw, Kiosks

The main motion was moved and seconded by the Land Use and Zoning Committee who was in favor. The Planning

Board Report was in favor. It was unanimously voted that the Town amend the Zoning Bylaws as follows:

- a. Add new section 2.38.1 as follows:
"2.38.1 Kiosk — free standing business structure, by whatever name, of less than 144 square feet for drive up or walk up window service.
- b. Add a new section after "Section 4.2.6.18" as follows:
"4.2.6.19 Kiosks" with uses as follows: RO RG BN BL BG BT IG IH IR No No No No No SP No No No
- c. Add a new section after "Section 4.3.2.12" as follows:
"4.3.2.13 Kiosks" with uses as follows: RO RG BN BL BG BT IG IH IR No No No No No SP No No No

App'd by Att. Gen. 12-8-77 Adv. in Burl. News 12-15, 22-77

ARTICLE 23 —

Re: Amend Zoning Bylaw, Wilmington Rd., Plaza 62

The motion as it appears in the warrant was moved and seconded by the Land Use and Zoning Committee. The Planning Board Report was read on Articles 23, 24 and 26 in favor of all three articles. The Land Use and Zoning Report was in favor of all three. It was unanimously voted that the Town amend the Zoning Bylaw by changing the designation, from the General Industrial (IG) District to the General Business (BG) District, of the land commonly known as Plaza 62 on Wilmington Road more specifically bounded and described as follows:

SOUTHEASTERLY: By Wilmington Road, by four lines together measuring, three hundred sixty-three and 06/100 (363.06) feet;

SOUTHERLY and SOUTHEASTERLY: By a curved line fifty-six and 26/100 (56.26) feet and ten (10) feet being by Wilmington Road and the intersection of Wilmington Road and Prouty Road, as shown on said plan;

SOUTHWESTERLY: By Prouty Road, three hundred fifty-two and 81/100 (352.81) feet;

NORTHWESTERLY: By land now or formerly of Govoni, three hundred ninety-eight and 81/100 (398.81) feet; and

NORTHEASTERLY: By land of said Govoni, three hundred eighty-eight and 98/100 (388.98) feet

said land is shown more fully as Lots 1, 2, and 3 on a plan entitled "Plan of Land in Burlington, Mass., May 16, 1966, K.J. Miller Company, Civil Engineers and Land Surveyors" recorded with Middlesex South District Registry of Deeds, Book 11131, Page 274, containing 154,958 sq. ft., more or less, according to said plan.

ARTICLE 24 —

Re: Amend Zoning Bylaw, Cambridge and Winn Sts., Busa

The main motion was moved and seconded by the Land Use and Zoning Committee and it was unanimously voted to amend the Zoning Bylaw of the Town of Burlington by adding the following:

To change from General Industrial (IG) to General Business (BG) the following land:

A certain parcel of land situated in Burlington, Middlesex County, Massachusetts, being Lot 1 on Plan No. 28923A, as shown on a plan as modified and approved by the Land Court, filed in the Land Registration Office, a copy of a portion of which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 729, Page 87, with Certificate 119837, more fully bounded and described as follows:

SOUTHWESTERLY: By the Northeasterly line of Cambridge Street, one hundred sixty-nine and 86/100 (169.86) feet;

NORTHWESTERLY: By land of the Town of Burlington, forty-seven and 93/100 (47.93) feet;

WESTERLY: By land of the Town of Burlington, forty-two and 11/100 (42.11) feet;

NORTHWESTERLY: By land now or formerly of Murray Hills Inc., and The Commonwealth of Massachusetts, two hundred sixty-two and 40/100 (262.40) feet;

NORTHERLY: Thirteen and 40/100 (13.40) feet, and

NORTHEASTERLY: Twenty-one and 03/100 (21.03) feet, by said land of The Commonwealth of Massachusetts;

NORTHERLY: By said land of The Commonwealth of Massachusetts by the end of Grant Avenue, and by land now or formerly of Murray Hills, Inc., four hundred seventy-nine and 85/100 (479.85) feet;

NORTHEASTERLY: By the Southwesterly line of Bennett Lane, three hundred two and 49/100 (302.49) feet; and

SOUTHEASTERLY: One hundred fifty-nine and 94/100 (159.94) feet,

SOUTHWESTERLY: Two hundred twenty-six and 12/100 (226.12) feet,

SOUTHEASTERLY: One hundred forty-three and 33/100 (143.33) feet,

NORTHEASTERLY: One hundred twenty-nine and 50/100 (129.50) feet,

SOUTHEASTERLY: Twelve and 50/100 (12.50) feet,

NORTHEASTERLY: Ninety-two and 11/100 (92.11) feet, and

SOUTHEASTERLY: Five hundred nine and 73/100 (509.73) feet.

Said parcel is situated at the intersection of Cambridge Street and Winn Street in said Burlington.

App'd by Att. Gen. 12-8-77 Adv. in Burl. News 12-15, 22-77

ARTICLE 25 —

Re: Amend Zoning Bylaw, 328 Cambridge St., McCarthy

Since a hearing had not been held on this rezoning it was moved and seconded by the Land Use and Zoning Committee and unanimously voted to postpone indefinitely.

ARTICLE 26 —

Re: Amend Zoning Bylaw, Winn and Cambridge Sts., Gorin

The main motion was moved and seconded by the Land Use and Zoning Committee and it was unanimously voted to

amend the Zoning Bylaw of the Town of Burlington by adding the following:

To change from General Industrial (IG) to General Business (BG) the following land consisting of three (3) adjoining parcels of land situated in Burlington, Middlesex County, Massachusetts, more particularly described as follows:

Parcel One:

A certain parcel of registered land with the buildings thereon shown on Certificate of Title No. 119838 in Book 729, Page 88 of the South Registry District of Middlesex County, being more particularly bounded and described as follows:

SOUTHERLY: By Winn Street, four hundred sixty-two and 60/100 feet;

SOUTHWESTERLY: By the northeasterly line forming the junction of said Winn Street and Cambridge Street, one hundred sixty-four and 73/100 feet;

NORTHWESTERLY: Five hundred nine and 73/100 feet;

SOUTHWESTERLY: Ninety-two and 11/100 feet;

NORTHWESTERLY: Twelve and 50/100 feet;

SOUTHWESTERLY: One hundred twenty-nine and 50/100 feet;

NORTHWESTERLY: One hundred forty-three and 33/100 feet;

NORTHEASTERLY: Two hundred twenty-six and 12/100 feet; and

NORTHWESTERLY: One hundred fifty-nine and 94/100 feet, by Lot 1 as shown on plan hereinafter mentioned;

NORTHEASTERLY: Eleven and 95/100 feet, and

EASTERLY: One hundred sixty-two and 65/100 feet, by the southwesterly and westerly lines respectively of Bennett Lane;

SOUTHEASTERLY: By land now or formerly of Murray Hills Inc., one hundred forty-two and 50/100 feet;

SOUTHWESTERLY: One hundred feet, and

SOUTHEASTERLY: Two hundred feet, by Lot 3 as shown on said plan; and

NORTHEASTERLY: By said Lot 3 and by land now or formerly of Alfred C. Blouin, et ux, two hundred five and 34/100 feet.

All of said boundaries are determined by the Court to be located as shown on a plan drawn by New England Survey Service, Inc., dated July 28, 1960, March 27, 1961 and April 2, 1964, as modified and approved by the Court, filed in the Land Registration Office, a copy of a portion of which will be filed with Certificate of Title No. 119837 in Registration Book 729, Page 87, in the South Registry District of Middlesex County and being shown thereon as Lot 2.

There is excepted from said Parcel One so much thereof as was taken by the Town of Burlington for highway purposes by an Order of Taking dated August 6, 1973 and being Document No. 514365 noted on said Certificate of Title No.

119838, as amended by amended Order of Taking being Document No. 515742 noted on said Certificate of Title No. 119838.

Parcel Two:

A certain parcel of registered land with the buildings thereon shown on Certificate of Title No. 131196 in Book 786, Page 46 of said South Registry District of Middlesex County, and being more particularly bounded and described as follows:

SOUTHWESTERLY: One hundred feet;

NORTHWESTERLY: Two hundred feet; and

NORTHEASTERLY: One hundred feet, by Lot 2, as shown on plan hereinafter mentioned; and

SOUTHEASTERLY: By lands of sundry adjoining owners, as shown on said plan two hundred feet.

Said Parcel is shown as Lot 3 on said plan (Plan No. 28923A).

All of said boundaries are determined by the Court to be located as shown on a plan, as modified and approved by the court, filed in the Land Registration Office, a copy of a portion of which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 729, Page 87, with Certificate No. 119837.

Parcel Three:

Another certain parcel of registered land with the buildings thereon shown on said Certificate of Title No. 131196 in Book 786, Page 46 of said South Registry District of Middlesex County, and being more particularly bounded and described as follows:

SOUTHWESTERLY: Three and 96/100 feet,

NORTHWESTERLY: Two hundred feet, and

NORTHEASTERLY: Four and 75/100 feet, all by land now or formerly of William Gorin, et als, Trs; and

SOUTHEASTERLY: By Lot 3 as shown on plan hereinafter mentioned, two hundred feet.

said parcel is shown as Lot 4 on said plan (Plan No. 28923B).

All of said boundaries are determined by the Court to be located as shown on a subdivision plan, as approved by the Court, filed in the Land Registration Office, a copy of which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 742, Page 41, with Certificate No. 122391.

All of said three parcels, or one or more of them, have the benefit of certain appurtenant ways, rights and other appurtenances.

App'd by Att. Gen. 12-8-77 Adv. in Burl. News 12-15, 22-77

It was moved and seconded by the Rules Committee and unanimously voted to adjourn at 10:20 P.M. until January 16, 1978 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

JURY LIST

Name	Address	Occupation
Scionti, Lorraine M.	7 Bassett Avenue	Secretary
Salus, Richard A.	D Beacon Village, Bldg. 7	Manager
Whitmore, Susan E.	D Beacon Village, Bldg. 14	Trainer
Goldberg, Stephanie E.	F Beacon Village, Bldg. 21	Administrator
Aruyama, Yoshi	D Beacon Village, Bldg. 32	Engineer
Ralby, David G.	C Beacon Village, Bldg. 42	Salesman
Wesselhafft, Kurt T	C Beacon Village, Bldg. 51	Manufacturing Representative
Garabedian, Donna M.	D Beacon Village, Bldg. 64	Data Proc. Manager
Smith, Gary A	2 Birch Street	Offset Press
Sullivan, Daniel P.	10 Brockfield Road	Laborer
Moulton, Joan C.	7 Burton Road	Housewife
Swehla, Edward A.	61 Center Street	Repair Comp.
Sidel, Elsa H.	12 Chandler Road	Housewife
Czerepak, Stanley J.	44 Chandler Road	Production Engineer
Mallett, Stephen D.	3 Cresthaven Drive	Sales Manager
Stone, Alfred L.	45 Cresthaven Drive	Admr. Assistant
Johnson, Fred H.	2 Derryfield Avenue	Truck Driver
Garelick, Jacqueline	82 Drake Road	Homemaker
Figenbaum, Robert C.	114 Drake Road	Manager
Connors, Michael E.	15 Edgemere Avenue	Gen. Contractor
Dolan, Robert M.	6 Fieldstone Drive	Sales Manager
Fitzgerald, Margaret M.	32 Fieldstone Drive	Housewife
Denucce, Audrey C.	17 Forbes Avenue	Housewife
Sussenberger, Helen E.	1 Freeport Drive	Housewife
Dawe, Ruth M.	34 Freeport Drive	Housewife
Larsen, Henry M.	1 Glen Avenue	Mason
Enos, Loretta L.	39 Glen Avenue	Housewife
Burke, Margaret A.	31 Hampden Avenue	Housewife
Sweeney, Annemarie	37 Harriet Avenue	Housewife
Morgan, Constance J.	6 Hart Street	Housewife
Perry, Barbara J.	1 Heritage Way	Bookkeeper
Hann, Alan S.	19 Hillsdale Avenue	
Cabral, Albert M.	14 Keans Road	Maintenance Mechanic
Foster, Charles E.	10 Kenmere Avenue	Truck Driver
Murphy, James K.	44 Locust Street	Materials Manager
McManus, Joan A.	3 Louise Road	Housewife
Haded, Elizabeth A.	1 Mallard Way	Housewife
Colantuoni, Rita	9 Manor Avenue	Housewife
Degurski, Geraldine A.	16 Maryvale Road	Secretary
Polli, Leo J.	43 Mill Street	Restaurant Supply
Abramo, Salvatore M.	102 Mill Street	Supervisor
Limoncelli, Frank M.	186 Mill Street	Assistant Adv. Manager
Brown, James W.	7 Mooney Road	S.E. Tires
Ruvido, Lawrence J., Jr.	50 Mountain Road	Tool Die Maker
Chamberlain, Barbara M.	23 Newbridge Avenue	Homemaker
Hemenway, George H., Jr.	15 Overlook Avenue	Auto Mechanic
Blake, Catherine V.	5 Peach Orchard Road	Cook
Levasseur, Esther G.	58 Peach Orchard Road	Cafeteria Worker
Dickey, Irving E.	130 Pearl Street	Retired
Giglio, Jane M.	4 Pine Avenue	Housewife
White, Chester F., Jr.	4 Richardson Road	Computer Repairman
Bilotta, Richard F.	3 Ruping Drive	Electrical Engineer
Wilson, Walter S.	10 September Lane	Mkt. Manager
Lacasse, Patricia A.	40 Skilton Lane	Homemaker
Judge, Anne M.	6 Spring Valley Road	Housewife
OCallahan, John J.	2 Susan Avenue	Electrician
Nielsen, Nadine A	7 Thistle Road	Housewife
OShaughnessy, Lillian	20 Thomas Street	Housewife
Mulloy, Francis L.	3 Ward Street	Troubleman

Mills, David L.	1 Winn Street	Manager
Breen, Kathleen M.	138 Winn Street	Housewife
Acquaviva, Rose	235 Winn Street	Machine Operator
Cunningham, Shirley L.	24 Winn Valley Drive	At Home
Stott, Charles E.	11 Winter Street	Retired
Archibald, Pauline E.	11 Algonquin Drive	Housewife
Stanton, George F.	6 Barbara Circle	Distribution
Bushey, Kenneth L., Jr.	5 Baron Park Lane - Bldg. 2	Bank M
Dunn, Ning	33 Baron Park Lane - Bldg. 3	Assoc. System Pr.
Perlman, Jon E.	15 Baron Park Lane - Bldg. 5	
Wright, Robert L. Jr.	27 Baron Park Lane - Bldg. 6	Salesman
Lucey, James P.	20 Baron Park Lane - Bldg. 8	Manager
Joshi, Surekha A.	2 Baron Park Lane - Bldg. 11	Homemaker
Borriello, Paul J.	35 Bedford Street	Air Traffic R.
Kozlowsky, Edward P.	97 Bedford Street	Draftsman
Saia, Joan C.	14 Belmont Road	Home
Young, Thelma I.	9 Brown Avenue	Stewardess
Piantedosi, Carmine	17 Brown Avenue	Retired
Moriarty, Albert J.	6 Cedarwood Lane	Engineer
Smith, Donald E.	27 Church Lane	Vice President
Kelly, Helen T.	22 Cormier Road	Housewife
Graves, Grace M.	2 Demone Drive	Purchasing
Alberghini, Alma M.	2 Elm Avenue	Secretary
Rhuda, Robert E.	28 Eugene Road	Life Insurance
Ruszowski, Irene M.	7 Fred Street	Housewife
Bordonaro, Phillip A.	1 Greenwood Road	Farrier
Cauger, James W.	38 Greenwood Road	Sales Representative
Nee, Josephine	2 Hallmark Gardens - Bldg. 5	Bookkeeper
Symonds, Nancy P.	1 Hallmark Gardens - Bldg. 10	Buyer
Sharpe, Nancy L.	1 Hallmark Gardens - Bldg. 13	Comp. Prog.
Guerette, Paul D.	5 Hemlock Lane	Division Manager
Murphy, Jacqueline A.	6 Hilltop Drive	Housewife
Keenan, Patricia S.	28 Hilltop Drive	Housewife
Mayo, Mildred I.	1 Hope Street	Homemaker
Piscatelli, Elizabeth R.	4 Independence Drive	Housewife
Manning, Marie F.	3 James Street	Waitress
Kurani, Bhoopen K.	1 Jefferson Avenue	Structural Engineer
Mercurio, Joseph M.	1 Laurel Hill Lane	Merchandising
Smolski, Constance H.	10 Laurel Lane	Cook
Rogers, Edward R.	15 Lexington Street	Prod. Cnt. Cood.
Callahan, Edward L., Jr.	36 Lexington Street	Lather Supervisor
Dobbins, William K.	56 Lexington Street	Chemical Engineer
Wheaton, Harold G.	76 Lexington Street	Salesman
Arnold, Jean F.	96 Lexington Street	Homemaker
Coates, Patricia L.	115 Lexington Street	Homemaker
McCaigne, Jillian C.	7 Mark Street	Homemaker
Comerford, Norman N.	13 Marrett Road	Marketing Director
Alden, Marie C.	10 Maud Graham Circle	Home
Witty, Katherine M.	1 McGinnis Drive	Housewife
Raske, Timothy C.	3 Mildred Road	Bartender
Looney, Carolyn A.	14 Mohawk Road	Housewife
Moore, Joanne M.	60 Muller Road	Housewife
Rowe, Anne	94 Muller Road	Home
Bell, Beatrice P.	12 Old Colony Road	Housewife
Anderson, William E.	7 Partridge Lane	Electrical Engineer
Boucher, Diane R.	2 Pinevale Avenue	Housewife
Wilcox, Frances C.	15 Pleasant Street	At Home
Seaward, Priscilla M.	10 Saint Marks Road	Housewife
Landry, Julia A.	21 Sandybrook Road	Inspector
Pezzuto, Irene A.	1 Shady Lane Drive	Housewife
Wong, Walter J.	9 South Bedford Street	Electrical Engineer
Watts, Jeanne L.	115 South Bedford Street	Housewife
Gordon, June S.	15 Spruce Hill Road	Housewife
Keating, Shirley I.	27 Stoney Brook Road	Housewife

Bowes, Gladys L.	6 Sunset Drive	Housewife
DeMarco, John T.	23 Sunset Drive	Diesel Mechanic
Miller, Helen B.	37 Sunset Drive	
York, Raymond A.	13 Terrace Hall Avenue	Truck Driver
Murphy, James F.	29 Terrace Hall Avenue	
Bulpett, Janet R.	1 Valley Circle	Housewife
Machado, Mary L.	18 Washington Avenue	Clerk Special
Chiklakis, Effie	43 Washington Avenue	Bookkeeper
Bridge, Barbara R.	4 Willow Way	Housewife
Levreault, William A.	14 Woodside Lane	Department Administra
Igo, Virginia	1 Arthur Woods Avenue	
Panagas, John S.	30 Arthur Woods Avenue	Mechanic
Angelo, Mario A.	2 Austin Street	Repairman
Semenatore, Marjorie J.	82 Bedford Street	Secretary
Oconnor, James S.	7 Bradford Road	Machinist Mechanic
Cedrone, Anthony J., Jr.	15 Brantwood Lane	Super Ins.
Markwarth, Jennie N.	259 Cambridge Street	Housewife
Trenchard, Kent J.	393 Cambridge Street	Manager
Leary, Robert A.	12 Carey Avenue	Postman
Mills, Mary J.	38 Carey Avenue	Housewife
Naddaff, Edmund J.	18 Cedar Street	Finance
Dillingham, Marie J.	3 College Road	Housewife
Digan, Robert A.	24 College Road	Personnel
Daley, John J.	4 Corcoran Road	Engineer
Sweeney, Eleanor M.	24 Corcoran Road	Housewife
Dellanno, Vicent	10 County Road	Maintenance Mechanic
Peterson, Rodney C.	1 Crowley Road	Wood Crafts
Zygarowski, Francis P.	16 Crystal Circle	Musician
Bowen, Francis J., Jr.	40 Crystal Circle	Engineer
Gallagher, Marcia C.	9 Eastern Avenue	Housewife
Squires, Jean M.	12 Evelyn Street	Housewife
Costa, Delfina L.	11 Evergreen Street	Bookkeeper
Abruzzo, Carolyn R.	32 Fairfax Street	Insurance Broker
Eason, Theresa P.	19 Fernglade Road	Housewife
Bondeson, Jane A.	8 Foster Road	Housewife
Brathwaite, Barbara R.	Francis Wyman Road	Counselor
Wing, Evelyn F.	25 Francis Wyman Road	Housewife
Anderson, Robert E.	54 Francis Wyman Road	Cook
Foley, Thomas E.	69 Francis Wyman Road	Supervisor
Proulx, Arthur L.	78 Francis Wyman Road	Mechanical Inspector
Flaherty, Patricia A.	100 Francis Wyman Road	Home
Kane, Williams F., Jr.	118 Francis Wyman Road	Telephone
Delapointe, Dorothea	19 Garrity Road	Housewife
Contant, Charles R.	7 Glenwood Street	Utility Man
Mackeen, Paul F.	13 Gloria Circle	Attendant
Marrocco, Mary L.	2A Highland Way	Housewife
Collins Ellen M.	7 Hillcrest Road	Sales Clerk
Geagan, Patsy L.	33 Hill Crest Road	Cashier
Kelly, Diane M.	5 Lantern Lane	Housewife
Moore, Betty Ann	23 Lantern Lane	Housewife
MacGillivray, Donald F.	44 Lantern Lane	Salesman
Gurry, Theresa M.	17 Ledgewood Drive	At Home
Moore, Joan M.	13 Leopold Street	Hostess
Gallagher, Elizabeth A.	5 Liberty Avenue	Housewife
Hodgendorn, Clarence D.	21 Long Street	Florist
Ohearne, Margaret L.	10 Luther Road	Housewife
Dirusso, Paul S.	58 Macon Road	Die Maker
Edgerly, Patricia Ann	79 Macon Road	Home Maker
Xavier, Harold L.	15 Manhattan Drive	Printer
Patterson, Fern F.	1 Marion Road	Housewife
Sebastian, David J.	8 Meadowvale Road	Dispatcher
McLaughlin, Robert M.	1 Mellin Street	Engineer
McRae, Nancy L.	4 Morrison Road	Homemaker
McGowan, Donna M.	1 Nevada Road	Housewife

Larkin, Kathleen Maura
 Sheehan, Helen L.
 Catanzano, Joseph
 Slowey, Jack W.
 Denaro, Lucy
 Lemone, Louis A.
 Albertelli, Thomas
 Monis, Richard J.
 Yates, Richard A.
 Reilly, Mary L.
 Pike, Karen Ellen
 Laguidara, Esther M.
 Addor, Marcia
 Wall, Joseph E.
 Heffernan, Mary A.
 Streng, Judith A.
 Ranalli, Charles B.
 Loud, Marianne T.
 Holmes, Doris L.
 Carlson, Mary L.
 Breslin, William G., Jr.
 Callahan, John J.
 Davis, Donald
 Girolamo, Carmen F.
 Calicchio, Lillian M.
 Peck, Kenneth H., Jr.
 Hunewill, Kenneth Paul
 Croke, Robert C.
 Thomasian, Harry
 Rutherford, Thomas
 Pierce, Paul R.
 Dagostino, Frances A.
 Wist, Phyllis G.
 Doherty, Edward F.
 Verzone, Sheilla A.
 Walsh, Robert J.
 Gordon, Joan E.
 Ferro, Joseph J., Jr.
 Dunbar, Thomas R.
 Mignault, Michael
 Williamson, David A.
 Murphy, Kathleen Marie
 Cahalane, Eugene T.
 Lynch, Carol M.
 Alicata, Stephanie M.
 Kriete, Lawrence L.M.
 Sheridan, Thomas F.
 Prabhakar, M.V.
 Kasabian, Julie A.
 Derrico, Miriam A.
 Sotiros, Robert J.
 McCallister, Louis R.
 Tarpey, Carol A.
 Robinson, Charles F., Jr.
 Giannelli, Norma I.
 Mercier, Warren F.
 Simpson, Jeanne
 Moran, William
 Daly, Deborah
 Clifford, Barbara L.
 O'Donnell, Wm. Maurice
 DeMichele, Angela D.
 Sousa, Irene M.

6 Olean Road
 8 Pathwood Avenue
 6 Paul Street
 13 Paulson Drive
 31 Paulson Drive
 12 Princeton Road
 12 Purity Spring Road
 3 Putnam Road
 14 Rahway Road
 10 Saint Mary Road
 25 Sedalia Road
 Short Street
 44 Skelton Road
 4 Violet Road
 8 Tami Lane
 19 University Avenue
 5 Williams Circle
 19 Wing Terrace
 Woodcrest Avenue
 20 Alcine Lane
 10 Alma Road
 3 Barnum Road
 10 Beaverbrook Road
 29 Beaverbrook Road
 47 Beaverbrook Road
 63 Beaverbrook Road
 15 Boulder Drive
 6 Brenda Lane
 5 Bruce Street
 362 Cambridge Street
 15 Caroline Street
 8 Cathy Road
 5 Cheryl Avenue
 5 Chestnut Avenue
 5 Cutting Lane
 28 Davida Road
 22 Davida Road
 6 Dennis Drive
 15 Dolores Drive
 27 Donald Road
 66 Donald Road
 4 Douglas Avenue
 33 Douglas Avenue
 5 Ellen Road
 21 Ellen Road
 208 Fox Hill Road
 233 Fox Hill Road
 3 Gardner Way
 12 Gedick Road
 28 Gedick Road
 17 Hart Street
 1 Hershey Road
 1 Holly Street
 22 Holly Street
 15 Irene Street
 15 Jackson Road
 5 Kingsdale Street
 7 Laurie Lane
 22 Leroy Drive
 18 Lisa Street
 5 Marjorie Road
 1 Maryvale Road
 1 Moss Street

Housewife
 Housewife
 Insurance Underwriter
 Astronomer
 Assembler
 Engineer
 Contractor
 Electrical Engineer
 Truck Driver
 Homemaker
 Accountant
 Waitress Cashier
 Housewife
 Laboratory Manager
 Home
 Housewife
 Electrical Engineer
 Housewife
 Salesgirl
 Home
 Gym Coach
 System Analyst
 Letter Carrier
 Accountant
 Home
 Tax Accountant
 Cable Splicer
 HW
 Accountant
 Planner Est.
 Carpenter
 Housewife
 Secretary
 Produce Manager
 Bus Driver
 Spec. Services
 Housewife
 Accountant
 Machinist
 Tires
 Construction Engineer
 Clerical
 Custodian
 At home
 Student
 Auto Sales
 Electrical Engineer
 Electrical Engineer
 Housewife
 Housewife
 Civil Engineer
 Warehouse
 Housewife
 Sheet Metal Worker
 Home
 Supervisor
 Cafeteria Worker
 Shipper
 Housewife
 Housewife
 Teacher Coach
 Housewife
 Housewife

McElearney, Richard J.	12 Myrna Street	Plumber
McEadries, Virginia M.	5 Park Drive	At home
Capodilupa, Dominic A.	26 Park Drive	Salesman
Bettano, Rose	9 Paula Street	Assembler
Corletto, Peter C.	15 Phillip Ave.	Musician
Ricciardi, Paul R.	35 Phillip Avenue	Inst. Electrician
Jefferson, Barbara	16 Phyllis Avenue	Eval. Tech.
Gavel, Donald J.	14 Prouty Road	Senior Engineer
Baldi, Mary N.	32 Prouty Road	Secretary
Salmanowich, Walter J.	7 Ridgewood Lane	Design Engineer
Brennan, Daniel J.	4 Rocky Hill Road	Meter Reader
Abbott, Linda M.	28 Rocky Hill Road	Secretary
DeMattia, Joan H.	14 Sarah Street	Housewife
Hagan, Robert F.	10 Scott Avenue	Steelworker
Nicholson, Walter O., Jr.	1 Stephanie Street	Quality Control
Lutinski, Michael	8 Sumner Street	Painter
Campbell, Thomas	5 Upland Road	Meat Cutter
Allen, Orpha S.	2 Vincent Road	Postal Clerk
Gailius, May G.	19 Westwood Street	Housewife
Walendziewicz, Eugene	17 Wildwood Street	Comp. Design
DeJessie, Donna M.	9 Wilhelmina Avenue	Secretary
Martin, David H.	20 Wilmington Rd.	Salesman
Gregoire, Jean M.	46 Wilmington Road	Secretary
Smilgis, Sarah L.	93 Wilmington Road	Housewife
Turner, George R.	119 Wilmington Road	Truck Driver
Lavelle, Jack M.	3 Woodhill Road	Rehab. Counsel
Abenante, John G., Jr.	4 Jonathan Road	Comp. Operator
Bebezias, Dimitrios	65 Bedford Street	Logistics
Dolan, Maryellen B.	C Beacon Village, Bldg. 26	Secretary
Priest, Elizabeth L.	12 Fieldstone Drive	Housewife
Yeadon, Warren R.	15 Heritage Way	Truck Owner
Soucy, Joseph W.	149 Mill Street	Chemist
Robbins, Margaret A.	4 Thomas Street	Housewife
Deluca, Concetta	125 Cambridge Street	Hairstylist
Pietragallo, Alfred M.	18 Eugene Road	Electrical Engineer
Fox, George	12 Larson Circle	Pharmacist
Rumrill, Dianne M.	5 Raymond Road	Saleswoman
Wright, Alexander K.	38 Terrace Hall Avenue	Truck Driver
Biscardi, Peter H.	339 Cambridge Street	Electronic Technician
Fortin, Katherine D.	3 Garrity Road	Programmer
Chamberland, Alfred J.	11 Pathwood Avenue	Recording Services
Vandewalle, Jean E.	4 University Avenue	Sales Manager
Bastarache, Edward J.	1 Winona Road	Mechanic
Starkey, George R.	3 Alcine Lane	Machinist
Johnson, Audrey M.	15 Chestnut Avenue	Homemaker
Cochran, Paul M.	214 Fox Hill Road	Salesman
Therault, Mark A.	1 Leroy Drive	Driver
Rutyna, Edward W.	12 Rocky Hill Road	Director
Cauldwell, Thelma R.	6 Taylor Avenue	Clerk
Cimmino, Frank A.	28 Wilmington Road	Sportswear Manufacturing
Keeffe, Barry J.	11 Dolores Drive	Banker
White, Francis C.	14 Glenwood Street	Meter Man

REPORT OF THE MODERATOR

The moderator has two primary duties. First, he must preside at all sessions of the town meeting, and I am pleased to report that I did preside over every session of the town meeting during 1977, the seventh year of my incumbency. Second, he must appoint members to various town committees. Again, I thank all those who serve on these committees but stress that there is a need for volunteers at all times.

Last year I was elected to the board of directors of the Massachusetts Moderators' Association. I am pleased to report that I have been re-elected to that Board. This honor has given me additional opportunity to meet with other moderators from throughout the State for the exchange of ideas and practical experiences.

Although the frequency of its appearance decreased, I continued to write my column of views on local government — "Quorum Call".

Let me once more thank the citizens of Burlington for the continued opportunity to serve you as your moderator.

Gratefully,

Robert H. Gordon

RULES COMMITTEE

The annual election of officers resulted in the re-election of Mr. Joseph A. McComiskey, Chairman; Mr. George Chaloux, Vice-Chairman; and Mrs. Patricia Angelo, Secretary. Additionally, we are fortunate to have the services of Mr. Ernest LeBlanc who was appointed to Rules by the Moderator.

Distribution of Warrant Articles, along with assisting the Moderator in the selection of appointees to Committees of the Town Meeting have been the traditional primary responsibilities of the Rules Committee and we are continuing those functions.

As noted in our 1976 report, the shortage of Candidates for the Town Meeting is a prime concern of the Rules Committee. The lack of attendance at Town Meeting by elected members is also a concern for the Rules Committee, and we intend to become more active in dealing with this problem.

Review of the text of a "Town Meeting Members Handbook", mentioned in our 1976 report, has continued throughout the year and the contents have begun to be defined. The Committee has determined this a potentially useful document to the Town Meeting in general, and new members in particular. As such, it will be prepared for review and acceptance by

vote of a future Town Meeting. We will continue work on this document in the coming months.

Respectfully submitted,

Joseph McComiskey, Chairman
George Chaloux, Vice-Chairman
Patricia Angelo, Secretary
Joseph Brown
Loretta Canning
Frances Heartquist
Mabel Nevins
Hope Paulson
Harold Pillsbury
Paul Raymond
Margaret Vaccaro
Ernest LeBlanc

BOARD OF ASSESSORS

First and foremost, the biggest accomplishment of the past year for the Board of Assessors and the Town has been the resolution and settlement of all, except one, Appellate Tax Board cases. These appeals have all been resolved with a minimum amount of legal services and to the benefit of the taxpayers of Burlington. The chief appraiser, with the cooperation of the Board, has been working diligently to settle these court cases so that a true picture of the total real estate value may be established. The present total real and personal property valuation is (rounded) \$255 million dollars.

This past year, the Board with the assistance of the chief appraiser, taxed Cable Television's personal property, along with land easements for Boston Edison and Tenneco Gas Inc. A comprehensive review of all personal property taxes for Corporations and Businesses was also conducted. This review added almost one million dollars of value to the overall personal property tax base. The Board also conducted a total review of all land values and made the required corrections, for purposes of equity. We also conducted an extensive review of all income properties, here again, for purposes of equity and as part of our program to meet the requirements of the Tax Commission mandate.

We take this opportunity to thank those responsible for requiring the Assessors office to sign occupancy permits. This guarantees that no property will be omitted from taxation.

We thank the engineering department which is updating our maps this year at a savings to the Town of \$1,000.

The Ways and Means Committee, with Town Meeting approval, gave this department the money to purchase a small used compact car for use in the field, which also means considerable savings in gas and oil. We thank them and Town Meeting for their cooperation in this regard.

It is with mixed feelings that we sincerely recommend that Town Meeting face up to the fact that sooner or later we will have to update all our real estate and personal property values to Full and Fair Cash value to meet the mandate of the Supreme Judicial Court's decision. 121 communities have revalued from 1971 to 1977. 112 more will revalue for Fiscal 1979. This leaves 118 cities and towns who are not in compliance with the law. We have been working on this with analysis of sales and market activities. We are anticipating, in the near future, an order from the State Tax Commission to implement these figures. It would be a more equitable result, and less expensive to maintain, if we had the funds to use a computer to aid and assist us in this very important task. We have requested these funds on three occasions and the request has been postponed. The day of delay will soon pass and the day of reckoning will be here. We are presently considering a test run of all proposed updated values to estimate the impact on the single family residence. We will make the announcements when we finish with the analysis. Updating all properties will have everyone carrying their fair share of the tax burden. It will not affect our equalized values or the return we get on the Cherry Sheet from the State. Our present Equalized Valuation is fair and will not change to any great degree.

The Board processed 596 Statutory exemptions which amounted to \$133,740 in tax dollars. This amounted to 50¢ on the tax rate.

The Board of Assessors respectfully points out the fact that we only set the tax rate based on the figures given to us by the Town Accountant and the State. These figures are voted by Town Meeting and the School Committee and the County budget by the Legislature. They are not in any way devised by or attributable to the Assessors, or based on spending by the Assessors. We are only the funnel, enacted by State Law to set the Tax Rate. The only two figures we supply in setting the tax rate are the total assessed valuation for the

Town and the Overlay account, which allows for the exemptions and overvaluations. We only raise the revenue required by law. We thought you should know.

We take this opportunity to thank all Town Boards who have cooperated with our office; the Building Inspector, the Engineers, the Collectors, and the Accountant. They have worked very closely with our appraiser in solving the many problems of our citizens in regard to taxes, permits, payments and liens.

We approve the Collector's recommendation for the consolidation of all computer services within Town Hall to one company, thereby saving money in the annual budget.

The Board congratulates John Dillon, Chairman, on attaining the Massachusetts Accredited Assessor designation and also for passing the Certified Massachusetts Assessor written examination. These are the educational requirements prior to achievement of the C.M.A. Award. Mr. Dillon is presently working toward that goal.

It has been a year of progress and we feel the Assessors office is reaching the professional status it so rightly deserves in the eyes of all taxpayers, with equity and proportionality for all.

The Assessors wish to pay tribute to Mrs. Lillian Wallace who retired this year after twenty years of dedicated and faithful service to the citizens of Burlington. "Lil's" warm and friendly personality will be sorely missed. The office staff sincerely wishes her all of the best rewards in life she so richly deserves. "Thank you, Lillian, from all of us."

Respectfully,

John Dillon, Chairman
Timothy Cosgrove, Vice-Chairman
Elmer Morrison, Secretary

SELECTMEN



GENERAL

The year 1977 proved to be another busy and controversial one for your Board of Selectmen as Chief Executives of the Town. Our annual election saw the return to office of former Selectmen L. Daniel Valente and Robert J. Roberto, replacing incumbents Michael J. Wislowski and John P. Miller, veteran members of the Board. The reorganization resulted in the appointment of Howard E. Strachan, Jr., as Chairman, and Thomas J. Flaherty, Jr., as Vice-Chairman. The Board has also organized into sub-committees to work closely with operating departments on policy and operating procedures, with any final action brought before the full Board. Selectmen Ferreira and Valente were appointed to the DPW and BCLC Sub-committees, with Selectmen Flaherty and Roberto assuming the responsibilities of the Police and Fire Sub-committees. The return to office of experienced office holders Roberto and Valente served to minimize the period of adjustment and reorganization of a new Board.

Of significance to the Board of Selectmen and the Town was the announcement late in the year by Chairman Strachan that he would not be a candidate for reelection at the expiration of his term in March of 1978. In this regard, Selectman Strachan submitted the following announcement to the local news media:

"Through the medium of your newspaper I wish to announce that I choose not to run for the office of Selectman of the Town of Burlington.

"It has been my privilege to serve as a selectman for these past four years. Family responsibilities compel my attention at the moment. Those who share similar responsibilities can appreciate my decision.

"My record as a Selectman stands on its own merits. I am proud of the fact that I have fulfilled my responsibilities conscientiously, always sensitive to the common good and that neglected area of our political awareness, the "silent majority".

"I want to express my sincere thanks and appreciation to all those who have supported me so enthusiastically in the past and I humbly invoke their assistance in future efforts. I cannot take my present leave without expressing my admiration and esteem for all those career employees of the Town of Burlington who make our town function. They are the unsung heroes and heroines of the political arena."

Gratefully,
Howard E. Strachan, Jr."

APPOINTMENTS AND RESIGNATIONS

After reorganization of the Board, first consideration was given to advertising and interviewing interested applicants for the annual appointments to Boards, Committees and Commissions serving the Town.

The resignation of Angelo R. Orlandella as Superintendent of Public Works was accepted with regret and recognition of his dedicated service, and many contributions during his seven years tenure.

The task of finding a suitable replacement for Mr. Orlandella was given top priority. Twenty-six applicants responded to advertisements placed in newspapers and trade journals, with the DPW Sub-committee assuming responsibility for interviewing and then recommending one of the three finalists. Harold J. Publicover of Franklin, Mass., was the candidate for the position to receive final approval of the Board. Mr. Publicover came to Burlington from Canton, Mass., where he served as Superintendent of Public Works.

Wilfrid J. Nadeau, Town Engineer, accepted the responsibilities of Acting Superintendent of Public Works until Mr. Publicover could take over this vital position in our Town organization. The Board appreciates Mr. Nadeau's contribution during this interim period.

Michael J. O'Regan of Burlington was appointed to the position of Director of Veterans Services, replacing Charles Casassa, who had submitted his resignation to be effective at the time of our 1977 appointments. Mr. O'Regan is a long-time resident of Burlington and has served for many years in recreational and youth activities.

Another major adjustment in our Town administration became necessary with the resignation of Robert A. Bowyer as Executive Secretary, after having served for a period of one year. Town Accountant Patrick J. Mullin accepted an appointment as Acting Executive Secretary, until such time as a permanent appointment can be made. The position has been advertised and screening of applicants is now underway, with an appointment expected shortly.

In an effort to reduce the burden of routine business in the Selectmen's Office, a new position of Administrative Secretary was recommended by the Board and approved at Town Meeting. Phyllis Rogers, Principal Clerk in the Selectmen's Office, was appointed to this new position.

Liquor Licensing

We continue to wrestle with the problem of liquor violations involving alleged sales to minors. There were two such violations this year, both involving package stores. One store served a 15 day suspension, while the other, because of circumstances involved, received a warning. The Board has met with liquor licensees in an effort to establish better control, and a cooperative and concerned attitude was very evident. We hope that we will not be faced with such violations in the future.

We also had five applicants for all-alcoholic licenses this past year, with one granted, two denied and two withdrawn. There has been an increased interest in obtaining such licenses, and we have had a number of inquiries regarding our policy on their issuance. As a result, a Liquor Advisory Committee was formed to study the whole area of alcoholic licensing, with each Selectman appointing one member. It is expected that a final report from this Committee will be in our hands for consideration shortly after the first of the year.

Unions

This year saw the negotiation of a new contract with the firefighters which was signed and ratified and approved at a

special Town Meeting. The negotiations were handled solely by Town officers, comprised of the Police Sub-committee and assisted by representatives of Ways and Means and Personnel. The BMEA (Burlington Municipal Employees Association) contract was also signed and ratified, having been negotiated last year.

The Traffic Supervisors' union was formally organized although negotiations have yet to begin. The coming year will also see the negotiation of new contracts for both the Police Patrolman's Union and the Superior Officers' Association.

In an effort to equalize benefits and salaries for our 14 administrative department heads, the Selectmen supported a 7% increase for this group; however, Town Meeting voted a 5% flat raise. The Board feels that if we are to attract competent professional people to our Town, we must offer competitive salaries and fringe benefits, and will continue to support this philosophy.

Business and Industry

We are still very much concerned with attracting desirable business and industry to Burlington, in the interests of local employment and an improved tax rate. In this regard, we have taken steps to reactivate the Industrial Development Commission and the Industrial Development Financing Authority. These two groups will serve to encourage business and industry to settle here and to provide assistance in obtaining financial aid, etc.

The location of the Lahey Clinic in Burlington remains a center of controversy. The Board will continue to support Lahey's position in every way possible, and we look forward to a favorable resolution and the construction of this facility underway. In the meantime, we continue to receive \$60,000 from Lahey, in lieu of taxes.

The disposition of the land-locked area off Route 3 is still undecided, although we remain open to any and all possibilities for the practical and acceptable use of this parcel of land.

Protective Services

The Board continues to check closely on the protective services provided by the Town. The question of a Fire Department sub-station in the Wilmington Road area was a topic for considerable debate. While the issue has been postponed, it is still subject to consideration. It also became necessary to find a new home for our Civil Defense facility which, at the request of the federal government, had to be moved from its location at the old Nike Site in the Winnmere section of Town. Space was rented on Skilton Lane, pending a decision on a permanent location.

The traffic congestion on the Middlesex Turnpike, and the question of safety, is of continuing concern to the Board. A number of meetings have been held with State and Town officials, as well as with representatives from business and industry in the area. However, it is a very complex and difficult problem, and we can only continue to work towards some reasonable solution.

Cable TV

Despite the objections of the Board, Cable TV was granted another increase of 0.95 per month — 50 cents on

July 1, 1977 and \$0.45 on July 1, 1978. Bids were requested from other companies who might be interested in completing the cable TV tieups in Burlington; however, no responses were received so we remain with Colonial Cable TV.

CETA

We are still benefitting from the Comprehensive Employment and Training Program (CETA), a federally funded program. As of the end of the year, a total of 66 CETA employees was employed in various capacities throughout the Town. Projects during the year included Operation Clean-up, Renovation of Public Lands, Beautification, and Public Building Rehabilitation. A number of CETA people are employed throughout the various Town offices as well.

Council on Aging

Under the direction of Jean Ohnemus, Council on Aging Coordinator under the CETA program, activities for our elder citizens have expanded considerably during the past year. We still provide a van and CETA driver for the convenience of these residents in shopping, doctor's visits, attending ceramics classes, transportation to the Minuteman Home Care Lunch Program, etc. This lunch program has proven to be a particularly worthwhile addition to the functions at our Senior Friendship Center. Many individuals take advantage of the excellent meals offered at a reasonable cost.

This year also saw the adoption of an Affirmative Action Program by the Town, and appointment of an Affirmative Action Officer to check on compliance with federal rules and regulations on hiring, to assure favorable consideration of applications for federal funding.

The question of changing our administration to include a Town Administrator in the management of Town affairs is being debated at the present time. Considerable research needs to be done and many questions answered, however, before any final action is taken in this regard.

Student Government Day

Student Government Day, an annual Spring event, was enjoyed by all who participated. Following is a list of the victorious candidates in the High School election, and their official positions:

Student	Official Position
Rick Bertolami	Board of Selectmen
Wallace Dillingham	
Martin Grace	
Susan Murphy	
James Sweeney	
Jane Farr	Town Clerk
Rolf Froehling	Treasurer/Collector
John Travaglini	DPW Superintendent
Pamela O'Keefe	Police Chief
Thomas Flammia	Fire Chief
Rick Verzone	Superintendent of Schools
Christopher Attaya	School Committee
Jay Gallant	
Matt Rowett	
Sue Robinson	
Valerie Swaine	

James Ricciardi
Anne Brenton
Kenneth Purcell
Richard Baia

High School Principal
Admin. Ass't.
Assoc. Principal, House A
Assoc. Principal, House B

Once again, we express appreciation to the Cafe Escadrille for hosting a luncheon for all who participated in this Student Government Day.

Town Common Decoration

Our annual Tree Lighting Ceremony proved to be an enjoyable event again this year, and the general Town Common decorations received many favorable comments. We are indebted to all who donated their time and talents. A special thank you is extended the members of the Burlington High School Chorale under the direction of Mr. George Tyler, and to the Children's Choir of St. Malachy's Church, under the direction of Mary Morgan, who sang so beautifully and added so much to the program. Our appreciation too, to Rev. Richard Douse who gave the invocation, and to Senator Amick and Representative Vigneau for joining us. The efforts of our Town employees in Recreation Maintenance, Town Hall Custodians, and Selectmen's Office is recognized and appreciated as well.

Looking Ahead

The Board of Selectmen look forward to serving the community during 1978 with the same interest and concern for its welfare as in the past. Old problems will recur and new ones develop, but every effort will be made to find acceptable solutions to all of them. We are optimistic about the future of Burlington and pledge to continue to work towards its satisfactory development and financial stability.

BOARD OF SELECTMEN

HOWARD E. STRACHAN, JR., Chairman
THOMAS J. FLAHERTY, JR., Vice-Chairman
L. DANIEL VALENTE
ROBERT J. ROBERTO
ARTHUR FERREIRA

LICENSING AUTHORITY

LICENSES ISSUED		MONIES RECEIVED
Victuallers	67	\$ 670.00
Sunday	46	460.00
Misc.	26	790.00
Liquor		
Club	5	500.00
Package Goods	5	5,000.00
Restaurants	6	9,000.00
Innkeepers	2	5,000.00
Taxis	15	150.00
FIRST AND SECOND CLASS		
VEHICLES	12	850.00
TOTAL		\$22,420.00

TOWN COUNSEL

"So you're a town counsel, and I guess that makes you municipal lawyers. Well, what do municipal lawyers do?" Different persons may phrase the question differently, but the question is one that is often asked. We should like to attempt here to provide some answers and at the same time raise a few questions, for those who take the trouble to read this annual report, which, incidentally, town counsel is required by Town By-Law to make.

We have said in a previous report that being counsel to a town is not altogether different from being counsel to a medium-sized private corporation. There is of course a body of law that might be called "municipal law" (a somewhat ambiguous term since international lawyers often refer to the laws of individual nations as "municipal," but international law is one of the few areas of law that town counsel have never consulted in carrying out their duties to the Town), consisting of statutes enacted by the General Court and applicable to towns and cities generally, the common law fashioned by the judicial courts as it pertains to cities and towns, and certain constitutional provisions such as the so-called Home Rule Amendment, Article LXXXIV of the Articles of Amendment of the Constitution of the Commonwealth of Massachusetts. There are two hundred eighty-two chapters of the General Laws of the Commonwealth. Some, like chapters forty and forty-one pertain almost exclusively to cities and towns, but in fact there are relatively few chapters that do not at least indirectly regulate municipal government. Beyond that, there are numerous municipally-pertinent acts — as much the law of the Commonwealth as any of the General Laws — which the General Court for one reason or another decided not to include in the General Laws.

If this were a philosophical disquisition instead of a report of town counsel, one might argue rationally that in its high unto three hundred fifty year history, the General Court has enacted too much legislation, especially with respect to the cities and towns of the Commonwealth. One might rationally argue the contrary. But this is not a philosophical treatise, and the point is that town counsel, as municipal lawyers, must be generally aware of at least the less arcane laws that pertain to cities and towns and of the general common law principles that take over where the Constitution and the statutes are silent. And it goes without saying that a town counsel must be more than generally aware of municipal by-laws and special acts of the Legislature that concern only the town that they serve.

But the role of a town counsel is hardly served by a mere knowledge, even a precise and detailed knowledge of what might rightly be called "municipal law." Cities and towns enter into contracts; they buy, lease and sometimes sell personal property and real estate; they engage in collective bargaining with their employees; they become legatees and beneficiaries under wills and trusts; they receive gifts. In most of these situations, a town is not much different from any other person, natural or corporate, and the same law generally applies, for example, to the construction of a contract to which a town is a party as applies to any other contract of the same type. They or their officers are sued on grounds that they allegedly engaged in tortious conduct, or acted in breach of a contract and took property by eminent domain. When

this or any other town is sued, or when Town officers decide that the Town must initiate legal action against someone else, town counsel must be prepared to represent the Town in court, and he had better understand procedure and evidence in the courts.

Litigation is, of course, the most dramatic role in which town counsel is cast. It receives the most news coverage and arouses the most interest. It is also the costliest not only in the fees paid to counsel but also in less obvious and sometimes incalculable costs such as sheriff's fees, entry fees, constable's fees, transcripts of depositions, trial and time lost from their jobs by town officers or employees summoned to testify.

Not only is litigation costly but it is also getting costlier with each passing year. New or at least (supposedly) improved pre-trial discovery procedures are being utilized by the Bar in numerous cases including some where in counsel's opinion the case does not warrant the expense. Several judges have instituted what they call "calls of the list" in which attorneys on both sides of cases marked for trial are required to appear at a session to be told when the case will be tried. After an indeterminate period of waiting (fifteen minutes to four hours) a trial date is set. Rarely is the date kept. When it arrives one or the other lawyer is engaged in a trial or, at least as often, the court is simply not "ready," having scheduled too many cases for hearing in a given month. One simply returns next month for the "call of the list." One routine eminent domain case has been "called" seven times at the Superior Court in Lowell but has still not been tried once. And, ah yes, speaking of eminent domain and the cost of litigation, did you know that a few years ago a statute of the Commonwealth was enacted requiring that, unless parties otherwise agree, eminent domain cases will be tried twice: first to a judge and then to a jury, who will hear the judge's findings and treat them as *prima facie* evidence?

Some litigation is undoubtedly inevitable. The Town of Burlington in fiscal year 1978 is operating on a budget of about \$25,000,000.00. It has assets that, we would imagine, are worth more than \$100,000,000.00. No municipal or private corporation of that size is going to entirely escape trips to court. We conjecture that, if it did, it would mean that the corporation was moribund.

Nevertheless, it is and ought to be the aim of the Town of Burlington to avoid litigation whenever possible. One way to avoid litigation is to involve town counsel in all phases of Town administration to deal with potential legal problems *before* they become court cases. Such involvement in certain areas has taken place routinely for years. For instance, town counsel reviews the warrant for every session of Town Meeting. In January, 1977, 12-1/8 hours went into the review of the proposed new Zoning By-Law. Numerous suggestions were made with respect to provisions of dubious validity and, so far, there has not been a single judicial challenge to the new Zoning By-Law.

Early in 1977 town counsel and the Committee on Ways and Means reached agreement that town counsel would in fiscal year 1978 supply the Town (except for the School Committee) with three hundred hours of nonlitigatory work for \$12,000. That figures at \$40 per hour if the Town would actually use all three hundred hours. One of the more important purposes of this arrangement was to encourage officers,

boards, agencies and committees of the Town to feel somewhat "freer" about using the services of town counsel. An ultimate goal was that by seeking advice of town counsel early, the Town would be able to avoid at least in some instances costly litigation later. The concept, if we may borrow from our medical friends, was "preventive law." It is hardly a new concept to any major corporation or business entity. For years they have been consulting their lawyers in an effort to avoid the mistakes that lead to law suits, recognizing that even successful law suits are costly.

Six months is hardly enough time to put a new program to the test, but thus far there has been no rush to take advantage of the twenty-five hours available each month. Some people are probably unaware of the program, but others seem to have other reasons for doing without the services of counsel. One of the fears more commonly expressed is that when lawyers are consulted, they tend to "take over" and "run the show."

There is some merit to that point. Law is not an exact science, if indeed it is any science at all. Often, a conscientious attorney will counsel a client not to pursue a particular course not because of a conviction that it is illegal but simply because it raises serious legal problems. For example, in an opinion of May 2, 1977, we advised Town Meeting not to adopt a by-law authorizing a change to a town administrator form of government even though the question of whether such a change could be accomplished by by-law, as opposed to a charter or special statute, was an open one. We pointed out that it would be intolerable to have Town government under the cloud of an administrator whose appointment was plausibly invalid. Proponents of the article publicly accused us of interfering in the political affairs of the Town.

Did we? Obviously to some extent we did. We could have, upon finding no case or authority precisely in point, simply allowed the Town to enact the by-law by majority vote and hoped that its validity would never be called into question. Or, if it were, that we would succeed in persuading a court that the action taken by Town Meeting was valid. When we did so, we were aware that the question of the appointment of a Town Administrator was a burning political question in the Town and that a hands-off attitude would have spared us some enemies. Indeed, it has been and continues to be our policy to maintain a totally neutral attitude toward all policy decisions that raise no questions of law, however much we may be tempted to speak. On the other hand, we have never hesitated to point out that a particular course is plainly illegal, although we have often looked to find ways in which the objective sought could be lawfully accomplished. The problems, of course, come in determining whether to advise against a course that is conceivably lawful but rather plausibly unlawful and is likely to raise numerous legal problems if it is taken. It has taken us a long time to evolve the position that we would advise Town agencies not merely when they were about to do something illegal but also when they were about to take action of questionable legality.

There is, to be sure, nothing new in the private sector about lawyers' advising their clients to pursue a course that will not lead to expensive litigation or other serious problems. There, such advice is given literally every day. The client is of course free to take it or not, but the lawyer is certainly expected to give it.

The problem, of course, with giving practical advice to a public client is that it involves town counsel, who are not officers of the Town or even residents of it, in policy decisions. Sometimes, that involvement is going to be resented especially by persons who want to act or want others to act contrary to the advice. Ultimately, it is the Town and its officers that will have to decide to what extent town counsel should become involved in advising against a particular course of action that is not illegal but is likely to raise legal problems. It is entirely possible that at least some of the persons who have refrained from seeking counsel's "prepaid" advice have done so because they are afraid that they will receive advice that they would rather not hear. Should counsel's duties, beyond those of being a paid advocate who defends or prosecutes the Town's position, be limited to merely answering questions of law as they arise? If the law is indefinite or uncertain, should counsel merely so state and refrain from calling to official attention problems that may arise from actions of doubtful legality? If the answer to the last question is affirmative, one of the results will almost certainly be increased litigation. And that, unfortunately, is very expensive indeed.

As in the past we shall divide our report of the services performed for the Town during the year 1977 into three areas:

1. Opinions
2. Litigation
3. General counseling and legal work

1. Opinions

Eleven fewer opinions were rendered by town counsel in 1977 than in 1976. Among the more noteworthy opinions were the following:

A. Opinion of May 3, 1977 to Building Inspector. A greenhouse structure on Wyman Street collapsed, and the Building Inspector notified the owner of record to demolish the structure or make it safe. The owner of record replied that the true owner was now the United States Department of Agriculture, which had taken a mortgage on the premises and was now foreclosing on it. The Building Inspector contacted the Department, which stated that it had not yet foreclosed but was doing so and warned that if the Town acted to make the building safe, it might be liable for destruction of federal property. The Building Inspector asked town counsel whether he might proceed against the property in the circumstances. Here is an excellent illustration of the point that a town counsel must be prepared to delve into areas that go way beyond what is commonly thought of as municipal law. The question presented nothing less than a conflict between the basic police powers of the community and the general sovereign immunity of the federal government. The only case that we found even remotely in point was a 1944 case from the United States Court of Appeals for the Third Circuit holding that a local building code could not be applied to dwellings being built by the federal government for war emergency workers. Nevertheless, reading the case carefully, we concluded that it did not apply and that the Building Inspector could enforce the building safety code against the federal government even after it became a mortgagee in possession. We concluded that where the federal government

enters the lending market and takes back mortgages on loans that it has made, it is acting in a proprietary rather than a governmental capacity as when it provides for the national defense. Relying on a Massachusetts case holding that zoning laws will be applied against governmental entities acting in a proprietary capacity, we concluded that when the federal government acts in a proprietary capacity, it too must obey those laws enacted under the police power of the community for the public safety.

B. Opinion of November 8, 1977 to Executive Secretary re Town Administrator form of government. In April we advised Town Meeting not to adopt a by-law authorizing a Town Administrator form of government. In October, the Selectmen asked us to give an opinion of exactly how the Town might go about adopting a Town Administrator form of government. We did. We pointed out that there were two alternatives. One was simply to petition the General Court to enact a statute applicable only to Burlington and in effect creating a Town Administrator form of government. The other was to form a charter commission. The procedures for forming a charter commission are spelled out in both the Constitution of the Commonwealth and in a statute. The constitutional provision and the statute must be read together if any sense is to be made of them. What we did was to give the Executive Secretary a step-by-step procedure for the formation, workings and report of a charter commission and the submission of that report to the electorate. If the Town believes that the time has come to change its form of government and also feels that a charter commission represents a better approach to change than an appeal to the General Court, it has all the information that it needs to organize the commission.

Additionally, we rendered the following opinions during the year 1977:

- C. January 12, 1977 to Executive Secretary re review of warrant articles for Town Meeting of January 24, 1977
- D. January 24, 1977 to Executive Secretary re Articles 37 through 47 of warrant articles for Town Meeting of January 24, 1977
- E. January 26, 1977 to Executive Secretary rendering supplemental opinion on Article 30 of the warrant for Town Meeting
- F. February 8, 1977 to Executive Secretary reviewing BMEA contract
- G. February 9, 1977 to Executive Secretary re amusement licenses
- H. March 9, 1977 to Town Clerk re ballot question
- I. March 21, 1977 to Executive Secretary reviewing warrant articles for Town Meeting of March 30, 1977
- J. March 21, 1977 to Executive Secretary re public records
- K. March 31, 1977 to Chairman, School Space Committee, re competitive bidding
- L. April 5, 1977 to Supt. of Schools re regulations
- M. April 14, 1977 to Executive Secretary reviewing warrant for Town Meeting of May 9, 1977
- N. May 2, 1977 to Executive Secretary reviewing warrant for Town Meeting of May 9, 1977
- O. May 10, 1977 to Executive Secretary reviewing articles 26, 33 and 63 of Town Meeting of May 9, 1977
- P. May 23, 1977 to Chairman, Planning Board, re access over Town land

- Q. June 7, 1977 to Executive Secretary re Article 63 of Town Meeting of May 9, 1977
- R. July 15, 1977 to Executive Secretary re educational credits under IBPO agreement
- S. July 14, 1977 to Director of Plants & Facilities re releases
- T. July 15, 1977 to Executive Secretary re court time
- U. July 19, 1977 to Executive Secretary re re-negotiation of firefighters agreement
- V. September 9, 1977 to Executive Secretary reviewing warrant for Town Meeting of September 26, 1977
- W. September 16, 1977 to Executive Secretary re K-9 specialist replacement
- X. September 16, 1977 to Executive Secretary reviewing warrant for Town Meeting of September 26, 1977
- Y. October 12, 1977 to Executive Secretary reviewing firefighters contract
- Z. October 12, 1977 to Executive Secretary reviewing firefighters contract (supplemental)
- AA. November 9, 1977 to Executive Secretary re Woburn/Burlington Boundary agreement
- BB. November 18, 1977 to Executive Secretary re Town Administrator form of government
- CC. December 5, 1977 to Chairman, Board of Appeals re notification to abutters
- DD. December 6, 1977 to Executive Secretary re non-binding referendum question
- EE. December 21, 1977 to Civil Defense Director re state approval
- FF. December 28, 1977 to Executive Secretary re Article 12 of warrant for Town Meeting of January 16, 1978
- GG. December 28, 1977 to Executive Secretary reviewing warrant articles for Town Meeting of January 16, 1978

2. Litigation

A. *Olde Towne Liquor Store, Inc. v. Selectmen of Burlington and Another*

In March of 1977, the first case involving a liquor store owner that sold alcoholic beverages to a minor made its full way through the Massachusetts court system when the Supreme Judicial Court, after taking the case from the Appeals Court on its own motion, affirmed a judgment of the Superior Court, which in turn had affirmed a decision of the Alcoholic Beverages Control Commission, which in turn had decided that the Selectmen had acted properly in suspending a license to sell alcoholic beverages for a forty-five-day period for a second offense. This was not the first case to be decided by the Selectmen; such are the vagaries of the Massachusetts judicial system at the present time that the first case, which involved the same licensee and in which the Selectmen had imposed a thirty-day suspension, is still in the Superior Court in the County of Suffolk. The case is highly significant because it appears to be the first instance in which the Supreme Judicial Court has ever reviewed with a full opinion the imposition of civil sanctions for the sale of alcoholic beverages to a minor. Most of the arguments that the plaintiff-licensee advanced before the courts could be characterized as procedural. These included an alleged failure of the Alcoholic Beverages Control Commission to give an adequate statement of reasons, an allegation that the decisions of both the Commission and the Selectmen were based entirely upon hearsay

(evidence that was not within the personal knowledge of the person giving it), the supposed lack of authority for the clerk to make the sale to a minor, and an argument that the penalty was so severe as to deprive plaintiff its constitutional rights. Except for the last argument, which the court found had never been properly raised by the licensee in the courts or before the Commission, all the other arguments were passed upon by the court and found to be without merit. The case illustrates a point that town counsel has long maintained: that the Selectmen have broad discretionary power in dealing with infractions of the laws governing the sale of alcoholic beverages. How that power is to be exercised is, of course, a question for the Selectmen. The role of town counsel is and must be only to advise the Selectmen on the limits of their power. We are perforce aware that many residents of the Town including some present members of the Board of Selectmen feel that the penalties imposed in certain cases were excessive. They are of course entitled to that view. Town counsel feels vindicated by the decision of the Supreme Judicial Court because the highest court of the Commonwealth has held, as town counsel has long maintained, that in suspending Thrifty's license the Selectmen acted lawfully and within lawful limits.

B. Murray v. Town

A parcel of land on Mountain Road, or to be more precise, off Mountain Road, was taken by the Town for conservation purposes in 1974. As is usual with such takings when a negotiated sale to the Town cannot be arranged, a petition for assessment of damages soon followed in which the plaintiff alleged that the damages awarded him by the Town were inadequate. Prior to trial, town counsel, upon reviewing all of the data and allowing for the costs of trial, prevailed upon the Selectmen and the Conservation Commission to authorize a settlement of \$135,000 less the pro tanto of \$53,000. The plaintiff refused the offer, and the case went to trial before a judge, both sides reserving their right to a jury trial. Four expert witnesses testified, two for the plaintiff and two for the Town. The plaintiff testified and so did the Town Assessor. Numerous trial days were consumed. In the end, the trial judge came up with a decision that was the average of the highest appraisal from the Town and the lowest appraisal from the owner. The owner decided to accept the judge's decision, and so did the Selectmen and Conservation Commission on the advice of town counsel. With interest and costs, the judgment for the owner came to a little under \$133,000, from which the pro tanto was subtracted. The Town ended up spending about as much on the case, taking into consideration legal fees and the fees for the expert witnesses, as it would have spent had the owner accepted the \$135,000 settlement offer. The owner came away with approximately \$2,000 less than the Town had offered him and presumably was also put to expense to pay his expert witnesses. In view of the judge's decision, the advice of town counsel to settle the case for \$135,000 was obviously reasonable. Nevertheless, the case is troublesome because it is typical. One appraiser hired by the Conservation Commission had told the Commission that the land in question was worth around \$45,000, a figure that in our opinion bore no relation to reality. A person whose property is taken by eminent domain is entitled to be paid the fair market value of the property taken: that is, what a willing buyer would pay to a willing seller in a free and open market for the same property on the date of the taking. If the amount paid by the Town for any piece of land taken is

significantly below that value, particularly if the land is a large and valuable tract, the owner will have no trouble finding competent attorneys to take his case in and through the courts. And litigation, as we pointed out in our introduction to the report, is costly, no matter how favorable the result.

Additionally, in the year 1977, town counsel worked upon the following cases:

3. Architectural Barriers Board v. Selectmen
4. Alcoholic Beverages Control Commission v. Selectmen
5. ASC v. Assessors
6. Atchley v. Assessors
7. AFSCME v. Selectmen
8. Burlington Package Store v. ABCC
9. Brown v. School Committee
10. Boston Edison v. Planning Board
11. Berndt v. Town
12. Burlington Equitable Trust v. Assessors
13. Campbell v. Assessors
14. Commonwealth v. DeGloria
15. Commonwealth v. Mills
16. Commonwealth v. John Donnelly
17. Central Package Store v. Selectmen
18. Content Homes v. Planning Board
19. Cronin v. Assessors
20. delaTorre v. Town
21. Donnelly v. Outdoor Advertising Board
22. DeMatteo v. Assessors
23. Down v. Town
24. DuCett v. Board of Appeals
25. Dog Officers Association v. Town
26. Drevitson v. Town
27. Elga Realty Trust (4 cases) v. Assessors
28. Enos v. Civil Service Commission
29. Field Machinery v. Town
30. Gibbs Tire Depot v. Assessors
31. Guaranty Mortgage v. Town
32. Gargiulo v. Selectmen
33. Great Northern v. Flynn
34. Hicks v. Civitarese
35. Howard Johnson v. Town
36. Holey v. Town
37. Hart Properties v. Town
38. IBPO v. Town
39. Impemba v. Civil Service Commission
40. Johnson v. Town
41. Van D. Lambert v. Town
42. Lahey Clinic v. Gitlin
43. Lawrence v. Town (Public Works Act case)
44. Lund v. Town
45. MacDonald v. Town
46. McGinness v. Town
47. McGurk v. Town
48. Meaney v. Selectmen
49. McNeil v. Town
50. Microwave v. Assessors
51. Murray Hills v. Town
52. N.E.E.P. Trust v. Assessors
53. Narkewich v. Town
54. New England Executive Park v. Assessors
55. Olde Towne v. ABCC (separate case from one noted above)
56. Orio v. Town

57. Pollicelli v. Town
58. Raimondo v. Town
59. RKO v. Assessors
60. Sanford v. Assessors
61. School Committee v. Burlington Educators Association
62. Selectmen v. Board of Appeals
63. Shawsheen v. Town
64. Simone v. Town
65. Sousa v. Town
66. Scanlon v. Town
67. Spector v. Assessors
68. R.G. Shiers v. Town
69. TRW, Inc. v. Planning Board
70. Tigges v. Town
71. Town v. GAF
72. Town v. Whitman and Howard
73. Town v. LaPuma
74. Town v. Labor Relations Commission
75. Town v. Zervas
76. Town v. Burgess and Blacher
77. Town v. C & M Construction Co.
78. Town v. Content Homes
79. Town v. Architects Design Group
80. Town v. Board of Education
81. Town v. J.J. Flynn
82. University Bank v. Morgan
83. Weymouth v. Town

3. Real Estate and General Counseling

Legal work in connection with conservation projects was responsible for most but not all of the real estate work performed in 1977.

During the year 1977 on various occasions town counsel met with the Selectmen, School Committee, School Space Committee, Planning Board, Conservation Commission, Board of Assessors, Board of Appeals, Ways and Means Committee, and Personnel Board.

We were involved in the drawing and the review of several contracts and other documents to which the Town was a party but engaged in no collective bargaining. Although litigation and the preparation of formal opinions account for the largest amount of time expended by town counsel on Town work, the other work is, as in the past, significant in terms of the Town's overall spending for legal services.

Respectfully submitted,

John F. Zamparelli
David Berman

LIBRARY TRUSTEES

The annual report of the trustees of the Burlington Public Library follows a year in which we have tried to improve the effectiveness of our library, by ensuring and enhancing the quality of our library resources. The trustees are the elected representatives of those who utilize our library as well as of those potential users of our facilities. We work with the professional staff to guide the library for the community and to inform the residents of the assets and needs of the library. The trustees have the responsibility to plan for the future and to develop goals to improve quality, so we are not doomed to maintain only a status quo, a condition which can hardly be justified today.

Much time was spent in the past year by the trustees and staff in the planning and implementation of various measures to cope with the many missing, unreturned, and/or stolen materials and equipment from the library. In cooperation with the police department, Miss Guentner went to district court in Woburn, in order to take action against people who had not returned library books. A building security system was installed to prevent removal of equipment and other valuables when the library is closed. In the Fall a circulation security system was set up to remind patrons to check out their books. In order to make the gates of this system less austere and more aesthetically pleasing, the Burlington Garden Club built a planter between them, and is keeping it filled with many lovely plants. We are much indebted to them for their generosity and beautiful work.

In addition to monthly meetings, where policy and other decisions are made, the trustees took part in town meetings, which affected the library and in activities to improve the services of the library. In April they helped to man a booth at the Rotary Club Trade Fair at the Mall, where literature and information were available about the books, magazines, and other materials pertinent to business matters, which are in the library or to which the library has access. In the Fall, the trustees helped the Friends of the Library in their annual book sale, of which part of the proceeds go to microfilm the Burlington newspapers for the library.

In order to meet the increased volume of patrons using our limited facility and to prepare for long range needs, the trustees asked the town meeting members to vote a sum of money from the library state aid funds to draw up plans for an addition to the library. With the architects' plans, we would apply for federal funds to complete the work. This motion was defeated at the last meeting, but we hope to be successful in the future. A glance at the circulation figures (an increase of over 7000 volumes in the past year, with over 5000 of them in the children's area alone) and a visit to the library in after school hours show a need for more space, especially in the children's area.

We look forward in 1978 to further improvement in library service to all members of the community and look forward to your suggestions to help us reach this goal.

Respectfully submitted,

Marie Seminatore, Chairman
Richard Finlayson
Edward Fogelberg
Sarah A. Nisenson
Linda Roscoe
Alan McCarthy

PUBLIC LIBRARY

INTRODUCTION

The Burlington Public Library has changed greatly over the 120 years of its existence as a municipal library.

In 1857, there were 350 volumes in the library and the budget for books was \$159. There were 157 borrowers who checked out a total of 937 books. The library was located in Silas Cutler's store. There is no record of the hours the books were accessible.

One hundred years later in 1957, the library was in the old school building at the corner of Bedford and Cambridge Streets. The collection had grown to 10,098 volumes and \$1100 was spent for 740 books. The library was open 24 hours a week.

Today, 1977, the collection totals 49,379 books, periodicals, records, films and filmstrips, art prints, educational games and toys, etc. \$36,000 was spent for the purchase of over 3,000 items in these categories. The circulation was 112,790 and the library was open 63 hours per week in Spring, Fall and Winter and 52 hours per week in Summer.

The library has grown along with the Town and, along with the physical growth, the character of the Town and of the demands made on the library have changed dramatically.

In 1857 the Town was a rural community of some 500 population and the library's book collection reflected this in that there were some twenty different agricultural reports in the small collection.

In 1957, the population had grown to some 5,000 inhabitants but was still mainly rural in character, although some industries were beginning to locate here. According to the librarian at that time, Mrs. Harvey, the collection consisted mostly of old novels, histories and literature.

In 1977, there are some 24,000 inhabitants; there are many industries (some with highly sophisticated technology) and the borrowers demand materials (not only books) on the

whole spectrum of knowledge from the lightest novels to the most complex philosophical and technological works.

The dramatic change in the needs, interests, and demands of the library's clientele has put a great strain on our resources. Much progress has been made through judicious weeding, careful expenditure of the budget, and very hard work by the small staff, but a great deal more needs to be done to bring this library up to minimum standards and to provide the materials and services the people of Burlington have a right to expect from their library.

COMPARISON OF BURLINGTON'S LIBRARY SUPPORT WITH OTHER TOWNS IN THE SAME POPULATION GROUP

According to the Comparative Public Library Report-Data for Massachusetts FY77 compiled by the Massachusetts Board of Library Commissioners Planning and Evaluation Unit, there are 87 libraries in towns in the same population group as Burlington (10,000-24,999). Only 15 have populations over 20,000, and only one (Saugus) has a larger population than Burlington's.

89% of these towns spend a larger percentage of the total municipal expenditure for their library than does Burlington. The Burlington library budget is 0.5% of the total town budget. 65% of these towns spend over 1% of their town budget for the library. 24% spend 0.6%-0.9%.

75% of these towns appropriate more per capita than does Burlington.

83% spend more per capita for salaries than does Burlington.

42% have a larger total number of employees.

60% have a larger number of full time employees.

25% have a larger number of part time employees.

46% spend more per capita for library materials (books, periodicals, A-V, etc.).

87% of the libraries have more print volumes (books and periodicals) per capita.

70% have more non-print items per capita.

Looking at these figures it is obvious that much smaller towns than Burlington place a much greater value on their libraries. It is time that Burlington reorder its priorities and provide the library with a more adequate budget to provide more materials and staff to serve the needs of the town. Surely Burlington can do as well as towns with half its population.

STAFF

The library staff was relatively stable this year. The professional, subprofessional, and clerical staff remained the same. It is important to good service to be able to retain competent staff members, because they know the rules, routines, collection and patrons.

There was more turnover in the high school page staff this year than in the past. Bernadette Davis and Mary Virginia McMakin graduated from high school and went on to college. They were replaced by Carol Carlson and Margot Gilfeather. Carol, Margot and Jane Farr found it necessary to leave and

were replaced by Jeanne Malouin, Beth Dickinson and Anne Marie McMakin.

We were fortunate this year by being able to hire two part-time subprofessional reference librarians, Martha Perkins and MaryLu Rosenthal, to more adequately cover the reference desk during all of our hours of service. There are still some hours each day that are not covered, but the quality of reference service has greatly improved and the number of in depth reference questions (as distinguished from "How late are you open?", "Where is the Readers Guide?", "What does it mean if there's no number on the catalog card?") has more than doubled since they started working. For example:

Questions per day September 1977-15 September 1976-6

Questions per day October 1977-16 October 1976-3

Questions per day November 1977-18 November 1976-8

The number of books borrowed from other libraries decreased and our circulation increased partly as a result of our having greater reference and reader's advisory assistance available to our patrons. A trained reference librarian can frequently answer a patron's needs from other materials in our collection even though the specific title the person came in for is not available.

The library was able to have the services of a full time circulation clerk through the CETA program again this year. We have had two very capable people who quickly learned library routines and were effective in meeting the public. The first, Mary West, had to move to Florida. She was replaced by Gail Jackson who is still a member of the staff. Having a full-time circulation clerk has improved the service we have been able to render by providing a greater continuity at the desk itself and also by freeing other staff members to perform their vital tasks. However, the CETA program will not last forever and consideration must be given to see that this position remains filled so that our gains in service will be maintained.

During the summer we were able to provide work experience for three young people under the SPEDY program. They were Michael Tomacelli, Margot Gilfeather and Jeannine Penno. At present, we have one young person, Debbie Hyland, working under this program.

CHILDREN'S ACTIVITIES

Preschool Storytime continued to be well attended. This year the groups were limited to 25 children each and advance registration was required. This ensures more continuity over the entire session and the regulated group size provides a more manageable unit, so that more creative activities as well as stories can be presented. In order to accommodate everyone, however, we added two sessions on Thursdays to the schedule. We were fortunate to have Trustee Sarah Nisenson, a former teacher, volunteer to conduct the session on Thursday mornings. Without her help, we would not have been able to expand the number of storytimes, since the two part-time staff members in the Children's Department cannot spend most of their time running story hours. There were 71 sessions with a total attendance of 1312. Three special sessions were held to celebrate Easter with the annual egg hunt outdoors, Halloween with the room converted into a haunted house and Christmas

when the children decorated the tree which was donated by the Burlington Junior Women's Club. The children received candy canes from Santa Claus played by Ralph Marasa.

During the Summer, in addition to the preschool story-times, there were two programs for school age children — one for primary grades and one for grades 4-6. A variety of activities were offered. The most popular centered around activities with puppets. Don Snyder of Odyssey Puppets presented a particularly exciting program. In addition to his work with his fascinating puppets, he involves the audience in the program and the children loved being part of the act.

Late in the Fall, movies of interest to children were shown in the afternoons of school early release days and proved to be popular.

ADULT ACTIVITIES

The Burlington Public Library was one of 25 local public libraries selected by the Massachusetts Foundation for Humanities and Public Policy to present "Freedom and Angelina", a stage reading based on the life and times of Angelina Grimké Weld (1805-1879), an early abolitionist and women's rights advocate. The Central Middlesex YWCA joined with the library to bring this unique production to Burlington residents on Wednesday, March 30 in the Francis Wyman Middle School Auditorium. The traveling troupe played to a very enthusiastic audience and participated in a stimulating discussion of racism and women's rights following the presentation.

Library personnel and Trustees joined together April 21-23 to staff a booth at the Second Annual Rotary Trade Fair at the Burlington Mall. Displays and free hand-outs served to acquaint passers-by with the business services available to them free from their local library. This activity and in-library displays evidently have had an effect, for the reference staff notices an increasing use of materials in the business section.

The proximity of the Senior Citizens Friendship Center to the library has helped increase library service to senior citizens during 1977. The library frequently shows movies at the Center following their hot lunch program, and the library has provided the Friendly Visitors with a meeting room and library liaison. The library has developed a regular home delivery of books, magazines, records and Talking Books to two shut-in patrons this year and would like to expand this service to any Burlington resident who cannot come to the library. A rotating deposit collection at Birchcrest Arms continues to be popular.

Through its participation in the Eastern Massachusetts Regional Library System, the library was able to present a six-part film series of the television version of *Roots*, Alex Haley's mammoth best-seller, during the Fall of 1977. Between 30 and 35 people per week attended one of the two showings of the film. One performance was held during afternoon hours at the Senior Citizens Friendship Center. The other was held Thursday evenings at the library.

Once again in 1977, the library became *the* place in Burlington for individuals to obtain the Federal and Massachusetts tax forms necessary to file their returns. Expanding a program begun in 1976, the library hosted a tax workshop on February 17 in which people were invited to present their individual problems to the local Prentice-Hall tax service representative, who directed them in the use of the tax service.

This program, held at lunchtime and in the evening, was in addition to the regular February through April 15 service of providing over 25 different types of forms.

On March 1, the library provided 30 Burlington parents, teachers, and other interested citizens with the opportunity to confer with Jean Johnson, a representative of the nationally-known Action for Children's Television group. Ms. Johnson showed films and discussed the nature of the television industry and its effect on children in the U.S. Many participants indicated an interest in continuing their concern in this area by forming a local group.

The library served as the locus of an interesting program celebrating the 200th anniversary of the Battle of Saratoga on October 17. John McHugh, a Burlington resident and a teacher, showed a movie and slides recreating the scene of this important Revolutionary War battle.

Among the movies sponsored by the library this year were: *Nanook of the North*, *Citizen Kane*, *Ulysses*, *Man of Aran*, *Battleship Potemkin*, *Ingemar Bergman*, *Animal Farm*, *Laurel and Hardy* classics, *Topper*, *Joe Louis Story* and *Shall We Dance*. Over 170 people attended these film programs.

COLLECTION BUILDING AND MAINTENANCE

The really important development in this aspect of the library's operations this year was the installation in October of the Checkpoint Circulation Security System designed to prevent theft of library materials. In the past, the library had been losing between \$8,000-\$9,000 worth of materials a year through theft. The experience of other libraries who have installed such systems has been a reduction of theft of 80%. While it is still too soon to assess Burlington's loss reduction, the fact that we have caught a number of people trying to go through the system with books which were not properly charged out (including reference books) bodes well for its success here. This will mean that we will have more of the book budget to spend for new additions as well as for duplicate copies of heavily requested materials and that books which should already be in the collection will remain there. The townspeople have accepted the system well, but many have expressed dismay that such a step had become necessary in this town.

The large number of long overdue books continues to be a serious problem. In April, the librarian had court summons issued to 18 people who had a large number of books overdue for a year or more. In every case, except one who had moved to California, the books or payment for them was recovered. At this date, preparations are underway to prosecute 30 more people, and this process will be continued as long as people persist in illegally retaining town property in their personal possession.

PROFESSIONAL MEETINGS

The entire staff was involved with meetings of a professional nature. Miss Guentner attended meetings of the Lowell Subregion Advisory Council in the capacity of Recording Secretary and the Lowell Area Council of Interlibrary Networks (LACOIN), a group of public, school, and higher educational institution libraries concerned with mutual cooperation for sharing resources and services.

Mrs. Bjorner attended meetings of the Public Libraries Assistant Directors as well as meetings of LACOIN, the Lowell Subregion Advisory Council and the Massachusetts Library Association.

Mrs. Philippy and Mrs. Papalegis attended meetings of the North of Boston Childrens Librarians.

The other staff members, Mrs. Barron, Mrs. Cahill, Mrs. Howells, Miss Perkins, Mrs. Rosenthal and Mrs. Saklad attended a variety of meetings and workshops in their areas of expertise as well as those of an in-service training nature.

It should be noted that, although only Miss Guentner, Mrs. Bjorner and Mrs. Saklad are professional librarians, all members of the Burlington Public Library staff are vitally interested in these activities which enable them to share ideas for improving library service and to increase their level of competency in various areas of library service.

DISPLAYS AND EXHIBITS

A variety of interesting exhibits and displays were featured in the exhibit cases and on tables this year. They included Boy Scout and Girl Scout Weeks, Citations and Softball awards and trophies, antique Valentines, YWCA Book Discussion Group selections, India and Nepal (prepared by Anne-Marie Taylor), Molas (from the collection of Judy Osborne) Coin and Stamp Collection, Roots, The Best of Families, the Burlington Junior Women's Club Poster Contest winners, Tolkien, and Antique Magic Memorabilia from the collection of Looby the Magician, all in the exhibit cases, and a number of business related displays and topical displays such as gardening, Christmas and Hanukah, etc. on tables.

Wall space over the encyclopedia shelves has become an art gallery to display works by local artists. This was started in November and, to date, paintings by William McNamara have been displayed.

USE OF THE MEETING ROOM

A total of 16 groups and organizations used the library's meeting room for 38 meetings this year. These groups included the Board of Selectmen, the Burlington Jaycees, the Burlington Garden Club, the Burlington Junior Women's Club, the Lowell Subregion Advisory Council, the Public Library Assistant Directors, the New England Library Association Site Planning Committee, Welcome Wagon, Friendly Visitors, Transcendental Meditation, Pop Warner League, Burlington Hockey Association, Computer Devices and YWCA Summer Camp.

PLANTER

The Burlington Garden Club presented the library with a beautiful planter which effectively blocks off the space between the entrance and exit gates of the circulation security system and adds a beautiful welcoming touch to the library. The Garden Club's donation of this useful and decorative piece of furniture is deeply appreciated.

FRIENDS OF THE BURLINGTON PUBLIC LIBRARY

The Friends of the Burlington Public Library embarked on a revitalization process this year. The reorganization meeting in September brought out 15 members — mostly new people.

In October, a successful book sale was held in the library. Proceeds from the sale are used to finance microfilming of the town's newspapers and other projects of benefit to the library.

STATISTICS

Circulation	Adult	Juvenile
Fiction	29,925	28,082
Non-fiction	35,581	10,670
Periodicals	4,206	744
Records	1,086	1,066
Sheet Music	107	
Art Prints	81	
Cassettes	21	8
Cassette Player	4	
Puzzles	63	182
Films	73	173
Film Strips		94
Toys		298
Pamphlets	260	
Memberships	46	
Identi-kits	20	
TOTAL	71,473	41,317

For a total of 112,790, an increase of 7,275 over 1976.

Materials Added

Fiction	532	383
Non-fiction	1,828	377
Records	95	128
Sheet Music	3	
Art Prints	2	
Films and Film Strips	17	30
Microfilms	60	
Toys		11
Cassettes	4	
TOTAL	2,541	929

For a total of 3,470 added to the collection.

Materials Discarded

Fiction	478	78
Non-fiction	547	102
Records	3	18
Periodicals	1	
Films and Film Strips	13	
Puzzles	1	1
Toys		1

Materials Lost in Circulation

Fiction	11	1
Non-fiction	46	1
Records	6	
Periodicals	11	2

Materials Lost and Paid For

Fiction	9	12
Non-fiction	36	5
Records		2
Periodicals	21	2
Toys		1

For a total of 1,407 removed from the collection.

The total number of items in the collection as of December 31, 1977 was 49,379 of which 31,310 were adult and 18,069 were childrens.

Fines collected and returned to the Town totaled \$1,324.32.

CONCLUSION

Primarily, the library needs a greater realization on the part of the town of the vital role performed by libraries in the well-being of individual residents and of the community as a whole and, thus, a greater commitment to the allocation of a more proper percentage per capita of funds for the purchase of materials, the hiring of a sufficient staff to prepare and circulate these materials, and to provide programs which fulfill the informational, cultural and recreational needs of the population.

It also needs a commitment on the part of library users to respect the rights of others by returning materials on time and in good condition and by maintaining a courteous and thoughtful manner while in the library.

The time has also come to consider seriously the fact that the library building needs additional space and remodeling. There are at present four areas which are totally inadequate. They are:

1. The library has no area (room) shut off from the mainstream of traffic to permit serious, quiet study. The present open plan does not permit this no matter how hard we try to eliminate noise, nor is there any way to create such an area within the existing space.

2. The Children's Department is woefully inadequate in regard to providing space for materials (books and media), furnishings, and on-going programs designed to introduce our future adults of the pleasures and benefits to be derived from books and other library materials throughout their lives.
3. The meeting room is too small and does not allow access by handicapped persons. It should also have a separate entrance not allowing access to the rest of the building so that meetings can continue beyond our normal closing hours.
4. There should be restrooms on the first floor level. The restrooms on the lower level have been subject to much vandalism despite all our efforts to monitor their use, and they are inaccessible to handicapped persons.

The 120 years of the growth of this library has been steady and is a matter in which Burlington can share a sense of pride, but, in order to continue to share a sense of pride and accomplishment, the matters related in the foregoing report should be reflected upon and acted upon affirmatively by all residents of Burlington.

Special thanks are tendered to all individuals and groups who have aided the library throughout the year.

Respectfully submitted,

Geraldine C. Guentner
Librarian

PERSONNEL BOARD

Organizational changes in 1977 saw Roy Swanfeldt elected Chairperson of the Personnel Board and Karen Sturgis elected Vice Chairperson of the Board.

The collective bargaining agreement negotiated between municipal employees and the Board of Selectmen was ratified in March of this year and was retroactive to July 1, 1976. Keeping in line with the other union contracts, the BMEA contract is a three year contract to expire in 1979. The Personnel Board was also invited to sit in on the Fire Department negotiations in an advisory capacity.

To be in compliance with the Personnel By-Laws, job description formats were sent out to Department Heads in order to bring every position up to date. The Personnel Board also developed an Employee Appraisal Form which will be filled out for every employee on his/her anniversary date. We hope these forms will be beneficial in helping department heads evaluate their employees at times of promotion, salary increases, etc.

Having studied the question of combining the positions of Tax Collector and Treasurer, we received approval in January from Town Meeting to amend the General Laws of Burlington by adding Section 1.7 to Article VII which states in essence that the Treasurer duly elected on April 2, 1977 or in any subsequent election shall act as Tax Collector and the Treasurer, whether elected or appointed, shall perform all the duties of the Tax Collector. No separate Tax Collector shall be elected or appointed. In February this amendment was approved by the Attorney General.

A major effort of the Personnel Board was to implement an Affirmative Action Program. Marguerite Marchant, Executive Secretary and Clerk to this Board was appointed Affirmative Action Officer with the Personnel Board being an Affirmative Action Board acting in an advisory capacity. While the program is relatively new in the Town of Burlington, we are quickly becoming alerted to the pitfalls of not having an adequate plan with realistic goals. Failure to have an Affirmative Action Plan can jeopardize federal grants.

As in the past, the Personnel Board will continue to provide advice and assistance in all personnel problems where contracts do not supersede. In conclusion, the Personnel Board would like to thank all those who have cooperated with us over the past year in resolving personnel matters.

Respectfully submitted,

Roy Swanfeldt, Chairperson
Karen Sturgis, Vice Chairperson
William Irving
Erik Fredrikson
David Pollicelli
Marguerite Marchant, Executive
Secretary and Clerk

AFFIRMATIVE ACTION OFFICER

Since the program has only been in existence in Burlington for two months, there is not much to report on. However, I would like to take the opportunity to explain what Affirmative Action is.

Affirmative Action Programs are designed to accelerate the hiring and promotion of minorities, women and other groups where discrimination has proven to exist in the past. The Personnel Board is presently working on a Policy Statement which will set forth the Town's commitment to the enforcement of non-discrimination laws and the promotion of equal employment through affirmative action for all persons and take the necessary steps to eliminate and possibly appropriate remedies for those who have been subject to discrimination.

Respectfully submitted,

Marguerite Marchant
Affirmative Action Officer

PUBLIC WORKS

I herewith submit the Annual Report of the Department of Public Works for the year ending December 31, 1977.

The Department of Public Works continued a high level of activity during calendar year 1977, beginning with very heavy snow removal operations from January through March which culminated in the heavy tree damage in the freak snow storm of May 10th and 11th. Our summer months were spent in routine maintenance, repair of winter damage, water service leaks, installation of sidewalks and berm, catch basin cleaning, and repainting of highway markings. Most of the drainage projects authorized by the annual Town Meeting were completed before winter frost forced a halt to excavation.

ADMINISTRATION DONALD REECE, ADMIN. ASST.

After Superintendent Angelo R. Orlandella announced his intention to retire, the Selectmen appointed Town Engineer Wilfrid Nadeau Acting Superintendent and advertised for a successor. The review and selection process was completed in July when the Board appointed Harold J. Publicover, P.E., Superintendent of Canton D.P.W., to the vacancy. Mr. Orlandella continued to serve the Department as a consultant to Mr. Nadeau during the transition period. The Administrative Section had several resignations during the

year including Diane Gedick, Donna DeRocco, Phyllis Harrington and Evelyn Wall. Receipts and activities are summarized in the following table.

CEMETERY DIVISION CHARLES RALPH – FOREMAN

Additional graves were made by lotting pathways and roads in the older section of Chestnut Hill Cemetery which helped a critical space problem. The new cemetery area, financed by Federal aid under the Public Works Act, has been completely graded and fenced, with drainage and base pavement installed. The irrigation system, landscaping and seeding are scheduled for completion during spring of 1978. During the year 61 lots were sold, 57 funerals conducted, including 10 veterans, and 42 monument foundations installed.

Mr. George Perin retired during December and was replaced by Brian Costa who transferred from the Water and Sewer Division.

CUSTOMER SERVICE EDNA HOWARD

The Customer Service Section experienced an increase in activity as residents became familiar with the extent of coordination and the availability of service. The number of

DPW YEARLY REPORT

Administrative Section

WATER & SEWER BILLING SECTION										
1.	Total Income \$650,366.20		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	Revenue		159,341.68		148,901.00		145,941.50		196,182.02	
Source of Data:			Actual Bank Deposits							
			Accounts		Breakdown		Accounts			
Residents			5827		Water Only		1369		Active Accounts 6325	
Business, Apts, Mall			487		Sewer Only		12		Inactive Accounts 135	
2.	Industry		124		Water & Sewer		5079			
	Churches		22							
	Public Facilities (NA)									
	TOTAL ACCOUNTS		6460				6460		6460	
Source of Data: Pillin Master Listing Dec. 1977			Town Accountant							
3.			Street Opening Permit		Water Application		Sewer Permit		BWSSP	
	Permits		110 \$345.00		89 \$975.99		125 \$925.00		96 1190	
INVOICE SECTION										
4.			Engr		W&S		Trt Plt		Hwy	
	Purchase Orders		44		359		246		1122	
							Cem		DPW Admin	
							77		113	
									38	
CEMETERY SECTION										
5.			Interments		Foundations		Sale of Graves		Perpetual Care	
	Revenue		\$ 4,335.00		\$855.00		\$3213.00		\$3063.00	
Source of Data:			Actual Bank Deposits							
							Fee-Deed		TOTAL	
							\$50.00		\$11,516.00	

calls received is directly proportional to the weather varying from about 15 to over 100 in an eight-hour day.

Customer Service issued 247 Speed Letter requests for investigation or service and 204 were returned as completed during the year. The outstanding work orders are either in process or are for snow removal damage which will be completed in the spring.

ENGINEERING DIVISION **WILFRID J. NADEAU, P.E. — TOWN ENGINEER and PLANNING BOARD AGENT**

In reviewing 1977, we find that it was the most ambitious of recent years in terms of the number of drainage projects undertaken and completed. Drainage related construction costs amounted to nearly \$140,000, \$30,000 of which was expended in the maintenance and repair of existing systems while new systems were constructed at the following locations:

Francis Wyman Road	Donna Lane
Raymond Road Extension	Carter Road
Westwood Street	Fieldstone Drive
Stanwood Street	Phillip Avenue
	Ward Street

In the area of road and sidewalk construction, one project alone, the reconstruction of Wilmington Road from Beaverbrook Road to the Burlington/Wilmington town line, accounted for expenditures in excess of a quarter of a million dollars while an additional \$96,000 was expended on a number of resurfacing and sidewalk construction projects. Street resurfacing projects included Center Street, Bedford Street, Sandybrook Road, Marie Circle, Pineridge Road, and Lucy Road, while a significant effort was put forth to enhance the Library and Town Common area with the construction of a sidewalk and installation of granite curb.

Finally, two major projects undertaken in 1977 and now underway, the expansion of the Chestnut Hill Cemetery and the illumination of the Burlington Mall Road, would not have been otherwise possible without the funding assistance received. It is, therefore, with pride that we report the Department of Public Works' success in winning acceptance of its application for Federal Funding Assistance for Public Works in the sum of \$374,000 and look forward to the completion of these two projects in 1978.

HIGHWAY DIVISION **LENWOOD McRAE — SUPT.**

The Highway Division continued with routine maintenance of roads, drainage, street signs, fences, guardrails, culverts and brooks during the year in addition to snow removal operations. The heavy unseasonal snowstorm of May 10-11, 1977, caused extensive damage to trees and utilities which required several weeks to clean up. The CETA program provided a crew of employees who spent the summer months cleaning brooks and culverts throughout the worst drainage areas of the Town. This program has been extended with additional funding and stream clearance will be resumed in the spring. During the winter months, the crew has been painting the interior of the Highway Garage and assisting in snow removal.

Mr. Joseph Impemba and Mr. George Ganley retired during December 1977 and Mr. Lenwood McRae was appointed Acting Highway Superintendent and Mrs. Evelyn Shaw transferred from the Administrative Section.

Replacement Highway equipment, authorized by the Fall Town Meeting, was received on schedule, in time to be used in snow removal.

ACTIVITY SUMMARY

Brooks	Trenched 16	Cleaned 162	
Catch Basins	Constructed 1	Repaired 13	Cleaned 2046
Drainage Pipes	6	3	19
Culverts & Manholes	8	43	338
Streets	Graded —	Repaired 311	Reconstructed/ Swept 658
Paving	Bituminous 96	Cold Patch 355	Oil & Stone
Street Signs	Manufactured 299	Installed 372	Repaired 132
Fences, Guard-rails, etc.	Installed 4	Repaired 34	Painted 6

EQUIPMENT MAINTENANCE

GUY DeFILIPPO — MASTER MECHANIC

Beginning in August, with the approval of a Central Equipment Maintenance Program by the Board of Selectmen, we have been improving the equipment and facility needed to ultimately perform preventative maintenance and repair of all town owned vehicles exclusive of Fire Apparatus. The hydraulic lift has been repaired, bench and hand tools procured, a hardware stock level replenished. In addition, Mr. Harry Enos has joined the Department as a mechanic and our staff has been augmented by two CETA employees.

WATER & SEWER DIVISION

WILLIAM DUFFEY — ASST. SUPT.

The Water & Sewer Division experienced a very active year with substantial increases in the number of new services and service calls (1201). Several personnel changes and promotions were made due to the unfortunate death of our senior Pumping Station Operator, Mr. Lester Enos and the earlier retirement of Leo Mohan.

Approximately 4,000 ft. of new sewers were constructed by developers and accepted by the town and a pump-around emergency system was installed at the Francis Wyman sewer lift station.

WATER STATISTICS – 1977

	Installed	Repaired	Frozen	
Water Services	119	—	38	
Meters	124	157	13	
			Shut-off Valves	
Breaks	22	26	81	
	Installed	Repaired	Relocated	Flushed Twice
Hydrants (951 in service)	14	49	10	458
	3/4" Tube	6 Inch	8 Inch	
Water Mains Installed	400 ft.	550 ft.	3,000 ft.	
Water Mains in Service 115.25 miles				

Active Resident Water Services	5,724
Active Business/Apts./Mall	455
Industry	124
Churches	22
Inactive Water Service	135
Total Water Services	6,460

SEWER STATISTICS – 1977

Sewer Main Breaks	4
Sewer Main Blockages	8
Sewer Services Installed	242
Total Active Sewer Services	5,091

MILL POND RESERVOIR – TREATMENT PLANT – WILLIAM D. KEENE, MANAGER

The year 1977 was an outstanding year for the Reservoir-Well complex. Production remained high, even though no sizable amounts of water were sold to Bedford. Combined with high usage this year, we continued the well cleaning program which included gravel-packed wells numbers 1, 4, 5, plus continued research on the condition of the tubular well field off Great Meadow Road. A new tubular well was driven at Station #8 to replace a badly deteriorated one. This program required lengthy testing and State certification before the station was restored to service.

The Mill Pond Reservoir received additional fish this year, thanks to the continued cooperation of the Concord D.P.W. but due to the high take by local fishermen, the Reservoir was closed to fishing until the spring of 1978 to allow the remaining population to spawn. This increasing biological community has resulted in minimum control with copper sulfate.

The Water Treatment staff was strengthened by the transfer of Mr. James Courchaine from the Sewer Department. After receiving on-the-job training in plant operation and procedure, plus attending the New England Water Works School, Mr. Courchaine is now qualified as a shift operator. The satellite wells are now maintained by Mr. Barry Capozzi,

due to the sudden death of veteran operator Mr. Lester Enos, which left a large gap in well operation and experience.

We received many visitors at the Reservoir/Water Treatment Plant complex this year which included several Cub Scout Packs, local schools, as well as several Universities and consulting firms interested in the plant operation. Visitor groups are always welcome, however, prior requests should be made to the D.P.W. office or Mr. William Keene, Supervisor, Water Treatment Plant at 272-3956.

The Safe Water Drinking Act came into effect in June and Burlington's water quality laboratory located at the Water Treatment Plant was certified for bacterial examination of drinking water by the Massachusetts Department of Environmental Quality Engineering. Certification for chemical analysis is expected in 1978 when the state has developed the program in compliance with the E.P.W. Organic testing of the reservoir water has been completed and a new carbon bed was installed at the plant allowing the removal of organics as well as taste and odor control. Water quality questions should be referred to Bill Keene at 272-3956.

WATER DISTRIBUTION STATISTICS TOTAL YEAR END FIGURES

Month	Wells (gallons)	W.T.P. (gallons)	Totals (gallon)
January	84,781,590	20,252,000	105,033,590
February	76,962,070	14,581,000	91,543,070
March	64,831,780	36,181,000	101,012,780
April	68,451,220	29,430,000	97,881,220
May	74,841,760	47,117,000	121,958,760
June	76,589,370	38,166,000	114,755,370
July	73,293,245	60,455,000	133,748,245
August	52,684,190	61,136,000	113,820,190
September	53,206,910	49,254,000	102,460,910
October	76,056,680	23,176,000	99,232,680
November	74,478,300	25,565,000	100,043,300
December	67,444,000	41,680,000	109,124,000
TOTALS	843,621,115	446,993,000	1,290,614,115
Daily Avg. for 1977			3,535,929 gallons
Total of Ground Water Wells			834,621,115 gallons
Total Water Treatment Plant (W.T.P.)			446,933,000 gallons
High Day/May 23, 1977			6,223,030 gallons
High Week/May 29, 1977			34,213,840 gallons
High Month/July 1977			133,748,245 gallons
Total Number for Bacterial Test performed			975 gallons
Total Number Chemical Tests			3,303 gallons
Total Gallons pumped from Shawshen River			648,420,000 gallons

The D.P.W. Safety Committee has been reorganized and is now holding regular meetings to investigate accidents, make inspections and make recommendations to improve job safety.

We have continued the Employee of the Month program which provides official recognition of outstanding job performance of D.P.W. employees. Membership and participation in training programs of the technical societies has been encouraged.

D.P.W. MAN OF YEAR FOR 1977

Mr. Charles Ralph, Foreman Cemetery Division, was selected for his conscientious, courteous and thorough performance in maintaining the cemeteries and assistance in funeral ceremonies. The appearance of Chestnut Hill and the Old Burial Ground are visible testimony to his dedication and diligence.

I wish to publicly express my appreciation to Mr. Wilfrid Nadeau, Town Engineer, who filled in as Acting Superintendent and to all the D.P.W. employees for their high level of service, diligence and assistance during the transfer of management.

Respectfully,

Harold J. Publicover, P.E.
Superintendent Public Works



FIRE DEPARTMENT

I herein submit the report of the Fire Chief and Forest Warden for the year 1977.

DEPARTMENT ROSTER

Fire Chief

HERBERT W. CRAWFORD

Deputies

*Philip Pollicelli

*Lawrence Rice

Chaplain

Rev. Richard G. Douse

Lieutenants

*George Clark

*Lawrence Faria

Walter Mountain

*James Dannaher

*Paul Gerbrands

Donald Robinson

*William Devereaux

*Kenneth Mills

Louis Skelton

Fire Alarm Inspectors

Joseph P. Butler

*Henry Marshall

Mechanic

Walter DeCost

Firefighters

*William Bibbey

*Robert Guidoboni

*Raymond Perry

Thomas Chaplin

James Hapenny

Vincent Pollicelli

*Thomas Corbett

*Douglas Hyde

*Leo Pouliot

*Edward Costa

Frederick Keene

*Lucien Pouliot

*George Creamer

*Ronald Kullman

*Robert Robinson

Joseph Doran

*Martin Lowney

Richard Spreadbury

*Albert Fay

William Lundgren

*Robert Sullivan

James Fay

Paul McLaughlin

*Paul Thibault

*Robert Ferro

*Michael Nolan

Major Travers

*Edward Franks

*John Norden

*Robert Verrier

*Daniel Gaynor

Frederick Osborne

*Charles White

*Leon Gronquist

*Lawrence Pacios

Daniel Willette

*Emergency Medical Technicians

On Friday, December 23, 1977, the fire department responded to a fire at the Lord Baron Apartments. Just prior to this, Engine 3 and Rescue I were at a medical emergency. While at the fire, the rescue went to a vehicle accident and twice to the fire scene. While this is not a typical afternoon for the fire department members, it does illustrate the type of activity and potential use of men and equipment at any given time. The men in the department served the Town of Burlington with dedication and pride which was reflected in the swift response to any emergency they undertook. It is important that the people of the Town of Burlington know the physical limitations that are put on the small amount of men on duty at any one time.

During 1977, the department again hosted many civic groups at the fire station and sent department members to their organizations to lecture on fire safety, first aid and C.P.R. Department members again did much of this on their

own time. Many members of the department attended courses at various colleges to increase their knowledge of the many subjects which affect them and their ability to serve the people. They also received additional training and updated their knowledge in the emergency medical technician field.

AMBULANCE

There was an increase of 100 responses over the previous year. The men performed with great dedication and efficiency.

The department wants to thank Mr. Richard Kelley for his generous donation of a self-contained suction unit for the ambulance. This piece of equipment is vital to the emergency cure of anyone with obstructions in the throat.

The department also extends its great appreciation to the Burlington Rotary Club and the Penny Saver Publication for its generous contribution of purchasing electronic monitoring equipment to be used in the ambulance. At the present time we have received a digital pulse machine and hope to receive a blood pressure machine in the near future. The department members continue to upgrade their training in the emergency medical care and transportation of people. Thirty-three members are currently certified EMTs.

I feel the time has come to consider replacing our ambulance and turning our present ambulance over to the auxiliary fire department.

APPARATUS

Equipment located at headquarters are: Engine I, a 1959 Mack with a 750 gallon per minute capacity; Engine 6, a 1961 Mack with a 750 gallon per minute capacity; Engine 2, a 1969 Ford with a 500 gallon per minute capacity; Engine 4, a 1975 International with a 750 gallon per minute capacity; 3/4 ton pick-up; a 1971 Pirsch ladder with an 85 ft. capacity; 1975 Fire Alarm truck with bucket; a 1975 modular rescue unit; one jeep; one station wagon used by the mechanic for maintenance of vehicles; one Chief's car; one Deputy's car and one Fire Prevention Officer's car. At Station 2, there is a 1970 American LaFrance engine with a capacity of 1,000 gpm and Engine 5, 1955 GMC which is only a brush truck with a small booster pump. There was a new fire truck ordered in 1977 to replace a 20-year old engine. This will greatly increase the reliability of the equipment at the fire scene and will be a welcome addition to the department.

FIRE ALARM DIVISION

All school fire alarm systems have been tested and found to be in good working order. Recommendations have been made to update the system at the Pine Glen School so it will comply with today's standards. The High School fire alarm system has had some damage due to water. All municipal and public buildings fire alarm systems have been tested during the year and found to be in good working order.

New Cable has been installed on Wilmington Road from Beaverbrook to the Wilmington line. Five new street boxes and two new master fire alarm boxes were added to the system in 1977. Total number of fire alarm boxes on the system is 234.

All Town owned and maintained traffic lights have been rebulbed a minimum of once during the year. Downtime for Town owned traffic lights during the year has been approximately 5.3%.

One new central office alarm company has been added to the Fire Alarm Subscriber Register. American Protection Association of Waltham was added in November. Other companies are A.D.T. and Calls Alarm Company. These companies cover 18 businesses in Burlington.

FIRE PREVENTION

In compliance with Chapter 148, Chapter 143 and the Fire Prevention regulations, the following permits were issued:

class B explosives	1
oil burners	90
small arms ammunition	1
flammable fluids	3
model rockets	2
blasting	37
l.p. gas storage	7
removal of underground tanks	2

Violations of Fire Prevention Regulations:

F.P.R. #3 oil burners	21
F.P.R. #8 tanks and containers	12
F.P.R. #4 gas stations	13
Life safety code	3
complaints	11

All quarterly inspections of the public schools and nursery schools have been completed and notice of violations sent to the proper authorities. Also, three schools licensed by the Commonwealth of Massachusetts Department of Education were also inspected. The Fire Prevention Officer conducted drills on the use of portable fire extinguishers and supervised evacuation drills for the various stores, industry and Lahey Clinic. All building and wiring violations were reported to the proper authorities and routine inspection of all businesses, industrial and office buildings were also conducted during the year.

I take this opportunity to thank John Gulde Insurance Agency and Burger King Restaurant for sponsoring the Fire Prevention Programs for the Burlington Schools.

FIRE RECORDS JANUARY 1, 1977 TO DECEMBER 31, 1977

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Ambulance	56	58	56	48	70	72	80	63	61	74	63	75	776
Building	14	11	14	11	21	20	19	8	10	12	14	27	181
Auto	7	14	7	18	15	12	14	15	13	13	12	13	153
Trucks	2	—	1	2	1	1	3	1	—	—	1	5	17
False Alarm	7	13	12	8	11	10	6	7	6	7	19	6	112
Accidental Alarms	6	4	5	3	7	9	2	5	2	2	2	4	51
Oil & Gas Heaters	—	2	—	—	—	—	1	—	—	—	—	1	4
Mutual Aid	4	2	5	13	6	—	3	3	5	3	4	2	50
Smoke Scares	1	—	3	5	6	4	6	4	5	1	7	3	46
Bomb Scares	1	2	4	—	—	1	2	—	1	1	—	3	15
Lock Outs	5	2	4	3	5	1	—	3	1	—	—	—	24
Grass	—	—	11	33	30	16	10	6	2	1	9	—	118
Brush & Woodland	—	—	7	55	57	6	8	7	4	7	10	—	161
Rubbish	1	3	5	12	9	3	3	6	9	9	6	3	69
Gas Leaks	5	2	2	2	6	5	3	4	4	—	4	4	41
Accidents & Medical Aide	9	8	12	10	23	20	22	15	16	33	29	38	235
Electrical	4	—	2	3	25	2	4	4	4	—	2	1	51
Dumpster	1	1	2	12	4	6	7	3	5	5	6	1	53
Miscellaneous	7	2	7	5	6	2	4	4	2	2	2	11	54
Fire	74	66	103	195	232	118	117	95	89	96	127	123	1435
Sub Total	130	124	159	243	302	190	197	158	150	170	190	198	2211
Total		254	413	656	958	1148	1345	1501	1653	1823	2013	2211	

No report or statement could be complete without special thanks to the auxiliary fire department whose dedication to service made our work much safer and easier.

I wish to express my appreciation to the residents of the Town of Burlington for their cooperation in fire prevention, the permanent firefighters who have responded to alarms when off duty, and members of other Town departments for their assistance and cooperation.

We are sorry to announce that Rev. Richard Douse, Fire Department Chaplain, has tendered his resignation as he is moving out of State. Our best wishes for his future endeavors go with him.

Respectfully submitted,

Herbert W. Crawford
Chief of Department

CIVIL DEFENSE DIRECTOR

To: The Honorable Board of Selectmen and the Citizens of the Town of Burlington.

I herewith submit my last annual report as Burlington Director of Civil Defense. This report covers the calendar year ending December 31, 1977.

Auxiliary Fire and Rescue Service:

The Auxiliary Fire and Rescue Service settled into their new headquarters early in 1977. The leased facility is located on the corner of Skilton Lane and Grant Avenue, and is quite satisfactory.

The members of the organization have done a great deal of work inside of the building to make the most effective uses of the space. We are currently housing the lighting/rescue vehicle, the Civil Defense ambulance, the fire engine and utility truck as well as numerous pumps, generators and other emergency gear.

The members of the Auxiliary Fire Service continued to provide valuable assistance to the Fire and Police Departments as well as to other Town Agencies, and continues to have a high level of participation in numerous training programs. These include courses at the Civil Defense Training Academy in Topsfield as well as Emergency Medical Technician training at the Choate Memorial Hospital in Woburn.

Emergency Communications:

The emergency communications section of the Civil Defense again took some major strides forward with the addition of some additional and more sophisticated two-way communications which provide the vital communications link necessary between the Town of Burlington and the various State Agencies. The communications members also contributed numerous volunteer hours during the year in various activities including assistance to the Police during parades and Halloween.

Emergency Hospital:

The Civil Defense Packaged Disaster Hospital (PDH) is stored at the C.D. control center in the basement of the Meadowbrook School. In a disaster it could be set up in the

school to provide a 200-bed general hospital, capable of operation for 30 days.

Emergency Control Center:

This facility, also located in the basement of the Meadowbrook School, continues to be available as an alternate facility for the Town agencies should a disaster strike.

Excess and Surplus Property:

During 1977, the Civil Defense again participated in the government Excess and Surplus Property Programs. These programs make available to the various Town agencies surplus government property of every description at minimal prices.

Matching Funds:

The Burlington Civil Defense continues to meet the stiff requirements necessary to qualify for participation in the Personnel and Administrative Matching Funds program. Under this program, the local Civil Defense is reimbursed 50% of salaries, office supplies expenses, and other municipal expenses relative to the administration of the Civil Defense program.

Radiological:

The Town Civil Defense continues to maintain a stockpile of various types of radiological monitoring devices. During the past year, all of this equipment was rotated with the Federal government to assure that it was in a condition of readiness. A training program was conducted during 1977; ten individuals were trained in Radiological Monitoring.

Appreciation:

A volunteer organization such as the Burlington Civil Defense requires the dedicated and unselfish efforts of many people. Burlington is most fortunate in this regard. In addition to each and every volunteer in the Civil Defense program, of particular note are the efforts of Deputy Director Steve Duke, Capt. Bill Callahan of the Auxiliary Fire Unit, and Frank Pavlica, Radio Officer. May I also acknowledge with appreciation the assistance Civil Defense receives from the Board of Selectmen, Fire Chief Crawford, Police Chief McCafferty, Public Works Superintendent Publicover and the Recreation Department, as well as the other Town Departments and individuals who have supported Civil Defense so generously.

This report is the last that I will submit as Civil Defense Director for the Town of Burlington. When my current term expires in the spring of 1978, I will not seek reappointment. Having served the Town of Burlington as Civil Defense Director for the past fifteen years has been an exciting and challenging experience.

Burlington can look with pride to its Civil Defense organization as being one of the best organized and most highly motivated organization of its type in the Commonwealth. I will cherish the privilege of having served my native Burlington these many years.

I sincerely hope the residents of Burlington will continue to take the same interest and pride in the Civil Defense Agency as they have in the past.

Respectfully Submitted:

Richard B. Brown, Director

POLICE DEPARTMENT

I herein respectfully submit the Police Annual Report for the year ending December 31, 1977.

DEPARTMENT ROSTER

Chief of Police

EDWARD C. McCAFFERTY

Captains

CHARLES FERGUSON

LOUIS ROSE

Lieutenants

ARNOLD CHRISTIANSEN

ROBERT STRYKE

Sergeants

EUGENE KNOWLES

JOSHUA BENNETT

BARRY SOLOMON

ROBERT HYDE

JOHN MOGLIA

GEORGE DEVLIN

Patrolmen

Roy Thorstensen

Chester Maguire

Andrew Reilly

Norman Christiansen

Carl Christiansen

*Robert Richardson

Gilbert Chaney

Gerald Crocker

Eugene Glover

Paul Christiansen

Richard Sheppard

Russell Petersen

Richard Hovasse

Clifford McKeon

Charles Chicarello

Ronald Glejzer

Gerald Mills

Harry Sawyer

Eugene DiFrancisco

James Wright

*Nunzio Cataldo

Robert Aloisi

Alfred Sciuto

Ralph Patuto

William St. Coeur

Raymond Naramore

Richard Glejzer

Thomas McCarthy

William Faria

Thomas Flaherty, III

Walter Bevis

William Duffey, Jr.

Dennis Thompson

Robert DiGloria

John Ferrara

Frank Nardone

Thomas Sullivan

Robert Adams

Kenneth Harper

Paul Cote

William Soda

William Mathews

Principal Clerk

Margaret Merlesena

Senior Clerks

Janet Downey

June Collins

Junior Clerks

Martha Kenny

Thelma Iozzo

*Retired on 12/17/77 as result of injuries sustained while on duty

School Traffic Supervisors

Head Supervisor

Florence Murray

Supervisors

Ann Field
Eleanor Doyle
Barbara Reichert
Edythe Lowe
Nancy Ozolins
Helen Bulman

Helen Dignan
Yvonne Caruso
Susan Brodeur
Nancy Bibbey
Barbara Moran



Head Traffic Supervisor Florence Murray directing traffic at the High School on Cambridge Street



Traffic Supervisor Susan Brodeur directing traffic at Memorial School on Winn Street

ARRESTS

Number of Arrests	593
Male	407
Female	186

OFFENSES FOR WHICH ARRESTS WERE MADE

Vandalism	6
Dangerous Weapon	3
Drunk/Assault & Battery on Police Officer	6
Operating Under Influence of Alcohol	57
Operating M/V so as to Endanger	5
Using M/V Without Authority	7
Assault & Battery	2
Breaking & Entering	40
Armed Robbery	6
Narcotic Drug Violations	41
Larceny	251
Operating M/V Without License	12
Motor Vehicle Warrants	1
Minor with Liquor	47
Firearms Law	1
Sex Offenses	7
Idle & Disorderly	11
Receiving Stolen Property	12
Traffic Violations	6
Operating After Revocation	4
Assault by Means of Dangerous Weapon	8
Larceny of a Motor Vehicle	7
Non-Support	2
Trespassing	18
Assault & Battery with Intent to Rape	1
Arson	1
Possession and Passing Counterfeit Bills	3
Drinking in Public	2
Protective Custody	393
Warrants (Other Departments)	1
Leaving the Scene	5
Violation of Parole	3
Unregistered/Uninsured	4
Illegal Possession of Credit Card	1
Escape from Mental Hospital	1
Uttering Prescription	5
Affray	5
No Inspection Sticker	1

DISPOSITION OF CASES

Guilty	309
Not Guilty	15
Dismissed	102
Released to Other Police Departments	23
Cases Pending in Court	78
Committed to Mental Hospitals	2
Juvenile Cases Continued Without Finding	15
Cases in Default	47
Grand Jury	2
Protective Custody	393

GUILTY DISPOSITIONS

Fined	110
Sentenced	23
Probation	72
Suspended Sentences	37
Filed	61
Committed to Youth Service Board	3
T.C.R.P.	1
Continued 1 Year W/O Finding	2

ADULT ARRESTS

Number of Arrests	412
Male	264
Female	148
Residents	321
Non-Residents	91

JUVENILE ARRESTS

Number of Arrests	181
Male	143
Female	38
Residents	129
Non-Residents	52

COURT APPEARANCES

District Court	2,706
Superior Court, East Cambridge	142

COMPLAINTS PROCESSED

Total Number of Complaints Processed	26,374
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MISCELLANEOUS

Accidents	2,261
Aid to Stranded Motorists	149
Alarms Received by Dept.	1,356
Animals (Complaints, Bites, Killed)	251
Assisted Out of Town Departments	22
Autos Reported Stolen in Burlington	486
Autos Stolen & Recovered in Burlington	63
Bomb Scares	26
Court Appearances by Officers of this Dept.	2,848
Defective Motor Vehicle Tags Issued	265
Emergency Escorts (Ambulance, Funeral, etc.)	106
Emergency Messages Delivered	88
Emergency Cruiser Runs to Hospital & Doctor	128
Firearms Ident. Cards Issued	169
Family Problem	158
Fires Discovered & Reported to Fire Dept.	20
Fires Policed	60
Licenses & Registration Revoked or Suspended	58
Missing Persons Located	46
Missing Persons Reported	46
Money Escorts (Schools, Churches, etc.)	902
Motor Vehicle Transfer (Auto Dealers only)	1,135
Number of Arrests (Physical or Summons)	593
Number of Teletype Messages sent by Dept.	1,091
Parking Violations Issued	242
Permits to Work Issued	100

Persons Finger Printed	512
Photostats of Accident Reports	1,047
Pistol Permits Issued	195
Protective Custody	393
Record Check	70
Sudden Death	15
Summons Served	1,530
Suspicious Persons & Vehicles Investigated	389
Threatening or Annoying Calls Investigated	85
Traffic Citations	1,349
Vacant Homes Checked by Request of Owner	387
Warrants Served	84
Windows Discovered Open	158

CRUISER MILEAGE

Cruiser Patrol Mileage	400,755
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DRUG STATISTICS FOR 1977

Complaints	81
Arrests	53
Number of Individuals Involved	105

DRUG COMPLAINTS BY MONTH

January	4
February	7
March	4
April	9
May	6
June	5
July	6
August	10
September	7
October	4
November	8
December	11

Age Group:

13 Years	1	25 Years	3
14	2	26	1
15	7	28	1
16	6	29	1
17	13	31	3
18	17	33	1
19	12	34	1
20	9	35	1
21	3	40	1
23	1	52	1

BREAKDOWN OF CRIME AT THE BURLINGTON MALL FOR THE YEAR 1977

Number of Complaints for the year	970
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Complaints

Monday	119
Tuesday	115
Wednesday	150
Thursday	150
Friday	174
Saturday	169
Sunday	93

Monthly Complaint:

January	65	July	65
February	42	August	95
March	73	September	112
April	77	October	79
May	63	November	91
June	104	December	104

Complaints received from the Mall:

Alarms	99
Attempted B&E	1
Attempted Flim Flam	1
Attempted Larceny	23
Assault	2
Bomb Scares	3
Breaking & Entering Motor Vehicle & other	4
Counterfeit Bills	3
Exposure & Lewd	10
Flim Flam	1
Idle & Disorderly	2
Larceny	264
Malicious Destruction of Property	32
Notice of Suspension	1
Police Information & Assistance	136
Possession of Burglariious Instruments	8
Possession of Narcotic Drug	6
Possession Stolen Credit Cards	5
Protective Custody	14
Purse Snatched	2
Receiving Stolen Property	8
Recovered Stolen Property	4
Recovered Stolen Motor Vehicle	24
Robbery	3
Stolen Bikes	5
Stolen Motor Vehicles	313
Stolen Plates	4
Trespassing	2

MALL – OFFENSES FOR WHICH ARRESTS WERE MADE

Number of Arrestable Offenses 159

Attempted Larceny	2
Attempted Larceny Motor Vehicle	8
Idle & Disorderly	2
Larceny	114
Malicious Destruction	2
Possession Burglariious Instruments	8
Possession Counterfeit Bills	2
Possession Drug or Syringe	5
Possession Stolen Credit Cards	3
Receiving Stolen Property	9
Possession with Intent to Sell	1
Trespassing	2
Unauthorized Use Motor Vehicle	1

Number of Arrests Made 132

ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1967	659	19.3% Increase over 1966
1968	812	21.9% Increase over 1967
1969	1,061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1,310	31.2% Increase over 1971
1973	1,479	12.9% Increase over 1972
1974	1,563	05.7% Increase over 1973
1975	1,649	05.5% Increase over 1974
1976	1,596	03.2% Decrease over 1975
1977	2,261	41.1% Increase over 1976

TOP SIX ACCIDENT ROADS

Cambridge Street	407
Middlesex Street	255
Route 128	238
Burlington Mall	193
Winn Street	157
Bedford Street	92

ACCIDENT BREAKDOWN

	1977	1976	1975	1974	1973	1972
Total Number of Accidents	2261	1596	1649	1563	1479	1310
Number Autos Involved	4288	2909	3025	2843	2685	2519
Fatal Accidents	4	2	3	5	3	5
No. Persons Killed	4	2	3	5	3	5
Persons Injured	488	387	385	350	451	392
Male	199	189	184	187	230	204
Female	289	198	201	163	221	188
Burlington Ops. Involved	1271	1004	986	884	797	739
Out-of-Town Operators	2302	1515	1603	1468	1462	1486
Out-of-State Operators	161	111	127	134	136	167
Unknown	554	279	309	357	290	127

DRIVER AGE RECORD

	1977	1976	1975	1974	1973	1972
16 - 25 Years	1093	838	813	691	617	671
26 - 35 Years	571	874	378	357	381	388
36 - 50 Years	559	391	429	347	402	477
51 and Over	375	259	276	268	237	287
Ages Unknown	1690	1047	1129	1180	1048	696

ACCIDENT REPORTS

1977

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
A Street	4			4		
Adams Street	10	1	1	8	1	
Allstate Insurance Co. P/Lot	1			1		
Almy's P/Lot	14	2	1	9	4	
Amherst Street	1			1		
Applicon Inc. P/Lot	1				1	
Arnold Terrace	1			1		

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
B Street	1			1		
Baldwin Road	1	1			1	
Baron Park Lane	5			4	1	
Baybank P/Lot – Middlesex Pike	1	1		1		
Beacon Street	12	7	1	7	4	
Beacon Village	9	1	3	5	1	
Beaverbrook Road	1			1		
Bedford Street	92	25	9	63	20	
Bennett Street	1				1	
Betty Crocker Pie Shop P/Lot	1			1		
Birchcrest Street	1			1		
Blanchard Road	11	2	1	6	4	
Bradlees P/Lot	11		1	7	3	
Brantwood Lane	1			1		
Brookside Lane	1				1	
Brown Avenue	2				2	
Bruce Street	1			1		
Building 19-1/2 P/Lot	9			6	1	2
Burger King P/Lot	3			1	2	
Burlington High P/Lot	16	1		12	4	
Burlington Mall P/Lot	193	18	3	134	48	8
Burlington Plaza P/Lot	3			3		
Burlington Rentool P/Lot	2			2		
Burlington Street	5			4		
Burlington Town Hall P/Lot	1				1	
Cafe Escadrille P/Lot	3		2		1	
Caldor P/Lot	12	4		7	5	
Cambridge Street	407	96	27	252	122	6
Carey Avenue	1			1		
Carol Avenue	1			1		
Carter Road	1		1			
Cedar Street	1			1		
Center School P/Lot	1			1		
Center Street	26	3	4	17	5	
Chandler Road	4			3	1	
Chestnut Street	2			2		
Church Lane	1	1		1		
Church of the Open Bible P/Lot	2			1	1	
Corcoran Road	2			2		
Cormier Road	1				1	
County Road	4			4		
Crowley Road	1	1		1		
Dearborn Road	2			2		
Demone Drive	1			1		
Donald Road	1			1		
Dynatrend P/Lot	1			1		
Eagerman's P/Lot	1			1		
Economy Shopping Center	10	2		6	4	
Edgemere Avenue	1				1	
Ellen Road	2			1	1	
Eugene Road	3			2	1	
Evelyn Street	2			2		
Fairlawn Avenue	2		1	1		
Fernglade Road	2	1		1	1	
Fieldstone Drive	1		1			
Finast P/Lot	2			2		
First Federal Bank P/Lot	1			1		
Four Acre Drive	1			1		
Fourth Avenue	6	1		4	1	1
Foxhill Road	2		2			
Francis Street	1			1		

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
Francis Wyman Road	28	5	1	20	7	
Friendly's P/Lot	6			2	4	
Frothingham Drive	1	1		1		
Ganley Drive	1			1		
Garfield Circle	2			2		
Gedick Road	1			1		
Glenwood Street	1			1		
Grandview Avenue	2			2		
Grant Avenue	1				1	
Great Meadow Road	18	6	1	11	6	
Great Pines Avenue	1			1		
Hallmark Gardens	2			2		
Harriett Avenue	3	1		1	2	
Hart Street	6	1	2	1	3	
Hearthstone Drive	2			1	1	
High Voltage P/Lot	1			1		
Hillcrest Road	2			2		
Hillside Plaza	2			2		
Hilltop Drive	1			1		
Holden Avenue	1			1		
Holiday Inn P/Lot	9		3	4	2	
Holly Street	3	3		1	2	
Howard Johnson's P/Lot	4		1	1	2	
Humbolt Avenue	1			1		
Ice Palace P/Lot	1			1		
Inforex P/Lot	3			3		
Interstate Systems P/Lot	1			1		
Jonathan Road	1				1	
Keans Road	5	1		5		
Kinney Avenue	1	2	1			
Lantern Lane	3			3		
Laurel Lane	5			4	1	
Ledgewood Drive	1		1			
Leroy Drive	2			1	1	
Lexington Street	30	7	4	16	10	
Liquor Cabinet P/Lot	1				1	
Locust Street	3		2		1	
Lord Baron P/Lot	6			5	1	
Lowell Street	1			1		
Lucy Road	1				1	
Mall Road	78	19	5	46	27	
Manhattan Drive	1		1			
Manor Drive	1			1		
Marion Road	1		1			
Marketplace P/Lot	1			1		
Marrett Road	1				1	
Marshall Simonds P/Lot	1			1		
Meadowbrook School P/Lot	1			1		
Meadowvale Road	2			1	1	
Medical Center P/Lot	2			2		
Mellin Road	2			1	1	
Memorial School P/Lot	1			1		
Michelle Drive	1			1		
Microwave P/Lot	5		2	3		
Middlesex Turnpike	255	60	11	189	48	7
Mill Street	23	13	3	13	7	
Mohawk Road	1	1			1	
Moran Avenue	1				1	
Mountain Road	10		4	4	2	
Mr. Donut P/Lot	4	2	2	2		
Muller Road	10	2	2	6	2	

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
Murray Avenue	1			1		
McDonald's P/Lot – Camb. St.	2			1	1	
McDonald's P/Lot – Middlesex	4			3	1	
New England Executive Park	8			7	1	
Nichold Street	1				1	
North Avenue	4			4		
Northeastern Avenue	1			1		
Northeastern University P/Lot	6			2	4	
Old Colony Gas Station P/Lot	1				1	
Old Colony Road	3	1	1	2		
Oleans Road	1				1	
Oxbow Lane	1		1			
Pacer Systems P/Lot	1			1		
Park Drive	2			1	1	
Pass & Weiss P/Lot	2		1	1		
Pathwoods Avenue	3		2	1		
Paul Revere Building P/Lot	1		1			
Paul Street	1			1		
Peach Orchard Road	5	4		2	3	
Pewter Pot P/Lot	2		1	1		
Phillip Avenue	1		1			
Phyllis Avenue	1				1	
Pine Glen School P/Lot	1			1		
Pine Ridge Road	1			1		
Post Office P/Lot	4			3	1	
Princeton Road	1			1		
Prouty Road	6	4	1	3	2	
Purity Springs Road	2	2	1	1		
Ray Avenue	2			2		
Raytheon P/Lot	1			1		
R.C.A. P/Lot	2			2		
Recreation Dept. P/Lot	1				1	
Robinhood Lane	1		1			
Route 3 North	36	16	4	24	8	
Route 3 South	19	13	2	13	4	
Route 128 North	140	34	7	93	38	2
Route 128 South	98	23	11	69	18	
Sandybrook Road	4	1		4		
Sarry's P/Lot	1		1			
Sears Street	3			2	1	
Second Avenue	5			5		
Shell Gas Station P/Lot – Camb.	1			1		
Simonds Park	1		1			
Skelton Road	3			2	1	
Skilton Lane	13		1	8	4	
South Avenue	8		1	7		
South Bedford Street	16	7	1	9	5	1
Stanwood Street	1			1		
Star Market P/Lot	6			4	2	
Stoneybrook Road	5		1	1	3	
St. Malachy's P/Lot	3			2	1	
St. Margaret's P/Lot	3			3		
Summer Street	1				1	
Sumpter Road	1			1		
Sylvan Road	1			1		
Temple Nursery School P/Lot	1			1		
Terrace Hall Avenue	30	7	5	15	8	2
Terry Avenue	8			6	2	
Texaco Gas Station – Camb. St.	1			1		
Third Avenue	6		1	5		
Thomas Street	2	1		2		

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
Thrifty Liquor P/Lot	3				3	
Town Hall P/Lot	1			1		
University Avenue	1			1		
Unknown	9	2	1	4	4	
Value House P/Lot	9			8	1	
Value King P/Lot	5		1	4		
Victoria Station P/Lot						
Vinebrook Park	5		1	3	1	
Washington Avenue	1	1		1		
Wayside Road	6	1		3	3	
Wheeler Road	12	5	1	8	2	1
Wildwood Street	1				1	
Willow Way	1			1		
Wilmington Road	49	28	5	31	13	
Wing Terrace	1			1		
Winnmere Avenue	1			1		
Winn Street	157	45	12	98	44	3
Winn Street Pharmacy P/Lot	2	1		2		
Winn Street Superette P/Lot	1				1	
Winona Road	2			1		1
Winter Street	1			1		
Woodcrest Road	1					1
Woodhill Road	3		1	2		
Woodside Lane	2			1	1	

1977 was very productive and we saw many minor but important changes and improvements within this department.

I would like to take this opportunity to express my sincere appreciation to all the members of the department, our Police Sub-Committee, and the Board of Selectmen who have

given so much of their time and effort in making this department more efficient and responsive to the needs of our community.

Respectfully submitted,

Edward C. McCafferty
Chief of Police

Burlington receives AAA National Pedestrian Safety Award for no pedestrian fatalities in 1974 and 1975



Accepting the award (left to right): Chief Edward C. McCafferty, Gus Campaiola, Administrative Services Dept. at Mass Division AAA, and Safety Officer Russell Petersen

BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1977:

PERMITS ISSUED

Dwellings	97	\$ 2,640,580.00
Additions Dwellings	101	420,554.00
Alterations Dwellings	126	174,623.25
Business	10	49,589,420.00
Additions Business	4	112,400.00
Alterations Business	54	1,360,750.00
Residential Garages	7	27,400.00
Swimming Pools	77	219,143.85
Signs	86	82,619.00
Miscellaneous	26	25,788.00
Demolitions	7	

TOTAL ESTIMATED COST

OF BUILDING	\$54,653,278.10
Total Number of Permits Issued	595
Total Fees Collected	\$42,842.21
Plan Reviews (28 = \$714.62)	
Applications for Certificate of Inspections	28
Fees Collected for Certificate of Inspections	\$1,627.00

PERMITS IN 1977 WITH A VALUE

OF \$100,000.00 OR OVER	
ARE AS FOLLOWS:	
Lord & Taylor, Burlington Mall, Retail	\$ 2,780,000.00
N.E.E.P. Trust, 16 N.E.E.P. Office Bldg.	1,200,000.00
Ralph Levine D.V.M., 87 Cambridge St. Clinic	130,000.00
Lahey Clinic, 41 Burlington Mall Rd., Clinic	43,594,420.00
Dandelion Green, 82 Burlington Mall Rd., Restaurant	150,000.00
N.W. Bldg. 38 Trust, 1-9 North Ave., Business	635,000.00
N.W. Bldg. 41 Trust, 31-41 North Ave., Business	950,000.00
R.J. Kelly, 34-40 Burlington Mall Rd., Office	250,000.00
N.E.E.P. Trust, 16 N.E.E.P., Alteration	145,000.00

Respectfully submitted:

Francis R. Moran
Building Inspector

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1977.

Number of Permits Issued	494
Fees Collected	\$9,715.00
Number of Inspections Made	668

Respectfully submitted:

William E. Fairweather
Wiring Inspector

PLUMBING INSPECTOR, GAS INSPECTOR AND BOARD OF HEALTH AGENT

I herewith submit my report as Plumbing Inspector, Gas Inspector and Board of Health Agent for the year 1977.

281 Plumbing Permits	\$2,677.00
282 Gas Permits	1,520.00
217 Sewer Permits	2,525.00

Inspections were made on all work that was completed.

Respectfully submitted:

Vincent F. Howard

SEALER OF WEIGHTS AND MEASURES

In the calendar year ending December 31, 1977 this office checked, adjusted, sealed or condemned 448 measuring and weighing devices as follows:

	Adjusted	Sealed	Not Sealed	Condemned
Scales over 10,000 lbs.	1	3		
Scales 5,000-10,000 lbs.				
Scales 100-5,000 lbs.		3		
Scales under 100 lbs.	22	106	5	4
Gasoline meters	1	140		
Other devices		163		

Total fees collected — \$638.10

In addition to the above, periodic inspections were made to determine compliance with the rules and regulations governing Unit Pricing, Pedler's Licenses and other related consumer laws.

Trial weighings and measurements were conducted of commodities sold or put up for sale and this office will increase this function with the purchase of a new testing scale this year.

Respectfully submitted,

Alfred D. Laing
Sealer of Weights & Measures

DOG OFFICER/ANIMAL INSPECTOR

The following is my report for the year 1977 as Dog Officer/Animal Inspector for the Town:

2,760 dogs have been licensed so far this year; licensing period runs through March 31, 1978.

During the year:

- 219 dogs were apprehended;
- 123 dogs were returned to their rightful owners;
- 33 were adopted by animal-loving families;
- 63 had to be turned over to the Humane Society.

Close to four hundred complaints were handled; 231 Leash Law violations had to be issued; 178 letters were mailed regarding nuisance (barking) dogs; there were 63 prosecutions in the Woburn Court; and two cases in the Lowell Superior Court.

It bears repeating that a dog must be licensed on or before it is three months old; the license is renewable each year on April 1st; and the Leash Law is intended for everyone who owns a dog, to respect.

Also worthy of repeating is the fact that a dog must be immunized against rabies by the time it has reached six months. This is a very serious obligation, and failure to comply carries a \$50.00 fine.

As Animal Inspector, I inspected 21 stables in the Town. I found Burlington now has 20 horses, 12 ponies, 2 goats, one sheep. There were 87 dog bite cases during the year. In each case the animal was quarantined for ten days. (Ch 140, Sec 145B).

Respectfully submitted,

Thomas K. Short
Dog Officer/Animal Inspector

BOARD OF HEALTH NURSES

A total of 3,040 visits were made to Burlington residents. Of these 1,306 were bedside nursing visits to residents in their homes and 74 were physical therapy evaluation and treatment visits by the registered physical therapist. The remaining visits included communicable disease follow up, maternal and child health supervision and general health counseling. Home Health Aide services were provided for 12 Burlington families.

The following programs were conducted throughout the year:

- Well Child Conferences, monthly
- Health Counseling for Elderly, monthly
- Flu Immunization Clinics
- Mantoux Screening for Tuberculosis
- Measles, Mumps, Rubella vaccine administration for infants and young adults
- Polio vaccine administration for all Burlington residents

These programs are sponsored by the Board of Health, and administered by the Board of Health nurses.

Respectfully submitted,

Eileen M. Gauthier, R.N., B.S.
Supervisor

MOSQUITO CONTROL

Mosquito control field crews started work in Burlington early in January of 1977. During that month they applied over 620 pounds of dust to various frozen swamps that are hard to reach when the spring thaws come.

During March they cleaned 150' of ditch off Middlesex Turnpike and off Lexington Street. Another 2000' of ditch was cleaned up, to keep the water moving, off Belmont Street and Eugene Road during April. Also during April the seasonal inspecting and spraying of swampy breeding areas started. This continued into September until the cold weather set in. Some 85 gallons of larviciding material was sprayed from back pack equipment. There was also approximately 70 gallons of larviciding material sprayed by helicopter in some of the larger swamps during April.

A helicopter was also employed for adulticiding, during June, in open areas where adult mosquitoes were heavy. Adulticiding was also done with truck mounted equipment. Eleven different times field men adulticided various sections of Town usually in the evening hours between late May and the middle of September.

During the summer some catch basins were sprayed in the Mall area against mosquito breeding. A coverage of all catch basins in Town was not needed.

During October and November the field crews went back to cleaning up streams. Most of the work was concentrated on an old stream running along Brookside Lane. Some 1700' of stream was brushed back and cleaned eliminating many small pockets of breeding.

FINANCIAL STATEMENT

Balance at end of December 1976	\$ 7,822.24
Balance at end of fiscal year June 1977	\$ 1,546.49
Appropriation for current fiscal year	

Expenditures for 1977:

Labor	\$ 6,094.20
Insecticide	957.90
Helicopter	184.00
Insurance	1,278.22
Retirement	920.41
Utilities	189.95
Rent & Taxes	347.88
Office & Administration	1,106.93
Shop & Super.	980.81
Field Equip. & Oper.	638.88
Vehicle Repairs	—
Other Services	33.80
Ratio Adj.	77.18
Net. Exp'd	\$12,810.16

Balance Dec. 31, 1977	\$10,012.08
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The East Middlesex Mosquito Control Commission has requested an appropriation of \$15,000.00 for the fiscal year July 1, 1978 to June 30, 1979.

Respectfully submitted,

Kevin R. Moran
Superintendent
Vincent F. Howard
Commissioner, Burlington

MYSTIC VALLEY COMPREHENSIVE COMMUNITY MENTAL HEALTH CENTER

The Burlington/Wilmington Branch of the MVCCMHC is located at 120 Cambridge Street, Burlington. The aim of the Center is to provide quality mental health services to people with the least possible disruption of their families' lives. We are a local agency responsive to community needs. Our funds come from Federal, State and local governments, client fees, third party payments, and United Fund Contributions. The Town of Burlington supported us with \$23,091.00 last year. We are open Monday, Wednesday and Friday from 9 to 5 and Tuesdays and Thursdays 9 to 9. In addition our staff is available through our 24 hour emergency answering service. Our professional staff consists of psychiatrists, psychologists, social workers and psychiatric nurses. We see our task as working collaboratively with other town agencies to meet, within the limits of our financial resources, the mental needs of the residents of Burlington. We provide both direct services for those with problems and consultation and educational services to help prevent the development and exacerbation of problems. A call to the Center (272-3740) is all that is needed to arrange an appointment.

During 1977, 418 Burlington residents were seen by Mystic Valley. A total of 3,906 hours of direct diagnostic and treatment services were provided to Burlington residents; of this total 1590 hours were on children's cases and 2316 on adult cases. In addition 166 hours of Consultation and Educational services were provided without charge to Burlington community agencies.

OUT PATIENT SERVICES

At our office at 120 Cambridge Street we provide outpatient diagnostic and treatment services for clients of all ages. If the client is a child, one or more parents are involved. Many treatment modalities are used including individual, group, family, and couple therapy. Home visits, nursing home visits, and hospital visits are made when clients cannot come to the office. We offer an adolescent walk-in service for 12-18 year olds. Four free sessions are provided to these clients without parental involvement, with the aim of reintegrating the family. Specialized services are available for groups with special needs: the retarded and their families, alcohol and drug abusers and their families, senior citizens, children, and the severely mentally ill.

CONSULTATION AND EDUCATION SERVICES

In addition to our direct services to clients, our branch staff provides consultation to and works collaboratively with other town agencies so that all our resources may better serve the needs of the community. We are providing program and/or case consultation and working collaboratively with the Burlington school system, the Burlington Council for Aging, Community Life Center, Burlington Police Department and Town Nurses. During the next year we hope to strengthen our community education program and our collaborative work with town groups.

EMERGENCY SERVICES

Our Crisis Intervention Team provides an emergency service which can respond immediately with one or more staff members for intensive short term intervention either at our offices or wherever the crisis occurs, for example, the patient's home. During 1977 our Crisis Team served 18 Burlington residents, and their families.

DAY TREATMENT SERVICES

Services for Burlington residents who need Day Treatment Program are provided in Arlington or Woburn. We hope shortly to have these services also available in Wilmington. The goals of our Day Treatment Program are to provide an alternative to hospitalization for people with acute psychiatric illness or life crises and to help patients reintegrate into their community following a crisis. Five Burlington residents used our Day Treatment Program during 1977.

COMMUNITY RESIDENCE SERVICES

Mystic Valley is developing a network of community residences for patients in our catchment area. These residences now serve 23 clients (one from Burlington). Mystic Valley operates two houses (located in Lexington) for adolescents in serious need of long term residential care. Three Burlington adolescents were referred to this program.

FOSTER CARE SERVICES

In the Fall of 1977 Mystic Valley received funding for a therapeutic foster care program to provide temporary placement for children (through age 21) in need of short term therapeutic foster homes. The natural parents and the child are counseled weekly with the aim of reintegrating the family. In addition, the child receives individual educational and vocational counseling. This program will expand in 1978. Currently we have two foster families and have placed two children.

EARLY INTERVENTION SERVICES FOR CHILDREN WITH SPECIAL NEEDS

This program, located at 1 Edgemere Road, Burlington, began in October 1977. It provides specialized diagnostic services and treatment services for children ages 0-3. The program provides a nursery school setting when needed, group program for parents, and home based services as needed. Currently three Burlington children are enrolled in the program.

MENTAL RETARDATION

Our Mental Retardation Team, headed by William Zimmer, Director, Mental Retardation Services, provides specialized services to the retarded population and their families. The team covers our six town area and consists of two full time psychologists and four half time Social Workers. Services offered include evaluation, counseling, information and referral, community residences, a day activity program and consultation and education services. Services may be home based or at our offices. Fifteen Burlington clients were served in 1977 by the MR Team.

We serve as a training center for psychologists from Boston University, and Northeastern; for Social Workers from Smith College, Simmons College, Boston College and Boston University, and for medical students from Tufts University.

In November 1977, Dr. Morton B. Newman, Director of the MVCCMHC, appointed Muriel Weckstein as Director of the Burlington/Wilmington Branch. Five residents of Burlington are members of the Board of Directors of MVCCMHC, which serves as the governing board of the Center. Their active cooperation and support has greatly facilitated the work of our staff.

Respectfully submitted,

M.B. Newman, M.D., Director Mystic Valley Comprehensive Community Mental Health Center

Mark Eisenstadt, M.D., Program Director & Assistant Director
Fred Wright, Director Support Services

Muriel Weckstein, M.A., Director, Burlington/Wilmington Branch

Burlington Board Members: Howard E. Bettinson
Mabel Nevins
Patricia Reed
Arthur F. Roscoe
Robert D. Saltzberg

VETERANS' SERVICES

Office Hours:

Monday through Friday 8:30 AM to 4:30 PM.

Thursday evenings 7:00 PM to 9:00 PM.

1977 Case Loads		Receipts 1977	
VA Cases		State	
(Federal)	260	reimbursements	\$20,789
VB Cases (State)	233	Recoveries	6,379
(50% reimbursable)			
		Total Receipts	\$27,168
Total Case Load	493		
Total Contacts for 1977	3,742		

This year's annual report is respectfully submitted by your new Director of Veterans' Services, Michael L. O'Regan. It has been a difficult task to try to fill the shoes of Charles P. Casassa, your director since 1969; however, with his cooperation the transition has been a smooth one.

The number of Burlington veterans reported in the latest census is 3,375. This number reflects veterans only, not their dependents. A great number of these have availed themselves of the services provided by this office. The office is attempting to stay abreast of all programs that may be a source of additional aid and assistance to Burlington's veterans and their families. For instance, during this time of high unemployment, we have been able to assist many veterans through the CETA program; obtaining jobs for them and thereby saving tax dollars otherwise spent on welfare and aid. Other examples are SCIP, (Special Crisis Intervention Program) an emergency fuel allotment program, and the use of the Hill-Burton Act to obtain hospitalization for our clients. The goal of the office is to aid the veteran financially and through counseling so that he and his family may resume their roles as functioning members of the community. We have been very fortunate in our close contact with Congressman Markey's office, particularly regarding his concern for legislation affecting veterans' benefits, and we are grateful for his cooperation.

Massachusetts Veterans' Services Department is continually revising their directives to help the veteran, and we have stayed on top of this by attending seminars in the State office building, and by attending the quarterly meetings of the Middlesex County Veterans Agents Association. We also work very closely with Burlington's Allied Veterans Council on their Memorial and Veterans Day ceremonies, and on their Christmas Basket program. We were able to assist twenty-five families this past Christmas, many of whom were not veterans.

As Veterans Graves Officer, the Board of Selectmen has requested that I chair the Cemetery Advisory Committee, comprised of Mr. Leonard Doyle, Mr. Edward Sullivan, and Mr. Charles Casassa. We report to the Board of Selectmen as to our recommendations resulting from our meetings.

The types of assistance rendered by this office vary greatly; medical, educational, death benefits, financial aid, etc. In order to successfully administer our duties, we have a constant line of communication with many other agencies; the Veterans Administration, Social Security, Division of Employment Security, Salvation Army, CETA Administration, Public Welfare, Council on Aging and others. We are grateful for their assistance and support.

If anyone has any questions, please feel free to call at 272-6700, Ext. 56 or 57. If you are unable to come to the office, we will do our best to visit you at your home, otherwise, please call for an appointment.

Respectfully submitted,

Michael L. O'Regan
Director

RECREATION DEPARTMENT

Full Time Staff:

Donald Roberts, Director of Recreation
James Marchese, Maintenance Superintendent
William Boudreau, Assistant Director of Recreation
James Pizzano, Working Foreman
Cesedio Visco, Working Foreman
Edward McNamara, Equipment Operator/Laborer
Paul Sorensen, Equipment Operator/Laborer
Douglas Gillingham, Equipment Operator/Laborer
Gary Putnam, Maintenance Craftsman
Natalie Gillingham, Principal Clerk

In Burlington, as in all of America, people are recognizing more and more that the use of leisure time is an avenue for personal satisfaction and enrichment. Citizens are demanding more and better recreational programs, services and facilities each year, and they are expecting public recreation departments to take the leadership in meeting their leisure-time needs.

Over the past few years, the Burlington Recreation Department has taken a leadership role in the Community in expanding and improving recreational opportunities for the citizens of the Town. In 1977 the Recreation Department provided Burlington residents more, quality leisure-time opportunities than ever before. As a matter of fact, Burlington's Recreation Department is considered to be one of the best municipal recreation departments in Massachusetts.

Although Recreation Department programs and services have been expanded greatly over the last several years, Recreation Department budgets have increased minimally. Department heads have worked very hard to make better use of existing resources and to expand opportunities through co-operation with other Town departments, agencies, businesses and industries. Federally funded CETA projects helped considerably in 1977 to improve recreation facilities at no cost to the Town.

In the 1976 Annual Report, the Recreation Department listed a number of priorities for 1977. We are pleased to report that favorable action has been taken with respect to each of the priorities mentioned:

1. A comprehensive Conservation/Recreation Plan for the Town of Burlington has been completed and submitted to the State for approval. Recreation Director Donald Roberts had worked on the Plan over the last two years with members of the Conservation Commission.
2. The completion of the Conservation/Recreation Plan was necessary to enable the Recreation Department to apply for Federal funds for the development of Burlington parks. Late in 1977 the Recreation Commission voted to submit applications for Federal funds for the improvement of Rahanis, Regan, and Veterans Parks.
3. Working with the Council on Aging, the Recreation Department expanded recreational programs for Senior Citizens in 1977. The Department also continued its efforts to expand opportunities for physically handicapped children.

4. Several projects were completed at Simonds Park in order to make the Park more attractive and functional.
5. Further improvements were made at the former Nike Site in Winnmere (now named Overlook Park), and programs were added that would encourage use of the site as a neighborhood recreation area.
6. A new summer day camp program, called Camp Wilderness, was developed for middle school youngsters. The Camp was held at the Boston land in the area of Burlington's Northeastern University campus. Under the directorship of Wolf-Dieter Krahn, Camp Wilderness was very successful in its first summer of operation in 1977.
7. The summer playgrounds schedule was completely revised in 1977 as a result of changes in interest and participation over the last few years.
8. As a part of its CETA projects, the Recreation Department developed an off-street parking area at Marvin Field toward the end of the year. Completion of the badly needed facility has been scheduled for the spring of 1978.
9. Sports lighting was installed at the Marshall Simonds School football field in order to cut electrical costs and to alleviate problems of over-use at Simonds Park and Marvin Field.
10. Also in 1977 the Recreation Department continued in its efforts to increase family participation in recreational activities.

The major emphasis in 1977 was the improvement of existing programs and facilities, rather than large-scale expansion. As suggested above, other priority concerns involved planning for the future, and family recreational pursuits. It is the intent of the Recreation Department to continue efforts in these areas in 1978.

There were a number of significant developments regarding Recreation Department personnel in 1977:

1. Assistant Director of Recreation, Bill Boudreau, proved to be one of the Town's most dedicated and hard working employees. Bill's responsibilities were primarily concerned with program administration, and the improvement and expansion of programs and events in 1977 were due largely to Bill's time and effort.
2. Frank White left the Recreation Commission at the end of his term in 1977 after ten years of outstanding service. Mark Sherwood was elected to fill White's seat and took office as a Recreation Commissioner in April. At White's last meeting in office, he was presented a plaque by the Recreation Commissioners in appreciation for his years of service to the Town and his devotion to improving recreational opportunities for Burlington citizens.
3. Mike O'Regan was elected Chairman of the Recreation Commission at the annual reorganizational meeting in April. Al MacWilliam stepped down after a very successful year as Chairman.

4. Leslie Entwistle, Director of Camp Simonds, and Wolf-Dieter Krahn, Director of Camp Wilderness, were congratulated by the Recreation Department for their exceptional leadership in those two day camp programs. The camps are among the most popular and successful of Recreation Department programs.

A great deal was done in 1977 to meet the leisure-time needs of Burlington residents with regard to programs, services, and events. The following are some of the major developments during the year:

1. Camp Wilderness, a day camp for middle school youths, became the third summer day camp offered by the Recreation Department. The Camp was developed at no substantial additional cost to Burlington taxpayers.
2. The Recreation Department encouraged family participation in recreational activities. Programs in which family members could participate together included band concerts, movies on the Common, family nights at the playgrounds and at the Recreation Center, a family swim program, and Fourth of July events.
3. The Recreation Director's Self-Supporting Program Account proved to be financially sound, and it enabled a variety of recreational opportunities (especially for adults) that probably could not have been funded in any other way. As the name implies, Self-Supporting Programs pay for themselves and do not represent a cost to the taxpayer.
4. Working with Jeanne Ohnemus, the Coordinator for the Council on Aging, the Recreation Department helped to expand programs for senior citizens. Activities in which the Recreation Department is now involved include ceramics, painting, physical exercise, sewing, and special events. Plans have been made to add more programs (at no cost to the Town) in early 1978 through a CETA project administered by the Bunker Hill Community College.
5. A new indoor concert program, sponsored by local businesses, was begun in December of 1977. Three of the four scheduled concerts will be held in early 1978.
6. The Department's popular After-School Gym Program for grades K — 2 had to be cancelled late in the year because of the high cost of custodial coverage. It is hoped that an agreement can be reached with the School Custodians' Union so that the program can be reinstituted during the next year.
7. Burlington Youth Soccer, helped along by the Recreation Department for the last couple of years, expanded to about 275 players and became a major volunteer-run program of the Town.
8. Another program directed by volunteers disbanded in 1977. Judo, long held at the former Nike Site (now Overlook Park), was unable to be continued because of the lack of qualified instructors in the Judo Club. The program had been originated by Sam Wilkie and directed most recently by Cathy McCafferty. Judo was a successful program for many years, and Wilkie and McCafferty both deserve congratulations for their

devotion to the program. Over the years they instructed hundreds of Burlington youngsters — all on a voluntary basis.

9. Among the new special events coordinated by the Recreation Department in 1977 were: Eddie Pellagrini Baseball Clinic, Platform Tennis Tournament, Fourth of July Block Dance, and regularly scheduled parties and dances at the Recreation Center.

The Maintenance Division of the Recreation Department was involved in a number of improvement projects during the past year as well as handling the regular duties of the Department. Regular duties include: maintaining all Town parks, playgrounds, and school grounds, and the grounds of public buildings; maintaining the Recreation Center at the Center School, Simonds Park buildings, and the buildings at Overlook Park; preparing athletic fields at parks and at school facilities; and snow removal at all schools and public buildings.

Here are some of the projects in which the Recreation Maintenance Division was involved in 1977:

1. Installation of a sprinkler system at the Burlington High School football field.
2. Completion of the "log cabin" at Simonds Park. It is now a beautiful little building that is used for Recreation Department programs and for meetings and functions of Town non-profit groups.
3. Installation of athletic field lighting at the Marshall Simonds Middle School football field.
4. Renovation of the Center School heating system and other safety and efficiency improvements at the Recreation Center.
5. Development of a picnic area and the installation of playground equipment on the hill area at Overlook Park.
6. Completion of a project to enlarge the parking area at Simonds Park, and the construction of a new building to house the wading pool filter.
7. Involvement in a Federally funded CETA Park Beautification Project. Several Recreation Department facility improvements have been made possible by the CETA program.
 - a. Improvement of the right field area of the Simonds Park Babe Ruth baseball diamond.
 - b. Development of an off-street parking area at the heavily used Marvin softball field.
 - c. Development of a new softball field at the former federally owned parcel of land on South Bedford Street.

Unfortunately vandalism continued to plague the Recreation Department in 1977. One of the former Nike Site buildings at Overlook Park was set on fire by vandals and the building was damaged severely. Approximately \$13,000 worth of equipment and supplies were lost in the fire. Because of repeated break-ins at the Maintenance Garage at Overlook Park, a new burglar alarm system had to be installed. Several hundred dollars worth of tools were stolen in the robberies.

Campers had to cut their own wood in the new Camp Wilderness Program.

Slimnastics classes provide the opportunity to stay physically fit.



Scooter board riding is a favorite activity in special children's programs.

Youngster looks through ski brochures in the Recreation Information Center.



Family enjoys swim program at the Shawsheen High School pool.



Many improvements were made possible by Federally funded CETA projects.

The Recreation Department plans to expand park improvement projects in 1978, primarily through CETA projects and other Federally funded programs. The aim is to make Burlington's parks attractive, functional facilities that can be enjoyed by Burlington residents of all ages.

Other developments affecting the Recreation Department in 1977 are worthy of mention in this report:

1. The Recreation Commission approved a Policy Manual for the Board which had been prepared by Recreation Director Donald Roberts. The Policy Manual, along with the Conservation/Recreation Plan, gives the Recreation Department a solid framework within which to work over the next five years.
2. Town Meeting adopted a Recreation Department initiated By-law dealing with the use of school and recreation properties. The By-law is concerned specifically with speed limits, hours of use, littering, and possession of alcoholic beverages at school and recreation outdoor sites.
3. Recreation Director Donald Roberts and DPW Superintendent Harold Publicover looked into the possibility of applying for Federal funds for the development of bicycle trails in Burlington. A proposal may be submitted for this purpose in 1978.
4. Burlington's Civil Defense unit vacated the Recreation Maintenance garage at Overlook Park according to a requirement of the Bureau of Outdoor Recreation.
5. The Department of Public Works assisted the Recreation Department with a clean-up project at the Boston land off Muller Road. The area had become an eyesore because of illegal dumping. The City of Boston, in turn, gave the Burlington Recreation Department permission to use about 200 acres of land for day camping, nature programs, cross country skiing, etc.
6. Leisure education curriculum materials were obtained by the Recreation Department from the National Recreation and Park Association. It is hoped that leisure education will be infused into the Burlington schools within the next couple of years. In a leisure-oriented society such as we have in America, education for leisure, as well as for work, should be a responsibility of public schools.

We believe that the Burlington Recreation Department had a productive year in 1977 with respect to improving and expanding recreational opportunities for Burlington citizens without substantially adding to the burden of the Town's taxpayers. The plan for 1978 is to again concentrate on the improvement of existing programs and facilities and to keep expansion to a minimum.

The success of the Recreation Department in providing a wide range of recreational opportunities for Burlington citizens of all ages in 1977 was a result largely of the interest, commitment, and support of the Community. Burlington is lucky to have so many thoughtful and forward looking citizens and businesspeople who understand the importance of helping people to enrich their lives through the enjoyable use of leisure time. With the continued support of the Townspeople, we are

sure that the Recreation Department can serve Burlington citizens even better in 1978.

Respectfully submitted,

Donald Roberts, Director of Recreation
James Marchese, Maintenance Superintendent

FOR THE BOARD OF RECREATION COMMISSIONERS

Michael O'Regan
Charles MacWilliam
Mark Sherwood
Richard Fusco
John McBride

COMMUNITY LIFE CENTER

In 1977, the Community Life Center continued to provide counseling and related services to residents of Burlington.

Most concerned with reaching adolescents and their families, the staff focused much of their efforts on groupwork with young people and counseling with parents and children together.

As part of a larger human service and mental health network that serves Burlington, the Center is also concerned with coordinating activities with other departments and agencies which serve Burlington as well as cooperating in the development of needed programs.

As the result of these activities and services, 458 people were directly involved with the Center, many more were indirectly involved through a family member's participation at the Center.

PROGRAMS AND SERVICES

Counseling:

Despite the limited number of staff at the Center, counseling services are available on a walk-in basis from 9 AM to 5 PM on Mondays, Wednesdays and Fridays and on Tuesdays and Thursdays from 9 AM to 9 PM. Additionally, services are available by appointment at other times during the week. Thus, the Center is actually open and available to residents 50 to 55 hours per week on the average.

During 1977, 131 persons were involved in individual or family counseling. Most of these clients had had no previous involvement with the Center.

Groupwork:

Once again, the groupwork program at the Center reached large numbers of youths. Designed to help youths improve their relations with peers and family members as well as develop better self-control and social skills, the group program served a total of 121 different youths. Some participants received more than one type of service.

The Center continued to offer an after-school activity-therapy group program for middle-school age students. In 1977, 80 different youths participated in the after-school

program. Additionally 18 youths participated in a Summer group program.

Eleven students from the Marshall Simonds Middle School participated in a discussion group during the activity block periods. These seventh and eighth grade girls were involved in the groups for the entire school year.

At the high school, 6 students from the Alternative Education Program participated in weekly group counseling sessions.

The Department of Mental Health also funded a special group program involving six high school students who, during the 1977-78 school year, are producing a film on drug use by youth.

Once the film is completed, it will be used in drug education workshops for other students.

In 1977, the Board and staff of the Center began to plan for the initiation of the National Youth Program Using Minibikes (NYPUM) in Burlington. Designed to reach troubled youths, ages 11-15, NYPUM is sponsored jointly by the National YMCA and Honda Corporation. The Center received a grant of 10 minibikes from the Honda Corporation in December and was certified as a NYPUM program site by the YMCA. Youngsters will begin participating in the program in February, 1978.

Community Services:

There is a wide range of community services available through the Center.

One of our most valuable programs is the Big Brother/Big Sister program. This year 13 youths were matched with Big Brothers and Big Sisters. Unfortunately, the availability of adult volunteers has not kept pace with the number of youngsters who could benefit from the program. Therefore, the Center continues to welcome the addition of new volunteers who are willing to make a year's commitment to a young person who would like an adult companion.

The Rent-A-Kid program entered its second year in 1977. About 75 youths were involved in the temporary employment program. As could be expected, the severe winter created a boon of snow removal jobs and the hot, humid summer provided many opportunities for yard work. For some of the youths, their experiences with Rent-A-Kid led to on-going part-time jobs with families in town.

Once again the federally sponsored summer and after school youth employment program (SPEDY) was coordinated through the Center. Approximately 70 youths worked at various sites throughout the Town.

The staff of the Center has continued to provide coordination for the FISH program. Although community volunteers provide the emergency services, the staff screens all calls and is involved in organizational development.

A staff member of the Center, Michael Harton, participated in the work of the Police-Community Relations Study Committee which was formed by a vote of Town Meeting in May.

He also represented the Center on the CASE Screening Board at the Woburn District Court. The Board makes recommendations to the court regarding defendants who are in court

on alcohol or drug-related offenses. The Center is also a resource to the Court for Burlington defendants.

The director of the Center participated in the Children's Services Sub-Committee of the Mystic Valley Area Mental Health Board. As the result of the work of that committee, the Department of Mental Health funded a foster care program for the six towns in the Mystic Valley area.

Training Programs:

Training in individual and group counseling skills was provided for thirteen community volunteers, and eleven student interns who worked at the Center during 1977.

For some of the volunteers who have been involved with the Center for two years or more, this year brought increased involvement as they began to organize a training program for other community people which will take place in 1978.

Additionally, the director of the Life Center and a psychologist from Mystic Valley Mental Health Center offered two series of in-service workshops for 12 teachers and counselors in the Burlington school system.

Personnel:

The Center continues to be allocated two full-time social worker positions which are filled by Ellen Katz and Michael Harton and one part-time clerical position which is filled by Aldena Maxham.

In August, Robert (Jake) Sills completed his year as a CETA counselor at the Center. Unfortunately, the position has remained vacant since he left.

When the grant for the Cooperative-Outreach Program terminated in July, Peggy Murphy, our half-time outreach worker, left the Center.

With the development of NYPUM, Paul Herman was hired through CETA as the coordinator of the program.

The director of the Center requested and was granted a temporary reduction in hours for the school year so she could pursue a doctoral degree. Rob Adelberg was hired in September as a part-time counselor to offset this reduction.

Respectfully submitted,

Mary Grace Duffy
Director

Board of Directors:

Kathleen Christiansen, Chairperson

Christa Brown

Elliot Brown

Jane Chew

Father John Crispo

Paul Christiansen

Claire Kane

Diane Magnarelli

Patricia Yates

COUNCIL ON AGING

The Council on Aging is an officially designated agency to evaluate, promote and encourage new and existing activities and services for older persons. The Burlington Council on

Aging feels that we have endeavored to provide a fuller way of life for the elderly citizens and have identified some of their needs.

MONTHLY MEETINGS

The Council on Aging meetings are held on the third Wednesday of each month at 9:30 AM at the Senior Citizen Friendship Center. These meetings are open to all.

MONTHLY BULLETIN

A monthly informational bulletin is mailed to all persons over the age of 60 years within the community. The bulletin serves as a most valuable link between the Council and the elderly. If anyone has any interesting and informative news or questions, please contact the Council on Aging.

SERVICES AVAILABLE AT THE FRIENDSHIP CENTER

Minuteman Home Care Corporation

Minuteman Home Care Corporation is a new nonprofit organization whose aim is to deliver services to the elderly. The services include homemaking, chores, meals and transportation. The services are to promote independence, prevent unnecessary institutionalization and reduce isolation for elderly residents. The Home Care Agency is a federally-funded, state-sponsored agency. The purpose of Home Care is to help older persons stay in their own homes and communities, near their friends, neighbors and familiar services so that they may remain independent, active and healthy. Any person age 60 or over is eligible. SSI recipients will receive such services free of charge. Other elders will pay for such services on a sliding fee basis. No one will be excluded from services because of lack of money. Our Mrs. Henrietta Hoenicke is a Director of the Board.

Counseling

Crisis intervention: Housing, health, family relations, individual isolation, etc. Counseling skills, identification of problems, knowledge techniques, follow-up, utilization of area resources. Meeting individual needs; emotional, social and intellectual.

Legal Aid

Available every Thursday at the Friendship Center by the Woburn Council of Social Concern.

Education

On-going, informal, continual orientation and evaluation. In-service education for committees. Identification of needs, design, conduct and evaluation of training.

Community Education

Media coverage, information giving, attitude clarification, skill development. Resource to other educational endeavors, graduate courses, community colleges and middle schools.

Title VII

Nutrition Program for elders 60 years and over for a hot lunch at our Friendship Center. Congregate Site opened June 20th, and has had continued success and support for all Seniors, including neighboring towns of Wilmington, Billerica and Woburn. Home Delivered Meals: Presently forty meals per week, delivered by dedicated volunteers from Burlington.

Friendly Visitor Program

Newly implemented outreach program to bring the elderly of the community into the mainstream of community life and to make them feel that they have not lost their value.

Keep Healthy Clinic

A "Keep Healthy Clinic" has been organized at the Center on the first Wednesday of each month at which Mary Mercer and Eileen Gauthier, the Town Health Nurses, take blood pressures, assist in dieting problems and answer any questions pertaining to health. Mrs. Lina Vincent, a retired R.N. and Senior, assists the Town Health Nurses.

Transportation

The Council has a 12 passenger van which transports the elderly. The Van is used for the Senior Citizens who have no way of getting to a Doctor's Office, to go shopping, etc. Mondays and Fridays are designated as Medical days, Tuesdays and Wednesdays as shopping days, Thursdays for Ceramics and seven hours per week to the "Meal Site". Reservations must be made one day in advance by calling the C.O.A. Office at 272-9552 to insure competent scheduling.

10% Discount Program

The Council on Aging has the 10% Discount Program. A listing of the merchants who allow a 10% discount on the purchases of \$1.00 or more, upon presentation of an official Council on Aging identification card, is available to those 60 years of age and older.

McLean Hospital Volunteers

Since December 1976, every Tuesday and Thursday afternoon, a group of volunteers from McLean Hospital come into the Friendship Center under the direction of Mr. Art Roscoe. During the Spring and Summer months, the volunteers do yard work for the seniors. During the Fall and Winter months, they refinish furniture for the seniors and do chore work at the Center. It has been a successful program designed primarily to prevent isolation and orient patients socially with peer groups and volunteer endeavors.

PROGRAMS AVAILABLE AT THE FACILITY

Artists' Workshop

Each Friday morning for two hours, seniors can enjoy working with the media of their choice, acrylic, pastels, oils and charcoal. The months of June, July, August, September and October are sponsored in coordination with the Burlington Recreation Department and the remaining months, a Senior Volunteer.

Movies and Popcorn

In cooperation with the Burlington Public Library, twice monthly on Wednesdays or Thursdays, films are shown, that have been previously selected by the seniors themselves.

Physical Exercise

Physical Exercise Classes are available twice a week for half hour sessions before lunch. The Woburn YMCA, in cooperation with the Burlington Recreation Department, is responsible for this Fitness Program for the seniors.

Dancing

Each Tuesday after the lunch program, seniors can learn to dance and have fun, under the direction of an RSVP Volunteer.

Ceramics

One of the most popular programs for elders, sponsored through the Recreation Department. Presently there are three classes per week held on Thursdays.

We wish to extend our sincere thanks for the continued support of the Selectmen, Town Meeting Members, Merchants, Volunteers and the Citizens of Burlington.

Respectfully submitted,

Elmer J. Morrison, Chairman
Richard Douse, Vice Chairman
Wesley Arens
Joseph Faria
Alice P. Pedersen
Doris Borden
Henrietta Hoenicke
Associate Members:
Herman Bowers
John P. Griffin
Irving Dickey
Clementine Marchant
Jeanne Ohnemus, Coordinator
Mary Clemente, Secretary

REPORT OF THE TEMPORARY COMMITTEE TO STUDY THE FEASIBILITY OF ESTABLISHING A DEPARTMENT OF HUMAN SERVICES IN THE TOWN OF BURLINGTON

The Temporary Committee to Study the Feasibility of Establishing a Department of Human Services in the Town of Burlington, was formed by vote of the Town Meeting on February 23, 1976. The first meeting of the committee was called on September 23, 1976, and since that time the committee has met regularly to carry out its function — to study how best to coordinate and improve upon the quality of human services provided to the people of Burlington.

Although the committee was asked to make its recommendations at the first Town Meeting held after September 1, 1976, it became apparent that because of the scope and depth of this subject, it would be impossible to gather information required for a comprehensive and informed report by that date. Therefore, the committee requested an extension of time to January 1978 to complete their study.

During the past sixteen months, the committee, in order to attain a comprehensive understanding of the scope of human services employed the following methods:

1. The committee met with the administrators in charge of each of the departments in Burlington which are involved in providing Human Services. These included the Burlington Community Life Center, Veterans' Agency, Recreation Department, Board of Health, and the Council on Aging.

Our purpose in meeting with the above mentioned administrators was to familiarize ourselves with the total programs offered to Burlington residents, to discover whether there was duplication of services in the various departments, and also to ask administrators' opinions of how the total human service program in Burlington could be improved.

The committee, through these contacts, has come to realize that Burlington residents should be proud of the Human Services provided by the Town. Through the above mentioned departments we have some of the best services for people with special needs available in any comparable sized town.

We found that there were very few duplications of services in the various departments. The one "need" consistently brought out was for greater coordination and communication among the various agencies (both public and private), and town departments providing Human Services. Also, there was a general consensus that there was a need to make townspeople aware of what is available to them. Dissemination of information in the form of a Human Service Directory was the suggestion made to overcome this problem.

2. The committee met with the administrators of private programs which receive financial support from the Town of Burlington — The Mystic Valley Mental Health Association, and The Central Middlesex Association for Retarded Citizens.

The programs offered by these agencies were discussed in depth. Again the services available to the town were impressive in their scope.

3. The committee reviewed and studied pamphlets, reports, studies, and other pertinent materials relating to human services on a local level.
4. The committee corresponded with numerous officials of other towns to learn of their methods of providing and overseeing human services in their localities.

5. Several professionals from the Human Services field came to our meetings to inform us about organizational methods in the State, Town, or City with which they are affiliated.

In our meetings with outside agencies, human service experts, and from our readings and correspondence, we have perceived that Burlington is not unusual in its needs, nor in the services it requires. Of towns of our size, none have Human Service Directors per se. Some towns have Human Service Coordinators, and in others there are what could be termed Human Service Departments under which all human services are coordinated and planned.

When we asked advice of these professionals as to how best to conduct our study of needs in Burlington, we were strongly advised that a thorough survey of the needs of the town should be undertaken before making a comprehensive set of plans for expanding or improving on the town's current Human Service efforts. Consequently we proceeded to the next step in our study.

6. The committee conducted a Human Service Needs Survey soliciting opinions regarding Burlington's present Human Service programs. The survey included residents, town officials, and public and private organizations.

This assessment of needs involved three approaches: (a) an opinion survey designed for Burlington residents; (b) a questionnaire designed for town department heads and agency directors; and (c) in response to the committee's request various town departments kept a record of human service calls received in a one month period. We present here a summary of the results of these surveys. The results follow:

OPINION SURVEY DESIGNED FOR INDIVIDUALS

We received only eleven replies despite the fact the questionnaire was available to all Town Meeting members at the November 1977 Special Town Meeting, as well as having been printed in its entirety by the Burlington Times-Union, and the Burlington News. In addition, many members of various town organizations were mailed separate copies of the questionnaire. Results of the eleven individual replies were as follows:

1. More than half the residents felt that information regarding existing services to Burlington residents was not readily obtainable. There was no consensus as to how this problem could be remedied.
2. In answer to what they perceived as the most important needs of the community, again more than half cited the problems of youth and the aged, e.g., drug/alcohol programs, attention to the needs of abused or neglected children, lack of enough programs for the elderly. Also mentioned was the problem of unemployment and the lack of low income housing. Two correspondents felt the town had adequate human service programs, yet two others felt the town needed more transportation, and an indoor swimming pool.

OPINION SURVEY FOR TOWN DEPARTMENTS AND AGENCY DIRECTORS

We received twelve replies from our agency/organization survey, the majority completed by various town departments. With few exceptions these responses echoed the aforementioned individual concerns for adolescents and senior citizens, although one of the largest departments in town saw the "reinstitution of family responsibilities" as the most important service need.

The two community hospitals wanted home health aides, homemaker services, and more public health nurses. Again there was mention of the need for transportation. One department made the request for a Chamber of Commerce.

LOG OF HUMAN SERVICE CALLS

In an effort to determine what problems actually exist in the community (as opposed to what problems people perceive to exist), the committee requested town department heads to record the problems for which residents requested assistance by phone, for the month of November 1977.

The following departments provided this information: Board of Health Nurses, Community Life Center, Department of Public Works, Library, Recreation Department, Council on Aging, and Police Department.

The majority of calls requested help with medical or dental problems. Major problem areas were housing, recreation, and senior citizen programs, e.g., the lunch programs.

Other types of problems included transportation, welfare, alcoholism, children's services, foster homes, home care, employment, legal assistance, a need for babysitting, and how to dispose of a three day old dead skunk.

Figures show that Burlington is appropriating considerable sums of money to provide its residents with services that enhance the quality of living in our town. The committee believes that the spending of these funds requires that there be some overall planning by the town to insure that the needs of all age groups and all types of special needs are being fairly and adequately met. Many times programs are instituted because of pressure by special interest groups. If the town had an overview of what the town needs and wants for its future, what its priorities are, then Town Meeting could make more educated and informed decisions in the voting of funds requested by various town departments.

RECOMMENDATIONS

In the course of consulting with various town departments and investigating programs in other towns, we have come to see the complexity of human service programming. We have heard from several department heads of the need for coordinating existing services, and believe that the town should begin to plan seriously for future programs. It is our belief that taxpayers' money will be wasted if the town does not plan and coordinate its human service programs.

Establishing a Department of Human Services, and/or a Human Services Coordinator were considered, but we decided that these were not feasible options at this time. From an economic standpoint it would be costly; from a practical

standpoint a new department would require a change in the governmental organization of the Town. This might require a charter change and consequently a matter of years to totally implement.

Since there appears to be no overall philosophy regarding the aspirations or goals of human services in this town, and since there are definite needs for coordination of efforts of the existing departments, we recommend that a standing committee, functioning in an advisory capacity to the Town Meeting, be established.

Such a committee would cost the town nothing, and can ensure that some planning and direction will be established in this area. The committee can continue to study ways to improve human services and their delivery; it can provide the Town Meeting with informed recommendations on warrant articles pertaining to Human Services; the committee can seek out other funding opportunities available for human services, and involve themselves in a continued needs assessment, which should be a continuing function as needs change with the times.

Respectfully submitted,

James Hammond, Chairperson
Kathleen Christiansen
Virginia Cobb
Judith Mullin
Linda Roscoe

PLANNING BOARD

ORGANIZATION AND MEMBERSHIP

Following the annual elections, the Board reorganized as follows on April 7, 1977:

- Robert E. Factor, Chairman
- Alfred D. Laing, Vice Chairman, and Traffic Study Commission Representative
- Marie Saia, Member Clerk, and Declining Enrollment Representative
- Frank E. Baxter, Metropolitan Area Planning Commission Representative, and Floor Insurance Program Representative
- John G. McBride, Recreation Commission Delegate

Other members included Pete G. Peters, and Richard Wilde. Mr. Wilfred Nadeau, the Town Engineer, continued as Planning Board Agent, and as such, provided indispensable expertise and tireless assistance to the Board, and to the members of the general public. Mrs. Patricia DeVita served as Recording Stenographer for most of the year, until the relocation of her family to Connecticut forced her resignation. She performed in a dedicated and efficient manner and the Board appreciated her service. The position has now been assumed by Mrs. Anna Contant.

MEETINGS

The Board holds regularly scheduled meetings on the first and third Thursday of each month. Because of the heavy workload this year, a number of additional meetings were

held, as well as various subcommittee meetings. All meetings of the Board and the subcommittees are open to the public, and we encourage our fellow townspeople to attend our meetings and to express their views on any matter of interest or concern.

SUBDIVISIONS

The primary purpose of the Planning Board is the administration of the Subdivision Control Law, which has been enacted for the purpose of protecting the safety, convenience and welfare of our citizens by regulating the laying out and construction of streets in subdivisions, providing access to the lots and ensuring sanitary conditions by the proper design and installation of sewerage, drainage, and utility services within the subdivisions.

Nearly all the available land in Burlington has already been developed or has been taken by the Town for conservation purposes. This is illustrated by the decline in the number of subdivisions that have appeared on the Board's agenda this year. In 1975, the Board reviewed twenty-two (22) different subdivisions; in 1976 the number decreased to eighteen (18). This year, there were only six (6), and the number of lots in each subdivision was relatively small.

Subdivision	Number of Lots
Dennis Drive	3
Teaberry Woods	4
Heather Estates	14
Laurel Hill Estates	6
Wheatland Park	7
Outlook Heights	14

ZONING BY-LAW AMENDMENTS

A completely revised Zoning By-Law was adopted by the Town Meeting on January 31, 1977. The By-Law represented several years of detailed study, analysis, meeting, hearings, drafts, redrafts, and more of the same by the Planning Board, and by the Land Use Committee of the Town Meeting. One dramatic and immediate consequence of the adoption of the new By-Law was to cause a substantial portion of the commercial activities existing in the Town to become nonconforming. A flood of rezoning petitions resulted, and in most cases the Board recommended favorably, and the Town Meeting voted to rezone the affected areas to eliminate the nonconformity. Some of the areas involved included The Burlington Mall, Plaza 62, the Almy's shopping area, the Caldor shopping area, Vine Brook Plaza, the A.J. Felz-Cambridge Tire area, and others.

Numerous "housekeeping" amendments to the By-Laws were adopted at the Second Town Meeting, which concluded in June of 1977; the purpose of these amendments was to remedy such things as numbering problems, misspellings, and other minor errors and inaccuracies that had slipped through during the January meeting.

SITE PLANS AND SPECIAL PERMITS

The Planning Board has been tasked with two (2) new major areas of responsibility by the new Zoning By-Law, in addition to its previous duties. Many of the uses to which land in Burlington may be put now require a *special permit*, and the Planning Board has been designated as the Special Permit

Granting Authority. In addition, the new By-Law provides that no construction or change of any nature may occur to any premises (with the exception of those in single family residential districts), except in conformity with a *Site Plan* approved by the Planning Board. The procedures for obtaining special permits and site plan approvals are complex and time consuming, requiring public hearings and reports from the D.P.W., the Inspector of Buildings, the Board of Health, the Conservation Commission, the Town Engineer, the Fire Chief, the Police Chief, and the Board of Selectmen. Petitioners for site plan approvals and special permits must submit detailed applications and plans. It may take anywhere from thirty five (35) days to nearly four (4) months before a site plan or special permit can be finally acted upon.

Since the enactment of the new By-Law, the Board has reviewed twelve (12) applications for special permits and thirty (30) applications for site plans. Special permits have been requested for uses ranging from the conduct of a fast food fish restaurant adjacent to the Common and the keeping of several horses on half-acre lots in thickly settled residential areas (both denied), to the use of a portion of a residence as a dentist office (allowed, with strict conditions imposed). During the same period the Board has reviewed and acted upon approximately thirty (30) applications for site plan approval. Applications have been submitted for projects as complex as the construction of the new Lord and Taylor addition to the Burlington Mall, and as simple as the movement of a doorway from one location to another. Because of the detailed analysis required of each submission, a special subcommittee of the Planning Board has been designated to conduct a preliminary review of each site plan submitted. Nevertheless, a number of Planning Board meetings extended to nearly 1 A.M. because of the time consumed by site plan and special permit processing.

Our experience to date with site plan and special permit approval has caused us to conclude that the Board should be permitted, in appropriate cases, to waive some or all of the procedural requirements for special permit and site plan applications. Several amendments to the By-Law to accomplish this purpose have been submitted to Town Meeting, although, to date, Town Meeting has chosen not to allow the Board this latitude. The Board plans to continue its efforts to obtain this needed flexibility during the coming year.

MISCELLANEOUS

An item of interest was the decision of the Board to take strong, affirmative action against a developer who continually violated the terms of a conditional approval agreement for the development of a subdivision. The Board initiated legal action through Town Counsel in the Superior Court and has obtained a preliminary injunction prohibiting the transfer of any of the lots in the subdivision without the prior approval of the Board. Should a transfer take place without Board approval, the developer would be subject to sanctions imposed by the Court for contempt. We believe this action will make it clear to developers that agreements with the Planning Board must be strictly adhered to.

In short, it has been a busy, productive year for the Planning Board, with new areas of responsibility developing.

Respectfully submitted,

Robert E. Factor, Chairman
Alfred D. Laing, Vice-Chairman
Marie Saia, Member Clerk
Frank E. Baxter
John G. McBride
Pete G. Peters
Richard Wilde

LAND USE AND ZONING COMMITTEE

The Land Use Committee reorganized this year by electing John Kent as Chairman, Don Willette as Vice Chairman and Virginia Igo as Secretary. The Committee welcomed back six incumbent members and added one new member, bringing the Committee to capacity membership.

The crowning achievement of 1977 for the LUC was the passage of the new Zoning By-Law by the January 27, 1977 Town Meeting. This By-Law brings the Town's Zoning By-Laws into conformance with Chapter 808 of the State Zoning Act. It provides Burlington with sorely needed control over local land use and represents a general tightening up of zoning regulations. Its major features include; more stringent requirements for all business districts and site plan approval, greater use of special permit and added landscape requirements. It also compiles zoning information in an easy to read fashion and gives the Town Meeting and Planning Board more direct control over new developments in Burlington.

During 1977 the LUC instituted a written format which will be followed by the Committee in presenting article reports to the Town Meeting. The Committee reported to the Town Meeting on 27 articles during the year and 10 of these followed the new format.

In order to streamline future research of land use, the Committee added two valuable resources to its collection; a color coded map which displays all current use of land in Burlington and a file system which contains zoning regulations of various towns, growth plans and all previous reports of LUC.

Respectfully submitted,

John Kent, Chairman
Don Willett, Vice-Chairman
Virginia Igo, Secretary
Ann Marie Baden
Gordon Claar
Gary Feldman
Gerald Lyons
Anne Rowe
Auralee Slowey
James Hurley
Anthony Sulfaro

BOARD OF APPEALS

In 1976 the Board of Appeals handled 60 cases, which brought in \$1,800. Cost of publications and mailings were \$1,574.81, which returned a profit of \$225.19 to the Town Treasury.

However, in 1977 the Board of Appeals handled only 36 cases, which brought in \$1,390.88. Cost of publications and mailings were \$1,031.28, which returned a profit of \$359.60 to the Town Treasury.

Due to a vote of the Town Meeting, some of the previously delegated powers of the Board of Appeals was transferred to the Planning Board, which accounts for the difference in the case loads.



In 1977 we had a revision of the fee schedule which not only provided a more equitable distribution of costs but also allowed the Board to return more revenue to the Town.

During the year the Board of Appeals held many highly spirited open meetings. The uppermost being the hearings held on the Burlington Housing Authority petitions. The decision to the Authority was favorable and served as but one example of the fairness, discretion and prudence of the Board.

There have been many special permits granted for signs, which the Board of Appeals feels were granted in the best interest of the Town of Burlington, especially at The Marketplace, whose attractiveness has set a new standard in sign design.

The Board of Appeals will continue to act in the best interests of the Town in the future.

Respectfully submitted,

Edwin Ellis, Chairman
Robert Jalbert, Vice-Chairman
Carl Giannelli, Clerk
Peter Bandouvers
Robert Matarazzo
Michael Howard, Associate
Charles McCarthy, Associate
Marianne Lentini, Clerk

CONSERVATION COMMISSION

The Burlington Conservation Commission has two major functions. The first is the administration of the Wetlands Protection Act and the second is the acquisition and management of conservation land for the residents of the town. In the past, the bulk of the Commission's activity has been directed towards wetland protection and land acquisition. During 1977, however, substantial progress was made in the area of land management and it is anticipated that this trend will continue during 1978.

Last year's annual report described the completion of a wetlands study and accompanying Wetlands Map for Burlington. This study has proved to be extremely helpful, both for developers and the Commission, in dealing with projects that fall under the jurisdiction of the Wetlands Protection Act. The Commission has noted an increased awareness of environmental values by local developers, which has resulted in the submission of site-development plans which are more in tune with environmental values. While the number of wetland hearings has not decreased, the greater understanding between the parties involved has expedited the proceedings.

In cooperation with the Recreation Department, a Conservation and Recreation Plan was prepared for the town. This plan is one of the requirements of the Commonwealth of Massachusetts for self-help funding and will enable Burlington to receive self-help monies for lands acquired for conservation purposes. The plan reviews all of the current recreational facilities and conservation holdings of the town, pin-points areas of need, and makes suggestions for future development and acquisition. Also prepared for this plan was the first

formal Land Use Map for Burlington. This map graphically illustrates the various types of land use in the different parts of the town. The map is on display in the Town Hall.

Wildlife Management and Land Use studies were also completed for the conservation lands. The Wildlife Management study inventories current wildlife activity on the conservation lands and provides specific suggestions for habitat modification and improvement which will encourage a greater abundance and diversity of wildlife. The Land Use study indicates activities which are suitable for each of the conservation parcels and provides specific suggestions for trail development, nature study, and other passive outdoor activities. These plans will be implemented over the next couple of years. The Commission is also preparing a brochure, for distribution to town residents, which will describe each of the conservation parcels and their appropriate uses.

The Conservation Commission meets regularly on the second and fourth Tuesday of each month. We would encourage all residents of the town who are interested in the environment to attend these meetings and become involved in the Commission's activities.

Respectfully submitted,

Nelson Eby, Chairman
Marylee Everett, Vice-Chairman
Bernie Hurwitch, Treasurer
Ralph Barry
Connie McElwain
Norma Robichaud

HISTORICAL COMMISSION

This past year was saddened by the untimely death of Mrs. Elizabeth Bennett Lowther, a member of the Commission since its inception in 1967, 'a woman deeply interested in Burlington history and an authority on many an historical event involving prominent Burlington families. She will be greatly missed. Not only is her loss felt by the Commission and the Burlington Historical Society for which she served as first President, but by the Town as a whole for she loved it and gave much of her time and effort working for it in one capacity or another.

The final mural in the entrance hall of the Museum was finished this past year by local artist Don Gorvett. That mural depicts the Francis Wyman house years ago when Indians still camped close by and the farmers still plowed the land with yokes of oxen. Earlier murals painted by Don Gorvett and Jeff Weaver show the Marion Tavern in stage coach days, Bedford Street when the street cars ran through town, the local blacksmith, the church and the first Town Hall before the turn of the century. The murals justly are a work of art of which the Town can be proud.

A humidifier has been installed in the basement to prevent mildew of books and other items, and, continuing its long history of donations for the public good, the local Grange donated the floor tile now in the kitchen. CETA personnel worked from time to time in the building under the supervision of Paul Arseneault. The Commission appreciates their efforts, the interest of the Grange, and the continuing care and beautification of the grounds by the Garden Club.

Two more drawings by the noted artist of the last century, James Franklin Gilman, have been acquired by the museum, the "Reed Home and Ham Works" given by Guy Reed, Jr. and the "Foster House" donated by the Foster sisters, Mrs. Vora Merrigan and Mrs. Alice Gay. The two previous drawings were of the "Sewall House" the gift of Elizabeth B. Lowther, and "View of Burlington Center" the gift of Maitland Pearsons. Gilman worked here in town in 1872.

Also completed this past year was the considerable work of cataloguing all the items the Museum now possesses. This was done mainly through the efforts of members of the Historical Society, whose energetic President, Mrs. Elta Brown, was of tremendous help. Thank You notes were sent by the Society to all those persons who had either loaned or given items to the Museum.

The Burlington Historical Society had the cooperation of the Commission and the use of the Museum on several notable occasions this past year. The lecture room was used by Mrs. Laura Perrie who spoke on the "History of Pottery" Mrs. Perrie, an accomplished potter, is the artist who did the mugs, apothecary jars, and plates with the Burlington seal now in the Museum. The Society also sponsored a superb quilt display at the Museum in September. The exhibition and demonstration was by a group of local young women who get together weekly to quilt. Their affiliated junior quilters also had many lovely quilts on display. The adults who took part were Kathy Lawson, Carol Smith, Judy Brown, Sally Bates, Judy Cannizzaro and Barbara Morrone. The junior section was represented by Sherri Lawson, Judy, Laura and Diane Bates, Donna Chicarello, Beth and Stacy Finger, Kim Gaudet, Pat Murphy and Jamie Smith. The Society also sponsored the second annual Old Timer's Sunday at the Museum. To the elderly who came, pictures and artifacts brought back fond memories. To the younger people those same pictures and artifacts were the source of many questions and, hopefully, provided a little better understanding of Burlington's past.

And the Museum, with the help of Ed Fogelberg of the Commission and Elta Brown of the Society, became the source for the historical research necessary for Eagle Scout Ron Gengo to earn a new badge, his 36th, the new American Heritage Merit Badge. A report of his work and readings on farm tools and early equipment enlivened an evening meeting at the Museum, and young Gengo, a student at Burlington High School, ended his talk by recommending that the Museum should acquire now for its collection as many old time farm tools and hand tools as possible since power tools and machinery are outmoding them all.

Opening of the Museum to the public has yet to be scheduled on a regular basis simply because neither the Commission nor the Society can provide adequate volunteer supervision.

Respectfully submitted,

John E. Fogelberg, Chairman
Vora F. Merrigan, Vice Chairlady
Paul J. Arseneault
Jerome J. Lynch

HOUSING AUTHORITY

The Burlington Housing Authority is authorized by Section III of Chapter #121B of the Massachusetts General Laws as amended. A Certificate of Organization was issued by the State's Secretary in September, 1966.

MEMBERS

Name	Title	Term Expires
Samuel Roberto, Jr.	Vice-Chairman	April, 1978
Mary E. Joyce	Ass. Treas.	April, 1979
John A. Marino	Member & State Appointee	July, 1979
William T. Flanagan	Treasurer	April, 1981
John F. Murphy	Chairman	April, 1982

OFFICER

Name	Title	Annual Salary
Edward A. Malone	Exec. Director	\$5,200.00

The Authority was created in 1966 by vote of the Town Meeting to provide safe, low-cost housing for elderly persons. This was accomplished by the construction, and occupancy in late 1969, of 40 units of one-bedroom apartments at (Birchcrest Arms). The Authority has subsequently had under development 65 units of elderly housing and, despite more than five years of delays for numerous reasons, hopes confidently to begin construction on these units in the spring of 1978.

Under the mandate of our charter, we have implemented several State programs to provide rental assistance to persons of low-income of all ages, who meet the financial requirements. We presently have fifteen (15) units of housing under the State 707 Rental Assistance Program, as well as 2 three-bedroom homes, under the State 705 Program. All of the above units are fully occupied as of year's end.

In our 667-1 project "Birchcrest Arms," we have provided safe, low-cost housing to 63 elderly persons during its eight years of management. The 707 Rental Assistance Program has provided rental subsidies to 54 persons in 15 family units since November of 1975. In addition, our 705 units have provided housing to two families totaling 10 persons in the two years of operation. In December of 1977, we made application, for the third time, to obtain funds under the HUD Federal Section VIII Program. If we are successful in obtaining this funding, it will provide up to fifty (50) additional units of housing for persons of low income. A decision in this matter is expected by mid-March of 1978.

We look back on the year 1977 with some satisfaction having overcome many difficulties with our 667-2 Program and with the implementation of our second 705 unit. The year ahead, based on applications received, will be one of

great difficulty since our ratio of housing units needed to the number of units available is at least 30 to 1.

We wish to thank the many town boards who have cooperated with us and provided assistance as needed throughout the past year.

Respectfully submitted,

Edward A. Malone,
Executive Director

BURLINGTON 667-1 MASS. BALANCE SHEET — DECEMBER 31, 1977 UNAUDITED

		Assets	
Administration Fund		\$	7,354.71
Accounts Receivable — 707	\$	256.89	
Accounts Receivable — 667-2		273.33	
Accounts Receivable — 705-1		89.36	619.58
Tenants' Accounts Receivable			—
Investments —			
Winter Hill Savings			8,239.85
Prepaid Insurance			704.20
Modernization Awards			6,800.00
Development Costs	680,000.00		
Less: Dev, Cost Liquidation	40,000.00		640,000.00
TOTAL ASSETS			\$663,718.34
		Liabilities	
Federal Withholding Taxes	151.00		
State Withholding Taxes	129.08		280.08
Notes Authorized	40,000.00		
Less: Notes Retired	40,000.00		—
Grants Authorized			640,000.00
Debt Service Reserve	11,220.00		
Operating Reserve	13,935.50		25,155.50
Prior Year Deficit			—
Modernization Grant			6,800.00
Current Year Income			(8,517.24)
TOTAL LIABILITIES			\$663,718.34

**BURLINGTON 667-2 MASS.
BALANCE SHEET — DECEMBER 31, 1977
UNAUDITED**

DEVELOPMENT

Assets

Cash — Development Fund	\$ 3,853.17
Accounts Receivable — Robert Charles Assoc. II	29,249.50
Investments — Middlesex Bank — Savings	28,892.82
Development Costs	58,277.84
Uncompleted Contract — Robert Charles Assoc. II	(29,249.50)

TOTAL ASSETS	<u><u>\$91,023.83</u></u>
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Liabilities

Accounts Payable — 667-1	273.33
Grant Authorized	120,000.00
Contract Award — Robert Charles Assoc. II	(29,249.50)

TOTAL LIABILITIES	<u><u>\$ 91,023.83</u></u>
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**BURLINGTON 705-1 MASS.
BALANCE SHEET — DECEMBER 31, 1977
UNAUDITED**

Assets

Cash — Development Fund	\$ 3,433.78
Cash — Administration Fund	1,831.53
Cash — Middlesex Bay Bank	4.53
Accounts Receivable — Tenants'	242.00
Accounts Receivable — 705-1 Management	1,001.02
Investments — Savings	10,621.34
Prepaid Insurance	67.37
Development Costs	83,298.27
TOTAL ASSETS	<u><u>\$100,499.84</u></u>

Liabilities

Tenants' Prepaid Rent	—
Accounts Payable — 667-1	89.36
Accounts Payable — 705-1 Development	1,001.02
Accrued Pilot	1,000.00
Grants Authorized	100,000.00
Prior Year Deficit	(278.35)
Income & Expense	(1,312.19)
TOTAL LIABILITIES	<u><u>\$100,499.84</u></u>

**CHAPTER 707 MASS.
BALANCE SHEET — DECEMBER 31, 1977
UNAUDITED**

Assets

Cash	\$ 10,801.88
Investments — Comm. Bank & Trust	7,000.00
Tenants' Accounts Receivable	1,376.00
Payments to Landlords	\$ 134,920.00
Less: Tenants' Share of Rent	\$ (27,458.00)
DCA Contribution	(125,796.00) (153,254.00) (18,334.00)

TOTAL ASSETS	<u><u>\$ 843.88</u></u>
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Liabilities

Tenants' Prepaid Rents	—
Accounts Payable — 667-1	256.89
Prior Year Surplus	1,766.39
Administrative Expense	(1,179.40)
TOTAL LIABILITIES	<u><u>\$ 843.88</u></u>

SCHOOL COMMITTEE

Term Expires

Burlington High School Administration

Marianne Brenton, Chairperson
16 Nelson Road

Joan Miles, Vice-Chairperson
20 College Road

John E. Fogelberg
214 Winn Street

Richard D. Fusco
6 September Lane

Augusto Grace
13 Skilton Lane

1978

1980

1979

1978

1980

Alfred Perry, Principal
B.S., Tufts University
M.Ed., Calvin Coolidge College

Otto M. Contardi
Associate Principal
B.S., Northeastern University
M.Ed., Northeastern University

Samuel F. Gualtieri
Associate Principal
A.B., Middlebury College, Vt.
M.Ed., Salem State College
CAGS, Northeastern University

Constantine O'Doherty, Jr.
Assistant to Associate Principal
B.S., Georgetown University

Keith Manville
Assistant to Associate Principal
B.A., University of Notre Dame
M.A. Cornell University

Michael F. Pace
Administrative Assistant
Student Affairs
B.S., Salem State College
M.Ed., Boston State College

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 PM. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Thomas Michael
B.S., Springfield College
M.Ed., Springfield College
C.A.G.S. University of Connecticut
Doctoral Candidate, Boston College

Assistant Superintendent

John F. MacDonnell
A.B., Boston College
Ed. M. Harvard University
Ed. D., Boston University

Coordinator of Secondary Education

Michael Malinowski
B.A., Boston University
M.A., Northeastern University

Coordinator of Elementary Education

Francis Gaudet
B.S., Fitchburg State College
M.Ed., Fitchburg State College

Director of Pupil Personnel Services

J. Kevin Foley
B.S., Boston University
M.Ed., Northeastern University

Director of Plants and Facilities

Bernard Maslow
B.S., City University of New York
Mech. Eng., City University of N.Y.

Assistant Business Administrator

Robert Morgan

Supervisor of Attendance

Ann M. Parris, R.N.
Telephone 272-3430 — Open Daily
Center School
Monday through Friday
8:00 AM to 4:30 PM.

Francis Wyman Middle School Administration

John Jessop, Principal
Associate B.S., Keystone Jr. College
B.S., Bloomsburg State College
M.Ed., Salem State College

Robert L. Brosnahan
Vice Principal
B.S., Boston College
M.Ed., Boston University

Christine Monahan
Vice Principal
B.A., Mount St. Mary College

Marshall Simonds Middle School Administration

Richard Connors
Principal
B.S. in Ed., Salem State College
M.Ed., Boston University

Noreen Abati
Vice Principal
B.S., Lowell State College
M.A.T., Salem State College

Arnold Levine
Vice Principal
B.S., Northeastern University
M.A., Suffolk University
Ed. D., University of Massachusetts

Elementary School Principals

Richard Barrows
B.S., Northeastern University
M.Ed., Northeastern University
Telephone: 272-1460

Eugene W. Driscoll, Jr.
A.B., Boston College
M.Ed., Boston College
Telephone: 272-2040

Meadowbrook School Office
B.S. Ed., Salem State College
M.Ed., Salem State College
Telephone: 272-1243

Wildwood School Office
B.S., Northeastern University
M.Ed., Boston College
Ed. D., Boston College
Telephone: 272-6156

Fox Hill School Office
B.S. Ed., Salem State College
M.Ed., Northeastern University
Telephone: 272-2410

Stephen Preston

Pine Glen School Office

ANNUAL REPORT

At the Annual town election, Joan Miles was elected to her fourth three-year term while Augusto Grace won his first term. Marianne Brenton and Joan Miles were elected by the Committee as Chairperson and Vice-Chairperson, respectively. Members were appointed to the many subcommittee and liaison positions, and the Committee went to work on staff evaluations and final budget deliberations.

The Committee continued to tighten up on basics by instituting a "Right to Read" program, K-4 and approving a new curriculum for reading at the seventh and eighth grades. In addition, the K-4 Title I program for concentrated reading and math remediation was extended from a summer to a full year program. Test results from the first year show favorable gains by students involved. The health course formerly taken by eighth graders was revised and incorporated into the fifth grade curriculum. Both changing social trends and earlier maturity dictate the need for education in this area at a younger age.

Transportation raised two problems for the Committee:

- 1) whether to refund costs of busing private school children;
- 2) whether to approve several requests to extend bus service to areas in town where children were walking to school. Both were defeated unanimously; the latter after reinvestigation showed that the walkers in question had a safe route, thus reinforcing our long-standing policy of walking children wherever possible without jeopardizing their safety.

Members of the Committee attended many state and regional workshops on various subjects: school budgeting practices, school energy-saving methods, proposed state competency testing, labor relations, plus the annual school committee convention in Hyannis.

Labor contracts with six of our employee groups expire in June, 1978. With the assistance of J. Spencer Tobin, our professional negotiator, and our administrators at the Central Office, negotiations are proceeding at a moderate rate in an atmosphere of mutual respect and understanding.

Review and revision of our policies held a major place on our priority list, but it was slow-going, consuming hours of deliberation as well it should. Two areas of revision of interest to the general public were the changes in the promotional policies governing K-8 in which the parent now has the final decision and the High School graduation policy which was upgraded considerably. In addition to the previous requirements for diploma of the successful completion of four years of English and physical education, one year of social studies, one year of U.S. History and a semester of health, a student must also take and pass a year each of math, science and a fine or practical arts course. Early graduation was also the subject of a new policy.

Declining enrollment was the most dramatic issue to come before the Committee this year. A study committee comprised of parents, teachers and principals submitted its report to the

Superintendent in the summer of 1977. Using this and other data, Mr. Michael presented a lengthy report outlining several alternative programs for the future educational needs of the town. After some discussion, it became apparent to the School Committee that the entire town's future needs should be taken into account before deciding on a definite plan for school closing and redistricting, a major project in any town. Therefore, the School Committee is presently in the process of creating a Community Needs Study Committee whose first formal report is due in January, 1979.

Roofs were the second most-discussed issue this year. The Francis Wyman reroofing was completed last spring. Payment is being withheld pending settlement of the penalty clause terms. After many delays, mostly in regard to the specifications, the High School roofing contract was awarded in October, work to begin in spring, 1978. Meanwhile, temporary repairs have reduced the leakage and resulting unpleasant conditions in that building for the winter.

As we begin deliberations on next year's budget, we can predict that reduction in classroom teachers will continue at the elementary and middle schools, that fuel and utility costs will continue to rise as will costs of materials and textbooks. It would seem that the 5.6% increase of last year's budget is a realistic goal to meet again. Hopefully, because state elections come up next fall, the cherry sheet figures will be higher than last year's. Those funds last year were about a half million dollars less than those of the previous year, the impact on the tax rate being \$2.65 or \$53 on an average home. The School Committee wrote letters to state officials protesting the cutback. We also affiliated with a group of towns in this area to pursue unfair practices in auditing (and reducing) special education funding for previous years.

Few residents realize the aid we receive toward our school costs. In 1976 we received a total of \$3,219,000 from sources other than Burlington taxes. Over \$600,000 came from the state for our building construction, nearly \$100,000 for Chapter 766 costs and \$2,200,000 for general education, transportation, etc. The remainder of about \$300,000 came from federal funds.

We want to thank all the people who work for us to bring to Burlington's children the opportunity for an excellent education. Each one adds his measure to this system, from the custodian with a friendly smile to the teacher who diligently prepares for class. Through all seven hundred employees, the policies of the School Committee elected by you, the Burlington voters, are carried out.

A special thanks to Thomas Michael, Superintendent of Schools, to our Central Office staff, and to Joan Corrao, the best and the brightest secretary anywhere.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
Marianne W. Brenton, Chairperson
Joan F. Miles, Vice-Chairperson
Richard D. Fusco
J. Edward Fogelberg
Augusto F. Grace

SUPERINTENDENT OF SCHOOLS

The opportunity to report the activities of the Burlington School Department this year has provided me with a perspective not only with regard to the district-wide achievements and highlights of 1976-1977, but also with a perspective of the future, especially as it relates to declining enrollments. If previous years have involved major changes in district reorganization and school organization, in teacher-school committee relations, and in the addition of major new facilities, then this year represents a stabilizing and reflective year which has allowed us to focus on the programs, techniques, and services which we are providing.

Our basic and main concern continues to rest with providing to each one of our students an education which gives them the basic skills crucial to living successfully and happily in our society. This year has been characterized by a concerted effort in seeing to it that each of our programs, each of our decisions, and each of our endeavors strives toward achieving this goal.

Accordingly, after ascertaining the need for keeping our teachers abreast of methods for teaching reading in the content areas and for preparing developmental reading materials, workshops were held in the summer to develop materials in these areas. Release days are provided teachers to update information on methods and materials regarding gifted children, learning styles of children, creative drama, child abuse, improving teacher effectiveness, first aid, individualized instruction, constructive discipline, elementary science methods, nutrition education, and many other topics. Teacher committees have been initiated to develop comprehensive curriculum and materials in metric education and health education; in-service classes provide teachers with skills in sign language, cardiac pulmonary resuscitation, and speech and language.

In response to the continuing need of students for occupational and career information, ongoing programs at the middle and high schools were expanded and a program at the elementary level was initiated. Students at appropriate levels are provided with opportunities to observe a variety of occupations, work in various locales, speak with workers representing all occupations, visit educational institutions for skills development, and identify jobs which require particular skills in mathematics, reading, science, and other content areas. Close rapport continues to exist between Shawsheen Regional Vocational High School and Burlington Public Schools.

In response to requests for information about activities, programs, administrative duties at the district level, we initiated a course entitled, "Know Your Schools." During four sessions specific information regarding administrative responsibilities, administrative organization and procedures was presented at each of the four basic levels of our system; central office, elementary, middle, and high school. Approximately 25 community members attended each session and culminated their experiences by selecting one of several options available for continued involvement in programs in our schools.

As a result of the successes we have enjoyed with the LABB Collaborative and the Alternative Education Program in providing services to our special needs students, we have continued these programs and have sought means by which we can increase our effectiveness. The programs offered in the LABB Program are: Multiple Handicapped Program, Early Childhood, Behavioral Intervention Program, Vocational, and ACE Program. Currently a total of 507 special needs students are serviced by the Pupil Personnel Services Department through staff trained in the techniques of improving language and hearing deficits, social work, diagnosing special needs and prescribing methods of meeting those needs. Plans have recently been submitted for extending these services so that materials which are inappropriate for use with our special needs students can be adjusted for use by these students in the mainstream of the classroom.

Despite these efforts, needs have yet to be met, decisions have yet to be made. One of the most critical decisions facing us in the future will be that of dealing with the phenomenon of declining enrollments in our district. Since 1973 our enrollment has decreased by 1,100, from 7,686 students in 1973 to 6,580 students in 1977. We anticipate an enrollment of approximately 5,600 in 1980. Although this phenomenon has in the past been extremely beneficial, allowing the Burlington School Committee an opportunity of reducing student-teacher ratios from 44:1 in 1962 to our current 20 to 24 students per teacher, the continued trend has grave implications for building utilization and cost effectiveness. In a report submitted to the School Committee and the Town in October of this year, the Task Force Committee and I provided data which could be used in the planning of responsible school management of plants, facilities, and personnel while continuing to maintain the fine educational programs which we currently have. As a result of this report and of individual meetings with parents at each of the eight schools, a committee to study community needs has been established for the purpose of investigating ways in which buildings might be utilized to meet any community needs which may exist requiring better services for all of our citizens, young and old alike. Any decision presents a challenge to the members of the School Committee and the Board of Selectmen; one which will inevitably be met when all input has been received and evaluated.

In addition to decisions which have been made requiring needs of our students, our staff and our community, changes have occurred in the way of retirements and hiring of new personnel. During this year the following teachers have retired after many years of dedicated service in enhancing the educational experiences of our young people: Deborah Shea, Media Specialist at Pine Glen School; Margaret Queen, Grade 1 teacher at Wildwood School; William Welter, Science Department Chairperson, Burlington High School; and Margaret Miller, English teacher at Burlington High School. We offer these people our best wishes for what we hope will be a most rewarding and happy retirement enjoyed in the very best of health.

We were saddened by the loss of several staff members: Marguerite Spears, former secretary at the Francis Wyman Middle School, Dorothea McGrath, Cafeteria Worker at the Marshall Simonds Middle School, and Eileen Curtin, Cafeteria Manager in the Burlington Public Schools.

Mrs. Noreen Abati of the Marshall Simonds Middle School was appointed by the School Committee as the replacement for Mr. Joe Townsley, former Vice Principal at Marshall Simonds Middle School who resigned this summer to be Curriculum Coordinator for the Westport Connecticut Public Schools.

Mr. Harry Scofield, my Administrative Assistant during this year, successfully completed his internship as part of his preparation for doctoral status at Boston College. Mr. Scofield was instrumental in initiating revisions of part of the Policy Manual for the Burlington Public Schools in addition to participating in many other projects during the year. His position has been filled by another Boston College intern, Mrs. Marleen Brown who has been providing many services to all principals and supervisory staff in order that they can better execute the demands and needs of our school district as reflected by the concerns of teachers and students.

My personal thanks are extended to: the Burlington School Committee for their unselfish commitment of time, energy and patience on issues designed to provide the most benefit to Burlington's students and staff; the Central Administrative team and secretarial staff for their able and helpful assistance; the building principals and directors for their contributions to the system as a whole; the entire teaching staff for their continued energies and enthusiasm throughout the school system; the secretarial, custodial, and cafeteria staffs of each school for their support and cooperation; the parents and other community members who have shared their ideas and thoughts to improving the school-community relationships; and the students who have enriched all of our lives immeasurably.

We continue to look forward with an even stronger sense of purpose and optimism to the school year ahead in order to provide the very best for the youth of Burlington.

Respectfully submitted,

Thomas Michael
Superintendent of Schools

SECONDARY SCHOOLS

The secondary schools in Burlington, along with other schools within the system and throughout the Commonwealth, have shown a decrease in enrollment and a concurrent set of new needs that must be met within the educational community. These needs include a reinforcement of staff development programs for teachers, redefinition of basic skills within the reading and writing programs and an increased emphasis on program evaluation.

This past summer two workshops in curriculum development were conducted. At the Marshall Simonds Middle School six teachers worked for two weeks developing materials for reading in the content areas. The objective of this workshop

was to provide appropriate materials for all classroom teachers so that they may emphasize reading skills in their particular curricula areas. This completed a two-year program for staff development in reading at the Marshall Simonds Middle School.

The Francis Wyman Middle School was selected as a target for working with middle school students and their parents to develop a greater awareness and openness to explore non-traditional vocational areas at their school and at Shawsheen Technical High School. Project OPTION (Opening People to Increasing Opportunities Now) has been funded under Title II (P.L. 94-482) until December 31, 1978. Burlington and Shawsheen staff members will develop model activities to help students and their parents expand their awareness of career possibilities open to them as well as field test pilot curricula and guidance materials. Additional key components of the grant include establishing a Career Resource Center at Shawsheen, housing nonbiased materials to be used by the five town district, conducting a staff training program during Summer of 1978 and establishing a Regional Collaborative to advise on Title IX/Chapter 622 Activities in the district.

To ensure appropriate life skills for high school students, we have expanded our Home Economics program to include 1 1/2 teachers who deal with an equal number of boys and girls in their program. A child development course was also implemented at the high school. This course enables students to develop an understanding of the needs of preschool children through classroom work and field experiences in our primary schools.

Under a grant from the State Department of Education, Burlington benefited from a Career Awareness program involving fifth graders. Ms. Martha Lepore acted as a part-time director of the program which was aimed at staff development for fifth and sixth grade teachers and the development of decision-making and career awareness opportunities for fifth and sixth grade students. Although the project was only a one year grant, it is being continued at both middle schools through the Guidance Departments.

The Middle School Health Program, which has successfully functioned at the eighth grade level, was moved to the fifth grade in order to better meet the needs of pre-adolescent children. Our goal is to provide health information to students prior to their having to be faced with decisions that confront adolescent students. A comprehensive K-12 health program is currently being planned for next year.

In an effort to improve our diagnostic techniques the Burlington School Department has agreed to participate in the Local Assessment Option of the Massachusetts Statewide Educational Assessment 1977-78. This program will allow us to assess 604 eighth grade students in the areas of Career and Occupational Development and 121 seventeen year olds at Grade 11 in the area of reading. The results of this instrument will give us an indication of how successfully our programs are functioning and will identify areas for increased teaching efforts.

Declining enrollments and consequential reductions in force has created new demands upon all administrators with an eye to fiscal responsibility as well as an evaluation of current program offerings. We are making every effort to ensure that the very best education is provided for students in Burlington at a cost which can be borne by the community. Reductions in force are being made with an eye to maintaining our current pupil-teacher ratios as well as investigating the possibilities of new programs.

The Burlington School Committee realized its obligation to provide training opportunities to its staff by passing the entire in-service budget as recommended by the Superintendent of Schools. This positive support and a recognition of the increasing need to acquaint teachers with the very newest techniques, changes, and developments in education has made Burlington a lighthouse community in its recognition of the need for continuing staff development aimed at the improvement of the instructional program.

With school populations stabilizing, we have had an opportunity to examine the success of our course offerings. There has been positive growth among students in all curriculum areas. Achievement among students has increased; teachers continue to be very involved in the school and in the community. The cooperation and financial support of the townspeople, the School Committee and the Superintendent has enabled us to provide students in our secondary schools with truly outstanding educational opportunities. This support is greatly appreciated.

Respectfully submitted,
Michael J. Malinowski
Coordinator of Secondary Education

BURLINGTON HIGH SCHOOL

The feeling of school spirit continues to expand at Burlington along with the breaking down of a highly impersonalized educational environment. During the school year (1976 — 1977) the above was evident because of a variety of offerings and direction taken at the high school.

Career days for the entire student body were held periodically during the school year. With the assistance of the Guidance Department, these career days were both enjoyable and successful — so much so that the administration expects to continue them during the current school year.

The cooperative effort of administrators, staff and students was most evident and led to a more orderly educational atmosphere, minimized discipline problems and brought about better student attendance than in past years. We expect to improve even more this year.

The senior class presented as its gift to the school, a living memorial in the form of a tree which has been planted on the side of the access road leading into the school. A ceremony honoring this occasion was held at the planting, and it is expected that this will become traditional. The class of 1977 was also instrumental in establishing a senior luncheon on the last day of classes for seniors. This luncheon was an unqualified success and will be held next year.

The past year also saw the reinstitution of the school musical. This year's offering was the hit, "Carousel" and much of the credit for its sophisticated presentation goes to the senior class.

The high school lost one of its outstanding educators when Mr. William Welter, Head of the Science Department, retired from teaching. Mr. Welter had served Burlington for two decades and his dedication and science department leadership will be missed. Mr. David Leo O'Hearn, a science teacher and department head at various schools in Texas, has been hired to replace Mr. Welter. Mrs. Margaret Miller, English teacher, also retired from the profession after serving many years with us. Becky Jones Graham, who has served a full year as the Paraprofessional in the English Department, was hired to replace Mrs. Miller. During the past year, the Home Economics enrollment rose dramatically and Ms. Rosemary Bransfield was hired on a part-time basis to cover this increase. Ms. Sandra Chaput, who taught for two years as one of our Learning Center personnel, resigned that full-time position and accepted a part-time job with the High School Alternative Education Program. Ms. Donna Gershkowitz has been hired to replace Ms. Chaput. Miss Carol Stinehelfer, a graduate of Burlington High School and a teacher here for four years, resigned her position and was replaced by Michael Barczak, the Science Department Technician.

During the year, the Curriculum Committee met at least once a month with each department at the high school. These meetings were the basis for frank and open discussions concerning educational philosophy, departmental offerings, administration, staff and student concerns, and a multitude of other topics.

In an effort to make educational goals more challenging to the student body, the administrative team presented revised graduation and promotion requirements to the School Committee for approval. The majority of these recommendations were accepted and went into practice in September, 1977. Students will now need 90 credits earned as opposed to the former 80; students who apply for completion of two years of study within the space of one year, may do so with administrative approval. Specific subjects have been clearly outlined as required to be taken and passed. Physical Education must be taken and passed each year in order to progress to the next grade.

A new series of awards was instituted this past spring. These awards were given for academic excellence to worthy students in all subject areas. The awards are not to be confused with membership in the National Honor Society for they are distinct and separate. Superintendent of Schools, Thomas Michael, and Chairperson of the School Committee, Marianne Brenton, attended the three assemblies hosted by Alfred L. Perry, Principal.

The administration, staff and students have anxiously looked forward to the school year 1977-1978 with expanded pride in their accomplishments and an intense desire to continue to improve the educational environment at Burlington High School.

Respectfully submitted,
Alfred Perry, Principal

ART DEPARTMENT

School year 1976-77 saw the high school Art Department reach its full maturity as a department, finalizing its revision of the grade 5 to 8 Art curriculum for the system, producing twelve full Art exhibitions at the school throughout the school year as well as providing exhibits to the Town Hall and Lahey Clinic. The Lahey Clinic exhibits involved permanent framing and hanging of works of art as an on-going program. The department's Graphic Design classes, under the direction of Ms. Lorraine Sullivan, planned, designed, received approval from the School Committee, and executed "super-graphics" in ten areas of the school. In addition, the department held its annual Alumni Art Show and Sale to help support the tuitions of many of its past graduates. For the second year, the painting, drawing, and Graphic Design students produced and sold a calendar - the profit to be used to send a deserving student abroad with the Experiment in International Living.

The 4th Annual Spring Show, which was run in conjunction with the school's Annual Spring Musical, drew the largest number of viewers in the history of the exhibit. Over 1,000 pieces of student's work were exhibited. For eleven consecutive years, Burlington High School has entered student works and received State and National recognition in the Scholastic Art Exhibition. Extensive planning and work was accomplished during the year on a security and storage plan for the department. Credit should be extended to all those teachers who spent many extra hours on curriculum, exhibitions, and interdisciplinary work with other departments within the school.

Respectfully submitted,

Priscilla Kilgore, Chairperson
Art Department

BUSINESS EDUCATION DEPARTMENT

The Business Education Department is primarily concerned with the education of its students through its professional staff, the use of current materials, and the use of reliable equipment. Each year, the department must update each of these areas placing more emphasis on the area or areas of greatest concern. This year, 1976-77, the major emphasis was placed on equipment.

A repair-card-control-system was established which confirmed that most of the equipment in the department exceeded the recommended life of equipment used in schools and many pieces of equipment were in constant need of repair.

Using this information for reliability, an on-going replacement program to have all 8 year old equipment replaced was developed and presented to the School Committee with, and in support of the Business Education Department Budget for 1977-1978. The budget was accepted by the School Committee as presented.

The professional development of the staff continued this past year. Another member of the staff obtained a Master's

Degree this year bringing the total number of Master's Degrees held to seven in a department of eleven.

Respectfully submitted,

Chester G. McLaughlin, Chairperson
Business Education Department

ENGLISH DEPARTMENT

During the 1976-77 academic year, the English Department focused specifically on the teaching of writing. Working both in teams and as individuals, the English faculty developed and implemented several series of writing units which provide continuity in writing skill development. The Massachusetts Council of Teachers of English, recognizing the educational value of these writing units, invited members of the Burlington High School English Department to present the program at the Council's annual convention. The presentation was well received: English teachers from several school districts have come to Burlington to observe the program in operation and have been favorably impressed by the work being done at Burlington High School.

Giving witness to the increased attention to development of writing skills, several students have received national recognition for their writing. Over thirty students have had work accepted for publication in the National High School Essay Press. One student received the National Council of Teacher of English Writing Award. The school newspaper, published by the journalism class, has become an award winning publication. The number of students receiving qualifying grades on the College Board Advanced Placement Examination in English, an examination with emphasis on writing, has remained consistently high.

During the 1977 summer workshop, members of the English Department developed materials to accompany the literature used in the English curriculum. These materials, designed to develop reading comprehension skills, are directly related to preparation for the College Entrance Examinations and are used in most courses offered in the English program. The rise in the November verbal scores in 1977 over those of November 1976 suggests the effectiveness of these materials in combination with the overall emphasis on skill development in the Department.

Over and above the academic contributions by members of the Department to the school program, their involvement in extra-curricular work has been noteworthy. Over a third of the members took active volunteer roles in the production of the school musical. Responsibility for drama productions, the school newspaper, the yearbook and the literary magazine has been assumed by English Department members. Members of the Department are on the Executive Board of the P.T.S.O. and hold office in the B.E.A. Others have served as advisors to cheerleaders and to classes, while some have served as athletic coaches. English teachers have taken part in Career Day programs, participated in various in-school committees, and, in general, have been consistently active in extra-curricular activities.

Respectfully submitted,

Maura F. Nestor, Chairperson
English Department

FOREIGN LANGUAGE DEPARTMENT

In the third and fourth year program we have intensified our use of the "target" language in class, and have acquired the tapes which accompany our texts. Of course, reading, writing and aural comprehension are still important at all levels.

Each language now uses a foreign language magazine, beginning the first year of instruction, to emphasize the use of the language in everyday situations and to show that the use of the language is not limited to classroom experience. Homogeneous grouping is now used beginning at the Middle School level. This has enabled the Department to increase the numbers of students in the advanced classes. There are at least 2 third and fourth level classes in each language. In two years we foresee the addition of a level five in at least two of the languages. We have begun Latin study in both Middle Schools.

Twenty-two German students spent the month of October in Schwetzingen, West Germany. They attended school and went on a variety of educational field trips, including one to Strasbourg, France. In May, their German counterparts will arrive for a month in Burlington. We hope to make their visit as enjoyable and educational as that of the Burlington students. Over one-hundred and fifty students of various language classes visited the International Fair in Boston. There have also been field trips to plays and films, ethnic restaurants, as well as foreign speakers in the classrooms. All these activities make language learning more relevant.

This is the fourth year that the entire Department has raised Scholarship Funds. We gave money to each of the students who went to Germany and Spain in the spring and will also try to give a Scholarship to a Senior. We also hope to expand our "Partnership" program to other countries.

Respectfully submitted,

Edward A. Doyle, Chairperson
Foreign Language Department

DEPARTMENT OF INDUSTRIAL ARTS

This past year the addition of a Welding Room was made possible by enclosing the heating area in the Power Mechanics Shop with cinder block walls and installing of an exhaust system. As a result of this addition, a course in Welding will be offered this year for the first time.

Acquisition of several pieces of equipment and machinery for the Graphic Arts Shop is now enabling us to do most of the printing for the entire school system and various community organizations at a substantial savings to the town of Burlington.

The Woodworking and Machine Shops' Advance Courses have also contributed to savings for the High School by building projects and making repairs on school furniture throughout the school year and during the summer.

Respectfully submitted,

Charles Tsoukalas, Chairperson
Industrial Arts Department

MATHEMATICS DEPARTMENT

The major emphasis of the High School Mathematics Department this past year has been the expansion of Consumer Math Courses through use of the school's computer and the integration of the metric system into all phases of the Math curriculum. The use and application of the computer not only for Consumer Classes but also for Programming Classes has quadrupled in the past two years. The underlying philosophy of the department has been to integrate computer operations into each course in the Math curriculum recognizing that future needs of students will necessitate basic knowledge and understanding in this field. Integrating the computer into all Math courses has created a continuing mechanism for rejuvenating the curriculum.

The individualization of the Math program continued with the aid of the Department's Math Technician. Utilization of the Math Labs increased especially in the area of independent study for students with special needs and high ability. Many students spent countless hours on the computer in the Lab under the technician's tutelage.

The Math League had one of its most successful years again, competing against such schools as Lynnfield, Saugus, Woburn, Wakefield, Bedford, Peabody, Lynn English, St. John's Prep, and Austin Prep.

Throughout the year students in the Basic and Advanced Computer classes have been completing a countless number of utilitarian projects for various departments and for the school's administration thus attaining the highest level of learning.

Respectfully submitted,

James P. Curtin, Chairperson
Mathematics Department

SCIENCE DEPARTMENT

One out of every three students enrolled in science at Burlington High School is studying an advanced or accelerated course. In its second year now, the program of allowing 9th graders to enroll in accelerated biology (normally limited to 10th graders) will increase the number of students who have completed biology and chemistry after their 10th grade. This program will thereby increase the number of students available in 1978-79 for enrolling in the advanced courses.

The Alternative Education Program, established at Burlington High School in 1975, has been augmented this year by the addition of a science course specifically designed for students in this particular program.

The annual trip to the Canary Islands by the Marine Science Organization of Burlington High School has had a significant effect toward tripling the enrollment in the second semester Marine Science course.

Seven teachers from the department have recently given presentations on science teaching methods to their colleagues at local and regional conventions.

For the first time, the department has the services of a full time technician. This investment pays off in the more efficient use, maintenance, repair, and inventory of the science department equipment available for instruction.

The Science Assistantship Program, into its third year, provides opportunity for selected junior and senior students to receive field-study credit and to improve their own scientific knowledge and skills as they assist teachers and students in the courses for grades 9-11.

Mr. William Welter retired as chairman of the department in June, 1977. The major share of credit for Burlington High School science laboratories being equipped in the new high school belongs to Mr. Welter.

Respectfully submitted,

David L. O'Hearn, Chairperson
Science Department

SOCIAL STUDIES DEPARTMENT

During the past year the Social Studies Department continued to strengthen its program. The Museum of Fine Arts Visitations by the World History I students were continued but under an improved format. Because of the welcomed and appreciated assistance of parents from the PTSA as chaperones, the teachers of World History I were allowed by the Museum to conduct their own tours with their students through selected galleries of the Museum.

The classes in Sociology participated in the "roots" phenomenon by working on projects which involved tracing their family roots. The search for their roots led the students to enjoying a good interaction with their grandparents and members of older generations.

The Debate Team continues to be sponsored by the Social Studies Department. The team entered several major tournaments and has enjoyed success. Members of the team meet every Tuesday after school and participate in Debate Tournaments on Saturdays.

Curriculum changes of the past year involved the inclusion of Honors sections in Sociology and Psychology to meet student needs and interests, and the completion of the new Introduction to Law curriculum.

The past year was a successful one yet the Social Studies teachers continue to build on the many strengths of the Department. Social Studies teachers continue to be involved in student affairs with well over half the department serving as advisors to student groups and activities.

Respectfully submitted,

Carol A. Cannon, Chairperson
Social Studies Department

GUIDANCE DEPARTMENT

Fifty-seven percent of the Class of 1977 continued on with their formal education to attend colleges or other post-secondary schools. Of this number, forty-two percent enrolled

in four-year colleges and eleven percent in two-year colleges. Thirty-eight percent of the class entered the world of full-time employment after graduation.

The Guidance Department has continued to develop and implement group guidance meetings which deal with such topics as career awareness, post-secondary school planning and career days.

The counselors and special education staff continue to work closely with the teachers, administration, and parents in the identification, evaluation, and educational planning for students with special needs. This year, Ms. Donna Gershkowitz has replaced Ms. Sandra Chaput as teacher in the Learning Center. Special evening meetings for parents of Learning Center students were continued last year.

Now in its third year of operation, the Alternative Education Program has developed a new science curriculum and continues to meet the needs of students who have not successfully adjusted to the regular school program. Individualized instruction, guest speakers, and field trips are integral parts of the program.

Last year, the General Work-Study Program accommodated 180 boys and girls and successfully prepared the seniors for job placement upon graduation.

The Field Studies Program, which enables students to obtain firsthand experience in career exploration through placements in the community, continued to expand the variety of placements available.

Respectfully submitted,

Gerald N. Kriedberg, D.Ed., Chairman
Guidance/Field Studies

AEROSPACE EDUCATION — AFJROTC

During the calendar year 1977 the AFJROTC completed its eighth year and began its ninth year of operation at the High School. Each of the four sections — AE-I, AE-II, AE-III, and AE-KV — completed all the planned academic and leadership curriculum. Additionally, many co-curricular and extra-curricular activities were accomplished by the Cadet Corps. The more significant activities are listed below.

- The drill team competed in three drill competitions within the New England Region. These meets were held in Newport, R.I., Billerica, and New Bedford. Transportation for these meets was provided by Hanscom Air Force Base.
- The Cadet Corps hosted the Navy and Marine Junior ROTC units for their annual Tri-Service JROTC Valentine Dance at the Officers Club at Hanscom Air Force Base. Some 200 cadets and their dates were in attendance.
- The Ninth Annual Dining-Out featured Col. Gregory "Pappy" Boyington as guest speaker. Some 275 cadets, parents, school and town officials were in attendance. B/Gen. David B. Easson, the AFROTC Commandant flew up from Maxwell AFB, Alabama for this function.

- The cadets held their annual encampment at McGuire AFB, New Jersey in October. During their stay, they participated in a three-hour flight in an Air Force C-141. They were also hosted by Fort Dix and the Lakehurst NAS for a tour of those bases.
- The annual Awards Night was held in May, with numerous visitors in attendance. In addition to recognition for academic achievement, the cadets were cited for their enthusiastic involvement in school and community affairs and activities.
- The Cadet Corps participated in the Air Force's Thirtieth Anniversary celebration in Lowell, the Veteran's Day exercises in Burlington, and the Veteran's Day parade in Boston. They also were hosted at West Point, New York for the Army-Holy Cross Football game, and a parade at the Academy.
- Sgt. Peters took a group of Cadets to Paris, France for the Bi-annual Air Show. The group spent five days in Paris, in addition to the travel days.
- Col. Quercia attended the National Congress of Aerospace Education in Nashville, Tennessee in April. He also attended the Norwich University graduation, at which time he commissioned Lt. Richard Jones, an alumnus of Burlington High School and the AFJROTC program.
- Headquarters AFROTC designated the Burlington High School Unit as a MERITORIOUS UNIT for the 1976-77 school year. Col. Quercia was selected as an OUTSTANDING INSTRUCTOR. Certificates and plaques were received for these respective awards.

Respectfully submitted,

Don P. Quercia, Lt. Col. USAF (Ret)
Aerospace Education Instructor

FRANCIS WYMAN MIDDLE SCHOOL

After a long, hot summer, youngsters and adults alike seemed very happy to return in September, 1976. The entire staff was welcomed by our parents through our Fourth Annual Back-to-School Luncheon. It certainly was a pleasant way to get back into the swing of things.

We started the year with three new team leaders — Miss Janice Kiggen, Mr. Wayne Little and Mrs. Nancy Melia. They had worked some time during the summer and with the help of the veteran, Mr. Louis Intoppa, were pretty much prepared for the onslaught of both staff and student. Our opening was very smoothly accomplished and before we knew it, summer seemed never to have existed.

Very early in October, our first extra school program, "The Moving Game", began. Through the remainder of the school year, one hundred and forty seventh graders had the opportunity of meeting youngsters from the Washington Irving School in Roslindale at the Museum of Transportation and then traveling to a variety of places in Greater Boston.

T.A.P., our organization of Teachers, Administrators, and Parents undertook a project which turned out to be very successful — a school store. Very dedicated T.A.P. parents

spent two hours per day in our cafeteria with The Wyman Wagon selling pencils, pens, pennants, shirts, shorts, socks, jackets, notebooks and bookcovers. Cafeteria noise has to be experienced to be appreciated. These lovely ladies were terrific!

During the year, our youngsters were able to participate in a very extensive intramural program and they certainly took advantage of it. The culmination of each different activity is an all-star extra-school competition. Our youngsters were very successful.

Mr. Field and his group produced two delightful musical plays this year. "The Nutcracker Suite" was presented in December, ballet and all, and "The Pied Piper of Hamelin" was done in May. The dancing, singing and acting of our youngsters provided great entertainment for many, many townfolk.

The staff and parents of our IMC not only provided the excellent continuing services we have come to expect, but also sponsored a Bookmobile in October and a paperback book exchange in April.

Our Team A sixth grade group camped again this year as did a cross-team group of eighth graders and a group of Team "B" sixth graders. Since our school is extremely conscious of ecological welfare through our science program, these opportunities of reinforcement became truly effective.

Silk screening seemed to become the vogue and literally hundreds of our youngsters are the proud wearers of t-shirts with their team emblem on the front. Of course our staff also joined in as they participated in their First Annual Anything Goes Olympics. "D" Team proved most successful in the competitions but we've been assured this will not be the case in June of 1978.

The first Sunday in June was the date of our annual Spring Festival of the Arts. Mrs. Barbara Wissoker chaired an extremely able and hardworking committee and the event was an unqualified success. Our choruses sang, instrumental groups played, drama groups performed, students prepared refreshments and the work of over five hundred youngsters was displayed. Anyone who missed the excited gleam in the eyes of the winners as Mr. Michael presented awards missed a sight which was truly a pleasure to behold.

Spring of 1977 also marked the first two issues of our new publication, *The Wildcat Gazette*. The newspaper is the product of the blood, sweat and tears of Mr. Paul Howard and a group of about forty youngsters. The very attractive paper is printed at the high school by Mr. John Hofferty.

Throughout all of the aforementioned activities, we here at Francis Wyman have not lost sight of the other aspects of school life. We feel we have maintained excellent academic programs. We have further strengthened our reading progress through the addition of a continuous reading program which gets away from the kit idea into the heavy dependence on reading as training for reading. This program took effect first in grades 5 and 6, but will expand to 7 and 8 next year.

Although we cannot say that the 1976-77 school year was an unqualified success, we do say that it was another step up in our continual striving toward excellence.

Respectfully submitted,

John F. Jessop, Principal

MARSHALL SIMONDS MIDDLE SCHOOL

The 1976-1977 school year brought a new school organization to Marshall Simonds Middle School. The former four "House" school-within-a-school concept was changed to a new two "House" organization. Students became members of "Camelot House" or "Avalon House." A vice principal and two team leaders served as instructional leaders for each "House" that was composed of approximately 650 boys and girls. The children quickly identified with their new "Houses" and proudly referred to themselves as members of Camelot or Avalon.

Ten new full-time teachers and four permanent substitutes were hired for the 1976-77 school year at MSMS. Debora Block - music, Mary Clifford - grade 5, Robert Conceison - grade 7 language arts, Jane DeGregorio - reading, Eric Hoover - art, Robert Mahegan - grade 7 science, Walter McDonald - Learning Center, Carl Restivo - grade 8 language arts, Rita Ross - grade 8 mathematics, and Rhoda Sosnow - foreign language, were chosen to join our faculty after lengthy screening procedures. Alison Dural, Frances Sanford, Louis Elliott, and Mark Redfern were elected to permanent substitute positions for the 1976-77 school year. The positive adjustment of the new staff to the middle school philosophy was most noteworthy. Former grade 5 teacher Madeline Murphy was elected to the position of team leader in the fall of 1976. Her energy, personal initiative, and commitment to the goals of the middle school have made her a valuable addition to the leadership team at Marshall Simonds Middle School.

A number of new programs and curriculums were enhanced during the past school year. The state law 766 was fully implemented at Simonds in an attempt to meet the needs of all children. The Learning Center became a true five-teacher "team" operation that offered alternative programs to 766 referred boys and girls. A new "reading in the content areas" approach to reading was initiated in grade seven. Following an intensive summer workshop for grade seven teachers, all twelve academic teachers in grade seven taught reading to their students on three days each week. A concentrated effort was made by these teachers to adapt their content areas of mathematics, science, social studies, and language arts to their reading instruction. The law 622 was even more fully implemented at Marshall Simonds in the 1976-77 school program. Practical arts classes in grades 6, 7, and 8, and physical education classes in grades 5, 6, 7, and 8 were integrated with boys and girls. The enrollments in foreign language classes in grades seven and eight continued to increase because of the success of our grade five and six exploratory foreign language instruction, and the positive approach taken to foreign language by both students and teachers. The implementation of the "Kodaly" approach to music education in grades five and six by the music staff provided needed coordination and increased vibrancy to our music offerings. Increased instructional materials and a large amount of curriculum leadership brought a high degree of coordination and accountability to the academic programs in mathematics, science, language arts, and social studies at M.S.M.S. The high student scores on the national standardized "Comprehensive Test of Basic Skills" that were administered to all Simonds sixth and eighth grade children in 1977 was testimony to the pursuit of academic excellence

by Simonds teachers and students. A program of Career Awareness was brought to the children and teachers in grades five and six in 1976 and 1977. This endeavor was promoted under the leadership of Martha Lepore who provided great personal initiative and support for this worthy endeavor. Fifth and sixth grade classes at Simonds visited Shawsheen, the State House, and other out-of-school sites that helped the children to understand the careers available to them. The cooperation of the Lahey Clinic who sent representatives to M.S.M.S. to talk to the children about varied medical careers was especially helpful in this project.

Parent communication and school-parent activities continued to be maintained at a very high level during the 1976-77 school year. The name of the official parent organization was changed from P.A.C. to P.T.O. in order to maintain maximum coordination with our feeder schools. The P.T.O. sponsored parent "coffee hours," "Back-to-School Night," grade five parent orientations, educational forums, and a "Night of Vaudeville" that utilized the talents of teachers, students, and parents. Principal telephone hours, bi-monthly parent bulletins, Avalon and Camelot newsletters, and homeroom mothers have been utilized to guarantee effective parent-school communication. Release time that was scheduled for parent-teacher conferences was continued during the 1976-77 school year. These conferences were well attended and met with a high degree of satisfaction by parents and teachers.

We were most fortunate again in 1976-77 to participate in the Metropolitan Cultural Alliance endeavor that gave our sixth grade boys and girls the opportunity to join together with sixth grades from the Oliver Wendell Holmes School in Dorchester in various science-related educational projects. The New England Aquarium and the Franklin Park Zoo were again used as sites for the meetings of sixth graders from Burlington and Dorchester who participated in this most successful "animals" program. Visits to Simonds and to the Holmes School by all of the children participating in this project provided a meaningful and joyous conclusion to this positive educational experience.

The teaching-teams, common planning time for teachers, the lack of bells to signify the termination of classes, activity block, "Simond Says," field trips, the school-within-a-school concept, and diversified academic program have become trade marks of Marshall Simonds Middle School. The 1976-77 school year gave renewed growth and development to these programs and practices at Simonds. An energetic and resourceful faculty, a cooperative and responsive parent community, and a unique and challenging student body continue to provide the ingredients for a true middle school that is committed to the pursuit of academic excellence while allowing children to experience the joys and responsibilities of adolescence.

Respectfully submitted,

Richard J. Connors, Principal

ELEMENTARY SCHOOLS

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee, and the Citizens of the Town of Burlington. This report is a joint effort of the Elementary Principals and the Coordinator of Elementary Education.

Curriculum change has taken place in the American scene since the very beginning of our great nation. New understandings about people and about the learning process are constantly emerging, and they must be applied in the classroom if the schools are to serve the children of this nation effectively.

The knowledge explosion continues to grow among the people of our country. Children must be prepared at an early age to meet the future challenge of our complex society.

Basic education has been and continues to be the fundamental objective of our primary program upon which we prepare children for their future role in society. The elementary curriculum in the Burlington Public Schools is in a constant state of reevaluation. The staff is in a never ending search for the best curriculum that can be offered to children.

The following are reports from each building principal and the elementary coordinator of programming at the Primary level during the year 1977.

Respectfully submitted,
Francis Gaudet
Coordinator of Elementary Education

MEADOWBROOK PRIMARY SCHOOL

The main objective of this school is to make each child a confident, competent, and considerate human being. Everything that we do is aimed towards meeting the needs of each child to insure that we meet this objective.

In each classroom, the instructional program is planned so that each child will be successful in what he undertakes. We do realize, however, that in some instances a child will not be immediately successful. With encouragement, patience, and careful structuring of the learning situation, frustrations can be overcome. In addition to his/her own talents, the classroom teacher may call upon one or more of the specialists on our staff for assistance; e.g., reading teacher, guidance counselor, learning specialist, and librarian. Together with these specialists, the teacher can provide an effective program for those children encountering difficulties.

In order for us to be successful we must have the support of the children's parents. If they become impatient with the progress of their children, chances are that their anxiety is going to have a negative effect on the teacher and the child. To prevent this situation from arising, we sent several notices to parents explaining our reading program. The main point we tried to make in each of these notices was that reading did not automatically happen at the magic age of six or entrance into grade one. Some children learn to read before six and others do not learn until they are seven or, in a very few cases, eight. However, they all learn to read — not at the same level — but with competence at their level. We have found that efforts to induce reading skills in all first graders result in failure and frustration that are terribly difficult to overcome throughout the rest of the child's schooling. If we all can be patient and encouraging, the result will be especially rewarding to the child, his parents, and his teachers.

To further the understanding that all children are different and can't be grouped by any general statements, we did

a study comparing the achievement of boys born in the last four months of the year with that of boys born in September, October, November, and December are going to find it difficult in school, that we have accepted it as gospel.

In analyzing the results of the grade 2 California Test of Basic Skills and the grade 3 Gates Reading Test, we found that the "younger" boys as a group did as well as the "older" boys. In fact, it would seem from these two tests that there were boys born in the first part of the year who might have done better if they had waited a year before entering school.

These are just two areas in which individual differences are highlighted. There are many more: social, athletic, music, art, etc. In fact, the only group to which we can infallibly assign children is one based on sex.

Respectfully submitted,
Eugene Driscoll, Principal

PINE GLEN ELEMENTARY SCHOOL

The past year at the Pine Glen School has been very successful in terms of both academic and cultural growth.

Our excellent staff continues to offer a variety of programs to meet the needs of each and every student. Emphasis at staff meetings this year has been placed on explanations of special programs by the numerous specialists in the building; the guidance counselor, speech teacher, and speech and hearing specialist. In this way, their expertise and contributions have become an integral part of our learning program. Teachers have found these demonstrations very helpful in arranging programs for students.

Pine Glen is indeed fortunate in having such a helpful and active P.T.O. Without their continued financial and physical support, many aspects of our program would not be possible. Fund raising projects, such as the General Store, Carnival, and raffles, provide much needed revenue for many cultural and social events. Each Pine Glen student benefits directly from P.T.O. efforts by being able to go on at least one yearly field trip. This past year, P.T.O. funds allowed us to have several live performances by theater groups and also some very entertaining Walt Disney movies. In addition, P.T.O. sponsors a family skating party, family picnic, Halloween movie, talent show, one high school scholarship, along with other beneficial and enjoyable programs.

We have placed an emphasis this year on cultural experiences for our students. Programs by the American Dairy Council, Humane Society, and other groups have enhanced our program.

Kathy Lawless, one of our staff members with a journalistic talent, has provided us with excellent public relations by writing articles for local papers. Much positive reaction has occurred through her efforts.

With the dynamic and enthusiastic efforts to all our staff, Pine Glen continues to provide great opportunities for Burlington school children.

Respectfully submitted,
Steve Preston, Principal

FOX HILL ELEMENTARY SCHOOL

During the 1976-77 school year the faculty of the Fox Hill School has been piloting a Career Education program for grades K-4. In September the staff was given a curriculum guide of a Career Education program adopted on the model for career education from the Office of Education at H.E.W. The main thrust at this level is on self-awareness and career awareness as opposed to a more sophisticated study in the upper grades on career exploration and career choices. Throughout the year teachers were assisted with materials to use in class, to evaluate, and recommend changes to the administration. All teachers completed a "Procedural Form" early in the program that was to give guidance and direction to their efforts and one which was closely monitored during the year.

Out of a possible four units per grade level the majority of teachers completed at least three units and in some cases all four. A variety of evaluation techniques were developed in classes as to the success of the individual activities. Our concern in this first year of the program was to start the implementation process, help teachers and students to understand the nature of career education, where to develop career education in the present curriculum and time schedules, and to evaluate the strengths and weaknesses of the program in general.

It is hoped that during the ensuing year we can develop a more substantive evaluation of the individual activities so as to develop continuity within and between grades. It is also hoped that with the leadership for the program given by the Fox Hill staff that the other elementary schools in Burlington will be able to implement the program as well.

The children of Fox Hill School have enjoyed the many and varied science kits, discovery units, and activities offered to them throughout the past year. The elementary school science program included many fine units. The Fox Hill Nature Trail and "Adopt a Tree" units have helped develop in each child a heightened awareness of the delicate balance of nature and a greater appreciation of the need for the preservation of our natural surroundings. In addition to the units taught in the classrooms a Science Resource Room has been set up in the school. The children in each grade come to this special area and participate at each of the many activity centers throughout the room.

Our Physical Education Program continues to build on the sound foundation of last year. Grades one, two and three were involved in a basic movement program, and grade four incorporated these basic movements into a program of sports skills, all in preparation for the middle school experience. The coeducational program promotes physical and mental development in a variety of games and activities. This past year the Fox Hill School increased its physical education program by giving first grades, as well as grade four children, gym class twice a week. Next year all grades will have gym twice a week for thirty minutes a period; a total of sixty minutes per week. Another new aspect of the program is the physical education report card. The report card traces the individual performance in physical education class, and is a reflection of the administration's concern for a strong physical education program.

One of our developing programs is in the area of music including instrumental as well as voice. The music classes at Fox Hill were based on a series of musical concepts. Activities and listening selections were coordinated around such qualities of music as tempo, rhythmic pattern, dynamics, etc. Children in all grades experience the same concepts, but to varying degrees of understanding. Instrumental lessons are offered in the form of a third grade violin and drum program — which resulted in a third grade concert in early May — and group lessons for brass, string, or woodwind instruments offered to fourth graders. The Fox Hill Chorus meets weekly and this year was involved in a variety of activities.

As part of our release day activities this year the Fox Hill School personnel viewed and discussed the film on the "Heimlich Maneuver" which deals with how to save a victim from choking. Teachers, lunch aides, cafeteria personnel and custodians all observed the film in an effort to educate those individuals who come in closest contact with the children in our school. The technique described in the film was a simple one to perform on an individual and requires no medical background. It is a layman's approach.

The Fox Hill Parent Teacher Organization this year presented many programs for all the children. These programs by performing artists in the areas of drama, music, and science were very well received by pupils. Fox Hill P.T.O. joined with other elementary school P.T.O.'s to sponsor a program by Father Rizzo, held at Wildwood School. The P.T.O. also makes contributions and offers financial support in the following areas: buses for all field trips; a \$250 scholarship to a graduating high school student who attended Fox Hill; sponsorship of Troop 105 of the Explorers, Boy Scouts and Cub Scouts.

The Fox Hill children participated in two school-wide ventures during 1976-77 that benefited those less fortunate. In the Multiple Sclerosis Read-A-Thon 154 children read 1,446 books for a total contribution of \$1,118.85. The third annual Jog-A-Thon for Muscular Dystrophy netted over \$1,000.00.

Respectfully submitted,

Dr. Gloria Lombard, Principal

MEMORIAL ELEMENTARY SCHOOL

Once again Memorial School has provided a variety of educational opportunities for its students. Our educational goal has been to provide the necessary tools for each student to learn successfully in a comfortable school environment. This is accomplished by using a variety of instructional techniques and tools. For the past several years we have focused on providing an activity-centered program and instruction geared to the individual student. We feel that we have been successful in this endeavor.

The average Memorial School student met or surpassed our specific goals in Reading ability based on the California Test of Basic Skills. In addition, two-thirds of our fourth grade students completed the fourth grade reading materials and were into or completed the fifth grade level.

In the area of arithmetic, utilizing the latest up to date materials, Memorial students did very well. Using the CTBS as a criteria, Memorial School students were equal to or surpassed the average for the Town of Burlington.

The students in general exhibit a favorable attitude towards school, its subject areas and its teachers. The natural potential for learning is utilized by an individualized approach to learning.

RSVP and Volunteer Parents

The Retired Senior Volunteer Program (RSVP) and the Volunteer Parent Program continued again this past year to provide additional help for students. Each classroom has from one to five volunteers per week. The volunteers continue to be involved in a variety of activities in all areas of the classroom routine: from small group instruction, individual instruction, and in large group activities. This program of volunteers continues to be an integral part of the educational process.

Open Space Classroom

Memorial School established an Open Fourth Grade Program this past year. This was done to provide continuity and opportunity for those students in the first three grades who began in the Open Space concept. This Open Class consisted of forty-seven children and two teachers. Homeroom groups were established and the children were regrouped by ability for Reading and Language Arts as well as Arithmetic. The program maintains flexibility so that the movement between the assigned groups is possible when necessary or desired.

The structure of the Open Space classroom at the fourth level in particular, allows for both large and small group instruction depending on the interest and needs of the children. Learning activity centers have been established in the room to provide the children with supplementary and enrichment experiences which will appeal to their natural curiosity. Field trips were also an integral part of the program.

Because the academic program in the Open Classroom utilizes such a wide variety of materials and varied teaching approaches, it was necessary to keep parents informed of the children's progress. Therefore, a process of continuing evaluation was established through monthly progress reports. Through a combined effort of home and school, the teachers hope to better meet the children's needs.

Instructional Media Center (IMC)

Volunteer parents play an integral and important part in providing for the students in the IMC. After an orientation, the parents provided extra help in stamping out the books for children, carding books and shelving books. With the aid of the volunteer parents, the IMC also ran a paperback "Book Sale".

All new teachers and children have an orientation at the very beginning of the school year. Orientation, as a review for some children and new for others, is provided to insure that the students can find the materials they will be using. Children

go to the IMC daily on an individual basis or in small groups to read or exchange a book; to play a game of checkers, tic-tac-toe or others; to make a jig-saw puzzle, to listen to a tape or record and to review films; to research subjects or to complete work on a particular project.

The IMC assists teachers in setting up special programs for students, by having extra materials in all curriculum areas to complement, enrich and reinforce the regular curriculum. Marie Seminare, Media Specialist, assisted in obtaining reference materials and reference work for school from the Public and State Library Systems.

As Media Specialist, Miss Seminare has the responsibility for selecting materials that will be used by the teachers and children to enrich, inform or reinforce the curriculum. She insures a proper selection that is the best for each area and what can be used in more than one area of the curriculum to its best advantage.

Grandparents Day

Memorial School held its first annual "Grandparents Day", which turned out to be an exciting opportunity to have both grandparents and students share experience. One hundred and eighty-six grandparents came to see an exciting program which included visiting grandchildren's classrooms, a special musical entertainment in the auditorium and eating lunch in the cafeteria. Special congratulations went to May Kiklis, who was the oldest grandparent and congratulations also went to Sally and Paul Brundige who were married for fifty-two years. Thanks to the excitement and stimulation of both students and grandparents, Memorial School plans to continue the Grandparent Day program.

Silent Sustained Reading (SSR)

As part of the "National Right to Read Program", Memorial School established an SSR period in all grades K through 4. The purpose of the program is to ensure that everyone can read without interruption. Teachers and staff read in the classrooms to serve as models for the students. An additional purpose of SSR is to provide a balance to the development of reading skills with the formation of reading habits based on interest and desire.

Designed to demonstrate the importance of reading by providing in-school time, it is hoped that SSR will continue to develop positive attitudes towards reading. Members of the Memorial School community were invited to participate by joining in the classroom in reading. Parents and friends also provided assistance by sending in paperbacks, discarded books and other appropriate magazines, such as Readers Digest, to provide additional reading materials.

There were many other activities too numerous to mention, all of which were designed to stimulate and educate the students of Memorial School. We are delighted with our continuing success and look forward to continued growth in the future.

Respectfully submitted,

Mr. Richard Barrows, Principal

WILDWOOD ELEMENTARY SCHOOL

The school year 1976–1977 was perhaps one of the most successful ever at the Wildwood School.

The Parent Volunteer Program has grown and now involves all the teachers in the building. The teachers utilize volunteers in a variety of activities in all areas of the classroom routine, from individual and small group instruction to helping the teacher with bulletin boards and clerical tasks.

The physical plant has been well maintained. The building is in excellent condition. The only area of concern is still the grounds surrounding the school. Two local organizations have agreed to come in and plant flowers and maintain the area around the flag pole, but the grounds still remain an area of concern.

Our goal of increased concern and emphasis in the Language Arts area paid huge dividends in excellent showings in the formal and informal achievement testing. This year we plan to maintain our emphasis in the Language Arts area.

The Pre-school LABB program has developed very nicely this year. The older children have been integrated gradually into the Kindergarten Program with great success. I am certain that our program could serve as a model in any school system in the state.

Perhaps the area of greatest growth was the area of home-school communication. The reputation a school achieves, whether good or bad, depends largely on its communication with the population it serves. With that thought in mind, we at the Wildwood School feel that this year the school and its reputation have been greatly enhanced.

The instructional program at the primary level is designed to provide each child with a strong foundation in the basic skills of learning. Our primary objective at this level is to make each child a confident, competent, and considerate human being.

We are always searching for new ways of reaching every child, whatever his other capabilities and background.

May I again express my sincere thanks and appreciation to all those who have given me such fine cooperation throughout the year; School Committee, Superintendent of Schools, Principals, Teachers and Citizens of the Town of Burlington.

Respectfully submitted,

Mr. Paul Cabral, Principal

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND ATHLETICS

Health

September 1977 saw the transfer of the eighth grade health program to grade 5. We are presently reviewing curriculum materials for grade 5 as well as reviewing future recommendations of a system-wide health program. Concentrated effort is being made this year to instruct students as well as staff members in cardio pulmonary resuscitation

(CPR). We are also recommending, with the school nurses, a program for scoliosis identification at the middle school level.

Physical Education

The physical education program has been dealing with co-educational physical education for over a year with control evaluation. We have identified student interests at the high school level and are presently making program adaptations to meet these interests. This year we have provided services for special needs students at both the Francis Wyman Middle School and High School. This program, although in its infancy, is showing tremendous positive effects.

Intramurals

Contests between middle schools once again saw Francis Wyman win the Intramural Cup. Such programs as skiing, sailing, gymnastics, physical fitness, flag football, basketball and cycling have all shown good student interest.

Interscholastics

Burlington has continued its development this year with the culmination of the 1976–77 sports season producing six Middlesex League championship teams; namely, Boys' and Girls' Gymnastics, Boys' Basketball, Boys' Hockey, Girls' Softball and Boys' Baseball. The coaching staff continues to work very closely with their student athletes in obtaining financial aid toward furthering their education. This year, close to 90 percent of the senior athletes went on to further their education. The number of participants, despite the reduction in total school population, has continued to grow, along with attendance at events.

The entire health, physical education and athletic program continues to involve all the students in the Burlington School System with enthusiasm and interest. With continued Town interest, we hope to provide a varied program to meet the needs and interests of our young people in Burlington.

Respectfully submitted,

Richard H. Verzone, Director
Health, Physical Education and Athletics

DEPARTMENT OF MULTI MEDIA SERVICES

It is with pleasure that I submit an annual report to the citizens of Burlington. This past year was a very active and positive one for the school's department of Multi Media Services. The Department of Multi Media Services was created in 1972 when a proposal to unite the services of the Audio Visual Department with the school's Library Program was approved by the superintendent of schools and the school committee.

Federal Funds:

This past spring the school department received a federal grant of \$43,633.95 under the new 1976 Elementary – Secondary Educational Act-Title IV-B. The proposal was written by Mr. Paul Cabral, Principal, Wildwood School, Mr. Thomas Keating, Media Specialist, Burlington High School and myself.

The proposal was sanctioned by the Burlington School Committee in January and by the State Department of Education in February. The proposal sought to expand Instructional Television Resources in the Burlington Schools. Funds were also utilized to maintain and improve the inventory of audio visual equipment and support the Social Studies Curriculum in grades 1 through 8.

I would like to express my sincere thanks to the following for their support and assistance in procuring these important funds; Mr. Edward Fogelberg, Burlington School Committee, Mr. Thomas Michael, Superintendent of Schools, Mr. Kevin Foley, Director of Pupil Personnel, Mr. Paul Cabral, Principal, Wildwood School, Mrs. Camille Caraviello, Parent and President of the Wildwood P.T.O.

The impetus of the proposal is to expand Instructional Television Services. The proposal has specific educational objectives. One objective is to offer a 3 credit college course for our teachers concerning the operation of I.T.V. equipment and the production of educational television programs. This course is currently being taught by myself and Mr. Thomas Keeting, Media Specialist at the high school each Tuesday afternoon. This course will provide teachers with the equipment and training to develop instructional programs for use with their curriculums.

Mother Volunteers:

We continue to receive positive support from our volunteer mothers. Some 85 volunteers freely give of their time to work in our school media centers. In June of each year the Multi Media Staff holds a luncheon for our mothers in appreciation of their continuous and valuable support. Funds for the luncheon are raised by book fairs and other activities conducted by the media staff. The effectiveness of the media program is expanded due to their valuable assistance. We extend a sincere 'thank you'.

Media Utilization:

This past year with the cooperation of teachers, administrators and our media staff, information was collected concerning school use of media equipment and facilities. The survey clearly indicated that the use of media centers, services, and equipment is growing at a prodigious rate each year. Monthly reports indicated very heavy use of media equipment and materials thus confirming that no one particular medium of communication can universally be considered as the most appropriate for each child. Learning requires a variety of teaching materials. The reports also illustrated how teachers were using our services to improve their teaching and enrich the school curricula.

High School Development Reading Program:

This past year saw the beginning of a new developmental reading project at the high school. Financing was made available with funds from the 1976 Title IV-B Program. The \$3,700.00 was used to initiate a developmental reading program meeting the following objectives.

1. To make more systematic reading improvement experiences available to all interested students.
2. To encourage specific skill development and purposeful use of materials.

3. To provide for individual differences.
4. To provide guidance in use of reading materials by library media specialist and reading specialist.
5. To offer materials at many reading levels and in a variety of media.
6. To foster an appreciation of reading, and reading for enjoyment.

Mrs. Prudence Dearborn, High School Librarian and Ms. Deborah Dumaine, Reading Specialist, are currently evaluating the completion of the first year of this program.

Print Media:

Centralized processing, established in 1972, grades K - 4 has proven to be an efficient method of ordering print and non-print material. This type of program helps to identify duplication of purchasing and allows the replacement of old/or worn out books as well as books with out of date content.

A new "Teachers Guide to Media Services" has been developed this year and is distributed to all teachers. This guide will allow teachers to utilize our services more efficiently.

Respectfully submitted,

Ernest J. DeMartinis, Director
Multi Media Services
Burlington School System

SCHOOL PODIATRIST

To: Superintendent of Schools and the School Committee

I hereby submit my report as School Podiatrist for the year 1977. The foot examinations have been completed at the High School, Francis Wyman Middle School, Marshall Simonds Middle School, Memorial School, and the Pine Glen School. The remaining elementary schools will be completed by early February.

This year there has been a decrease in dermatological condition. As I noted last year, there was an increase in these conditions. There are very few repeat conditions found in the students from year to year. The explanation for this finding is because of parents' cooperation with the school health authorities.

There is a recurring problem which I have called attention to on a number of occasions in past reports and from observation, it is my opinion absolutely nothing has been done about it. The problem is the wearing of winter waterproof boots all day in school. If the students are not allowed to wear outer clothing all day in school, then I cannot conceive why students are allowed to wear winter waterproof boots all day. I have questioned students during their foot exams and nearly all have other footwear in their lockers. I don't know whose responsibility this is, but this practice must be stopped.

The last few years, there has been a slight increase in athletic injuries solely among students participating in track, including cross country running. My profession is acutely aware of this fact. Mr. Tim Morse has worked very closely with me on this problem. He is one of the most conscientious

people I have ever had the privilege of working with. The reason for the increase is the increase in the number of participants.

I wish to take this opportunity to thank the Superintendent of Schools, the School Physician, the Principals, the outstanding nurses, the teachers, and in particular, the Physical Education Department including the coaches for their close cooperation and assistance.

Respectfully submitted,

John L. Casey Jr., DPM
School Podiatrist

DEPARTMENT OF PLANTS AND FACILITIES

The primary effort of this Department, as in the past, has been in insuring uninterrupted continuation of the education process through preventive maintenance procedures.

A "zoning" system was instituted whereby each maintenance employee was assigned responsibility for specific schools. This has resulted in a significant reduction in travel between schools and more efficient utilization of working time.

Energy conservation efforts were continued with reduction in cold weather room temperatures, reductions in lamp wattage where feasible, reduction in fresh-air intake, in accordance with revised State standards, and wiring exhaust fans to time clocks for automatic shut-off during unoccupied hours.

Temporary repairs were effected to the worst areas of the High School roof to curtail damage pending permanent replacement. A contract was awarded, with work to begin in April, 1978, to replace two areas.

Re-roofing of a 33,000 sq. ft. section of Francis Wyman Middle School roof was completed.

Two new sections of chain-link fence were added at the High School.

Installation of an underground sprinkler system was completed at the High School Athletic field.

A contract was awarded, and work begun, to improve security at the High School learning centers. New acoustical treatment was installed, as was more efficient light control in many areas.

A new vandal alarm system was installed at Wildwood School.

Emergency alarms were installed in the boiler room of several schools, to sound a warning should flooding occur due to a pipe or tank failure.

Stepped-up inspection procedures were instituted to insure the availability of working fire-fighting equipment should an emergency require their use.

Respectfully submitted,

Bernard Maslow, Director
Plants and Facilities

OFFICE OF PUPIL SERVICES

During the 1977 school year, the Office of Pupil Services continued to be involved in a number of major trends in our schools. The primary goal of the Department is to provide the support systems that will assist all children to succeed in the public school setting.

The Guidance Program, during the past year, continued to expand services to students. At the High School, the Department has continued the Group Guidance Program. The primary goal is to assist in making the school a more personalized place for students to function and continue to meet with success. There were also two Career Days during the past year. These activities reflected an awareness of the need to prepare young people for the post-school world of work. Finally, there has been an expansion in the field study offerings. These various programs and activities provide opportunities for high school students to better meet the challenges of a competitive job market.

During the past year, there has been an expansion of special education services to the children of Burlington. The School Committee authorized an additional Speech and Language specialist for the system. This additional position has allowed us to more adequately meet the needs of students at all levels of our schools.

In addition to the programs provided by the Burlington Schools, we have continued to develop Collaborative Programs that allow for quality programs that are fiscally sound. This past year, the L.A.B.B. Early Childhood was expanded to provide additional support for young school entry age special needs students. This makes the fourth year that Burlington has participated in the L.A.B.B. Collaborative, which is designed to meet the needs of low incidence special needs students.

In conjunction with Mystic Valley Mental Health Clinic and Community Life Center, a number of inservice courses were offered for teachers and parents of pre-adolescent children. These joint activities are the Department's attempt to make full utilization of community resources.

As part of a continued effort to provide involvement of parents in programs, a Parent Advisory Committee was formed. The goal of this committee is to allow parents to have a forum to express their input on services to special needs children. Information sessions and program overviews have been provided. A major outcome that has been targeted is the development of a parent informational handbook.

In order to insure that students in need of special education services are identified, Burlington again sent out a mailing to all parents with preschool age students in the Community. This was to inform them of the various services that the schools can provide for special needs students. In addition to the mailing, all incoming Kindergarten students were screened during August. The Kindergarten screening assisted staff in planning for meeting the needs of these students.

The year 1976 was a year marked by continued involvement and activities by the Office of Pupil Services to provide support services to the Burlington School Community. However, it was a year which was marked by increased uncertainty

about the State's fiscal commitment to support mandated programs. The Town has made a clear commitment to providing programs for students. However, without the infusion funds from the State, on a regular basis, these programs could be jeopardized. We will continue to pursue the means by which we have the State share in its responsibility for the education of all children in the Commonwealth.

Respectfully submitted,

J. Kevin Foley, Director
Pupil Services

SUPERVISOR OF ATTENDANCE

The Supervisor of Attendance is an integral part of the Office of Pupil Services, whose function is to assume the legal responsibility of protecting the rights of every school age child to an education through regular school attendance and encouraging him/her to take advantage of all opportunities provided.

Working in conjunction with the team of Pupil Services enables the Supervisor of Attendance to utilize all the special services available to students with incipient problems.

Habitual absenteeism or truancy is usually an indication of a more serious problem. After conferences with parents and students there are many areas of assistance available to help alleviate or resolve such problems.

If a student willfully absents himself or herself from school without the knowledge of parents or school officials this is considered a truancy and parents will be notified of action taken. It is apparent that tardiness is always a problem throughout the system, the chronic habit instills a sense of irresponsibility and many times becomes a way of life.

To enable this department to handle attendance more efficiently it is requested that parents of High School and Middle School students notify the respective schools of their child's absence. Students not reported will be checked by phone or a home visit when necessary.

Once again I wish to extend my sincere appreciation to the parents who volunteered their time to contact by phone the homes of absent students. This service increases efficiency in the area of attendance.

LUNCH PROGRAM

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 40 cents daily. Some families, however, find it difficult to pay the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children for the program. Eligibility is determined by income criteria set down by the State.

WORKING PERMITS

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Every child between the ages of 14 and 18 must by law, have a working permit. This must be kept on file at the place of employment. On termination of job, the permit must be returned to the Office of the Superintendent within 24 hours. A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week. A child over 16 years of age may work no later than 10:00 PM. Permits may be obtained by the student at the Office of the Superintendent of Schools, Center School, any weekday after school until 4:30 PM.

Respectfully submitted,

Mrs. Anna M. Parris, R.N.
Supervisor of Attendance

SCHOOL PHYSICIAN

ANTHONY C. GIANGRECO, M.D.

Physical examinations have been completed for boys and girls at the high school level for fall and winter sports. The elementary schools will be done starting in January and hopefully will be finished early in February. Also, cafeteria workers' physicals were completed prior to the beginning of the school year. I am happy to report that all those examined were found to be in good physical condition.

I have run into difficulty repeatedly with CORE evaluations that have been done; namely, the lack of coordination and cooperation in order to effectively evaluate the students that come in for physical examinations. It is imperative that I be familiar with their basic problems, be it mental or psychological aberrations.

In most instances physical examination is essentially negative, therefore, it is little or of no value unless the doctor is familiar with the basic problem that a student has in the classroom. Teacher, coordinator or counselor evaluation, if they are done, should be in the doctor's hands at the time of his (the doctor) evaluation.

Respectfully submitted,

Anthony C. Giangreco, M.D.
School Physician

SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington:

We hereby submit our annual report as School Nurses of the Burlington Public Schools for the year 1977. All statistical numbers quoted are based on the school year of September 1976 to June 1977.

In accordance with the Department of Public Health acting under the authority of Section 57, Chapter 71, of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

Physical Examinations:

Grade	School Physician	Family Physician
K to 4	162	928
7th	0	297
9 - 12	900	100
	1,062	1,325

If the results were high the Board of Health would have had a Measle Immunization Clinic — the results were low. We are very fortunate that our parents of Burlington students have taken the initiative to keep up their siblings immunizations.

Flu Vaccine:

The Biovolent type A and B Flu Vaccine was available to all school personnel — 150 doses were given.

Blood Mobile:

The Blood Mobile was at the High School for the senior students and faculty. Mrs. Andruske supervised the operation and volunteers. Ninety pints were obtained.

In-Service Programs:

The nurses throughout the school year attended many informative in-service programs, in town and out of town.

Some of the programs were:

1. Child Abuse Workshop
2. Psychological Aspect of Physical Handicap & Illness
3. Scolosis Screening
4. Dysfunction Child and 766 Education Evaluation
5. Nutrition
6. Career Education
7. 766 Workshop
8. Behavioral Modification
9. How to Cope With Stress

Clubs:

The Medical Career Club 'Hogans Heroes' at the High School completed their third successful year, under the supervision of Mrs. Andruske, R.N.

The Weight and Nutrition, and First Aid programs were conducted at Memorial School by Mrs. Bushee, R.N. While Mrs. Malcuin, R.N. carried on the same programs at the Marshall Simonds Middle School.

Immunization Information:

General information to parents of new students coming into the system and students who are in the system: The State Law (Chapter 590) of acts of 1967 effective on December 4, 1967, on immunization states that each school child from Kindergarten through 8th grade must be immunized against 6 diseases unless exempted for medical or religious reasons. The six diseases are smallpox (vaccination), diptheria, whooping cough, tetanus (D.P.T. or D.T.), polio (tri-valent-oral sabin), and measles (measle vaccine). A revision has been made on immunization (chapter 161 of acts of 1972) deleting smallpox vaccination from the list of immunization required for school attendance, however, the act does not interfere with the right of parents to have a child vaccinated against smallpox or of a physician to administer such a vaccination. Thus, please note that all new students registering this spring, 1978, will be required to have written statement or a certificate from their family physician regarding child's immunization record.

Measles Vaccine — Information

Parents!!! Measles Vaccine!!! Booster Shots!!!

If your child was vaccinated with the Measles Vaccine under the age of one (1) he or she has lost their immunity. Thus he or she should be re-vaccinated with the vaccine now to protect them. Please contact your doctor or call the Board of Health Nurse at Burlington Town Hall — for an appointment.

Summary:

We, the nurses, wish to express our sincere appreciation to all school personnel, administration and parents of Burlington students for their cooperation during the past school year and to our Vision and Hearing technicians — Mrs. Basile, Mrs. Davis and Mrs. Perry. Thank you for a job well done.

June Andruske, R.N.
Grace Bushee, R.N.
Lois Conroy, R.N.
Audrey Dern, R.N.
Virginia Malcuin, R.N.
Vina Strickland, R.N.
Burlington School Nurses

Vision and Hearing:

Vision and Hearing screening tests were conducted by the nurses and the Technicians throughout the school system. Defects were reported to parents via mail and telephone conferences. Main screening was done between September 1976 and December 1976.

Vision Tested	Referrals
7,446	339
Hearing Tested	Referrals
7,397	162

The height and weight of each student was taken and recorded.

Total: 7,000 plus

Podiatrist:

Dr. John Casey, School Podiatrist, assisted Dr. Anthony Giangreco by examining the students' feet — grades one through twelve.

Total Examined	Referrals	Not Examined (because absent)
6,886	99	147

First Aid:

First aid was administered to students who became ill or injured during the school hours. Parents were notified whenever necessary. Total number of students who were seen in the health rooms — 21,453. The total number is a combination of all schools.

Home Visitations:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate students' physical progress.

Home tutoring arrangements made by nurses — Total 38.

Special Transportation:

The nurses made arrangements for special transportation with the main office and bus company for those students who needed transportation to and from school because of a physical handicap or which was requested by their family physicians. Total 56.

Communicable Diseases:

In order to prevent the spread of communicable diseases and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms of fever, chills, coughing, earache, headache, "running nose", sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed, are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

Medication Dispensing Reminder:

The nurses in the elementary schools are only in their respective schools every other day, thus their role in dispensing medication to a student is limited to emergency treatment only; for example, diabetics, epileptics, asthmatics, bee stings, etc. If a student required other medication such as aspirin, penicillin, gantracin, etc., please try to arrange dosage just before school and after school. If your family physician specifies a definite time and it involves school time, a written order from your family physician is required and sent to the school nurse, then one dose each is sent in via student so he/she may take it by himself in the presence of the nurse, teacher, principal's clerk, or principal.

Immunization Vaccines:

Immunization vaccines were given by Mrs. Dern, Mrs. Conroy and Mrs. Bushee, elementary nurses — Total 39.

Programs:

Mantoux test done on school personnel, volunteers and substitute teachers.

Total	Referrals
480	37

According to Chapter 71 — Sec. 55B of Massachusetts General Law. Tuberculosis screening must be done on all school employees full or part-time, upon employment and every three years thereafter. Each superintendent, principal, director, teacher, food handler, janitor, matron, school bus driver, nurse, doctor, volunteers, substitutes, aides and others who may be involved with school and any contact with students. X-ray or skin test results should be filed with Superintendent and Health Officer 90 days prior to employment.

Measle Survey:

The School Nurse did a survey on the measles status of the Middle and Senior High students for the Board of Health Nurses. The result of the survey were sent to the Board of Health Nurses.

The survey consisted of:

1. immunization before 1966 — if done by private doctor
2. immunization before 1 year of age
3. unconfirmed history of disease
4. uncertain immunization status
5. immunization before July 1, 1967 if done by Town of Burlington

MUSIC DEPARTMENT

Performances in music occurred throughout the past year in the elementary, middle and high schools as an outgrowth of classroom optional and elective areas of programming.

A visit to our high school in November by the noted Czechoslovakian composer, Vaclav Nelhybel provided a unique interaction between music students and the composer as they performed one of his compositions.

The Burlington High School Chorus performed an exchange concert with Methuen High School in May. Choruses from both middle schools also participated and performed with distinction.

Selections from Handel's "Messiah" were performed by the Burlington High School Chorus in December at the Burlington Mall. They were later seen on Channel 4 TV as part of the six o'clock news performing the "Hallelujah Chorus".

The Burlington High School Band appeared in their new uniforms in early September and, in combination with the

Majorette, Pom-Pom and Flag squads, pleased all with their precision, colorful arrangements and spirit.

In May, a town-wide instrumental concert was presented as a showcase for the musical skills acquired by elementary, middle and high school students. The value of maintaining systemwide continuity in the instrumental program as students progress through the grades was clearly demonstrated.

"Spring Sing" sold out two successive evenings featuring both instrumental and choral students with emphasis upon performance by the "stage band" and "vocal labs".

The musical, "Carnival" was a success because of the co-operation of high school administrators, department heads, teachers, and students who combined their efforts and talents in this worthwhile production.

Other performances included the Memorial Day Parade, Veterans' Day activities, Graduation, Tree Lighting ceremonies, a performance for senior citizens and various school assemblies during the school day.

Eight high school students were honored by being chosen to participate in the Massachusetts Music Educators Northeastern District Concert. Two students participated in the All State Concert and one was chosen to participate in the All Eastern Concert in Washington, D.C.

Elementary and middle school music performances, some quite outstanding, occurred frequently as an outgrowth of programs within the building. These are perhaps too numerous to list in this report. A careful balance was sought in grades K-8 to maintain quality in total music programming as it applies to vocal, instrumental, general, optional and elective areas of the music curriculum.

Respectfully submitted,

Frank G. Cagliuso
Director of Music

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

SCHOOL COMMITTEE CHAIRMAN

Regular meetings of the Regional School Committee were held the second and fourth Tuesday of each month. Numerous additional special meetings were called by the Chairman as the need arose during this extremely active year. The time and place of all meetings are duly posted by the District Town Clerks at least forty-eight hours in advance. Unless otherwise noted, the meetings are held at the school facility located at 100 Cook Street, Billerica. These meetings are open to the public and residents of the District are encouraged to attend.

The elected representatives of the School Committee are:

BEDFORD

Anthony Mazzone
Joseph Rogers, Chairman

BILLERICA

Kenneth L. Buffum,
Secretary-Treasurer
Paul Heffernan

BURLINGTON

John G. Murphy

TEWKSBURY

Wilson E. Brazile
Richard E. Griffin

WILMINGTON

Lawrence Flaherty
Frank McLean

At an Organizational Meeting held in April 1977, Wallace B. Haigh was elected Chairman, Joseph L. Roger, Vice Chairman and Kenneth L. Buffum, Secretary-Treasurer. Several changes took place during the past few months as resignations were forthcoming from Eugene L. Ritter, Wilmington and Wallace B. Haigh, Burlington. Joseph L. Rogers filled the position as Chairman.

During January the budget was the main item of discussion. Representatives from the finance committees of the five towns were present at meetings and voiced their opinion on various items of the budget which was finalized on January 10, 1977. The following subcommittees were operational during the year: Negotiations, Personnel, Technical Advisory, Management Organizational Review, Data Processing, Curriculum.

John McDermott was appointed to the position of Area Coordinator for Career Education and Occupational Skills. We anticipate that Mr. McDermott will work closely with the school officials from the five towns to develop skill training within their own facilities, particularly for those students who do not plan to go to college after graduation.

During the summer of 1977 an easement was granted to the Billerica Sewer Commission for the installation of a sewer line across the school property. It is anticipated that within the next year and a half our school will be tied into the Billerica sewer installation which will be to our advantage, because it will make the teaching field available for other purposes as well as eliminate the cost of the present sewerage system.

In order to encourage more interest in the House Building Program, a residency requirement is no longer necessary. Proof of ownership of a lot of land within the District must be submitted. Other conditions were maintained as established.

Contracts were finalized during the year with the administration, teachers' association and custodial union. Both the teachers and custodians have a three year contract.

Budget discussions started in October. Again members of the finance committees were in evidence and had an opportunity to react on all areas of the budget in which they showed concern. After a number of meetings, a preliminary budget for the School Year 1978-79 was discussed at the meeting of December 13, with the intent to finalize the budget in January 1978.

Although we are a public school there are costs included in our budget which are not reflected in a local school department budget including, Short term borrowing, Debt retirement, Debt Service, Retirement Assessment and Snow Removal. In planning the facilities the School Committee utilized the ten year bond issue for funding. There are presently three issues outstanding of which one will be retired in 1979-80, another in 1980-81 and the third in 1984. The impact of the ten year issue will be significant next year since the cost of one of the issues will no longer appear.

Court Case

A summary judgment was handed down at the Middlesex County Court House in favor of the Regional School Committee in an effort to regain the budget cut of \$503,000 which was voted during the town meetings held in the spring of this year. It is hoped that this matter will be resolved in the near future in a way that would be equitable to all concerned.

SUPERINTENDENT — DIRECTOR

1977 was the second school year that our new addition became operational. The increase of twelve new programs now provides us a total of twenty-four vocational offerings which gives students and adults excellent opportunities to acquire skills in many more areas. We are continuing to get very strong interest in enrollment as evidenced by the fact that we had room for 420 incoming ninth grade students and had over 900 apply.

In order to fully utilize our facilities we have continued the following programs:

The *Day School Program* serves 1,523 in twenty-four different vocational programs. The schedule in accordance with state regulations is for all students to have a full week of shop and the alternate week academic programs. During the academic weeks, students have an eight period day with no study periods. The daily schedule goes from 7:50 a.m. to 2:30 p.m. Enrollment figures as of October 1, 1977 were as follows:

Town	9th	10th	11th	12th	Total
Bedford	39	27	17	29	112
Billerica	138	131	141	102	512
Burlington	66	68	55	53	242
Tewksbury	98	106	99	91	394
Wilmington	73	65	66	59	263
Totals	414	397	378	334	1,523

The *Afternoon Skill Training Program* makes it possible for an additional 320 students to take their academic subjects in the local school and to develop their skill training at Shawsheen in the shop program from 2:30 – 5:00 PM each day.

The *Summer School Program* continues to grow as attested by the fact that this year over 1,200 students attended various classes for a six week period during July and August.

The *Senior Skill Program* enables those seniors in local high schools, who are not going to college after graduation, to attend various shop programs full time after February 1 of the senior year. This enables them to acquire a saleable skill by graduation time.

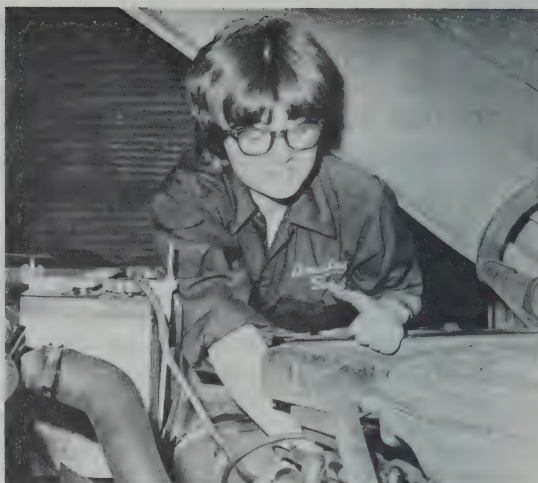
The *Adult Education Program* continues to grow with most programs being over subscribed on the opening evening of registration. These programs operate Monday through Thursday from 7:00 – 10:00 PM involving 1,296 students in fifty programs.

The *Career Education* has resulted in our Area Coordinator assisting local high schools in developing skill training programs within their own facilities. It is expected that these programs will expand as more and more students appreciate the need to acquire a skill before they graduate.

Kevin M. Dwyer, Special Needs Coordinator

The purpose of this program is to develop maximal independence for each student by preparing them for profitable employment in a vocational or technical career. The goal of economic self-sufficiency is recognized as being a vital objective for the special needs student.

The special needs curriculum at Shawsheen consists of academic skills, vocational-technical preparation, daily living skills and personal-social skills. A continuum of alternative



educational provisions specifically designed to meet the individual needs of each student is provided. A full range of services is offered, from regular classroom placement with modification to intensive special education programming. An important basic assumption is that each student is programmed individually. For one student regular class placement with modification may be the best alternative, whereas another student may be most effectively placed in a special class for the majority of the day. To be effective, this continuum must be flexible. It is recognized that students' needs change over a period of time and modifications of students' individual educational plans are made accordingly.

Special Needs personnel provide supportive and remedial instruction in resource rooms. Resource teachers and instructional aides serve special needs students on an individual or small group basis in the areas of Reading, Math and Language development. Resource personnel also provide support services to regular class teachers through frequent communication with the academic and technical instructors concerning the individual needs of each student.

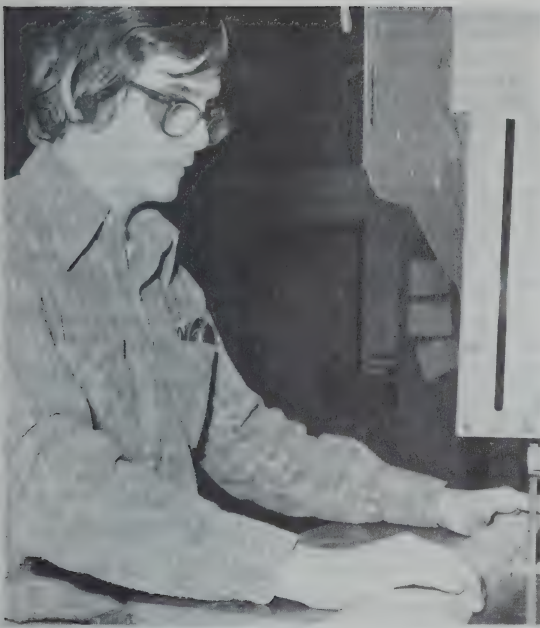
Providing an appropriate educational program for each special needs student at Shawsheen requires a team effort. The entire faculty – academic teachers, shop instructors, guidance counselors, instructional aides and administrative personnel have responded to the special needs of these students. It is through their sincere interest and dedication, that the special needs students are experiencing success – some for the first time.

John F. McDermott, Area Coordinator

The need to service the 500 students unable to gain entry to Shawsheen each year is very evident. Bringing skill training programs into the local school systems is the most logical approach to fulfill this need.

There is a minimum of 40% of our comprehensive high school seniors who are *not* going on to higher education and who need basic job entry skills. Shawsheen can provide a service to the schools by assisting them in looking at the requirements of local industry and how they can be met.





Since we are in the heart of the Electronics Industry in the Shawsheen region, we are developing an Electronics Skill Training Program in the five towns. Students are being trained in the electronics assembly skills in local high schools with excellent opportunities for job placement upon completion of the training program. Industry has been involved in the development of the program and will give preference for employment to these students.

A collaborative guidance program for the Afternoon Skill Training Program has received funding from the State Department of Education for the 1978 school year. Counselors from the local school systems will counsel their students in the afternoon skill program at Shawsheen. This will provide a positive link for the students and staff to better serve the student and his or her parents in meeting the career education needs of the students.

Career Education has been growing rapidly in the country. We in the Shawsheen District are striving to develop a greater working relationship between the schools and industry. This need is being met by bringing educators, representatives of industry and civic leaders together through Career Guidance Leadership Institutes being funded by the National Alliance of Business.

Shawsheen acts as the catalyst for the development and implementation of new programs by forming a collaborative approach where we pool the resources of the five towns together to provide sound educational programs for the citizens of our communities.

TV Documentary — Shawsheen Tech was honored this year being selected by the Board of Education for filming of a TV documentary on education.

Skills Bank Network — The importance of working together with industry was demonstrated by a meeting held at

Shawsheen involving the Skills Bank Network. This operation will make it possible for various industries to be aware of what programs are going on in vocational schools so that they can draw on the "skill bank" to meet their skilled help needs.

Looking Ahead — As a member of an advisory committee I have been active in a project for developing a program between community colleges and vocational schools in order to establish a cooperative system for mutual use of vocational facilities.

Project SEE (Shawsheen Education Experience) — Started this year involving fifth and sixth grade students participating in shop programs here at Shawsheen. This was of particular concern to encourage more and more female participants in the various programs.

Energy Conservation has been a prime factor in the operation of the school. Periodic meetings have taken place in order to take the necessary steps to conserve energy as much as possible through the efficient use of lights, heat and power. We have also made an effort to inculcate students as part of their training here at Shawsheen to be concerned with energy conservation.

The *Breakfast Program* continues to be well attended this year. The U.S. Department of Agriculture was impressed to the point where a video tape was made for the benefit of other schools.

Student Activities — The Spring of 1977 saw the completion of our house building project in Wilmington and the following September work was started on a house in Bedford. It is expected that this project will be completed in June 1978.

In conjunction with the Red Cross a blood mobile visited our school and a number of individuals participated. The Red Cross was so impressed that they arranged another visit for the Spring of 1978.

Work done around the school building by the crews of students from various shops has saved the District thousands of dollars. In addition, considerable work was done in the Diesel Shop by serving vehicles of the five towns as well as work at the police station and on a refreshment stand on the athletic field in Billerica.

We again participated in the Boston Globe Art Awards with three students receiving Gold Keys and two Honorable Mentions.

Open House was held in May in conjunction with the Art Festival. Features of the Open House included special demonstrations in the pool as well as all school shops in full operation.

Junior Achievement, a unique student operated business venture, was sponsored this fall by the General Electric Company, Wilmington and Liberty Mutual, Boston.

Athletics — The Shawsheen Rams, competing in the Commonwealth Athletic Conference, had a very successful year. Winter programs consisted of Hockey, Boys' Basketball, Girls' Basketball, Wrestling, Swimming and Winter Track. Our Hockey team, completing a 17-3 record, losing to Newburyport in the tournament, has now won the Commonwealth Athletic Conference Championship three out of four years that the league has been in existence.

Girls' basketball team shared the championships with Greater Lowell, compiling a record of 11-3 and losing to Keith Hall in the State Tournament.

During our Spring Program, the Rams competed in Tennis, Lacrosse, Baseball, Softball and Track and Field. The Baseball Team competed in the State Tournament beating Hull and being eliminated by East Boston and compiling a 14-5 record while the Girls' Softball Team, the defending champs, finished second in the league with a 12-5 record.

The Fall Season consisted of Football, Cross Country and Soccer. The Football Team ended its season with a record of 8-2; Cross Country Team defended its championship successfully and finished its dual season 8-1.

The Shawsheen Rams Sports Program continued to grow in interest with 316 boys and 95 girls competing in a very successful year. We thank our district towns for their support in our athletic program.

The success of Shawsheen Tech is evidenced by the excellent placement record of its graduates. The Class of 1977 graduated on June 12 with some 249 seniors receiving diplomas. A report on senior placement follows:

Employed in field	191
Further Education	12
Armed Services	14
Employed in other fields	20
Process of securing employment	4
Not placed — Special Circumstances	15

We at Shawsheen Tech are fortunate to have a number of programs which makes it possible to totally utilize our facilities. This is made possible by the understanding and support given by the Regional School Committee. In this way, it is possible to serve a maximum number of individuals who otherwise might not have an opportunity to acquire a skill.

Benjamin Franklin thought highly of skilled training when he said, "He that hath a trade hath an estate." Our graduates that have gone out into the world of industry and business have realized the wisdom of Benjamin Franklin and have proven themselves as evidenced by their successes in their respective areas.

Respectfully submitted,

Benjamin Wolk
Superintendent-Director

TREASURER/COLLECTOR

The Treasurer/Collector offices were combined as one department by a vote of town meeting in 1977. There have been many advantages to combining these departments, which I feel has been an effective and efficient transition.

One of the changes which we have initiated is the creation of a three month cash forecast. Having the tax receipts information from collections readily available, the treasurer can forecast the expenditures more efficiently to reduce idle cash in checking accounts, thus producing a long range picture on investments and increased interest income.

Cash management being one of the most important responsibilities of this office, it requires daily attention to ensure that all funds are working to either pay expenditures or yield interest income. One of the changes which has been initiated in managing cash is the use of wire transfers for the payment of bonded debt principal and interest, which total over four million dollars a year. Previously, money was spent anywhere from three to five days early, thus losing interest. Wire transferring makes funds available on the day wired and thus is the most timely and effective transfer of money.

Another change in improving cash management was the elimination of unnecessary bank accounts. The town is required to do business with approximately seven or eight banks in order to borrow the funds needed prior to tax collection periods. This occurs in February and August with maturing paybacks occurring in May and November respectively. This money is also wire transferred on the day due to eliminate idle cash. The centralization of bank accounts promotes better borrowing rates and eliminates unnecessary paper work and reconciliation of cash monthly.

Concentrating on cash flow and working towards decreasing the amount borrowed each year, Harold Publicover and myself have taken steps to revise the water and sewer billing for residents to bi-annual. We now bill residents quarterly and will soon change this procedure to send bills out in January and July of each year and hopefully the receipts will be paid in February and August which are our borrowing months.

The Treasurer's office has the responsibility for the entire town payroll which is a weekly information process of coordination between departments to issue each check. Our Payroll system is fully automated by the IteI Corporation, which including the addition of micro-fiche this year, should be a substantial space saver for these records in the future. It also enables us to obtain information at a faster rate.

Historically, all payroll vouchers submitted either weekly or bi-weekly were sent to the accountant's office with a copy for the treasurer's office. Weekly changes in overtime or deductions were then entered by the clerks in my office on the weekly worksheets of IteI. This process meant there was a duplication of effort by both the clerks in the various departments and the treasurer's clerks who are the central control before submission.

Through the efforts of Pat Mullin, myself, and all department heads and clerks concerned, we were able to initiate only one payroll worksheet weekly, which is prepared by each clerk in the various departments.

This should be a considerable time savings in each department and for our clerks. Previously, each department typed each employee's name on their payroll voucher which becomes a time consuming job. Now a four part worksheet is used that has each employee's name pre-printed, so that each department's clerk adds the changes in deductions or overtime and forwards this worksheet to the accountant's office in place of the payroll voucher.

Purely for informational purposes, the following figures from the Treasurer's office are listed here:

Receipts for the calendar year totaled	\$32,711,734.63
Disbursements for the year totaled	33,639,680.63
The Town's Payroll reached a figure of	12,840,834.24
Bonded principal was reduced by	2,519,000.00
Interest on bonds amounted to	1,458,513.09
Federal Revenue Sharing Receipts were	849,270.65
Federal Revenue Sharing disbursements	888,712.23
Anti-Recession Receipts were	54,181.67
Anti-Recession disbursements	144,297.50
Title I Public Works Receipts were	140,000.00
Title I disbursements	131,899.60

The investment income for the town increased slightly from \$80,475 in 1976 to 84,778 in 1977. Interest rates in the money market were below five percent until June of 1977. This meant that it was more beneficial to have excess funds invested in bank savings accounts that were paying five percent. June through September the interest rates on instruments of investments rose slowly to six percent and from October through December they only climbed to 6.60%.

The following is a listing of the gross payrolls and the withholdings for the years 1973 through 1977 that are maintained and reconciled by the Treasurer's office.

	1973	1974	1975	1976	1977
GROSS PAYROLL	\$9,130,176.21	\$9,614,606.61	\$10,887,452.28	\$11,662,845.01	\$12,840,834.24
WITHHOLDINGS					
Federal Taxes	1,425,752.60	1,530,262.13	1,676,464.16	1,816,450.31	2,035,735.52
State Taxes	327,840.16	351,699.58	405,975.07	545,421.62	614,576.74
County Retirement	145,010.01	156,671.37	178,501.80	210,007.80	228,726.84
Teacher Retirement	260,621.07	269,620.93	305,033.33	321,909.42	368,081.77
Chapter 32-B. BX-B5	174,543.34	154,353.73	160,980.55	242,987.85	303,379.10
Credit Union	567,385.00	629,948.00	724,564.03	859,306.75	978,173.50
Tax Annuities	48,146.36	58,569.71	55,784.00	49,568.72	74,191.07
Teacher's Association	36,260.50	20,250.50	40,457.45	45,420.11	52,637.08
Union Dues	5,431.40	9,101.80	17,589.22	17,770.48	24,292.49
Suspense	633.07	520.00	586.00	676.00	571.03
United Way				69.25	653.25
TOTAL WITHHOLDING	\$2,991,623.51	\$3,180,997.75	\$3,565,935.61	\$4,109,588.31	\$4,681,018.39

Moving along to the collection of taxes, which should account for approximately twenty million dollars of Revenue for the town in the way of Real Estate, Personal Property and Excise Tax Receipts. The Real Estate and Personal Property Commitments for fiscal year 1978 are \$17,796,550 and \$813,515 respectively. Including the Excise Tax Commitment for 1977, which is \$1,142,986, makes the Tax Collectors office one of the most important in the Town.

The three clerks in this office handle the important responsibility to batch and reconcile these large receipts on a weekly basis with speed and great efficiency. The clerks are responsible for sending out 7,300 real estate bills twice a year as well as the 21,000 excise tax bills. They must also send out demand notices for all the delinquent tax payers which accounts for another 5,000 notices.

Concentrating on timely collections and faster record keeping, we have automated the entire excise tax commitment for 1977 which makes our current year receipts completely automated.

The transition period during the last two years to an automated system has not come about easily or completely problem free. There are weekly changes and controls which must be watched closely to ensure that both our office and General Data's are in complete agreement. One of the problems is that Municipal work is completely new to almost all computer service companies, which accounts for 95% of the problem. Handling abatements, refunds, exemptions and added commitments are the type of adjustments that change the Data base continually.

This year the real benefit of this system will be realized when all demand notices, warrants and refunds issued from the tax collectors office will be completely automated.

I would like to personally thank the girls in both offices. During the transition period, they have been both supportive and worked extremely hard to adjust to change. I would also like to publicly thank them for their support and guidance through my first year in this position. Their loyalty and dedication to the town, its employees and citizens should not go unnoticed. They work many long and hard hours for minimum pay with no overtime money to compensate. I only hope that in the future the Personnel Board, the Ways and Means Committee and the Town Meeting members realize their true benefit and reward them accordingly.

Our office was also fortunate to have two C.E.T.A. employees work with us, Roger Green who is a full time C.E.T.A. worker, has been a tremendous help to my office and the girls on a daily basis. Christine Toland is a high school girl who works ten hours a week and performs various duties such as typing, filing and related clerk responsibilities. If and when the federally funded program for these employees stops, it will definitely put a strain on my office to perform the current high work load in a timely manner.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

Staff:

Treasurer's
Doris Gately
Phyllis VanWart
Anne Donovan

Collectors
Harriett Turnquist
Doris Floyd
Diane Gedick

C.E.T.A.
Roger Green
Chris Toland

WAYS AND MEANS COMMITTEE

The Ways and Means Committee had a busy year in 1977, holding 43 meetings. We had a leadership change during the FY 78 budget sessions when Chairman Jim Angelo turned the committee over to Vice-chairman Courtney Lloyd. Nevertheless, the budget sessions ran relatively smoothly, the only real problem being late submission of a few key budgets. At the Committee's annual reorganization in July, Courtney Lloyd was elected Chairman and Linda Martin was elected Vice-chairman. Mrs. Claudia Fucile was appointed executive secretary.

While the departments as a whole presented reasonable budget requests, there were some luxuries or extras which we felt the Town could not afford this year. The committee trimmed \$224,218 from departmental budget requests for FY 78 (excluding the School Committee budget over which the committee has no jurisdiction). In many cases, our recommendations left the departments with what we felt to be sufficient, although very tight budgets. As has been our practice in the past, we took a hard line on all out-of-state travel, new staff appointments, purchase of new equipment, and expanded services. We required detailed information on all major purchases and approved only those absolutely necessary for the proper functioning of the departments. We introduced a new way of calculating funds needed for occupancy expenses, basing the figures on amounts of electricity and gas, oil, etc. actually used in previous seasons.

At the committee's initiative, a new billing method was negotiated with Town Counsel Dave Berman. We hope that being charged a retainer type of fee rather than strictly an hourly rate for all services will encourage department heads to avail themselves of Town Counsel advice when it is the more prudent course. In the past, there has sometimes been too much reluctance to call Town Counsel when he should have been consulted, thereby sometimes leading the Town into unnecessary litigation. The Town's legal expenditures are abnormally high compared to other towns of a similar size and growth pattern, and the committee is keeping a close eye on this area.

The committee approved 28 transfers from the Reserve Fund, amounting to \$91,584 in FY 77, and 9 transfers, amounting to \$25,523 in FY 78 through December 1977. These transfers were to cover emergency or unforeseen expenses. We turned down only 9 transfer requests, which shows that most departments used the proper attitude toward transfers from this fund.

We are proud of the rapport we feel we have developed during the past year with the departments and other town committees and boards, in particular the Board of Selectmen, the Personnel Board, the School Department and The Capital Budget Committee. We regret the resignation of Executive Secretary Robert Bowyer whom we found to be a most helpful, congenial and qualified administrator. However, we look forward to working closely with the Board's new appointee so that the rapport we have held with many departments in the Board's domain will not be damaged. We would like to thank all the Town departments and committees for the cooperation they have shown during this past year. In particular we wish to thank our Town Accountant, Pat Mullin, for the endless hours that he has given to our committee members in their quest for information and factual background data.

Respectfully submitted,

Courtney Lloyd, Chairman
Linda Martin, Vice-Chairman
Barry Keefe
Stephen Moniuk
Roberta Maxner
M. Louise Rutherford
John Leahy
Kevin Fulmer
Virginia Mooney
Peter Gallinaro
Alan Yaffee
Frank Bausch
Lawrence Banks
James Melchionna
Charles Markey
John DiGiorgio

TOWN ACCOUNTANT

TO: The Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Burlington for the fiscal year July 1, 1976 through June 30, 1977.

1. Schedule of Receipts
2. Cash Disbursements and Summary of Appropriations
3. Analysis of Outstanding Loans
4. Schedule of Trust Funds, Cash and Securities
5. Balance Sheet

Respectfully submitted,

Patrick J. Mullin

SCHEDULE OF RECEIPTS

FISCAL YEAR 1977

Taxes:

Fiscal 1977:

Personal	\$ 737,721.91
Real Estate	15,703,345.81

\$16,441,067.72

Prior Years:

Personal	11,583.73
Real Estate	653,901.34

665,485.07

Tax Title Redemptions:

Tax Titles	31,161.42
Interest	2,513.08
Recording Fees	75.69
Release Fees	65.00

33,815.19

Commercial Revenue:

Fiscal 1977 M.V.E.T.	397,463.11
Prior Years M.V.E.T.	639,487.83

1,036,950.94

Departmental Revenue:

Selectmen:

Liquor Licenses	16,500.00
Building Department	43,495.50
Wiring Department	9,357.00
Natural Gas	1,275.00
Sealer of Weights & Measures	526.00
Fire	22.00
Sunday & Miscellaneous	5,185.15
Lahey Clinic Gift	60,000.00

Burlington Housing Authority	2,000.00	
Police	6,218.77	144,579.42
Board of Health:		
Nurses	12,341.85	
Sewer Permits	2,935.00	
Plumbing Permits	2,666.00	
Drain Layers Permits	432.00	
Swimming Pool Permits	320.00	18,694.85
Tax Collector:		
Lien Certificates & Miscellaneous		3,520.15
Recovery & Refunds:		
Veterans	9,464.53	
Library	2,535.76	
Ambulance	9,315.56	
Departmental	57,684.28	
Town Gas Account	13,400.01	
Dog Licenses	9,357.90	
Court Fines	15,324.82	
Recreation	36,222.45	
Simond Trust Funds	9,530.00	
Conservation	200.00	
Schools	6,452.80	169,488.11
School Department:		
Athletics	9,662.04	
Adult Education	1,800.00	
Miscellaneous	23,412.79	
School Lunch Programs	312,010.43	
Driver Education	13,604.40	360,489.66
Cemetery Department:		
Perpetual Care Bequest	4,115.00	
Sale of Graves	4,115.00	
Foundations	420.00	
Interments	4,335.00	
Miscellaneous Fees	371.00	13,356.00
Town Clerk:		6,212.82
Board of Appeals:		1,263.00
Board of Assessors:		158.00
Planning Board:		92.00
Federal Grants:		
Public Law 874	31,606.46	
Public Law 850 S64 Title D	3,637.80	
Public Law 93-380 Title VII	11,000.00	

Public Law 93-380 E.S.E.A.	44,633.95	
Public Law 91-230 Title IIIA	14,000.00	
Low Income Title I	61,051.03	
R.O.T.C.	9,369.47	
Cafeteria U.S.D.A.	176,404.47	
Public Law 92-512	806,344.00	
Anti Recession Title II	120,103.00	
		1,278,150.18
State Grants:		
General:		
Veterans Benefits	26,273.28	
Drug Education	8,280.10	
Civil Defense	459.08	
Lottery Distribution	94,936.30	
Library Aid	8,242.50	
Water Pollution	10,734.00	
Police Radio Network	222,529.00	
Tax Reimbursements	22,507.11	393,961.37
Schools:		
Occupational Education	33,502.00	
Tuition & Transportation	148,407.00	
Construction Assistance	626,470.88	
Chapter 69 - 71 & 71D	462,207.00	
Chapter 70	1,494,433.89	
Magnet Schools Ch.636-58	540.00	
Chapter 766	217,071.00	
		2,982,631.77
Highways:		
Public Highways - 283	78,766.00	
Fund Distribution	100,313.27	
Wilmington Road Distribution	22,080.67	
		201,159.94
Interest:		
Earned on Deposits	82,173.04	
Tax Penalties	175,276.18	
Federal Revenue Sharing	5,872.02	
Perpetual Care	4,014.67	
Library	159.60	
Utility Easement Escrow	343.65	
Anti Recession	1,844.35	
		269,683.51
Temporary Loans:		
Anticipation of Tax Revenue		4,000,000.00
Insurance:		
Claims	2,286.76	
Dividends	141.48	
		2,428.24

Agency Receipts:

Federal Withholding Tax	1,951,476.01	
State Withholding Tax	586,469.41	
County Retirement	218,785.11	
Teacher Retirement	353,812.61	
Suspense Account	1,785.87	
Credit Union	916,372.25	
Blue Cross/Blue Shield	314,601.02	
Life Insurance	5,493.41	
Tax Shelter Annuity	59,609.31	
Union Dues	71,328.00	
Police Paid Detail	73,193.26	
Middlesex County:		
Dog Licenses	5,115.72	
Dog Sales	60.00	
		4,558,101.98

Sewer:

Charges	202,583.44	
Liens	11,167.23	
Miscellaneous	375.00	
		214,125.67

Water:

Charges	438,309.09	
Liens	22,922.21	
Miscellaneous	1,640.00	
		462,871.30

Guarantee Deposits:

Street Opening Bonds		1,667.00
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APPROPRIATIONS AND DISBURSEMENTS

GENERAL GOVERNMENT

Town Accountant's Department	Appropriation	FISCAL YEAR 1977			Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
		Transfers In	Payments					
<u>Town Accountant's Department</u>								
Full Time Salaries	\$ 38,177.00	\$ 1,436.00	\$ 39,581.28	\$ 31.72	\$ 39,613.00	\$ --	\$ --	
Part Time Salaries	6,123.00	685.57	6,808.57	--	6,808.57	--	--	
Material & Supplies	600.00	--	503.58	--	503.58	--	--	96.42
Contracted Services	945.00	--	916.35	--	916.35	--	--	28.65
Municipal Expense	170.00	--	159.84	--	159.84	--	--	10.16
Prepaid Vacations	(6,326.13)	--	14,307.24	--	6,326.13	(14,307.24)	--	--
<u>Selectmen's Department</u>								
Elected Officials Salaries	4,200.00	--	2,999.99	--	2,999.99	1,200.01	--	--
Elected Officials Salaries (Enc.)	1,200.00	--	1,000.00	--	1,000.00	200.00	--	--
Full Time Salaries	53,210.00	3,222.00	56,278.00	49.91	56,327.91	54.05	--	50.04
Part Time Salaries	5,504.00	149.91	5,653.91	--	5,653.91	--	--	--
Part Time Salaries (Enc.)	80.00	--	80.00	--	80.00	--	--	--
Material & Supplies	450.00	255.00	665.69	--	665.69	--	--	39.31
Contracted Services	200.00	795.00	746.75	--	746.75	--	--	248.25
Municipal Expense	2,500.00	--	2,500.00	--	2,500.00	--	--	--
Municipal Expense (Enc.)	30.00	--	30.00	--	30.00	--	--	--
Central Supply	31,500.00	1,000.00	30,965.54	--	30,965.54	1,534.46	--	--
Central Machine	2,500.00	--	2,316.94	--	2,316.94	--	--	183.06
Trees & Plantings Art.#43 Bal.7/1/76	556.44	--	34.57	--	34.57	521.87	--	--
BiCentennial Celebration Bal.7/1/76	397.82	--	--	--	397.82	--	--	--
<u>Town Hall Department</u>								
Full Time Salaries	43,875.00	3,510.00	45,555.59	--	45,555.59	--	--	2,829.41
Material & Supplies	4,250.00	--	3,652.01	300.00	3,952.01	96.25	--	201.74
Material & Supplies (Enc.)	125.04	--	117.91	--	117.91	--	--	7.13
Occupancy Expense	36,988.00	7,734.66	41,969.77	1,600.00	43,569.77	1,152.89	--	--
Occupancy Expense (Enc.)	133.70	1,725.05	1,858.75	--	1,858.75	--	--	4.65
Contracted Services	505.00	300.00	800.35	--	800.35	--	--	--
Capital Outlay	--	1,850.00	1,850.00	--	1,850.00	--	--	--
Capital Outlay (Enc.)	1,923.00	--	1,923.00	--	1,923.00	--	--	--
Municipal Expense	25.00	--	25.00	--	25.00	--	--	--
Town Hall Construction Bal. 7/1/76	4,446.75	--	--	4,446.75	4,446.75	--	--	--
<u>Legal Department</u>								
Legal Fees	33,569.00	--	32,415.27	--	32,415.27	1,133.73	--	--
Legal Fees (Enc.)	2,908.49	--	2,908.49	--	2,908.49	--	--	--
Legal & Appraisal Fees	4,950.00	--	4,601.00	--	4,601.00	--	--	349.00
Legal & Appraisal Fees (Enc.)	800.00	--	200.00	--	200.00	--	--	600.00
Collective Bargaining	1,500.00	65.50	1,565.50	--	1,565.50	--	--	--
Small Claims	1.00	--	--	--	--	--	--	1.00
<u>Burlington Community Life Center</u>								
Full Time Salaries	38,800.00	--	38,674.40	--	38,674.40	--	--	125.60
Part Time Salaries	5,038.00	372.00	5,018.23	--	5,018.23	--	--	391.77
Material & Supplies	1,279.00	--	1,160.26	--	1,160.26	--	--	118.74
Occupancy Expense	3,800.00	1,453.15	5,003.24	--	5,003.24	249.91	--	--
Contracted Services	6,000.00	--	265.00	226.00	491.00	--	--	5,509.00

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
Municipal Expense	\$ 600.00	\$ --	\$ 549.86	\$ --	\$ 549.86	\$ --	\$ 50.14
Outreach Program	--	3,500.00	4,399.28	--	4,399.28	--	--
Mt. Auburn Project	(195.32)	195.32	--	--	--	--	--
Blue Law Violations	--	1,125.00	--	--	--	1,125.00	--
<u>Building Department</u>							
Full Time Salaries	37,833.00	708.00	28,928.14	7,362.31	36,290.45	--	2,250.55
Part Time Salaries	4,678.00	800.11	5,377.11	--	5,377.11	101.00	--
Part Time Salaries (Enc.)	183.22	--	183.22	--	183.22	--	--
Material & Supplies	1,400.00	--	1,103.76	--	1,103.76	23.93	272.31
Contracted Services	125.00	--	86.00	--	86.00	--	39.00
Occupancy Expense	60.00	--	--	--	--	--	60.00
Capital Outlay	50.00	--	--	--	--	--	50.00
Municipal Expense	224.00	--	224.00	--	224.00	--	--
Hazardous Structures	50.00	355.00	--	--	--	355.00	50.00
<u>Treasurer's Department</u>							
Elected Official's Salary	15,600.00	--	15,600.00	--	15,600.00	--	--
Full Time Salaries	18,899.00	1,512.00	20,248.05	--	20,248.05	--	162.95
Part Time Salaries	5,228.00	419.00	5,621.66	--	5,621.66	--	25.34
Material & Supplies	1,300.00	--	1,250.04	--	1,250.04	--	49.96
Material & Supplies (Enc.)	238.51	--	--	--	--	--	238.51
Municipal Expense	900.00	--	900.00	--	900.00	--	--
Tax Title	5.00	--	--	--	--	--	-5.00
<u>Tax Collector's Department</u>							
Elected Official's Salary	3,000.00	--	2,351.94	--	2,351.94	--	648.06
Full Time Salaries	25,188.00	3,012.59	28,200.59	--	28,200.59	--	--
Material & Supplies	950.00	--	644.15	--	644.15	245.00	60.85
Contracted Services	2,670.00	--	2,639.65	--	2,639.65	--	30.35
Municipal Expense	640.00	--	640.00	--	640.00	--	--
Tax Title	275.00	--	120.74	--	120.74	--	154.26
Interest Refund	100.00	8.42	108.42	--	108.42	--	--
<u>Assessors Department</u>							
Elected Officials' Salary	2,600.00	--	2,600.00	--	2,600.00	--	--
Full Time Salaries	52,586.00	5,095.56	57,660.24	--	57,660.24	--	1.32
Material & Supplies	1,100.00	500.00	1,489.60	--	1,489.60	87.40	23.00
Material & Supplies (Enc.)	35.88	--	31.49	--	31.49	--	4.39
Contracted Services	1,375.00	--	1,330.80	--	1,330.80	44.20	--
Municipal Expense	800.00	--	799.65	--	799.65	--	.35
Map Maintenance	3,000.00	--	3,000.00	--	3,000.00	--	--
Field Maps	150.00	--	--	--	--	--	150.00
Sewer Betterment	8,102.36	--	--	--	--	--	8,102.36
<u>Town Clerk's Department</u>							
Elected Official's Salary	13,165.20	--	13,164.84	--	13,164.84	--	.36
Full Time Salaries	18,040.00	1,455.67	19,495.67	--	19,495.67	--	--
Material & Supplies	200.00	--	157.68	--	157.68	--	42.32
Contracted Services	75.00	--	56.24	--	56.24	--	18.76

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1978	Closed to Surplus
Capital Outlay	\$ 630.00	\$ 1,563.00	\$ 2,043.00	\$ --	\$ 2,043.00	\$ --	\$ 150.00
Municipal Expense	400.00	--	385.25	--	385.25	--	14.75
<u>Registrar of Voters</u>							
Part Time Salaries	3,190.00	--	2,183.55	--	2,183.55	--	1,006.45
Elected Official's Salary	763.00	--	762.50	--	762.50	--	.50
Material & Supplies	150.00	--	105.80	--	105.80	--	44.20
Contracted Services	5,000.00	--	4,752.64	--	4,752.64	--	247.36
Census	2,700.00	--	2,376.15	--	2,376.15	--	323.85
<u>Town Meetings & Elections</u>							
Part Time Salaries	12,383.00	3,710.27	13,606.18	--	13,606.18	2,487.09	--
Material & Supplies	1,700.00	--	1,693.38	--	1,693.38	--	6.62
Contracted Services	6,090.00	4,700.00	10,225.32	--	10,225.32	25.00	539.68
<u>Moderator</u>							
Elected Official's Salary	150.00	--	75.00	--	75.00	75.00	--
Expenses	150.00	--	138.00	--	138.00	--	12.00
<u>Land Use Committee</u>							
Article #24 Secretarial Fees	100.00	--	84.00	--	84.00	--	16.00
<u>Capital Budget Committee</u>							
Part Time Salaries	335.00	--	46.05	--	46.05	--	288.95
Expenses	75.00	--	--	--	--	--	75.00
<u>Consumer Advisory Commission</u>							
Article #48 Balance 7/1/76	70.00	--	--	--	--	70.00	--
<u>Ways & Means Committee</u>							
Part Time Salaries	1,360.00	25.00	1,314.02	--	1,314.02	70.80	.18
Part Time Salaries (Enc.)	104.00	--	104.00	--	104.00	--	--
Expenses	125.00	--	100.75	--	100.75	--	24.25
<u>Personnel Board</u>							
Elected Official's Salary	250.00	--	250.00	--	250.00	--	--
Full Time Salaries	9,194.00	844.10	10,038.10	--	10,038.10	--	--
Expenses	206.00	400.00	510.07	--	510.07	--	95.93
<u>Planning Board</u>							
Elected Official's Salary	2,175.00	--	2,175.00	--	2,175.00	--	--
Full Time Salaries	11,498.00	736.00	11,772.26	--	11,772.26	--	461.74
Material & Supplies	200.00	--	142.42	--	142.42	55.39	2.19
Material & Supplies (Enc.)	100.00	--	92.00	--	92.00	--	8.00
Municipal Expense	430.00	101.28	516.28	--	516.28	--	15.00
Contracted Services	1,300.00	--	869.90	101.28	971.18	--	328.82
Contracted Services (Enc.)	2,596.20	--	46.62	--	46.62	--	569.58
Mall Road Consultant	4,500.00	--	3,275.00	--	3,275.00	1,000.00	225.00
Maplewood Constr. Bal. 7/1/76	1,000.00	--	--	1,000.00	1,000.00	--	--

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
	\$	\$	\$	\$	\$	\$	\$
Appletree Estates I Bal. 7/1/76	4,227.40	--	--	4,227.40	4,227.40	--	--
Appletree Estates II Bal. 7/1/76	2,000.00	--	--	--	--	2,000.00	--
Spruce Hill Road Bal. 7/1/76	15,000.00	--	--	--	--	15,000.00	--
Wildwood Acres Bal. 7/1/76	4,000.00	--	--	--	--	4,000.00	--
Parkwood Estates Bal. 7/1/76	8,200.00	--	--	--	--	8,200.00	--
Chapel Glen Bal. 7/1/76	5,523.65	--	--	--	--	5,523.65	--
<u>Board of Appeals</u>							
Part Time Salaries	925.00	--	835.23	--	835.23	88.20	1.57
Part Time Salaries (Enc.)	73.60	--	73.60	--	73.60	--	--
Expenses	1,200.00	--	1,038.75	--	1,038.75	--	161.25
<u>Conservation Committee</u>							
Part Time Salaries	766.00	--	633.60	--	633.60	131.20	1.20
Expenses	200.00	--	140.84	--	140.84	--	59.16
Conservation Fund	11,400.00	--	2,692.77	--	2,692.77	8,650.00	57.23
Conservation Fund (Enc.)	5,859.23	--	5,859.23	--	5,859.23	--	--
Article #10 1975 Bal. 7/1/76	40,750.00	--	39,600.00	--	39,600.00	--	1,150.00
Article #11 1976 Bal. 7/1/76	17,500.00	--	--	--	--	17,500.00	--
Article #12 1976 Bal. 7/1/76	8,000.00	--	--	--	--	8,000.00	--
Article #13 1976 Bal. 7/1/76	4,000.00	--	--	--	--	4,000.00	--
Terrace Hall Ave. Land Bal. 7/1/76	9,000.00	--	--	--	--	9,000.00	--
Raimondo Land Bal. 7/1/76	81,000.00	--	--	--	--	81,000.00	--
<u>By Law Committee</u>							
Expenses Bal. 7/1/76	1,104.36	--	517.00	--	517.00	587.36	--
<u>Council on Aging</u>							
Part Time Salaries	2,554.00	--	2,553.60	--	2,553.60	--	.40
Material & Supplies	180.00	--	180.00	--	180.00	--	--
Occupancy Expense	240.00	223.26	390.46	--	390.46	72.80	--
Capital Outlay	--	390.00	351.12	38.28	100.00	--	--
Municipal Expense	100.00	--	97.62	2.38	100.00	--	--
Union School Conversion Bal. 7/1/76	566.54	--	566.54	--	566.54	--	--
Holiday Baskets	800.00	--	790.00	--	790.00	--	10.00
Minuteman Home Care Bal. 7/1/76	701.00	55.00	756.00	--	756.00	--	--
Expenses (Enc.)	18.90	--	18.90	--	18.90	--	--
<u>Historical Committee</u>							
Part Time Salaries	208.00	--	207.35	--	207.35	--	.65
Material & Supplies	50.00	--	46.07	--	46.07	--	3.93
Occupancy Expense	1,800.00	--	1,076.51	--	1,076.51	67.95	655.54
Occupancy Expense (Enc.)	195.35	--	184.36	--	184.36	--	10.99
Contracted Services	164.00	--	72.00	--	72.00	72.00	--
Municipal Expense	50.00	--	10.00	--	10.00	--	40.00
BiCentennial Grant Bal. 7/1/76	564.84	--	564.84	--	564.84	--	--
Documenting Town History Bal. 7/1/76	190.41	--	--	40.41	40.41	--	150.00

Police Department		Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
		\$	\$	\$	\$	\$	\$	\$
Full Time Salaries	1,136,793.00	2,153.00	1,109,129.24	--	1,109,129.04	7,600.00	22,216.76	
Part Time Salaries	38,216.00	--	36,310.77	--	36,310.77	280.14	1,625.09	
Full Time Salaries (Enc.)	17,611.68	--	17,611.68	--	17,611.68	--	--	
Material & Supplies	21,100.00	7,744.00	26,861.35	--	26,861.35	1,000.00	982.65	
Material & Supplies (Enc.)	1,062.00	--	569.90	--	569.90	--	492.10	
Contracted Services	3,920.00	--	3,803.50	--	3,803.50	--	116.50	
Occupancy Expense	18,745.00	3,191.00	20,322.53	--	20,322.53	1,085.00	528.47	
Occupancy Expense (Enc.)	1,000.00	--	952.45	--	952.45	--	47.55	
Capital Outlay	22,922.00	6,027.08	24,947.25	--	24,947.25	4,000.00	1.83	
Capital Outlay (Enc.)	103.59	--	--	--	--	--	103.59	
Municipal Expense	615.00	129.00	691.08	--	691.08	--	52.92	
Education	960.00	--	720.00	--	720.00	--	240.00	
Out of State Travel	10.00	--	--	--	--	--	10.00	
Gas & Oil	27,000.00	1,598.00	28,300.32	--	28,300.32	27.23	270.45	
Medical	4,000.00	9,000.00	11,846.95	--	11,846.95	1,000.00	153.05	
Clothing	10,690.00	53.90	10,743.90	--	10,743.90	--	--	
Clothing (Enc.)	751.75	--	567.95	--	567.95	--	183.80	
Bunker House Radio	3,000.00	--	2,354.00	--	2,354.00	646.00	--	
NEMLEC	1,400.00	--	1,400.00	--	1,400.00	--	--	
Emergency Medical Training	200.00	--	--	--	--	--	200.00	
Personnel Education	500.00	--	--	--	--	--	500.00	
Police Regional Radio Programs								
75C-033-132 State Bal. 7/1/76	12,425.00	4.00	--	--	--	12,429.00	--	
75C-033-132 Federal Bal. 7/1/76	12,235.34	193.66	--	--	--	12,429.00	--	
75C-033-132 Towns Bal. 7/1/76	93,296.00	--	3,500.00	--	3,500.00	89,796.00	--	
76C-050-2132 State Bal. 7/1/76	5,555.00	5,555.00	--	--	--	11,110.00	--	
76C-050-2132 Federal	--	200,000.00	5,744.25	--	5,744.25	194,255.75	--	
76C-050-2132 Towns	--	11,110.00	--	--	--	11,110.00	--	
77C-113-1531 State	--	3,988.00	--	--	--	3,988.00	--	
77C-113-1531 Federal	--	2,000.00	--	--	--	2,000.00	--	
Maintenance Pool Bal. 7/1/76	1,145.25	727.00	74.65	--	855.00	942.60	--	
Fire Department								
Full Time Salaries	936,612.00	3,764.89	944,876.89	--	944,876.89	--	--	
Full Time Salaries (Enc.)	5,049.09	--	5,049.09	--	5,049.09	--	--	
Material & Supplies	24,000.00	--	23,705.67	--	23,705.67	294.33	--	
Occupancy Expense	10,400.00	3,595.13	13,673.01	--	13,673.01	322.12	--	
Occupancy Expense (Enc.)	165.05	--	165.05	--	165.05	--	--	
Contracted Services	1,650.00	80.30	1,730.30	--	1,730.30	--	--	
Capital Outlay	10,577.00	--	10,577.00	--	10,577.00	--	--	
Capital Outlay (Enc.)	1,516.00	--	1,516.00	--	1,516.00	--	--	
Municipal Expense	150.00	--	150.00	--	150.00	--	25.00	
Clothing	5,150.00	619.00	5,759.98	--	5,759.98	--	9.02	
Clothing (Enc.)	3.53	--	--	--	--	--	3.53	
Medical Coverage	800.00	9,800.00	6,552.97	--	6,552.97	4,047.03	--	
Education	1,250.00	--	1,021.90	--	1,021.90	--	228.10	
Education (Enc.)	823.05	--	204.00	--	823.00	--	.05	
Art. #3 Modernize Station Bal. 7/1/76	820.50	--	820.17	--	820.17	--	.33	
Art. #27 Modernize Station Bal. 7/1/76	28,000.00	8,096.48	28,124.85	--	7,865.82	105.81	--	

Sealer of Weights & Measures

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments and Transfers Out \$	Carried to 1978 \$	Closed to Surplus \$
Part Time Salaries	1,750.00	--	1,750.00	--	1,750.00	--	--
Expenses	425.00	--	425.00	--	425.00	--	--

Civil Defense

Elected Officials Salary	1,500.00	--	1,500.00	--	1,500.00	--	--
Part Time Salaries	278.00	--	52.00	--	52.00	223.30	2.70
Material & Supplies	2,000.00	--	1,668.06	310.00	1,978.06	19.75	2.19
Occupancy Expense	900.00	610.00	1,324.56	--	1,324.56	185.44	--
Contracted Services	480.00	--	475.20	--	475.20	--	4.80
Capital Outlay	650.00	551.20	1,111.05	--	1,111.05	90.15	--
Municipal Expense	200.00	--	200.00	--	200.00	--	--
Surplus Property	500.00	230.05	511.65	--	511.65	200.00	18.40
Education	400.00	--	--	--	--	--	400.00
Emergency Fund	100.00	--	--	--	--	--	100.00
Insurance	375.00	--	368.75	--	368.75	--	6.25
Article #16 Building	3,600.00	--	2,500.00	--	2,500.00	1,100.00	--

Dog Officer

Full Time Salaries	9,470.00	159.06	9,629.06	--	9,629.06	--	--
Part Time Salaries	468.00	--	--	159.06	159.06	--	308.94
Material & Supplies	646.00	56.65	605.65	97.00	702.65	--	--
Occupancy Expense	275.00	97.00	346.83	--	346.83	20.88	4.29
Occupancy Expense (Enc.)	26.36	--	26.36	--	26.36	--	--

Board of Health

Elected Official Salary	650.00	--	650.00	--	650.00	--	--
Full Time Salaries	50,161.00	4,100.49	54,261.49	--	54,261.49	--	--
Part Time Salaries	8,996.00	610.00	9,050.37	--	9,050.37	552.00	3.63
Material & Supplies	1,150.00	--	849.58	--	849.58	32.73	267.69
Municipal Expense	300.00	600.00	873.74	--	873.74	26.26	--
Contracted Services	1,938.00	--	1,620.00	--	1,620.00	34.94	283.06
Mental Health	21,201.00	--	15,900.75	--	15,900.75	5,300.25	--
Mosquito Control	13,500.00	--	13,500.00	--	13,500.00	--	--
Clinics	1,000.00	--	223.50	--	223.50	--	776.50
Home Health Service	5,140.00	--	1,919.13	--	1,919.13	1,474.76	1,746.11
Home Health Service (Enc.)	419.91	--	419.91	--	419.91	--	--
C.M.A.R.C.	5,000.00	--	4,999.92	--	4,999.92	--	.08
Premature Babies	500.00	--	--	--	--	--	500.00
T.B. Hospital	500.00	1,131.25	--	--	--	1,631.25	--

Rubbish & Garbage

Contracted Service	256,725.00	3,600.00	235,963.83	--	235,963.83	24,361.17	--
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Town Gasoline Account

Gas & Oil Bal. 7/1/76	(2,068.51)	13,400.01	13,262.82	--	13,262.82	(1,931.32)	--
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Street Lights

Contracted Services	142,600.00	5,000.00	145,381.00	--	145,381.00	1,219.00	1,000.00
Contracted Services (Enc.)	238.82	--	238.82	--	238.82	--	--

Department of Public Works	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments and Transfers Out \$	Carried to 1978 \$	Closed to Surplus \$
Full Time Salaries	681,611.00	117,785.07	720,682.83	78,433.24	799,116.07	--	280.00
Full Time Salaries (Enc.)	8,206.50	--	497.58	7,708.92	8,206.50	--	--
Part Time Salaries	26,613.00	--	11,656.60	14,956.40	26,613.00	--	--
Part Time Salaries (Enc.)	629.60	--	629.60	--	629.60	--	--
Material & Supplies	58,400.00	432.00	52,487.55	2,138.30	54,625.86	4,206.14	--
Material & Supplies (Enc.)	7,247.95	--	7,197.70	20.38	7,200.08	--	47.87
Contracted Services	71,030.00	--	45,416.57	--	45,416.57	25,613.43	--
Contracted Services (Enc.)	9,155.66	--	9,094.22	--	9,094.22	--	61.44
Occupancy Expense	154,200.00	33,300.00	187,057.93	--	187,057.93	442.07	--
Occupancy Expense (Enc.)	13,151.89	349.58	13,701.47	--	13,701.47	--	--
Capital Outlay	--	8,000.00	6,638.30	1,361.70	8,000.00	--	--
Municipal Expense	725.00	--	655.26	--	655.26	25.00	44.74
Tree Care Contracted	1,000.00	--	655.00	--	655.00	345.00	--
Tree Care Contracted (Enc.)	1,000.00	--	1,000.00	--	1,000.00	--	--
Insect Pest Control	559.00	--	--	--	--	--	229.00
Dutch Elm Disease	1,200.00	--	--	--	--	330.00	1,200.00
Cemetery Fence Bal. 7/1/76	461.72	--	461.72	--	461.72	--	--
Perpetual Care Expense Bal. 7/1/76	11,766.08	5,320.83	3,872.13	--	3,872.13	13,214.78	--
Cemetery Land Taking Bal. 7/1/76	13,000.00	36,000.00	12,884.43	--	12,884.43	36,115.57	--
Cemetery Land Improvement Bal. 7/1/76	10,913.66	--	9,340.66	--	9,340.66	1,573.00	--
Map & Field Survey	4,000.00	--	861.98	3,138.02	4,000.00	--	--
Engineering Projects (Enc.)	5,800.00	--	1,989.19	480.18	2,469.37	--	3,330.63
Highway Sign & Lane Painting	2,500.00	--	2,500.00	--	2,500.00	--	--
Highway Garage Fence	3,109.00	--	--	3,109.00	3,109.00	--	--
Highway Sign & Lane Painting (Enc.)	620.00	--	509.05	110.95	620.00	--	--
Machinery	46,415.00	--	45,250.38	--	45,250.38	1,164.62	--
Machinery (Enc.)	1,025.11	--	865.25	--	865.25	--	159.86
Drainage Account Bal. 7/1/76	42,803.03	--	42,803.03	--	42,803.03	--	--
Road & Drainage Repairs	30,000.00	--	11,362.41	--	11,362.41	18,637.59	--
Master Drainage Plan Bal. 7/1/76	160,000.00	--	38,400.00	--	38,400.00	121,600.00	--
Drainage Fed. Loan Reimb. Bal. 7/1/76	3,400.00	--	--	--	--	3,400.00	--
Drainage Ward St. & Ganley Bal. 7/1/76	45,000.00	--	--	--	--	45,000.00	--
Fox Hill Bumps Bal. 7/1/76	1,000.00	--	418.81	252.19	671.00	--	329.00
Wilmington Road Reimbursement	--	22,080.67	--	--	--	22,080.67	--
Chapter 81 Article #17 Bal. 7/1/76	20,883.00	--	--	20,883.00	20,883.00	--	--
Chapter 81 F.R.S. Bal. 7/1/76	934.63	--	--	--	--	934.63	--
Chapter 90C F.R.S. Bal. 7/1/76	30,894.00	2,000.00	--	32,894.00	32,894.00	--	--
Westwood St. Construction Bal. 7/1/76	13,956.50	--	--	--	--	13,956.50	--
Wilmington Road Resurfacing Bal. 7/1/76	469.70	--	469.70	--	469.70	--	--
Chapter 90C 1975 Bal. 7/1/76	8,250.00	--	--	--	--	8,250.00	--
Chapter 90M 1975 Bal. 7/1/76	2,000.00	--	--	2,000.00	2,000.00	--	--
Chapter 90C 1965 Bal. 7/1/76	2,246.00	--	--	--	--	2,246.00	--
Chapter 90C 1972 Bal. 7/1/76	8,250.00	--	--	--	--	8,250.00	--
Chapter 90C 1973 Bal. 7/1/76	8,250.00	--	--	--	--	8,250.00	--
Chapter 90 Art. #38 Bal. 7/1/76	30,000.00	--	11,696.48	--	11,696.48	18,303.52	--
Chapter #283	--	78,766.00	--	--	--	78,766.00	--
Chapter 825 Bal. 7/1/76	36,383.00	--	36,383.00	--	36,383.00	--	--
Chapter 825 1976 Bal. 7/1/76	39,383.00	--	10,543.06	--	10,543.06	28,839.94	--
Chapter 1140 Bal. 7/1/76	78,766.00	--	71,197.80	--	71,197.80	7,568.20	--
Highway #1	12,000.00	--	12,000.00	--	12,000.00	--	--
Highway #1 (Enc.)	2,859.91	--	2,859.91	--	2,859.91	--	--
Snow, Ice and Sand	85,000.00	15,000.00	195,238.65	--	195,238.65	(95,238.65)	--

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
	\$	\$	\$	\$	\$	\$	\$
Macadam Paving Bal. 7/1/76	55,619.84	5,227.40	60,084.1	763.05	60,847.24	--	--
Macadam Paving Art. #11	40,000.00	--	--	40,000.00	40,000.00	--	--
Mall Road Lights Bal. 7/1/76	48,000.00	--	--	--	--	48,000.00	--
Traffic Control Devices Bal. 7/1/76	19,889.00	--	1,700.00	18,189.00	19,889.00	--	--
Phase VI Sewerage Bal. 7/1/76	10,434.50	32,466.64	17,010.19	--	17,010.19	25,890.95	--
Extend Water System Bal. 7/1/76	33,058.14	--	15,457.64	--	15,457.64	17,600.50	--
Reservoir Land Retention Bal. 7/1/76	44,216.69	--	8,775.46	--	8,775.46	35,441.23	--
Reservoir Pipe Bal. 7/1/76	28,736.10	--	--	--	--	28,736.10	--
Center Street Water Tank Bal. 7/1/76	148.33	--	133.40	--	133.40	--	14.93
Middlesex Street Sewerage Bal. 7/1/76	30,278.91	--	1,913.06	28,365.85	30,278.91	--	--
Mountain Road Sewerage Bal. 7/1/76	5,952.15	12,000.00	10,330.22	7,621.93	17,952.15	--	--
Emergency Sewer Repair Bal. 7/1/76	(61.63)	61.63	--	--	--	--	--
Land Storage Tank Bal. 7/1/76	4,671.62	--	--	4,671.62	4,671.62	--	--
New Pumping Station Bal. 7/1/76	18,692.29	--	--	18,692.29	18,692.29	--	--
Parco Control Valve	6,000.00	--	6,000.00	--	6,000.00	--	--
Veterans Services							
Full Time Salaries	20,547.00	591.90	21,138.90	--	21,138.90	--	--
Part Time Salaries (Enc.)	76.80	--	76.80	--	76.80	--	--
Expenses	618.00	600.00	1,218.00	--	1,218.00	--	--
Veterans Aid Benefits	66,000.00	--	26,892.34	36,000.00	62,892.34	1,800.00	1,307.66
Veterans Aid Benefits (Enc.)	3,558.00	--	573.00	2,985.00	3,558.00	--	--
School Department							
School Salaries	8,545,000.00	33,036.94	8,050,053.05	65,105.00	8,115,158.05	303,022.52	159,856.37
School Salaries (Enc.)	210,635.59	--	207,687.05	--	207,687.05	--	2,948.54
Transportation	419,409.00	--	417,027.87	--	417,027.87	--	2,381.13
Magnet School Grant Bal. 7/1/76	5,854.63	540.00	6,292.10	--	6,292.10	102.53	--
Central Office	35,315.00	80.00	34,239.22	--	34,239.22	955.82	199.96
Central Office (Enc.)	2,345.66	--	2,342.22	--	2,342.22	--	3.44
Operation of Plants	863,460.00	65,105.00	743,715.87	102,000.00	845,715.87	49,077.61	33,771.52
Operation of Plants (Enc.)	45,281.01	--	44,394.10	--	44,394.10	886.91	--
High School	163,500.00	--	157,124.93	--	157,124.93	6,308.98	66.09
High School (Enc.)	23,528.41	--	22,690.95	--	22,690.95	837.46	158.90
Middle Schools	150,000.00	--	146,974.80	--	146,974.80	2,866.30	--
Marshall Simonds (Enc.)	3,705.51	--	3,459.38	--	3,459.38	--	246.13
Francis Wyman (Enc.)	6,690.29	--	6,581.95	--	6,581.95	--	108.34
Pupil Services	187,228.00	18,000.00	199,378.76	--	199,378.76	5,794.66	54.58
Pupil Services (Enc.)	8,999.19	--	7,786.04	--	7,786.04	--	1,213.15
Elementary Schools	92,000.00	--	70,888.14	18,000.00	88,888.14	2,893.46	218.40
Elementary Schools (Enc.)	20,897.09	--	20,661.82	--	20,661.82	--	235.27
Multi Media Services	60,000.00	--	51,103.04	--	51,103.04	8,891.30	5.66
Multi Media Services (Enc.)	2,848.18	--	2,809.96	--	2,809.96	--	38.22
Music	22,000.00	--	11,985.69	--	11,985.69	10,012.99	1.32
Music (Enc.)	6,950.06	--	3,853.17	--	3,853.17	--	3,096.89
In Service Training	15,700.00	600.00	15,338.83	--	15,338.83	236.40	724.77
In Service Training (Enc.)	1,016.57	--	727.25	--	727.25	--	289.32
Driver Education	1,425.00	600.00	1,866.73	--	1,866.73	158.27	--
Driver Education (Enc.)	136.41	--	121.86	--	121.86	--	14.55
Health	1,725.00	--	1,725.00	--	1,725.00	--	--
Health (Enc.)	67.50	--	--	--	--	--	67.50
In State Travel	6,200.00	--	5,425.11	80.00	5,505.11	290.58	404.31
In State Travel (Enc.)	519.38	--	519.38	--	519.38	--	--

	Appropriations	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
	\$	\$	\$	\$	\$	\$	\$
Physical Education	14,914.00	--	13,721.13	--	13,721.13	1,153.59	39.28
Physical Education (Enc.)	1,088.55	--	1,088.55	--	1,088.55	--	--
Data Processing	19,499.00	--	18,538.39	--	18,538.39	730.00	960.61
Meadowbrook Play Area Bal. 7/1/76	730.00	--	--	--	--	--	--
Francis Wyman Heating Bal. 7/1/76	12,485.00	--	12,485.00	--	12,485.00	--	--
School Roof Repairs #16 Bal. 7/1/76	7,575.00	--	7,575.00	--	7,575.00	--	--
Francis Wyman Roof Bal. 7/1/76	73,422.84	23,139.04	6,876.73	23,139.04	30,015.77	66,566.11	--
Community Custodial Fees Bal. 7/1/76	1,489.00	--	1,489.00	--	1,489.00	--	--
School Roof Repairs #19	10,000.00	--	9,209.58	--	9,209.58	790.42	--
School Boilers #20	20,000.00	--	19,041.38	--	19,041.38	958.62	--
School Fencing #21	14,000.00	--	--	--	--	14,000.00	--
Burglar Alarm #28 Bal. 7/1/76	4,852.00	--	25.00	--	25.00	4,827.00	--
Community Custodial Fees	12,100.00	--	7,147.51	--	7,147.51	4,952.49	--
School Vocational	9,500.00	--	2,507.00	--	2,507.00	4,155.50	--
School Vocational (Enc.)	126.00	--	--	--	--	--	2,837.50
Adult Education	675.00	--	353.17	--	353.17	--	126.00
School Cafeteria Bal. 7/1/76	1,718.03	590,414.90	576,370.14	--	576,370.14	15,762.79	321.83
School Athletics Bal. 7/1/76	15,919.17	84,689.54	87,003.44	--	87,003.44	13,605.27	--
Federal Grants:							
Title I (Winter)	--	37,824.35	34,606.85	--	34,606.85	3,217.50	--
Title I (Summer)	--	23,173.00	23,173.00	--	23,173.00	--	--
Title II	--	7,639.93	6,803.51	--	6,803.51	836.42	--
Title IIIA	--	14,194.25	12,750.54	--	12,750.54	1,443.71	--
Title IIID	--	3,637.80	3,637.80	3,637.80	3,637.80	--	--
Title IVB	--	48,251.68	3,243.65	--	3,243.65	45,008.03	--
Title VI	--	11,000.00	11,000.00	11,000.00	11,000.00	--	--
Title 89-10-1 Bal. 7/1/76	128.27	108.00	20.27	--	128.27	--	--
Title 89-10-11 Bal. 7/1/76	2,336.54	--	2,336.54	--	2,336.54	--	--
P.L. 864 Bal. 7/1/76	5,051.75	--	--	5,051.75	5,051.75	--	--
P.L. 874 Bal. 7/1/76	.09	31,606.46	--	31,606.55	31,606.55	--	--
School Committee							
Expenses	14,950.00	--	14,083.68	--	14,083.68	137.50	728.82
Negotiator Fees (Enc.)	1,040.00	--	1,040.00	--	1,040.00	--	--
School Space Committee							
Part Time Salaries	271.00	--	78.00	--	78.00	66.00	129.00
Project Funds Bal. 7/1/76	28,780.86	--	25,547.85	--	25,547.85	3,233.01	--
Contracted Services Bal. 7/1/76	6,224.73	--	--	--	--	6,224.73	--
Litigation Article #4	42,000.00	--	12,587.60	--	12,587.60	29,412.40	--
Mechanical Study Article #17	7,200.00	--	--	--	--	7,200.00	--
Equipment Article #19 Bal. 7/1/76	70,400.00	--	34,130.27	--	34,130.27	36,269.73	--
Elementary School Construction							
Loan #5 Bal. 7/1/76	662.70	--	--	662.70	662.70	--	--
Shawsheen Valley Technical High School							
Assessment Fiscal 1977	381,114.00	--	381,114.00	--	381,114.00	--	--
Library							
Full Time Salaries	35,055.00	1,554.00	36,117.34	--	36,117.34	--	491.66
Part Time Salaries	36,255.00	1,904.00	34,817.33	--	34,817.33	--	3,341.67
Material & Supplies	2,714.00	60.00	2,593.45	--	2,593.45	154.25	26.30

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
	\$	\$	\$	\$	\$	\$	\$
Contracted Services	1,625.00	--	1,085.09	--	1,085.09	--	539.91
Contracted Services (Enc.)	183.50	--	183.50	--	183.50	--	--
Capital Outlay	1,446.00	2,300.00	--	--	1,440.80	2,110.44	194.76
Occupancy Expense	11,100.00	--	10,748.28	--	10,748.28	75.73	275.99
Occupancy Expense (Enc.)	1,100.00	--	1,072.22	--	1,072.22	--	27.78
Municipal Expense	200.00	--	72.02	--	72.02	--	127.98
Library Text	37,670.00	239.17	37,587.55	--	37,587.55	208.68	112.94
Library Text (Enc.)	90.28	--	47.68	--	47.68	--	42.60
Construction Account	2,762.16	--	--	2,762.16	2,762.16	--	--
<u>Recreation Director</u>							
Elected Officials' Salary	1,575.00	--	1,575.00	--	1,575.00	--	--
Full Time Salaries	37,996.00	1,709.00	39,396.40	--	39,396.40	--	308.60
Part Time Salaries	65,630.00	--	65,629.44	--	65,629.44	--	.56
Material & Supplies	10,000.00	--	9,591.97	--	9,591.97	277.98	130.05
Contracted Services	3,150.00	--	3,023.69	--	3,023.69	125.00	1.31
Capital Outlay	1,700.00	--	1,696.95	--	1,696.95	--	3.05
Municipal Expense	560.00	--	559.34	--	559.34	--	.66
Self Supporting Programs	24,000.00	1,200.00	25,200.00	--	25,200.00	--	--
Transportation	9,860.00	--	7,851.45	--	7,851.45	132.00	1,876.55
July Fourth	4,800.00	--	4,680.83	--	4,680.83	--	119.17
Program Brochure	--	400.00	400.00	--	400.00	--	--
Girls Softball Bal. 7/1/76	114.97	--	114.97	--	114.97	--	--
Summer Band Concerts Bal. 7/1/76	813.00	2,100.00	2,041.60	--	2,041.60	871.40	--
Marvin Field Improvement	--	100.00	--	--	--	100.00	--
<u>Recreation Maintenance</u>							
Full Time Salaries	80,893.00	7,336.01	87,809.32	--	87,809.32	--	419.69
Part Time Salaries	32,784.00	--	32,776.63	--	32,776.63	--	7.37
Material & Supplies	42,950.00	3,000.00	45,935.33	--	45,935.33	14.67	--
Occupancy Expense	26,302.00	1,909.39	25,884.57	--	25,884.57	2,326.82	--
Occupancy Expense (Enc.)	646.74	--	646.74	--	646.74	--	--
Contracted Services	1,063.00	--	962.88	--	962.88	--	100.12
Municipal Expense	325.00	--	325.00	--	325.00	--	--
Capital Outlay	3,134.00	--	3,134.00	--	3,134.00	--	--
Simonds Park Expenses Bal. 7/1/76	2,562.07	9,530.00	10,798.85	--	10,798.85	1,293.22	--
<u>Unclassified</u>							
Reserve Fund	50,000.00	42,027.08	--	91,584.32	91,584.32	--	442.76
Insurance	185,000.00	50,000.00	234,924.85	--	234,924.85	--	74.15
Insurance (Enc.)	30,396.15	--	30,396.15	--	30,396.15	--	--
Memorial & Veterans Day	3,000.00	--	2,172.12	--	2,172.12	300.00	527.88
Memorial (Enc.)	100.00	--	--	--	--	--	100.00
Medical Exams	400.00	--	15.00	--	15.00	--	385.00
Judgements Bal. 7/1/76	(38,915.00)	38,915.00	87,800.14	--	87,800.14	(87,800.14)	--
Mass. Water Pollution Control	--	10,734.00	--	--	--	10,734.00	--
Town Share Chapter 32B	257,000.00	38,537.88	294,383.77	--	294,383.77	1,154.11	--
Insurance Claims Bal. 7/1/76	3,467.51	2,286.76	4,280.27	9.99	5,754.27	1,464.01	--
<u>State and County Assessments</u>							
County Retirement 1977 Bal. 7/1/76	(204,839.50)	409,679.00	422,024.00	--	422,024.00	(217,184.50)	--
County Retirement 1976 Bal. 7/1/76	(320,642.81)	320,642.81	--	--	--	--	--
County Retirement 1975 Bal. 7/1/76	(18,485.79)	18,485.79	--	--	--	--	--
County Hospital Bal. 7/1/76	7,240.44	--	18,555.79	--	18,555.79	(11,315.35)	--

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
County Tax Bal. 7/1/76	\$ 80,693.85	\$ 303,369.76	\$ 686,832.54	\$ 80,693.85	\$ 767,526.39	\$83,462.78)	\$ --
Special Education Bal. 7/1/76	13,671.00	43,384.00	31,188.00	13,671.00	44,859.00	12,196.00	--
Air Pollution Control Bal. 7/1/76	633.88	1,997.18	1,915.80	633.88	2,549.68	81.38	--
M.B.T.A. Bal. 7/1/76	1,197.38	279,438.00	279,137.20	1,197.38	280,334.58	300.80	--
Ipswich River Watershed Bal. 7/1/76	3,400.79	3,219.10	3,190.18	3,400.79	6,590.97	28.92	--
Metropolitan Area Planning Council Bal. 7/1/76	3,515.31	--	3,515.31	--	3,515.31	--	--
State Recreation Areas Bal. 7/1/76	(1,244.65)	106,353.25	100,711.56	--	100,711.56	5,641.69	--
Metropolitan Sewerage Bal. 7/1/76	(5,253.38)	209,691.50	194,960.16	--	194,960.16	9,477.96	--
M.V.E.T. Billing Bal. 7/1/76	3,129.75	--	3,129.75	--	3,129.75	--	--
Audit of Accounts Bal. 7/1/76	7,027.02	--	7,027.02	--	7,027.02	--	--
Debt Service							
Maturing Debt Principal Payments	2,609,000.00	--	2,609,000.00	--	2,609,000.00	--	--
Maturing Debt Interest Payments	1,522,808.00	--	1,522,808.00	--	1,522,808.00	--	--
Temporary Loan Interest	30,000.00	--	26,922.53	--	26,922.53	--	3,077.47
Debt Schedule							
Fixed Debt Outside Limits (W&S)	14,966,000.00	--	1,129,000.00	--	1,129,000.00	13,837,000.00	--
Fixed Debt Outside Limits (Town)	15,535,000.00	--	1,290,000.00	--	1,290,000.00	14,245,000.00	--
Fixed Debt Inside Limits	513,000.00	--	190,000.00	--	190,000.00	323,000.00	--
Total Town Debt	31,014,000.00	--	2,609,000.00	--	2,609,000.00	28,405,000.00	--
Loan Balances							
Conservation Loan	81,000.00	--	41,000.00	--	41,000.00	40,000.00	--
Sub Fire Station Loan	70,000.00	--	5,000.00	--	5,000.00	65,000.00	--
Highway Garage Loan	22,000.00	--	4,000.00	--	4,000.00	18,000.00	--
Macadam Paving Loan No. 9	40,000.00	--	40,000.00	--	40,000.00	--	--
New High School Loan No. 1	5,920,000.00	--	395,000.00	--	395,000.00	5,525,000.00	--
High School Loan No. 1	460,000.00	--	115,000.00	--	115,000.00	345,000.00	--
Meadowbrook School Loan	90,000.00	--	45,000.00	--	45,000.00	45,000.00	--
Wildwood School Loan	40,000.00	--	40,000.00	--	40,000.00	--	--
Pine Glen School Loan No. 4	295,000.00	--	50,000.00	--	50,000.00	245,000.00	--
New High School Loan No. 2	6,800,000.00	--	425,000.00	--	425,000.00	6,375,000.00	--
Fox Hill and Junior High Loan	1,700,000.00	--	190,000.00	--	190,000.00	1,510,000.00	--
Junior High Additional Loan No. 1	100,000.00	--	20,000.00	--	20,000.00	80,000.00	--
Junior High Additional Loan No. 2	135,000.00	--	15,000.00	--	15,000.00	120,000.00	--
Library Building Loan	145,000.00	--	20,000.00	--	20,000.00	125,000.00	--
Town Hall Police Station Loan	80,000.00	--	40,000.00	--	40,000.00	40,000.00	--
Surface Drainage Loan No. 10	10,000.00	--	10,000.00	--	10,000.00	--	--
Surface Drainage Loan No. 11	10,000.00	--	5,000.00	--	5,000.00	5,000.00	--
Surface Drainage Loan No. 12	30,000.00	--	10,000.00	--	10,000.00	20,000.00	--
Surface Drainage Loan No. 13	16,000.00	--	4,000.00	--	4,000.00	12,000.00	--
Water Loan No. 1	40,000.00	--	10,000.00	--	10,000.00	30,000.00	--
Water Loan No. 2	45,000.00	--	5,000.00	--	5,000.00	40,000.00	--
Water Loan No. 3	20,000.00	--	5,000.00	--	5,000.00	15,000.00	--
Additional Water Supply Loan No. 1	60,000.00	--	10,000.00	--	10,000.00	50,000.00	--
Reservoir Loan No. 1	3,085,000.00	--	210,000.00	--	210,000.00	2,875,000.00	--
Reservoir Loan No. 2	30,000.00	--	5,000.00	--	5,000.00	25,000.00	--
Additional Water Supply Loan No. 2	50,000.00	--	10,000.00	--	10,000.00	40,000.00	--
New Pumping Station Loan No. 1	410,000.00	--	30,000.00	--	30,000.00	380,000.00	--
Water Land Standpipe Loan							

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried to 1978	Closed to Surplus
Reservoir Pipe	\$ 175,000.00	--	\$ 20,000.00	--	\$ 20,000.00	\$155,000.00	\$ --
Sewer Loan No. 1	1,200,000.00	--	60,000.00	--	60,000.00	1,140,000.00	--
Sewer Loan No. 2	2,200,000.00	--	110,000.00	--	110,000.00	2,090,000.00	--
Sewer Loan No. 3	2,160,000.00	--	105,000.00	--	105,000.00	2,055,000.00	--
Sewer Loan No. 5 (Phase IV)	640,000.00	--	160,000.00	--	160,000.00	480,000.00	--
Sewer Loan No. 6	25,000.00	--	5,000.00	--	5,000.00	20,000.00	--
Sewer Loan No. 8 (Phase V)	2,760,000.00	--	185,000.00	--	185,000.00	2,575,000.00	--
Sewer Loan No. 9 (Phase VI)	1,000,000.00	--	125,000.00	--	125,000.00	875,000.00	--
Sewer Loan No. 7 (Phase IV)	1,050,000.00	--	70,000.00	--	70,000.00	980,000.00	--

ANALYSIS OF LOANS

FISCAL YEAR 1977

<u>Purpose</u>	<u>Balance 7/1/76</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance 6/30/77</u>
Highway Garage	\$ 22,000.00	--	\$ 4,000.00	\$ 18,000.00
Macadam Paving	40,000.00	--	40,000.00	--
Sub-Fire Station	70,000.00	--	5,000.00	65,000.00
Drainage	70,000.00	--	35,000.00	35,000.00
Town Hall - Police Station	80,000.00	--	40,000.00	40,000.00
Conservation	81,000.00	--	41,000.00	40,000.00
Library	145,000.00	--	20,000.00	125,000.00
Water	3,931,000.00	--	309,000.00	3,622,000.00
Sewer	11,035,000.00	--	820,000.00	10,215,000.00
Schools	<u>15,540,000.00</u>	<u>--</u>	<u>1,295,000.00</u>	<u>14,245,000.00</u>
Total Outstanding Loans	<u>\$31,014,000.00</u>	<u>--</u>	<u>\$2,609,000.00</u>	<u>\$28,405,000.00</u>

SCHEDULE OF TRUST FUNDS

CASH AND SECURITIES

FISCAL YEAR 1977

		<u>Balance 6/30/77</u>
Trust Savings Account:		
Balance 7/1/76	\$101,514.58	
Add: Interest Earned and Deposits	9,761.96	
Less: Transfers to Expense Accounts		\$5,480.43
		\$105,796.11

DETAILS BY TRUST

Cemetery Perpetual Care Trust			
Balance 7/1/76	95,624.04		
Add: Interest Earned and Deposits	9,435.83		
Less: Transfers to Expense Accounts		5,320.83	99,739.04
Simonds Library Trust			
Balance 7/1/76	1,911.37		
Add: Interest Earned and Deposits	104.78		
Less: Transfers to Expense Accounts		104.78	1,911.37
Cora B. McIntire Library Trust			
Balance 7/1/76	1,000.00		
Add: Interest Earned and Deposits	54.82		
Less: Transfers to Expense Accounts		54.82	1,000.00
Conservation Fund Trust			
Balance 7/1/76	1,016.48		
Add: Interest Earned and Deposits	56.82		
Less: Transfers to Expense Accounts		--	1,073.30
Stabilization Fund Trust			
Balance 7/1/76	1,962.69		
Add: Interest Earned and Deposits	109.71		
Less: Transfers to Expense Accounts		--	2,072.40

TOWN OF BURLINGTON

Balance Sheet - June 30, 1977

GENERAL ACCOUNTS

<u>Assets</u>		<u>Liabilities and Reserves</u>	
Cash:		Overestimates - 1977	
General		State:	
Cash Discrepancy - Arthur A. Zervas		Ipswich River Watershed	\$ 28.92
Town Treasurer		Air Pollution Control Dist.	81.38
		M.B.T.A.	300.80
Advances for Petty:		State Recreation Areas	5,641.69
Fire	40.00	Metropolitan Sewerage	9,477.96
Tax Collector	40.00	Special Education	12,196.00
Police	100.00		\$ 27,726.75
Special:		Payroll Deductions:	
Title II Anti Recession	20,639.35	Federal Taxes	23,481.96
PL 94-369		State Taxes	7,644.21
Federal Revenue Sharing	274,651.16	County Retirement System	20,110.90
PL 94-488		Teacher's Retirement System	78,318.66
Accounts Receivable:		Group Hospital Insurance	38,121.41
Taxes:		Group Life Insurance	990.94
Levy of 1977:		Credit Union	11,093.25
Personal Property	18,766.16	Union Dues	2,037.20
Real Estate	496,106.40	Tax Shelter Annuities	8,511.32
Levy of 1976:		United Way	86.00
Personal Property	3,814.28		190,395.85
Real Estate	105,089.64	Guarantee Deposits:	
Levy of 1975:		Street	10,100.00
Personal Property	5,748.87	Easements	3,954.50
Real Estate	11,686.26		
Levy of 1974:		Agency:	
Personal Property	2,588.46	County - Dog Licenses	2,469.35
Real Estate	2,089.33	County - Dog Sales	6.00
Levy of 1973:		Excess - Sales Lands of Low Value	1,168.60
Personal Property	5,476.90	Police Paid Details	2,507.73
Real Estate	4,945.40		
		Tailings:	6,151.68
		Unclaimed Checks	1,666.94

GENERAL ACCOUNTS (Cont.)

[illegible]

GENERAL ACCOUNTS (Cont.)

Water:

Liens Added to Taxes:

Levy of 1978 33,232.79
 Levy of 1977 1,492.51
 Levy of 1976 378.26
 Levy of 1975 274.92
 Levy of 1973 33.31
 Rates 52,718.83
 Miscellaneous 3,303.27

Aid to Highways:

County 19,395.82
 State 177,516.63

Revenue - 1978

Loans Authorized:

Schools

Transfers Authorized:

Public Law 94-369 18,795.00
 Public Law 94-488 646,364.00

Unprovided For on Overdrawn Accounts:

Underestimates 1977:

County Tax 83,462.78
 County Hospital 11,315.35

Overlay Defecits:

Levy of 1975 8,479.76
 Levy of 1974 1,001.81
 Levy of 1973 2,570.05
 Levy of 1972 1,521.00

Overdrawn Appropriations:

Snow, Ice and Sand

Court Judgements

Overlay Reserved for Abateements:

Levy of 1977 21,717.22
 Levy of 1976 28,283.82
 Levy of 1971 17.85

50,018.89

Revenue Reserved Until Collected:

Motor Vehicle Excise 652,602.00
 Tax Title and Possession 159,248.13
 Departmental 54,522.05
 Aid to Highways 196,912.45
 Water 91,433.89
 Sewer 50,949.38

1,205,667.90

Reserve for Treasurer's

Cash Discrepancy

20,093.23

Reserve for Petty Cash Advances

Surplus Revenue

180.00
 1,336,909.08

1978 Appropriation Control

21,988,275.50

665,159.00

94,778.13

13,572.62

95,238.65

87,800.14

\$27,662,141.14

\$27,662,141.14

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DIRECTORY

Assessors	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Community Life Center	273-1300
Council on Aging	272-9552
Dog Officer	272-2597
Fire Department	272-2212
Library	272-2520
Nurses, Board of Health	272-6700
Personnel	272-6700
Police Department	272-1212
Public Works	272-6700
Daily 8:30 AM—4:30 PM	
Customer Service	272-6700
Water & Sewer Billing also Thurs. Eve. 7:00—9:00 PM	
Highway	272-2540
Cemetery	272-5533
Treatment Plant	272-3956
Recreation	272-7330
School Department	272-3430
High School	273-1870
Selectmen	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Town Clerk	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Treasurer	272-6700
Tax Collector	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Veterans' Agent	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00—9:00 PM	





ANNUAL REPORT

OF THE TOWN OFFICERS OF

BURLINGTON, MASSACHUSETTS

YEAR ENDING
DECEMBER 31

1978

For Reference

Not to be taken from this room

In Memoriam

ROBERT H. GORDON

1936 - 1978

Town Moderator

JOHN A. FERREN

1925 - 1978

Department of Public Works

RALPH E. KNOWLES

1902 - 1978

Tree Warden



ANNUAL REPORTS
of the
TOWN OFFICERS OF BURLINGTON, MA
For the Year Ending December 31, 1978

A part of Woburn in 1642

Burlington was incorporated as a Town February 28, 1799

A Woburn Precinct as of 1730

Population, as of January 1978 — 24,189

Area of Town, 7,577 acres — or 11.88 square miles

Elevation at Town Hall — 220 feet above sea level

U.S. Senators Edward W. Brooke
2003-F-John F. Kennedy Federal Bldg., Boston
Edward M. Kennedy
2400-A John F. Kennedy Federal Bldg., Boston

Burlington is in the 5th Middlesex Senatorial District
Our Senator is Carol C. Amick, 18 Crescent Ave., Bedford

Burlington is in the 7th Congressional District
Our Representative is Edward J. Markey, 7 Townsend St., Malden

Burlington is in the 3rd Councilor District.
Our Representative is Herbert L. Connolly, 88 Claremont St., Newton

Burlington is in the 34th Middlesex District.
Our Representative is Robert A. Vigneau, 5 Elm Ave., Burlington
Starting Jan. 1, 1979, Burlington will be in the 23rd Middlesex District.

The Annual Town Election is determined by Town Meeting.

Town Meeting is a continuous session which cannot adjourn for longer than 120 days.

ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1981
MODERATOR	Robert H Gordon	1979
	C. Joseph Brown (elected 6/17/78 to fill the vacancy due to the demise of Mr. Gordon)	1979
SELECTMEN	Thomas J. Flaherty, Jr., Chairman	1979
	L. Daniel Valente, Vice Chairman	1980
	Arthur J. Ferreira	1979
	Robert J. Roberto	1980
	Robert S. Matarazzo	1981
ASSESSORS	Elmer J. Morrison, Chairman	1981
	Timothy J. Cosgrove, Vice Chairman	1979
	John W. Dillon	1980
BURLINGTON HOUSING AUTHORITY	John F. Murphy, Chairman	1982
	Samuel M. Roberto, Jr., Vice Chairman	1983
	William T. Flanagan, Treasurer	1981
	Mary E. Joyce, Asst. Treasurer	1979
	John A. Marino	1979
	Edward A. Malone, Executive Director	1979
FIRST CONSTABLE	Charles F. McCarthy	1980
SECOND CONSTABLE	Anthony J. Saia	1980
BOARD OF HEALTH	Dr. James H. Dillingham, Chairman	1979
	Michael Cunningham, Vice Chairman	1980
	Eugene T. McSweeney	1981
LIBRARY TRUSTEES	Sarah Nisensen, Chairman	1979
	Linda Roscoe, Vice Chairman	1980
	Richard Finlayson	1980
	Kristin Janghorbani	1981
	Alan McCarthy	1979
	Marie Seminatore	1981
PLANNING BOARD	Robert E. Factor, Chairman	1979
	Alfred D. Laing, Vice Chairman	1981
	Marie R. Saia, Member Clerk	1980
	Richard C. Wilde	1982
	Pete G. Peters	1982
	John G. McBride	1980
	Frank E. Baxter	1983
RECREATION COMMISSION	Mark Sherwood, Chairman	1980
	Charles A. MacWilliam, Vice Chairman	1981
	Michael O'Regan	1979
	Richard Fusco (appointee for 1 year from School Committee)	
	John McBride (appointee for 1 year from Planning Board)	
SCHOOL COMMITTEE	J. Edward Fogelberg, Chairman	1979
	Augusto Grace, Vice Chairman	1980
	Joan Miles	1980
	Marianne Brenton	1981
	Richard D. Fusco	1981

SHAWSHEEN VALLEY REGIONAL/
VOCATIONAL TECHNICAL SCHOOL
DISTRICT COMMITTEE

John G. Murphy
John P. Miller

1981
1979

TREASURER/TAX COLLECTOR

Brian P. Curtin

1980

TOWN MEETING MEMBERS

PRECINCT I — District "A"

3 Yr.	Francis E. Redfern	1981
	Kathleen W. Christiansen	1981
	Garry Feldman	1981
2 Yr.	Albert A. Anctil	1980
	Frank J. DiTucci	1980
	Claire Ann Kane	1980
1 Yr.	C. Joseph Brown (elected Moderator 6/17/78)	1979
	Charles A. Markey (elected 7/6/78 until April 1979)	1979
	William M. Dominick	1979
	Francis L. McLaughlin	1979
	Ann Marie Baden	1979
	James A. Hammond	1979

PRECINCT I — District "B"

3 Yr.	William E. Alcott	1981
	Lawrence W. Banks	1981
	James D. Melchionna	1981
2 Yr.	Alice C. Brook (resigned 6/12/78)	1980
	Harold McCabe	1980
	Irving E. Dickey	1980
1 Yr.	Lawrence R. Benassi	1979
	Mary C. Morgan	1979
	Lorraine A. Rossignol	1979
	Clarence J. Mosey	1979
	Robert D. Saltzberg	1979
	Frances M. Heartquist	1979

PRECINCT I — District "C"

3 Yr.	Gerald F. Lyons	1981
	Francis C. Serra	1981
	Ann D. Colby	1981
2 Yr.	George A. Chaloux	1980
	Edward P. Doherty	1980
	Ann Louise McNamara	1980
1 Yr.	Guy J. DeFilippo	1979
	John D. Kelly	1979
	William V. McNamara	1979

PRECINCT II — District "D"

3 Yr.	Anne E. Rowe	1981
	Marie G. O'Brien	1981
	Edward J. Doherty	1981

2 Yr.	William A. Curtin	1980
	Mabel A. Nevins	1980
	Susan C. Burke (resigned 5/31/78)	1980
	Peter A. Bandouveres (elected 7/6/78 until April 1979)	
1 Yr.	Richard C. Fitzpatrick	1979
	Mildred J. Nash	1979
PRECINCT II — District "E"		
3 Yr.	James M. Hurley	1981
	Paul R. Groulx	1981
2 Yr.	Francisco Ferreira	1980
	David W. Kern	1980
	Katherine Ann Thibault	1980
1 Yr.	Marguerite Wiggins	1979
	Therese M. Miller	1979
	Grace E. Taddeo	1979
PRECINCT II — District "F"		
3 Yr.	Robert A. Cassidy	1981
	Paul E. Baia	1981
	Loretta M. Canning	1981
2 Yrs.	Robert J. Cavanaugh	1980
	Robert C. C. Domaingue (resigned 5/24/78)	1980
	Steven J. Doucette (elected 6/19 until April 1979)	
	Philip W. Cranshaw (elected 5/8 until April 1979)	
1 Yr.	Virginia E. Mooney	1979
	Margaret M. Silva (resigned 9/26/78)	1979
	Robert Theriault	1979
PRECINCT III — District "G"		
3 Yr.	Virginia M. Igo	1981
	Paul R. Raymond	1981
	Auralie P. Slowey	1981
2 Yr.	Edwin P. Kiley	1980
	John J. Annese	1980
	Joseph L. Faria	1980
1 Yr.	Paul J. Keenan	1979
	Frederick J. Keene	1979
PRECINCT III — District "H"		
3 Yr.	Virginia V. Cobb	1981
	Joan B. Hastings	1981
	Frank G. Bausch	1981
2 Yr.	Clarence W. Blair, Jr.	1980
	Harold F. Pillsbury	1980
	Brian O'Hearne	1980
1 Yr.	Harold B. Locke	1979
	Linda G. Martin	1979
PRECINCT III — District "J"		
3 Yr.	Wayne R. Higden	1981
	Angelo Murgo	1981
	Thomas Cappadona	1981

2 Yr.	Patricia J. Angelo William L. Lynch David C. Holt	1980 1980 1980
1 Yr.	Rosemary Murgó Hope M. Paulsen John S. Banfield	1979 1979 1979
PRECINCT IV — District "K"		
3 Yr.	Margaret M. Vaccaro Edward F. Herman Barry J. Keefe	1981 1981 1981
2 Yr.	James M. Angelo Patricia A. Ferreira Ralph L. Fiore	1980 1980 1980
1 Yr.	Ernest H. LeBlanc Mary L. Rutherford	1979 1979
PRECINCT IV — District "L"		
3 Yr.	Joel K. Margi Marie T. Soda John H. Leahy (elected 5/8/78 until April 1979)	1981 1981 1981
2 Yr.	Daniel G. Blaine G. Joseph Margi Stephen Meltzer	1980 1980 1980
1 Yr.	Edward J. Frasca Francis M. Norton Peter P. Gallinaro	1979 1979 1979
PRECINCT IV — District "M"		
3 Yr.	Bernard A. Pekala, Jr. William L. Doyle George R. DeMattia (resigned 5/24/78) Edith F. Entwistle (elected 6/19/78 until April 1979)	1981 1981 1981 1981
2 Yr.	John J. Lutinski Channing L. Entwistle Marie E. Pekala	1980 1980 1980
1 Yr.	Joseph A. McComiskey George C. DeMattia	1979 1979

APPOINTED OFFICIALS

APPRAISER/ASST. ASSESSOR	John V. Rein, Jr.	1979
BUILDING INSPECTOR	Francis R. Moran	
CIVIL DEFENSE DIRECTOR	Clifford A. Phalen	1979
CIVIL DEFENSE DEPUTY DIRECTOR	Stephen M. Duke	1979
CIVIL DEFENSE RADIO/COMMUNICATIONS	Frank J. Pavlica	1979
DOG OFFICER/ANIMAL INSPECTOR	Thomas K. Short	1979
EXEC. SEC'Y TO BOARD OF SELECTMEN	Patrick J. Mullin	

FIRE CHIEF	Herbert W. Crawford	
INSURANCE BROKER	Frank B. Hall & Company	1979
M.B.T.A. ADVISORY BOARD	Roger E. Dennison	1979
METROPOLITAN AREA PLANNING COUNCIL	Frank E. Baxter	1979
POLICE CHIEF	Edward C. McCafferty	1979
SUPT. OF PUBLIC WORKS	Harold J. Publicover	1979
DIRECTOR OF VETERANS' SERVICES	Michael L. O'Regan	1979
SEALER OF WEIGHTS AND MEASURES	Alfred Laing	
TOWN ACCOUNTANT	Patrick J. Mullin	
TOWN COUNSEL	Zamparelli and Berman	1979
TOWN ENGINEER	Wilfrid J. Nadeau	1979
WIRING INSPECTOR	William Fairweather	
BOARD OF APPEALS	Carl G. Giannelli, Chairman	1982
	Edwin R. Ellis, Vice-Chairman	1981
	Charles McCarthy, Clerk	1983
	Robert Dalessio	1983
	Robert H. Jalbert	1979
	Michael L. Howard, 1st Alternate	1979
	Mario Culot, 2nd Alternate	1979
BURLINGTON COMMUNITY LIFE CENTER DIRECTORS	Rev. John Crispo	1979
	Kathleen Christiansen	1979
	Ann Marie Janes	1979
BY-LAW REVIEW COMMITTEE	John D. Kelly	1979
	Edward P. Doherty	1979
	Paul Christiansen	1979
	G. Joseph Margi	1979
	Frank E. Baxter	1979
CAPITAL BUDGET COMMITTEE	Albert Anctil	1980
	Robert Seigny (resigned 5/10/78)	
	William Lynch (resigned 1/23/78)	
	Dewey Martin (resigned 3/29/78)	
CONSERVATION COMMISSION	G. Nelson Eby, Chairman	1981
	Marylee Everett, Vice-Chairman	1979
	Bernard Hurwitch, Treasurer	1979
	Norma Robichaud	1981
	Constance McElwain	1980
	Philip A. Pollicelli, Jr.	1981
	Ralph F. Barry	1980
COUNCIL ON AGING	Wesley C. Arens, Chairman	1979
	Joseph Faria, Vice-Chairman	1979
	William V. McNamara, Secretary	1981
	Doris G. Borden, Treasurer	1980
	Elmer J. Morrison	1979
	Henrietta C. Hoenicke	1980
	John P. Griffin	1981
	ASSOCIATES	
	Sylvia Horowitz	1979

	Herman G. Bowers	1979
	Alice P. Pedersen	1979
	Helen W. Humphrey	1979
HISTORICAL COMMISSION		
	John E. Fogelberg (Town's Official Historian)	
	Paul J. Arseneault	1980
	Jerome J. Lynch	1979
	George L. Procter	1981
INDUSTRIAL DEVELOPMENT COMMISSION		
	M. Duke Abruzzese (resigned 12/11/78)	1982
	Michael Cunningham	1980
	Robert J. Emmert	1982
	Arthur G. MacDonald	1981
INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY		
	Robert W. Murray	1982
	Stanley J. Sidel	1981
	Edward R. Rogers	1980
LAND USE COMMITTEE		
	James M. Hurley, Chairman	1979
	Anne Marie Baden, Vice Chairman	1979
	Anne E. Rowe, Secretary	1979
	Virginia M. Igo	1979
	Auralie Slowey	1980
	John C. Kent	1979
	Garry Feldman	1980
	Gerald F. Lyons	1979
	Peter A. Bandouveres	1980
	Edward J. Doherty	1980
	William D. McClellan	1980
	Dominic V. Testa, Jr.	1980
	Anthony Sulfaro	1979
PERSONNEL BOARD		
	David Pollicelli, Chairman	1979
	Roy Swanfeldt, Vice-Chairman	1980
	William Irving	1980
	Erik Fredrikson (resigned 10/2/78)	
	Albert J. Vaccaro	1981
BOARD OF REGISTRARS		
	Patricia A. Larson, Chairperson	1981
	Phyllis M. Rogers	1979
	Stephen Zimmermann	1980
	Catherine R. McKim, Clerk	
RULES COMMITTEE		
	Harold Pillsbury, Chairman	1979
	Mabel Nevins, Vice-Chairman	1979
	Patricia Angelo	1979
	Charles Markey	1979
	Frances Heartquist	1979
	George Chaloux	1979
	David Kern	1979
	Margaret Vaccaro	1979
	Ernest LeBlanc	1979
	Hope Paulsen	1979
	Joseph McComiskey	1979
	Loretta Canning	1979
SCHOOL SPACE COMMITTEE		
	George Giggey	1981
	Joan F. Miles	1979
	William Greene	1980
	Mary M. Thiel	1979
	John J. Tobin	1979

TOWN BEAUTIFICATION COMMITTEE

Albert Fay, Jr.	1981
June S. Gordon (resigned 6/2/78)	1979
Jean M. Mullen	1980
Miriam E. Tudman	1980

WAYS AND MEANS COMMITTEE

Linda G. Martin, Chairman	1980
Lawrence W. Banks	1980
Frank Bausch	1979
Henry T. Clifford	1981
Mary J. Culver	1981
John A. DeGiorgio	1980
Peter Gallinaro	1979
John H. Leahy, Jr.	1981
James Melchionna	1980
Steve Moniuk	1981
Virginia Mooney	1979
M. Louise Rutherford	1981
Alan R. Yaffee	1979
Richard P. Cooper	1980
Thomas J. Rutherford	1979

TOWN MEETINGS

ADJOURNED [FIRST] TOWN MEETING

January 18, 1978

A QUORUM NOT BEING PRESENT at 8:30 P.M. (49 members present) the meetint could not be convened. It was moved, seconded and so voted to adjourn until Monday January 23, 1978 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [FIRST] TOWN MEETING

January 23, 1978

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag. Deputy Moderator C. Joseph Brown presiding.

ARTICLE 1 —

Re: Report of Town Officers and Committees

Reports were given from Human Services Committee and the Capital Budget Committee. The chairman of the Board of Selectmen commended Mr. Publicover and the DPW on the fine job they had done clearing the streets after the big snow storm.

ARTICLE 2 —

Re: Transfer of Funds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$26,523 from the below listed accounts to the Reserve Fund, the same to be spent under the direction of the Ways and Means Committee:

\$10,900.00 — DPW Full-Time Salaries
\$15,623.00 — Surplus Revenue (Free Cash)

ARTICLE 3 —

Re: Transfer of Funds — Title II

It was moved and seconded by the Ways and Means Committee who was 12-0 in favor and unanimously voted that the Town transfer from funds received under Title II of the Public Works Employment Act of 1976 the sum of \$10,873.75 to be added to the DPW Full-Time Salaries account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 4 —

Re: Transfer Funds, School Space Committee Litigation Account

It was moved and seconded by the Ways and Means Committee who was 9-0 in favor and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$17,500, to be added to the School Space Committee Litigation Account, the same to be spent under the direction of the School Space Committee.

ARTICLE 5 —

Re: Transfer Funds FY '78 Fire Dept., Special Medical

It was moved and seconded by the Ways and Means Committee who was 9-0 in favor and unanimously voted that the Town transfer from the 1977 Encumbered Medical Account, Fire Department, the sum of \$657.59, same to be spent under the direction of the Fire Chief.

ARTICLE 6 —

Re: Transfer Funds, Central Automotive Maintenance

It was moved and seconded by the Ways and Means Committee and by an overwhelming majority (1 dissenting vote) the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$19,000.00, to be added to the Central Automotive account, the same to be spent under the direction of the Superintendent of Public Works.

ARTICLE 7 —

Re: Transfer Funds, FY '78 Council on Aging, Occupancy

It was moved and seconded by the Ways and Means Committee who were 5 in favor, 3 opposed, 1 abstention and by an overwhelming majority (2 dissenting votes) the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$300.00 to be added to the Council on Aging, Occupancy account, the same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 —

Re: Transfer Funds, Part Time Salaries

It was moved and seconded by the Ways and Means who were 8 in favor, 0 opposed, 1 abstaining and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$4011.00 to be added to the following accounts:

1. Library Part-Time Salaries	\$2,685.
2. Building Dept. Part-Time Salaries	440.
3. BCLC Part-Time Salaries	438.
4. Treas./Collector Part-Time Salaries	448.

the same to be spent under the direction of the (1) Board of Library Trustees; (2, 3) Board of Selectmen; (4) Treasurer/Collector.

ARTICLE 9 —

Re: Transfer Funds, FY '78 Recreation

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$3000.00 to be added to the Recreation Director's Self-Supporting account, the same to be spent under the direction of the Recreation Commissioners.

ARTICLE 9A —

Re: Transfer Funds, Drainage Construction

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 10 —

Re: Will of Marshall Simonds

It was moved and seconded by the Ways and Means Committee who was 12-0 in favor and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, the sum of \$9,500. for the maintenance and improvement of Simonds Park, the same to be spent under the direction of the Recreation Commissioners.

ARTICLE 11 —

Re: Permanent Part-Time Classification and Compensation Plan B.M.E.A.

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 12 —

Re: Personnel By-Laws Full-Time Classification, DPW

The motion as it appears in the warrant was moved and seconded. The Personnel Board was 5-0 in favor. The Ways and Means Committee did not vote on this article. It was moved and seconded to postpone indefinitely. After much discussion a motion to move the previous question carried and with 20 in favor and 19 opposed the motion to postpone indefinitely carried.

ARTICLE 13 —

Re: Personnel By-Laws, Part-Time Classification

It was moved and seconded to postpone indefinitely. After much discussion a motion to move the previous question carried and the motion to postpone indefinitely carried.

ARTICLE 14 —

Re: Personnel By-Laws, Appointments

It was moved, seconded and so voted to postpone to next meeting.

ARTICLE 15 —

Re: Personnel By-Laws, Executive Secretary

The motion as it appears in the warrant was moved and seconded. The Board of Selectmen was in favor. The Personnel Board was opposed. The Ways and Means Committee was opposed and the motion was unanimously defeated.

ARTICLE 16 —

Re: Personnel By-Laws, Amendment

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 17 —

Re: General By-Laws, Human Services Advisory Committee

The main motion was moved and seconded. The report of the Human Services Study Committee was presented. By a clear majority the Town voted to amend the General By-Laws by adding a new section 13.0 to Article XVI, as follows:

Article XVI

"Section 13.0 — Human Services Advisory Committee

13.1 A Human Services Advisory Committee shall be established consisting of 7 members, appointed by the Moderator. Initially the Moderator shall appoint two members for one year terms, two members for two year terms and three members for three year terms. Thereafter, all terms shall be for three years. Members shall serve until their successors are appointed and qualified.

13.2 The initial meeting of the Committee shall be convened by a member designated by the Moderator and at that meeting the Committee shall choose a Chairperson, Vice-Chairperson and Secretary. Thereafter, the Committee shall meet at the call of the Chairperson and as otherwise voted.

13.3 The Committee shall:

13.3.1 Consider all proposed human service programs and make recommendations to the Town Meeting.

13.3.2 Gather information on existing human services.

13.3.3 Promote coordinated action and cooperation regarding human services among the various town officials and departments.

13.3.4 Maintain a current assessment of human service needs and expressed concerns of residents.

13.3.5 Gather information on Federal and State funding.

13.3.6 Develop a list of priorities for expenditures.

13.3.7 Consider and report on all matters referred to the Committee by the Town Meeting or any town official or department head."

App'd by Att. Gen. Apr. 13, 1978 — Adv. in Burl. News 4-20, 27-'78

ARTICLE 18 —

Re: General By-Laws, Appointment of Certain Employees

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 19 was withdrawn from the warrant.

ARTICLE 20 —

Re: General By-Laws, Removal of Dead Animals

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 21 —

Re: Community-Police Relations Study Committee

The Motion as it appears in the warrant was moved and seconded. After much discussion a motion to move the previous question carried and by a clear majority the Town voted to abolish the Community-Police Relations Study Committee.

ARTICLE 22 —

Re: Sale of Surplus Equipment

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 23 —

Re: Zoning By-Law Amendment

It was moved, seconded and so voted to suspend the rules and discuss Articles 23 and 24 together and vote the articles separately. Articles 23 and 24 were moved and seconded. The Planning Board report was read. A substitute motion on Article 23 by the Land Use and Zoning Committee was moved and seconded. After much discussion a motion to move the previous question carried. It was moved, seconded and so voted to suspend the rules and vote Article 24 first. At this time the quorum was challenged. A quorum not being present it was moved, seconded and so voted to adjourn at 11:55 P.M. until Wednesday, January 25, 1978.

Respectfully submitted

Catherine R. McKim, Town Clerk

ADJOURNED [FIRST] TOWN MEETING

January 25, 1978

A quorum being present the meeting was called to order at 8:50 P.M. with a salute to the flag.

(General By-Law Amendment)

ARTICLE 14 —

Re: Personnel By-Laws Appointment of Certain Employees

The motion was removed from the table, moved and seconded. After some discussion the motion was put to a vote and it was unanimously voted that Article VI of the General By-Laws be amended by adding after Section 1.11 the following section:

Section 1.12 Removal or Reappointment of Executive Secretary and Superintendent of Department of Public Works

The Selectmen may by majority vote adopt a resolution providing that the Executive Secretary or the Superintendent of Public Works or both shall not be removed from office or fail of reappointment thereto except by at least a four-fifths vote of all Selectmen or successor appointing authority and such a resolution, if adopted, shall have the force of law and shall not be repealed or superseded except by at least a four-fifths vote of the Selectmen, as long as this by-law remains in effect.

App'd by Att. Gen. Apr. 13, 1978 — Adv. in Burl. News 4-20, 27-'78

ARTICLE 23 —

Re: Zoning By-Law Amendment

The Planning Board motion was moved and seconded. It was moved, seconded and so voted to suspend the rules to

discuss Articles 23 and 24 together, vote the articles separately and vote on Article 24 before Article 23.

ARTICLE 24 —

Re: Zoning By-Law Amendment

The Planning Board motion was moved and seconded. A substitute motion by the Land Use and Zoning Committee was moved and seconded. An amendment to the substitute motion by Mr. Hammond was seconded and failed. The substitute motion carried. By a vote of 43 in favor and 4 opposed the Town voted to amend the Zoning By-Laws by adding the following:

9.3.1.1 Waived Requirements

If in the opinion of the Planning Board, the alteration, addition, construction, or reconstruction of a structure is without impact on the exterior of said structure, the Planning Board can rule, without a hearing, but in public sessions that a site plan is not required. Without impact on the exterior may include changes on exterior walls for doors and windows but shall not include extensions or enlargements of the present structure. The structure so modified must still comply with the rest of this by-law. Notice of this decision shall be sent to the Inspector of Buildings and to the Applicant.

The main motion as substituted carried 37 in favor and 3 opposed.

App'd by Att. Gen. Apr. 13, 1978 — Adv. in Burl. News 4-20, 27-'78

ARTICLE 23 —

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 25 —

Re: Zoning By-Law Amendment

Since no hearing had been held on this article it was moved, seconded and so voted to postpone indefinitely.

ARTICLE 26 —

Re: Rezoning, Three-M Realty Trust

It was moved, seconded and unanimously voted to postpone indefinitely, and that the Land Use and Zoning Committee make it known to Town Meeting that the Land Use and Zoning Committee will consider revising the Zoning By-Law to allow combining wholesale and related retail of wholesale merchandise in the same district.

It was moved, seconded and so voted to suspend the rules and take Article 12 out of order for reconsideration.

It was moved and seconded to reconsider Article 12 and by a vote of 38 in favor and 2 opposed reconsideration carried.

ARTICLE 12 —

Re: Personnel By-Laws

After much discussion the motion failed by a vote of 17 in favor and 23 opposed.

It was moved and seconded to reconsider Article 6.
Reconsideration failed on a $\frac{2}{3}$ vote.

It was moved and seconded to reconsider Article 13.
Reconsideration failed on a $\frac{2}{3}$ vote.

It was moved and seconded to reconsider Article 21.
After much discussion a motion to terminate debate carried
and reconsideration failed on a $\frac{2}{3}$ vote.

It was moved, seconded and so voted to adjourn at 11:15
P.M. until Monday, May 8, 1978 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Burlington in
the County of Middlesex Greeting.

In the name of The Commonwealth of Massachusetts,
you are hereby directed to notify and warn the inhabitants of
said Town, qualified to vote in elections and in Town affairs,
to meet at the School Dept., Meadowbrook School, Wild-
wood School and Pine Glen School in said Burlington on
Saturday the first day of April next, at 8 o'clock in the
forenoon, then and there to act on the following articles:

- 1 Moderator for 1 Year
- 1 Selectman for 3 Years
- 2 School Committee Members for 3 Years
- 1 Planning Board Member for 5 Years
- 1 Assessor for 3 Years
- 1 Board of Health Member for 3 Years
- 1 Recreation Commission Member for 3 Years
- 1 Burlington Housing Authority for 5 Years
- 2 Library Trustees for 3 Years
- 1 Shawsheen Val. Reg. Voc. Tech. School Member for 3
Yrs.
- 1 Shawsheen Val. Reg. Voc. Tech. School Member for 1
Yr.

QUESTION NO. 1 — Town Admin. form of Govern-
ment

QUESTION NO. 2 — G.L. Chap. 32B Sec. 9F

QUESTION NO. 3 — G.L. Chap. 32B Sec. 11A

- 36 Rep. Town Meeting Members for 3 Years
- 2 Rep. Town Meeting Members for 2 Years
- 3 Rep. Town Meeting Members for 1 Year

And you are directed to serve this Warrant, by posting up
attested copies thereof at the Town Hall, School Department,
Meadowbrook School, Wildwood School and Pine Glen
School, in said Town, seven days at least before the time of
holding said election.

HEREOF FAIL NOT, and make due return of this
Warrant, with your doings thereon, to the Town Clerk, at the
time and place of meeting, as aforesaid.

Given under our hands this 20th day of March in the
year of our Lord one thousand nine hundred and seventy-
eight.

s/s Howard E. Strachan, Jr.
Thomas J. Flaherty, Jr.
L. Daniel Valente
Robert J. Roberto
Arthur J. Ferreira

SELECTMEN OF BURLINGTON, MA

Middlesex, ss.

Pursuant to the within Warrant, I have notified and
warned the inhabitants of the Town of Burlington by posting
up attested copies of the same at the Town Hall, School
Department, Meadowbrook School, Wildwood School and
Pine Glen School, seven days before the date of the election,
as within directed.

s/s Charles F. McCarthy
Constable of Burlington

A True Copy, ATTEST:

Catherine R. McKim, Town Clerk

ANNUAL TOWN ELECTION

April 1, 1978

The Polls for the Annual Town Election April 1, 1978 were opened at 8:00 A.M. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 — Warden — Betty Yetman
 Precinct 2 — Warden — Donald N. Sleeper, Jr.
 Precinct 3 — Warden — Edith J. Bannon
 Precinct 4 — Warden — Virginia M. Igo

Precinct 1 — Votes cast — 997
 Precinct 2 — Votes cast — 845
 Precinct 3 — Votes cast — 955
 Precinct 4 — Votes cast — 830

TOTAL VOTES CAST — 3627

This includes ABSENTEE VOTES as follows: Prec. 1-32; Prec. 2-20; Prec. 3-11; Prec. 4-14; Total Absentee Votes — 77.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
MODERATOR — 1 Yr. [1]					
Robert H. Gordon	737	645	726	634	2742
BLANKS					885
SELECTMEN — 3 YRS. [1]					
Robert S. Matarazzo	511	401	371	408	1691
Virginia E. Mooney	148	127	132	139	546
Michael J. Wislowski	324	302	433	276	1335
Angelo Murgo				1	
BLANKS					55
SCHOOL COMMITTEE — 3 Yrs. [2]					
Marianne W. Brenton	437	397	461	443	1738
Richard D. Fusco	537	471	509	450	1967
Charles E. Flagg	311	209	268	223	1011
Catherine A. Taylor	281	256	329	277	1143
BLANKS					1395
PLANNING BOARD — 5 Yrs. [1]					
Frank E. Baxter	494	476	494	405	1869
Frederick J. Keene	381	253	365	318	1317
BLANKS					441
ASSESSOR — 3 Yrs. [1]					
Elmer J. Morrison	732	636	757	626	2751
Leroy Tirrell	1				1
Elmer V. Larson			1		1
Richard Cobb				2	2
BLANKS					872
BOARD OF HEALTH — 3 Yrs. [1]					
Eugene T. McSweeney	480	423	590	540	2033
Kathleen W. Christiansen	440	356	322	258	1376
BLANKS					218
RECREATION COMMISSION — 3 Yrs. [1]					
Charles A. MacWilliam	597	541	595	536	2269
Phillip Gallagher	284	212	281	218	995
BLANKS					363

BURL. HOUSING AUTHORITY — 5 Yrs. [1]

Samuel M. Roberto, Jr.	723	622	702	626	2673
Thomas Rutherford				1	1
BLANKS					953

LIBRARY TRUSTEES — 3 Yrs. [2]

Marie G. Seminatore	714	584	716	595	2609
Kristin K. Janghorbani	380	310	386	317	1393
BLANKS					3252

**SHAWSHEEN VALLEY REG. VOC.
TECH SCHOOL COM. — 3 Yrs. [1]**

John G. Murphy	703	618	699	617	2637
BLANKS					990

**SHAWSHEEN VALLEY REG. VOC.
TECH SCHOOL COM. — 1 Yr. [1]**

Paul J. Davis	355	254	359	319	1287
John P. Miller	415	301	409	366	1491
BLANKS					849

QUESTION NO. 1 — Should Town Meeting petition the General Court for permission to adopt a Town Administrator form of government in Burlington?

YES	367	233	343	303	1246
NO	259	172	254	278	963
BLANKS					1418

QUESTION NO. 2 — General Laws, Chapter 32B, Section 9F; Shall the Town provide Two Thousand Dollars of Group Life Insurance and Two Thousand Dollars of Accidental Death and Dismemberment for a retired employee in lieu of One Thousand Dollars of Group Life Insurance?

YES	348	224	330	333	1235
NO	287	188	273	266	1014
BLANKS					1378

QUESTION NO. 3 — General Laws, Chapter 32B, Section 11A; Shall the Town purchase additional Group Life and Group Accidental Death and Dismemberment Insurance for employees in accordance with the provisions of Chapter 32B of the General Laws with no premium contribution by the Town?

YES	458	274	412	416	1560
NO	179	144	190	180	693
BLANKS					1374

TOWN MEETING MEMBERS**PRECINCT 1 — DISTRICT "A" [3]**

3 Years

Francis E. Redfern (199)
Kathleen W. Christiansen (197)
Garry Feldman (157)

2 Years (1)

Marvin C. Daniels (144)
Claire Ann Kane (161)

PRECINCT 1 — DISTRICT "B" [3]

3 Years

William E. Alcott (209)
Lawrence W. Banks (180)
James D. Melchionna (159)

PRECINCT 1 — DISTRICT "C" [3]

3 Years

Ann D. Colby (158)
Gerald F. Lyons (177)
Francis C. Serra (138)
Donald F. Davis (119)
Joseph M. Finn (129)

PRECINCT 2 — DISTRICT "D" [3]

3 Years

Edward J. Doherty (181)
Anne E. Rowe (238)
Steven M. Isenberg (129)
Marie G. O'Brien (182)

1 Year (1)

Richard C. Fitzpatrick (247)

PRECINCT 2 — DISTRICT "E" [3]

3 Years

James M. Hurley (180)
Paul R. Groulx (162)

PRECINCT 2 — DISTRICT "E" [1]

1 Year (1)

Marguerite Wiggins (203)

PRECINCT 2 — DISTRICT “F” [3]

3 Years

Loretta M. Canning (108)
Robert A. Cassidy (115)
Paul E. Baia (129)

2 Years 0

PRECINCT 3 — DISTRICT “G” [3]

3 Years

Virginia M. Igo (238)
Paul R. Raymond (253)
Auralie P. Slowey (218)

PRECINCT 3 — DISTRICT “H” [3]

3 Years

Virginia V. Cobb (193)
Joan B. Hastings (197)
Frank G. Bausch (163)
Robert W. Krieg (149)

PRECINCT 3 — DISTRICT “J” [3]

3 Years

Wayne R. Higden (187)
Angelo Murgo (12)
Thomas Cappadona (4)
Ken Forte (2)
Paul J. McNamara (1)

PRECINCT 4 — DISTRICT “K” [3]

3 Years

Barry J. Keefe (208)
Margaret M. Vaccaro (223)
Lewis R. Dubbs (145)
Edward F. Herman (168)

PRECINCT 4 — DISTRICT “L” [3]

3 Years

Joel K. Margi (148)
Marie T. Soda (148)

PRECINCT 4 — DISTRICT “M” [3]

3 Years

Bernard A. Pekala, Jr. (129)
William L. Doyle (172)
George C. DeMattia (1)
Joseph Arena (2)
CHarles R. Myers, Jr. (1)
George R. DeMattia (3)

1 Year (1)

George C. DeMattia (3)
John Bartlett (2)

ATTEST: Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 8, 1978

The following members from District F assembled to fill the vacancy existing in that district in the two year term; R. Cassidy, L. Canning, V. Mooney, R. Theriault. Philip W. Cranshaw, 5 Hallmark Gardens was nominated and unanimously voted as the new member.

The following members from District L; M. Soda and P. Gallinaro met to fill the vacancy in that district in the three

year term. John H. Leahy, Jr., 5 Meadowcroft Road was nominated and duly elected as the new member in that district.

There were no nominations to fill the vacancy in District E and that meeting was adjourned to Wednesday, May 10th at 7:15 P.M.

All newly elected Town Meeting members were sworn in by the Moderator.

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag.

The Moderator asked the body to rise for a moment of silent prayer for Robert H. Gordon our late Moderator who died April 5th.

It was moved, seconded and so voted to appoint Joseph McComisky as temporary Moderator in the event that Deputy Moderator, C. Joseph Brown is unable to preside.

After the announcements the Selectmen made presentations to the people who had participated in our Student Government program today.

ARTICLE 1 —

Re: Report of Town Officers and Committees

The Rules Committee gave their report and read the code of ethics for the benefit of the newly elected members.

ARTICLE 2 —

Re: Authorization of Treasurer to Borrow

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town Authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 3 —

Re: Will of Marshall Simonds

It was moved and seconded by the Ways and Means Committee (11-0 in favor) and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9,500 for the maintenance and improvement of Simonds Park, the same to be spent under the direction of the Recreation Commissioners.

ARTICLE 4 —

Re: Transfer Funds, FY '78 BCLC, Contracted Services

It was moved and seconded by the Ways and Means Committee (9-0 in favor) and by a clear majority the Town voted to transfer from Free Cash \$858.00 to be added to the BCLC, Contracted Services Account, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and unanimously voted to suspend the rules and take out of order Articles 6, 7, 8 and 9.

ARTICLE 6 —

**Re: Transfer Funds, FY '78 Fire Dept.
Special Medical Account**

It was moved and seconded by the Ways and Means Committee (10-0 in favor) and unanimously voted that the Town transfer from Free Cash \$500.00 for the Fire Department Medical Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 7 —

Re: Transfer Funds, FY '78 Police Dept., Salary, Overtime

It was moved and seconded by the Ways and Means Committee (9-0 in favor) and unanimously voted that the Town transfer from Free Cash \$5,000 for the Police Department Overtime Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 8 —

Re: Transfer Funds, FY '78, Police Dept., M & S

It was moved and seconded by the Ways and Means Committee (10-0 in favor) and by a clear majority, one dissenting vote, the Town voted to transfer from Free Cash \$15,000 for the Police Department Materials and Supply Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 9 —

Re: Transfer Funds, FY '78, Personnel Full Time Salaries

It was moved and seconded by the Ways and Means Committee (9-0 in favor) and unanimously voted that the Town transfer from Free Cash \$1,344.97 for the Personnel Board Full Time Salary Account, same to be spent under the direction of the Personnel Board.

It was moved, seconded and unanimously voted to suspend the rules and take out of order Articles 13, 14, 15, 16, 17, 49, 52, 53, 54, 55, 56 and 57.

ARTICLE 13 —

Re: Personnel, Classification Plan, Full Time Personnel

The main motion was moved and seconded by the Ways and Means Committee. An amendment by the Personnel Board (5-0 in favor) to increase the Classification Plan 10% was moved and seconded. An amendment by the Board of Selectmen to increase the Classification Plan 8% was moved and seconded. After much discussion a motion to terminate debate carried. The Board of Selectmen's amendment failed. The Personnel Board's amendment failed.

The main motion carried and by a clear majority the Town voted to amend the Full Time Personnel Bylaws by deleting the schedule entitled "1977/1978 Classification and Compensation Plan" and by substituting in place thereof a new schedule plan entitled "Classification and Compensation Plan" effective July 1, 1978, the effect of which is to increase the salary of positions on the schedule. (6%)

ARTICLE 14 —

Re: Personnel Classification Plan, Part Time Employees

The main motion was moved and seconded by the Ways and Means Committee (8-0 in favor). An amendment by the Personnel Board was moved and seconded. The amendment failed and the main motion carried and by a clear majority the Town voted to amend the Personnel Bylaw, Classification and Compensation Plan by deleting the schedule entitled "Part Time Salary Plan (under twenty hours per week) and substitute in place thereof a new schedule entitled "Classification and Compensation Plan Part Time Personnel (under 20 hours per week) effective July 1, 1978, the effect of which is to increase the salaries of the positions on the schedule by fifteen (15 cents) per hour.

ARTICLE 15 —

**Re: Personnel, Classification & Compensation Plan,
Part Time Employees**

It was moved and seconded by the Ways and Means Committee (9-0-1 in favor) and by a clear majority the Town voted to amend the Personnel Bylaw, Classification and Compensation Part Time Salary Plan by changing the compensation for the position of Area Playground Coordinator to a range of \$105 — \$115 per week.

ARTICLE 16 —

Re: Classification & Compensation Plan, Part Time Emp.

It was moved and seconded by the Ways and Means Committee (8-1 in favor). The Personnel Board was unanimously in favor. By a clear majority the Town voted to amend the Personnel Bylaw, Classification and Compensation Part Time Salary Plan by changing the compensation for the position of Summer Recreation Leader to the following: \$96.00 per week (first year), \$100.00 per week (second and third years), \$104.00 per week (fourth and fifth years).

ARTICLE 17 —

**Re: Classification & Compensation Plan
Elected and Appointed Officials**

It was moved and seconded by the Ways and Means Committee. An amendment by the Personnel Board was moved, seconded and subsequently failed. It was unanimously voted that the Town amend the Personnel Bylaw, Classification and Compensation Plan by deleting the schedule entitled "Classification and Compensation Plan for Elected and Appointed Officials", and by substituting in place thereof a new schedule entitled "Classification and Compensation Plan for Elected and Appointed Officials", effective July 1, 1978, the effect of which is to increase the salary of certain positions by 6% (Treasurer/Tax Collector and Town Clerk).

ARTICLE 49 —

Re: Classification & Compensation Plan

The main motion was moved and seconded by the Ways and Means Committee. An amendment by the Personnel Board was moved and seconded. The amendment carried and

the main motion as amended carried and by a clear majority the Town voted to amend the Personnel Bylaw by adding to the Full Time Classification and Compensation Plan (BMEA) the position of Senior Clerk to the Council on Aging in Group 80 and to delete the position of Clerk to the Council on Aging on the Part Time Salary Plan.

ARTICLE 52 —

Re: Personnel Bylaw, Classification & Compensation Plan

It was moved and seconded by the Ways and Means Committee (11-2 in favor). Personnel Board 5-0 in favor and by a clear majority the Town voted to amend the Personnel Bylaws Full Time Classification and Compensation Plan, (BMEA), by deleting one Junior Clerk position, Group 77, and by adding one Senior Clerk, Group 80, under the Treasurer/Collector.

ARTICLE 53 —

Re: Personnel Bylaw, Classification & Compensation Plan

It was moved and seconded by the Ways and Means Committee and by a clear majority (1 dissenting vote) the Town voted to amend the Personnel Bylaws Full Time Classification and Compensation Plan, (BMEA), by deleting one Junior Clerk position, Group 77, and adding one Senior Clerk, Group 80 in the Assessors' Office.

ARTICLE 54 —

Re: Personnel Bylaw, Classification & Compensation Plan

It was moved and seconded by the Ways and Means Committee (7-4 in favor). A substitute motion by the Personnel Board (5-0 in favor) was moved, seconded and subsequently failed. The main motion carried and by a clear majority the Town voted to amend the Personnel Bylaws Classification and Compensation Plan, Part Time Plan, by establishing the position of clerk, to the Fire Department at 19 hours per week.

ARTICLE 55 —

Re: Personnel Bylaw, Classification & Compensation Plan

It was moved and seconded by the Ways and Means Committee and by a clear majority the motion failed.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, May 10th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 10, 1978

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag.

ARTICLE 56 —

Re: Personnel By-Laws, Full Time Classification & Compensation Plan, DPW

It was moved and seconded by the Ways and Means Committee (11-0 in favor). The Personnel Board was 4-0 in favor. It was unanimously voted that the Town amend the Full Time Classification and Compensation Plan (DPW) by deleting the following positions:

- Group 95 — Highway Superintendent
- Group 94 — Water and Sewer Superintendent
- Group 87 — Assistant Highway Superintendent
Assistant Water and Sewer Superintendent

and by adding the following positions:

- Group 94 — Assistant Superintendent, Highway Division
Assistant Superintendent, Water and Sewer
- Group 87 — Lead Foreman, Water and Sewer Division
Lead Foreman, Highway Division
Assistant Superintendent, Cemetery Division

ARTICLE 57 —

Re: Personnel By-Laws, Part Time Classification & Compensation Plan

It was moved and seconded by the Ways and Means Committee. The Personnel Board was unanimously in favor. A substitute motion as it appears in the warrant was moved, seconded and failed by a clear majority. The main motion carried as stated by the Chair and by a clear majority the Town voted to amend the Part Time Classification and Compensation Plan by adding the Position "Mechanic Trainee" under Category B.

It was moved, seconded and so voted to suspend the rules and take Article 18 out of order at this time.

ARTICLE 18 —

Re: Classification & Compensation Plan
Elected & Appointed Officials

The main motion was moved and seconded. Mr. Brian Curtin the proponent was allowed to speak. The Ways and Means was opposed 8-0. The Personnel Board was opposed. After a heated debate the main motion failed.

ARTICLE 5 —

Re: 1979 Fiscal Year Annual Budget

The main motion was moved and seconded by the Ways and Means Committee. The Moderator went through all the budgets and the following line items were placed on hold:

Line Items 2, 7, 11, 13, 15, 21, 23, 30, 31, 32, 33, 35, 36, 38, 42, 43, 45, 47, 50, 51, 66, 69, 72, 77, 78, 79, 83, 88, 95, 96, 98, 100, 101, 102, 104, 111, 114, 115, 119, 126, 127, 128, 129, 133, 134, 135, 146, 152, 154, 155 thru 160, 161, 162, 167, 168, 171, 173, 178, 180, 185, 191, 192, 199, 200, 202, 203, 204, 205 thru 219, 220, and 224.

All line items not on hold unanimously carried as follows:

Treasurer/Collector's Office

1./Salaries	\$76,140
3. Tax Title	1,100
4. Recording	366
5. Interest Refund	200

same to be spent under the direction of the Treasurer/-Collector.

Assessors' Office

6. Salaries	\$54,251
8. Map Maintenance	2,000
9. Revaluation	1,000

same to be spent under the direction of the Board of Assessors.

Town Clerk's Office

10. Salaries	\$36,229
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same to be spent under the direction of the Town Clerk.

Moderator

12. Salaries	\$150
--------------	-------

same to be spent under the direction of the Moderator

Planning Board

14. Salaries	\$17,190
16, 17, 18, 19	0

same to be spent under the direction of the Planning Board.

Ways and Means Committee

20. Salaries	\$1,715
21A. Reserve Fund	50,000

same to be spent under the direction of the Ways and Means Committee.

Capital Budget Committee

22. Salaries	\$378
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same to be spent under the direction of the Capital Budget Committee.

School Space Committee

Items 24, 25, 26, 27, 28, 29	0
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Industrial Development Com.

Items 34 & 35	0
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Selectmen's Office

37. Salaries	\$61,573
--------------	----------

Same to be spent under the direction of the Board of Selectmen.

Legal Budget

39. Legal Fees	\$35,000
40. Legal & Appraisal Fees	2,000
41. Collective Bargaining	500

same to be spent under the direction of the Board of Selectmen.

Town Meetings and Elections

44. Salaries	\$13,320
--------------	----------

same to be spent under the direction of the Board of Selectmen.

Registrars of Voters

46. Salaries	\$4,353
48. Special Acc't (census)	3,000

same to be spent under the direction of the Board of Selectmen.

Town Hall Maintenance

49. Salaries	\$52,077
--------------	----------

same to be spent under the direction of the Board of Selectmen.

Central Administration

52. Central Supply	\$35,000
53. Central Machine Ser.	2,500
54. Chapter 32B Town Share	324,000
55. Medical Exams	200
56. Insurance	296,000
57. Memorial Day	2,500
58. 4th July	5,200
59. 60, 61.	0
62. Audit of Accounts	25,000
63. Pension Reimbursement	25,000
64. Unemployment Comp.	25,000

same to be spent under the direction of the Board of Selectmen.

Board of Appeals

65. Salaries	\$1,418.
67. Special Acc'ts (advertising & mailings)	1,500

same to be spent under the direction of the Board of Selectmen.

Conservation Commission

68. Salaries	\$850
--------------	-------

same to be spent under the direction of the Board of Selectmen.

Historical Commission

71. Salaries	\$728
73, 74 & 75	0

same to be spent under the direction of the Board of Selectmen.

Sealer of Weights and Measures

71. Salaries	\$2,000
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same to be spent under the direction of the Board of Selectmen.

Fire Department

81. Medical Coverage	\$1,500
82. Education/Tuition	1,250
80, 84, 85, & 86	0

same to be spent under the direction of the Fire Chief.

Civil Defense

87. Salaries	\$1,808
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Special Account

89. Education	400
90. Surplus Property	50
91. Emergency Fund	50
92 & 93	0

same to be spent under the direction of the Board of Selectmen.

Building Department

94. Salaries	\$50,523
--------------	----------

same to be spent under the direction of Board of Selectmen.

Dog Officer/Animal Inspector

97. Salaries	\$11,315
99.	0

same to be spent under the direction of the Board of Selectmen.

Police Department

103. Out of State Travel \$10

Special Account

105. Education 540
107. Nemlec 2,300
113. Personnel Education 600
106, 108, 109, 110, 112 0

same to be spent under the direction of the Board of Selectmen.

Public Works Department

153. Rubbish and Garbage \$289,170
116, 117, 118, 120 thru 125,
130, 131, 132, 137 thru 145,
147 thru 151 0

same to be spent under the direction of the Board of Selectmen.

Council on Aging

Special Account

163. Holiday Baskets \$800
164. Minuteman Home Care Corp 800
165. 0
166. Emergency Assistance 50

same to be spent under the direction of the Board of Selectmen.

Veteran's Benefits

Special Accounts

169. Aid to Veterans \$40,000

same to be spent under the direction of the Board of Selectmen.

Board of Health

170. Salaries \$70,869
172. Mystic Val. Mental Health 23,091
174. Clinics 1,500
175. T. B. Hospital 1,000
176. Premature Babies 10
177. Home Health Service 3,360

same to be spent under the direction of the Board of Health.

Recreation Director

179. Salaries \$123,756

Special Accounts

182. Transportation 10,930
181, 183, 184, 186, 187, 188, 189, 190 0

same to be spent under the direction of the Recreation Board of Directors.

Recreation Maintenance Department

Special Accounts

193 — 198 0

Library

201. Out of State Travel 0

Estimated Additions

205 — 219 0

Debt Service

221. Interest \$1,270,873
222. Temporary Loan Interest 50,000

Item 2, a motion to table was moved, seconded and ultimately failed. The main motion was defeated and Item 2 failed.

Item 7 unanimously carried

Assessors —
7 Expenses \$9,569

Item 11 unanimously carried.

Town Clerk —
11 Expenses \$1,250

Item 13 unanimously carried.

Moderator —
13 Expenses \$100

Item 15 unanimously carried.

Planning Board —
15 Expenses \$1,655

Item 21 unanimously carried.

Ways & Means Committee —
21 Expenses \$300

Capital Budget —
23, Expenses \$35

Item 30 after some discussion a motion to terminate debate carried and item 30 carried.

Item 31 unanimously carried.

Personnel Board —
30. Salaries \$11,526
31. Expenses 1,230

Consumer Advisory —
32 0

Item 33 unanimously carried.

Land Use Committee —
33 Expenses \$155

A substitute motion to Item 36 was moved, seconded and unanimously carried.

By-Law Review Committee —
36 Expenses \$200

It was moved, seconded and unanimously voted to adjourn at 10:55 P.M. until Monday, May 15th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 15, 1978

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

It was moved, seconded and so voted to suspend the rules and take out of order Article 47.

ARTICLE 47 —**Re: Class. & Comp. Plan**

The main motion was moved and seconded. It was moved, seconded and so voted to table Article 47 until after action on Article 50. It was moved, seconded and so voted to suspend the rules and take Article 50 out of order.

ARTICLE 50 —**Re: Personnel By-Law, Assistant Librarian**

The main motion was moved and seconded. The Ways and Means Committee was opposed 11-0. After some discussion a motion to terminate debate carried and the main motion failed.

It was moved, seconded and so voted to remove Article 47 from the table. An amendment was moved and seconded. The Ways and Means Committee was in favor 9-0. After some discussion a motion to terminate debate carried and the amendment carried. An amendment to delete Librarian from the main motion was moved, seconded and so voted. The main motion as amended carried and by a clear majority the Town voted to amend the Full Time Classification and Compensation Plan, Personnel By-Laws by adding the position of Senior Clerk to Accountant Group 80 and deleting the position Senior Clerk to the Accountant under Category B of the Permanent Part Time Plan, Personnel By-Laws.

Item 38 — An amendment was moved, seconded and failed. the main motion unanimously carried.

Selectmen's Office

38. Expenses	\$3,645
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Item 42 — Unanimously carried and Item 43 unanimously carried.

Accountant's Office

42. Salaries	\$55,483
43. Expenses	1,990

same to be spent under the direction of the Board of Selectmen.

Item 45 — An amendment was moved and seconded. After some discussion a motion to terminate debate carried and the amendment failed, the main motion unanimously carried.

Town Meetings & Elections —

45. Expenses	\$9,445
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Item 47 unanimously carried.

Registrars of Voters —

47. Expenses	\$5,150
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Item 50 unanimously carried and Item 51 unanimously carried.

Town Hall Maintenance —

50. Expenses	\$58,748
51. Air Conditioning Study	500

Board of Appeals —

66. Expenses	0
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Item 69 — unanimously carried.

Conservation Commission —

69. Expenses	\$317
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Item 72 — unanimously carried.

Historical Commission —

72. Expenses	\$2,516
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Item 77 — after some discussion a motion to move the previous question carried and the main motion unanimously carried.

Sealer of Weights & Measures —

77. Expenses	\$1,000
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Item 78 — an amendment was moved and seconded. The Ways and Means Committee was opposed. F. Keene recorded as abstaining from voting. After much discussion a motion to terminate debate carried and the amendment carried by a clear majority.

Full Time Salaries	\$1,105,340
Part Time Salaries	3,349
Overtime	134,501

The effect of which would be to provide for the employment of four personnel.

The main motion as amended carried unanimously.

Fire Department —

78. Salaries	\$1,243,190
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less \$300,000. Federal Revenue Sharing Monies.

It was moved, seconded and unanimously voted to adjourn at 11:00 P.M. until Wednesday, May 17th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 17, 1978

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag.

Item 79 — An amendment was moved & seconded. The Ways and Means Committee took no stand on this amendment. It was moved, seconded and so voted to table until Wednesday, May 24th.

Item 83 — An amendment was moved and seconded. The Ways and Means Committee took no stand on this amendment. The amendment carried and the main motion as amended carried.

Fire Department —

83. Clothing	\$7,025
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Item 88 — unanimously carried.

Civil Defense —

88. Expenses	\$12,685
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Item 95 — unanimously carried and Item 96 unanimously carried.

Building Department —

95. Expenses	\$2,250
96. Hazardous Structures	500

Item 98 — unanimously carried and Item 100 unanimously carried.

Dog Officer/Animal Inspector —

98. Expenses	\$1,687
100. Pound Roof Repair	500

Item 101 — An amendment was moved and seconded. The Ways and Means Committee was opposed 8-0 and the amendment failed. A second amendment to add one junior

clerk at \$7,475. (Group 77, Step 1) was moved, seconded and unanimously carried. The main motion as amended carried.

Items 102, 104, and 111 — unanimously carried.

Police Department —

101. Salaries	\$1,239,203
102. Expenses	112,143
104. Clothing	10,180
111. Medical Exams	500

*less \$300,000. Federal Revenue Sharing Monies.

Item 114 — An amendment submitted by the Selectmen was moved and seconded and ultimately failed. The main motion unanimously carried.

Item 115 — unanimously carried. Item 119, the Ways and Means Committee was in favor 8-1. A motion to table was defeated and the main motion unanimously carried.

Items 126, 127, 128, 129, 133, 134, 135, 146, unanimously carried.

Item 152 — An amendment was moved and seconded by the Ways and Means Committee and unanimously carried. Item 154 unanimously carried.

Public Works Dept. —

114. Salaries	\$803,070
115. Expenses	323,218

Special Accounts

119. Extend Water System	20,000
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Tree Care

126. Insect Pest Control	2,800
127. Dutch Elm Disease	1,200
128. Contracted Services	1,500
129. Drainage Account	15,000
133. Sign & Lane Painting	4,680
134. Snow, Sand & Ice	125,000
135. Highway #1	19,890
146. Map & Field Survey	1,000
152. Machinery	103,200
154. Street Lights	170,597

*less \$281,790. Federal Revenue Sharing Monies.

same to be spent under the direction of the Board of Selectmen.

Item 155 — An amendment to reduce lines 155 thru 160 was moved, seconded and ultimately defeated. The main motion carried by a clear majority.

Item 156 — carried by a clear majority. Items 157 thru 160 had 0 amounts.

Human Services—

155. Salaries	\$62,752
156. Expenses	7,487

Item 161 — unanimously carried. Item 162 — An amendment to add \$8,500. for the purchase of a new Van was moved, seconded and so voted. The main motion as amended carried.

Council on Aging —

161. Salaries	\$8,762
162. Expenses	9,260

Item 167 and Item 168 — unanimously carried.

Veteran's Benefits —

167. Salaries	\$24,192
168. Expenses	660

Item 171 — unanimously carried.

Board of Health —

171. Expenses	\$5,909
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It was moved and seconded to suspend the rules and take out of order Article 45. A motion to adjourn at this time was seconded and defeated. Tellers were appointed and sworn in and by a count of 36 in favor and 4 opposed the motion to take Article 45 out of order carried.

ARTICLE 45 —

Re: CMARC

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed 8-0. After some discussion the main motion was defeated as stated by the Chair.

Item 178 carried.

Board of Health —

178. C.M.A.C.	0
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It was moved, seconded and so voted to adjourn at 11:20 P.M. until Monday, May 22nd.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 22, 1978

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag. After the announcements Items 180 and 185 unanimously carried.

Recreation Director —

180. Expenses	\$22,180
185. Self Supporting Programs	29,860

An amendment to Item 191 was moved and seconded. The Ways and Means Committee was opposed 11-0 and the amendment failed. The main motion unanimously carried and Item 192 unanimously carried.

Recreation Maintenance Department —

191. Salaries	\$136,680
192. Expenses	85,714

Items 199, 200 & 202 unanimously carried.

Library —

199. Salaries	\$102,759
200. Expenses	18,218
*202. Books & Periodicals	51,399

*less \$9,114.75 State Aid to Libraries Account
\$4,330.87 County Dog License Refund Account

same to be spent under the direction of the Library Trustees.

After Pres. Benjamin Wolk of the Shawsheen Reg. School spoke and presented slides, Item 203 unanimously carried.

Shawsheen Reg. Tech. High School —

203. Burlington Share	\$545,565
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same to be spent under the direction of the Shawsheen Reg. Tech. High School Committee.

It was moved and seconded by the Ways and Means Committee and so voted to table Item 204, School Department until Wednesday, May 24th.

Item 205 was moved and seconded by the Ways and Means Committee and unanimously carried.

205. County Retirement \$431,022.82

It was moved, seconded and so voted to lay on the table Items 206-219.

Items 220 and 224 unanimously carried.

Debt Service —

*220. Principal \$2,373,000

*less \$21,468. from Mass. Water Pollution Account.

224. Transfer from Surplus Free Cash 0

ARTICLE 10 —

Re: FY-78, Transfer of Funds to Snow & Ice Account

It was moved, seconded and so voted to table.

ARTICLE 11 —

Re: FY-78, Transfer Funds

It was moved, seconded and so voted to table.

ARTICLE 12 —

Re: FY-78, Transfer Funds

It was moved and seconded by the Ways and Means Committee and so voted to postpone indefinitely.

ARTICLE 19 —

Re: Storage Bldg. — Treatment Plant

The main motion was moved and seconded by the Ways and Means Committee and subsequently failed.

ARTICLE 20 —

Re: Aux. Power for Treatment Plant

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 21 —

Re: Raw Water Flow Meter

It was moved and seconded by the Ways & Means Committee and unanimously voted that the Town raise and appropriate the sum of \$8,000 for the purpose of purchasing and installing a Raw Water Flow Meter at the Treatment Plant, same to be spent under the direction of the Board of Selectmen.

ARTICLE 22 —

Re: Parco Flow Control Valves

It was moved and seconded by the Ways and Means Committee who was 9-0 in favor. It was unanimously voted that the Town raise and appropriate the sum of \$7,800. for the purpose of rebuilding the Parco Flow Control Valves at 4 water stations, same to be spent under the direction of the Board of Selectmen.

ARTICLE 23 —

Re: 3rd Pump — Treatment Plant

It was moved and seconded by the Ways and Means who was opposed 8-1. The main motion was unanimously defeated.

ARTICLE 24 —

Re: Transfer Funds to Cemetery Land Improvement Acc't

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from the sale of Graves Account the sum of \$25,000, and add it to the Cemetery Land Improvement Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 25 —

Re: Storage Capability on Middlesex Turnpike

It was moved and seconded by the Ways and Means Committee who was in favor 6-2-1. An amendment submitted by the Selectmen was moved and seconded. After some discussion a motion to terminate debate failed. After more discussion a motion to move the previous question carried and the amendment failed. An amendment by J. Kelly was moved and seconded and subsequently failed. The main motion carried by a clear majority & the Town voted to raise and appropriate the sum of \$5,000 for the purpose of providing traffic storage capability on Middlesex Turnpike, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Wednesday May 24th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 24, 1978

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Item 204 from the table.

Item 204 Local Education

A. McNamara, G. Feldman and R. Fiore recorded as abstaining from voting.

An amendment was moved and seconded. J.E. Fogelberg, Chairman of the School Committee spoke on the budget. The Ways and Means Committee was in favor. After a great deal of debate a motion to move the previous question carried and the amendment carried. The main motion as amendment carried. It was unanimously voted that the Town raise and appropriate \$11,712,198. for the School Department Budget. Less PL 874 funds of \$119,283. the same to be spent under the direction of the School Committee.

It was moved, seconded and so voted to remove Item 173 from the table.

After much discussion a motion to move the previous question carried and the main motion carried.

Board of Health —

173. Mosquito Control	\$15,000
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It was moved, seconded and so voted to remove Item 79 from the table. An amendment was moved and seconded. After much discussion a motion to move the previous question carried and the amendment failed. The main motion unanimously carried.

Fire Department —

79. Expenses	\$53,035
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ARTICLE 26 —

Re: Highway Resurfacing

The main motion was moved and seconded by the Ways and Means Committee. An amendment submitted by the Selectmen was moved and seconded. After some discussion a motion to move the previous question carried and the amendment failed. The main motion carried and it was unanimously voted that the Town raise and appropriate the sum of \$60,000. for the purpose of resurfacing certain streets in the Town of Burlington, same to be spent under the direction of the Board of Selectmen.

ARTICLE 27 —

Re: Drainage Projects

The main motion was moved and seconded by the Ways and Means Committee. An amendment submitted by the Selectmen was moved, seconded and subsequently failed. The main motion carried and it was unanimously voted that the Town raise and appropriate the sum of \$75,000. for the purpose of construction of drainage projects in the Town, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, May 31st.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

May 31, 1978

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag.

A resolution presented by L. Canning was moved, seconded and unanimously carried as follows:

RESOLVED: That the Ways and Means Committee look into the feasibility of the Town contracting for private ambulance service, including costs, and report back before the last session of this Town Meeting.

ARTICLE 28 —

Re: Construction of Sidewalks & Pathways

The main motion was moved and seconded by the Ways and Means Committee. An amendment by the Board of

Selectmen was moved and seconded. The Ways and Means Committee was opposed to the amendment. A second amendment moved by E. LeBlanc was seconded and subsequently failed. The Selectmen's amendment was unanimously defeated and the main motion failed.

ARTICLE 29 —

Re: Purchase of DPW Replacement Equipment

The main motion was moved and seconded by the Ways and Means Committee. An amendment submitted by the Board of Selectmen was moved and seconded. The Ways and Means Committee was opposed and the amendment failed. A second amendment was moved, seconded and failed. The main motion carried with one dissenting vote and by a clear majority the Town voted to raise and appropriate the sum of \$72,000 for the purpose of purchasing Public Works replacement equipment, same to be spent under the direction of the Board of Selectmen.

ARTICLE 30 —

Re: Land Taking

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 31 —

Re: Purchase of Computer

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 32 —

Re: Insulation & Repairs to Fire Stations

The main motion was moved and seconded by the Ways and Means Committee who was in favor. It was unanimously voted that the Town raise and appropriate the sum of \$5,000 for the purpose of insulating both fire stations and installing fans to conserve on heating, same to be spent under the direction of the Board of Selectmen.

ARTICLE 33 —

Re: Court Ordered Revaluation

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 34 —

Re: Parks Improvements

The main motion was moved and seconded. The Ways and Means Committee was opposed 10-2. After much discussion a motion to terminate debate carried and the main motion failed.

It was moved, seconded and so voted to table Articles 35, 36, 37 & 38 until Monday June 5th and request that the Planning Board be present. It was moved, seconded and so voted to request the presence of Town Counsel at Mondays session.

ARTICLE 39 —

Re: Community Recreation Custodial Fees

The main motion was moved and seconded by the Ways and Means Committee who was 9-1 in favor. The motion carried and it was unanimously voted that the Town raise and appropriate the sum of \$14,500 for the purpose of Community Recreation Custodial fees, same to be spent under the direction of the School Committee.

ARTICLE 40 —

Re: Capital Outlay

The main motion was moved and seconded by the Ways and Means Committee who was 10-0 in favor. It was unanimously voted that the Town raise and appropriate the sum of \$10,000 for the purpose of roof repairs, all schools, to maintain school roofs in a waterproof condition to avoid costly replacement and interior damage, same to be spent under the direction of the School Committee.

ARTICLE 41 —

Re: Capital Outlay

The main motion was moved and seconded by the Ways and Means Committee. It was unanimously voted that the Town raise and appropriate the sum of \$97,400 for the purpose of roof restoration at the Burlington High School, same to be spent under the direction of the School Committee.

ARTICLE 42 —

Re: Capital Outlay

The main motion was moved and seconded by the Ways and Means Committee who was in favor. It was unanimously voted that the Town raise and appropriate the sum of \$17,000 for the purpose of H.V.A.C. Control System Upgrading at the Burlington High School, same to be spent under the direction of the School Committee.

ARTICLE 43 —

Re: Capital Outlay

The main motion was moved and seconded by the Ways and Means Committee who was 6-3 in favor. It was unanimously voted that the Town raise and appropriate the sum of \$3,600 for the purpose of structural and concrete repairs at the Burlington High School, same to be spent under the direction of the School Committee.

ARTICLE 44 —

Re: Capital Outlay

The main motion was moved and seconded by the Ways and Means Committee. It was unanimously voted that the Town raise and appropriate the sum of \$20,000 for the purpose of Boiler and Hot Water Heater Replacement in various schools within Burlington Public Schools system, same to be spent under the direction of the School Committee.

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Monday June 5th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ADJOURNED [SECOND] TOWN MEETING

June 5, 1978

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Article 35 from the table.

ARTICLE 35 —

Re: Skilton Lane Taking

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed 11-0. After much discussion a motion to move the previous question carried and the main motion failed.

ARTICLE 36 —

Re: Skilton Lane Relocation

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 37 —

Re: Consulting Engineering Services

The motion as it appears in the warrant was moved and seconded. After much discussion the motion was put to a vote. By a clear majority the Town voted to raise and appropriate the sum of \$5,000 for the purposes of conducting Engineering Studies as may be required by the Planning Board, same to be spent under the direction of the Planning Board.

ARTICLE 38 —

Re: Defaulted Subdivision

It was moved and seconded by the Ways and Means Committee who was 11-0 in favor. It was unanimously voted that the Town raise and appropriate the sum of \$5,000 for the purpose of completing the Barbara Circle Subdivision, same to be spent under the direction of the Planning Board.

ARTICLE 48 —

Re: Granting Authority

The motion was moved and seconded as it appears in the warrant. The Ways and Means Committee was opposed 11-0, and the main motion unanimously failed.

ARTICLE 51 —

Re: General By-Law — Appointment, Appraiser

The main motion was moved and seconded by the Ways and Means Committee. A substitute motion was moved, seconded and ultimately failed, and the main motion was defeated.

Re: General By-Law — Town Administrator

The main motion as it appears in the warrant (with a few minor changes) was moved and seconded. It was moved, seconded and so voted to discuss Article 58 and Article 58A together and vote the Articles separately.

Article 58A was moved and seconded. The Ways and Means Committee was 11-0 in favor of the concept of Town Manager/Administrator form of Government. After much discussion a motion to terminate debate carried. Article 58 failed, and by a standing vote of 28 in favor and 23 opposed Article 58A carried as stated by the Chair. There was a division of the house. The quorum was challenged. Tellers were appointed and sworn in. It was determined that a quorum was present and by a ROLL CALL of 32 in favor and 25 opposed the Town voted to petition the General Court to enact the following law:

"An act providing for a Town Administrator in the Town of Burlington.

Section 1.

The Board of Selectmen of the Town of Burlington, by an affirmative vote of at least four members, shall appoint a Town Administrator for an indefinite term and fix the compensation within the amount annually appropriated for that purpose. The position of Town Administrator shall not be subject to the Personnel By-Laws of the Town, nor shall it be included in any certification of any collective bargaining unit.

Section 2.

The Town Administrator shall be appointed solely on the basis of executive and administrative qualifications and shall be a person of proven professional ability, especially fitted by education, training and/or previous experience in municipal administration helpful for the performance of the duties of the office. The person shall not have served in an elective office in or for the Town of Burlington for at least twenty-four months prior to his appointment. The person shall devote full time to the office and shall not hold any other public office, elective or appointive, nor shall engage in any other business, occupation or profession during the term of office, unless such action is approved in advance, in writing, by the Board of Selectmen. The Town may, from time to time, by By-Law, establish such additional qualifications as seem necessary and appropriate.

Section 3.

The Town Administrator shall execute a Bond in favor of the Town for the faithful performance of his duties in such sum and with such sureties as may be fixed by the Selectmen; the cost of said Bond shall be paid by the Town.

Section 4.

The Town Administrator shall be the chief administration officer of the Town with the powers and duties as follows:

A. He shall be responsible to the Board of Selectmen for the efficient administration and coordination of all matters that come under the jurisdiction of the Board of Selectmen, except as they may affect the Accounting and Legal Departments.

- B. He shall be responsible for the implementation of all policies, directives and votes of the Board of Selectmen.
- C. He shall appoint and remove, subject to the Civil Service Law where applicable, all department heads, all officers and employees who come under the jurisdiction of the Board of Selectmen, except the Town Accountant and Town Counsel. Names of persons appointed by the Town Administrator shall be transmitted in writing to the Board of Selectmen at a meeting duly called and shall become effective on the fifteenth day following the day on which notice of the appointment is filed with the Selectmen, unless the Selectmen shall, within said period, by a majority, vote to reject any such appointment.
- D. He shall be entrusted with the administration of the personnel system, including, but not limited to, personnel policies and practices, rules and regulations, the personnel by-laws, negotiation of all collective bargaining agreements, and preparing the salary "Classification Plan" By-Law Amendments for consideration of Town Meeting if necessary.
- E. He shall be responsible for the preparation and format of a Uniform Budget Document, which is acceptable to the Ways and Means Committee, for all departments or agencies under the Selectmen's jurisdiction.
- F. He shall be responsible for the preparation of the annual budget for all Town agencies under the jurisdiction of the Board of Selectmen.
- G. With the assistance of the Town Accountant, he shall keep the Selectmen informed as to the financial needs of the Town and shall make such recommendations to the Selectmen as he deems necessary or expedient.
- H. He shall be responsible for the review of all current By-Laws, Regulations and Policies that affect the departments and agencies under the Selectmen's jurisdiction, and make recommendations for changes as they become necessary.
- I. He shall see that all provisions of General Laws, By-Laws, and other votes of the Town Meeting and votes of the Board of Selectmen which require enforcement, direction and supervision, of the Town Administrator office are faithfully carried out and performed.
- J. He shall be responsible for the approval of the purchase of all supplies, materials, equipment, central and other services, for all departments or agencies under the Selectmen's jurisdiction.
- K. He shall be responsible for the negotiation of all contracts which the Selectmen are authorized by law to enter into. These proposed contracts shall be subject to final approval and execution by the Board of Selectmen.

ADJOURNED [SECOND] TOWN MEETING

June 7, 1978

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

A resolution was moved by W. Doyle and seconded by D. Kern and by a clear majority the Town voted to adopt the following resolution:

RESOLVED, that the Burlington Town Meeting request that State Representative Robert Vigneau and State Senator Carol C. Amick petition the Great and General Court of the Commonwealth of Massachusetts to install traffic signals at the intersection of Cambridge Street and Skilton Lane in the Town of Burlington.

ARTICLE 59 —

Re: General By-Laws, Legal

The motion as it appears in the warrant was moved and seconded by the Ways and Means Committee who was 11-0 in favor. An amendment moved by H. McCabe was seconded and ultimately failed. After some discussion a motion to terminate debate carried and it was moved, seconded and so voted to table.

It was moved, seconded and so voted to table Article 60 and Article 61.

ARTICLE 62 —

Re: Elderly Housing

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town authorize the Burlington Housing Authority to petition the Department of Community Affairs of the Commonwealth of Massachusetts for Financial Assistance to develop a new elderly housing project under Ch. 667 of the Acts of 1954.

It was moved, seconded and so voted to table Article 63.

It was moved, seconded and so voted to postpone indefinitely Article 64 Sale of Town Property, Article 65 Use of Town Property, and Article 66 Public Parking, COA.

It was moved, seconded and so voted to table Article 67.

ARTICLE 68 —

Re: Lease of Land, Mitre

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate the sum of \$1.00 for the purpose of authorizing the Board of Recreation Commissioners to enter into an agreement with Mitre Corporation to lease for one year beginning July 1, 1978 through June 30, 1979 a certain parcel of land containing plus or minus 159,000 square feet of land, this land being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford Street, and on the northwest by the town line of Bedford, MA.

It was moved, seconded and so voted to table Article 69 and Article 70.

- L. He shall be responsible for the use and maintenance of all Town facilities and equipment under the jurisdiction of the Board of Selectmen and for rentals thereof, when authorized.
- M. He may, without notice, cause the conduct, while in public office or employment, of any officer or employee, or department, Board or Commission under the control of the Town Administrator to be examined for malfeasance, misfeasance or nonfeasance.
- N. He shall attend all regular and special meetings of the Board of Selectmen, unless requested and allowed to be excused, and shall have a voice, but no vote, in all its discussions.
- O. He shall attend all sessions of the Town Meeting and shall be available to answer all questions concerning warrant articles which are directed to the office and relate to matters under the persons general supervision.
- P. He shall perform any other duties required by By-Law or by a majority vote of the Board of Selectmen.

Section 5.

The Board of Selectmen, by an affirmative vote of at least four members, may remove the Town Administrator from office. If the Board of Selectmen affirmatively vote to remove the Town Administrator, they must give him at least ninety days notice as to the effective date of his termination, or provide him with ninety days of severance pay, or a combination of both notice and severance pay equivalent to at least ninety days.

Section 6.

When the office of Town Administrator is vacant, as a result of death, removal, resignation or otherwise, or the Town Administrator is on an extended leave of absence (more than two weeks), the Board of Selectmen, by an affirmative vote of at least three members, shall appoint a qualified Town Administrator officer or employee to serve as the Acting Town Administrator. The Acting Town Administrator appointed under this section shall receive compensation as set by the affirmative vote of at least three Selectmen, but shall not exceed the rate of compensation approved for the Administrator being replaced.

Section 7.

Immediately upon the appointment of a Town Administrator under this law, the office of Executive Secretary to the Selectmen shall be abolished."

App'd by the Gen. Court 7-20-'78 under Chap. 549 — Acts of 1978

It was moved, seconded and so voted to adjourn at 11:20 P.M. until Wednesday, June 7th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

ARTICLE 71 —

Re: Zoning By-Laws Amendment

The motion as it appears in the warrant was moved and seconded. The Land Use and Zoning Report and the Planning Board Report were in favor. It was unanimously voted that the Town amend the Zoning By-laws by adding thereto a new section in Article IV, Section 3.0 (4) **Accessory Use Regulations Schedule**, to read substantially as follows:

4.3.2.14 Incidental sale at retail of the same merchandise sold at wholesale (District definition as below).

RORG	BN	BL	BG	BT	IG	IH	IR
NONO	NO	NO	NO	NO	SP	NO	NO

"By reason of failure of Att. Gen. to act within 90 days, as required by Chap. 40 S. 32 of Gen. Laws as amended, the foregoing by-law has become effective". Adv'd in Burl. News 10-12, 19-'78

ARTICLE 72 —

Re: Zoning By-Law Amendment

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 10 —

Re: FY-78, Trasfer of Funds, Snow & Ice

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 11 from the table.

ARTICLE 11 —

Re: FY-78, Transfer Funds

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 59 from the table.

ARTICLE 59 —

Re: General By-Laws, Legal

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 60 from the table.

ARTICLE 60 —

Re: General By-Laws, Towing

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend Article X, Section 13.0 of the General By-Laws by deleting the words "The cost of removal not to exceed \$15.00 and storage of \$1.50 per day", and substituting in place thereof the words "The cost of such removal of said vehicle shall be

the prevailing rates as set forth by the DPU of the Commonwealth of Massachusetts at the time and date said vehicle is removed or caused to be removed", so that Section 13.0, as amended will read substantially as follows:

"The Department of Public Works Superintendent or the Police Chief may remove or cause to be removed to some convenient place, including in such term a public garage, a vehicle interfering with the removal or plowing of ice and snow from a street. The cost of such removal and of any storage charges shall be paid by the owner of said vehicle. The cost of such removal of said vehicle shall be the prevailing rates as set forth by the Department of Public Utilities of the Commonwealth of Mass. at the time & date said vehicle is removed or caused to be removed."

App'd by the Att. Gen. 9-25-'78. Adv'd in Burl. News 10-12, 19-'78

It was moved, seconded and so voted to remove Article 61 from the table.

ARTICLE 61 —

Re: Accept Ch. 90, Sec. 20C & 20D, GL

The motion as it appears in the warrant was moved and seconded and subsequently failed.

It was moved, seconded and so voted to remove Article 63 from the table.

ARTICLE 63 —

Re: Massage Parlor Regulations

The motion as it appears in the warrant was moved and seconded. It was moved and seconded to refer to committee. After some disucssion a motion to terminate debate failed. After more discussion a motion to move the previous question carried and the motion to refer to committee failed. More discussion followed on the main motion and a motion to terminate debate carried. The main motion carried and BY A CLEAR MAJORITY (one dissenting vote) the Town voted to amend the General By-Laws by adding thereto the following article:

ARTICLE XX — MASSAGE PARLOURS, MASSEURS, MESSEUSES, & BATHS

Section 1.0 No erson shall practice massage or conduct an establishment for the giving of massage or vapor, pool, shower, or other baths for hire or reward, or advertise or hold himself out as being engaged in the business of massage or giving of said baths, except as provided for in Section 51, Chapter 140 of Massachusetts General Laws, without first receiving a license from the Board of Selectmen, Town of Burlington.

Section 1.1 The application (indicating request for massage and/or baths) shall be submitted to the Board of Selectmen on an application furnished by the Board, and shall supply in proper form the information therein requested. The Selectmen shall forward the application to the Board of Health, who will be requested to inspect the proposed premises and/or plans for same utilizing the following checklist as a guide, and present their comments relative to the application within thirty (30) days:

- 1.1.1 The premises must be connected to the Burlington sewerage system.
- 1.1.2 There shall be approved toilet and washing facilities within the premises, readily available to the patrons which afford sufficient privacy.
- 1.1.3 Where patrons of both sexes are accommodated simultaneously, adequate arrangements shall be made for separation of massage rooms, toilets and washing facilities.
- 1.1.4 Water for individual baths must be changed after each use, and facilities will be available which ensure an adequate supply of hot and cold running water at all times.
- 1.1.5 Whirlpools for individuals or those accommodating two or more persons simultaneously, must have an adequate filtering system.
- 1.1.6 There shall be adequate facilities within the premises to allow cleaning and sterilization of all equipment.
- 1.1.7 The premises shall be well lighted, well ventilated, and properly heated when seasonally indicated.
- 1.1.8 Each room or enclosure used for the giving of massage services shall have at least one artificial light of not less than sixty watts.

Section 2.0 The Board will also direct and inspect to ensure that:

- 2.1 The proposed premises conform to all requirements of the local, state and federal building codes.
- 2.2 That each room or enclosure proposed for massage purposes shall have a window large enough to permit unobstructed, visual observation of the entire room or enclosure from the outside area.
- 2.3 The premises shall be equipped with heat and smoke detectors approved by the Fire Chief or his representative.
- 2.4 All rooms used for reception and treatment of patrons shall be arranged so as to afford adequate fire protection and shall have satisfactory means of egress in case of fire.
- 2.5 No room or rooms shall be cohabitated by male and female patrons, employees and patrons except for the express purpose of providing the services described on the licenses granted, and in accord with local restrictions imposed.

Section 3.0 No person shall be licensed under Section 1.0 to practice massage or give baths in an establishment for giving massage, vapor, pool, shower or other baths unless the applicant (male or female) shall meet the following requirements:

- 3.0.1 Be twenty-one (21) years of age or older.
- 3.0.2 Possess credentials which certify they have successfully completed an appropriate course of study from an accredited institution.

3.0.3 Present evidence of having had a physical examination, including a serological examination within 45 days prior to applying for licensing or relicensing.

3.0.4 Submit a completed application form containing all information therein requested and inform the Board of any change in such information during the period for which the license is issued.

Section 3.1 License and Fee

3.1.1 The license fee for each applicant shall be \$25.00 per year.

3.1.2 The license granted is not transferable.

3.1.3 A license issued shall expire one year from date of issuance.

Section 4.0 An applicant desiring to engage both in conducting an establishment for giving of massage and/or baths must obtain a license for both.

Section 4.1 The license fee for each establishment shall be \$500.00 yearly.

Section 4.2 A license shall expire one year from date of issuance. Applications for renewal must be submitted at least 30 days prior to expiration date. Changes of personnel and premises since the original application must be noted on the renewal application.

Section 4.3 An establishment license is not transferable.

Section 4.4 No license shall operate under any name or conduct business under any designation not specified in the license.

Section 4.5 Every establishment license and personal license must be displayed in a conspicuous location within the premises.

Section 4.6 A change in business address must be approved by the licensing authority and subjected to the requirements herein stated.

Section 5.0 No food or beverages except drinking water shall be offered, sold or consumed on the premises.

Section 5.1 The daily hours of operation shall not commence prior to 9:00 a.m. nor extend beyond 11:00 p.m.

Section 5.2 The licensee shall not attempt or offer to attempt treatment of patrons which normally and usually would require the services of a physician or qualified medical technician.

Section 5.3 The licensee shall require that all employees properly attire themselves in uniforms or garments which are within the bounds of propriety and decency.

Section 5.4 Any equipment, which would require licensing and certification by the state, shall not be installed until approved by the Selectmen or their representatives.

Section 6.0 An establishment may be limited in the form of massage or type of bath given at the discretion of the Board of Selectmen.

Section 6.1 No male masseurs shall practice massage on a female patron or give or assist in giving any type of baths to the opposite sex.

Section 6.2 No female masseuses shall practice massage on a male patron or give or assist in giving any type of baths to the opposite sex.

Section 7.0 Every licensee shall permit the Selectmen or their agents and/or members of the Burlington Police Department, acting in an official capacity, to inspect the premises and the services at any reasonable time.

Section 7.1 A person whose license has been suspended (personal or establishment) or revoked, may within ten (10) days of the suspension or revocation of the license, request in writing, a hearing upon the cause of causes of such suspension or revocation. The Selectmen may set a time and place for said hearing.

Section 7.2 Whoever violates any provisions of these rules and regulations shall be subject to a fine of not more than one hundred (\$100.00) dollars or imprisonment for not more than six (6) months or both, in accordance with Section 53, Chapter 140 of the General Laws.

Section 7.3 If any section, paragraph, sentence, clause or phrase of these rules and regulations shall be decided invalid for any reason whatsoever, such decisions shall not affect the remaining portions of these regulations, which shall remain in full force and effect, and to this end the provisions of these regulations are hereby declared severable.

Disapproved by the Att. Gen. Sept. 25, 1978

It was moved, seconded and so voted to remove Article 67 from the table.

ARTICLE 67 —

Re: Adopt Ch. 40, Sec. 22D, GL

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town adopt Chapter 40, Section 22D of the Mass. GL, fixing regulations and rates for removal of vehicles parked in violation of the law.

It was moved, seconded and so voted to remove Article 69 from the table.

ARTICLE 69 —

Re: Solid Waste Disposal

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 70 from the table.

ARTICLE 70 —

Re: Solid Waste Disposal

It was moved, seconded and so voted to postpone indefinitely.

It was moved and seconded by the Ways and Means Committee to reconsider Article 5 Item 2 and the motion unanimously carried.

ARTICLE 5 —

Re: Treasurer/Collector's Office

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate the following sum under the Treasurer/Collector's budget:

Item 2 Expenses	\$10,816
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same to be spent under the direction of the Treasurer/Collector.

It was moved and seconded to reconsider Article 5 Item 78. A report on Contracting Ambulance Service was given by the Chairman of Ways and Means Committee and the motion to reconsider was withdrawn.

A motion to reconsider Article 5 Item 114 was moved, seconded and unanimously carried. The amendment to leave the dollar amount the same but change the Administration to 9 and Cemetery to 4 was moved, seconded and unanimously carried.

It was moved and seconded to reconsider Article 5 Item 78. By a Roll Call of 33 in favor and 22 opposed the motion to reconsider failed on a $\frac{2}{3}$ vote.

It was moved and seconded to reconsider Article 5 Item 192. The motion unanimously failed.

A motion to adjourn at 11:20 was seconded and defeated.

Reconsideration of Article 14 and Article 54 were not moved or seconded.

It was moved and seconded to reconsider Article 55. By a Roll Call of 13 in favor and 28 opposed the motion failed.

A motion to reconsider Article 58 was moved and seconded. A quorum was challenged. Tellers were appointed and it was determined that 57 members were present. A motion to move the previous question carried and the motion to reconsider failed. V. Mooney requested that she be recorded as being in favor.

It was moved and seconded to reconsider Article 58A. By a Roll Call of 29 in favor and 22 opposed the motion failed on a $\frac{2}{3}$ vote.

It was moved, seconded and so voted to adjourn at 12:00 midnight until Monday October 2, 1978.

Respectfully submitted,

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Burlington in the County of Middlesex Greeting.

In the Name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the School Department, Meadowbrook School, Wildwood School, and Pine Glen School in said Burlington

on Saturday the seventeenth day of June next, at 10:00 o'clock in the forenoon, then and there to act on the following articles:

1 Moderator for 1 Year

And you are directed to serve this Warrant, by posting up attested copies thereof at Town Hall, School Department, Meadowbrook School, Wildwood School, and Pine Glen School in said Town, seven days at least before the time of holding said meeting..

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 24th day of May in the year of our Lord one thousand nine hundred and seventy-eight.

s/s Thomas J. Flaherty, Jr.
L. Daniel Valente
Robert J. Roberto
Arthur J. Ferreira
Robert S. Matarazzo
SELECTMEN OF BURLINGTON, MA

Middlesex, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at Town Hall, School Department, Meadowbrook School, Wildwood School and Pine Glen School, seven days before the date of the meeting, as within directed.

s/s Charles F. McCarthy
Constable of Burlington

A True Copy, ATTEST: Catherine R. McKim, Town Clerk

SPECIAL TOWN ELECTION

June 17, 1978

After reading of the warrant the polls were opened by the Wardens in charge of their respective precincts.

Warden — Precinct 1 — Betty Yetman
Warden — Precinct 2 — Katherine Jalbert
Warden — Precinct 3 — Virginia M. Igo
Warden — Precinct 4 — Mary L. Rutherford

The Polls were open at 10:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M., the total number of ballots cast was 1643, this included 25 absentee ballots. The result of the ballots cast by precincts follows:

MODERATOR 1 Year

C. Joseph Brown
Angelo A. Murgo
Ronald J. Saloman
Write in
TOTAL VOTE 1643

Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
273	169	177	210	829
92	94	180	110	476
58	85	94	99	336
				2

ATTEST: Catherine R. McKim, Town Clerk

SPECIAL TOWN MEETING

September 6, 1978

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

Newly elected Town Meeting Member, Peter A. Bandouveres from District 2 D was sworn in by the Moderator.

Announcements were made by the Moderator.

It was unanimously voted to appoint Joseph A. McComiskey as Deputy Moderatro.

ARTICLE 1 —

Re: Transfer Funds, FY '79
Patrolmen's Collective Bargaining

The main motion was moved and seconded by the Ways and Means Committee who voted 6 in favor, 1 opposed and 1 abstaining.

After much discussion a motion to move the previous question carried and by an overwhelming majority (1 dissenting vote) the Town voted to fund the collective bargaining agreement executed on August 7, 1978 by and between the Town of Burlington and Local #314, International Brotherhood of Police Officers, IBPO, and to transfer the sum of \$71,666 from the surplus revenue (free cash) account to be added to sums previously appropriated to the following Police Department accounts:

Full-time Salaries	\$67,448
Overtime Salaries	2,148
Special Account —	
Clothing	2,070

same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 9:00 P.M.

SPECIAL [SECOND] TOWN MEETING

September 6, 1978

This meeting was called to order at 9:05 P.M.

ARTICLE 1 —

Re: Gift of Land — Foxboro Co.

The motion as it appears in the warrant was moved and seconded.

A report was given by Mr. Baxter of the Planning Board.

After much discussion a motion to terminate debate carried, 44 in favor and 13 opposed.

1978

Middlesex SS.

To either of the Constables of the Town of Burlington in the County of Middlesex

Greeting.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the School Dept., Meadowbrook School, Wildwood School, and Pine Glen School in said Burlington

Tuesday the 19th day of September, 1978

at 8:00 o'clock in the forenoon, then and there to cast their votes in The State Primary for the nomination of candidates of political parties for the following offices:

SENATOR IN CONGRESS	for this Commonwealth
GOVERNOR	for this Commonwealth
LT. GOVERNOR	for this Commonwealth
ATTORNEY GENERAL	for this Commonwealth
SECRETARY	for this Commonwealth
TREASURER	for this Commonwealth
AUDITOR	for this Commonwealth
REPRESENTATIVE IN CONGRESS	

7th Congressional District

COUNCILLOR	3rd Councillor District
SENATOR IN GENERAL COURT	5th Senatorial District
REPRESENTATIVE IN GENERAL COURT	

23rd Representative District

DISTRICT ATTORNEY	Northern District
REGISTER OF PROBATE AND INSOLVENCY	

Middlesex County

COUNTY COMMISSIONER	Middlesex County
COUNTY TREASURER	Middlesex County

The polls will open from 8:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at Town Hall, School Department, Meadowbrook School, Wildwood School and Pine Glen School in said Town, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 28th day of August in the year of our Lord one thousand nine hundred and seventy eight.

s/s Thomas J. Flaherty Jr.

L. Daniel Valente

Robert J. Roberto

Arthur J. Ferreira

Robert S. Matarazzo

SELECTMEN OF BURLINGTON

Respectfully submitted,

Catherine R. McKim, Town Clerk

Middlesex, SS.

September 8, 1978

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Town Hall, School

Department, Meadowbrook School, Wildwood School, Pine
Glen School, seven (7) days before the date of the meeting, as
within directed.

s/s Charles F. McCarthy
Constable of Burlington

ATTEST: Catherine R. McKim, Town Clerk

PROCEEDINGS AT STATE PRIMARY

September 19, 1978

After reading of the warrant the Primaries were opened
by the Wardens in charge of their respective precincts.

Warden — Precinct 1 — Betty L. Yetman
Warden — Precinct 2 — Donald N. Sleeper
Warden — Precinct 3 — Elmer J. Morrison
Warden — Precinct 4 — Elmer V. Larson, Jr.

The Polls were open at 8:00 A.M. and the machine keys
were delivered to the Wardens in charge. The voting
machines were all checked, they were sealed and the public
counters all read zeros.

The Polls were declared closed at 8:00 P.M. The TOTAL
NUMBER OF VOTES CAST WERE 4222, this includes 51
absentee votes;

DEMOCRATIC — 3440 REPUBLICAN — 766 AMERICAN
— 6

The result of the Ballot as cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
REPUBLICAN					
SENATOR IN CONGRESS					
Edward W. Brooke	88	73	72	81	314
535 Beacon St., Newton					
Avi Nelson	124	105	117	107	453
37 Alberta Rd., Brookline					
Robert Roberto		1			1
15 Mildred Road, Burlington					
BLANKS					8
GOVERNOR					
Francis W. Hatch, Jr.	84	66	77	87	314
Preston Place, Beverly					
Edward F. King	105	91	102	89	387
84 Hastings St., Boston					
Carmin Piantadosi		1			1
BLANKS					73
LIEUTENANT GOVERNOR					
William I. Cowin	88	83	84	85	340
144 Bigelow Rd., Newton					
Peter L. McDowell	66	51	67	72	256
50 Dr. Lord's Rd., Dennis					
BLANKS					180
ATTORNEY GENERAL					
William F. Weld	129	119	144	129	521
28 Fayerweather St., Cambridge					
BLANKS					255

SECRETARY

John W. Sears	152	132	150	137	571
7 Acorn St., Boston					
BLANKS					205

TREASURER

Lewis S. W. Crampton	130	117	143	125	516
15 Bradford St., Boston					
Lawrence S. DiCara	1				1
BLANKS					259

AUDITOR

William A. Casey	132	113	142	128	515
41 Harwich Rd., W. Springfield					
BLANKS					261

REPRESENTATIVE IN CONGRESS 7th District

Virginia Mooney			2		2
Marianne Brenton				1	1
BLANKS					773

COUNCILLOR 3rd District

BLANKS					776
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SENATOR 5th Middlesex District

Paula K. Lewellen	122	113	134	125	494
145 Davis Rd., Bedford					
Carol Amick	1				1
BLANKS					281

REPRESENTATIVE GEN. COURT**23rd Middlesex District**

Virginia Mooney			1		1
BLANKS					775

DISTRICT ATTORNEY

Guy Carbone		1			1
Joan Needleman			1		1
BLANKS					774

REGISTER OF PROBATE

BLANKS					776
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COUNTY COMMISSIONER

Hope Paulson	3				3
Joan Needleman		1		1	2
BLANKS					771

COUNTY TREASURER

BLANKS					776
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AMERICAN**SENATOR IN CONGRESS**

Howard Phillips	1	1			2
30 Radnor Rd., Boston					
Avi Nelson	1				1
37 Alberta Rd., Brookline					
BLANKS					3

GOVERNOR

Howard Phillips	3				3
30 Radnor Rd., Boston					
Edward J. King	1	1			2
84 Hastings St., Boston					
Barbara Ackermann	1				1
41 Gibson St., Cambridge					
BLANKS					0

ATTORNEY GENERAL

Lois G. Pines	1				1
BLANKS					5

SECRETARY

Steven M. Yetman	1				1
5 Maple St., Burlington					
BLANKS					5

TREASURER

Kenneth Yetman	1				1
5 Maple St., Burlington					
BLANKS					5

AUDITOR

BLANKS					6
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REP. IN CONGRESS

Parker Weaver	4	1			5
49 Pleasant St., Lexington					
BLANKS					1

COUNCILLOR

BLANKS					6
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LIEUTENANT GOVERNOR

Edward F. King	1				1
Robert Wong	1				1
BLANKS					4

SENATOR IN GENERAL COURT

Richard Caples	1				1
79 Country Dr., Weston					
BLANKS					5

REP. IN GENERAL COURT

Leonard Doyle	1				1
4 Frothingham Rd., Burlington					
BLANKS					5

DISTRICT ATTORNEY

BLANKS					6
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REG. OF PROBATE & INSOLVENCY

Cavanaugh	1				1
BLANKS					5

COUNTY COMMISSIONER

BLANKS					6
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COUNTY TREASURER

Donald A. Fantini	1				1
15 Day St., Cambridge					
BLANKS					5

DEMOCRATIC**SENATOR IN CONGRESS**

Kathleen Sullivan Alioto	158	131	135	147	571
65 Pershing Rd., Boston					
Paul Guzzi	315	278	303	230	1126
23 Otis Pl., Newton					
Elaine Noble	57	51	49	38	195
160 Commonwealth Ave., Boston					
Howard Phillips	59	43	39	39	180
30 Radnor Rd., Boston					

Paul E. Tsongas 80 Mansur St., Lowell	335	279	294	353	1261
Edward W. Brooke 535 Beacon St., Newton			1		1
BLANKS					106
GOVERNOR					
Michael S. Dukakis 85 Perry St., Brookline	394	339	334	362	1429
Barbara Ackermann 41 Gibson St., Cambridge	48	36	41	45	170
Edward J. King 20 Dix St., Winthrop	499	415	464	416	1794
BLANKS					47
LIEUTENANT GOVERNOR					
Thomas P. O'Neill III 44 West Cedar St., Boston	703	556	632	611	2502
BLANKS					938
ATTORNEY GENERAL					
Francis X. Bellotti 120 Hillside Ave., Quincy	697	587	636	613	2533
BLANKS					907
SECRETARY					
Michael Joseph Connolly 122 Montclair Ave., Boston	292	232	239	243	1006
David E. Crosby 42 Fairmount Ave., Brockton	62	68	60	57	247
John Fulham 685 Rock St., Fall River	40	34	34	27	135
William James Galvin Jr. 49 Monument Sq., Boston	102	83	124	87	396
James W. Hennigan Jr. 24 Bowditch Rd., Boston	67	40	50	46	203
Lois G. Pines 40 Helene Rd., Newton	220	169	160	177	726
Anthony J. Vigliotti 485 Lake Ave., Worcester	71	63	53	57	244
BLANKS					483
TREASURER					
Robert Q. Crane 7 Mountview Rd., Wellesley	417	360	368	393	1538
Lawrence E. Blacke 51 Woodley Ave., Boston	49	53	58	49	209
Paul R. Cacchiotti 20 Dyer Ave., Everett	124	95	83	82	384
Lawrence S. DiCara 86 Codman Hill Ave., Boston	223	179	196	167	765
Thomas D. Lopes 453 Hillman St., New Bedford	24	16	21	22	83
Dayce Philip Moore 3 Windemere Cir., Braintree	30	16	27	24	97
BLANKS					364
AUDITOR					
Thaddeus Buczko 47 Butler St., Salem	474	392	433	420	1719
Peter G. Meade 27 Carruth St., Boston	376	312	318	315	1321
BLANKS					400
REPRESENTATIVE IN CONGRESS					
Edward J. Markey 7 Townsend St., Malden	778	628	685	675	2766
BLANKS					674

COUNCILLOR 3rd District

Herbert L. Connolly	360	291	267	300	1218
88 Claremont St., Newton					
Raymond P. McKeon	395	306	399	332	1432
73 Hornbeam Hill Rd., Chelmsford					
BLANKS					790

SENATOR 5th Middlesex District

Carol C. Amick	626	539	553	563	2281
277 The Great Rd., Bedford					
Richard Robert Caples	263	198	236	207	904
79 Country Dr., Weston					
BLANKS					255

REPRESENTATIVE GEN. COURT**23rd Middlesex District**

Robert A. Vigneau	663	572	603	600	2438
5 Elm Ave., Burlington					
Virginia E. Mooney	239	193	205	188	825
28 Mohawk Rd., Burlington					
BLANKS					177

DISTRICT ATTORNEY

John J. Droney	399	320	375	341	1435
328 Broadway, Cambridge					
Guy A. Carbone	160	138	137	128	563
60 Knowles Rd., Watertown					
L. Scott Harshbarger	283	240	232	258	1013
14 Sacramento St., Cambridge					
BLANKS					429

**REGISTER OF PROBATE
AND INSOLVENCY**

Paul J. Cavanaugh	229	201	214	154	798
158 Pine Ridge Rd., Medford					
Edward J. Bishop Jr.	41	34	44	33	152
232 Bouchard Ave., Dracut					
Francis X. Donahue	76	64	62	70	272
35 Pearson Rd., Somerville					
Leonard F. Deacon Doyle	467	405	435	455	1762
4 Frothingham Rd., Burlington					
John R. Harvey	32	19	26	22	99
6 Parker St., Wilmington					
Ralph R. Hogan	11	7	8	8	34
43 Seventh St., Lowell					
BLANKS					323

COUNTY COMMISSIONER

John L. Danehy	242	225	246	208	921
37 Yerxo Rd., Cambridge					
William C. Chisholm Jr.	124	119	99	82	424
18 Oakland St., Newton					
Michael T. Cunningham	424	284	329	392	1429
1 Woodhill Rd., Burlington					
Bernard J. Hennessy	35	38	39	28	140
12 Village Rd., Sudbury					
BLANKS					526

COUNTY TREASURER

Rocco J. Antonelli	166	148	155	149	618
63 Swan Rd., Winchester					
James F. Brennan	128	95	121	108	452
91 Prescott St., Medford					
Thomas F. Coughlin	100	132	120	124	476
9 Crescent Rd., Lexington					
Donald A. Fantini	203	106	106	85	500
15 Day St., Cambridge					

Charles A. Gallagher	55	42	52	59	208
54 Thorndike Rd., Lowell					
Richard D. Mahoney	64	46	46	59	215
200 Jason St., Arlington					
John J. Twomey	101	72	93	85	351
9 Sunset Avenue, Medford					
BLANKS					620

TOTAL VOTE	4222	DEMOCRATIC — 3440	REPUBLICAN — 776
		Prec. 1	955
		Prec. 2	810
		Prec. 3	843
		Prec. 4	832
		AMERICAN — 6	

ATTEST: Catherine R. McKim, Town Clerk

SPECIAL TOWN MEETING

October 2, 1978

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

After the announcements, Edith Entwistle and Guy DeFilippo were recorded as abstaining from voting on Article I.

ARTICLE 1 —

Re: Transfer Funds, FY '79, DPW
Collective Bargaining

It was moved and seconded by the Ways and Means Committee who was 8-0 in favor.

It was unanimously voted that the Town fund the collective bargaining agreement executed on September 25, 1978, by and between the Town of Burlington and American Federation of State, County and Municipal Employees, A.F.L. — C.I.O., State Council 41, Local 1703, by transferring the sum of \$39,300. from the Surplus Revenue (free cash) account to be added to sums previously appropriated to the following DPW accounts.

Full Time Salaries	\$31,959
Overtime Salaries	3,891
Clothing Account	3,450

same to be spent under the direction of the Superintendent of the Public Works Department with the approval of the Board of Selectmen.

It was moved, seconded and so voted to adjourn the Special Meeting at 8:10 P.M. sine die.

ADJOURNED [THIRD] TOWN MEETING

October 2, 1978

The meeting was called to order at 8:12 P.M.

ARTICLE 1 —

Re: Report of Town Officers and Committees

Report of Land Use and Zoning Committee. It was

moved, seconded and unanimously voted to adopt the following resolution:

RESOLUTION: When an article is submitted for rezoning consideration, an 8½ x 11 map showing the subject land plus surrounding land and streets in a minimum scale of 1 inch to 400 feet be included.

Such map shall be supplied by the petitioner and published with every zoning article in the warrant.

ARTICLE 2 —

Re: Date for 1979 Town Election

It was moved, seconded and unanimously voted to set the date for the Annual Town Election of 1979 on April 7, 1979, as provided in the General Bylaws, Article III, Section 1.0.

ARTICLE 3 —

Re: Property Revaluation

The main motion was moved and seconded by the Ways and Means Committee who was in favor 8-2. Assessor Appraiser, John Rein addressed the body on the importance of 100% assessment in order to meet the requirements of the General Statutes. It was moved and seconded to postpone this Article until the May budget meeting. After much discussion a motion to terminate debate carried and the motion to postpone carried.

ARTICLE 4 —

Re: Engineering Fees

The main motion was moved and seconded by the Ways and Means Committee who was opposed 5-2. After much discussion a motion to terminate debate carried. By a clear majority the Town voted to transfer \$7,000. from Surplus Revenue free cash account to the Middlesex Turnpike Engineering Services Account for the purpose of engineering fees to generate Conceptual Design for a proposed widening of Middlesex Turnpike as a Federal Aid Urban Systems Project, same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 —

Re: Amendment to Personnel Bylaws

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed. An amendment that this bylaw become effective July 1, 1979 was moved and seconded. The amendment was defeated and the main motion was defeated.

ARTICLE 6 —

Re: Waiver of Fees

The main motion was moved and seconded by the Ways and Means Committee. A substitute motion combining Articles 6 and 7 was moved, seconded and unanimously carried. The main motion as substituted carried and it was unanimously voted that the Town amend Article VI of the General By-laws by adding the following paragraph after Section 8.1:

8.2 The Inspector of Buildings shall, to the fullest extent provided by law, waive any and all fees due in connection with the inspections, certifications, or for building permits of buildings owned by the Town of Burlington or the Burlington Housing Authority.

App'd by Att. Gen. 12-11-'78 Adv'd in Burl. News 12-21, 27-'78

ARTICLE 7 —

Re: Amendment to General By-Laws Building Fees

It was moved, seconded and so voted to dismiss.

ARTICLE 8 —

RRe: Council on Aging By-Laws

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 9 —

RE: Sale of Portable Classrooms

The main motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was not in favor of this article as it appears in the warrant and offered a substitute motion which was moved and seconded by the Ways and Means Committee who was 10-0 in favor. The main motion as substituted carried and it was unanimously voted that the Town authorize the Board of Selectmen to dispose of any surplus portable classrooms through public sale.

ARTICLE 10A —

Re: Zoning By-Law Amendment

The article as it appears in the warrant was moved and seconded. It was moved, seconded and so voted to discuss 10A, 10B, and 10C together and vote the articles separately.

The following reports were submitted: Conservation Commission, Planning Board and Land Use and Zoning Committee.

After much discussion a motion to terminate debate was defeated and more discussion followed. It was moved, seconded and so voted to refer Articles 10A, 10B and 10C back to Land Use and Zoning Committee.

It was moved, seconded and so voted to postpone indefinitely Articles 11, 12, 13, 14, 15, 16, 17 and 18.

It was moved, seconded and so voted to adjourn at 10:30 P.M. until January 15, 1979 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

STATE ELECTION 1 9 7 8

Middlesex ss.

To either of the Constables of the Town of Burlington in the County of Middlesex
GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the School Dept., Meadowbrook School, Wildwood School and Pine Glen School in said Burlington on Tuesday the seventh day of November next at 7:00 o'clock in the forenoon, then and there to vote for a candidate for the following offices.

SENATOR IN CONGRESS	for this Commonwealth
GOVERNOR & LIEUTENANT GOVERNOR	for this Commonwealth
ATTORNEY GENERAL	for this Commonwealth
SECRETARY	for this Commonwealth
TREASURER	for this Commonwealth
AUDITOR	for this Commonwealth
REPRESENTATIVE IN CONGRESS	7th Congressional District
COUNCILLOR	3rd Councillor District
SENATOR IN GENERAL COURT	5th Senatorial District
REPRESENTATIVE IN GENERAL COURT	23rd Representative District
DISTRICT ATTORNEY	Northern District
REGISTER OF PROBATE & INSOLVENCY	Middlesex County
COUNTY COMMISSIONER	Middlesex County
COUNTY TREASURER	Middlesex County

and the following questions; Question #1, Question #2, Question #3, Question #4, Question #5, Question #6, Question #7 and Question #8. (per attached sheets)

THE POLLS WILL BE OPEN FROM 7:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at School Department, Meadowbrook School, Wildwood School and Pine Glen School in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 16th day of October in the year of our Lord one thousand nine hundred ann seventy-eight.

s/s Thomas J. Flaherty Jr.
L. Daniel Valente
Robert J. Roberto
Arthur J. Ferreira
Robert S. Matarazzo
SELECTMEN OF BURLINGTON

A TRUE COPY ATTEST:
Charles F. McCarthy
Constable of Burlington

Middlesex, ss. October 30, 1978

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at School Department, Meadowbrook School, Wildwood School and Pine Glen School, seven days before the date of the meeting, as within directed.

s/s Charles F. McCarthy
Constable of Burlington

ATTEST: Catherine R. McKim, Town Clerk

PROCEEDINGS AT STATE ELECTION

November 7, 1978

After reading of the Warrant the Election was opened by the Wardens in charge of their respective precincts.

Warden — Precinct 1 — Betty L. Yetman
Warden — Precinct 2 — Donald N. Sleeper
Warden — Precinct 3 — Virginia Igo
Warden — Precinct 4 — Elmer V. Larson, Jr.

The Polls were open at 7:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M. Total number of ballots cast — 8422. This included 124 absentee ballots as follows:

Precinct 1 — 37; Precinct 2 — 36; Precinct 3 — 26; Precinct 4 — 25.

The results of the election follow:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
SENATOR IN CONGRESS					
Edward W. Brooke, Rep. 535 Beacon St., Newton	876	823	812	773	3284
Paul E. Tsongas, Dem. 80 Mansur St., Lowell	1402	1177	1159	1266	5004
Avi Nelson 37 Alberta Rd., Brookline	1		3	4	8
SCATTERED	1				1
BLANKS					125
GOVERNOR & LIEUTENANT GOVERNOR					
Hatch & Cowin, Rep.	879	831	774	737	3221
King & O'Neill, Dem.	1364	1150	1177	1275	4966
Dukakis, Dem.	13	8	8	8	37
SCATTERED	2	1		1	4
BLANKS					194
ATTORNEY GENERAL					
Francis X. Bellotti, Dem. 120 Hillside Ave., Quincy	1898	1626	1621	1729	6874
William F. Weld, Rep. 28 Fayerweather St., Cambridge	356	353	341	296	1346
BLANKS					202

SECRETARY

Michael Joseph Connolly, Dem. 122 Montclair Ave., Boston	1341	1104	1103	1206	4754
John W. Sears, Rep. 7 Acorn St., Boston	812	793	767	712	3084
BLANKS					584

TREASURER

Robert Q. Crane, Dem. 7 Mountview Rd., Wellesley	1374	1143	1154	1216	4887
Lewis S.W. Crampton, Rep. 15 Bradford St., Boston	785	746	723	698	2952
BLANKS					583

AUDITOR

Thaddeus Buczko, Dem. 47 Butler St., Salem	1449	1232	1217	1281	5179
Timothy F. O'Brien, Rep. 295 Bellevue St., Boston	679	648	631	626	2584
BLANKS					659

REP. IN CONGRESS 7th DISTRICT

Edward J. Markey, Dem. 7 Townsend St., Malden	1807	1520	1536	1594	6457
James J. Murphy, Ind. 12 Fields Court, Melrose	379	411	343	340	1473
BLANKS					492

COUNCILLOR 3rd District

Herbert L. Connolly, Dem. 88 Claremont St., Newton	1635	1434	1439	1462	5970
BLANKS					2452

SENATOR IN GENERAL COURT**5th Middlesex District**

Carol C. Amick, Dem. 18 Crescent Ave., Bedford	1592	1303	1319	1399	5613
Paula K. Lewellen, Rep. 145 Davis Rd., Bedford	345	403	406	368	1522
Kenneth Douglas Freda, Ind. 21 Harding Ave., Waltham	223	205	188	198	814
SCATTERED	2				2
BLANKS					471

REP. IN GENERAL COURT**23rd MIDDLESEX DISTRICT**

Robert A. Vigneau, Dem. 5 Elm Ave., Burlington	1833	1636	1673	1655	6797
Virginia E. Mooney 28 Mohawk Rd., Burlington	24	22	29	25	100
SCATTERED	1				1
BLANKS					1524

DISTRICT ATTORNEY NORTHERN DISTRICT

John J. Droney, Dem. 328 Broadway, Cambridge	1537	1319	1328	1409	5593
SCATTERED	1				1
BLANKS					2828

REG. OF PROBATE & INSOLVENCY**MIDDLESEX COUNTY**

Paul J. Cavanaugh, Dem. 158 Pine Ridge Rd., Medford	1436	1225	1262	1309	5232
Robert V. Campo, Ind. 7 Cypress St., Somerville	517	467	436	446	1866
BLANKS					1324

COUNTY COMMISSIONER, MIDDLESEX COUNTY

John L. Danehy, Dem.	1597	1420	1414	1458	5889
37 Yerxa Rd., Cambridge					
SCATTERED	1				1
Blanks					2532

COUNTY TREASURER, Middlesex

Rocco J. Antonelli, Dem.	1290	1034	1036	1103	4463
63 Swan Rd., Winchester					
S. Lester Ralph, Ind.	748	743	746	731	2968
73 Wheatland St., Somerville					
BLANKS					991

QUESTION NO. 1

Yes	1695	1393	1355	1453	5896
No	554	563	586	568	2271
BLANKS					255

QUESTION NO. 2

Yes	1390	1232	1242	1235	5099
No	712	604	593	668	2577
BLANKS					746

QUESTION NO. 3

Yes	1474	1236	1236	1216	5162
No	623	597	585	676	2481
BLANKS					779

QUESTION NO. 4

Yes	1285	1128	1072	1138	4623
No	751	658	709	710	2828
BLANKS					971

QUESTION NO. 5

Yes	853	779	716	723	3071
No	1122	981	1031	1093	4227
BLANKS					1124

QUESTION NO. 6

Yes	1391	1200	1218	1255	5064
No	695	622	593	636	2546
BLANKS					812

QUESTION NO. 7

Yes	1173	978	924	1013	4088
No	880	835	877	844	3436
BLANKS					898

QUESTION NO. 8

Yes	1384	1218	1238	1263	5103
No	424	375	370	392	1561
BLANKS					1758

TOTAL VOTE — 8422

Precinct 1 — 2321
Precinct 2 — 2031
Precinct 3 — 2001
Precinct 4 — 2069

ATTEST: Catherine R. McKim, Town Clerk

REPORT OF THE MODERATOR

The death of former Moderator Robert H. Gordon in April brought deep sorrow to myself personally and to the Town Meeting Members. Anyone who attended Town Meeting came away with a great deal of respect for Bob in the manner that the meetings were conducted. Both sides of the question were given equal opportunity to present their views, and sufficient time was given for questions and debate. The Town of Burlington and the Town Meeting Members are very fortunate to have had Bob as a member of our community. We will miss him greatly.

One of the duties of the Moderator is to make appointments to the various Town Committees. I have been successful in doing this with the exception of the Capital Budget Committee. There is now only one member for a committee that requires seven. Discussions with previous members of the committee indicates there is a question as to whether there is a need for the committee, and if so, what changes need to be made so that the committee can function as originally set forth. I have asked the Rules Committee to review the function of the Capital Budget Committee and whether it should be a viable committee of the Town.

Another area that concerns me is the filling of Town Meeting Member vacancies that occur during the year when there is a resignation. We now have three vacancies which have not been filled even though the district members have been notified and election dates were established. I will continue to try and fill these vacancies, but it is the responsibility of the District members to find suitable candidates as Town Meeting Members.

To those who have come forth to serve on the various committees — my sincere thanks — and to those who may have an inclination, we have a need for volunteers at all times.

I want to thank the citizens of Burlington for the opportunity to serve as your Moderator.

Gratefully,

C. Joseph Brown

RULES COMMITTEE

The following individuals have been elected to office for this year: Harold F. Pillsbury, Chairman; Mabel A. Nevins, Vice-Chairman; and Patricia J. Angelo, Secretary. Charles A. Markey and David Kern are now members of the Rules Committee.

Members of the Rules Committee are deeply concerned about lack of interest among the citizens of the town as indicated by the few candidates running for the office of Town Meeting Member. Attendance at Town Meeting by elected members continues to be a problem. Questionnaires were distributed to Town Meeting Members regarding the importance of being a Town Meeting Member and regular attendance.

This committee is also studying the question of a continuing need for a Capital Budget Committee as a vital

part of town government. It would seem that this would be one of the town's most valuable committees, together with our other committees.

Work is continuing and progressing on the **Town Meeting Members Handbook**. This will be a helpful document for all concerned.

Respectfully submitted,

Harold Pillsbury, Chairman
Mabel Nevins, Vice-Chairman
Patricia Angelo, Secretary
Joseph McComiskey
George Chaloux
Loretta Canning
Frances Heartquist
Hope Paulsen
Margaret Vaccaro
Ernest LeBlanc
David Kern
Charles Markey

SELECTMEN



Robert Matarazzo was elected at the annual town election succeeding Howard Strachan, who chose not to run for reelection. The Board elected Tom Flaherty Chairman and Dan Valente Vice Chairman. Annual appointments were made with Cliff Phalen being named Civil Defense Director. Harold Publicover was reappointed as Superintendent of Public Works and given a three year contract.

The new Board quickly assigned members to subcommittees and coordinated budget requests with the Ways and Means Committee. This cooperation facilitated an orderly process at Town Meetings, reducing much of the controversy which is generally experienced. Pat Mullin was extremely helpful during this period and throughout the rest of the year. With Pat acting as Executive Secretary and supervising his regular position as Town Accountant, the vacancy of Executive Secretary was covered while the Selectmen concentrated on getting the Town Administrator position defined and passed by the Town Meeting.

During the year, Police, Fire and DPW contracts were negotiated and the contract periods were coordinated so that the anniversary dates are consistent.

Economic and desirable industrial growth continued during the year highlighted by the 90,000 square foot New England Telephone Communication Center. With the Town's assistance, Lahey Clinic cleared its last obstacle on the certificate of need challenge. Construction of the eighty million dollar hospital is now well underway and after some eight years it is now a reality.

In an effort to correct long standing traffic problems on the Middlesex Turnpike, the Board promoted a joint meeting with State and Town officials and representatives from industry to outline a tangible action plan. Study has been undertaken and at its completion a long term permanent solution will be implemented.

In order to administer the issuance and control over liquor licenses to restaurants according to the desires of the community, a Liquor Advisory Board was formed. The purpose of the Board is to establish guidelines, review applications and assist the Selectmen in the area of licenses.

The Town has continued to assist neighboring Bedford through their water crises by providing the shortfalls necessary to meet the Bedford resident demands.

As a result of the recent national protest surrounding real estate taxes, Burlington again finds itself facing major decisions regarding reassessments and mandated expenditure requirements beyond the desirable "home rule" decision options. These decisions and actions must be addressed in the first quarter of calendar year 1979.

The championship caliber of the Burlington athletic program manifested itself with state and national championship honors. The Board would like to publicly acknowledge their achievements and the recognition and honor these athletes have brought to our town.

The Board would like to thank the employees and all of the volunteer committees who unselfishly devoted their time

and energies to make Burlington a leader among the States' communities. With regret we observed the passing of Robert Gordon, a long time leader who spent endless hours of his time helping to make Burlington the community it is today. God bless you Bob, we all will miss you.

Respectfully submitted,

BOARD OF SELECTMEN

Thomas J. Flaherty, Jr., Chairman
L. Daniel Valente, Vice-Chairman
Robert J. Roberto
Arthur J. Ferreira
Robert S. Matarazzo

LICENSING AUTHORITY

LICENSES	ISSUED MONIES	RECEIVED
Victuallers	47	\$470.00
Sunday	28	280.00
Misc.	46	871.00
Liquor		
Club	5	500.00
Package Goods	5	5,000.00
Restaurants	8	10,500.00
Inkeepers	2	5,000.00
Taxis	15	150.00
First and Second Class Vehicles	6	500.00
TOTAL		\$23,271.00

TOWN COUNSEL

The year 1978 saw a significant downturn in the use of services of Town Counsel as measured both by legal fees and by hours spent. Indeed, as far as the legal account goes, the amount spent in 1978 for counsel fees may well be about the minimum that the Town can hope to spend, given the legal complexities that surround the affairs of cities and towns in Massachusetts in this last quarter of the twentieth century. As long as there are cities and towns upon which the Commonwealth has conferred certain powers and imposed certain responsibilities, there are likely to be lawsuits by and against the Town and its officers. Courts are after all the civilized forums in which civilized people must settle their differences. Moreover, officers of the Town will always require legal assistance if they are to interpret and enforce correctly the laws given to them to interpret and enforce.

We applaud the restraints that have led to less litigation. We applaud the Board of Selectmen for making reasonable settlements of land damage cases and other action by and against the Town where settlement seems in order. We applaud the independent judgment that has been shown by most town officers, who have avoided turning what are policy questions into questions of law for town counsel.

A note of caution, however, that we have previously expressed is in order. Some times avoiding the services of a lawyer, like avoiding the service of a physician, can lead to disastrous consequences. Town officers should not be encouraged to prosecute or defend any cases, whether before administrative tribunals or courts, on their own, at least not until counsel have had an opportunity to look at the matter. When advice is needed, it is usually better to seek the advice than not to seek it and risk making a serious blunder. Blunders almost always cost money, and will often cause inconvenience. Selectivity in the use of the services of town counsel is highly desirable, but the services should be available to town officers and boards when they are needed.

As in previous years, the report of town counsel will be broken down into three areas as follows: (a) litigation (b) opinions (c) counselling and other matters.

(a) Litigation.

1. **Chambers v. Town of Burlington et al** — The plaintiff's house suffered a serious fire, allegedly because of defects in the electrical wiring. Plaintiffs brought an action against the contractor that had installed the wiring and against the Boston Edison Company. Also named in the action were the Town of Burlington and its wiring inspector. The basis of the action against the Town and the wiring inspector was that the inspector, in inspecting the wiring, had failed to report the allegedly unsatisfactory installation. Town counsel filed a motion to dismiss. The case was both interesting and difficult. Recent decisions of the Supreme Judicial Court indicated that the court would abolish the doctrine of sovereign immunity, the doctrine under which the Commonwealth and its subdivisions were, in certain circumstances but not others, not liable for the negligent conduct of their officers and employees, although the officers and employees might be individually liable. Responding to these decisions, the Legislature in 1978 enacted a tort claims statute making the Commonwealth and its subdivisions liable for the acts of the employees and officers. In the Superior Court town counsel took the position that the duty to inspect did not create any duty to report defects or, in any event, that the duty created was owed to the general public and not to any individual homeowner. The Superior Court sustained this position and allowed the motion to dismiss. To avoid a revival of the cause of action at a later date, town counsel sought and received an immediate entry of judgment. No appeal was taken.

The case illustrates the importance of careful "lawyering" at all stages of litigation. it would have been easy enough in this case to have filed an answer using the same defense so that it would be heard at the time of trial. Had that been done, the result might well have been the same, but it would have been achieved only after the Town had spent at least thousands, and perhaps tens of thousands, of dollars in legal fees and other costs. Research was also extremely important in this case; there appeared to be no Massachusetts cases directly in point, but a line of federal cases was found, holding that when the Federal Government takes upon itself a duty to

inspect, it does not thereby become responsible for negligence in the inspection. Finally, as already noted, even after the motions to dismiss were allowed, it was essential to pursue another step, a motion for immediate judgment, or else the effort spent in getting the motions to dismiss allowed might have proven futile.

2. Lahey Clinic v. Health Facilities Appeal Board

— This is surely one of the most complex pieces of litigation to invade the Massachusetts judicial system in recent years. Back in 1970, the Town of Burlington made changes in its zoning by-laws to enable the Lahey Clinic Foundation to build a clinic and hospital on Burlington Mall Road, although there were and are people in Burlington who opposed the relocation of Lahey Clinic, it seems clear that the vast majority of voters felt that it offered the best possible solution to the health needs of the people of the Town. For financial and other reasons, the building of the facility was long delayed, but late in 1977, the Department of Public Health of the Commonwealth of Massachusetts gave final approval to the project. At this point, a group of physicians practicing north and northwest of Boston, embarked upon a course that, whatever its intentions, had the effect of miring the Lahey Clinic down in lengthy, costly and ultimately, from the physicians' standpoint, futile litigation. It would at least double the size of Town Counsel's report to attempt even a summary of the proceedings in this case if they were to be made intelligible to someone not trained in the law. We shall not attempt such a summary. For purposes of this report, it should suffice to point out that Lahey Clinic ultimately sued the Health Facilities Appeal Board, an agent to the Commonwealth of Massachusetts patently in league with the doctors' group, to compel that board to give up jurisdiction over an appeal that the doctors' group had claimed. The Health Facilities Appeal Board and the doctors' group countersued the Lahey Clinic. The Town intervened in the action on behalf of the Lahey Clinic.

The Town believed that the loss of the Lahey Clinic would leave the citizens of the Town without adequate health care for many years to come. The belief was probably well founded. Lahey Clinic believed that the appearance of the Town in "alliance" with it would be of some help; whether it was will never be known, but it is well known that Lahey Clinic ultimately prevailed on the merits. The opinion of the Supreme Judicial Court to some extent adopts the reasoning of town counsel. Nevertheless, the case raised certain problems. Even the limited involvement of the Town was an expense paid out of the legal account. One or two selectmen and several private citizens asked why town counsel, in view of the charitable nature of the Lahey Clinic, did not undertake to do the legal work for the Town without charge. This counsel declined to do.

We have no reason to believe that counsel representing the Lahey Clinic or any of the other parties in that complex litigation forewent their legal

fees. Nor should they have. Since towns are by nature largely if not entirely non-profit corporations, it might be argued that they should not pay for legal services that they require. And if cities and towns should not pay for legal services that they require, why should they pay for any other services or, for that matter, merchandise? The short and complete answer, of course, is that municipalities have no inherent right to the goods or services of anyone unless they are prepared to pay for them. Whether the Town of Burlington seeks to collect money due it under a contract, or defend zoning by-laws or other by-laws against attack by a developer or defend its treasury from being bilked by a contractor, the ultimate issue is the same: What is going to be accomplished with the money to be spent? That is a question for the selectmen and ultimately the voters of the Town to decide, not town counsel.

Additionally, town counsel worked on the following litigation during the calendar year 1978:

- Town v. Labor Relations Commission
- IBPO v. Town (fact finding)
- DPW Supt. v. Impemba
- Town v. Abting Realty Co.
- Reardon v. Town
- Town v. Pollert
- IBPO v. Town (Ferguson arbitration)
- Town v. Impemba
- Knowles v. Town
- Town v. Middlesex Roadbuilders
- Chief of Police v. McKeon
- Comm. of Rev. v. Andover
- Town v. State Board of Education
- Architectural Barriers Board v. Town
- IBPO v. Town (action to vacate award)
- Lahey Clinic v. Gitlin
- Olde Towne v. ABCC
- Murray v. Town (cemetery)
- Concerned Comm. v. Harris
- AFSCME v. Town
- Tigges v. Cataldo
- Chambers v. Town
- IBPO v. Town (mediation)
- Gorin V. Assessors
- Town v. Zervas
- Town v. Content Homes
- LoGuidice v. Bldg. Inspector
- Commonwealth v. Wright
- Drevitson v. Town
- Boston Edison Co. v. Planning Board
- Guaranty Mtge. v. Town
- Short v. Town
- McCue v. Board of Appeals
- Impemba v. Civil Service Commission
- Town v. Doyon
- Shawsheen v. Town
- Raimondo v. Town
- Johnson v. Town
- ASC of Burlington v. Assessors
- Howard Johnson's v. Selectmen
- Commonwealth v. Mathews
- Town v. LaPuma
- Johnson v. Matthews

Hansford v. Planning Board
Orio v. Town
Ozolins v. Town
Burlington Package Store v. ABCC
McGurk v. Town (conservation)
Dog Officers Association v. Town
School Committee v. Rutkowski
Town v. Burgess and Blacher
BEA v. School Committee
(guidance counsellor case)
Re: High School Roof
Sears Roebuck v. School committee

D&S Roofing v. School Committee
BEA v. School Committee (strike case)

Town v. C&M
Town v. Architectural Design Group
Town v. J. J. Flynn
Lund v. Town
Down v. Town
de la Torre v. Town
Sousa v. Town
Weymouth v. Town

Pollicelli v. Town
McGuinness v. Town
McNamara v. Town
Boston Edison v. Town
Whitman and Howard v. Town
Short v. Town

(b) Opinions

There were fewer formal opinions rendered by town counsel in the calendar year 1978 than any full year since we became town counsel. Among the more significant opinions rendered were the following:

1. Opinion of April 7, 1978 to Executive Secretary — On April 5, 1978, the town moderator, the Honorable Robert Gordon, died. His death was untimely in virtually every sense of the word, and he left behind a rich legacy of public service, public and private integrity, kindness, a keen sense of humor, and above all a large understanding of and charity for human beings, their strength and weaknesses. But Bob's death also created more mundane problems, coming as it did four days after the town election, in which he had been re-elected, and five weeks before the start of the budgetary session of town meeting. The immediate question was what to do about a moderator. That question was immediately posed to town counsel by the selectmen and was answered in an opinion of April 7, 1978, two days after Bob's death. This is not the question to answer on the basis of common sense or simple expediency. There are laws governing succession to public office, and these laws must be thoroughly followed. Analyzing the laws carefully, we concluded that the deputy moderator whom Bob had appointed in his previous term succeeded to the office of moderator, not-

withstanding the usual rule that a public officer cannot, in the absence of a statute, give an appointee a term longer than his own. To reach that conclusion we had to consult a little known and little cited case decided by the Supreme Judicial Court in 1885. We concluded, however, that the deputy moderator's functions were limited to presiding at town meetings and that he could not exercise the power of his position, prior of course to being elected to the position of moderator as he ultimately was, to appoint members of committees. The opinion illustrates the nature of emergencies that confront town counsel and the importance of research for finding answers to difficult questions not frequently decided by the courts.

2. Opinion of April 18, 1978 to Executive Secretary — One of town counsel's duties is of course to review the warrant for each session of town meeting. The review of the warrant for the session of town meeting that commenced on May 8, 1978 was unusually long, and a large part of it was given over to explaining to town meeting why it could not enact a particular by-law regulating massage parlors. To make matters worse, the by-law had been drawn up by town counsel, although at the selectmen's request and with notice that counsel questioned its validity. The nub of the problem was that the proposed by-law would have committed a considerable part of the licensing power to the selectmen, whereas a statute of the Commonwealth commits that power to the Board of Health. We concluded that the proposed by-law impermissibly interfered with statutory scheme of regulation and that it would be, therefore, invalid if enacted. Town meeting saw fit to enact the by-law anyway, but when the by-law was submitted to the Attorney General, the Attorney General disapproved it on much the same reasoning as town counsel had earlier given town meeting. Incidentally, there is no doubt on the right of town meeting to take any vote contrary to town counsel's advice. Opinions of town counsel have no juridical standing. Nor for that matter do opinions of the Attorney General, although by-laws disapproved by the Attorney General cannot take effect unless and until the courts rule that the Attorney General's opinion was erroneous.

Many people asked whether the Home Rule Amendment did not permit cities and town to enact by-laws and ordinances of the type that we indicated could not be validly enacted. The Amendment seems to be subject to some misunderstanding. Its primary effect is two-fold. First, it bars the Legislature from enacting legislation pertaining exclusively to one municipality unless the municipality asks the Legislature to enact it. Secondly, it provides that municipalities may enact legislation that is not inconsistent with state law except in certain broad areas that affect the Commonwealth as a whole. Home Rule Amendment or not, the Legislature may still enact laws pertaining to two or more municipalities of the Commonwealth, regardless of whether the municipalities concerned want these laws, and such laws are binding.

Additionally, town counsel rendered the following opinions during the calendar year 1978:

3. Opinion to Town Clerk of March 2, 1978 — Re ballot question 4.

4. Opinion to Executive Secretary of March 13, 1978 with drafts of massage parlor by-laws.

5. Opinion to Executive Secretary of April 11, 1978 concerning draft agreement between town and police union.

6. Opinion of April 24, 1978 to Executive Secretary concerning incorporation of payment for health insurance into collective bargaining agreement.

7. Opinion of April 28, 1978 to Executive Secretary concerning placing highway barn on school property.

8. Opinion of June 13, 1978 to Building Inspector re take-home food establishments.

9. Opinion of June 28, 1978 to Executive Secretary concerning effect of collective bargaining agreement on other collective bargaining agreements.

10. Opinion of July 17, 1978 to Director of Recreation concerning notice of regulations for use of town land.

11. Opinion of August 18, 1978 to Executive Secretary concerning civil emergencies.

12. Opinion of August 21, 1978 to School Space Committee re dissolution of the Committee.

13. Opinion of September 11, 1978 to Executive Secretary re rights under lapsed collective bargaining agreement.

14. Opinion of September 14, 1978 to Executive Secretary reviewing warrant.

15. Opinion of September 15, 1978 to Executive Secretary re authority of Selectmen to enact parking regulations.

16. Opinion of September 9, 1978 to Director of Plants and Facilities (Burlington Public Schools) re rejection of bid.

17. Opinion of September 27, 1978 to Planning Board re procedure under dismissed zoning articles.

18. Opinion of October 31, 1978 to Planning Board re mini-bikes on Town property.

19. Opinion of December 4, 1978 to Selectmen re conflict.

(c) Real Estate, Counselling and Other Matters

Among the boards and officers to whom town counsel rendered advice or for whom it performed services unrelated to litigation during the year 1978 were the Conservation Commission, the Board of Appeals, the Planning Board, the School Committee, the School Space Committee, the Superintendent of Public Works, the Board of Selectmen, and the Town Treasurer. Some of the more notable areas in which town counsel performed services included an attempt

to work out an arrangement with the developer that would restrict his land from being used except in a particular manner if the Planning Board would give a favorable recommendation on a zoning change (the Planning Board did not do so) and a lengthy conference with the School Committee concerning the handling of charges against a teacher whom a parent with little or no foundation had charged with improper conduct. Services of this type attract little attention, but they are very much a part of town counsel's overall job.

Respectfully submitted,

John F. Zamparelli
David Berman

LIBRARY TRUSTEES

The year 1978 has been a difficult one for the trustees of the Burlington Public Library, in terms of trying to improve library services and to increase the material available to the community; while at the same time coming to grips with inflation and threatened cuts in money available to the library. Meanwhile the demands on the library have greatly increased in the past year as the statistics in the librarian's report indicate. How to cope with the increasing demands and the decreasing funds, as well as the everpresent limited space problem, have been the major concerns of the staff and trustees of the Burlington Public Library.

The trustees have tried to relieve the pressure on the present staff by adding more personnel, but these efforts were rejected at town meeting. Attempts to raise our professional librarians to a salary level equivalent to that of others of their educational background, experience and responsibility, also met with defeat. The size of the professional staff and their salaries remain below the average of those towns of comparable size to Burlington.

In response to a threatened cut in the book budget requested at last spring's town meeting, the trustees, with the support of the Friends of the Library, sent letters to each town meeting member. The letter asked them to approve the original book budget figure, necessitated by inflationary book prices; and this request was approved by a large vote.

Two additions to the policy manual were implemented during the year. One was in regard to a refundable fee of 10 dollars charged to transients for a library card. The other was concerned with the amount of time to be spent on answering individual reference questions.

During the monthly meetings a great deal of time was spent in discussion of the construction around the library and the inconvenience it has caused both the staff and our patrons. Since access to the library was being hindered, a new driveway was installed by the DPW, but it was paid for out of library state aid funds.

At the same time, and because of diminished parking area, the recycling dumpsters had to be removed from behind the library. The trustees regretted their inability to continue their support of these worthwhile projects of the Burlington Garden Club and the Burlington Junior Womens' Club.

The trustees were pleased to be able to give their support to the annual garden club show, by offering the use of the library for a weekend in May. The club did its usual magnificent work; and we only wish the library could look as beautiful throughout the year as it did that weekend. The Garden Club continues to brighten up the library with their planter by the front door.

Two book sales were held during the year with the support of the Friends of the Library. The first sale in July resulted from a weeding of the shelves to make room for new material and a lack of storage space in the library. The annual book sale was held at the end of September, with donations from the community. These sales provide funds for microfilming the local newspapers, and raise money to buy a microfiche reader.

Two trustees, Mrs. Roscoe and Mrs. Janghorbani, attended the annual meeting of the Mass. Library Trustees' Association in Sturbridge in October. They reported back to the board with ideas and recommendations concerning the tax revolt, new construction, and how to fund and conduct community needs projects.

In 1979 we hope to continue to provide adequate service to the community of Burlington in these times of rising costs and pressures from funding sources to cut our budget. We welcome the support and suggestions of the community on how to deal with these problems.

Respectively submitted

Sarah A. Nisenson, Chairman
Linda Roscoe
Kristin Janghorbani
Marie Seminatore
Richard Finlayson
Alan McCarthy

PUBLIC LIBRARY

INTRODUCTION

American library service has come a long way since the subscription libraries of the early 18th century. No longer are libraries the keepers of a few narrowly selected books. Today's libraries are the disseminators of information in many forms on every conceivable subject. They are also concerned participants in community affairs and non-traditional educators.

Whatever the citizens of Burlington did last year, the library was there to help them do it better. Here are a few examples out of many: helped them fix their cars, buy stocks, write term papers, raise gardens, make copies of important papers, do income tax forms, plan trips, choose a college, get talking books for the blind, pass Civil Service tests, become physically fit, know their rights, enjoy music, see a movie, relax with a novel, locate a company, conserve energy, cook interesting and nutritional meals, visit museums free.

The cost to each citizen for all library materials and services was \$6.89 — about equal to the price of one dinner in a moderate restaurant, one fifth of liquor, or 10 gallons of

gasoline; a little more than one carton of cigarettes; less than one novel, record or good quality toy. Quite a bargain!

STAFF

This year the Burlington Public Library lost our Clerk-Typist of four years, Carol Cahill, because we could not increase her position to full-time. Four months later Civil Service replaced her with Sheila Heron who is proving to be very competent.

Town Meeting voted an additional part-time position for Circulation Assistant (Library Aide) and this position was filled by Josephine Wilson.

Martha Perkins, one of our paraprofessional Reference Assistants, graduated from library school and accepted a full-time professional position in a business library. She was replaced by Betty Shewfelt.

The high school page staff remained stable this year.

Debbie Hyland remained as a SPEDY worker through the summer, but then the program was reduced and we did not receive a replacement.

Gail Jackson, one of the CETA clerks, completed her term in August. The staff and many of the public were sorry to see her go. We could have hired her as the part-time circulation assistant if we weren't locked into and hamstrung by the Civil Service system.

Phyllis Rae, the other CETA clerk, will only be able to stay through January, 1979. We will be sorry to lose her, too. It seems a great shame that we have to lose competent help which is badly needed because the library staffing is inadequately funded by the Town.

We also had a very dedicated volunteer, Maura Robinson.

The library staff at present consists of 3 full-time professional librarians and 13 part-time (subprofessionals, library aides, clerks, and pages) whose full time equivalency totals 6.25 for a full-time equivalent of 9.25 staff members to staff two circulation desks and a reference desk 63 hours a week in the Fall, Winter and Spring and 52 hours a week in the Summer, as well as perform the tasks necessary for ordering library materials, preparing them for the shelves, preparing the catalog which provides public access to the materials, engage in PR activities to inform the public of our materials and programs, etc.

The members of the library staff can rightfully feel a great sense of pride and accomplishment in providing the Town of Burlington with high quality service with a very limited staff.

The present staff members are:

Librarian — Geraldine Guentner
Assistant Librarian — Susan Bjorner
Cataloger — Joan Saklad
Reference Assistants — MaryLu Rosenthal, Betty Shewfelt
Circulation Assistants — Lois Howells, Robert Nahigian, Josephine Wilson
Cataloging Assistant — Dorothy Barron
Children's Assistants — Ann Papalegis, Virginia Philippy

CHILDREN'S ACTIVITIES

The main focus of children's activities continues to be the preschool storytimes. This year there was a total of 118 sessions with 1742 children attending. In addition to hearing stories, the children sing songs and take part in simple craft activities suitable to their age group.

The library always welcomes visits from school classes, day care centers, Boy and Girl Scouts and similar groups. This year fourteen such groups (365 children and 37 adults) visited the library and were introduced to the library's collections and services and listened to stories.

Twelve movie sessions were presented on early school release Wednesdays January through June. The movies were chosen to appeal to elementary and early middle school age children and were well attended. 293 children and 34 adults enjoyed the shows.

We would like to expand children's activities after school hours during the school year but have found it impossible to do because of our severely restricted space in the children's section and with only two part-time assistants.

Interest in Summer programs seems to have fallen off. We presented two series of programs for school age children in addition to the summer pre-school storytimes. Fun Time geared to 6-8 year olds and Summer Thing for 9-12 year olds. The programs consisted of crafts, games, movies, and treasure hunts.

We have been unable to determine why there seems to be less interest in such programs than there was in the past, but conversations with children's librarians in other communities indicate that they are experiencing this also.

ADULT ACTIVITIES

Special outreach service to senior citizens and the handicapped was the focus of adult program activities this year. A rotating collection of books continued to be maintained at Birchcrest Arms, and delivery of library materials to home-bound patrons was expanded to include more people. Burlington citizens are reminded that any resident who would like to receive books, magazines, records, puzzles, games or other library materials at home and who is physically unable to come to the library for an extended period of time may apply to the library for this free service.

The Burlington Library obtained a cassette player for blind patrons from the Library of Congress this year. The Library now has both the Talking Book (disc recordings) and cassette machines available for short-term and demonstration use. Patrons who anticipate a need for this method of "reading" may borrow a machine and select from the sample collection of recorded materials. If a machine is required for longer use, the library can arrange for the patron to obtain one free from the Library of Congress program.

The library continued to show films at the Senior Citizen's Friendship Center following the daily hot lunch program this year. The Council on Aging and the Library also cooperated in bringing to the senior citizens a program

funded by the National Endowment for the Humanities "Images of Aging In Literature". A literature discussion group met weekly for eight weeks to read poetry, short stories, and other literary selections and to discuss the reading in light of their own personal experiences. A great amount of sharing occurred during the sessions and participants ended the series by producing their own writings pertinent to the program. A total of eighteen people participated and there was enthusiastic anticipation for a continuation of the group and a focus on expanded topics.

COLLECTION BUILDING AND MAINTENANCE

An important aspect of proper collection maintenance is weeding the collection of materials which are out-dated, in poor condition, or no longer of interest to the community. This process has been continuing for several years and we have now completed the first cycle. Extensive weeding was done in the adult fiction, young people's fiction (JH), biography and history. After weeding, the JH fiction was moved next to the adult fiction and we have noticed a marked increase in circulation of these books.

The Burlington library was the recipient of a \$2000 Library Services and Construction Act grant in 1978. The aid provided equipment and materials to improve inter-library loan services. Half the amount was used to purchase reference books and serials for use in identifying library requests, while the remainder was applied to the costs of a typewriter and index table to facilitate the mechanics of inter-library communication.

The circulation security system is proving itself in that we have noted a marked decrease in missing reference books and can account for most of the books people ask for which are not on the shelves when they request them.

Overdue books, however, continue to be a big problem. This year we instituted a program of telephoning a reminder when items are two weeks overdue. Approximately 50% of the overdue items are returned after the phone calls. Two weeks later those people who still have not returned their overdue items are sent bills for the replacement cost of the unreturned items. The return rate here is approximately 35% leaving approximately 15% which are very difficult to get back short of court action which we have and are continuing to pursue.

PROFESSIONAL MEETINGS

Meetings of the Massachusetts Library Association, American Library Association, the Lowell Subregion Advisory Council, the Eastern Massachusetts Regional Library System, the Lowell Area Council of Inter-library Networks (LACOIN), the Public Library Assistant Directors, North of Boston Children's Librarians and a series of workshops for support staff were attended by appropriate staff members.

Miss Guentner served on a Committee of the Eastern Massachusetts Library System Advisory Council to review the report of the Board of Library Commissioners Ad Hoc Committee on Guidelines and Regulations for Regional Public Library Systems.

In December, Miss Guentner enrolled in a two-day seminar on measurement and evaluation of Library Services. The purpose of this course was to explore ways in which

measurement and evaluation techniques can be applied by library managers in order to improve the effectiveness or the cost-effectiveness of the services provided. Among topics discussed were: evaluation of the collection, evaluation of document delivery, evaluation of the catalog, the evaluation of reference and literature searching services, and cost-effectiveness considerations in the allocation of library resources.

The seminar proved to be very valuable in providing the necessary methodology for making evaluations and costs analyzes in these areas, and several evaluations will be undertaken in the coming year.

Burlington's three reference librarians joined with the reference librarians of area communities to explore the possibilities of better communication and resource sharing in order to improve access to library materials for all patrons. The group intends to meet on a continuing basis to share knowledge of their collections.

DISPLAYS AND EXHIBITS

Exhibits by community organizations in the display cases this year were prepared by the Boys Scouts, Girl Scouts, Citations, Burlington Junior Women's Club, Burlington Historical Society (quilt) and art work from the middle schools. The library staff prepared displays on the following subject: Early Childrens Books (which consisted of items from Miss Guentner's collection of children's books dating from 1765 to 1890), Elections, Sun Day (Solar Energy), Periodicals as Gifts, Mysterious Massachusetts (mystery stories with a Massachusetts setting) and Places of Interest in Massachusetts.

A New England tapestry embroidered by the children of the Open Fourth Grade of Memorial School was on display during the month of April.

Last year the library announced the availability of wall space over the encyclopedia shelves as an art gallery for local artists to display their works. Mr. William McNamara and Ms. Alyce Merrill have displayed some of their paintings. Carla Albertelli has a display of photographic prints in the display cases.

We are pleased that these artists have utilized this space and would like to encourage others to stop "hiding their light under a bushel basket" and show the rest of Burlington their talent. Art work may be exhibited for one month at a time.

USE OF MEETING ROOM

A total of 14 groups and organizations used the library's meeting room for 36 meetings this year. These groups included the American Association of University Women, Friendly Visitors, Friends of the Burlington Public Library, Tennis Club, League of Women Voters, Cats-Plain and Fancy, Burlington Garden Club, Fox Hill PTO Executive Council, Burlington Junior Women's Club, Welcome Wagon, Council on Aging, Pop Warner League, Massachusetts Library Association Ad Hoc Committee on Collective Bargaining, and Burlington Municipal Employees Association Executive Board.

SPECIAL EVENTS & PROJECTS

Flower Show

One of the most unusual and certainly one of the most beautiful events ever happening in the library occurred on May 6 and 7 when the Burlington Garden Club presented their Standard Flower Show here. "I Could While Away the Hours Among the Books and Flowers" was the theme. The library was filled with exquisite floral arrangements under such headings as Science Fiction, Adventure, Romance, Crafts and Hobbies, Mystery, Magic and Nature and many beautiful horticultural displays of tree and shrub branches and potted plants. Books on these subjects were included in the display areas. The foyer was transformed into a garden with trees, flowers and brick walks. The show was so successful that it won the State award.

LUNUR (Lacoin Union Numerical Register)

The Lowell Area Council on Library Networks (LACOIN), a group of public, school, higher educational institution and special libraries concerned with mutual cooperation for sharing resources and services applied for a CETA grant for personnel to list the holdings of all member libraries on the University of Lowell computer database with microfiche printouts to be available to all member libraries. The grant has been approved, people are being hired and the actual work in the individual libraries will begin shortly after February 1. This is a project of tremendous significance since it will result in making the collections of some eleven public, two university, two vocational technical high schools and several school systems more readily accessible either through inter-library loan or in-library use (in the case of non-circulating materials) to patrons of all member libraries. It will also aid, in the future, in collection development by certain libraries in certain fields to avoid needless duplication of expensive materials. As the program develops we also expect that other institutions will want to join.

FRIENDS OF THE BURLINGTON PUBLIC LIBRARY

The Friends this year obtained a Savin 770 photocopy machine for the use of library patrons. This machine, which is a dry process type, makes far better copies than our old machine and everyone who uses it is pleased with the results.

Two programs on parenting were sponsored by the Friends. The Stoney Brook Counselling Center presented programs on three Tuesday mornings in the Spring and the Mystic Valley Mental Health Center had a program on four Tuesday evenings in the Fall.

Two successful book sales were conducted this year. Proceeds from the Friends of the Library book sales are used to finance microfilming of the town's newspapers and funds are being saved to buy a microfiche reader when the LUNUR project becomes a reality.

On April 9, the Friends hosted a reception honoring John E. Fogelberg for his many years of service as a library Trustee.

STATISTICS

Circulation

	Adult	Juvenile
Fiction	33,089	30,402
Non-Fiction	38,365	11,155

Periodicals	5,006	527
Records	1,192	1,174
Sheet Music	172	
Art Prints	50	
Cassettes	41	1
Cassette Player	4	0
Puzzles	90	59
Films	33	181
Filmstrips	3	83
Toys		312
Pamphlets	334	
Memberships (Museum)	119	
Slides	2	
Identi-Kits	25	
TOTAL	78,525	43,894

For a total of 122,419, an increase of 9,629 over 1977.

Materials Added

Books (Purchases)	2,055	719
Books (Gifts)	96	2
Periodical Subscriptions	25	1
Records	66	38
Sheet Music	25	
Art Prints	20	
Cassettes	5	
Films & Filmstrips	4	26
Toys		16
Microfilms	30	
TOTAL	2,326	802

For a total of 3,128 added to the collection.

Materials Discarded

Books	2,532	842
Records	4	19
Sheet Music	2	

Materials Lost in Circulation

Books	103	21
Records	7	
Puzzles	2	
Films & Filmstrips	1	
Pamphlets	1	

Materials Lost & Paid For

Books	55	22
Periodicals	22	1
Records		2

For a total of 3,636 removed from the collection.

The total number of items in the collection as of December 31, 1978 was 48,871 of which 30,907 are adult and 17,964 are children's.

Reference Statistics

A total of 8,557 reference questions were answered in 1978 an increase of 3,380 over 1977. This large increase is the result of having adequate coverage of the reference desk during all hours the library is open.

Exit Count

A total of 85,024 people used the library in 1978. We have no statistics for the full year 1977 since the circulation security system which also makes the count was not installed until October, 1977. A comparison of October, November and December in 1977 and 1978 is interesting.

	1978	1977
October	8,034	6,540
November	7,306 (unusually fine weather)	7,627
December	6,419	5,819

Fines collected and returned to the Town totaled \$1174.19.

CONCLUSION

In conclusion, I tender a special "thank you" to the Board of Library Trustees and all other groups and individuals who have aided the library throughout the year.

Respectfully submitted

Geraldine C. Guentner
Librarian

PERSONNEL BOARD

Organizational changes in 1978 saw David Pollicelli being elected as Chairman and Roy Swanfeldt as Vice Chairman. The Board lost the services of two of its members, Karen Sturgis, who was replaced by Al Vaccaro and Erik Fredrikson, replaced by Al Russell.

The Personnel Board, by invitation, attended negotiations with the Fire Department as well as the Police Department, acting in an advisory capacity. At the Annual Town Meeting, the Personnel Board requested that increases for those personnel not covered by a collective bargaining agreement be kept in line with the various contracts, thereby requesting a 10% increase based on what those covered by a union contract received over the past three years as compared to those who are not unionized. However, our request was defeated and 6% increase was approved.

Marguerite Marchant, Affirmative Action Officer attended an EEO seminar, which resulted in a request for funds in order to have a one day presentation of an EEO Training Program. The request was approved by Town Meeting and the program scheduled.

The program will have as its goals, to develop a pragmatic climate that will foster a productive EEO posture; reduce the Town's vulnerability to future EEO confrontations, and to provide a positive EEO image.

The programs specific objectives will be:

- to instill in managers the idea that they play an essential role and are accountable for EEO progress in their areas of responsibility;
- to train managers in developing meaningful job descriptions which in turn will lead to defensible job specifications;

- to train managers in interviewing techniques designed to obviate running afoul of EEO requirements;

- to provide managers with the techniques for analyzing their own employee mix; and,

- to train managers to avoid and solve EEO problems (without attempting to change deep-seated attitudes).

The program is not scheduled until January of 1979; however, we are hopeful that it will be a success. While it is top management that formulates an EEO policy, implementation depends on the actions of line managers and supervisors. Regardless of what occurs in Executive or Personnel offices, it is the line manager and supervisor who most directly influence what happens to the people who work for them.

As in the past, the Personnel Board will continue to provide advice and assistance in all personnel problems where contracts do not supercede. The Personnel Board would like to thank all those who have cooperated with us over the past year in resolving personnel matters.

Respectfully submitted,

David Pollicelli, Chairman
Roy Swanfeldt, Vice Chairman
William Irving
Erik Fredrikson
Al Vaccaro
Marguerite Marchant — Executive
Secretary to Personnel Board

PUBLIC WORKS

I hereby submit the Annual Report of the Department of Public Works for the year ending December 31, 1978.

The most significant events of the year were the February blizzard and several spills of fuel and toxic materials by commercial transports. The blizzard clean-up by Town forces and contractors was completed sooner than most neighboring communities and proved that we have a good

comprehensive emergency plan. We have stocked absorptive materials, sand bags, flotation dams, sawdust and other materials to prevent spilled materials from entering our watershed areas and to provide containment as necessary.

Gross revenue from the Department of Public Works activities and operations was \$141,600 which amounts to 83% of our appropriated operating budget.



Corner Bedford St. & Middlesex Pike, 8 February, 1978.

ADMINISTRATION

Donald Reece
Administrative Assistant

During 1978, two CETA employees were transferred to permanent employment to fill vacancies. Miss Bonfanti assumed payroll, personnel and accounting commitment responsibility while Mr. Wyman reorganized the Water and Sewer billing system. Subsequently Mr. Wyman was promoted to replace Mr. John Ferren who died on August 17, 1978.

Purchasing procedures were reevaluated to place cost control with the Assistant Superintendents for each Division and eliminate several steps in the procedures. In addition, through the assistance of the Town Treasurer and Accountant, major changes were made to the Water and Sewer computer billing system which provides the following benefits:

1. Entire billing operation is paid by the bank in return for a minimum balance in an interest-bearing savings account.
2. Special folded mailer eliminates need of people to stuff and address envelopes.
3. Semi-annual billing of residential accounts reduced mailing costs by approximately 35% and bulk rate of 13 cents was obtained.
4. Billing date was moved to improve cash flow and reduce amount of short term borrowing by the Treasurer.

ANNUAL DPW REPORT

January 18, 1979

Administrative Section

1978

WATER & SEWER BILLING SECTION				
Total	1st. Quarter	2nd. Quarter	3rd. Quarter	4th. Quarter
1978 \$657,999.98				
Revenue	\$149,834.23	\$99,370.07	\$255,192.52	\$153,603.16

	Accounts	Breakdown	Accounts	
Residents	5899	Water Only	1217	Active Accounts 6417
Business, Apts, Mall	445	Sewer Only	15	Inactive Accounts 78
Industry	129	Water & Sewer	5263	
Churches	22			
Public Facilities (NA)				
Total Accounts	6495		6495	6495

	Street Opening Permit	Water Application	Sewer Permit	BWSSR
Permits	84	58	106	46
	\$ 430			\$615

INVOICE SECTION					
Purchase Orders	Engr.	W&S	Trt Plt	Hwy	Cem
	24	353	233	809	102
					153
					436

CEMETERY SECTION				
	Interments	Foundations	Sale of Graves	Perpetual Care
Revenue	\$5760	\$1175	\$5475	\$4400
				\$123
				\$16,933

Miscellaneous Income
Fees, Signs, Insurance Reimbursements etc.

\$6882.09

DPW Gross Revenue

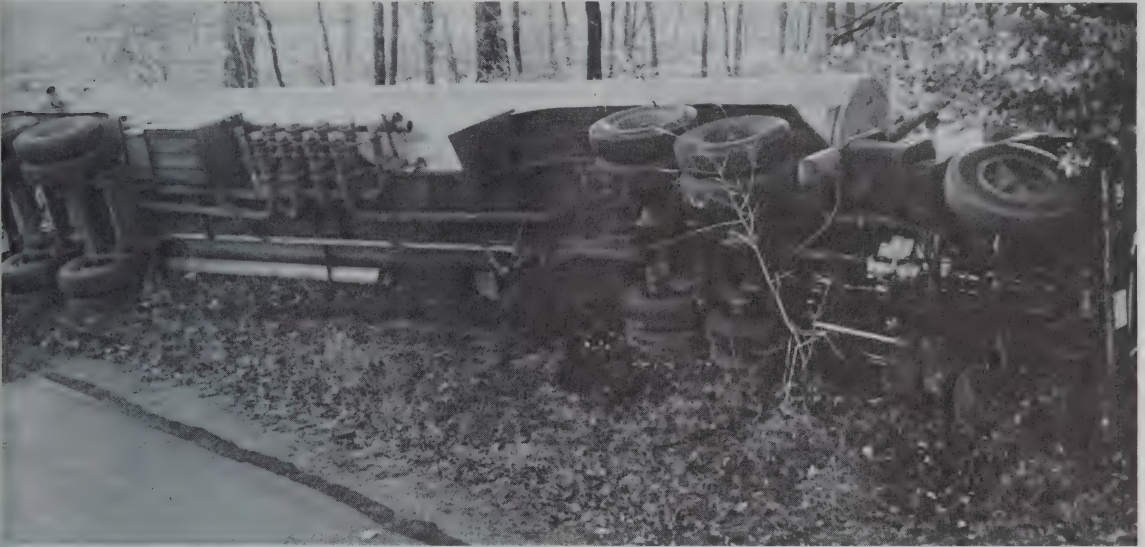
1. Water & Sewer Billing	\$657,999.98**
2. Permits	1,045.00
3. Cemetery	16,933.00
4. Misc. Income (signs, insurance reimbursements etc.)	6,882.09
5. State Aid	381,487.00

6. Storm Assistance (Federal)

77,242.00

\$1,141,589.07

** This Water & Sewer Billing income represents only 3 quarters of a year's billing. The last quarter of 1978 will be included with the first quarter of 1979 when the bills go out in February under our new semi-annual billing system.

*Wayside Road, Fuel Truck Accident***CEMETERY DIVISION**

Charles Ralph, Assistant Superintendent

This past year (1978) has been the most active in the history of the Cemetery Division. Burials have increased forty-five per cent over the preceding year. Developed land area has also increased by the same percentage. The availability of pre-need lots should hopefully be solved upon acceptance of completed suitable repairs in problem areas by contractors. During this period 78 lots were developed by cemetery crew to eliminate any delay on immediate need basis. Upon acceptance of newly developed area, it has been planned to lay out this section as Memorial Park type cemetery. This would give Burlington one of the most modern and efficient cemetery areas in the vicinity, as maintenance costs would be lower and open scenic area preserved. During the year 105 lots were sold, 84 funerals conducted and 42 monument foundations constructed.

regularly scheduled preventative maintenance in addition to repairs as required. Approximately one hundred vehicles are in the fleet, including fourteen police cruisers, twenty recreation vehicles, fifty units of DPW equipment, and ten vehicles assigned to town hall activities.

Repair capability was improved and expanded by purchase of additional hand tools, jacks, jackstands, drill presses, liquid cleaners, an electronic engine analyzer, a wheel balancer, and auto tire changing fixture. Several internal renovations to the repair bays provided additional power outlets, exhaust fans and more air outlets.

During the first six months of operation, very few problems occurred and the new Division operated smoothly, with a minimum of complaints from vehicle users. A pre-driving check list was instituted and permanent vehicle assignments of DPW drivers also helped to improve vehicle maintenance.

CENTRAL MAINTENANCE

Guy DeFilippo, Assistant Superintendent

Central Maintenance of Town Vehicles started in July 1978, as a separate Division headed by Mr. Guy DeFilippo, is now staffed with one parts clerk, three mechanics and two part time students, one from Shawsheen Vocational and one from Minuteman Vocational High. All town vehicles, excluding School Department and fire apparatus, are receiving

ENGINEERING DIVISION

**Wilfred J. Nadeau, P.E.
Town Engineer and Planning Board Agent**

In 1978 nearly \$85,000 was expended on drainage related construction projects as compared to \$140,000 spent the previous year, the most ambitious of recent years. Of this, approximately \$27,000 was spent for maintenance and repair

as compared to \$30,000 the previous year, and the drainage system was extended at the following locations:

Mall Road	Middlesex Turnpike
South Bedford Street	Center Street
Muller Road	Mountain Road
Freeport Drive	

This past year was the first year since 1971 that no sidewalk projects were undertaken. This phase of our roadway construction program was not funded this year. We did however, expend some nearly \$64,000 on resurfacing projects on the following streets:

Pinewold Avenue	Violet Road
Mountain Road	Cedar Street
Francis Wyman Road	Skelton Road
Gayland Street	

The streets within Chestnut Hill Cemetery were resurfaced and the parking lot at Burlington Public Library was repaired and resurfaced along with constructing a new entrance drive.

With respect to federally funded programs, both the Chestnut Hill Cemetery expansion project and the Burlington Mall Road illumination project were carried forth in 1978 and will be closed out in early 1979, while the signalization of the Burlington Mall Road/Lexington Street intersection is expected to go to bid in the Spring of 1979.

Our consultants, Metcalf and Eddy, completed Phase I of the Master Drainage Plan and have provided a draft Wetlands by law, wetlands maps and flood plain plans.



Cleaning Hydrant, February 1978, F. Osborne, R. Ganley, Water & Sewer Division

HIGHWAY DIVISION

Lenwood McRae
Assistant Superintendent

The Highway Division conducted its usual routine tasks in the maintenance of roads, drainage, street signs, fences, guardrails and brooks during the year, along with its snow removal operations.

Burlington experienced thirteen storms during 1978 (freezing rain, snow & ice, etc.) including the long remembered "Blizzard of '78". A total of approximately 102" of snow fell on the area. Within a two week period (Jan. 25 —

Feb. 10), over half of our yearly total accumulation (54") was received.

Personnel

Three (3) promotions were made within the Division:
William Bannon — Lead Foreman
Lewis Dubbs — Foreman
David Vigneau — Heavy Equipment Operator

Mr. Roger Quigley retired effective December 31, 1978, following 20 years of service.

Special Projects

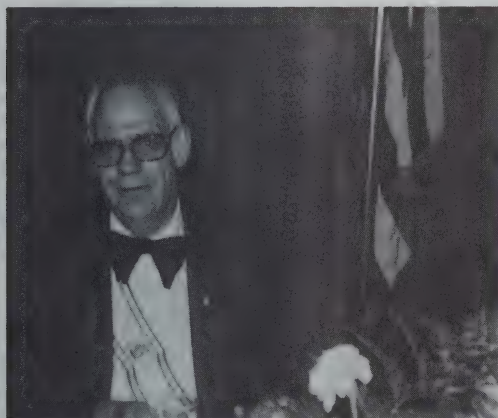
1. Constructed a new entrance to the Town Library including installation of a sidewalk and granite curbing.
2. Installed twelve (12) wheel chair ramps along Bedford St. and Center St., in compliance with a Consent Decree.
3. Cut and set granite curbing at entrance to new cemetery.
4. Installed protective barrier around traffic signal lights at Bedford St. and Middlesex St.
5. Excavated and graded 800' of Mountain Rd. in preparation for resurfacing.
6. Cut brush, graded banking, planted shrubs and installed bark mulch in beautification of area on Lexington St.
7. Installed concrete walk and post and rail fence at brook on Maud Graham Circle.



Lenwood McRae, Assistant Superintendent Highway Division

ACTIVITY SUMMARY

Brooks & Streams	Trenched 15	Cleaned 148	Approximately 20 miles
	Constructed	Repaired	Cleaned
Catch Basins	2	20	2,076
Drainage Pipes	3	2	22
Culverts & Manholes	6	37	25
Streets	Graded	Repaired	Reconstructed/ Swept
	3	287	683
Paving	Resurfaced	Repaired	Cold Patch
	11	75	382
Street Signs	Manufactured	Installed	Repaired
		410	243
Guardrails	Installed	Repaired	Painted
	10	38	5
Fences	66	5	



John J. Ferren — 1925 — 1978

WATER & SEWER

William Duffey
Assistant Superintendent

The Water and Sewer Division continued with a very heavy maintenance and repair program through 1978. Emergency pump-arounds were installed at the Town Line Road and Westwood Street Sewer Stations and emergency generator connections were made at Bedford Street and Douglas Avenue. All wet wells at the fourteen sewer stations were pumped with the Vactor and scrubbed down.

Major repairs to the Main Sewage Pumping Station included replacing the shaft on #3 pump (fatigue failure); rebuilding #1 pump and rebuilding the liquid reostats.

In addition, we had several water main breaks during the year causing major damage to the adjacent pavement, which had to be repaired after the mains were fixed.

WATER STATISTICS 1978

	Installed	Repaired	Frozen
Water Services	118	—	37
Water Meters	133	177	10
	Main	Services	Shut-off Valves
Water Breaks	12	21	46
	Installed	Repaired	Relocated
Hydrants (969)	18	47	11

191,053,000 gallons of water sold to the Town of Bedford in 1978

3,510 feet of water mains were laid in 1978

WATER SERVICES

Active Resident	5,841
Active Business	430
Active Industry	124
Active Churches	22
Inactive	78

Total 6,495

1978 — SEWER STATISTICS

Sewer Main Breaks	0
Sewer Main Blockages	11
Sewer Services Installed	106

Total Active Sewer Services 5197

2,330 feet of sewer main was installed in 1978

WATER TREATMENT PLANT

William D. Keene
Manager

The year of 1978 closed with several records on the books. First, water production reached an all time high of nearly 1.6 billion gallons. Also, a record amount of water was sold to our neighbor Bedford (191 million gallons) to assist them during their water problem. It should be noted that although Bedford is a major purchaser of water, there is a continuing rise in water consumption within the town due to industrial growth and increased residential use. The need for conservation and judicious use of water resources should be faced by all towns in the very near future.

The water staff continued with its educational goals, with both plant operators attending water quality courses at the University of Lowell. Continuing education is planned at a new school being organized by the New England Water Association.

We received many visitors at the reservoir water treatment plant complex which included university students, cub scout packs, and several consulting engineering firms. Visiting groups are always welcome; however, please call Mr. William Keene, Supervisor Water Treatment at 272-3956 to schedule your group.

	Wells	Water Treatment Plant	Total
January	81,261,000	27,959,000	109,220,000
February	83,284,000	10,872,000	94,156,000
March	104,602,000		104,602,000
April	87,845,000	19,765,000	107,610,000
May	92,106,000	48,196,000	140,302,000
June	78,012,000	93,483,000	171,495,000
July	73,779,000	100,001,000	173,780,000
August	69,711,000	93,920,000	163,631,000
September	90,922,000	50,821,000	141,743,000
October	84,944,000	50,448,000	135,392,000
November	65,977,000	38,816,000	104,793,000
December	71,491,000	30,250,000	101,741,000
TOTAL	983,934,000	562,531,000	1,548,465,000

	Wells	Water Treatment Plant	Total
AVG. Daily	2,696,000	1,547,000	4,242,000

Water sold to Bedford	191,053,000		
High Day	6,685,000	June 29, 1978	
Week	44,727,000	wk. ending 7/2/78	
Month	173,780,000	July 1978	
Total Bacti	1107		
Chemical	2584		
Total Gal. from Billerica	572,038,000		

We have continued to receive amicable support from all other town departments and agencies, which has made our job much easier. I wish to express my personal appreciation to all D.P.W. employees who continue to work long hours under extreme weather conditions to provide necessary service to the citizens of Burlington.

Respectfully,

Harold J. Publicover, P.E.
Superintendent Public Works

FIRE DEPARTMENT

I herin submit the report of the Fire Chief and Forest Warden for the year 1978.

DEPARTMENT ROSTER

Fire Chief

Herbert W. Crawford

Deputies

*Philip Pollicelli

*Lawrence Rice

Lieutenants

*George Clark	*Lawrence Faria	Walter Mountain
*James Dannaher	*Paul Gerbrands	*Donald Robinson
*William Devereaux	*Kenneth Mills	*Daniel Gaynor

Fire Alarm Inspectors

Joseph P. Butler

*Henry Marshall

Mechanic

Walter DeCost

Firefighters

*William Bibbey	*Robert Guidoboni	*Lucien Pouliot
*Alfred Brabant	James Hapenny	*Robert Robinson
Lee Callahan	*Douglas Hyde	Richard Spreadbury
*William Callahan	*Frederick Keene	*Robert Sullivan
Gary Cauldwella	*Ronald Kullman	*Paul Thibault
Thomas Chaplin	*Martin Lowney	Major Travers
*Thomas Corbett	William Lundgren	*Robert Verrier
*Edward Costa	*Paul McLaughlin	*Charles White
*George Creamer	*Michael Nolan	Daniel Willette
Joseph Doran	*John Norden	Steven Yetman
*Albert Fay	Frederick Osborne	
James Fay	*Lawrence Pacios	
*Edward Franks	*Raymond Perry	
William Gangestad	Vincent Pollicelli	
*Leon Gronquist	*Leo Pouliot	

*Emergency Medical Technicians

The year 1978 was a very busy year, with the Fire Department responding to 2406 calls. I would like to again congratulate Louis Skelton on his retirement. On June 30, 1978, after over 40 years of service to the Department. Louie's long history with the fire department, began as a volunteer firefighter before the establishment of the department, and in 1935 he became a call firefighter. In 1955 he became a permanent firefighter and was promoted to the rank of Lieutenant in 1960. Louie served as the Fire Prevention Officer from 1971 until his retirement.

Through the efforts of Tom Hanley of the Burlington Times-Union and the committee who worked with him to raise the funds, the Town received possession of a Hurst Tool (Jaws of Life). We also received delivery of a new pumping engine to replace Engine I that was voted by Town Meeting in 1977. The engine is not in service yet but will be shortly.

Town Meeting approved the hiring of four additional firefighters who were put on the roster in July.

FIRE ALARM DIVISION

All school fire alarm systems have been tested and found to be in good working order, with some exceptions to the system at the High School. All municipal and public buildings have been tested during the year and found to be in good working order. All town owned and maintained traffic lights have been re-bulbed a minimum of once during the year.

Four new master fire alarm boxes were added to the system in 1978 and the master box at the Memorial School was replaced with a new one. Total boxes on system now stand at 238.

A new E.M.T. (Emergency Medical Technician) alarm system was placed in service with the first alarm box being installed at the High School football field. Three more boxes are now being installed at the Center Street sports field and

the fields at the Memorial School and the Marshall Simonds School. An alarm from any one of these boxes is followed by a rescue response from Fire Department Headquarters to that location. Boxes are specially coded for this purpose.

Burlington is the first Town to use this coding concept for E.M.T. response, thus making better use of municipal owned fire alarm lines while fulfilling a needed emergency service.

Joseph P. Butler
Fire Alarm Superintendent

APPARATUS

Equipment located at headquarters: Engine I, 1959 Mack with a 750 gpm capacity (being replaced with a 1978 Henrickson 1000 gpm pump); Engine 6, a 1961 Mack with a 750 gpm; Engine 2, 1969 Ford with a 500 gpm; ¾ ton pick-up; a 1971 Pirsch ladder with an 85' capacity; 1975 Fire Alarm truck with bucket; a 1975 modular rescue unit (ambulance); one jeep; one station wagon used by the mechanic for maintenance of vehicles; one Chief's car; one Deputy's car and one Fire Prevention car.

At Station 2, there is a 1970 American LaFrance engine with a capacity of 1,000 gpm and an Engine 5, 1955 GMC, which is only a brush truck with a small booster pump.

FIRE PREVENTION:

The Fire Prevention Division has undergone some change in 1978. Lt. Louis Skelton, Fire Prevention Officer since 1971 and Fire Department member for over 40 years, retired on June 30, 1978. Prior to taking over as Fire Prevention Officer, I spent a great deal of time working with Lt. Skelton to insure a smooth transition.

I would like to take this opportunity to thank Lt. Skelton for all of his help. The knowledge that he shared with me will always be an invaluable segment of my training and education in the field of fire prevention.

Again, this year, the Burger King on Middlesex Turnpike through the cooperation of Mr. Ralph Lawson, sponsored a Fire Prevention Program for our elementary schools. I thank Mr. Lawson and Burger King for playing a vital part in reaching 1489 individuals with a Captain Noburn fire safety program.

Among the many measures that can be taken to reduce fire injuries and losses, perhaps none is more important than educating people about fire. The National Fire Protection Association lists all common causes of fire in their Fire Protection Handbook, such as smoking and matches, heating and cooking equipment, as well as rubbish, to mention a few. But the real causes of fire are men, women and children. As one writer has summed up the problem, "A significant factor contributing to the cause and spread of fire is human failure, failure to recognize hazards and take adequate preventive measures, failure to act intelligently at the outbreak of the fire, failure to take action which would limit damage". These failures cannot be legislated out of existence; they must be dealt with through education. No one can compromise with fire safety!

For fire safety information please write or call you Fire Prevention Officer.

FIRE PREVENTION ACTIVITIES:

Inspections:

Business and Industry	12
Mercantile	3
Schools	42
Public Buildings	7
Construction	17
Public Education: Adults — 85 Children — 1404	
Schools	8
Business, Industry, Mercantile	3
Other	2
Complaints — Received, Investigated, Citations	17

Incident Response and Investigation:

Fire	24
Accident	3
Other	6

Permits Issued:

Fuel, Oil Burners and Storage	70
L.P.G.	7
Blasting	42
Explosives Storage	12
Model Rockets	5
Tanks-Installation, removal and repair	3
Site Plan Recommendations	24
Occupancy Permit Approvals	60

Lt. Lawrence E. Faria
Fire Prevention Officer

RECOMMENDATIONS:

I am recommending that the 1975 rescue unit (ambulance) be replaced with a new unit and the present unit be turned over to the Civil Defense as a back-up unit. This will be done by submitting an article in the 1979 May Warrant.

The 1970 American LaFrance (engine 3), located at Station 2, when purchased had a 10 year life expectancy. We have had a lot of problems this year with this vehicle, most of which were minor. We are not asking to have it replaced at this time; however, consideration should be given to either repowering the vehicle or replacing the chassis.

Engine 6, a 1961 Mack pump, should be replaced also. As you know, it takes 18 months to 2 years for delivery after contracts have been signed. It is possible that the same repairs we will have to do to Engine 3 can be done to Engine 6, that is re-power the vehicle or replace the chassis, whichever is more economical.

We are trying to make contact with the Commonwealth of Massachusetts to see if land could be set aside for the construction of a sub-station on Winn Street near 128 as a future sight. We are also waiting to see what develops with the land between Fox Hill Road and Mill Street before making any recommendation on a future sight in that area of Town.

The Fire Department would be in dire need of more manpower if it weren't for the time donated by the members of the Auxiliary Fire Department. I wish to express my appreciation for their dedication and willingness to serve.

I wish also to express my appreciation to the residents of the Town of Burlington for their cooperation in fire

prevention, the permanent firefighters who have responded to alarms when off duty, and members of other Town departments for their assistance and cooperation.

Respectfully submitted,

Herbert W. Crawford
Chief of Department

FIRE RECORDS JANUARY 1, 1978 to DECEMBER 31, 1978

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Ambulance	85	65	56	42	58	73	70	69	54	73	74	83	802
Building	16	14	21	12	10	12	7	14	10	17	23	17	173
Auto	11	8	8	8	19	14	11	10	12	16	11	17	145
Trucks	3		1	1		1		1			1		8
False Alarms	9	5	11	7	10	12	12	6	5	11	18	16	122
Accidental Alarms	5	4	3		3	5	9	5	6	6	3	6	56
Oil & Gas Heaters	1	1						1	1		1		5
Mutual Aid	4	2	5	8	1	6	4	1	5	1	8	3	48
Smoke Scares	2	10	3	9	7	6	4	6	1	3	4	4	59
Bomb Scares	2	2		1	7	4		1	1			2	20
Lock Outs	1	2	2	2	2	3	2	1	3	1	1	2	22
Grass				46	11	7	13	6	6	14	14	1	129
Brush & Woodland			2	30	21	6	20	18	15	8	17		137
Rubbish	2	3	3	15	8	5	3	4	6	12	14	8	83
Gas Leaks		10	9	7	11	8	6	9	5	2	5	5	77
Accidents & Medical Aid	32	24	31	18	26	33	32	40	33	38	40	47	393
Electrical	3	1	1	5	1	3	4	2	2	1		5	28
Dumpster	6	2	5	6	6	11	5	2	9	9	3	4	68
Miscellaneous	7	3	2		1	2	4	3	2	1	3	3	31
Fires	103	91	107	176	155	138	136	130	122	140	166	140	1604
Sub Total	188	156	163	218	213	211	206	199	176	213	240	223	2406
Total		344	507	725	938	1149	1355	1554	1730	1943	2183	2406	

CIVIL DEFENSE DIRECTOR

INTRODUCTION

As a new Civil Defense Director/Coordinator I would like to begin this report on the state of Burlington's Civil Defense Agency by clarifying exactly what Civil Defense or Civil Preparedness means.

Civil Defense or Civil Preparedness is not a separate function set apart from the normal responsibilities of government. On the contrary, civil preparedness operations occur whenever a local government responds to any extraordinary emergency — such as a tornado, forest fire, hurricane, earthquake, flood or other natural disaster; a major explosion or accident, or the release of radioactive materials or toxic chemicals; or an unusual peacetime emergency resulting from an energy shortage. Civil preparedness operations would also be required should the most massive emergency of all occur, a nuclear attack upon the United States.

Civil preparedness has been called "civil government acting in a period of extraordinary emergency", but it is more than that. Local government forces do provide the core, but many non-government forces and groups must be involved, and the operations of all these groups must be coordinated effectively if an emergency occurs.

The whole concept of emergency readiness can be summed up by saying that the forces of government — and all others with emergency missions — must be able to "do the right things at the right time" when the chips are down. This includes the ability of key executives to coordinate the operations of police and fire forces, ambulance, hospitals, medical personnel, radio and television stations, and all other people and units able to help citizens under conditions of extraordinary emergency.

REPORT

[A] Auxiliary Fire and Rescue Unit

The Auxiliary Fire and Rescue Unit located on Grant Avenue at the corner of Skilton Lane houses two fire trucks, one heavy duty lighting and rescue truck, one 4-wheel drive utility truck and one trailer with a 10KW emergency generator.

There are also numerous portable pumps, generators and other emergency gear. The station and all the vehicles are radio equipped and operate on the Burlington fire frequency.

The function of the Civil Defense Fire & Rescue Unit is to assist all other Town departments, more especially lighting and power (night fires, rescues, accidents, water breaks, power failures, etc.), pumping of cellars or other flooded areas and assisting in medical emergencies.

The equipment in this unit is manned by 15 volunteer members who donate their time evenings, weekends and in other times of emergency. These men are well trained, having taken various practical courses at the Civil Defense Training Academy in Topsfield. Eight men have current Emergency Medical Technician training which certifies them to act as ambulance attendants. This unit is headed by Deputy Steve Duke who is a twelve year veteran of this organization.

During the calendar year of 1978 the records show that this unit served the Town as follows:

1. Total Man-hours Donated =	10,139
2. Flooded Areas Pumped =	116
3. Fire Response = Day	13
Night	32
Mutual Aid	8
Misc.	7
4. Special Lighting Details	
Water/Sewer Breaks	5
5. Public Address System =	3
6. Public First Aid Details =	12
7. Ambulance Runs* =	12
8. Blizzard of '78 —	
4 days of blizzard =	417 man-hours
7 day overall =	621 man-hours
Number of calls =	96 total
Emergency =	4
Mutual Aid =	3
Routine assists =	89

*This unit of CD operated the Fire Department's old ambulance until April, 1978, at which time the State would not certify the size and equipment as passing their new rigid specifications. The ambulance equipment has been stored for future use and the vehicle turned over to the DPW as a utility truck.

[B] Communications Unit

The basic job of this Radio Amateur Unit is to keep communications open, under any circumstances, between the Burlington Emergency Operating Center, the local area and the state Civil Defense agency.

Their equipment and operating procedures are tested each month by official "on-the-air" exercises involving state and area-wide nets.

This unit is headed by Communications Officer. Mr. Frank Pavlica and consists of twelve active members equipped with 2 meter FM portable transceivers. They work under the control of our Emergency Operating Center which is licensed by the F.C.C. as a CD Radio Amateur Civil Emergency Service (RACES) under the call sign WC1ACQ.

During the calendar year of 1978 the records on this unit show:

1. 5000+ Man-hours Donated
2. On-the-air around the clock during and after the "Blizzard of '78"
3. Covered entire line of the 4th of July Parade.
4. Assisted Police Halloween Night
5. Participated in 12 official state-wide net exercises.
6. Provided route coverage for Central Middlesex Assoc. Retarded Citizens "Bikathon".

[C] Emergency Hospital

The Civil Defense Packaged Disaster Hospital (PDH) stored in the basement of the Meadowbrook School is in the process of being dismantled. The State Agency decided to remove this and several other Packaged Hospitals due to obsolescence of much of the material and equipment (most of

which is over 15 years old). The State removed over half the items and we are in the process of disposing of what is left. Town Departments have been able to make use of much of the material. The remainder will be disposed of by the usual Town methods.

[D] Emergency Control Center

This facility was also located in the basement of the Meadowbrook School. Due to the hospital dismantlement, a two-fold increase in the cost of emergency telephone lines and the fact that the federal government advocates having emergency operating centers in close proximity to the seat of government, it was decided to move this Control Center. A room was allotted in the basement of the Town Hall for this purpose.

This Control Center serves as the base of operations during an extraordinary emergency wherein key department heads can coordinate the direction and control of necessary action. These people, together with the Chairman of the Board of Selectmen, Chiefs of Fire and Police, Civil Defense Director and his staff can "keep their fingers on the pulse" of the situation. All will have the same information and will be able to make the most effective decisions rapidly. This Emergency Operating Center must have complete in and out communications with all operating forces, with other levels of government and with the public.

It is my intent that this new EOC will be fully equipped by the latter part of 1979.

[E] Surplus Property Program

This program formerly made available to various Town agencies, surplus government materials or equipment at a fraction of its original cost. As of 1978 the federal government has put a lid on this program. However, after April 1st, a new federal agency called Federal Emergency Management Agency (FEMA) is being formed. This agency will consolidate more than a dozen government emergency bureaus under one head. This should lessen duplication, cut "red tape" and make it easier for state and local governments to obtain assistance in their preparation programs; both money-wise and hopefully with the restoration of a better controlled Surplus Property Program.

[F] Matching Funds Program

Under this program the local Civil Defense is reimbursed for 50% of the salaries, office supplies and other municipal expenses involved with the administration of this office.

The federal and state governments have very strict requirements that must be met before a local agency can qualify for these benefits.

When I took over this post we had been cut off from these benefits but the required standards have now been met and we are once again receiving matching funds.

[G] Radiological Defense

The Town Civil Defense Agency maintains an adequate supply of radiological monitoring equipment which was inspected and rotated in August (state yearly inspection).

I have appointed Lt. Lawrence Faria to be our RADEF Officer. This is truly a dual assignment as Lt. Faria is the Fire Prevention Officer for the Burlington Fire Dept. As RADEF Officer he will be carrying radiological monitoring equipment in his fire prevention car which will make him quickly available for any local accidents involving radioactive materials.

The widespread industrial/commercial use and transportation of this type material today makes it essential to have qualified personnel available to assess and contain the situation.

Lt. Faria and myself will be taking a one week concentrated radiological course given by the State CD Agency in April-May. A training program of lesser degree will be given to town emergency personnel early in the Fall of 1979. This training will enable them to operate detecting devices and serve as monitors.

[H] Program for 1979

(a) Priority number one is to get Emergency Operating Center in basement of Town Hall fully equipped with communications, namely:

- (1) Radios — Police, Fire and PWD
Amateur 2 Meter band
Citizens band monitor
Programmable Scanner
 - (2) Use of Town Hall telephone spare trunk lines.
 - (3) Intercomm connections to Fire, Police, DPW and Council on Aging
 - (4) Move antenna mast from Meadowbrook School to Town Hall
 - (5) Obtain 30KW emergency generator from State CD Agency to run the Town Hall and Emergency Operating Center.
- (b) Survey and improve the Public Audible Alarm System

(c) Get annexes to the basic Emergency Operating Plan from the Fire, Police and Public Works Departments

(d) Intensify radiological defense training.

(e) Try to improve upon dissemination of information to the public.

(f) Increase enrollment in Auxiliary Fire and Rescue Unit.

(g) Form a Snowmobile Unit.

[I] Appreciation

An organization of volunteers such as make up the Burlington Civil Defense/Civil Preparedness Agency has to be a "labor of love". Burlingtonians can pride themselves in knowing that there is a group of fellow neighbors who unselfishly volunteer their time and effort to train and watch for that moment of need; then act. We thank you and appreciate you.

My early months on this job have sometimes been frustrating and full of entanglements but I was able to survive with some very special help from Executive Secretary Pat Mullin, Deputy Director Steve Duke, Communications Officer Frank J. Pavlica, Auxiliary Lieutenants Marchese and Boyd and Mr. Guy DeFilippo, DPW.

I would like to acknowledge with appreciation the solid backing and help given this agency by Chairman Flaherty and members of the Board of Selectmen, Fire Chief Crawford, Police Chief McCafferty, Supt. of Public Works Publicover and all other Town Departments who have so generously supported the Civil Defense effort.

The local press has been very helpful, we thank them and look forward to further mutual cooperation.

This report has been somewhat longer than expected but I felt that few citizens really know what the Civil Defense Agency is all about. Now you do, and I shall try to expand your knowledge through our local public media or by personal contact.

Respectfully submitted,

Clifford A. Phalen
Director/Coordinator
Civil Defense

POLICE DEPARTMENT

I herein respectfully submit the Police Annual Report for the year ending December 31, 1978.

DEPARTMENT ROSTER

Chief of Police

EDWARD C. McCAFFERTY

Captains

CHARLES FERGUSON LOUIS ROSE

Lieutenants

ARNOLD CHRISTIANSEN ROBERT STRYKE
BARRY SOLOMON

Sergeants

EUGENE KNOWLES JOHN MOGLIA
JOSHUA BENNETT GEORGE DEVLIN
ROBERT HYDE

Patrolmen

Roy Thorstensen
Chester Maguire
Andrew Reilly
Norman Christiansen
Carl Christiansen
Gilbert Chaney
Gerald Crocker
Eugene Glover
Paul Christiansen
Richard Sheppard
Russell Petersen
Richard Hovasse
Clifford McKeon
Charles Chicarello
Ronald Glejzer
Gerald Mills
Harry Sawyer

Ralph Patuto
William St. Coeur
Raymond Naramore
Richard Glejzer
Thomas McCarthy
William Faria
Thomas Flaherty, III
Walter Bevis
William Duffey, Jr.
Dennis Thompson
Robert DiGloria
John Ferrara
Frank Nardone
Thomas Sullivan
Robert Adams
Kenneth Harper
Paul Cote

Eugene DiFrancisco
James Wright
Robert Aloisi
Alfred Sciuto

William Soda
William Mathews
Phillip Lagomarsino
Barry Cosgrove

Principal Clerk

Margaret Merlesena

Senior Clerks

Janet Downey June Collins

Junior Clerk

Martha Kenny

School Traffic Supervisors

Head Supervisor

Florence Murray

Supervisors

Ann Field
Eleanor Doyle
Barbara Reichert
Edythe Lowe
Nancy Ozolins
Helen Bulman

Helen Dignan
Yvonne Caruso
Susan Brodeur
Nancy Bibbey
Barbara Moran

ARRESTS

Number of Arrests	1,254
Males	1,050
Females	204

OFFENSES FOR WHICH ARRESTS WERE MADE

Vandalism	23
Dangerous Weapon	1
Drunk /Assault & Battery on Police Officer	8
Operating Under Influence of Alcohol	79
Operating M/V so as to Endanger	2
Using M/V Without Authority	14
Assault & Battery	2
Breaking & Entering	36
Unarmed Robbery	2
Armed Robbery	3
Narcotic Drug Violations	112
Larceny	181
Operating M/V Without License	22
Runaways	1
Minor with Liquor	124
Sex Offenses	4
Idle & Disorderly	42
Receiving Stolen Property	11
Traffic Violations	6
Operating After Revocation	18
Assault by Means of Dangerous Weapon	13
Larceny of a Motor Vehicle	11
Non-Support	1
Trespassing	48
Assault & Battery with Intent to Rape	4
Arson	3
Possession of Burglary Instruments	7
Drinking in Public	18
Protective Custody	427
Leaving the Scene	2
Violation of Parole	1
Unregistered/Uninsured	8
Illegal Possession of Credit Card	3
Threats	1
Attempt to Defraud Leasee	1
Affray	1
Non Payment of Fine	1
False Alarm	1
Transporting Alcohol	1
Other	1

DISPOSITION OF CASES

Guilty	383
Not Guilty	51
Dismissed	184
Released to Other Police Departments	20
Cases Pending in Court	82
Committed to Mental Hospitals	4
Juvenile Cases Continued Without Finding	9
Cases in Default	92
Grand Jury	1
Protective Custody	427
Parole Violators Returned	1

GUILTY DISPOSITION

Fines	229
Sentenced	21
Probation	57
Suspended Sentences	23
Filed	48
Committed to Youth Service Board	1
Continued 1 Year W/O Finding	4

ADULT ARRESTS

Number of Arrests	812
Male	673
Female	139
Residents	383
Non-Residents	436

JUVENILE ARRESTS

Number of Arrests	442
Male	377
Female	65
Residents	345
Non-Residents	90

COURT APPEARANCE

District Court	3,509
Superior Court, East Cambridge	134

COMPLAINTS PROCESSED

Total Number of Complaints Processed	27,326
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MISCELLANEOUS

Accidents	2,284
Aid to Stranded Motorists	105
Alarms Received by Department	1,272
Animals (Complaints, Bites, Killed)	332
Assisted Out of Town Departments	16
Autos Reported Stolen in Burlington	506
Autos Stolen & Recovered in Burlington	93
Bomb Scares	29
Court Appearances by Officers of this Dept	3,509
Defective Motor Vehicle Tags Issued	317
Emergency Escorts (Ambulance, Funeral, etc)	152
Emergency Messages Delivered	205
Emergency Cruiser Runs to Hospital & Doctor	114
Firearms Identification Cards Issued	190
Family Problems	104
Fires Discovered & Reported to Fire Dept.	51
Fires Policed	60
Licenses & Registration Revoked or Suspended	53
Missing Persons Located	50
Missing Persons Reported	50
Money Escorts (Schools, Churches, etc.)	912
Motor Vehicle Transfer (Auto Dealers only)	1,145
Number of Arrests (Physical or Summons)	827
Number of Teletype Messages sent by Dept.	1,217
Parking Violations Issued	344
Permits to Work Issued	110
Persons Finger Printed	442
Photostats of Accident Reports	1,070
Pistol Permits Issued	260

Protective Custody	427
Record Check	45
Sudden Death	16
Summons Served	1,498
Suspicious Persons & Vehicles Investigated	357
Threatening or Annoying Calls Investigated	63
Traffic Citations	1,244
Vacant Homes Checked by Request of Owner	264
Warrants Served	67
Windows Discovered Open	99

CRUISER MILEAGE

Cruiser Patrol Mileage	401,897
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DRUG STATISTICS FOR 1978

Complaints	108
Arrests	88
Number of Individuals Involved	190

DRUG COMPLAINTS BY MONTH

January	4
February	3
March	12
April	9
May	7
June	12
July	9
August	9
September	7
October	14
November	8
December	14

AGE GROUP:

14 Years	3	24 Years	3
15	9	25	1
16	20	26	2
17	16	27	1
18	25	28	2
19	13	30	1
20	6	35	1
21	6	37	1
22	3	43	1
23	1	47	1

BREACKDOWN OF CRIME AT BURLINGTON MALL FOR THE YEAR 1978

Number of Complaints for the year	970
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Complaints

Monday	130
Tuesday	148
Wednesday	145
Thursday	151
Friday	132
Saturday	184
Sunday	67

Monthly Complaints:

January	67	July	60
February	50	August	97
March	82	September	99
April	70	October	75
May	72	November	101
June	65	December	119

Complaints Received from the Mall:

Alarms	98
Attempted Larceny	19
Attempted Larceny of M/V	5
Assault	5
Bomb Scares	1
Breaking & Entering Motor Vehicle & other	7
Counterfeit Bills	2
Exposure & Lewd	8
Flim Flam	1
Forging & Uttering	3
Idle & Disorderly	1
Larceny	271
Malicious Destruction of Property	40
Minor in Possession	1
Police Information & Assistance	182
Possession of Burglarious Instruments	13
Possession of Dangerous Weapons	5
Possession of Narcotic Drug	3
Possession of stolen Credit Card	5
Power Failure	1
Protective Custody	13
Public Drinking	1
Purse Snatched	1
Receiving Stolen Property	1
Recovered Stolen Motor Vehicles	21
Robbery	5
Stolen Bikes	1
Stolen Motor Vehicles	308
Stolen Plates	8
Trespassing	2

Mall Offenses for which Arrests were made:

Number of answerable offenses	167
Assault & Battery	4
Assault & Battery Dangerous Weapon	1
Attempted Larceny	1
Attempted Larceny M/V	5
Attempted Breaking & Entering	1
Breaking & Entering	2
Defrauding a Common Victualer	1
Idle & Disorderly	5
Larceny	106
Larceny of M/V	2
Malicious Destruction	4
Minor in Possession	1
Operating Under	1
Operating to Endanger	1
Possession Burglarious Instruments	13
Possession of Dangerous Weapons	5
Possession of Drugs	3
Possession Stolen Credit Cards	2

Public Drinking	1
Uttering & Forgering	3
Trespassing	3
Warrant	1
Number of Arrests made	142

ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1968	812	21.9% Increase over 1967
1969	1,061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1,310	31.2% Increase over 1971
1973	1,479	12.9% Increase over 1972
1974	1,563	05.7% Increase over 1973
1975	1,649	05.5% Increase over 1974
1976	1,596	03.2% Decrease over 1975
1977	2,261	41.1% Increase over 1976
1978	2,284	01.3% Increase over 1977

TOP SIX ACCIDENT ROADS

Cambridge Street	429
Middlesex Turnpike	255
Burlington Mall Parking Lot	225
Route 128	174
Winn Street	158
Bedford Street	104

ACCIDENT BREAKDOWN

	1978	1977	1976	1975	1974	1973
Total Number of Accidents	2284	2261	1596	1649	1563	1479
Number Autos Involved	4347	4288	2909	3025	2843	2685
Fatal Accidents	4	4	2	3	5	3
No. Person Killed	4	4	2	3	5	3
Persons Injured	511	488	387	385	350	451
Male	245	199	189	184	187	230
Female	266	289	198	201	163	221
Burlington Ops. Involved	1441	1271	1004	986	884	797
Out-of-Town Operators	2268	2302	1515	1603	1468	1462
Out-of-State Operators	171	161	111	127	134	136
Unknown	467	554	279	309	357	290

DRIVER AGE RECORD

	1978	1977	1976	1975	1974	1973
16-25 Years	1352	1093	838	813	691	617
26-35 Years	574	571	874	378	357	381
36-50 Years	553	559	391	429	347	402
51 and over	359	375	259	276	268	237
Age Unknown	1509	1690	1047	1129	1180	1048



Lt. Christiansen and members of the Fire Department work to free accident victim



12 Noon — Day after Blizzard Route 128 At Cambridge Street Looking South

ACCIDENT REPORTS

1978

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 AM	Unknown
A Street	3			3		
Adams Street	8			5	2	1
Allstate Ins. p/lot	1				1	
Almy's p/lot	17	3		12	5	
Anton's Cleaners p/lot	1			1		
Applicon p/lot	1			1		
Arlington Road	1			1		
Arthur Woods Avenue	1			1		
Baron Park Lane	5		1	4		
Baybank p/lot (Center St.)	1			1		
Baybank p/lot (Middlesex)	2			1	1	
Beacon Street	16	5	3	7	6	
Beacon Village p/lot	7	1	1	3	3	
Beaverbrook Road	4	2	2		2	
Bedford Street	104	16	7	73	21	3
Bellofram p/lot	1			1		
Betty Crocker p/lot	2	1		1	1	
Bickford's p/lot	1			1		
Birch Street	1			1		
Birchcrest Street	4		2		2	
Blanchard Road	12	5		8	4	
Bowl-A-Way p/lot	3			1	1	1
Bradlees p/lot	13			9	3	1
Brown Avenue	4			2	1	1
Building 19½ p/lot	8			6	2	
Burger King p/lot	2			1	1	
Burlington Cycle p/lot	1			1		
Burlington High p/lot	17	2	2	12	3	
Burlington Mall p/lot	225	9	6	130	85	4
Burton Road	1				1	
Busa Liquors p/lot	2	1		1	1	
Cafe Escadrille p/lot	3		1		2	
Caldor's p/lot	27	3		21	5	1
Cambridge Street	429	121	22	281	124	2
Cambridge Tire p/lot	1			1		
Captain Pizza p/lot	1			1		
Carey Avenue	3	2			3	

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 AM	Unknown
Carlton Avenue	2	1		2		
Carter Road	2	1		2		
Cedar Street	2	1		2		
Center School p/lot	3			2	1	
Center Street	19	6	1	14	4	
Chandler Road	5	2		4	1	
Chestnut Avenue	4	2		4		
Church Lane	2	3		2		
Colonial Park p/lot	4			4		
Control Data p/lot	1				1	
Cook Road	1				1	
Corcoran Road	2			1	1	
Cormier Road	1	1			1	
County Road	4			2	1	1
Cresthaven Drive	1	2		1		
Cumberland Farms p/lot	1				1	
DAV p/lot	1			1		
Davida Road	4			2	2	
Demone Drive	1			1		
Dennis Drive	1		1			
Donahue Trailers p/lot	1			1		
Donald Road	2	2	2			
Drake Road	1			1		
Economy Chopping Center p/lot	5			5		
Edgemont Avenue	1			1		
Electronized Chemical p/lot	2			2		
Evergreen Avenue	2		2			
Fairfax Street	1			1		
Fernglade Road	1			1		
Fire Station p/lot	1				1	
First National p/lot	4			4		
Forest Street	1				1	
Foster Road	1			1		
Fourth Avenue	6			5	1	
Francis Wyman Road	31	15	5	19	7	
Friendly's p/lot	4			2	2	
Garfield Circle	2			1	1	
Glen Avenue	4			2	2	
Gloria Circle	1			1		
Grandview Avenue	1		1			
Greenwood Street	2		1	1		
Hallmark Gardens p/lot	2				1	1
Harriett Avenue	1			1		
Hart Street	4	1		3	1	
Hemlock Street	1	1		1		
Hickory Lane	1			1		
Highland Way	1			1		
High Pine Avenue	1			1		
High Voltage p/lot	1					1
Hillside Plaza p/lot	1			1		
Holiday Inn p/lot	4	1	1	2	1	
Holly Street	2		1	1		
Hope Street	1			1		
Howard Johnson's p/lot	11		4	5	2	
Humbolt Avenue	3			1	2	
Ice Palace p/lot	1		1			
Inforex p/lot	5			5		
Irene Street	1				1	
Jackson Road	1				1	
James Street	3			2	1	
Keans Road	1			1		

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 AM	Unknown
Kenmere Avenue	1			1		
Kent Road	2			2		
Kinney Avenue			1			
K of C p/lot	1				1	
Lahey Clinic p/lot	3			3		
Lantern Lane	4			3	1	
Larson Circle	1			1		
Laurel Lane			1			
Ledgewood Drive	2	1		1	1	
Leopold Street	2			1	1	
Lexington Street	28	9	3	20	5	
Lisa Street	2			2		
Locust Street	9	7	1	6	2	
Lord Baron p/lot	3		1	2		
Lowell Street	2			2		
Lucy Road	1				1	
Luther Road	1			1		
Macon Road	3		1		1	1
Mall Road	81	26	4	49	28	
Maple Street	1			1		
Marjorie Road	1			1		
Mark Street	1			1		
Marketplace p/lot	1				1	
Marrett Road	1				1	
Marshall Simonds p/lot	1			1		
Maryvale Road	1			1		
McDonald's p/lot (Camb. St.)	8		1	7		
McDonald's p/lot (Middlesex)	1			1		
Meadow Road	8	3		6	2	
Meadowvale Road	3			2	1	
Microwave p/lot	3			3		
Middlesex Turnpike	255	73	15	177	60	3
Mill Street	16	4	2	8	6	
Mitre p/lot	1				1	
Mohawk Street		1		1		
Moran Avenue	6			4	2	
Morrison Road	1		1			
Moss Street	1		1			
Mountain Road	8	1	1	6	1	
Mr. Donut p/lot	6		1	2	3	
Mr. Tux p/lot	1			1		
Muller Road	5	1		3	2	
Murray Hills p/lot	1			1		
Nelson Road	2			1	1	
N. E. Executive Park p/lot	13			12	1	
North Avenue	11	2		11		
Northeastern p/lot	3			3		
Old Colony Road	2	1		2		
Old Concord Road	2			2		
Overlook Avenue	1	3		1		
Pathwoods Avenue	1				1	
Patriot Road	1			1		
Peach Orchard Road	9	3		5	4	
Pearson Circle	1	1		1		
Pewter Pot p/lot	1				1	
Plaza 62 p/lot	1				1	
Pleasant Street	1			1		
Pontos Avenue	1				1	
Post Office p/lot	2			2		
Princeton Road	4	1	1		2	
Professional Building p/lot	1			1		

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 AM	Unknown
Prouty Road	5	3		5		
Purity Springs Road	1			1		
Rahanis Park	1	1			1	
Ray Avenue	4			3	1	
RCA p/lot	3			3		
Rolling Lane	1	1	1			
Route 3 North	32	6	5	19	7	1
Route 3 South	27	9	4	21	2	
Route 128 North	96	29	11	65	17	3
Route 128 South	78	18	13	47	18	
Sandy brook Road	3			3		
Scott Avenue	1			1		
Second Avenue	9			9		
Shady Lane Drive	1			1		
Simonds Park	1			1		
Skelton Road	2	1		2		
Skilton Lane	11		1	8	2	
South Avenue	3	2		3		
South Bedford Street	21	2	1	15	5	
Spruce Hill Road	1			1		
Star Market p/lot	5			3	2	
Stoneybrook Road	1		1			
Sumpter Road	1		1			
Sunnycorner p/lot	1			1		
Taylor Avenue	2	2	1	1		
Tennis 128 p/lot	1			1		
Terrace Hall Avenue	27	10	2	13	12	
Terry Avenue	7	2	2	3	2	
Third Avenue	5			5		
Thomas Street	1				1	
Thrifty Liquor p/lot	3			3		
Town Grocery p/lot	3	1		1	2	
Turnpike Shell p/lot	1					1
United Carr p/lot	1			1		
University Avenue	3	1		2	1	
Unknown	27	3	4	18	5	
Value House p/lot	10			7	2	1
Value King p/lot	10	1		6	4	
VFW p/lot	1				1	
Victoria Station p/lot	2			1	1	
Vincent Road	1				1	
Vinebrook Plaza p/lot	3			2		1
Violet Road	2	1		1	1	
Ward Street					1	
Wayside Road	3	1		3		
Wellesley Avenue	1				1	
Westwood Street	2			1	1	
Wheatland Street	1				1	
Wheeler Road	9	6	1	4	4	
White Construction p/lot	1	1		1		
Willow Way	1				1	
Wilmington Road	28	12	3	17	8	
Winn Street	158	51	14	98	45	1
Winn Street Pharmacy p/lot	1				1	
Winona Road	1			1		
Winter Street	3	1	1	2		
Woodcrest Avenue	2			1	1	
Woodhill Road	1			1		
Zodiac Travel p/lot	1			1		

The year 1978 was very trying and frustrating, but in the long run a very rewarding year. The improvements were substantial.

It was a time of continuing growth with a sizeable increase in business and industrial construction, as noted by the amount of building permits totaling \$14,283,299.00. We also saw an increase in residential construction in the amount of \$2,837,940.00.

On top of the above, we had a tremendous increase in our shopping population as evidenced by the continuous traffic flow along our major arteries and in some of our residential areas.

Burlington is rapidly becoming one of the largest industrial and business communities in this area.

It has become extremely difficult to maintain stable protection and safety without a substantial change within our management section, which must include personnel and

equipment, plus some additional internal office space. I feel that we have been holding the line in this section to a point beyond total saturation.

Another problem is manpower. Our present manpower allotment (53 men) is geared for a bedroom community of 25,000 population. We can no longer ignore the fact that Burlington is one of the largest metropolitan cities in this section of Massachusetts, and unless immediate steps are taken to resolve the above problems, we will soon see a deterioration within our department and within our Town.

I would like to take this opportunity to express my sincere appreciation to the members of this department, the Board of Selectmen, and all the people who have assisted us during 1978.

Respectfully submitted,

Edward C. McCafferty
Chief of Police



BURLINGTON RECEIVES AAA NATIONAL PEDESTRIAN SAFETY AWARD
— A special plaque was awarded to Burlington recently in recognition of its record of no pedestrian fatalities for three consecutive years [1975 through 1977]. Accepting the award (left to right): Police Safety

Officer Russell R. Peterson; Chief of Police Edward C. McCafferty; Gus Campalola, Administrative Services Dept. at Mass. Division AAA, who made the presentation; Florence Murray, Head Traffic Supervisor in Burlington.

BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1978:

PERMITS ISSUED

Dwellings	38	\$1,137,940.
Apartments	1	1,700,000.
Additions Dwellings	109	477,643.
Alterations Dwellings	135	275,369.
Business	11	10,920,990.
Additions Business	5	983,000.
Alterations Business	78	2,379,309.
Residential Garages	21	107,807.
Swimming Pools	61	199,139.
Signs	84	80,962.
Miscellaneous	29	55,796.
Demolitions	6	

TOTAL ESTIMATED COST

OF BUILDING	\$18,317,955.
Total Number of Permits Issued	578
Total Fees Collected	\$29,499.88
Plan Reviews (50 = \$3,173.07)	
Applications for Certificates of Inspection	20
Fees Collected for Certificate of Inspection	\$500.

PERMITS IN 1978 WITH A VALUE OF \$100,000. OR OVER ARE AS FOLLOWS:

N.W. Building 40 Tr. 32 Second Avenue, Office	\$2,200,000.
N.E.E.P. Trust, 17 New England Exec. Park, Office	\$1,300,000.
R. J. Kelly, 42-44 Burlington Mall Rd., Office	\$213,000.
N.W. Bldg. 43 Assoc., 40 North Ave., Office	\$752,000.
Magic Pan, Burlington Mall, Alteration	\$270,000.
Jordan Marsh, Burlington Mall, Alteration	\$200,000.
N.W. Bldg. 35 Tr., 129 Middlesex St., Office	\$453,000.
Sat-Com Assoc., South Bedford St., Computer Facility	\$3,200,000.
Morandi Realty, Mountain Rd., Office	\$125,000.
R. J. Kelly, 54 Burlington Mall Rd., Office	\$150,000.
Jordan Marsh, Burlington Mall, Alteration	\$225,000.
Housing for Elderly, Birchcrest St., Apartments	\$1,700,000.
N.W. Bldg. 30, 164 Middlesex St., Office	\$723,690.
Lucas Realty, 21 B. Street, Addition	\$280,000.
One N.E.E.P. Trust, 1 New England Exec. Park, Office	\$1,800,000.
William Filene's, Burlington Mall, Addition	\$600,000.

Respectfully submitted:

Francis R. Moran
Building Inspector

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1978.

Number of Permits Issued	493
Fees Collected	\$11,980.01
Number of Inspections Made	540

Respectfully submitted:

William E. Fairweather
Wiring Inspector

PLUMBING INSPECTOR, GAS INSPECTOR AND BOARD OF HEALTH AGENT

I herewith submit my report as Plumbing Inspector, Gas Inspector and Board of Health Agent for the year 1978.

245 Plumbing Permits	\$4,106.
276 Gas Permits	1,420.
133 Sewer Permits	1,710.

Inspections were made on all work that was completed.

Respectfully submitted:

Vincent F. Howard

SEALER OF WEIGHTS AND MEASURES

A total of 378 weighing and measuring devices were checked and sealed by this Department in the 1978 calendar year. This figure shows a slight reduction in the number of units compared to last year; however, because of a new fee schedule adopted January 1st, the \$916.20 turned into the Town Treasurer's Office represents a 60% increase in fees collected — a cheerful report in view of continually increasing governmental operating costs.

Twenty-seven (27) or slightly over 7% of those devices tested were found to be out of tolerance (either over or under registration) and had to be adjusted or condemned. With the cost of commodities, especially meat, which is expected to increase in price this coming year, a one (1) ounce error per pound for a 6-7 pound roast can cost the consumer or the merchant from 60 cents to \$1.25 on a single purchase. Using this example, one can appreciate the value of having every weighing and measuring device in the Town checked and sealed at least once a year. This analogy can be applied to other everyday commodities purchased, i.e. gasoline, candies, fabrics, sand, gravel and the butane used in your gas grille for summer barbecues.

This office wishes to thank all those town offices that have provided assistance, and will continue to serve equally the consumer as well as the merchant.

Respectfully submitted,

Alfred D. Laing
Sealer of Weights & Measures

DOG OFFICER ANIMAL INSPECTOR

The following is a summary of the activities of the Animal Control Division for the year 1978.

During this period I filed a total of 590 complaints in the Woburn District Court, consisting of the following:

Leash Law Violations, 458
(Min. penalty \$10.00 returnable at Woburn D.C.)
Keeping an unlicensed dog, 132 (Penalty \$15.00 fine)

In addition to prosecuting the above 132 cases, there was one case to prosecute for:

Cruelty to Animals, Penalty 6 months' probation.

Dogs apprehended — and brought to pound:	268
Dogs returned to their rightful owners:	158
Abandoned or stray dogs, taken to Lowell Humane Society	85
New owners found for abandoned pets	25
Telephone complaints received	1099
Restraining orders enforced re:	
Vicious & barking dogs (per Selectmen's orders)	4
Notices mailed to owners of nuisance & barking dogs	215
Dogs licensed to date (with period extending to 3/31/79)	2663

It bears repeating that a dog must be licensed on or before it is three months old. The license is renewable each year on April 1st. The Leash Law is a 24-hour per day leash law and is intended for all dog owners to obey.

It also bears repeating that a dog must be immunized against rabies by the time it has reached six months of age. This is a very serious obligation, and failure to comply is subject to a \$50.00 fine.

As Animal Inspector, I inspected 21 stables in the Town. Burlington now has 16 horses and ponies combined, and 3 goats. There were 69 cases of dog bites. In each case the animal was quarantined for ten days, in accordance with Chapter 140, Section 145B.

Respectfully submitted,

Thomas K. Short
Burlington Dog Officer/Animal Inspector

BOARD OF HEALTH NURSES

During the year 1978, 2,863 health care visits were made to Burlington residents. Of these, 1,084 were for bedside nursing in the home and 224 for physical therapy by the registered physical therapist. Home Health Aide services were provided to 14 families.

The following health promotion programs were conducted:

Well Child Conferences, monthly
Health Counseling for Elderly, monthly
Flu Immunization Clinics
Pneumonia Immunization Clinics
Mantoux Screening for Tuberculosis screening
Measles, Mumps, Rubella vaccine administration for children and young adults
Polio vaccine administration for all Burlington residents

Over the past year the Burlington Board of Health has been involved in an in-depth study of the public health program currently being offered town residents. Assisting the Board in this study were the nursing staff and the Professional Advisory Committee, a volunteer group of area residents composed of a physician, a lawyer, a social worker, physical therapists, nurses, a minister and the COA coordinator. A Public Health Nursing Advisor/Specialist from the Massachusetts Department of Public Health was also available for consultation. The group included representatives from Lahey Clinic, Mystic Valley Mental Health, Burlington School Nurses, North Metropolitan Homemaker Services and the Burlington Church of Christ.

The Board has been aware that due to skyrocketing costs the current trend is away from institutionalized health care. Consequently, greater demands are being made on the community to provide health care services in the home. The concern of the Board was to provide the most comprehensive health care program possible to Burlington residents and the cost effectiveness of such a program. The planning group addressed itself to these two issues.

Under the present program the Board of Health provides skilled nursing, physical therapy and home health aide services in the home. The agency is a certified Home Health Agency (HHA) which means these services are reimbursable through Medicare, Medicaid and some private insurances. As a certified agency it must comply with the rules and regulations promulgated by the state and federal government and these regulations are currently being revamped to require an increase in service hours to 9:00 P.M. seven days a week, with a longer range goal of twenty four hour coverage seven days a week. To comply with even this minimum expansion of hours would require an addition to the staff of at least two full time public health nurses and a full time physical therapist. This represents a large expenditure of tax dollars and the agency would still lack such services as occupational therapy, speech pathology and social work. At this point the group began to explore the possibility of sharing resources with a larger agency. After narrowing the search to two agencies and meeting with the director and board members from both, the Board selected Tri-Community Health Services, Inc., as the most suitable to our needs. This agency offers all the above-mentioned services and has agreed to extend this range of service to Burlington residents.

In terms of cost effectiveness the study group concluded that keeping people well is the most effective way of avoiding costly medical care as well as improving the quality of life. Therefore, the disease prevention aspect of the program will be revised and expanded. At regular posted office hours a public health nurse will be in her town hall office for health counselling and diet counselling, blood pressure monitoring, immunization review and administration of certain vaccines.

Mantoux testing for tuberculosis screening, now a requirement for many college and business applicants will be administered and written certification provided. Also, the expanded health program will include annual diabetic, glaucoma and hearing loss screening clinics. Follow-up and appropriate referrals on all problems identified through these clinics will be carried out by the public health nurse. Monthly Well Child Clinics will continue and Elderly Health Counselling Clinic hours will be increased. Weight Loss Clinics and Stop Smoking Sessions are two of the new programs in the planning process.

The revised health program will offer a greater variety of services and will reach a much larger segment of the Burlington population with no anticipated increase in budget appropriation.

Respectfully submitted,

Eileen M. Gauthier, R.N., B.S.
Supervisor

MOSQUITO CONTROL

As in past years a complete mosquito control program was undertaken in Burlington during 1978. This program includes, larviciding, adulticiding, stream cleaning and pre-hatch dusting.

The pre-hatch winter dusting began in January and was completed during March. A total of 673 pounds of material as applied to various frozen swamps to prevent the breeding of spring brood Aedes mosquitoes. The next phase of control was larviciding which ran from April right into September. A total of 57 1/4 gallons of material was applied by field crews to various areas found to be harboring mosquito larvae. No aerial larviciding was done during 1978 as in past years but it may be needed again in 1979.

Aerial adulticiding was needed, though, during June when over 500 acres of land was sprayed by helicopter. Ultra-low volume adulticiding was also done with truck mounted machines in various sections of Burlington during the summer. Ten different adulticiding operations were undertaken, utilizing 41 gallons of material and treating more than 5200 acres of land. These sprayings were usually in response to complaints about adult mosquitoes, of which there were 63 this year.

Quite a bit of water management work was also done during 1978. In the Vine Brook area, off Beacon Street, off Brookside Lane and in the County Road area a total of 2725 feet of stream was cleaned, along with 2200 feet being brushed to aid mosquito control operations.

FINANCIAL STATEMENT

Balance as of December 31, 1977	\$10,011.56
Balance at end of fiscal year June 1978	\$2,329.65
Appropriation for current fiscal year	\$15,000.00

Expenditures for 1978:

Labor	\$6,546.21
Insecticide	1,233.22
Helicopter	175.00
Insurance	1,459.84
Retirement	717.33
Utilities	176.16
Rent & Taxes	571.42
Office & Administration	1,092.25
Shop & Superv.	911.97
Fd. Equip. & Oper.	1,499.61
Other Services	30.00
Ratio Adj.	(-20.81)

Net Expended	\$14,392.20
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Balance as of December 31, 1978

\$10,619.36

The East Middlesex Mosquito Control Commission has requested an appropriation of \$15,500.00 for the 1980 fiscal year (7/1/79 — 6/30/80).

Respectfully submitted:

Kevin R. Moran
Superintendent
Vincent F. Howard
Commissioner, Burlington

VETERANS' SERVICES

Office Hours:

Monday through Friday 8:30 a.m. to 4:30 p.m.

Thursday Evenings 7:00 p.m. to 9:00 p.m.

Number of veterans in Burlington in 1978: 3,340

Number of persons involved in applications in 1978: 1,011

Total of VA (federal) cases:	327
Total of VB (State) cases:	208
Total Case Load:	535
Total Contacts:	3,262

Receipts 1978

State Reimbursements	\$11,314.25
Recoveries:	50.00
Total Receipts	\$11,364.25

The veterans Services Department is a state mandated organization duly authorized under Chapter 115 of M.G.L.; Section 1—15.

I respectfully submit this report as the Director of Veterans Services, Veterans Agent, Investigator, Burial Officer and Veterans Graves Officer.

The services provided by this office have been continually upgraded and improved both by law and by the Directors. As the state and federal governments attempt to improve on human service programs, the responsibilities and legalities of the job increase. To keep up with the constantly

changing laws and new programs, it is vital that I attend meetings and seminars with other human services personnel.

It is the feeling of this office that most state benefit cases should be short term when possible. With this in mind, we always investigate the possibility of federal and/or state alternatives and are usually successful. For example, if a veteran or his dependents needs assistance with medical expenses, we attempt to get coverage under Medicaid or through the Veterans Administration to alleviate the burden on the Burlington taxpayer. Dollar figures on the money saved the town by applying for federal benefits are difficult to present as the amounts fluctuate with individuals and their circumstances. We did make spot checks and find that four (4) Social Security Disability cases bring \$1,720 per month to the individuals involved; thirteen (13) Social Security Survivor cases bring \$10,137 per month to Burlington residents. The Veterans Administration benefits coming into Burlington each year in the amount of \$1,841,168 include pensions, compensations, aid and attendance allowances and education benefits, to name a few. In the cases handled by this office, I regret I did not keep a more accurate log as the amount of work and the number of phone calls involved are phenomenal.

One of the more notable areas where responsibilities and paper work have increased lately is every client's right to "due process". We're all familiar with the trend lately to 'sue' regarding the individuals rights. Massachusetts Veterans Services has had its share of appeals claiming that a client's rights were improperly denied or obscured. The paper work and sensitivity of this issue are overwhelming and can be extremely costly when not handled properly.

The complexity of each case and the human element and emotions never cease to amaze me. We are called upon more and more frequently to counsel clients in depth on every sort of problem imagineable. This office has become the welfare center for the Town of Burlington, as we are called upon to advise and counsel veterans and non-veterans alike.

We work very closely with the Burlington Allied Veterans Council on their Memorial and Veterans Day programs as well as the Christmas Basket program. In 1978, twenty-six needy families (veterans and non-veterans) were assisted through this program.

If anyone has any questions, please feel free to call the office at 272-6700. If you are unable for any reason to visit the office, we will do our best to visit you at your home, otherwise, please call for an appointment in order that we can better serve you and avoid any unnecessary waiting.

Respectfully submitted,

Michael L. O'Regan, Director

RECREATION DEPARTMENT

Full Time Staff:

Donald Roberts, Director of Recreation
James Marchese, Maintenance Superintendent
William Boudreau, Assistant Director of Recreation
James Pizzano, Working Foreman
Cesidio Visco, Working Foreman
Edward McNamara, Equipment Operator/Laborer
Paul Sorensen, Equipment Operator/Laborer
Douglas Gillingham, Equipment Operator/Laborer
Gary Putnam, Maintenance Craftsman
Natalie Gillingham, Principal Clerk

The Recreation Department's primary goal is to provide quality leisure-time opportunities for all citizens of Burlington, and in 1978 we feel the Recreation Department made significant progress toward this goal.

The improvement and expansion of recreational programs, services, and facilities continued during 1978 at little additional cost to the Town's taxpayers. The Department now offers a variety of activities for pre-school children, school-age youngsters, mentally retarded and physically handicapped citizens, adults, and senior citizens. Since 1972 Burlington Recreation Department programs and events have expanded by approximately 275% while the cost to the Town reflected in the Recreation Director's budget has increased by only 11%.

In other words, the Recreation Department has responded to residents' concerns about controlling spending by limiting budget increases, while at the same time responding to the need for expanded recreational opportunities. This has been accomplished primarily by making better use of existing resources and by establishing a policy of charging reasonable fees for many programs that previously would have been offered free of charge. Offering more activities on a self-supporting basis means that people who participate in the programs help to offset the costs of providing the programs. In this way programs that residents want and are willing to pay for may be provided without further burdening the taxpayers of the Town.

Some of the ways in which the Recreation Department made better use of resources during 1978 included the following:

- Increased use of sponsors to help defray the expense of running programs and special events.
- More activities run or assisted by volunteers.
- More donations of equipment and supplies sought and received.
- The expanded use of work-study students to fill part time positions.
- Full participation in the Federal CETA program to maintain and improve parks and playgrounds.
- The acquisition of Federal surplus property at a fraction of the cost of purchasing new equipment and supplies.

Planning for the future is a major responsibility of the Recreation Department, and in 1978 the Recreation Commission made a number of commitments that indicate that the Recreation Department is concerned about meeting the recreational needs of Burlington people for years to come. The Commission made a commitment to the Recreation

Department's 5-Year Plan, which is a part of the Town of Burlington's Conservation & Recreation Plan completed in 1977. The Plan includes Recreation Department goals and objectives and a 5-year plan of action with regard to the Town's outdoor recreational facilities. The purpose is to identify the outdoor recreational needs of Burlington residents and to have a well thought-out plan to attempt to meet those needs. Some of the objectives of the Plan have already been met, and the Recreation Department hopes to meet others in 1979.

The Recreation Commission has also initiated a study of outdoor athletic facilities by School Department and Recreation Department staff. Burlington's outdoor athletic facilities are not adequate to meet present and projected needs for school athletic programs, recreational activities, Little League baseball, girls softball, Babe Ruth baseball, Pop Warner football, youth soccer, adult softball leagues, etc. The Recreation and School Departments are now working on short-term solutions to problems of scheduling and field over-use. Recommendations for long-range improvements will be made in 1979.

Because citizens have become so concerned about government spending over the past year or so, the Recreation Commission has made a commitment to examine budgets very carefully and make sure that Recreation Department spending reflects the needs and the wishes of the taxpayers. The Recreation Department is determined to provide the best recreational opportunities it can possibly provide at a cost that Burlington residents can afford.

During 1978 the Recreation Department made progress in improving communications and publicity so that residents would be better informed of the recreational services that the Town makes available to them. The improved communications have also helped to change some of the misconceptions about the Recreation Department being a sports-oriented agency providing mostly athletic programs for boys. The truth is the Recreation Department has served all ages with a wide variety of activities for the past several years.

Burlington citizens appear to be more aware now that the Recreation Department programs are for girls and boys and that there are actually more non-athletic than athletic programs offered by the Department. People not only accept but expect that the Recreation Department offerings will include cultural programs, the arts, family activities and social events as well as athletic and physical programs. That is why programs such as the following have been initiated or expanded during 1978: Band Concerts, Theatre Workshops, Ballet, Art Classes, Ballroom Dancing Lessons, Photography, Square Dancing for senior citizens, CPR Classes, theatre trips and dances and parties for young people.

That is not to say that physical fitness and athletic-oriented programs are not enjoyable, healthful forms of recreation. They are certainly a part of what recreation is all about, and the Recreation Department has developed activities that encourage physical fitness, fun, sportsmanship, and equal opportunity to participate.

The following programs were either initiated or expanded in 1978: cross country ski workshops, gymnastics, slow pitch softball, "Shoot Straight" basketball, swimming

lessons, track program, disco lessons, co-ed volleyball and platform tennis lessons. The Recreation Department also assisted the Conservation Commission with plans for a "Fitness Trail", which it is hoped will be completed in 1979. Tentative plans were also made for the development of a Town-wide fitness program that will promote physical fitness as a means to improved physical and emotional health.

The Maintenance Division of the Recreation Department was hard pressed to keep pace with the increased use of indoor and outdoor recreation facilities during 1978. The expansion of school athletic programs, youth sports groups and adult sports leagues during the year and the increased use of the Recreation Center at the Center School added a great deal to the work load of the Maintenance Division. The growth of the Burlington Youth Soccer Association (enrollment was over 300 in 1978) for example, had a significant effect on the preparation, maintenance, and scheduling of several athletic fields during the course of the year. Indications are that the increased demand for the use of recreation facilities will continue in 1979 and for years to come.

Because budget increases were very strictly limited in 1978, the Maintenance Division had to find ways to better utilize its manpower, equipment, and supplies in order to handle the regular duties of the Department. The regular duties of the Maintenance Division include maintaining all Town parks, playgrounds, and school grounds, and the grounds of public buildings; maintaining the Recreation Center at the Center School, Simonds Park buildings, and the buildings at Overlook Park; preparing athletic fields at parks and at school facilities; and snow removal at all schools and public buildings.

In addition to the regular duties of the Department, the Maintenance Division completed several projects during the year, including the following:

1. Enlargement and black topping of the parking area at Simonds Park.
2. Resurfacing of the Simonds Park tennis courts.
3. Construction of a press box and repair of dugouts at the Simonds Park Little League field.
4. Improvement of the Babe Ruth press box at Simonds Park.
5. Painting of the court surface and the installation of new backboards at the Simonds Park basketball court.
6. Filling and leveling of the parcel of land on South Bedford Street that was acquired from the Federal Government. The property will be developed into a baseball-softball field in 1979.
7. Sodding of the Burlington High School practice football field (primarily with CETA manpower).
8. Placement of signs at all parks, giving the Recreation Department's new regulations.
9. Establishment of a park security patrol to limit vandalism and to help the Police Department enforce laws and regulations.
10. The clearing of brush, fallen trees, and refuse from several parks and school grounds (primarily with CETA manpower).
11. Replacement of scores of cracked windows at the Center School. Most of the windows had been damaged years ago and just never were replaced until the Recreation Department experienced problems of safety and heat loss.

12. Installation of Christmas lights on the Common and preparation of a sleigh and reindeer so that Santa could "come down from the sky" (on a cable) to the delight of several hundred children who attended the annual tree lighting ceremony.

Other developments that affected the Recreation Maintenance Division in 1978 were: (1) The participation of the Recreation Department in the Town's centralized maintenance program in order to improve efficiency and save money for the Community. (2) The updating of the Department's "Park Improvement Project" and the decision to phase the project over three years. The first phase was subsequently defeated at the spring Town Meeting. (3) The establishment of a new policy restricting non-residents from playing in leagues that utilize Burlington recreation facilities.

Some of the major developments concerning the Program Division of the Recreation Department in 1978 were:

1. The development of a Town-wide, long term CPR Program for Burlington citizens. The program is coor-

minated by the Recreation Department, and instructors are volunteers.

2. Approval by the Recreation Commission to charge fees for participation in certain programs offered by the Recreation Department. This decision will enable the Recreation Director to reduce his budget for FY 1980.
3. Revision of the playgrounds program because of changes in participation, and expansion of the summer day camp system due to increased interest.
4. Scheduling of the Recreation Department's first ski-skate swap on October 21st, a successful event in which about 400 people participated.
5. Running of a very successful Muscular Dystrophy Carnival at Simonds Park.
6. Introduction of "Shoot Straight", a new approach to teaching basketball skills to young people.
7. Decision not to assign paid supervisors at outdoor skating and sledding areas (because of low attendance).
8. Planning of an Arts & Crafts Camp and a Sports Camp for the summer of 1979, as alternatives to the traditional playground system.



Recettes



Recreation Department



Joggers

Of all the resources that contribute to the functioning of the Recreation Department, people are the most important. There were a number of developments concerning Recreation Department personnel in 1978:

- Susan Breslin was appointed director of Camp Columbus, the Recreation Department's summer day camp for mentally handicapped children. The program went very well under Susan's capable leadership.
- Susan Natale was hired in the new position of summer tennis director and took on responsibility for both the adult and children's instructional programs.
- George Major, a well-respected Burlington resident, was selected as the Recreation Commission's designee to the "Community Needs Study Committee".
- Mark Sherwood was elected chairman of the Recreation Commission on April 3, as Mike O'Regan ended his term of office after a successful year in the post.
- Dick Fusco was reappointed as the School Committee's representative to the Recreation Commission, and Gerry McBride was reappointed as the Planning Board's representative.
- Local resident Tom Smith was hired as a recreation supervisor (CETA position) in the spring of 1978.
- The last of the CETA employees hired for the park improvement program completed their terms of employment on November 1, 1978.
- Alan Dewey, special education teacher at Marshall Simonds Middle School, was appointed to the position of director of programs for special children. It is Dewey's responsibility to oversee the Recreation Department's activities for youngsters with special needs.
- Recreation Director Don Roberts was elected Executive Secretary of the Community Branch of the Massachusetts Recreation & Park Association.
- Jim Wheaton finished his term as CETA custodian at the Recreation Center, and the Town was unable to get another CETA employee to take his place. As a result the Recreation Commission requested that Town Meeting approve a full time custodial position. The request was not approved, and the Recreation Center is still badly in need of full time custodial coverage. The Recreation Department is having a great deal of difficulty main-

taining a safe, clean, and sanitary facility with part time help.

Many of the accomplishments of the Recreation Department have been made possible because of the interest and involvement of the Recreation Commission, the people elected to represent the Townspeople with respect to the recreational needs of the Community. In 1978 the Recreation Commission appeared to be more responsive and forward-looking than ever before. The Board has paid a great deal of attention to planning a direction for the Recreation Department in future years and it has also become very sensitive to the financial concerns of the Town's taxpayers.

Already the Recreation Commission has made several commitments for 1979 that it believes will reflect the concerns of Burlington citizens: more programs will be run on a self-supporting basis; there will be a very careful evaluation of Department spending; future needs for services, programs, and facilities will be considered with emphasis on financial impact; and the Recreation Department will continue to use the 5-year Plan as a guide to orderly improvement of outdoor recreation facilities.

In 1978 the Recreation Department moved forward in its effort to improve recreational opportunities for Burlington citizens and to increase people's awareness that the use of leisure-time greatly affects the quality of their lives. Although budgets will be restricted in 1979, the Recreation Department is convinced that progress can still be made in meeting the recreational needs of Burlington people during the coming year.

Respectfully submitted,

Donald Roberts, Director of Recreation
James Marchese, Maintenance Superintendent

FOR THE BOARD OF RECREATION COMMISSIONERS:

Mark Sherwood	Richard Fusco
Charles MacWilliam	John McBride
Michael O'Regan	



Recreation Department



Scott Pierce, Camp Simonds obstacle course.

COMMUNITY LIFE CENTER

During 1978, the Community Life Center fulfilled its mandate from the Town to provide easily accessible mental health services to adolescents and their families by offering a multiplicity of services and activities.

Located at 45 Center Street, in the old Union School annex, the Life Center served as a hub for many diverse services ranging from individual, family and group counseling to employment programs for youth to adult education and training programs.

Since approximately 80 per cent of the Center's budget is provided directly by the local tax revenues, all services are provided without charge to Burlington residents. The remaining portion of the budget is funded through the Department of Mental Health. In previous years, the state share has been approximately 10 per cent; however, in 1978 the Center qualified for federal funds which were made available through the state.

A total of 409 people directly took advantage of the availability of these services during 1978. Many more were indirectly involved through a family member's participation at the Center.

Although the number of staff employed by the Life Center is small and everyone is responsible for a variety of tasks and projects, the Life Center's program consists of three separate components: Counseling, Community Service, and Training. Within these components are specific sub-programs each with their own goals, clientele and focus.

PROGRAMS AND SERVICES

Individual and Family Counseling:

Individual and family counseling services are readily available by phoning the Center at 273-1300 for an appointment or by dropping by from 9 a.m. to 5 p.m. Monday through Friday. Evening hours are by appointment only. However, since the Center is open about 55 hours per week, appointments are readily scheduled with little or no waiting period. We are proud that, despite limited staff, the Center has never had a waiting list for individual or family counseling services.

During 1978, 104 persons were involved in individual or family counseling. For many of these residents, it was their first contact with the Center.

Groupwork:

In 1978 as in previous years, one of the most successful and well-utilized programs at the Center was the after-school and summer group work program for adolescents. Involving 81 youngsters, almost all of whom were referred by their guidance counselors or teachers, the program employed an activity-therapy model of groupwork that enabled the participants to develop interpersonal skills, to learn about themselves, to develop better self-control while at the same time to enjoy participating in the group. This particular method of groupwork is so effective with middle-school age students, that representatives of several other youth agencies visited the Center during 1978 to learn more about the programs with the hope of implementing a similar one in their own communities.

A special type of Activity-Therapy group, the NYPUM (National Youth Project Using Minibikes) program became fully operational in 1978. As a national effort, NYPUM is co-sponsored by the National YMCA and the Honda Corporation and has been in existence for the past 10 years. Extremely popular with both youth and those who work with youth, the program requires that participants attend two group sessions weekly — one that is spent in discussion and one that is used for actually riding minibikes. In order to participate in the program, boys and girls must be between 11 and 15 years old, be willing to develop a contract to improve their behavior and be referred by an adult such as a teacher or guidance counselor who knows their needs.

During 1977-78 school year, a group of six high school students participated in a group which was specially funded by the Department of Mental Health. As participants in the group, the students were responsible for writing, producing, filming, editing and acting in a video-tape presentation about drug use by youth.

Although most of the group work at the Center focuses on adolescents, in 1978 the Center in conjunction with the Burlington School Department initiated a group for mothers of children who were receiving services through Chapter 766 and who were participants in the adolescent group program at the Center.

Community Services:

One of the most well-known programs of the Life Center is the Rent-A-Kid program. In addition to creating temporary employment opportunities for younger teens, the project enables homeowners to have a ready source of reliable young people to perform such chores as yard work, snow removal, painting, housecleaning as well as child care. Approximately 25 requests for Rent-A-Kid services are received each month; a total of 60 youth have been employed through this program in the past year.

The one Community Life Center program that consistently has a waiting list is the Big Brother/Big Sister program. The availability of responsible adults who are willing to make a year's commitment to visit weekly with a youngster is not equal to the number of children who could use such a service. Despite these limitations, 11 children were matched with Big Brothers or Big Sisters.

Once again the federally sponsored summer and after school youth employment program (SPEDY) was coordinated through the Center. Approximately 75 youths worked at various sites throughout the Town.

The staff of the Center has continued to provide coordination for the FISH program. Although community volunteers provide the emergency services, the staff screens all calls and is involved in organizational development. Approximately 375 FISH calls were received last year.

The Life Center also functions as an information and referral service for residents and other providers of service in the Town.

The director of the Center participated in the Children's Services Sub-Committee of the Mystic Valley Area Mental Health Board as well as having served on several temporary committees for planning the delivery of alcohol services in the Area.

Training Programs:

Let's Talk, Let's Listen was the name of an eight week workshop which attracted 15 community adults. Designed and led by volunteers and staff of the Center, the seminar focused on improving communication skills used at home, on the job and in the community.

Additionally training in individual and group counseling skills was provided for 11 community volunteers and 12 student interns who worked at the Center. Our interns were receiving degrees in counseling from such institutions as Northeastern University, Lesley College, Antioch College, Middlesex Community College and Boston State College.

Another new offering was a workshop for parents of adolescents which was sponsored by the Life Center, Mystic Valley Mental Health Center and the Burlington School Department. Thirty parents participated in the training.

BOARD ACTIVITIES

A new and exciting community project initiated this year was the BCLC Craft Fair and Flea Market, which attracted more than seventy vendors and several hundred browsers and buyers. Organized and sponsored by the Board of Directors, the Fair was a great financial success that will hopefully become an annual event.

The Board of Directors had a very active year with much attention focused on evaluation of the BCLC and its programs. This included a Quality Assurance Evaluation by the Massachusetts Department of Mental Health, evaluation by referral sources in this area, evaluation by other community care givers, and a questionnaire sent anonymously to clients and/or their parents. The response of all this was more favorable than we could have hoped. Complete reports are available to the public.

Respectfully submitted,

Mary Grace Duffy
Director
Board of Directors:
Christa Brown, Chairperson
Elizabeth Banks
Elliot Brown
Jane Chew
Kathleen Christiansen
Paul Christiansen
Father John Crispo
Diane Magnarelli
Nancy Melanson
Pat Yates

COUNCIL ON AGING

The Council on Aging is an officially designated agency to evaluate, promote and encourage new and existing activities and services for older persons. The Burlington Council on Aging feels that it has endeavored to provide a fuller way of life for the elderly citizens and have identified some of their needs.

This year we have seen the effectiveness of inter-departmental cooperation and communication — "Collaborative Effort"! We are grateful to the Recreation Department, Housing Authority, Veterans Services, Library, Board of Health and Burlington Community Life Center's "FISH" Program.

MONTHLY MEETINGS

The Council on Aging board meetings are held on the first Monday of each month at 9:30 A.M. at the Senior Citizen Friendship Center. These meetings are open to all, with citizen time at all meetings.



MONTHLY BULLETIN

A monthly informational bulletin is mailed to all persons over the age of 60 years within the community. The bulletin serves as a most valuable link between the Council and the elderly.

SERVICES AVAILABLE AT THE FRIENDSHIP CENTER

Minuteman Home Care Corporation is a nonprofit organization whose aim is to deliver services to the elderly. The services include homemaking, chores, meals and transportation. The services are to promote independence, prevent unnecessary institutionalization and reduce isolation for elderly residents. The Home Care Agency is a federally funded, state-sponsored agency. The purpose of Home Care is to help older persons stay in their own homes and communities, near their friends, neighbors and familiar services so that they may remain independent, active and healthy. Any person age 60 or over is eligible. SSI recipients will receive such services free of charge. Other elders will pay for such services on a sliding fee basis. No one will be excluded from services because of lack of money. Council on Aging board member Mrs. Henrietta Hoenicke is a Director of the Board and Mrs. Helen Humphrey is the alternate. Mrs. Lina Vincent is a member of their Advisory Council.

COUNSELING

Crisis intervention: Housing, health, family relations, individual isolation, etc. Counseling skills, identification of problems, knowledge techniques, follow-up, utilization of area resources. Meeting individual needs; emotional, social and intellectual.

LEGAL AID

Available every other Thursday at the Friendship Center by the Woburn Council of Social Concern.

EDUCATION

On-going, informal, continual orientation and evaluation. In-service education for committees. Identification of needs, design, conduct and evaluation of training.

COMMUNITY EDUCATION

Media coverage, providing information, attitude clarification, skill development. Resource to other educational endeavors, graduate courses, community colleges and middle schools.

TITLE VII

Nutrition Program for elders 60 years and over for a hot lunch at our Friendship Center. The congregate site has had continued success and support from all Seniors, including neighboring towns of Wilmington, Billerica and Woburn. Home Delivered Meals: Presently fifty meals per week, delivered by dedicated volunteers from Burlington.

FRIENDLY VISITOR PROGRAM

Volunteer outreach program to bring the elderly of the community into the mainstream of community life and to make them feel they have not lost their value.

WIDOWED TO WIDOWED

A new program introduced by the Council on Aging in cooperation with Mystic Valley Mental Health. This program consists of giving practical and meaningful advice and services to widows and widowers on how to cope with their bereavement, and also on how to receive beneficial help with regard to Social Security, town assistance, and person-to-person therapeutic counseling.

KEEP HEALTHY CLINIC

A "Keep Healthy Clinic" is held at the Center on the first Wednesday of each month at which Mary Mercer and Eileen Gauthier, the Town Health Nurses, take blood pressures, assist in dieting problems and answer any questions pertaining to health.

TRANSPORTATION

The Council on Aging has a 12 passenger van which transports the elderly. The van is used for the Senior Citizens who have no way of getting to a doctor's office, to go shopping, etc. Mondays and Fridays are designated as medical days, Tuesdays and Wednesdays as shopping days, Thursdays for ceramics. Seven hours per week are devoted to the "Meal Site". Reservations for meals must be made one

day in advance. The Council is awaiting a new van, appropriated by the Town Meeting in May.

PROJECT HIRE

Project Hire is now available to people 55 and older to obtain employment part or full time. There is no charge to the employer or the employee for this service. A primary goal of Project Hire is to serve as an advocate for creating a broad range of opportunities for older people to enhance their lives and to increase their income. This program is sponsored by Minuteman Home Care Corp. and Middlesex Community College.

10% DISCOUNT PROGRAM

The Council on Aging has the 10% Discount Program. A listing of the merchants who allow a 10% discount on the purchases of \$1.00 or more, upon presentation of an official Council on Aging identification card, is available to those 60 years of age and older.

MCLEAN HOSPITAL VOLUNTEERS

Every Tuesday and Thursday afternoon, a group of volunteers from McLean Hospital come into the Friendship Center under the direction of Mr. Art Roscoe. During the spring and summer months, the volunteers do yard work for the seniors. During the fall and winter months, they refinish furniture for the seniors and do chore work at the Center. It has been a successful program, designed primarily to prevent isolation and orient patients socially with peer groups and volunteer endeavors.

FUEL ASSISTANCE PROGRAM

The Council on Aging, in cooperation with Community Teamwork, Inc. in Lowell, has been assisting townspeople with obtaining financial aid for fuel bills.

PROGRAMS AVAILABLE AT THE FRIENDSHIP CENTER

Artist's Workshop

Each Friday morning for two hours, seniors can enjoy working with the media of their choice; acrylic, pastels, oils and charcoal. The months of June, July, August and September are sponsored by the Burlington Recreation Department and the remaining months by a senior volunteer, Bill McNamara.

Movies

In cooperation with the Burlington Public Library, films are shown to the Seniors every Thursday at the Friendship Center.

Diet Workshop

Lynn Jones of the Diet Center has been conducting a series of diet workshops at the Friendship Center to help seniors with eating habits, mental attitude and exercise.

Heart Saver Program

The Burlington Recreation Department sponsored the Heart Saver Program for seniors. The full C.P.R. Course is being planned for the future.

Humanities Program

Designed by the National Council on the Aging with funds provided by a grant from the National Endowment for the Humanities, the program is meant to enrich the lives of older Americans through involvement in the humanities; focusing on the deeper understanding of autonomy with a touch of rainbow wonder! We are very grateful to Susan Bjorner of the Burlington Public Library for directing these workshops.

Dancing

Each Tuesday after the lunch program, seniors can learn to dance and have fun under the direction of a senior volunteer, Florence Denuce.

In cooperation with the Recreation Department, the seniors have enjoyed square dancing with instructor Dick Steele.

Ceramics

One of the most popular programs for elders, sponsored through the Recreation Department. Presently there are three classes per week held on Thursdays and an additional class has been added on Monday.

Volunteers

From time immemorial, people have shown others that they care. As neighbors, relatives, friends and fellow parishioners, men and women have often shared their time, talents and interests with the ill, the isolated and the lonely. While many striking physical structures designed for the elderly have been built, either as housing developments or health care facilities, there has been a growing realization that "bricks and mortar" are not enough. Important as a sound home and creature comforts may be, people need human comfort.

We, the Council on Aging, appreciate, recognize and value the contributions of the men, women and children of the Town of Burlington for their volunteerism.

We wish to extend our sincere thanks for the continued support and guidance of the Selectmen, Town Meeting members, merchants, volunteers, all town departments and the citizens of Burlington.

Respectfully submitted,

Jeanne A. Ohnemus, Coordinator
Mary E. Clemente, Secretary
Wesley C. Arens, Chairman
Joseph L. Faria, Vice-Chairman
William V. McNamara, Secretary
Doris G. Borden, Treasurer
Elmer J. Morrison
Henrietta C. Hoenicke
John P. Griffin
Associate Members:
Sylvia Horowitz
Herman G. Bowers
Alice P. Pedersen
Helen W. Humphrey

HUMAN SERVICES ADVISORY COMMITTEE

The Human Services Advisory Committee was formed August 1978. The first meeting of the committee was called October 4, 1978. The Human Services Advisory Committee is of no cost to the town. Members of the committee are volunteers, appointed by the Town Moderator.

The functions of the committee are to consider and evaluate all proposed human service programs and related warrant articles and make known their recommendations to the Town Meeting; gather information on existing human services as a basis for making informed decisions for future planning; to seek coordination and cooperation among the various Town departments; to maintain a current assessment of needs and when deemed appropriate, organize opinion surveys about concerns of residents; to keep informed of federal and state funds available to the community; and to review and make recommendations regarding all matters referred to the committee by the Town Meeting.

Respectfully submitted,

Marie Soda, Chairman
Judith Mullin, Vice Chairman
Pat Ferreira, Secretary
Virginia Cobb
Claire Kane
Jim Hammond
Gordon Claar

PLANNING BOARD

Organization and Membership

As a result of the annual elections occurring on April 1, 1978, Frank E. Baxter, Senior Planning Board Member, was reelected to another five-year term on the Board. Following the election the Board reorganized as follows on April 6, 1978:

Robert E. Factor, Chairman.

Alfred D. Laing, Vice Chairman and Traffic Study Commission Representative.

Marie Saia, Member Clerk and Declining Enrollment Representative.

Frank E. Baxter, Metropolitan Area Planning Council Representative and Flood Insurance Program Representative

John G. McBride, Recreation Commission Delegate.

Pete G. Peters, Community Needs Study Committee Delegate.

Richard Wilde served as the seventh member of the Board. Wilfred Nadeau, the Town Engineer, again served as Planning Board agent, continuing to provide invaluable and dedicated assistance to the Board and to the members of the general public. The Board was further assisted this year by Greg Broderick, who has been hired by the Town as In-

spector for the Planning Board and the Conservation Commission. The Inspector provides the Board with continuous monitoring of all activity within developing subdivisions in town in an effort to insure that subdivisions are completed in accordance with the plans and conditions approved by the Board. The position of Recording Stenographer for the Board became vacant during the year, and now has been assumed by Julie Bartel.

Meetings

The Board held regularly scheduled meetings on the first and third Thursday of each month. Because of the continued heavy workload, a number of additional meetings were held, and various subcommittee meetings took place. Meetings often ran well past midnight, and it became evident by year's end that an additional regularly scheduled meeting will be needed each month in order to fairly consider all the matters that are presented to the Board. Therefore, commencing in January, 1979, the Board will hold its regularly scheduled meetings on the first, third and fourth Thursday evening of each month. All meetings of the Board and the subcommittees are open to the public, and we encourage our fellow townspeople to attend and to express their views on any matter of interest or concern.

Subdivisions

The primary purpose for the establishment of the Planning Board was to administer the Subdivision Control Law, which was enacted for the purpose of protecting the safety, convenience and welfare of our citizens by regulating the laying out and construction of streets in subdivisions, providing access to the lots and insuring sanitary conditions by the proper design and installation of sewerage, drainage, and utility services within the subdivisions.

Because nearly all the available land in Burlington has already been developed or has been taken by the Town for conservation purposes, the number of subdivisions that appeared on the Board's agenda continued to decline in 1978. In 1975 the Board reviewed twenty-two (22) different subdivisions; in 1976 the number decreased to eighteen (18); in 1977, six (6) subdivisions were reviewed.

During 1978 formal public hearings were held on only two small subdivisions, including a two-lot subdivision known as Derryfield Avenue, and a five-lot subdivision known as Manning Estates. In addition, the Board signed a Definitive Subdivision Plan for Marion Estates, which contains twenty-six lots.

Zoning By-Law Amendments

The Planning Board is required to hold a public hearing on each proposed amendment to the Zoning By-law (including petitions to change the zoning of any particular parcel of land in the town), and to report its recommendations to the Town Meeting. (An affirmative vote of two-thirds (2/3) of the Town Meeting members is required to enact any change in zoning or any amendment to the Zoning By-law). During 1978, the Board held public hearings on seven petitions to rezone land in the Town. The most ambitious proposal was that of the Mugar-Finard Enterprises to rezone approximately half of the land bounded by Mall Road, So. Bedford Street, Cambridge Street and Route 128 from

General Industrial Zone to Industrial Retail Zone, in order to permit the long-range development of a large complex, integrating office uses and retail sales uses in a modern, park-like setting. The proposal generated a great deal of interest, and strong opposition was voiced by many individual citizens and groups to any further major expansion of retail development within the Town. Board members spent many hours reviewing plans and reports, considering alternatives, holding hearings and meetings, and thoroughly debating the issues. Ultimately, the Board voted to make no report to Town Meeting. In the absence of a favorable report from the Board it appeared that the proposed amendment had virtually no chance to be approved by Town Meeting and the petition was withdrawn by the Petitioners prior to action by the Town Meeting.

The six other rezoning petitions included a petition by Cape Cod Fence Company Trust to rezone 0.8 acres of land on Chestnut Street from General Industrial to General Business, a petition by Harold Marvin to rezone 0.5 acres of land on Sears Street from residential to limited business, a petition by Charpat Realty Trust to rezone 0.46 acres of land on Sears Street from residential to limited business, a petition by Exeter Realty Corp. to rezone 0.5 acres of land on Winn Street from residential to Limited Business and a petition by Marrama Realty Trust to rezone 0.7 acres of land on Winn Street from residential to Limited Business. After the required hearings, the Board unanimously voted in each case to recommend against the proposed change to Town Meeting (scheduled for January, 1979). Finally a petition by Morandi Realty Trust to rezone land on Mountain Road from residential to Limited Business received a vote for a favorable recommendation from the Board to be reported to the Town Meeting in January, 1979.

Other proposed amendments to the zoning by-law were relatively few during 1978, with several notable exceptions. The Conservation Commission proposed an amendment to establish a "Wetland Zone", and to detail the types of uses which may be allowed in that zone. Despite a favorable recommendation by the Planning Board, Town Meeting voted in to refer the matter back to the Conservation Commission for further study in light of some questions raised by Town Counsel, primarily with regard to the appeals process set forth in the proposed amendment. A revision of the proposed amendment was prepared by the Conservation Commission, and will be considered in 1979.

Lieutenant Lawrence Faria of the Burlington Fire Department sponsored a proposal to amend the Zoning By-Law to greatly limit the future development of self-service and so called "split island" gasoline stations. The matter will be considered in 1979.

The Planning Board continued to seek some degree of flexibility in the Site Plan approval portion of the Zoning By-Law which was enacted in January, 1977. The Board worked closely with the Land Use committee in efforts to draft a by-law acceptable to the Board and Town Meeting, and by year's end made significant progress in achieving that end.

Site Plans and Special Permits

Since the adoption of the current zoning by-law in 1977, the Planning Board has been responsible for two new areas of concern. Many of the uses to which land in Burlington may

be put now require a **Special Permit**, and the Planning Board is designated as the Special Permit Granting Authority. In addition, the Zoning By-Law provides that no construction or change of any nature may occur to any premises (with the exception of those in single family residential districts) except in conformity with a **Site Plan** approved by the Planning Board. The procedures for obtaining special permits and site plan approvals are complex and time consuming, requiring public hearings and reports from the D.P.W., the Inspector of Buildings, the Board of Health, the Conservation Commission, the Town Engineer, the Fire Chief, the Police Chief, and the Board of Selectmen. Petitioners for site plan approvals and special permits must submit detailed applications and plans. It may take anywhere from thirty-five days to nearly four months before a site plan or special permit can be finally acted upon.

During 1978, the Board conducted public hearings on applications for 27 separate site plans, and conducted a preliminary review of a number of others. During the same period, public hearings were held on eight separate applications for special permits. It was primarily because of the continued high volume of special permit and site plan approval applications presented to the Board that a third regularly scheduled meeting of the Board each month is planned for the coming year.

Miscellaneous

A major disappointment for the members of the Planning Board during 1978 was the failure of Town Meeting to approve a proposal prepared and presented by the Board for a major redesigning of the Skilton Lane/Moran Ave./Cambridge Street intersections. The proposal involved the relocation of a portion of Skilton Lane, and in the opinion of the Board, a much-improved traffic flow and signal light pattern. However, despite a thorough study by the Board and a complete report prepared and presented by Alan M. Voorhees & Associates, Inc. Transportation, Environmental, and Urban Planning Consultants, the proposal failed to win approval of Town Meeting. At year's end, there were no definite plans for further immediate study by the Board of that area although it continues to be a major traffic trouble spot for the town.

Respectfully submitted,

Robert E. Factor, Chairman
Albert D. Laing, Vice-Chairman
Marie Saia, Member Clerk
Frank E. Baxter
John G. McBride
Pete G. Peters
Richard Wilde

BOARD OF APPEALS

In 1978 the Board of Appeals handled 39 cases bringing in \$2,357.50. The cost of publications was \$669.38 and the cost of postage was \$1,098.73, making the total amount of expenses incurred \$1,768.11, which returned a profit of \$589.39 to the Town Treasury.

Among the more interesting cases to come before the Board this year was the request to erect an air-inflated structure over certain tennis courts located at Tennis 128, off Blanchard Road. The problem presented to the Board of Appeals was the fact that the Commonwealth's Building Code was silent with respect to such structures. Although several such structures have been erected in various cities and towns in the Commonwealth, the Board of Appeals for the Town of Burlington was the first such Board to act formally on such a matter. After lengthy discussions with the Building Inspector and engineers from the company manufacturing the air-inflated structure, the Board, acting in its capacity as the Building Code Board of Appeals, granted authorization for the Building Inspector to issue a permit to erect an air-inflated structure for a period of one year, during which time it is expected that the Massachusetts Building Code will be amended.

During 1978, the Board of Appeals showed that it was becoming far less likely to grant a variance for structures erected by citizens of the Town which do not conform to the By-laws and for which no building permit was obtained.

The Board of Appeals will continue to act in the best interest of the Town in the future.

Carl G. Giannelli, Chairman
Edwin R. Ellis, Vice Chairman
Charles F. McCarthy, Clerk
Robert H. Jalbert
Robert Dalessio
Michael L. Howard, Associate Member
Mario Culot, Associate Member

CONSERVATION COMMISSION

As described in last year's Annual Report, the Conservation Commission has two major areas of responsibility: wetlands protection and the acquisition and development of conservation land. During 1978 the Commission made significant progress in both of these areas.

In cooperation with the Planning Board, Land Use Committee, and DPW, a Wetlands Zoning By-Law has been developed for the Town and has been presented to the Town Meeting for its consideration. The purpose of this By-Law is to protect the values of the wetland areas of the Town. These values include, among others, flood control, pollution prevention, groundwater recharge, and protection of water supplies. As many of you know, a significant portion of the Town's water is drawn from wells, and the water supply for these wells is integrally related to the wetlands. As Burlington has become urbanized, encroachment into these wetland areas has placed stress on the well system and has also increased the incidence and severity of flooding. It is for these reasons that the various town bodies listed above have supported the concept of wetlands zoning.

The Wetlands Zone will be based on a definitive wetlands map prepared by Metcalf & Eddy utilizing previous mapping done by IEP for the Conservation Commission. The wetland areas are delineated on assessors plates and these maps are available for inspection in the Town Engineer's Office. Certain activities, such as routine maintenance and repair, agriculture, and passive recreation, are permitted in the wetland areas while other activities, such as construction of ponds or pools, dredging for flood control, and discharges from man-made structures, require a special permit from the Planning Board. This By-Law encompasses many of the regulatory activities currently undertaken by the Conservation Commission under Mass. Law Ch. 131, Sec. 40, but has the additional benefit that decisions on wetland use will remain within the Town. Under the State law, decisions can be appealed to the State and the regulatory power then passes to the State.

In July, the Conservation Commission received a \$36,000 Young Adult Conservation Corps (YACC) grant from the federal government. This grant has been used to employ a supervisor and six youths for development work on the conservation land, and has enabled us to implement the Conservation and Recreation Plan mentioned in last year's Annual Report. On the Mountain Road parcel, a nature trail has been established and two rustic picnic areas constructed. In addition four clear-cut patches have been made. These will lead to the development of ground cover and will provide food and shelter for wildlife. On the Reservoir parcels additional clear-cut patches have been made for wildlife enhancement, a fireroad has been constructed, and a fitness trail is currently being established. Additional work on this parcel may include the development of a nature trail. If we are successful in obtaining another YACC grant in 1979, further development of the Reservoir parcels will be undertaken along with development of the Sawmill Brook area. Brochures will be prepared for each of these areas when the work is completed.

The Conservation Commission is a totally volunteer board and has no paid professional staff. We have been able to accomplish a great deal, at little cost to the Town, but our future success will depend on the donation of time and the continued interest of residents of the Town. The Conservation Commission meets regularly on the second and fourth Tuesday of each month and we would encourage anyone interested in the environment to attend these meetings and become involved in the Commission's activities.

Respectfully submitted,

Nelson Eby, Chairman
Marylee Everett, Vice-Chairman
Bernie Hurwithe, Treasurer
Ralph Barry
Connie McElwain
Norma Robichaud
Michael Cheifetz, Associate
Pat Mustoe, Associate
Sheila Testa, Associate

HISTORICAL COMMISSION

1978 saw the culmination and end result of the "dig" at the Amos Wyman house conducted in 1975 from May to November by Mrs. Lillian Thibodeau, a teacher at the Marshall Simonds Middle School, and assisted by Helene Lisy and Curtiss Hoffman. Approximately 1300 students from the Marshall Simonds Middle School and interested adults participated in the "dig". An excellent and professional display has been set up in the museum and will remain there indefinitely. This should be a must viewing for all Burlington residents, as so much of Burlington's past is portrayed here.

May 7-13 the Burlington Historical Society and the Burlington Historical Commission participated in Middlesex County Historical week. On Sunday, May 7, there was the unveiling of a portrait of Mary Elizabeth Bennett Lowther, painted by Jeffrey Weaver, one of the artists who painted the wall murals in the museum entry hall. Mrs. Lowther was the first president of the Burlington Historical Society, Inc., and one-time Chairman of the Burlington Historical Commission. The museum was open each day during the Historical Week and many school children visited it with their teachers.

On the 4th of July the Burlington Patchworkers had a raffle of one of their beautiful quilts as part of the Independence Day celebration on the Common. Two of these girls, Judy Brown and Cathy Lawson, presently serve as co-presidents of the Burlington Historical Society. With the proceeds of the raffle they purchased and donated a new display case to the museum.

Many townspeople have asked that the museum be opened at regularly scheduled times. We began this on a trial basis during the summer, opening the museum each Sunday afternoon. Kevin Purcell, a high school senior was at the museum each Sunday during July, August, September, October, and the first two Sundays in November. It was not a complete success nor was it a complete failure, but it was a bit disappointing not to have more visitors considering the many interesting articles on display. We have decided not to open at all during the winter, due mainly to poor parking facilities, snow and ice, etc.

During the year the chimney was pointed up and repaired. The cupola is in need of painting as well as the front of the building and the Cambridge Street side. Some of the ceiling tiles still need to be installed on the basement ceiling. It is a nice old building and deserves to be kept in good repair.

A new schedule of opening hours for the museum has been tentatively set by the Commission. April 19, May 30th, July 4th, Labor day and Armistice Day, with an additional day one Sunday a month featuring a special attraction. The Society will also schedule opening days for popular attractions such as the quilt display and Old Timers Day.

During the year the Historical Commission Clerk, Marilyn Hansen, resigned and Anne Donovan was named to replace her. George Procter and Elta Brown were appointed to the Commission, replacing Vora Merrigan and Elizabeth Lowther.

Meetings of the Historical Society are at the museum on the 4th Friday of each month at 8:00 p.m. unless otherwise

stated. All interested persons are invited to attend. Historical Commission meetings are held at the museum on the 3rd Tuesday of the month at 6:45 p.m.

Respectfully submitted,

John E. Fogelberg, Chairman
Paul J. Arseneault
Elta B. Brown
Jerome J. Lynch
George L. Procter

HOUSING AUTHORITY

ORGANIZATION AND MEMBERSHIP

John F. Murphy, Chairman
Samuel M. Roberto, Jr., Vice-Chairman
William T. Flanagan, Treasurer
Mary E. Joyce, Asst. Treasurer
John A. Marino, State Appointee
Edward A. Malone, Executive Director

The Authority is authorized under Chapter 121B of the Massachusetts General Laws, as amended, to provide safe, decent housing to persons of low income. Organized in September, 1966, we manage 40 units of Elderly Housing at "Birchcrest Arms." This project has housed 67 elderly persons since late 1969. When completed in January, 1980, our second 667 Project will contain 60 one-bedroom elderly units, as well as five units especially designed for physically handicapped persons. It will have in its Common Area space for the use of tenant and non-tenant alike, including a health clinic conducted on a regular basis for elderly residents.

In addition to the above, we administer 20 units of Rental Assistance housing in several apartment complexes. This program is funded under the State 707 Program. It has provided assistance to 87 persons during the past year. Our Section 8 program, while just beginning operation, will provide more rental assistance units in the one and two-bedroom category to qualified persons on our waiting lists.

Under the State 705 Program, we have purchased two (2) three-bedroom homes within the Town and have rented them to families who are eligible for assistance under the size and income provisions of this program.

This Authority has, since its formulation, fully lived up to the mandate of the regulations under which it operates to provide needed housing to all age groups of low-income persons. I take pride in serving as Director of the Authority and in implementing the policies that the five Commissioners have established.

We will continue to seek both State and Federal funding for additional housing units in the coming year. We are an Equal Housing Opportunity Agency.

We thank the Board of Selectmen, Town Meeting Members, Council on Aging, Town Administrators, and you, the townspeople, for all the assistance rendered to us in the past twelve months.

Respectfully submitted,

Edward A. Malone
Executive Director

**BURLINGTON 667-1 MASS.
BALANCE SHEET — DECEMBER 31, 1978
UNAUDITED**

Assets		
Administration Fund		3,252.53
Accounts Receivable — 707	515.71	
Accounts Receivable — 667-2	362.71	
Accounts Receivable — 705-1	105.10	983.52
<hr/>		
Investments — Winter Hill Savings		5,366.85
Prepaid Insurance		770.06
Modernization Awards		6,800.00
Development Costs	680,000.00	
Less: Dev. Cost Liquidation	40,000.00	640,000.00
<hr/>		
TOTAL ASSETS		\$657,172.96

Liabilities		
Federal Withholding Taxes	262.34	
State Withholding Taxes	147.09	409.43
<hr/>		
Notes Authorized	40,000.00	
Less: Notes Retired	40,000.00	—0—
<hr/>		
Grants Authorized		640,000.00
Capital Reserve Account	11,220.00	
Operating Reserve	15,428.26	26,648.26
<hr/>		
Modernization Grant	6,800.00	
Current Year income	(16,684.73)	
<hr/>		
TOTAL LIABILITIES		\$657,172.96

**BURLINGTON HOUSING AUTHORITY
BURLINGTON 667-2 MASS.
BALANCE SHEET — DECEMBER 31, 1978
UNAUDITED**

DEVELOPMENT		
Assets		
Cash — Development Fund		7,163.85
Accounts Receivable —		
Robert Charles Assoc. II		29,249.50
Investments — Middlesex Bank — Savings		—0—
Investments — Certificates of Deposit		900,000.00
Development Costs		190,204.36
Uncompleted Contract —		
Faneuil Construction	1,636,003.00	
Uncompleted Contract —		
Robert Charles Assoc. II		(29,249.50)
<hr/>		
TOTAL ASSETS		\$2,733,371.21

Liabilities		
Accounts Payable — 667-1	362.71	
Contract Retentions —		
Faneuil Construction		5,505.00

Accounts Payable — Bid Deposits	750.00
Grants Authorized	1,120,000.00
Contract Award —	
Faneuil Construction	1,636,003.00
Contract Award —	
Robert Charles Assoc. II	(29,249.50)
<hr/>	
TOTAL LIABILITIES	\$2,733,371.21

**BURLINGTON HOUSING AUTHORITY
BURLINGTON 705-1 MASS.
BALANCE SHEET — DECEMBER 31, 1978
unaudited**

Assets	
Cash — Development Fund	1,124.41
Cash — Administrative Fund	1,269.81
Accounts Receivable — Tenants'	248.00
Accounts Receivable — 705-1 Management	1,357.88
Investments — Savings	8,967.65
Prepaid Insurance	74.76
Development Costs	85,152.51
<hr/>	
TOTAL ASSETS	\$98,185.02

Liabilities	
Accounts Payable — 667-1	105.10
Accounts Payable — 705-1 Development	1,347.88
Accrued Pilot	—0—
Grants Authorized	100,000.00
Prior Year Deficit	(1,590.54)
Operating Reserve	1,598.00
Income & Expense	(3,275.42)
<hr/>	
TOTAL LIABILITIES	\$98,185.02

**BURLINGTON HOUSING AUTHORITY
SECTION 8
BALANCE SHEET — DECEMBER 31, 1978
UNAUDITED**

Assets	
Cash	28,930.37
<hr/>	
TOTAL ASSETS	\$28,930.37
Liabilities	
Prepaid Annual Contributions	35,456.00
Interest Income	353.55
Preliminary Expense:	
Before A.C.C.	(1,700.00)
After A.C.C.	(5,179.18)
<hr/>	
Ongoing Expense	—0—
<hr/>	
TOTAL LIABILITIES	\$28,930.37

BURLINGTON HOUSING AUTHORITY
CHAPTER 707 MASS.
BALANCE SHEET — DECEMBER 31, 1978
UNAUDITED

Assets

Cash		28,379.32
Investments — Comm. Bank & Trust		7,348.30
Prepaid Insurance		55.40
Tenants' Accounts Receivable		1,254.00
Payments to Landlords	186,030.00	
Less:		
Tenants'		
Share of Rent	(39,052.25)	
DCA Contribution		
	(182,291.00)	(221,343.25)
		(35,313.25)
TOTAL ASSETS		\$1,723.77

Liabilities

Tenants' Prepaid Rent	10.00
Accounts Payable — 667-1	515.71
Prior Year Surplus	586.99
Administrative Expense	
and Income	611.07
TOTAL LIABILITIES	\$1,723.77

SCHOOL COMMITTEE

Term Expires

John E. Fogelberg, Chairperson 214 Winn Street.	1979
Augusto Grace, Vice Chairperson 21 Garrity Rd.	1980
Joan Miles 20 College Road	1980
Marianne Brenton 16 Nelson Road	1981
Richard D. Fusco 6 September Lane	1981

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 PM. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Thomas Michael	B.S., Springfield College M.Ed., Springfield College C.A.G.S. University of Connecticut Doctoral Candidate, Boston College
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Assistant Superintendent

John F. MacDonnell	A.B., Boston College Ed.M. Harvard University Ed.D., Boston University
--------------------	--

Coordinator of Secondary Education

Michael Malinowski	B.A., Boston University M.A., Northeastern University
--------------------	--

Coordinator of Elementary Education

Francis Gaudet	B.S., Fitchburg State College M.Ed., Fitchburg State College
----------------	---

Director of Pupil Personnel Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University
----------------	---

Director of Plants and Facilities

Bernard Maslow	B.S., City University of New York Mech. Eng., City University of N.Y.
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Assistant Business Administrator

Robert Morgan

Supervisor of Attendance

Ann M. Parris, R.N.	Telephone 272-3430 — Open Daily Center School Monday through Friday 8:00 AM to 4:30 PM.
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Burlington High School Administration

Alfred Perry, Principal	B.S., Tufts University M.Ed., Calvin Coolidge College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	A.B., Middlebury College, Vt. M.Ed., Salem State College CAGS, Northeastern University
Constantine O'Doherty, Jr. Assistant to Associate Principal	B.S., Georgetown University
Keith Manville Assistant to Associate Principal	B.A., University of Notre Dame M.A. Cornell Ed.D., Boston University
Michael F. Pace Administrative Assistant Student Affairs	B.S., Salem State College M.Ed., Boston State College

Francis Wyman Middle School Administration

John Jessop, Principal	Associate B.S., Keystone Jr. College B.S., Bloomsburg State College M.Ed., Salem State College
Robert L. Brosnahan Vice Principal	B.S., Boston College M.Ed., Boston University
Christine Monahan Vice Principal	B.A., Mount St. Mary College

Marshall Simonds Middle School Administration

Richard Connors Principal	B.S. in Ed., Salem State College M.Ed., Boston University
Noreen Abati Vice Principal	B.S., Lowell State College M.A.T., Salem State College
Arnold Levine Vice Principal	B.S., Northeastern University M.A., Suffolk University Ed.D., University of Massachusetts

Elementary School Principals

Richard Barrows	B.S., Northeastern University M.Ed., Northeastern University Telephone: 272-1460
Memorial School Office	
Eugene W. Driscoll, Jr.	A.B., Boston College M.Ed., Boston College Telephone: 272-2040
Meadowbrook School Office	
Paul Cabral	B.S. Ed., Salem State College M.Ed., Salem State College Telephone: 272-1243
Wildwood School Office	
Gloria L. Lombard	B.S., Northeastern University M.Ed., Boston College Ed. D., Boston College Telephone: 272-6156
Fox Hill School Office	
Stephen Preston	B.S. Ed., Salem State College M.Ed., Northeastern University Telephone: 272-2410
Pine Glen School Office	

ANNUAL REPORT

The concerns of the School Committee this past year have been many and yet the year has been a relatively quiet one. Problems in the critical areas of negotiations, declining enrollments and budget required many hours of deliberation for all concerned. Relations with both staff and administration were amicable and cooperative, and thus each was able to concentrate on the quality of education here in Burlington and together to accomplish much.

No change was made in the School Committee membership due to the April elections, since both Mrs. Brenton and Mr. Fusco were returned for another three years thus reinforcing the stability of the Committee as a whole. Upon reorganization Mr. Fogelberg was named Chairman and Mrs. Miles named Vice-Chairman. Later in the year when Mrs. Miles resigned her position as Vice-Chairman, Mr. Grace was named to the post.

Mr. Fusco continued as the Committee's representative to the Recreation Commission, Mrs. Brenton and Mr. Grace agreed to serve on the Academic Review Board, Mrs. Miles became the representative to the School Space Committee, Mr. Spencer Tobin was formally appointed as the professional negotiator for the Committee and Mrs. Joan Corrao was continued as Secretary.

A policy subcommittee was named which met regularly during the year in the office and with the help of Dr. Gloria Lombard. With the able assistance of Mrs. Corrao, The School Committee Policy Manual now has been nearly completed and updated from beginning to end, eliminating outdated items, revising questionable wording, emphasizing certain policy changes and adding new items where needed. Upon final adoption by the full School Committee, the manual will become a valuable tool and guide for the entire system.

Probably the biggest problem facing the Committee in the future is that of declining enrollments. This past year saw the enrollment in the Burlington schools drop from a total of 6,580 as of October 3, 1977 to a total of 6,137 in October of 1978, thus continuing a decline now of several years duration. Because of this the portable classrooms at the Memorial School were closed and turned over to the Town after due deliberation by the School Committee that they were not needed in some other capacity within the system. The staff was reduced by twelve full-time professional teachers, one full-time teacher aide and two part-time lunchroom aides. Also eliminated was the Administrative Intern to the Superintendent of Schools, a position which was later restored at no cost to the Town. Also in view of declining enrollments, further reduction in force of professional staff involving non-tenure teachers will continue for the 1979/80 school year.

A year ago the Superintendent of Schools presented a lengthy report relative to the future educational needs of the Town and the possible closing of one or more schools. Since the latter could affect the needs of the Town in areas other than education, the School Committee in cooperation with the Board of Selectmen formed the Community Needs Study Committee whose major function would be to help the School Committee assess the situation relative to the closing of any

school, define the need the Town may have for any such building and to probe the possibility that private agencies could use the same. The decision to close any school, however, rests with the School Committee, and their major concern in such an eventuality must be given to quality education. The Community Needs Study Committee has nothing to do with purely School Committee decisions such as class size.

The budget was a matter of great concern and the subject of many meetings prior to the final one presented at the Annual Town Meeting. That budget represented an overall increase far below the cost of living increase nationwide. Salaries represented 79.8% of that total budget of \$11,712,198. Although a teachers' contract had yet to be signed, this figure represented a 5% anticipated increase in the salary portion.

Negotiations were in progress with all six unions or associations during most of the year. Many long hours were spent by subcommittees of the School Committee hammering out contracts agreeable to both sides. A two-year agreement was confirmed with the Burlington Educators Association after a false start and the rejection by the BEA of the first attempt at a contract. The main stumbling block seems to have been a reduction-in-force clause. A two-year agreement was reached with the cafeteria workers. Three-year contracts were signed with the nurses and the clerical staff and finally with the administrators and custodians. All of which represented a full schedule for the Committee whose members sincerely thank Dr. MacDonnell, Assistant Superintendent of Schools; Mr. Tobin, negotiator for the Committee; Mr. Maslow and all other parties involved for their aid and patience in helping the Committee reach a fair and equitable settlement.

Since the Committee several years ago decided to emphasize a proper commitment to basic studies, the Burlington School System has nothing to fear from the imposition by the State Board of Education sometime soon of a minimum competency testing program.

Program development and improvement is a continuous process. During the past year one health teacher was added to the professional staff and three new coaching positions defined within the athletic program. A new English series, **Language for Daily Use**, was acquired for use in the elementary grades, a middle school report card revision was made and a new text, **Human Physiology**, was approved for use in the Science Department of the High School as a preparation for college courses, a bridge course between the senior year in High School and the freshman year in college. Also approved was fifth year language courses at the High School to begin September 1979 should numbers so justify.

Meetings with the Student Advisory Committee were held at regular intervals and rewarding discussions were held with the Parent, Teacher, Student Organization, the Curriculum Committee and the High School Beautification Committee.

Major roof repairs at the High School were completed, alarm systems were installed at the athletic fields, the football field was resodded and the running track was repaired after considerable damage was done because of a broken water main and a safety officer was employed on a

temporary basis at the High School to direct traffic and parking and help combat vandalism. This is still an area of concern.

Primarily because of the impact of California's Proposition 13, the School Committee invited Senator Carol Amick and Representative Robert Vigneau to attend a meeting and discuss with them some of the problems which could surface because of such a movement here and any other problems facing the Burlington schools. Both members of the Legislature graciously attended, and the discussions which ensued relative to a Proposition 2½ here, School Committee autonomy, the Open Meeting Law, the new formula for distributing Chapter 70 funds, etc. was most informative.

The Committee was very pleased to hear that Mr. Jessop, Principal at the Francis Wyman Middle School, was elected as an IDEA Fellow and a participant in the Fellows Institute sponsored by the Kettering Foundation. The IDEA Fellows Institute was initiated in 1966 for the purpose of keeping educators abreast of educational change.

Last May a group of eighteen German students with Herr Beck, their chaperone, arrived here to share a month's stay with Burlington students and their parents. They attended Burlington High School. This was the exchange program which had allowed a number of Burlington students to stay and study in Germany for a month the previous fall. The association was a pleasant one for all concerned.

Recently the School Committee, recognizing the need for prior planning in the face of declining enrollments and continuing inflation, established a list of those items or problems which should be given priority for School Committee consideration in the near future. Some of those items were administrative reorganization, teacher evaluation, competency testing, the declining enrollment study, program evaluations and a look at career education and energy conservation.

The yearly evaluation of the Superintendent of Schools was completed with the unanimous opinion that his performance was outstanding. His expertise will become more and more valuable to the community in the tough years ahead.

Exemplary service also was rendered by a goodly number of both administration and staff and to those individuals goes the Committee's sincere thanks. And a special "Thank You" must go to the Committee's excellent secretary, Mrs. Joan Corrao.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
J. Edward Fogelberg, Chairman
Augusto F. Grace, Vice-Chairman
Joan F. Miles
Marianne W. Brenton
Richard D. Fusco

SUPERINTENDENT OF SCHOOLS

The school year, 1977-78 was a most challenging year, highlighted by a concerted effort to target in on major objectives that the Burlington Public Schools must accomplish over the next two years, while giving us an outstanding blending of educational programs and services that enriched the lives of our students.

In September 1977, 6580 students entered our schools on opening day. This was a decrease of 453 students from the previous year.

In 1978, we experienced another decrease in enrollments by 443 students, which gave us a total enrollment for the beginning of the 1978 school year of 6137 students. These figures are consistent with the report that we submitted to the community in the fall of 1977 wherein we highlighted the phenomenon of declining enrollments that is now occurring in the Burlington Public Schools. Because of this phenomenon, the School Committee and the Board of Selectmen approved the organization of a task force called the Community Needs Study Committee which was assigned to review the causes and effects of such declining enrollments on the ultimate utilization of facilities which are presently under School Committee jurisdiction.

This trend in declining enrollments will continue to be a matter of concern as we begin to plan out the best ways in which to utilize facilities. Providing the best alternatives possible to ensure continued services for educational purposes, while being sensitive to the financial burden already being borne by our taxpayers, will be one of our objectives in this analysis.

We experienced excellent results in our standardized testing programs during the school year.

In the spring of 1978, the Comprehensive Tests of Basic Skills were administered to students in grades 2, 4, 6 and 8. Approximately 97% of Burlington school children participated. Students were tested in three major areas: Reading, Language, and Mathematics. These tests did not measure every subject taught, but only those basic skills essential for all kinds of schoolwork.

The Reading total score is a composite of scores in Reading Vocabulary and Reading Comprehension.

	National Average Norms	Burlington Average Scores	Number of Months Above National Average
Grade 2	2.7	3.7	+10
Grade 4	4.7	6.3	+20
Grade 6	6.5	7.8	+13
Grade 8	8.5	9.9	+14

Language

The areas tested are Language Mechanics, Language Expression, and Spelling. Grade 2 children are not tested in the language area only because they are in the formative stage of language development and the information at this level would not be of great value to the educator.

	National Average Norms	Burlington Average Scores	Number of Months Above National Average
Grade 2	2.8	—Not tested—	
Grade 4	4.7	7.1	+ 24
Grade 6	6.5	8.1	+ 16
Grade 8	8.5	10.1	+ 16

Mathematics

Throughout the nation, mathematics test scores have generally been somewhat lower than the Reading and Language scores. However, the replacement of the "New Math" several years ago with more traditional approaches greatly improved these scores.

The students were tested in Mathematic Computation, Concepts, and Application

	National Average Norms	Burlington Average Scores	Number of Months Above National Average
Grade 2	2.7	3.5	+ 8
Grade 4	4.7	5.7	+ 11
Grade 6	6.5	7.3	+ 9
Grade 8	8.5	9.4	+ 9

Burlington school children scored an average 11.5 months over the national average.

We are very pleased with the results of the Comprehensive Test of Basic Skills experienced by our students but we temper our enthusiasm with a constant vigilance in providing even more effective methods of exciting and meaningful programs for our youngsters.

Minimum Competency and the movement back to the basics is mandating all communities in the Commonwealth of Massachusetts to begin developing policies which will comply with the rules and regulations established by the State Board of Education. Massachusetts has joined the list of 35 states that are committed to Minimum Competency Testing programs.

A task force has been organized to develop a viable plan that will be presented to the Burlington School Committee prior to 1980. This will be one of the major thrusts for the 1978/79 school year.

A second consideration to which we have given much attention is that of Teacher Evaluation. The evaluation of our teaching personnel is vital to the maintenance of high professional performance and quality education. Regardless of material available and the type of facilities that have been constructed for educational purposes, it is the teacher who makes it come "alive", for it is the teacher who is the motivator of the young minds entrusted to him/her. We have had a committee of administrators reviewing carefully a wide range of evaluation instruments that will ultimately lead to the preparation of our own evaluative instrument of teacher effectiveness that will be applied system wide so as to ensure uniformity in the evaluative and supervisory procedures that we establish. Teachers will have an opportunity to review and react to such an evaluative instrument prior to its presentation to the Burlington School Committee.

A third avenue of concern that we have been pursuing deals with Career Education. It is evident that we must prepare today's students to enter and perform in the complex world of work. Schools have a definite role to play in preparing students to make better career choices as they begin to think about their futures. Selected staff members have been working for over a year clarifying goals for the infusion of such programming in the Burlington Schools and exploring the practical implementation of such Career Education Programs at all instructional levels. This will not in any way change the curricula that we have established within the Burlington Public Schools, nor will it detract from concerns that we are pursuing regarding the competencies of our youngsters in their reading, writing or mathematical skills. The type of program that we envision would be a fusion of such Career Educational Programming that will become an integral and not a separate part of the educational experiences that our youngsters will share in the years ahead.

In Burlington, we are offering a variety of educational programs to meet the special needs of special education students. One of the special concepts that we have developed that has been cited by program auditors involved in Chapter 766, is the Learning Centers that we have established in each of our schools. The goal of the Learning Center is to provide remedial, compensatory, and support services to children in a manner that is least restrictive. A prime objective is to allow the children to attend school in their own neighborhood and in the regular class setting as much as possible. The Learning Centers provide a variety of materials and methods to assist each student in achieving full potential.

Some students need programs that require more intensity and involvement than generally found in our Learning Center program. We have a variety of systemwide programs at all levels to meet the needs of these students. Pine Glen School houses the primary transitional class, the primary development class, and the primary adjustment class.

Marshall Simonds Middle School houses the pre-vocational class; Francis Wyman houses the transitional class. At the High School, we have developed the Alternative Studies program. In each program, every effort is made to ensure as much time as possible in the regular education setting.

The Title I Program in Burlington showed excellent gains in reading and math for children involved in the project. These gains were recently reported by Dr. Mervin Lynch, Program Evaluator from Northeastern University. Student gains ranged from five to six months in some aspects of reading and math and as high as two years in others. This student progress compared very favorably with other towns evaluated by Dr. Lynch.

Burlington's Title I project, which received a \$50,000 Federal grant this year, has grown from a six week summer program to a year round program encompassing approximately 200 children during each of the past three years. Children achieving below capacity are recommended for the program by teachers and principals. Children are pre-tested in September and post-tested in June.

These are but a few areas of concern that we will be addressing over the next few months. The Burlington School Committee and the Administration are contemplating the establishment of objectives towards which they will be exerting their energies during the 1978/79 and 1979/80 school years. One of the big decisions that will have to be made will be the planning for the closing of schools in Burlington and the subsequent reorganizational implications both for grade organization and redistricting. The process, however, has been well defined and when the time comes for decision making, we are sure that all of the information necessary in making the right decisions will have been made available to the Burlington School Committee from both the Administration and the Community Needs Study Committee.

During the year we received resignations from several people who provided us with many years of service in a variety of capacities: Pearl Thompson, who has served as a reading teacher at Burlington High School and Francis Wyman Middle School since 1967; Mildred Tucker, a reading teacher at the Francis Wyman Middle School and a staff member at the Center School several years ago, has been with the system since 1966; Ernestine Johnson, a home economics teacher at the Marshall Simonds Middle School, has served Burlington children since 1978. Grace Bushee, a nurse in the Burlington Schools for fifteen years, has retired after serving the children of Memorial School; John Cass, a very conscientious, hard-working custodian for 23 years in the Burlington School System, served as senior custodian for several years. These teachers and other personnel have offered many years of dedicated service in enhancing the educational experiences of young people. The Burlington Public Schools offer them our best wishes for what we hope will be a most rewarding and happy retirement enjoyed in the very best of health.

John Ryan, Science teacher at Burlington High School since 1970 left his Burlington post to assume a teaching position at Nauset Regional High School on Cape Cod. He was also Director of Adult Education Evening School. Marleen Brown who served as Administrative Intern to the Superintendent of Schools this past year at the Central Office and who worked largely with career education and funding projects, has left to join her husband in Rome, Italy where they will be living for the next two years. Mrs. Brown was an intern in the Boston College Administrative Internship Program.

Degrees were awarded to the following Burlington Public Schools personnel during this past year: Keith Manville of the High School administrative staff, received his Doctorate in Education from Boston University; Maura Nestor, English Department Chairperson at Burlington High School, received her Certificate of Advanced Studies at Harvard University; Lillian Mary Arena, of the Central Office staff, received her Associate Degree in Secretarial Science-Executive at the Middlesex Community College. We appreciate the efforts made in pursuing these degrees which contribute positively to the improvement of our school system as well as to the professional advancement of our staff. An accolade was showered upon Mrs. Lillian Thibodeau, an Art teacher at the Marshall Simonds Middle School for her remarkable efforts in her publication of the booklet entitled, "In Retrospect", which provides the details

of an archaeological dig conducted a few years ago by the children of her school. Copies of the booklet are available at all school libraries as well as the Town Public Library.

My personal thanks are extended to: the Burlington School Committee for their unselfish commitment of time, energy and patience on issues designed to provide the most benefit to Burlington's students and staff; the Central Administrative team and secretarial staff for their able and helpful assistance; the building principals and directors for their contributions to the system as a whole; the entire teaching staff for their continued energies and enthusiasm throughout the school system; the secretarial, custodial, and cafeteria staff of each school for their support and cooperation; the parents and other community members who have shared their ideas and thoughts to improving the school-community relationships; and the students who have enriched all of our lives immeasurably.

We continue to look forward with an even stronger sense of purpose and optimism to the school year ahead in order to provide the very best for the youth of Burlington.

Respectfully submitted,

Thomas Michael
Superintendent of Schools

SECONDARY SCHOOLS

Last summer, teachers worked in summer curriculum workshops refining the goals and objectives of the music and health curricula on a K-12 level. This year new curriculum materials in the areas of practical arts at the middle school and home economics at the high school will be developed. These summer workshops give staff members a concentrated period of time in which to exchange ideas, clarify objectives and coordinate instructional resources. This final cycle of curriculum workshops will provide written curriculum guidelines in all subjects at the secondary level.

Burlington High School was awarded grants totaling \$23,144 under P.L. 94-482 of the Federal Vocational Act from the Department of Education, Division of Occupational Education. The following new programs at Burlington High School are being underwritten by the monies: Advanced Business Technology, Career Resource Center, Child Development and Sex Role Stereotypes in the Laboratory Nursery, and Functional Business Skills Training. These Federal Grants have enabled the high school to expand its curriculum development in the area of career education at little or no cost to the Town.

In an effort to meet the State Department of Education's mandate in the area of minimum competencies, a task force has been instituted to review all of the curriculum evaluation techniques currently in use in our schools. In the winter of 1978, all eighth grade students participated in the National Assessment of Basic Skills. In 1979 our schools will be participating in an assessment of basic skills which will provide us with a benchmark whereby we can determine a criterion for establishing minimum competencies for all Burlington students.

The secondary schools in Burlington are continuing to be faced with declining enrollments. In response to this, we have

made appropriate reductions in staff and in the instructional budget without impairing an effective pupil-teacher ratio and the good educational program we have developed over the years. In the coming months, the declining school population will provide us with an opportunity to examine the extent to which we are offering alternatives within our schools as well as how we are incorporating programs for the gifted and talented in our educational setting.

The continuing cooperation of parents coupled with the support of the townspeople, the School Committee, and the Superintendent of Schools has enabled teachers and administrators to provide students in our secondary schools with truly outstanding educational opportunities. This continuing support is greatly appreciated.

Respectfully submitted,

Michael J. Malinowski

Coordinator of Secondary Education

BURLINGTON HIGH SCHOOL

The administrative team is pleased to report on the progress achieved at Burlington High School during the past school year. The Class of 1978 showed a remarkably high percentage of students choosing to attend a variety of schools. Statistically, 65% of the senior class has moved on to higher education with 45% of those attending four-year colleges. The Class of 1978 can proudly reflect not only upon its academic achievement, but also upon the most memorable graduation exercise held in recent years, an outstanding problem-free "Last Day for Seniors," and a successful Senior Banquet.

Scholarship money raised locally to support our graduates reached a new high of \$39,000, while various colleges and universities offered our students financial assistance in excess of \$100,000.

Continuing with our striving for excellence, the Class of 1979 presently has within its membership a possible 12 National Merit scholars.

Activities at all levels achieved greater success during the year. The musical, "Little Mary Sunshine," was performed in an exemplary manner. Assembly programs included two knowledgeable and smoothly coordinated Career Days. Several group guidance meetings were held. "Spring Sing" and music concerts and Students Helping Individual People continued.

The program for Recognition of Academic Excellence was carried out and included for the first time a successful buffet supper for honored students and their parents. The National Honor Society induction ceremony was very well received and further emphasized the importance placed upon academic achievement at the high school.

Two exciting exchange programs were established this year. One was the memorable student exchange between a number of our young adults and their counterparts from Germany hosted by our Foreign Language Department. The second was a faculty-administration exchange between ourselves and Billerica High School.

The Art Department, in addition to its annual exhibition which again received high praise, continued to offer throughout the year exhibits of student work. These objects of art added greatly to the beautification of our school.

Two Foreign Language Department dinners, organized to earn money to support their exchange program, were highly profitable.

Several students representing our Business Department at various State competitions earned top awards in their field.

Industrial Arts Department students became more involved in school maintenance projects and all school printing was professionally done in the Graphic Arts shop.

The Media Center personnel created a Senior Archives project and its Release Day Fair was outstanding.

The English Department assisted in having a number of students' original works published in the National Essay Press, and a Freshman group took an extended educational tour of New York City. Several English teachers were invited to a number of conferences to enlighten colleagues from other communities about our smooth-working Freshman-Sophomore English Open Space program.

The Science Department again offered a Marine Science trip to St. Thomas which was highly acclaimed, and Human Physiology held its annual fair and breakfast program.

The Social Studies Department organized a very successful trip to Washington, D.C. In addition, a cycling field trip to Lexington Battle Green provided a means of physical fitness as well as an opportunity to acquire a knowledge of history.

The Math Department led its students in Math competition with other communities and again brought pride to our program by capturing another trophy.

The hard-working Parent-Teacher-Student Organization continued to perform capably in an advisory role to the administration and staff.

Student Council has accepted greater leadership responsibilities and has met on a regularly scheduled basis with the administration.

Much of the artistic work involved with creating the course catalog cover, student handbook, Senior Banquet booklet and teachers' handbook have all been done by our students under faculty direction and are achievements of which we are all proud.

Two separate surveys were given by the administration to faculty and students in an effort to have faculty-student input to assist the administration in developing policies and curriculum which would improve our status as an educational community. Many of the suggestions made in the surveys have been implemented in new guidelines, and the administration is pleased with the support given by these two groups.

The computer service offered the last year showed a great degree of improvement, and more teachers have used the services provided by it to educational advantage.

In support of our attempts to make Burlington High School a superior educational system, our athletic program also attained highly gratifying success. The hockey team, for the first time in history, reached the finals in Statewide competition. The girls' softball team also was invited to tourney play based upon its winning record. The baseball team displayed courage and spirit as did the basketball squad, football team, and all other organized athletic groups. We know the success our sports programs have achieved is based upon superior instruction as well as desire to understand and play by the rules.

Accomplishments have been many during the last year as noted. We fully expect to improve in the years to come relying upon the cooperation of the student body, faculty, administration and the townspeople. This continuing support is appreciated.

Respectfully submitted,

Alfred L. Perry, Principal
Burlington High School

ART DEPARTMENT

During the 1978 school year, the Art Department produced its third annual student-designed Art Calendar, the proceeds of which allowed an art student to spend a summer in France with the Experiment in International Living.

The organization of the permanent exhibition of High School student art work at the Lahey Primary Care Clinic and Radiotherapy Center in Burlington was completed. This exhibition was facilitated through the Burlington School Department's Task Force: JOY (Join Our Youth).

The Art Department also was actively involved in the High School production of "Little Mary Sunshine" which was performed in May of 1978. In April of 1978, the Art Department opened its Fifth Annual Art "Exhibition" which displayed some 900 pieces of student work.

For the twelfth consecutive year, Burlington High School received honors in the State and National Scholastic Art Exhibitions. The Annual Art Student Alumni Show was held during the winter of 1978.

The senior Graphic Design students completed several more Super Graphic Murals, designed specifically for the walls of the high school. Through the joint team efforts of the Graphic Design Studio in the Art Department and the Graphic Arts printing shop in the Industrial Arts Department, promotionals, brochures and other printed school materials reached a high quality of professionalism. The ten studio curricula (Design, Batik, Fibers, Ceramics, Graphic Design, Jewelry, Painting and Drawing, Printmaking, Photography and Sculpture) of the Art Department were stabilized and refined.

Respectfully submitted,

Priscilla L. Kilgore, Chairperson
Art Department

BUSINESS EDUCATION DEPARTMENT

Despite declining enrollments systemwide, the enrollment of the Business Education Department for the school year 1977-1978 has exceeded figures for the school year 1976-1977.

In keeping with this change, the Burlington Chapter of the Office Education Association, a student organization designed for the Business Education student, has also increased in enrollment. Now in its second year, the membership of the O.E.A. has increased from 5 to 35 members. Of these, fourteen members entered into the state academic competitions held in Boston this year and received first place awards in both Typewriting One and Job Interview, a fourth place in Accounting II, and a \$100 award. The first place awards qualified the student to enter into the O.E.A. National Competitions which were held in Chicago but illness prevented this from taking place.

The Business Education Department has also undertaken curriculum changes. For the school year 1978-1979, the ninth grade students will be permitted to enroll in the course, Personal Typewriting I.

New equipment has been added. A "mini-computer" and a "cassette" dictating machine have been purchased in order that the Business Education student can be aware of and develop skills related to the changing demands of the business world.

As in the past, the staff of the Business Education Department continues to develop professionally. By attending workshops, conferences, and enrolling in graduate work, the staff is able to keep pace with the changing demands of the business world and the needs of the student. We are especially pleased to note that one member of the Business Education Department has applied for and has been accepted into a Doctoral program.

Respectfully submitted,

Chester G. McLaughlin, Chairperson
Business Education Department

ENGLISH DEPARTMENT

During the 1977-78 academic year, the English Department continued its emphasis on the teaching of writing. In conjunction with the Social Studies Department, the English Department formally adopted the Turabian style sheet for the teaching of documentation. The term paper unit was introduced into all American Literature I classes. This teaching unit met with such success that it will be extended to all literary background courses during the 1978-79 academic year.

During the 1977-78 school year, several Burlington High School students received recognition as outstanding student writers. One student, a junior, received the Dickens' Fellowship monetary award for his work on the social criticism in several of Charles Dickens' novels. Several students had prose and poetry accepted for publication in the National High School Press.

The English Department worked particularly with materials developed in the 1977 summer workshop, con-

centrating specifically on intensive instruction in reading skill development. These materials were successfully introduced into the existing academic curriculum. Directed toward preparation for the verbal section of the Scholastic Aptitude Test, they appear to have been beneficial since verbal S.A.T. scores improved in the 1977 examinations.

The performance of students in the Advanced Placement English examination has remained consistently good; each student taking the examination in May of 1978 qualified for Advanced Placement credit. The Department credits their success not only to the Advanced Placement course work undertaken in the senior year by advanced students but also to the sound academic background acquired by these students in their freshman, sophomore and junior English course work.

In addition to the academic contributions of members of the Department to the school program, there was a high level of involvement in extra-curricular work. Many members took active roles in the production of the musical. All responsibility for drama productions, the school newspaper, the yearbook has been assumed by the English Department. Members of the Department held active roles on the Executive Board of the P.T.S.O. One member now holds office in the B.E.A. Others serve as advisors to classes or as athletic coaches. English teachers have organized successful educational field trips, including a three-day trip to New York City and a three-day trip to the Columbia University Press Conference. Members of the English Department have taken part in Career Day programs, sat on various in-school committees, including the chairmanship of the Concerned Faculty Committee, and have been consistently supportive of the school's extra-curricular activities.

Respectfully submitted,

Maura F. Nestor, Chairperson
English Department

FOREIGN LANGUAGE DEPARTMENT

In May 1978, twenty German students, accompanied by their teacher, Mr. Helmut Beck, arrived in Burlington. They lived with Burlington families, attended Burlington High School, participated in numerous activities at school and went on many field trips throughout the Boston area. They departed at the end of May, after spending their last two days touring New York City. This visit was the culmination of a program which began in October 1977 when twenty-three Burlington High School students visited Schwetzingen, West Germany. Plans are now being formulated for similar program in October 1979 and May 1980. We hope to extend our exchange program to include other European countries and also countries of South America.

Stressing the "basics" has always been important in teaching a foreign language. The use of texts, aural/oral drill, slides, filmstrips and films facilitate the acquisition and retention of material and skills needed to speak, read, write and understand the foreign language. These varied techniques have also aroused interest in advanced language study (levels III and IV). We plan to inaugurate level V courses in September 1980. The number of students studying foreign language at Burlington High School is a direct result

of the coordination of our program with those of both Middle Schools. Almost fifty percent of our students are enrolled in foreign language classes, which is far above the national average of thirty percent. Latin study is also on the increase here.

Along with the basics, we attempt to give students a varied foreign language experience. We have had field trips to the International Fair in Boston, to foreign language plays, films, dance companies and ethnic restaurants. Foreign speakers have visited our classes. I was privileged to speak concerning careers in foreign languages on Career Day. All these activities make foreign language study more interesting and relevant.

This is the fifth year of our departmental Scholarship Fund. We gave money last year to over fifty students who traveled outside of the United States on school-sponsored trips.

Respectfully submitted,

Edward A. Doyle, Chairperson
Foreign Language Department

DEPARTMENT OF INDUSTRIAL ARTS

The Department of Industrial Arts developed a program exposing all students at the middle schools to the high school Industrial Arts Courses for the purpose of course selection.

As part of the Sheet Metal Advanced Course, emphasis last year was placed on the introduction of auto body work.

In Electronics III, expanded subject matter of a pre-engineering nature was introduced in Alternating Current and Digital Electronics.

Respectfully submitted,

Charles Tsoukalas, Chairperson
Industrial Arts Department

MATHEMATICS DEPARTMENT

The course offerings of the Math Department continue to emphasize the needs of all levels of students ranging from Basic Math fundamentals to Advanced Placement Calculus.

Some of the more recent courses that have increased in popularity include Computer Programming (basic and advanced), Financial Investment course for seniors, Probability and Statistics and an increase in independent study projects.

The use of the Math Lab has increased significantly. The Math Lab makes available to students a computer, calculators, auto-tutors, programmed instruction materials, independent study units, and a variety of math aids.

The Math League team had one of its most successful years. Of ten schools participating in the District Meet, Burlington High School Math League finished first. Competing schools included: Lynnfield, Saugus, Wakefield,

Bedford, Peabody, Lynn English, St. John's Prep., Austin Prep., and Woburn.

Respectfully submitted,

James P. Curtin, Chairperson
Math Department

SCIENCE DEPARTMENT

In February the department sponsored through Messrs. Joseph Tommasino and Donald Tocci the Marine Science Club trip to St. Thomas, of the U. S. Virgin Islands. Forty Burlington High School students participated. They investigated the marine life of the warm seas. Local officials and inn-keepers, as attested to by unsolicited letters, were laudatory of the BHS students' behavior.

Student enrollment in advanced science courses has doubled in Microbiology, Marine Science, and Human Physiology. Physics enrollment among juniors and seniors is up 30% over the previous year.

The Science Department has added to its equipment a beginning and expandable computer system with video display for student and teacher use in analysis of experimental data.

Respectfully submitted,

David L. O'Hearn, Chairperson
Science Department

SOCIAL STUDIES DEPARTMENT

In the Spring of 1978 members of the Social Studies Department attended the Northeast Regional Council for the Social Studies Convention held in Boston as part of the continuing program of professional improvement and curriculum revision. Members of the department visited Billerica High School and exchanged ideas on curriculum. Materials used in the United States History program were both expanded and refined. Department members continue to attend many professional conferences and to participate in local university academic programs.

The department sponsored its annual field trips to Sturbridge Village, Plimoth Plantation, Washington, D.C., and by bicycle to Lexington and Concord as an extension of the United States History classroom learning. In the World History I program, over 300 freshmen participated in the program developed by our teachers for the visit to the Museum of Fine Arts with the generous and able assistance of members of the High School PTSO who served as chaperones. In the expanding Introduction to Law program for seniors, students visited and observed legal proceedings at local court houses and participated in the observance of Law Day at the Woburn District Court in May. In addition, many local citizens came to the high school social studies classes to share their expertise with the students.

Members of the department continue to be involved extensively in student extra-curricular and other out-of-classroom activities, thus contributing to both the academic and personal growth of our students.

In conclusion, this has been a year both of consolidation and innovation, one in which the Social Studies program has even more effectively met the needs of our students.

Respectfully submitted,

Carol A. Cannon, Chairperson
Social Studies Department

GUIDANCE DEPARTMENT

The Class of 1978 had the highest proportion of students continuing on with post-secondary education in the history of Burlington High School. Sixty-five percent of the class went on to higher education; forty-five percent to four-year colleges and twenty percent to two-year college or specialized schools.

Another record was set last year. A new local scholarship drive resulted in a combined contribution of over \$39,000 awarded to 89 seniors. The awards were made possible through the generosity of many local individuals, civic groups and business organizations.

Last June, a proposal for the development and implementation of a Career Resource Center at the High School was approved and funded. The staff began work on this project in the Fall of 1978.

The counselors, Learning Center staff and Alternative Education staff are continuing their efforts in the identification, evaluation and individualized educational planning of programs for students with special needs.

The Work-Study and Field Studies programs continue to be integral parts of the Guidance Department and provide career exploration experiences by means of actual on-the-job work experiences.

Respectfully submitted,

Gerald N. Kriedberg, D.Ed.
Chairperson, Guidance/Field Studies

AEROSPACE EDUCATION — AFJROTC

During the calendar 1978, the AFJROTC completed its ninth year and began its tenth year of operation at the High School. Each of the four sections — AE-I, AE -II, AE -III, and AE -IV — completed all planned academic and leadership curriculum requirements. Additionally, many co-curricular and extra-curricular activities were accomplished by the Cadet Corps. The more significant activities are listed below:

The drill teams competed in three drill competitions within the New England Region. These meets were held in Woburn, Newport, R.I., and Methuen. In the championship meet, Cadet Charles Camirand placed third out of forty cadets in the Individual Drill Competition. Transportation for these meets was provided by Hanscom Air Force Base.

The Cadet Corps hosted other JROTC units from Army, Navy, Marine Corps, and Air Force schools in Massachusetts for their annual JROTC Valentine Dance at the Hanscom

AFB Officers Club and for their Christmas Holiday Dance held in Burlington. Some 200 cadets, dates and chaperones were in attendance.

The Tenth Annual Dining-Out featured Mr. Minot Parker as guest speaker. Approximately 250 cadets, parents, school and town officials were in attendance. Mr. Parker is a NASA Space Science Specialist from the Goddard Space Center, Greenbelt, Maryland. In addition to the Dining-Out, Mr. Parker gave an Aerospace lecture and demonstration to 700 students and faculty in the High School auditorium.

The cadets held their annual encampment at McGuire AFB, New Jersey in October. During their stay, they participated in a four-hour aerial refueling flight in an Air Force KC-135 plane, as well as completing a familiarization course at the Fort Dix M-16 firing range. They were also hosted at the Lakehurst Naval Air Station, N.J. and the Groton, Ct. Submarine Base for tours of the facilities.

The annual Awards Night was held in May, with Lt. Col. Donald Sheehan, PAS of the University of Lowell AFROTC, presenting the awards for Lt. Col. Quercia who was hospitalized at that time. In addition to recognition for academic achievement, the cadets were cited for their enthusiastic involvement in school and community affairs and activities.

The Cadet Corps participated in both Memorial Day and Veteran's Day ceremonies held in Burlington. The Color Guard presented the colors at all home football games and at the High School graduation. Cadets Margaret Charest and Dom de la Pointe attended the ROTC Day activities hosted in the State House by Governor Dukakis.

Sgt. Peters attended the AFJROTC Workshop held at Westover AFB in July and the NASA Aerospace Education Seminar held at Rivier College, Nashua, N.H., in August.

At the rate of five per month, cadets participated in orientation refueling and navigation flights in KC-135 aircraft at Pease AFB, N.H.

Headquarters AFROTC designated the Burlington High School Unit as an HONOR UNIT for the 1977-78 school year. Col. Quercia and Sgt. Peters were selected OUTSTANDING INSTRUCTORS. Certificates and plaques were received for these awards.

Respectfully submitted,

William A. Peters, SMSgt, USAF (Ret)
for Don P. Quercia, Lt. Col., USAF (Ret)
Aerospace Education Instructor

FRANCIS WYMAN MIDDLE SCHOOL

The 1978-79 school year at Francis Wyman seemed, at first glance, just one more good year in a long series. Our students and adults worked well together in pursuit of education of a basic nature and, along the way, found time and opportunity to explore the extras in education.

Upon closer inspection, we see that the school year was punctuated by a series of "special" happenings which increased the enjoyment of learning:

1. Our parent group, T.A.P., gave a "back-to-school" luncheon for all staff members.
2. Our fifth graders began taking Health as a specific subject. The First Aid section proved extremely valuable.
3. Career Awareness became a special course taken by all sixth graders. Our school went into partnership with Shawshen and a middle school in Billerica in Project Option. The project is designed to lessen sex role stereotyping in job selection.
4. Our fifth graders on Teams B and D not only visited Plymouth just before Thanksgiving, but also had an old-fashioned feast here at school.
5. Our seventh and eighth grade Social Studies curriculum covers the world regions, thus all of our youngsters in those grades visited the Whole World Celebration at the Pru and saw examples of customs and products from all over the world.
6. Christmas Week was highlighted by the *Nutcracker*, a country store, pictures on Santa's lap, sleigh rides and the lighting of our tree.
7. Selected seventh graders participated in WBZ's "For Kids Only" show.
8. Our "Spring Festival of the Arts" was again very representative of our curricular offerings with over 500 youngsters involved. We also had refreshments, choral and musical programs, and excerpts from our spring production.

The prior listing is a sample of the many special kinds of things which happened at FWMS because of youngsters and adults liking and respecting one another. We look forward to this cooperation continuing to provide good educational offerings for our children in the next school year.

Respectfully submitted,

John F. Jessop, Principal
Francis Wyman Middle School

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School is easily identified because of a number of unique characteristics. Its large size has prompted Simonds to be broken into two specific Houses; namely, Camelot House for fifth and sixth graders, and Avalon House for seventh and eighth graders. This school-within-a-school concept has enabled the administration and staff to implement a highly individualized student-centered school. All of the children at M.S.M.S. are members of an interdisciplinary academic team. This team approach to education enables teachers to provide real educational opportunities for children. The highly successful Activity Block continues to be a popular offering at the middle school.

During 1978 the total Simonds curriculum received added impetus from the administration and staff. The important area of student writing was identified as a priority goal for all language arts teachers. This commitment to the teaching of writing skills was carried out by a daily writing program and

also by integrating student writing into all aspects of the language arts curriculum. Special recognition was given to boys and girls who were Writing Contest Winners of the Month in the form of certificates and publication of their work in the school newspaper. Our discovery based science program also received added coordination in 1978 because of the addition of new texts for fifth and sixth grade students. Science Students of the Month were identified and given the opportunity to take field trips to the New England Aquarium and outdoor educational sites that enabled them to pursue their high interest in the field of science. Our mathematics department began implementing the important principle of metric education into the total mathematics curriculum. Other contemporary elements of mathematics such as consumerism became part of the daily mathematics program.

M.S.M.S. continued its commitment to parent communication and student activities during the 1977-78 school year. Once again, the annual parent conferences were held and in-depth discussions took place between parents and teachers. School coffee hours, grades 5 and 8 parent orientation programs and Parent-Teacher Organization sponsored educational forums were some examples of successful parent activities. The annual fifth and sixth grade Haunted House, the traditional holiday concerts, the entertaining Night of Vaudeville and the well-attended Spring Open House were other illustrations of Simonds program that extends beyond the classroom. At the completion of the school year in June, Mrs. Ernestine Johnson, one of our excellent home economics teachers, retired. During her five years at M.S.M.S. Mrs. Johnson was influential in establishing several new home economics programs that assisted in the implementation of Chapter 622. All of us at the Marshall Simonds Middle School community wish Mrs. Johnson and her husband the best and the fullest days at their retirement home in Southport, Maine.

M.S.M.S. now looks forward to a new era of creative educational thought. The administration and staff will be diligently striving to implement a program of academic excellence while never failing to remember that our focus on children's needs is our paramount goal. In 1978 Marshall Simonds was visited by a variety of other public schools in the New England area because they wanted to see how a true middle school works. Their visitations tell us that the middle-school on Winn Street has made significant progress since that windy day in 1973 when M.S.M.S. was established. This progress is reassuring but should only serve as a strong motivation for us to continue to give to the Burlington community the best educational services which it truly deserves.

Respectfully submitted,
Richard J. Connors, Principal
Marshall Simonds Middle School

ELEMENTARY SCHOOLS — GRADES K-4

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee and the citizens of the Town of Burlington. This report is a joint effort of the Elementary School Principals and the Coordinator of Elementary Education.

Enrollments in the Primary Grades are rapidly declining. We have been losing over 100 children per year since 1975 in grades K-4. Projections into the 80's are not too optimistic as far as any increase in enrollments are concerned. We have terminated an average of 5 teacher positions per year in grades K-4 over the past four years. Our present pupil-teacher ratio is approximately 23 to 1 where previously it may have been as high as 28 to 1.

Changes in educational programs occur quite frequently. Burlington schools are presently studying Competency Testing as mandated by state law for implementation by 1980. Declining Enrollments have been under study during the past three years.

Burlington schools are also involved in studying the feasibility of introducing Metric education as an integral part of its math program.

Other areas being studied are programs in Career Awareness, programs for the Gifted, expansion of Physical Education time for children as mandated by the State, Chapter 622 which prohibits discrimination in the public schools on account of race, color, sex, religion or national origin; Title IX dealing with sex bias in education, and Title I which is involved with children who are educationally or culturally deprived.

There are many other facets of our educational program being given careful study by administrators and teachers.

The reports which follow are from each building principal for the year 1977-1978.

Respectfully submitted,

Francis Gaudet
Coordinator of Elementary Education

PINE GLEN ELEMENTARY SCHOOL

Regular Programs

Pine Glen continues to offer a variety of educational experiences to meet the needs of all students. Our teachers work especially hard at making games, kits, etc., to enhance the instruction of basic skills. We are also able to offer an open class experience from kindergarten through grade four for those children who want it. With smaller class size and a dedicated enthusiastic staff, we are able to provide quality education in all areas.

Emphasis on Media Center

Our primary goal for this school year was to expand and improve our instructional media center. Our first and most significant step was to employ Mrs. Louise Kava as our full time professional media specialist. Mrs. Kava has given our

center new inspiration and direction, and we are very pleased with the great job that she is doing.

In addition to Mrs. Kava's presence, we have received significant help from Mr. Ernest DeMartinis, director of multi-media in the Burlington Public Schools. Our P.T.O. has been very generous in assisting our efforts in the I.M.C. This year, they made the media center the focal point of the fund-raising activities and donated \$1500 to our center.

We are pleased to report that all of the time and effort that has been expended is paying off. Our media center is a busy learning environment.

Special Activities

In addition to our daily emphasis on stressing the teaching of basic skills, many special activities have taken place this year. We have had a teacher exchange day where every faculty member has taken another persons's job for the day. We did this to promote communication and sensitivity among our staff.

Several "Art Days" were held during the school year. These days are devoted to creative art experiences in which the students choose one or more activities on which to work. A finished product is usually brought home by each child.

A fathers' breakfast is held annually by our kindergarten staff. This activity begins at about 6:00 a.m., and includes a breakfast of eggs, juice, English muffins, coffee and hot chocolate. The purpose of this activity is to have each father and child attend school on a social basis. It shows our kindergartners that their dads feel that school is a pretty important place.

P.T.O.

The Pine Glen P.T.O. offered a variety of social experiences during this school year. Several of the most successful were the pancake breakfast, the family skating party, the annual spring carnival, and parent' night at the "Pops." In addition, our P.T.O. sponsored the New England Theatre Guild for Children's presentation of "Pinocchio" for the enjoyment of all our students. This live performance was of the finest quality and afforded an excellent opportunity for our students.

Our P.T.O. is a tremendous asset to our school. Their support both financially and personally is appreciated by the school faculty.

It has been a busy and productive year at Pine Glen. We are constantly striving to improve education and to communicate with our parent body.

Respectfully submitted,

Stephen E. Preston, Jr.
Principal

WILDWOOD ELEMENTARY SCHOOL

The school year 1977-78 is over and once again we at the Wildwood consider it to have been a profitable experience for students, faculty, and staff. In retrospect, we feel the following areas merit special recognition:

Instructional Media Center

Volunteer parents play an integral and important part in providing aid to the students in the I.M.C. After an orientation, the parents perform the usual tasks of stamping, carding, and shelving books. In addition, the parents have now branched out into the areas of story telling, constructing library displays and composing bibliographies for the staff.

All teachers and children have an annual orientation to the I.M.C. so that they may easily use all the materials at their disposal. Children go to the I.M.C. daily on an individual basis or in small groups to read or exchange a book, listen to a tape or to a record. They also review filmstrips or research material on a particular project.

The I.M.C. assists teachers in setting up special programs for students by having **extra** materials in all curricular areas to complement, **enrich and** reinforce the regular curriculum. A very special **thank you** must be extended to Mrs. Carol Minter, our **first year** I.M.C. instructional aide. Without her efforts, **all** of these accomplishments would have been impossible.

Parent-Teacher Organization

The P.T.O. under the direction of Mrs. Maureen Murphy and Mrs. Joanne Santagate enjoyed a very successful year. They continued to provide many culturally stimulating programs. They were also responsible for providing financial backing for some of our field trips.

Sustained Silent Reading

As part of the "National Right to Read Program", Wildwood School established a Sustained Silent Reading period in grades K-4. The purpose of the program is to ensure that everyone can read without interruption. All the staff read in various classrooms to serve as models for the students. The staff members also volunteer to read to the kindergarten students who are not yet ready to read.

Our major aim in the S.S.R. program is to develop positive attitudes toward reading. An additional natural outgrowth of this program is to provide a balance to the development of reading skills with the formation of reading habits based on interest and desire.

Conclusion

During the school year 1977-78, the opportunities for social, emotional, and academic growth have been many and varied for the students of the Wildwood School. A child is a very varied and complex individual. It is quite necessary, therefore, to provide as many approaches as possible, so that they may grow and develop properly.

The Pre-School L.A.B.B. Program

The L.A.B.B. pre-school program continues to grow serving 3, 4, and 5 year old students with special needs. These children are from the Lexington, Arlington, Bedford and Burlington areas. This program has been recognized state-wide as a unique program meeting the needs of these 3, 4, and 5 year olds in school setting. Follow up home visits to each member of the program is done on a regular basis.

Respectfully submitted,

Paul Cabral
Principal

MEADOWBROOK ELEMENTARY SCHOOL

At the beginning of the school year our enrollment was 411. This figure was 24 less than our enrollment for the 1976-77 school year. Enrollment at kindergarten continues to decline to the point where it is now 50% lower than our first kindergarten class in 1973.

Projecting our enrollment to the year 1980-81, our grade and class organization will look like this:

	GRADE				
	1	2	3	4	Total
1978-79	3 classes	4 classes	4 classes	4 classes	15 classes
1979-80	2 classes	3 classes	4 classes	4 classes	13 classes
1980-81	2 classes	2 classes	3 classes	4 classes	11 classes

From this table it can be seen that Meadowbrook will lose two teachers each year at least through 1980-81.

While enrollment decreases, services to children continue to increase. Not only are we increasing our services but our facilities for providing them have improved immeasurably.

Turnover of staff is practically zero. At the end of the '77-'78 school year we will lose ½ teacher at the kindergarten level. We had been sharing this teacher with Pine Glen. Neither school will require the services of this person for the '78-'79 school year.

Several changes have been made in the utilization of classroom space. Our former reading room is now being used as an instructional room by the Title I Aide. A new reading room with its location next to our library will provide for many cooperative learning experiences planned by our reading teacher and our librarian.

The physical condition of the building continues to be excellent. Through the cooperative efforts of our building custodians and the maintenance division, the school certainly doesn't look its 19 years.

We continue to make abundant use of the Meadowbrook's natural environment. Such learning experiences as Pond Life, Eggs and Tadpoles, Wildflower

Study, Nature Walks, Seasonal Changes, and Growing Seeds are all enhanced by our excellent surroundings.

Respectfully submitted,

Eugene W. Driscoll
Principal

FOX HILL ELEMENTARY SCHOOL

During the past year we at Fox Hill School have continued to provide a teaching-learning environment that is both challenging and satisfying to the entire school population.

This type of school organization demands flexibility on the part of the staff and an ability to recognize the potential as well as the weaknesses in their classroom situation. Teachers then enlist the assistance of the support personnel to enrich and extend the classroom teaching program.

The following are only four of our special areas that add richness to the daily program.

Resource Center

The function of a resource center is to mainstream special needs children into their classrooms. It is hoped that this will provide successful experiences for the children while building confidence in their abilities. The center seeks to stimulate educational and behavioral growth in children who need remedial help in reading, math, language, and visual motor skills. It also supplies the classroom teacher with materials, ideas and techniques to use with their special needs children.

In addition to this there are other aspects, e.g., acceptance, creativity, and individualization, all of which are essential goals in a resource room. Children thrive upon acceptance, creativity and individualization. In order to grow, a child must feel accepted by peers, teachers, and adults, and most of all himself. Creativity enables the expression of one's self and contributes to a positive learning environment. It enables the child to develop pride in his own accomplishments. Individualization means guiding each child within his or her own comfortable learning pace relating to each as a unique human being and developing the strengths of each child.

The center is an exciting place in which to learn. It welcomes the entire school community to participate in its activities. "Bring a Friend Day" is popular among the youngsters. Arts and crafts projects appear to be well liked by everyone. Spending time in the resource center during recess to use educational games, to write stories or to utilize the individual learning centers such as the Alphabet Center, All About Me Center, Math, Reading or the Art Gallery is also motivating. There is something to offer to everyone!

The center welcomes Lesley College student teachers to participate in this stimulating learning environment. In the past the center has had several student teachers. This has proved to be a rewarding experience for both the special needs children and the Lesley students.

Career Education

Our career education effort this year has become firmly established in all classrooms K-4. Teachers have made use of material from our media center as well as producing instructional units of their own. Career Education is an attempt to emphasize the relevancy of one's education in terms of skills that will be needed to acquire employment after formal schooling ends. As a life long process of education the initial stages of career education begins in the elementary school with career and self-awareness activities. Emphasis is put on the world or work, worker roles, understanding the needs to work, etc. In later years of schooling the emphasis is on career exploration and preparation.

The staff at the Fox Hill School have been trained in infusion techniques of career education whereby career concepts are infused into the regular academic program. The staff has also made regular use of a community resource directory that provides a service of having selected individuals in a variety of occupations come to school and speak to the classroom.

It is our intent to continue with the career education movement that will ultimately lead to a system-wide program for all of the Burlington Public Schools.

Reading Program

The reading center at Fox Hill occupies a large double room in conjunction with the resource center.

It is supplied with a plethora of media varying from basal reading materials through sophisticated reading laboratories and manipulative devices.

Children from all grade levels and abilities come to the reading room. Students performing above grade level come to work on special projects such as how to read the newspaper or research a science or social studies project.

Other children might come 2 or 3 times a week for six or eight weeks for help in just one special reading area of phonics, structural analysis or comprehension. They may also come daily for their entire reading program.

The reading center, therefore, serves the entire school population through a remedial program, developmental program and enrichment program. This coupled with the variety of grouping procedures operating at all grade levels gives Fox Hill School a basic skills reading program we consider outstanding.

Parent Teacher Organization

The Fox Hill PTO expanded its efforts this year to build on traditional programs with more emphasis on communication between parents and staff and active involvement by a greater number of parents.

This year's programs included a series of informative meetings for parents: A Family Open House; an Evening with the Principal; a Meeting with teachers to discuss the curriculum and classroom procedures; a Chapter 766 night; morning coffee with the school psychologist; and presentation of Superintendent Thomas Michael's Declining Enrollment Report.

In response to Mr. Michael's report, PTO parents researched and developed a position paper supporting low class sizes.

The social and fund-raising efforts of the group included a Pumpkin Fair, Spaghetti Supper, Country Store, Book Fair and Family Picnic. Two new activities were initiated: a Winter Carnival at Simonds Park, with free refreshments and activities for Fox Hill families, and a fourth-grade reception for parents, staff and "graduates."

The PTO also sponsored transportation and other costs for field trips for each class, as well as monthly programs by outside groups at the school, such as science demonstrations, animal "interviews," puppet shows and workshops, plays and other programs of enrichment for students. Troop 105 of the Boy Scouts and Cub Scouts also received support, and the PTO contributed \$500 to the high school scholarship fund for a graduate who attended Fox Hill.

Throughout the year parents were kept informed of PTO activities through a newsletter, the Primer, and work on a Fox Hill Handbook was begun and completed this summer. A network of room parents was established to facilitate communications and this group prepared and enjoyed a spring luncheon with teachers and staff.

PTO officers participated in the school department's "Know Your Schools" town-wide meetings and were members of the PTO Council, including members from all the schools.

The end of the year Open House was a time of good feelings about the year's accomplishments and a renewed sense of respect and cooperation between parents and staff.

Respectfully submitted,

Dr. Gloria Lombard
Principal

MEMORIAL ELEMENTARY SCHOOL

The past school year of 1977-78 has proven to be another fruitful and exciting year. Our educational goal, to provide the necessary tools for each student to learn successfully, has been met by a variety of unique, motivating educational experiences.

Reading

The students of Memorial School scored outstandingly well in the achievement tests given in grades one through four. In addition to achieving very high scores, eighty percent of our students in the fourth grade were reading at the fifth grade instructional level. Memorial School was chosen to participate in the Statewide Assessment of Reading for nine year old students. Twenty-five children were selected randomly and voluntarily agreed to participate in the statewide test given by a member of the State Department of Education. The results were integrated with 96 other schools to determine the state's average reading level. No specific results were returned to us in regards to Memorial School or Burlington.

In conjunction with the Burlington Public School's Right to Read commitment, Memorial School has ensured

that it is the right of every pupil and adult to learn to read to the maximum of his/her capacity. Recognizing that reading is crucial to and intertwined with all school subjects, reading must not be limited to just skill instruction. Therefore, in conjunction with teaching the reading skills, Memorial School and its staff continue the Sustained Silent Reading Program (SSR) for all students in grades kindergarten through four.

The purpose of the SSR is to permit free choice, recreational reading. Teachers and administrators read in order to serve as models for students. It is designed to demonstrate the importance of reading by providing school time. Test results have indicated that the SSR has in fact developed a positive attitude towards reading as a self-satisfying activity. Twice each week for a 15 minute period, all teachers, staff and students read silently to themselves or, in the primary grades in particular, are read to.

The fourth grade children, to support reading, also participated in a read-at-home program with their students joining the Fourth Grade Reading Corps. For every 5 hours of reading completed at home, the children earned a rank in the reading corps. Beginning as enlistees, they moved through the army ranks to the highest level—a 5-Star General. Each child has a record chart with 15-minute time blocks. As the child completed 15 minutes of reading at home, the parents dated and signed to ensure that the child in fact did read. To ensure that it was ongoing, no more than 30 minutes of reading was to be filled in per day. The children were quite enthusiastic about this project and many earned very high rankings.

Grandparents Day

Two hundred twenty-three grandparents joined in the celebration of Senior Citizens Month by attending the Memorial School 2nd Annual Grandparents Day. It proved to be an exciting opportunity for both grandparents and students. The program included visiting children's classrooms, a special musical entertainment in the auditorium and lunch.

Special congratulations went to Mr. & Mrs. Carmen Panico, the longest married grandparents-54 years; our oldest grandmother, Sophie Hennings, 81 and our oldest grandfather, Silvio Cannizzaro, 82. An enriching experience was available for both grandparents and students which added to the benefits of holding this particular day.

Nutrition Education

Memorial School teachers participated with other teachers throughout Burlington, grades K through 6, in an in-service program on nutrition education entitled "Food—Your Choice." This was a two-day workshop on release Wednesdays which featured consultants from the New England Dairy Council. The purpose of the program was to train teachers "to present nutrition effectively in the classroom so that students can make intelligent food choices and establish healthful dietary habits."

Nutrition education is an important part of our curriculum because Memorial School recognizes the need for providing children with the knowledge needed to make wise food choices. The program was a step-by-step approach to food and nutrition and was taught at three levels from

kindergarten through sixth grade. The children were introduced to basic nutrition concepts. Many of their learning activities included food preparation which enabled the children to prepare simple and nutritious foods. Take-home materials were available to encourage parent involvement in the program.

Visitors from the North Haven Public Schools representing their community social studies committee were here to observe the Science Research Associates Social Studies curriculum entitled "Our Working World." Letters received included many favorable comments on our social studies curriculum.

Kids' Korner Store

Sally Rubin and Diane Bond, two fourth grade teachers of the Open Fourth Grade class, presented a proposal to the School Committee to establish and operate a student store. The student store would sell such items as school engraved pencils, erasers, pens, etc., but not food.

The children were responsible for purchasing and pricing the merchandise; advertising, displaying and selling the goods; keeping accurate records and deciding how best to utilize the profit. In order to enhance our infused 4th grade curriculum, the skills were beneficial for academic enrichment, review and remediation in math, language arts and social studies.

Staff Attends Training Institute

Margaret Fitzgerald, Diane Bond, Sally Rubin and Richard Barrows attended a special educational training institute workshop in May on the "infusion process." This workshop was designed to upgrade teacher's skills, improve classroom management, strengthen community-school cooperation, diffuse knowledge and techniques throughout the school with little or no disruption to the existing program. The program made possible monumental innovations without additional funding, staffing, material or programming. The Memorial teachers utilized career education as the model to redesign existing programs. The fourth grade social studies curriculum included units on consumerism, career education, economics and regions of the United States made by industry.

Memorial School Parent/Teacher Organization

Memorial School has again a very active parent/teacher organization which provided support for the school and children. They sponsored the Open House at the beginning of the school year with the first social event, the Annual Parent/Teacher Dance in October. A halloween party was given for the children. Two educational evenings were also provided, the most significant of which was the heart-saver course in which 50 received their certification.

The PTO, under President Judy Forgione, wound up the school year with the annual Fun Fair. The school's profit from that fair was \$850. Some of the money was used for educational programs brought into the school so that all children could benefit from them. In addition, the PTO also sponsors an annual \$200 scholarship to a former Memorial School student. The recipient for the school scholarship for 1978 was Paul Ciaramaglia. His thank you note indicated

that he would attend Tufts University and major in economics with a long-range goal of going to graduate school for his Masters Degree.

The last event of the year was the luncheon for all school volunteers. This is the PTO's way of thanking all of those parents, RSVP aides (Retired Senior Volunteer Program), and others who contribute much of their time to assist the students of Memorial School in furthering their education. A lovely salad bar luncheon was served with a gift from the teachers as their way of thanking all of the parents.

In addition, the Memorial School PTO awarded \$500 as their contribution to the H. Leslie Walmsley Memorial Fund. The Walmsley Fund earned a total of \$4000 which has been placed in a high interest savings account. Each year beginning September 1979, over \$300 of the interest will be used to purchase reading books and materials for the students at Memorial School in her name.

Respectfully submitted,

Richard Barrows, Principal

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND ATHLETICS

Health

The Health program continued in 1978 with health instruction in grades 5 and 8. Upon reviewing material and schedules at both grade levels, a program was recommended and accepted that Health be carried on at grades 5 and 8 as well as a Cardio-Pulmonary Resuscitation (CPR) program at grade 10. By realigning time parameters, it was also possible to include time for the elementary schools to make use of a resource person in health.

Physical Education

The Physical Education program continues as co-educational with new areas of concentration being investigated; i.e., Disco Dance Project Adventure. Disco Dance began in the early winter and the self-confident unit involving body awareness began late in June. There will be continued investigation in these areas.

Intramurals

The Intramural Program between the middle schools has grown by leaps and bounds this past year. For the first time since the inception of the program, Marshall Simonds won the Intramural Challenge Cup. Programs at the High School, such as the Cycling Club, have expanded to include three over night trips this past year, in addition to many day trips. The Intramural Ski Program shows promise of being the largest intramural program in the town, with the possibility of five hundred youngsters involved in skiing.

Interscholastics

The highlight of the year during 1977-78 was the capture of the Eastern Massachusetts Hockey Championship. Many other teams qualified for State tournament berths, as well as

many individual youngsters entered in State tournaments. Burlington experimented, with great success, with the first night football game in the history of the Middlesex League. Plans are being developed for additional contests in the future. The 1977-78 season saw Girls Indoor Track begin its first year of competition as well as Girls Swimming. The coaching staff continued, as in the past, working with guidance counselors and administration in assisting placing their youngsters for future education. Once again, the number of participants in the interscholastic program has continued to grow despite declining enrollments.

The entire Health, Physical Education and Athletics program continues to involve all the students in the Burlington school system with enthusiasm and interest. With continued Town interest, we will provide a varied program to meet the needs and interests of our young people in Burlington.

Respectfully submitted,

Richard H. Verzone, Director
Health, Physical Education and Athletics

DEPARTMENT OF MULTI MEDIA SERVICES

It is my pleasure to submit this Annual Report to the citizens of Burlington. This past year has been a very busy but rewarding one in which many important instructional goals were met.

Instructional Television

All eight (8) schools are supplied with television cable which allows us excellent reception from such educational television stations as WGBH T.V. Channel 2, and the resources of Massachusetts Educational Television, Massachusetts Department of Education.

Mr. Thomas Keating, Media Specialist at our high school, published an article concerning the use of television in the classroom. The article appeared in the March edition of The Massachusetts Teachers Magazine. In his publication Mr. Keating stated, "The value of Television as a learning resource has been researched and demonstrated. Its increasing utilization in the classroom at all levels of education has established this medium as a significant and valid tool in the hands of the prepared and skillful teacher. However, television requires the teacher's professional skills to make full use of it as a resource to enrich the educational program or upgrade the curriculum in special areas." Mr. Keating's article indicated many ideas to assist teachers in using television as an effective teaching tool.

We are using instructional TV to stimulate children's interest in reading. An excellent example comes from the Francis Wyman Middle School Media Center where staff reports that in order to stimulate an increased interest in reading among the fifth grade students at Francis Wyman Middle School the MET television program entitled *Cover to Cover* and certain selected programs from *A Matter of Fiction* have been incorporated into our media program. Mr. Hayes and Mrs. Kingston introduced each program before showing the videotape and after each program presented not

only the books described, but also similar titles available at our IMC. The children have been seeking out these titles and putting in reserve requests for other titles that are in circulation. A teacher summary was taken and indicated that the amount of reading done by these children has definitely increased.

Federal Funds

A proposal written by your Director of Multi-Media Services and Mr. Paul Cabral, Principal, Wildwood Elementary School, brought over \$42,000 in federal funds to the town of Burlington. The funds were awarded under the Elementary and Secondary Educational Act, Title IV-B Library and Learning resource. These federal funds can only be used to reinforce one specific curriculum area. The schools administration, with the support of the school committee, decided that the funds would be earmarked to reinforce and update the school-wide science curriculum. It was decided that \$25,000 would be spent for audio-visual equipment and \$17,000 for new science materials. The funds are currently being expended. An evaluation of the effectiveness of the project will be conducted in June, 1979.

Volunteer Help

We continue to be successful in recruiting volunteers to work with the professional media staff in our school media centers. Although inflation, and our current cost of living is forcing many mothers back to work we still maintain 75-80 volunteer mothers, who provide us with invaluable services. I take this opportunity to express my sincere thanks to these wonderful 'Media Mothers.'

Media Course

Your Director of Multi-Media Services and Mr. Thomas Keating, Media Specialist, Burlington High School offered a course which awarded three (3) graduate credits from Boston State College. The course entitled "Design and Production of Audio Visual Materials", was successfully completed by 18 classroom teachers.

The course required teachers to:

1. Successfully operate many different types of audio visual equipment used in our schools.
2. Become familiar in the operation of production and laminating equipment.
3. Become expert in the operation of instructional television equipment.

The teachers were also required to produce many types of materials e.g., 8mm films, slides, transparencies, and video programs for use in their classrooms. The course ran for 15 weeks and was a successful and rewarding experience for the teachers. The course is offered each year.

Respectfully submitted,

Ernest J. DeMartinis
Director of Multi Media Services
Burlington School System

SCHOOL PODIATRIST

To: The Superintendent of Schools and School Committee

I hereby submit my report as School Podiatrist for the year 1978. The foot examinations have been completed at the High School, Francis Wyman Middle School, Marshall Simonds Middle School, Meadowbrook School, Pine Glen School and the Fox Hill School. The foot examinations at the two remaining schools will be completed during the month of January.

There was a marked decline in athletic injuries this year. Last year students participating in track and cross country were the cause for the increase. This problem has been overcome by better conditioning and certain participants changing to other sports activities. As far as other sports injuries, the amount was negligible. The athletic coaches can be thanked for the excellent conditioning of the student athletes.

The recurring problem of students wearing winter waterproof boots all day in school appears to be diminishing thanks to the nurses and elementary teachers.

At this time I wish to thank the physical education teachers at the High School and Middle Schools for their assistance with the students, the Superintendent of Schools, the School Physicians, the Principals, the nurses and teachers for their assistance and excellent cooperation.

Respectfully submitted,

J.L. Casey, Jr., D.P.M.
School Podiatrist

DEPARTMENT OF PLANTS AND FACILITIES

Effort was continued to change the maintenance emphasis, insofar as possible, from corrective to preventive procedures.

Continued improvement in procurement and stocking of needed materials resulted in more efficient utilization of maintenance manpower.

Energy conservation efforts were actively pursued.

Contracts were awarded for, and renovation completed on two major high school roof areas, using an elastomeric system (replacing the conventional "built-up" method) bearing a 10-year guarantee.

Upgrading was begun of the high school HVAC control systems, to eliminate erratic temperature control and promote energy efficiency.

Repairs were effected on 21 structurally unsound support "Ts" at the high school.

A final section of perimeter chain-link fence was erected at the high school, as was a barrier fence at the student parking lot.

With the installation of vandal alarms at Pine Glen, Memorial, and Fox Hill schools, all schools now are so protected.

Specifications were drawn for the replacement of oil burner units at Center, Memorial and Marshall Simonds Middle Schools through purchase and lease. The new units will result in a minimum 15% saving in fuel consumption.

A state-mandated survey indicated that all schools were well within prescribed limits for lighting connected loads.

Respectfully submitted,

Bernard Maslow
Director of Plants & Facilities

OFFICE OF PUPIL SERVICES

During the 1978 school year, the Office of Pupil Services continued to be involved in a variety of support activities to students. Federal grants allowed for the expansion of these services. P.L. 94-142, the Federal Special Education law, provided funds for the development of additional services at the secondary level. The grant enabled the system to hire a Diagnostic/Prescriptive teacher and seven tutors. The objective of the program is to facilitate the successful mainstreaming of students by supplying them with tutorial support in the content areas.

A grant developed under the Occupational and Vocational Education Act (P.L. 94-482) enabled the expansion of a skill development program for special needs students. The purpose here is to furnish functional business skills that will increase entry level employment skills for special needs students through a prototype typing program.

The need to prepare students for the world of work continues to be a major concern of the department. Career Days were again held at Burlington High School. More than 65 speakers, from a wide cross section of careers, participated in the program. To insure an ongoing effort to assist students in career decision making, funds were sought and granted by the Massachusetts Department of Education to develop a Career Resource Center at the high school. A centralized center was started in the fall. Materials and the necessary Audio-Visual software and hardware have already been acquired, and it is anticipated that the center will be fully operational at the end of this school year.

The continuing support of the Town of Burlington and the Burlington School Committee has enabled the Office of Pupil Services to meet its commitment to the education of all children in 1978.

Respectfully submitted,

J. Kevin Foley
Director of Pupil Services

SUPERVISOR OF ATTENDANCE

Attendance services place emphasis on removing the cause of non-attendance. It is a means of helping individual students understand and use effectively the educational opportunities provided by our school system. This department is an integral part of Pupil Services.

Through constant communication with students, parents and administrators in charge of attendance and discipline we are in a position to prevent problems or assist the student in solving them. At this point the Guidance Department becomes involved and many other services under Pupil Services are utilized.

The position of the Attendance Officer is not primarily truancy but a line of defense in identifying problems that prompt absence from school other than illness.

It is the responsibility of parents of high school and middle school students to notify school on the day the student is absent. Students not reported will be checked by phone or a home visit made when situation is warranted. If a student willfully absents himself or herself from school without knowledge of parents or school officials, this is considered truancy, which will go on the record and disciplinary action will be taken by the School Administration.

A letter will be sent home to parents informing them of action being taken in each case. If this type of behavior continues, a suspension is in order.

An absence or tardy note is required of every student. If a student is out ten (10) consecutive days or more, a doctor's note is required by the State for readmittance to school.

Once again I wish to extend my sincere appreciation to the parents who volunteered their time to contact by phone the homes of absent students. This service increases efficiency in the area of attendance.

LUNCH PROGRAM

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 45 cents daily. Some families, however, find it difficult to pay the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches as a reduced price or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children for the program. Eligibility is determined by income criteria set down by the State.

WORKING PERMITS

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Every child between the ages of 14 and 18 must by law, have a working permit. This must be kept on file at the place of employment. On termination of job, the permit must be returned to the Office of the Superintendent within 24 hours.

A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week. A child over 16 years of age may work no later than 10:00P.M. Permits may be obtained by the student at the Office of the Superintendent of Schools, Center Street, any weekday after school until 4:30 P.M.

Respectfully submitted,

Mrs. Anna M. Parris, R.N.
Supervisor of Attendance

SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington:

We hereby submit our annual report as School Nurses of the Burlington Public Schools for the year 1978. All statistical numbers quoted are based on the school year of September 1977 to June 1978.

In accordance with the Department of Public Health acting under the authority of Section 57, Chapter 71, of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

PHYSICAL EXAMINATIONS: K-12—

Grade	School Physician	Family Physician
K to 4	154	643
7th	0	363
9 - 12	500	100
	654 +	1103 +

VISION AND HEARING:

Vision and Hearing screening tests were conducted by the nurses and the technicians throughout the school system. Defects were reported to parents via mail and telephone conferences. Main screening was done between September 1977 and December 1977.

Vision Tested	Referrals
6632	117
Hearing Tested	
6632	103

The height and weight of each student was taken and recorded.

Total: 6632 +

PODIATRIST:

Dr. John Casey, School Podiatrist, assisted Dr. Anthony Giangreco by examining the students' feet — grade one through twelve.

Total Examined	Referrals	Not examined because absent
6431	114	201

ACCIDENTS:

86 students 14 personnel

CORE MEETINGS:

137 attended

ADAPTIVE EDUCATION PROGRAM:

Made 100+ referrals to Mr. Joseph LeVasseur

FIRST AID:

First aid was administered to students who became ill or injured during the school hours, Parents were notified whenever necessary. Total number of students who were seen in the health rooms — 22,314+ Total number is a combination of all schools.

HOME VISITATIONS:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate students' physical progress.

Home tutoring arrangements made by nurses - Total 5.

SPECIAL TRANSPORTATION:

The nurses made arrangements for special transportation with the main office and bus company for those students who needed transportation to and from school because of physical handicap or which was requested by their family physician. Total 43.

COMMUNICABLE DISEASE:

In order to prevent the spread of communicable diseases and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms as fever, chills, coughing, earache, headache, "running nose", sore throat, skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed, are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

MEDICATION DISPENSING REMINDER:

The nurses in the elementary schools are only in their respective schools every other day, thus their role in dispensing medication to a student is limited to emergency treatment only; for example, diabetics, epileptics, asthmatics, bee stings, etc. If a student requires other medication such as aspirin, penicillin, gantracin, etc., please try to arrange dosage just before school and after school. If your family physician specifies a definite time and it involves school time, a written order from your family physician is

sent in via student so he/she may take it by himself in the presence of the nurse, teacher, principal's clerk, or principal.

BLOOD MOBILE:

The Blood Mobile was at the High School for the senior students and faculty. Mrs. Andruske supervised the operation and volunteers. 100 pints were obtained.

PROGRAMS:

Mantoux test done on school personnel, volunteers and substitute teachers.

Total: 500

Referrals: 20

According to Chapter 71 — Sec. 55 B of Massachusetts General Law, "Tuberculosis screening must be done on all school employees full or part-time, upon employment and every three years thereafter. Each superintendent, principal, director, teacher, food handler, janitor, matron, school bus driver, nurse, doctor, volunteers, substitutes, aides and others who may be involved with school and any contact with students. Xray or skin test results should be filed with Superintendent and Health Officer 90 days prior to employment."

FLU VACCINE:

The Biovolent type A & B Flu Vaccine was available to all school personnel — 75 doses were given.

IN-SERVICE PROGRAMS:

The nurses throughout the school year attended informative in-service programs in town and out of town:

1. C.P.R. certification
2. Adolescence
3. Health & Physical Education Conference
4. Metric Workshop
5. Nutrition
6. Hearing Workshop (Boston Guild of Hard of Hearing)
7. Moral Development
8. Project Good Health
9. The Impact of the Physical Environment of Institutions On Child Development
10. Carney Hospital Seminar
 - Drug and Alcohol
 - Adolescent Pregnancy
 - Pediatric Allergy Problem
 - Medicine — Legal Aspects of School Health

IMMUNIZATION INFORMATION:

General information to parents of new students coming into the system and students who are in the system: The State Law (Chapter 590) of acts of 1967 effective on December 4, 1967, on immunization states that each school child from Kindergarten through 12th grade must be immunized against 5 diseases unless exempted for medical or religious reasons. The 5 diseases are diphtheria, whooping cough, tetanus (D.P.T. or D.T.), polio (tri-valent-oral sabin), and measles (measles vaccine). A revision has been made on immunization (Chapter 161 of Acts of 1972) deleting smallpox vaccination from the list of immunization required for school attendance, however, the act does not interfere

with the right of parents to have a child vaccinated against smallpox or of a physician to administer such a vaccination. Thus, please note that all new students registering this spring, 1979, will be required to have a written statement or a certificate from their family physician regarding child's immunization record.

Don't forget booster shots! It's very important DPT, DT, Polio, Measles and if your child hasn't been immunized for German Measles or Mumps — please have them done.

SUMMARY:

We, the nurses, wish to express our sincere appreciation to all school personnel, administration and parents of Burlington students for their cooperation during the past school year and to our Vision and Hearing technicians — Mrs. Basile, Mrs. Davis and Mrs. Perry. Thank you for a job well done. We lost a Nurse in June '78 — Mrs. Grace Bushee retired — we wish her well and happy retirement.

BURLINGTON SCHOOL NURSES

June Andruske, R.N.
Lois Conroy, R.N.
Audrey Dern, R.N.
Virginia Malouin, R.N.
Vina Strickland, R.N.

MUSIC DEPARTMENT

Due to declining enrollments, the music staff was reduced from fifteen to fourteen teachers. This necessitated a carefully re-designed schedule to minimize teacher travel from school to school. Equivalent opportunities at each grade level were maintained. To the extent that it was possible, programs were designed to reach all interested students.

A review of the systemwide music curriculum during the summer months was requested and approved in order to update the existing program. The revised curriculum places greater emphasis on the organization and sequencing of skills at each grade level with particular attention to the transition from elementary to middle school.

A number of students auditioned for the Northeastern District Concert Festival as sponsored by the Massachusetts Music Educators Association. Four high school students were accepted at the District level. Two participated in the All-State Festival at the University of Massachusetts at Amherst. One high school student was accepted in the Greater Boston Youth Symphony Orchestra. Of fourteen seventh and eighth graders auditioning for Junior District, ten were accepted.

Performances occurred on an on-going basis at all levels in all schools. The Burlington High School Band had its best fall season participating in precision half-time performances with the majorette, pom-pom and flag squads. The Burlington High School Chorus gave two superb performances of the opera, "Amahl and the Night Visitors" in December. In addition to concerts, other performances took place at such special exercises as: Graduation, Memorial Day, "Spring Sing", Veterans' Day, Rallies, Award Assemblies, Senior Citizens' party, etc.

Several exchange concerts took place; the Burlington High School Chorus with North Reading and the Marshall Simonds seventh and eighth grade chorus with Methuen. Exchange programs within the community took place for elementary students.

Don Muro, National Chairman of Electronic Music demonstrated the electronic synthesizer for students in the middle and high schools in anticipation of a new course offering in electronic music. The National Opera Company gave a distinguished performance that was very well received by students in grades 8-12.

The Burlington High School Band and Chorus welcome incoming freshmen in a special orientation performance. The Burlington High School Boys Vocal Lab performed for all elementary schools in June.

The noted Czechoslovakian composer, Vaclav Nelhybel visited Burlington High for the second time to conduct students in one of his own compositions.

Burlington joined the communities of Lexington, Winchester and Reading in a series called, "Adventures In Music", a regional concept that offers weekend cultural opportunities for the whole family.

On behalf of the music staff, I would like to express appreciation to the community for support provided our program.

Respectfully submitted,

Frank G. Cagliuso
Director of Music

This year, Mrs. Strickland and I have decided to review our standing orders and bring them up to date; and we are making the following recommendations regarding medicine and emergency situations: In antiphylatic shock, for example bee stings, procedure suggested would be to have each MD write a prescription or procedure he would wish to have followed. Regarding the dispensation of medication in school, only prescribed medications in properly labelled containers should be used. A doctor's note should accompany the child with the name of the drug, dosage of the drug, and the frequency of the dosage, and the diagnosis of the illness that he is treating.

The screening of school personnel will go on as before.

We are making the following recommendations for volunteers, substitute teachers, and school bus drivers: These people should have a TB tine test before being put on a call list or before being hired as school bus drivers or before they apply for these positions. They should have a note from their personal physician that either a recent chest x-ray or a recent tine test (within six months) has been done and found to be negative.

The crisis procedures have been reviewed and found to be adequate. No changes are to be made in this category. The same applies for severe accidents, illness or injury.

The duties and responsibilities of the school nurses and teachers have been reviewed and it is recommended that school nurses be present to interpret the 766 health appraisal at Core meetings.

I wish to thank Mrs. Strickland and her staff; also, Richard Verzone and the entire coaching staff for their cooperation and assistance in helping set superior standards in the Burlington Health Department.

Respectfully submitted,

Anthony C. Giangreco, M.D.

PHYSICAL EDUCATION DEPARTMENT

To the Honorable Members of the School Committee:

Examinations for the Physical Education Department at the Burlington High School have been completed. During my sick leave, some make-up exams had to be done by Dr. Burke from the Lahey Clinic; but otherwise, everything else was done.

The condition of the athletes this year was excellent. We have had only two football players with moderately severe strained necks. Other than that, the injuries were minimal. I wish to thank the coaches for being very conscientious in their physical preparation of these athletes in conditioning them properly prior to the actual athletic season.

As usual, the elementary schools will be started as soon as the winter vacation is over.

With the loss this year of a very capable and conscientious nurse, Mrs. Grace Bushee, we are short a nurse in the elementary grades. I do not feel comfortable with the idea of a school getting part time coverage. From a medical view, I have no choice but to recommend to the School Committee that a nurse be added to the Memorial School so that students receive proper coverage. We have had experience, in the past, where the faculty has neither the training nor the inclination to be burdened with the responsibility of making medical decisions.

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

SCHOOL COMMITTEE CHAIRMAN

Elected representatives of the School Committee are:

BEDFORD

Anthony Mazzone
Joseph Rogers, Vice Chairman

TEWKSBURY

Richard E. Griffin, Chairman
Wilson E. Brazile

BURLINGTON

John G. Murphy
John P. Miller

WILMINGTON

Lawrence Flaherty
Frank McLean

BILLERICA

Kenneth L. Buffum, Secretary-Treasurer
Paul Heffernan

In 1978, the Regional School Committee finally resolved the court suit related to a prior budget cut, to its satisfaction and the satisfaction of all five towns. This summary judgment determined by the courts ruled in favor of the school committee's right to regain the cut of \$503,000. Fortunately, by the time of its final resolution a steady flow of unanticipated state reimbursements offset most of this amount. The School Committee then decided to return proportionate shares to each town based upon the charter agreement and to deduct only sufficient funds to pay the final bill for all legal and court costs. Hopefully better understanding of the budget, especially by finance committees, will prevent such haphazard, illegal cuts in the future. The proper forum to discuss and change the fiscal autonomy of school committees is in the legislature — not in the courts.

The School Committee in long hours of deliberation on contract negotiations and all other areas of major budget impact have made every effort to continue profitable, educational experiences for our students and, at the same time, to retain proper sensitivity to all residents who assist in the payment of our bills through real estate taxation. The projected budget, (for the next fiscal year) soon to go before a public hearing, has had much thought and consideration related to both education and finances. As the Committee closed this chapter related to this budget cutting, it was their hope that a renewed spirit of cooperation and accountability would develop as an aftermath of these court deliberations.

The Committee stands ready to reason with any and all of its constituents. Regular, open meetings are held on the second and fourth Tuesdays of the month. Any person or group, who wishes to appear before the committee on any matter, should so inform the Superintendent-Director or Chairman at the 100 Cook Street, Billerica address of the school where all meetings are held. More responsive attendance and interest by residents at the committee meetings would also assist town meetings in deliberating budgetary decisions.

In addition, the Committee met with the Chairman and Superintendent of each of the five towns within the district to discuss matters of mutual concern. One of the main issues discussed was the adaptation of the current admissions process based on the input of the five superintendents. The

Committee then asked the administration to reflect on this input and to recommend changes in the process. Bruce Perkins, Guidance Director, very capably handled this responsibility and the Committee is appreciative of his efforts in satisfying the needs of this delicate area of admissions.

The Committee has made every effort to be sensitive to the thoughts of the administrators of the five towns and feels that the efforts in developing this new policy on admissions is proof of this fact.

Now that Shawsheen Tech has achieved its full enrollment of 1,600 full time day students, efforts on increased vocational and occupational education within the five town district must be increased by the Area Coordinator so as to satisfy all students in need of such training. Mr. John McDermott has done an excellent job in bringing new skill programs to the area high schools, in broadening his interest to career education and exploratory programs at lower grade levels, in achieving a healthier relationship with the industrial and business community, and in working closely with individual coordinators from the local school districts on proposals for state and federal funding of pertinent projects. Since the Committee and administration are not able to admit more students, this relationship of the Area Coordinator with the five towns has grown in importance.

The Committee has earnestly sought a higher degree of awareness to fiscal responsibility in attention to budget allocations and preparation of budgets. These efforts are shown in a preliminary budget, which will again be reviewed at a public hearing in early January, 1979, that shows an increase of 1.5 per cent at this time. This will mean, all things being equal, a reduction in the assessments to the five towns. With all major employee units already under the provisions of negotiated contracts for one more year, these preliminary figures will not change a great deal. At this time, no full time positions other than a custodian/driver are anticipated. Continued maximum funding of all programs by the state will be earnestly sought.

This budget will allow the Committee to operate a facility with quality programs in all needed and mandated areas at the lowest possible cost to the taxpayers. The history of placement of graduates on jobs in their skilled areas proves out to be exceptionally good in both quality of skills and high degree of placement. The excellence of training speaks for itself in the capability of our graduates. continued financial assistance from residents and taxpayers will support these fully expanded programs. This year the achievements of many individual students in contests and displays as well as the records of several athletic teams have given Shawsheen Tech a truly unified school spirit. Students from five towns have blended together well. The School Committee is hopeful that this fine school spirit will continue to grow responsibly as traditions are built here at Shawsheen Tech.

RICHARD E. GRIFFIN, CHAIRMAN

SUPERINTENDENT — DIRECTOR

Results of a recent survey have shown that approximately 80% of all jobs do not require a college degree. This, combined with the mounting costs of a college education, necessitates many to consider alternative forms of education. Here at Shawsheen, favorable comments concerning the operation of the school, as well as the excellent placement of record of graduates, reflects continued strong interest by applicants for this school.

This year has seen a growth in programs in the area of special needs in compliance with Chapter 766 under the direction of Kevin Dwyer, Special Needs Coordinator. In addition, more and more female students are enrolling in courses formerly considered for males only. We have made every effort to encourage these students to consider areas such as electronics, drafting, graphic arts, machine shop, etc., where opportunities for employment are excellent. This, as well as publicizing these various programs, results in our complying with the state law Chapter 622 and federal law Title IX, both concerned with equal rights for all.

Admissions

The admissions policy has been modified after consultation with representatives of the five towns. The new procedure insures a cross section of the population being accepted.

Enrollment figures as of October 1, 1978 were as follows:

TOWN	9th	10th	11th	12th	Total
Bedford	38	31	25	15	109
Billerica	136	135	135	136	542
Burlington	66	65	62	50	243
Tewksbury	101	107	103	99	410
Wilmington	74	70	67	64	275
Totals	415	408	392	364	1579

Exploratory — Ninth Grade

All students, including those with special needs, circulate among eight to ten different shops in four week cycles in order to give instructors an opportunity to evaluate their performance. At the conclusion of the ninth grade, students are assigned to a shop program which continues through the senior year. During twelfth grade, students doing satisfactory work, depending on job availability, are placed on a co-op plan where they work in industry on alternate weeks that they normally would be in shop.

Afternoon Skill Training Program

Because we cannot accommodate all those who apply, the supplemental program has been continued making it possible for an additional 308 students to enroll in the shop programs from 2:30-5 p.m. every day. This, combined with an academic program at their local school prior to 2:30 gives all these students a well rounded education.

Summer Program

In line with the objective of maximum utilization of our facility, the summer school program was again held this year for a six week period during July and August. This program

made it possible for all five towns to combine their make-up courses here at Shawsheen as well as give other students an opportunity to develop skills in various areas. A total of 1,083 students attended the summer program.

Evening School

Evening School continues to be a very popular operation with some fifty programs serving 1,325 adults. These programs operate weekly, Monday through Thursday, from 7-10 p.m. during the period October through April.

Special Needs

The special needs program serves 213 students. Teachers specially skilled in this area supervise the mainstreaming of students into the curriculum as much as possible. With the assistance of federal funds, two programs were developed which include building maintenance and vocational aides. The purpose is to provide students with moderate special needs appropriate vocational training.

Area Coordinator

Area Coordinator, John McDermott, who's responsibility is to assist the five towns in developing skill training programs within their own facilities, has made excellent progress during this year. In the early part of 1978 arrangements were made for an electronic assembly program to be conducted by industrial arts teachers. This was initially done at Burlington and Billerica High School and this fall it is expected to expand to the remaining three towns. Some thirty electronic companies in this area have cooperated in developing the skill training program and making it possible for every student who satisfactorily completes the program to be employed by local industry. A second program, beginning this fall is for high school seniors interested in working in the various phases of the apparel industry. It is expected that this breakthrough for students in this area will provide excellent employment opportunities. Project OPTION, which is state funded, has been underway this year with concentration in the middle schools of the towns. The purpose is to work with parents and female students in helping to make career choices in non-traditional and sex stereotyped occupations.

Student Activities

Awards have been received for participation in the Massachusetts Department of Agriculture Show, Burlington Mall; Grand Prize in contest sponsored by Frozen Food Association of New England; Massachusetts State Council of Carpenters poster design contest won by Debbie Gerry, Commercial Art Senior; First Prize for Bread and Bakery Products Division, Food Service Extension Show; Annual Voc-Tech Show, Burlington Mall, First Prize, Electrical Department, Second Prize, Maintenance Mechanics; National Scholastic Contest, Dan Williams, Jr., Billerica, Honorable Mention; Richard Tucker, Tewksbury, achieved national recognition for his Anti-Smoking Poster which was acknowledged by HEW in Washington, D.C., and featured in the national magazine, American Education. Vocational Industrial Clubs of America (VICA) which is now in its second year has grown to be the largest chapter in the state. This year has seen the finalizing of the house building in Bedford and start of a new Word Processing Program started

in conjunction with the Air Force Command in Hanscom Field who supplied all special equipment. This has made it possible for our students to be trained in this type of work using unclassified material supplied by Hanscom.



Chris White, Burlington



Cathy Bennett, Burlington



Richard Tucker, Grade 11, Photography, Anti Smoking Contest, H.E.W.



Chris Murphy, Burlington

Sports

Sports program continues to be a very strong activity here at Shawsheen. This year outstanding features have been the Hockey team winning first place in the Commonwealth Conference and entering the State Tournament losing in the second round. Football '78 saw the Rams top the league for the first time, winning eligibility for the Superbowl. Girls Track also won the championship in their competition.

Graduation

The Class of 1978 graduated on June 11 with some 320 seniors receiving diplomas. A report on senior placement follows:

Employed in field	232
Further Education	32
Armed Services	22
Employed in other fields	20
Process of securing employment	4
Not placed — Special Circumstances	10

Advisory Committee

School Committee approved a survey on "the role of advisory committees" utilizing two consultants. It is expected that the importance of advisory committees will be reflected in guidelines to be established.

"Give me a fish and you have fed me for a day,
teach me to fish and I'll eat for a lifetime."

Anonymous

BENJAMIN WOLK
SUPERINTENDENT-DIRECTOR

TREASURER/COLLECTOR

The office of Treasurer/Collector continued to take steps to improve cash management. The processes of forecasting receipts and expenditure for three month intervals covering a year, proved its value in 1978. The period of time for which money is invested was increased from thirty to sixty days in most cases. This change provides a 1% yield factor which is a sizeable gain for the town. The town has excess funds to invest during the peak tax collection months of May, June, July, November, December and January. We have between \$2,000,000. and \$3,000,000. to invest during these periods and 1% can yield the town between \$20,000 and \$30,000 additional investment income.

Another change was ensuring that all town receipts and tax collections were deposited daily and moved to savings accounts before seven days, providing the money wasn't needed to pay weekly invoices or payrolls. The creation of the Massachusetts Municipal Depository Trust by Robert Crane, our State Treasurer, provided a well-needed investment vehicle for municipalities. This trust was set up to help state and local governments invest their excess funds at high interest rates with complete liquidity. The trust allows investors to participate for as many or as few days as desired at competitive interest rates. The investment rate was 9.66% ending December 1978.

Banks restrict the time periods of investing in their treasury bills and certificates of deposit to 30 day intervals. Therefore, when a town can't invest for thirty or sixty days in a bank instrument, they can use the Massachusetts Municipal Depository Trust and receive the same competitive interest rates. Previously, your money would have to sit in a savings account for that period, at 5% interest.

The town has taken full advantage of this trust by maintaining three accounts. We have a Regular, Federal Revenue and Sharing and Cemetery Perpetual Care Account. All accounts have helped increase the town's investment income, especially the Cemetery Perpetual Care money. The general laws of Massachusetts restrict the investing of Trust Funds, but now the town has invested \$50,000., the limit allowed, of the Cemetery Perpetual Care funds at over 9% instead of 5½% as before.

Another change in improving cash management was writing back all checks that were outstanding for more than a year. This increased the operating funds by over \$12,000. The tax title collections on past due liens placed on property amounted to \$61,000. of revenue for the town. We have taken an aggressive stand to try and clear tax title accounts and hopefully the majority will be relinquished by the end of 1979.

The investment income for the town increased from \$84,778 in 1977 to \$111,386 in 1978 due to the previously mentioned aggressiveness in cash management.

The change initiated for payroll coordination between departments saved valuable time for the clerks in the treasurer's office and all departments concerned. We also initiated needed maintenance changes in the withholding reports produced by Itel Corporation, which services our payroll account. The union dues report was formally printed in department and division order. We now have this report printed in alphabetical order by employee, by union, which makes reconciliation of this account much faster and more informational.

There are two pension funds for withholding of town employees monies, teacher and county retirement. We changed our withholding code to distinguish between each pension fund, so that weekly we can reconcile without adding each employee amount. This was also a time saver for the clerks in the Treasurer's office. The Middlesex County Retirement Report requests that the title of each employee be reported on their monthly reports. We had to do this by hand before, but this year we had Itel print it on our reports automatically. We also had Itel produce a report for Blue Cross/Blue Shield withholding, listing each employee, which is a new report for reconciling the withholding account.

The change in withholding reports has eliminated a large part of our detail manual reporting and increased information available to employees and state and local reporting agencies. The following is a listing of the gross payrolls and the withholdings for the years 1974 through 1978, maintained and reconciled by the Treasurer's office.:

	1974	1975	1976	1977	1978
GROSS PAYROLL	\$9,614,606.61	\$10,887,452.28	\$11,662,845.01	\$12,840,834.24	\$13,754,471.08
WITHHOLDINGS					
Federal Taxes	1,530,262.13	1,676,464.16	1,816,450.31	2,035,735.52	2,210,032.23
State Taxes	351,699.58	405,975.07	545,421.62	614,576.74	663,987.16
County Retirement	156,671.37	178,501.80	210,007.80	228,726.84	250,640.69
Teacher Retirement	269,620.93	305,033.33	321,909.42	368,081.77	389,258.29
Chapter 32-B BX-BS	154,353.73	160,980.55	242,987.85	303,379.10	291,692.93
Credit Union	629,948.00	724,564.03	859,306.75	978,173.50	1,086,676.75
Tax Annuities	58,569.71	55,784.00	49,568.72	74,191.07	106,050.86
Teacher's Association	20,250.50	40,457.45	45,420.11	52,637.08	55,873.81
Union Dues	9,101.80	17,589.22	17,770.48	24,292.49	30,414.47
Suspense	520.00	586.00	676.00	571.03	4,157.00
United Way			69.25	653.25	502.50
TOTAL					
WITHHOLDING	\$3,180,997.75	\$ 3,565,935.61	\$ 4,109,588.31	\$ 4,681,018.39	\$ 5,089,286.69

Municipal benefit packages and salary plans are not competitive with that of industry. In view of these inadequacies it is difficult to attract qualified individuals to fill job openings or even retain people currently working.

We have tried to improve the town's benefit package to all employees. The first step was initiated last year when we suggested that the Group Life Insurance benefits increase. I contacted all town unions for support and suggested that they sponsor two ballot questions to change sections 9F and 11A of Chapter 32-B of Massachusetts General Laws. These sections increased retired employees life insurance from one to two thousand dollars and made available for all active employees the ability to purchase additional life insurance up

to their annual salaries, but not to exceed 21,000 respectively. These ballot questions were approved in April at the annual town meeting by a majority of town voters.

This change was at no cost to the town, it is funded by each person individually in our group policy which makes it relatively inexpensive. This year we will be looking into offering group disability insurance and improving our health benefits. These may cost the town additional funds, but something must be done to make the benefits competitive.

Purely for informational purposes the following figures from the Treasurer's Office are listed here:

	1977	1978
Receipts for the calendar year totaled	32,711,734.63	39,065,017.47
Disbursements for the year totaled	33,639,680.63	40,266,856.28
Towns Payroll	12,840,834.24	13,754,471.08
Bonded debt was reduced by	2,519,000.00	2,463,000.00
Interest on bonds amounted to	1,458,513.09	1,333,343.59
Federal Revenue Sharing Receipts were	849,270.65	1,055,880.11
Federal Revenue Sharing Disbursements	888,712.23	1,210,818.57
Anti-Recession Receipts were	54,181.67	8,378.83
Anti-Recession Disbursements	144,297.50	10,873.75
Title I — Public Works Receipts were	140,000.00	160,218.00
Title I — Disbursements	131,899.60	113,556.92

The large decrease in anti-recession receipts was a result of the town's unemployment rate staying below 5.5% for last year. This is a federally funded program that was eliminated at the end of September 1978, but was funded according to unemployment being 5.5% or above for funding.

The real estate and personal property commitments for fiscal year 1979 are \$18,494,861 and \$888,022 respectively. The excise tax commitment for 1978 is \$1,275,543 which makes tax collections amounting to \$20,658,426 when collected.

There has been a welcome change in the tax office this year, with the addition of a terminal based tax receipt system serviced by Arlington Trust Co. This system allows the three clerks in the office to post each payment to individual accounts, which decreases errors tremendously. It has also decreased the time needed to post all bills from thirty to fifteen days. This means that during the peak tax collection periods of May and November money is deposited faster and earning more interest for the town. This system alone has paid for itself four times over as well as increasing our efficiency and speed.

Presently we have the fiscal year 1979 real estate and personal property bills on this system and excise tax bills of 1979 are now being placed on this program. The terminal has the ability of direct inquiry into any account and gives an up-to-date account of all activity plus any balances due. We expect to put the entire water and sewer receipt system on this program by August of 1979. Eventually we hope to use the terminal system as a central processing device for all town information systems.

We are finally getting demand and warrant notices on unpaid excise tax bills sent out in a timely fashion. Due to the automated system being developed over the past two years we have been able to increase excise tax collections by 3%, along with an aggressive crackdown on delinquents. Hopefully, with the state's new legislation allowing the registry to suspend licenses for non-payment of bills and information on up-to-date addresses being offered to all tax collectors, we can further increase collections.

The town has purchased micro-fiche offered by the registry which lists current addresses of all individuals having a license in the state. These new legislation changes were made available through the lobbying of the association of Treasurer/Collectors in the state, led by Wendell Clements, Collector in Dedham. Excise tax mailing and collection has proved to be an expensive and time consuming administration problem for all collectors in the state, but hopefully things will change so that we can reduce the time spent, but continue to keep the large revenue received, which helps our tax rate considerably.

I would like to thank my entire staff for another successful year of change and improvement. I can't express enough how underpaid these people are for their responsibility and efforts yearly. They work overtime hours for no pay, which is very unfair, as well as coming to work three days last February when the entire state was not working, to get payroll checks ready for all the employees. The Ways and Means Committee and Town Meeting still have not realized the importance in compensating and keeping good employees.

The town should be able to hire the help needed and pay them properly because their increased work and efficiency would save the town considerably more money. Hopefully, in the future state and local governments will begin to run as industry. One must spend money to make money and our town is definitely a big business.

Respectfully submitted,

BRIAN P. CURTIN
Treasurer/Collector

Staff:

Treasurer's

Doris Gately
Phyllis VanWart
Anne Donovan

Collectors

Harriett Turnquist
Doris Floyd
Diane Gedick

C.E.T.A.

Richard Cooper
Patricia Mulrain
Theresa Mahoney
Darlene Condon

BOARD OF ASSESSORS

The Board of Assessors weathered another year of heavy activity. On the positive side, we were extremely happy to be able to set a tax rate of \$74.00, an increase of only \$1.20 over the previous year.

On the negative side, we were saddened by the unexpected resignation of our Assistant Assessor, John V. Rein. We wish him good luck. We expect to advertise for a replacement and fill this position in the near future.

Also, we were unsuccessful at both the May and September Town Meetings in our efforts to obtain approval on warrant articles requesting funds for revaluation. The postponement of these articles by Town Meeting resulted in strong pressure being put on the Board of Assessors by the Tax Commissioner, with the ultimate threat of having the Commissioner appoint a revaluation team of his choice and deducting the cost involved from our "Cherry Sheet" receipts. Fortunately, we were successful in our efforts to delay such action by the Tax Commissioner.

The Board has deleted the position of Assessors Inspector and replaced it with contracted services, at a savings of better than half the cost of having an Inspector on our payroll.

We also reviewed and processed over fifty applications covering overvaluation claims, in addition to the more than 600 statutory exemptions for the blind, widows, elderly, and veterans. These exemptions are granted by law, and each one must be reviewed individually to verify that it qualifies for such exemption.

The Board of Assessors wishes to thank the residents and businesses for the cooperation we received with reference to property inspections, filing the form of lists, and for helping us to establish a fair and equitable tax base.

Respectfully submitted,

Elmer J. Morrison, Chairman
Timothy J. Cosgrove, Vice Chairman
John W. Dillon, Secretary

LIQUOR ADVISORY COMMITTEE

The Liquor Advisory Board was appointed by the Board of Selectmen on October 24, 1977 for the purpose of formulating guidelines for the issuance of Liquor Licenses. Members of the original board were Elizabeth Banks, James Connors, Charles Dellovo, Claire Kane, and Al Pare.

Meetings were held with restaurant owners, town officials, representatives of the state and local towns, and town residents. A petition asking the Selectmen to restrain from issuing a liquor license to a restaurant with a bar was submitted by town residents.

Guidelines were accepted and approved by the Board of Selectmen on Friday, 21, 1978.

James Connors, Chairman
Elizabeth Banks
Charles Dellovo
Claire Kane

CEMETERY ADVISORY COMMITTEE

The purpose of the Cemetery Advisory Committee is to assist the Board of Selectmen with the current cemetery expansion program and general aspects involving the Burlington Cemetery Division. With the kind cooperation of Mr. Harold Publicover, Superintendent of the Department of Public Works, Mr. Wil Nadeau, Town Engineer, and Mr. Charles Ralph, Foreman of Chestnut Hill Cemetery, a new set of rules and regulations has been formulated and approved by the Board of Selectmen (Cemetery Commissioners) for implementation. These rules and regulations, which include reference to the Veterans's section, cemetery needs, foundations and monuments, plantings and price list are, at present, being printed.

As of January 1979, the new section of Chestnut Hill Cemetery has not been fully released by the State for use. A small section adjoining the existing cemetery was released, and at present is being used for interments. Approval for the remainder of the new section will hopefully be given in the near future. The bulk of the construction is completed and shrubbery and seedlings planted last summer had started to show the finished product. As chairman, I thank all those involved with this committee and the Cemetery Expansion Program.

Respectfully submitted,

Michael L. O'Regan, Chairman
Leonard F. Doyle
Charles P. Casassa
Edward Sullivan

WAYS AND MEANS COMMITTEE

The Ways and Means Committee held 31 meetings during calendar year 1978, the bulk of them concentrated in the annual February through May budget session. The Committee was pleased with the fiscal 1979 budget passed by the Town Meeting in May. With Town Meeting support, the Committee was able to keep the gross budget at \$26.0 million, showing only a 2.4% increase over the fiscal 1978 budget.

The Reserve Fund is a sum of money appropriated each year by the Town Meeting to be controlled by the Ways and Means Committee. Its purpose is to provide funds for emergency or unexpected situations which arise when Town Meeting is not in session and cannot be summoned in an appropriate period of time. As a rule, the Committee is very conservative with this fund and calendar year 1978 was no exception. We approved 23 transfers, totalling \$40,880.

In July the Committee reorganized with the resignation of Chairman Courtney Lloyd. Linda Martin was elected Chairman and Peter Gallinaro, Vice Chairman. Susan Smith (of Malden) was elected executive secretary for the new year after filling out the term of Claudia Fucile, who resigned just prior to the budget sessions. There was some turnover of committee members during the year. Those who had filled out their terms of appointment or who resigned for other reasons include: Courtney Lloyd, Barry Keefe, Roberta Maxner, Kevin Fulmer and Charles Markey. New members joining the Committee include: Henry Clifford, Mary Culver, Richard Cooper and Tom Rutherford. The Committee's backgrounds now include economics, accounting, legal, electrical and civil engineering and involvement in other civic matters in Burlington.

This past Fall, in approaching the fiscal 1980 budget session, the Committee took two steps it has not taken before. First, we initiated a series of short-term studies into areas of particular concern to our members. For example, we are looking into alternatives to the Town's current fire department ambulance service, multiple job holding by Town employees and preservation of old town records on a regular schedule. While these studies probably will have no effect on current budgets, they may be helpful in the future. Second, we sent a letter to department heads and committee chairmen outlining two budget guidelines for the fiscal 1980 budget. Some excerpts from that letter follow.

In a year of widespread taxpayer anxiety over property taxes and the rumblings of a 'taxpayer revolt' in Massachusetts, the Ways and Means Committee in Burlington is vitally concerned about its role of overseeing the Town's budget. . . While we feel that Burlington has run a pretty tight budget in the past few

years, we now sense that the taxpayers are willing to forego some services in order to cut their tax bills in the future. Given this current mood, we feel that Burlington's expenditures can be examined in a new light.

For these reasons, we are asking that you follow two important guidelines in preparing your budget for the coming fiscal year. The first guideline is to hire no new personnel. Moreover, in those instances where a job slot is now vacant and has been for three or more months, do not plan to fund that position unless you have very convincing arguments for its need. Our committee will be looking at attrition as a reasonable way of cutting the Town's labor force without laying off employees.

The second guideline refers to the non-personnel expenditures in your budget. We are asking that each of you present a budget which shows an overall 15 percent reduction in the non-personnel expenditures from your fiscal 1978/9 appropriation.

The Ways and Means Committee is well aware that with an inflation rate of even 6 percent, we are asking for an effective appropriation cut of more than 20 percent. Nevertheless, we do believe it is possible to achieve this goal. More importantly, we believe that is necessary to achieve this goal in order to convince the taxpayers of Burlington that their town government is listening to them and responding to them.

The Ways and Means Committee would very much appreciate hearing from you, the taxpayer, as to your ideas about priorities of spending in Burlington and your comments about our attempt to cut budgets rather than only holding the line on them as in the past.

Respectfully submitted,

Linda G. Martin, Chairman
Peter P. Gallinaro, Vice Chairman
Lawrence W. Banks
Frank G. Bausch
Henry T. Clifford
Richard P. Cooper, Sr.
Mary J. Culver
John A. DeGiorgio
John H. Leahy, Jr.
James D. Melchionna
Stephen Moniuk
Virginia E. Mooney
Mary Louise Rutherford
Thomas Rutherford
Alan R. Yaffee

TOWN ACCOUNTANT

To: The Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Burlington for the Fiscal Year July 1, 1977 through June 30, 1978:

1. Schedule of Receipts
- *2. Cash Disbursements and Summary of Appropriations
- *3. Analysis of Outstanding Loans
- *4. Schedule of Trust Funds, Cash and Securities
5. Balance Sheet

Respectfully submitted,

Patrick J. Mullin
Town Accountant

SCHEDULE OF RECEIPTS

FISCAL YEAR 1978

Taxes:		\$	\$
Fiscal 1978:			
Personal	798,143.16		
Real Estate	16,835,624.21		17,633,767.37
Prior Years:			
Personal	8,999.36		
Real Estate	454,645.37		463,644.73
Tax Title Redemptions:			
Tax Titles	61,745.87		
Interest	11,549.75		
Recording Fees	72.19		
Release Fees	49.00		73,416.81
Commercial Revenue:			
Fiscal 1978 M.V.E.T.	604,712.43		
Prior Years M.V.E.T.	577,515.79		1,182,228.22
Departmental Revenue:			
Selectmen:			
Liquor Licenses	22,578.00		
Building Department	25,657.49		
Wiring Department	11,405.01		
Natural Gas	410.00		
Sealer of Weights & Measures	701.90		
Fire	22.50		
Police	9,744.00		
Cable & Miscellaneous	4,968.66		
Lahey Clinic Gift	60,000.00		135,487.56
Board of Health			
Nurses	18,004.16		
Food Services	664.00		
Sewer Permits	1,845.00		
Plumbing Permits	5,256.00		
Drain Layers Permits	222.00		

Sauna Permits	140.00	
Swimming Pool Permits	205.00	
Miscellaneous	322.00	26,658.16
Tax Collector:		
Lien Certificates & Fees		3,515.03
Recovery & Refunds:		
Veterans	1,540.92	
Library	2,434.81	
Ambulance	6,370.00	
Departmental	148,854.86	
Town Gas Account	14,681.68	
Dog Licenses	7,264.50	
Court Fines	15,337.00	
Recreation	33,808.91	
Simonds Trust Funds	9,500.00	
Conservation	75.00	
Schools	15,437.30	255,304.98
School Department:		
Athletics	16,411.88	
Adult Education	2,280.00	
Miscellaneous	25,676.11	
School Lunch Programs	308,619.95	
Driver Education	13,384.66	
		366,372.60
Cemetery Department:		
Perpetual Care Bequest	2,964.09	
Sale of Graves	3,470.50	
Foundations	976.00	
Interments	4,065.00	
Miscellaneous Fees	33.00	11,508.59
Town Clerk:		6,301.54
Board of Appeals:		1,640.88
Board of Assessors:		121.00
Planning Board:		1,700.00
Federal Grants:		
Public Law 874	119,283.88	
Low Income Title I	52,794.00	
R.O.T.C.	3,669.61	
Cafeteria U.S.D.A.	161,321.08	
Public Law 92-512	829,539.00	
Anti Recession Title II	33,029.00	
Employment Act Title I	250,918.00	
		1,450,554.57
State Grants:		
General:		
Veterans Benefits	12,371.31	
Drug Education	3,380.24	
Civil Defense	460.33	
Lottery Distribution	87,347.54	
Library Aid	10,914.75	
Water Pollution	10,734.00	
Police Radio Network	168,545.00	
Tax Reimbursements	17,284.34	

Manpower Council #365	3,767.00	
Council on Aging	3,677.00	
		318,481.51
Schools:		
Occupational Education	51,680.00	
Tuition & Transportation	28,688.00	
Construction Assistance	544,215.62	
Chapter 69-71 & 71D	51,730.00	
Chapter 70	959,393.74	
Library Ext.	42,945.60	
		1,678,652.96
Highways:		
Public Highways 283	3,000.00	
Fund Distributions	97,466.56	
Wilmington Road Distribution	169,673.69	
1977 - 78 Chapter 363A	78,766.00	
Dept. Public Works	2,542.26	
Local Aid #58	89,701.29	441,149.80
Interest:		
Earned on Deposits	82,206.96	
Tax Penalties	66,781.34	
Federal Revenue Sharing	18,607.94	
Perpetual Care	5,510.27	
Library	160.24	
Anti Recession	699.72	
		173,966.47
Temporary Loans:		
Anticipation of Tax Revenue		5,000,000.00
Insurance:		
Claims		10,678.25
Agency Receipts:		
Federal Withholding Tax	2,145,301.21	
State Withholding Tax	650,457.80	
County Retirement	241,387.38	
Teacher Retirement	387,458.80	
Suspense Account	3,306.25	
Credit Union	1,066,820.75	
Blue Cross/Blue Shield	356,152.32	
Life Insurance	5,237.49	
Tax Shelter Annuity	102,941.58	
Union Dues	83,972.36	
Police Paid Detail	104,269.78	
Middlesex County:		
Dog Licenses	4,330.87	
Dog Sales	54.00	
		5,151,690.59
Sewer:		
Charges	197,266.03	
Liens	19,515.51	
Miscellaneous	700.00	
		217,481.54
Water:		
Charges	393,083.38	
Liens	32,003.91	
Miscellaneous	1,715.99	
		426,803.28
Guarantee Deposits:		
Street Opening Bonds		2,000.00

APPROPRIATIONS AND DISBURSEMENTS

GENERAL GOVERNMENT

FISCAL YEAR 1978

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1979	Closed to Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>Town Accountant's Department</u>							
Full Time Salaries	44,648.00	---	43,439.03	---	43,439.03	---	1,208.97
Part Time Salaries	7,573.00	---	7,563.64	---	7,563.64	---	9.36
Material & Supplies	500.00	---	392.92	---	392.92	---	107.08
Contracted Services	1,085.00	---	1,077.68	---	1,077.68	---	7.32
Municipal Expense	200.00	---	99.12	---	99.12	---	100.88
Prepaid Vacations	(14,307.24)	---	3,726.54	14,307.24	18,033.78	(3,726.54)	---
C.E.T.A. Employees Advance Payroll	---	---	50.00	---	50.00	(50.00)	---
<u>Selectmen's Department</u>							
Elected Officials Salary	4,200.00	---	1,950.00	---	1,950.00	2,250.00	---
Elected Officials Salary (encumbered)	1,400.01	---	1,200.00	---	1,200.00	200.01	---
Full Time Salaries	60,900.00	---	51,981.19	---	51,981.19	---	8,918.81
Part Time Salaries	6,780.00	---	5,119.61	---	5,119.61	20.34	1,640.05
Full Time Salaries (encumbered)	54.05	---	54.05	---	54.05	---	---
Overtime Salaries	1,000.00	500.00	1,275.09	---	1,275.09	---	224.91
Material & Supplies	695.00	---	558.88	---	558.88	---	136.12
Contracted Services	265.00	330.00	510.87	---	510.87	---	84.13
Municipal Expense	2,500.00	---	2,418.47	---	2,418.47	68.50	13.03
Capital Outlay	1,900.00	---	1,882.00	---	1,882.00	---	18.00
Trees & Plantings Art. #43 Bal. 7/1/77	521.87	---	449.85	---	449.85	72.02	---
Central Automotive Art. #6	---	22,000.00	9,110.29	---	9,110.29	12,889.71	---
Central Supply	31,500.00	1,500.00	32,976.51	---	32,976.51	---	23.49
Machine Services	2,500.00	150.00	2,399.68	---	2,399.68	250.32	---
Central Supply (encumbered)	1,534.46	---	1,533.96	---	1,533.96	---	.50
<u>Town Hall Department</u>							
Full Time Salaries	44,270.00	212.60	44,451.12	---	44,451.12	---	31.48
Overtime Salaries	5,855.00	37.53	5,892.53	---	5,892.53	---	---
Material & Supplies	5,600.00	---	5,597.49	---	5,597.49	---	2.51
Occupancy Expense	44,900.00	3,232.91	47,707.56	---	47,707.56	425.35	---
Contracted Services	518.00	---	498.34	---	498.34	---	19.66
Capital Outlay	3,190.00	---	3,190.00	---	3,190.00	---	---
Material & Supplies (encumbered)	96.25	---	96.25	---	96.25	---	---
Occupancy (encumbered)	1,152.89	---	1,152.89	---	1,152.89	---	---
<u>Legal Department</u>							
Legal Fees Town Counsel	33,550.00	5,100.00	36,813.58	---	36,813.58	1,548.00	288.42
Legal Fees (encumbered)	---	1,133.73	1,133.73	---	1,133.73	---	---
Legal & Appraisal Fees	4,950.00	---	---	---	---	---	4,950.00
Collective Bargaining	1,500.00	---	400.00	---	400.00	---	1,100.00
<u>Town Meeting and Elections</u>							
Part Time Salaries	6,055.00	477.30	6,532.30	---	6,532.30	---	---
Material & Supplies	1,630.00	---	1,614.78	---	1,614.78	---	15.22
Contracted Services	4,350.00	2,900.00	6,907.92	---	6,907.92	---	342.08
Part Time Salaries (encumbered)	2,487.09	---	2,487.09	---	2,487.09	---	---
Contracted Services (encumbered)	25.00	---	25.00	---	25.00	---	---
<u>Moderator</u>							
Elected and Appointed Salaries	150.00	---	75.00	50.00	125.00	25.00	---
Expenses	100.00	---	---	---	---	---	100.00
Moderator's Salary (encumbered)	---	75.00	75.00	---	75.00	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1999	Closed and Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>Burlington Community Life</u>							
Full Time Salaries	42,794.00	---	37,290.14	---	37,290.14	---	5,503.86
Part Time Salaries	5,599.00	438.00	5,942.44	---	5,942.44	---	94.56
Material & Supplies	1,282.00	---	1,261.45	---	1,261.45	19.95	.60
Municipal Expense & Local Travel	750.00	---	605.50	---	605.50	---	144.50
Contracted Services	6,240.00	838.00	6,579.60	---	6,579.60	---	518.40
N.P.U.M.	---	1,110.00	793.49	---	793.49	316.51	---
Blue Law Violations	1,125.00	550.00	505.00	---	505.00	1,170.00	---
Occupancy	4,981.00	529.00	4,809.82	---	4,809.82	446.64	253.54
Outreach 314 D	(899.28)	1,000.00	---	---	---	---	100.72
Occupancy Expense (encumbered)	249.91	---	246.70	---	246.70	---	3.21
<u>Building Department</u>							
Full Time Salaries	42,019.00	---	37,705.61	---	37,705.61	---	4,313.39
Part Time Salaries Wire Inspector	4,961.00	1,281.10	6,012.10	---	6,012.10	230.00	---
Overtime Salaries	173.00	---	---	---	---	---	173.00
Material & Supplies	1,630.00	---	1,230.36	---	1,230.36	51.98	347.66
Municipal Expense & Local Travel	200.00	---	132.10	---	132.10	---	67.90
Contracted Services	200.00	---	32.00	---	32.00	---	168.00
Hazardous Structure	5,000.00	355.00	---	---	---	---	5,355.00
Part Time Salaries (encumbered)	101.00	---	101.00	---	101.00	---	---
Material & Supplies (encumbered)	23.93	---	---	---	23.93	---	---
<u>Treasurer/Collector Department</u>							
Elected & Appointed Salaries	17,500.00	336.62	17,836.62	---	17,836.62	---	---
Full Time Salaries	51,816.00	---	49,659.48	---	49,659.48	---	2,156.52
Part Time Salaries	5,748.00	448.00	6,196.00	---	6,196.00	---	---
Material & Supplies	2,761.00	---	2,700.16	---	2,700.16	---	60.84
Contracted Services	2,750.00	---	2,719.70	---	2,719.70	---	30.30
Municipal & Local Travel	1,038.00	---	1,058.00	---	1,058.00	---	---
Capital Outlay	---	522.00	---	---	---	509.70	12.30
Tax Title Expense	2,200.00	---	300.76	---	300.76	1,899.24	---
Interest Refund	100.00	130.91	---	131.47	131.47	99.44	---
Material & Supply (encumbered)	245.00	---	245.00	---	245.00	---	---
<u>Assessors Department</u>							
Full Time Salaries	65,300.00	---	61,492.99	---	61,492.99	---	3,807.01
Elected & Appointed Salaries	2,600.00	---	2,600.00	---	2,600.00	---	---
Material & Supplies	900.00	200.00	1,084.26	---	1,084.26	1.20	14.54
Municipal & Local Travel	865.00	300.00	1,148.50	---	1,148.50	---	16.50
Map Maintenance	3,000.00	---	1,921.80	---	1,921.80	---	1,078.20
Contracted Services	1,925.00	1,500.00	2,346.11	---	2,346.11	1,034.36	44.53
Capital Outlay	1,500.00	---	1,297.11	---	1,297.11	---	202.89
Contracted Services (encumbered)	44.20	---	32.73	---	32.73	---	11.47
Material & Supplies (encumbered)	87.40	---	87.40	---	87.40	---	---
<u>Town Clerk's Department</u>							
Elected & Appointed Salaries	14,089.00	---	14,088.99	---	14,088.99	---	.01
Full Time Salaries	21,578.00	---	20,949.84	---	20,949.84	---	628.16
Material & Supplies	200.00	---	200.00	---	200.00	---	---
Municipal & Local Travel	400.00	---	400.00	---	400.00	---	---
Contracted Services	80.00	---	54.18	---	54.18	---	25.82
<u>Registrar of Voters</u>							
Elected & Appointed Salaries	763.00	---	762.50	---	762.50	---	.50
Part Time Salaries	3,390.00	---	2,296.73	---	2,296.73	---	1,093.27

	Appropriation	Transfers In	Payments	Transfers Out	Payments Transfers Out	Carried 1979	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>Consumer Advisory Commission</u>							
Material & Supplies	150.00	---	29.00	---	29.00	---	121.00
Contracted Services	5,000.00	---	3,742.76	---	3,742.76	---	1,257.24
Census	3,000.00	---	2,396.39	---	2,396.39	---	603.61
Expenses Bal. 7/1/77	70.00	---	---	---	---	70.00	---
<u>Land Use Committee</u>							
Article #24 Fees Bal. 7/1/77	16.00	---	---	---	---	16.00	---
<u>Capital Budget Committee</u>							
Part Time Salaries	378.00	---	264.60	---	264.60	---	113.40
Committee Expense	35.00	---	6.30	---	6.30	10.00	18.70
<u>Ways & Means Committee</u>							
Part Time Salaries	1,445.00	---	815.15	---	815.15	250.00	379.85
Elected & Appointed Salaries	250.00	---	---	---	---	---	250.00
Ways & Means Committee Expense	175.00	29.75	204.69	---	204.69	---	.06
Part Time Salaries (encumbered)	70.80	---	70.80	---	70.80	---	---
<u>Personnel Board</u>							
Full Time Salaries	9,652.00	1,344.97	10,996.97	---	10,996.97	---	---
Elected & Appointed Salaries	250.00	---	250.00	---	250.00	---	---
Expenses	206.00	---	206.00	---	206.00	---	---
<u>Planning Board</u>							
Elected & Appointed Salaries	2,175.00	---	2,175.00	---	2,175.00	---	---
Full Time Salaries	11,233.00	---	11,233.00	---	11,233.00	---	---
Overtime Salaries	2,200.00	395.93	2,595.93	---	2,595.93	---	---
Material & Supplies	200.00	---	103.00	---	103.00	62.00	35.00
Contracted Services	1,000.00	---	936.05	---	936.05	---	63.95
Municipal & Local Travel	322.00	93.00	415.00	---	415.00	---	---
Traffic Engineering Study	2,000.00	---	2,000.00	---	2,000.00	---	---
Article #36 Traffic Study	3,100.00	---	1,100.00	---	1,100.00	2,000.00	---
Mail Road Consultant	1,000.00	---	---	---	---	1,000.00	---
Applertree Estates	2,000.00	---	---	---	---	2,000.00	---
Spruce Hill Road Bal. 7/1/77	15,000.00	---	---	---	---	15,000.00	---
Wildwood Acres Bal. 7/1/77	4,000.00	---	---	---	---	4,000.00	---
Parkwood Estates Bal. 7/1/77	8,200.00	---	---	---	---	8,200.00	---
Chapel Glenn Bal. 7/1/77	5,523.65	---	---	---	---	5,523.65	---
Terry Avenue - Exxon	---	1,700.00	---	---	---	1,700.00	---
Material & Supplies (encumbered)	55.39	---	55.39	---	55.39	---	---
Contracted Services (encumbered)	2,000.00	---	---	---	---	---	2,000.00
<u>Board of Appeals</u>							
Part Time Salaries	1,004.00	165.65	1,075.15	---	1,075.15	94.50	---
Advertising & Expense	2,010.00	---	1,010.07	---	1,010.07	579.53	420.40
Part Time Salaries (encumbered)	88.20	---	88.20	---	88.20	---	---
<u>Conservation Committee</u>							
Part Time Salaries	814.00	---	813.83	---	813.83	---	.17
Expenses	292.00	---	284.97	---	284.97	---	7.03
Fund Article #37	11,410.00	---	324.30	---	324.30	11,085.70	---
Article #11 1976 Bal. 7/1/77	17,500.00	---	---	---	---	17,500.00	---
Article #12 1976 Bal. 7/1/77	8,000.00	---	8,000.00	---	---	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried Forward 1979	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>By Law Committee</u>							
Article #13 1976 Bal. 7/1/77	4,000.00	---	4,000.00	---	4,000.00	---	---
Terrace Hall Land Bal. 7/1/77	9,000.00	---	---	---	---	9,000.00	---
Reimondo Land Bal. 7/1/77	81,000.00	---	---	---	---	81,000.00	---
Fund (encumbered)	8,650.00	---	7,083.40	---	7,083.40	---	1,566.60
Part Time Salaries (Encumbered)	131.20	---	131.20	---	131.20	---	---
<u>Council on Aging</u>							
Expenses Bal. 7/1/77	587.36	---	563.07	---	563.07	24.29	---
<u>Historical Commission</u>							
Part Time Salaries	2,875.00	---	1,543.80	---	1,543.80	---	1,331.20
Material & Supplies	115.00	---	98.08	---	98.08	---	16.92
Occupancy Expense	395.00	389.00	707.85	---	707.85	76.15	---
Municipal & Local Travel	82.00	95.00	175.23	---	175.23	---	1.77
Minuteman Home Care	800.00	84.10	876.10	---	876.10	---	8.00
Holiday Baskets	800.00	---	790.00	---	790.00	---	10.00
Rehabilitation Grant	3,677.00	---	1,956.06	---	1,956.06	1,720.94	---
Occupancy Expense (encumbered)	72.80	---	72.80	---	72.80	---	---
<u>Police Department</u>							
Full Time Salaries	203.00	---	202.56	---	202.56	---	.44
Material & Supplies	50.00	---	40.45	---	40.45	---	9.55
Occupancy Expense	1,478.00	---	1,101.61	---	1,101.61	100.00	276.39
Capital Outlay	250.00	---	211.60	---	211.60	---	38.40
Contracted Services	144.00	---	144.00	---	144.00	---	---
Municipal & Local Travel	50.00	---	10.00	---	10.00	---	40.00
Contracted Services	72.00	---	72.00	---	72.00	---	---
Occupancy Expense (encumbered)	67.95	---	67.95	---	67.95	---	---
<u>Police Department</u>							
Full Time Salaries	942,520.00	14,135.09	956,655.09	---	956,655.09	---	---
Overtime Salaries	287,869.00	5,000.00	280,086.13	---	280,086.13	8,314.00	4,468.87
Part Time Salaries	38,216.00	---	35,673.84	---	35,673.84	---	2,542.16
Full Time Salaries (encumbered)	7,600.00	---	7,600.00	---	7,600.00	---	---
Part Time Salaries (encumbered)	280.14	---	280.14	---	280.14	---	---
Material & Supplies	64,325.00	28,037.96	85,320.84	---	85,320.84	6,748.02	314.10
Occupancy Expense	21,818.00	2,000.00	21,849.35	---	21,849.35	1,923.65	---
Municipal & Local Travel	670.00	---	565.30	---	565.30	---	104.70
Contracted Services	3,946.00	190.00	3,696.03	---	3,696.03	439.97	---
Capital Outlay	30,799.00	5,008.00	35,665.68	---	35,665.68	141.32	---
Out of State Travel	10.00	---	---	---	---	---	10.00
Clothing	10,080.00	748.80	10,688.00	---	10,688.00	140.80	---
Education	660.00	---	---	---	---	---	660.00
Medical Exams	5,000.00	---	18.00	---	18.00	---	4,982.00
NEMLEC	1,500.00	---	1,398.55	---	1,398.55	101.45	---
Emergency Medical Training	450.00	---	---	---	---	200.00	250.00
Personnel Education	600.00	---	309.00	---	309.00	---	291.00
Material & Supplies (Enc.)	1,000.00	---	950.36	---	950.36	---	49.64
Occupancy Expense (Enc.)	1,085.00	---	713.84	---	713.84	---	371.16
Capital Outlay (Enc.)	4,000.00	---	4,000.00	---	4,000.00	---	---
Medical (Enc.)	1,000.00	---	350.59	---	350.59	---	649.41
Bunker House Radio (Enc.)	666.00	---	450.00	---	450.00	---	196.00
Gas & Oil (Enc.)	27.23	---	27.23	---	27.23	---	---

Police Regional Radio Programs

Nemlec Maintenance Bal. 7/1/77	942.60	18,317.10	10,136.19	---	---	9,123.51	---
Nemlec Radio Program	---	3,796.00	---	---	---	3,796.00	---
75C-033-132 Federal Bal. 7/1/77	89,796.00	---	89,796.00	---	---	---	---
75C-033-132 State Bal. 7/1/77	12,429.00	---	12,429.00	---	---	---	---
75C-033-132 Town Bal. 7/1/77	12,429.00	---	12,429.00	---	---	---	---
76C-050-2132 Town Bal. 7/1/77	11,110.00	291.00	---	---	---	11,401.00	---
76C-050-2132 Federal Bal. 7/1/77	194,255.75	---	85,848.24	---	---	108,407.51	---
76C-050-2132 State Bal. 7/1/77	11,110.00	---	---	---	---	11,110.00	---
77C-113-1531 Federal Bal. 7/1/77	2,000.00	141,558.00	2,000.00	---	---	141,558.00	---
77C-113-1531 State Bal. 7/1/77	3,988.00	3,987.00	---	---	---	7,975.00	---
78C-238-1531 State	---	60,600.00	---	---	---	60,600.00	---

Fire Department

Full Time Salaries	836,306.00	94,456.22	930,703.29	---	---	---	58.93
Overtime Salaries	182,816.00	19,352.00	202,167.99	---	---	---	.01
Capital Outlay	8,515.00	---	8,515.00	---	---	---	---
Occupancy Expense	13,322.00	1,887.86	14,907.79	---	---	302.07	---
Contracted Services	1,650.00	---	1,645.08	---	---	---	4.92
Clothing	5,275.00	625.00	5,900.00	---	---	---	.02
Municipal & Local Travel	150.00	160.00	309.98	---	---	---	---
Medical	1,000.00	1,889.53	2,889.53	---	---	---	---
Education/Tuition	1,250.00	497.00	1,743.36	---	---	---	3.64
Art. #27 Modernize	105.81	---	105.81	---	---	---	---
Art. #39 New Fire Truck	56,000.00	2,000.00	33,045.00	---	---	24,955.00	---
Material & Supplies (encumbered)	294.33	---	294.33	---	---	---	---
Occupancy Expense (encumbered)	322.12	---	322.12	---	---	---	---
Medical (encumbered)	4,047.03	---	4,047.03	---	---	---	---
Full Time Salaries Anti Rec. Title II	---	24,512.92	24,512.92	---	---	---	---
Material & Supplies	29,200.00	---	27,563.71	---	---	1,636.29	---

Sealer of Weights & Measures

Part Time Salaries	1,850.00	---	1,850.00	---	---	---	---
Material & Supplies	225.00	---	224.61	---	---	---	.39
Capital Outlay	500.00	10.00	510.00	---	---	---	---
Municipal & Local Travel	275.00	---	275.00	---	---	---	---

Civil Defense

Elected & Appointed Salaries	1,500.00	---	1,500.00	---	---	---	---
Part Time Salaries	295.00	---	184.00	---	---	---	111.00
Material & Supplies	1,700.00	---	1,588.36	---	---	111.64	---
Municipal & Local Travel	150.00	---	128.30	---	---	---	21.70
Occupancy Expense	9,600.00	---	9,469.78	---	---	130.22	---
Capital Outlay	325.00	---	324.39	---	---	---	.61
Contracted Services	480.00	---	396.00	---	---	84.00	---
Education	100.00	---	---	---	---	---	100.00
Surplus Property	500.00	---	299.00	---	---	201.00	---
Emergency Fund	50.00	---	---	---	---	---	50.00
Insurance	375.00	---	368.75	---	---	---	6.25
Art. #16 Building	1,100.00	---	824.84	---	---	275.16	---
Part Time Salaries (encumbered)	223.30	---	223.30	---	---	---	---
Education (encumbered)	294.00	---	294.00	---	---	---	---
Material & Supplies (encumbered)	19.75	---	19.75	---	---	---	---
Surplus Property (encumbered)	200.00	---	200.00	---	---	---	---
Occupancy (encumbered)	185.44	---	184.21	---	---	---	1.23

Dog Officer

Appropriation	Transfers In	Payments	Transfers Out	Payments	Transfers Out	Carried 1999	Closed Surplus
Full Time Salaries	10,980.00	9,933.26	---	9,933.26	---	1,046.74	---
Part Time Salaries	468.00	---	---	---	---	---	468.00
Material & Supplies	696.00	680.94	---	680.94	---	---	15.06
Occupancy Expense	275.00	257.60	85.89	257.60	---	103.29	---
Contracted Services	300.00	300.00	---	300.00	---	---	---
Municipal & Local Travel	12.00	---	---	---	---	---	12.00
Occupancy (encumbered)	20.88	20.88	---	20.88	---	---	---
<u>Board of Health</u>							
Elected & Appointed Salaries	600.00	---	---	599.00	---	---	1.00
Full Time Salaries	58,100.00	1,656.91	---	59,756.91	---	---	---
Overtime Salaries	250.00	---	---	222.34	---	---	27.46
Part Time Salaries	7,754.00	---	---	7,754.00	---	---	---
Material & Supplies (encumbered)	552.00	---	---	552.00	---	---	---
Municipal & Local Travel	1,300.00	90.15	---	1,390.15	---	---	---
Contracted Services	400.00	---	---	400.00	---	---	---
Contracted Services	2,364.00	1,100.00	---	2,683.05	---	780.95	---
Mystic Valley Mental Health	23,091.00	---	---	23,088.00	---	---	3.00
Clinics	1,200.00	916.72	---	2,116.72	---	---	---
Article #55 CMARC	5,000.00	---	---	4,165.10	---	834.90	---
Home Health Service	3,360.00	---	---	3,176.60	---	---	183.40
Mosquito Control	13,500.00	1,500.00	---	15,000.00	---	---	---
Material & Supplies (encumbered)	32.73	---	---	32.73	---	---	---
Municipal Expense (encumbered)	26.26	---	---	26.26	---	---	---
Mental Health (encumbered)	5,300.25	---	---	5,300.25	---	---	---
Contracted Services (encumbered)	34.94	---	---	34.94	---	---	---
Home Health Service	1,474.76	---	---	1,474.76	---	---	---
Premature Babies	10.00	---	---	---	---	---	10.00
T. B. Hospital	1,000.00	---	---	---	---	1,000.00	---
T. B. Hospital (encumbered)	1,631.25	---	---	---	---	---	1,631.25
<u>Rubbish & Garbage</u>							
Contracted Services	272,285.00	600.00	---	272,323.87	---	561.13	---
Contracted Services (encumbered)	24,361.17	---	---	24,361.17	---	---	---
<u>Town Gasoline Account</u>							
Gas & Oil Bal. 7/1/77	(1,931.32)	14,808.58	---	14,478.94	---	(1,601.68)	---
<u>Street Lights</u>							
Contracted Services	148,100.00	13,000.00	---	150,393.35	---	10,706.65	---
Contracted Services (Enc.)	1,219.00	---	---	1,115.04	---	103.96	---
<u>Department of Public Works</u>							
Full Time Salaries	717,454.00	---	---	717,454.00	---	---	---
Overtime Salaries	68,651.00	53,947.02	---	122,592.74	---	---	5.28
Part Time Salaries	20,000.00	---	---	20,000.00	---	---	---
Material & Supplies	60,973.00	---	---	60,610.29	---	357.24	5.47
Occupancy Expense	192,592.00	---	---	187,590.50	---	5,001.50	---
Contracted Services	37,500.00	6,322.35	---	43,822.35	---	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Transfers Out	Carried 1979	Closed Surplus
	\$	\$	\$	\$	\$		\$
Municipal & Local Travel	650.00	36.77	686.77	---	686.77	---	---
Capital Outlay	2,800.00	55,000.00	57,793.62	---	57,793.62	---	6.38
Material & Supplies (enc.)	4,206.14	---	4,104.72	---	4,104.72	---	101.42
Occupancy (enc.)	442.07	---	430.85	---	430.85	---	11.22
Municipal Expense (enc.)	25.00	---	25.00	---	25.00	---	---
Contracted Services (enc.)	25,613.43	---	25,613.43	---	25,613.43	---	---
Art. #42 Well Cleaning	63,000.00	---	39,937.41	---	39,937.41	23,062.59	---
Art. #43 Surge Control Unit	6,500.00	1,500.00	---	---	---	8,000.00	---
Art. #44 D.P.W. Pump Around	6,600.00	---	5,646.44	---	5,646.44	350.00	603.56
Art. #46 D.P.W. Fence Install. & Repair	480.00	---	425.00	---	425.00	---	55.00
Tree Care Contracted Services	1,500.00	---	1,500.00	---	1,500.00	---	---
Insect Pest Control	559.00	---	---	---	---	559.00	---
Dutch Elm Disease	1,200.00	---	---	---	---	1,200.00	---
Insect Pest Control (Enc.)	330.00	---	---	---	---	---	---
Tree Care (Enc.)	345.00	---	345.00	---	345.00	---	---
Wall Project Illumination	---	---	---	---	---	---	---
Title #1 Cemetery Expansion	---	250,918.00	222,184.48	---	222,184.48	(20,918.00)	---
Land Improvement Bal. 7/1/77	1,573.00	---	---	---	---	28,733.52	---
Land Taking Bal. 7/1/77	36,115.57	---	1,896.25	---	1,896.25	(323.25)	---
Full Time Sal. Title II Anti Recession	---	10,873.75	---	---	---	36,115.57	---
Cemetery Perpetual Gate Bal. 7/1/77	13,214.78	5,510.27	10,873.75	---	10,873.75	---	---
Snow, Ice and Sand	100,000.00	---	15,564.25	---	15,564.25	3,160.80	---
D.P.W. Highway #1	21,000.00	---	262,460.40	---	262,460.40	(162,460.40)	---
Snow, Ice and Sand Bal. 7/1/77	(95,238.65)	---	2,029.74	---	2,029.74	65.00	5.26
D.P.W. Machinery	50,150.00	95,238.65	---	---	---	---	---
Machinery (enc.)	1,164.62	604.60	50,754.60	---	50,754.60	---	---
Master Plan Drainage Art. #43 Bal. 7/1/77	121,600.00	---	1,052.13	---	1,052.13	---	112.49
Master Plan Drainage Fed. Loan Reimb. Bal. 7/1/77	3,400.00	---	112,000.00	---	112,000.00	9,600.00	---
Drainage Art. #9 Ward St. & Ganley Dr. Bal. 7/1/77	45,000.00	---	100.00	---	100.00	3,300.00	---
Road & Drain. Repairs Bal. 7/1/77	18,637.59	---	44,540.30	---	44,540.30	459.70	---
Chapter 363A 1977-78	78,766.00	---	18,637.59	---	18,637.59	---	---
Chapter 283 Act. of 1976 Bal. 7/1/77	78,766.00	---	---	78,766.00	78,766.00	---	---
Wilmington Road State Reimb. Bal. 7/1/77	22,080.67	3,000.00	73,959.73	---	73,959.73	7,806.27	---
Chapter #90 D.P.W.	---	169,673.69	158,910.64	---	158,910.64	32,843.72	---
Chapter #81 Fed. Rev. Sharing Bal. 7/1/77	934.63	134,869.88	146,814.41	---	146,814.41	(11,944.53)	---
Chapter #90 Art. 38 1975 Wilmington Rd. Bal. 7/1/77	18,303.52	---	---	---	---	934.63	---
Westwood Constr. Art. #16 Bal. 7/1/77	13,956.50	---	14,374.06	---	14,374.06	3,929.46	---
Chapter #90C Art. #18 1975 Bal. 7/1/77	8,250.00	---	13,956.50	---	13,956.50	---	---
Chapter #90C 1965 Wilmington Rd. Bal. 7/1/77	2,246.00	---	8,250.00	---	8,250.00	2,246.00	---
Chapter #90C Wilmington Road 1973 Bal. 7/1/77	8,250.00	---	8,250.00	---	8,250.00	---	---
Chapter #825 1976 Bal. 7/1/77	28,839.94	---	6,533.43	---	6,533.43	22,306.51	---
Chapter #1140 Acts 1973 Bal. 7/1/77	7,568.20	---	7,568.20	---	7,568.20	---	---
Chapter 90C 1972 Wilmington Rd. Bal. 7/1/77	8,250.00	---	8,250.00	---	8,250.00	---	---
Middlesex Trnpk. Traffic Signals Art. #13	---	25,000.00	1,650.00	---	1,650.00	23,350.00	---
Mail Road Lights Art. #25 Bal. 7/1/77	48,000.00	---	---	48,000.00	48,000.00	---	---
Reservoir Land Retention Bal. 7/1/77	35,441.23	---	10,462.55	---	10,462.55	24,978.28	---
Extend Water System Bal. 7/1/77	17,600.50	---	15,325.34	---	15,325.34	2,275.16	---
Phase VI Sewerage Bal. 7/1/77	25,890.95	---	6,139.99	---	6,139.99	19,750.96	---
Reservoir Pipe Bal. 7/1/77	28,736.10	---	---	---	---	28,736.10	---
Federal Revenue Sharing Salaries	---	32,894.00	32,894.00	---	32,894.00	---	---
Veterans Services							
Full Time Salaries	23,267.00	---	22,107.45	---	22,107.45	---	1,159.55
Material & Supplies	187.00	---	47.00	---	47.00	140.00	---
Municipal & Local Travel	400.00	---	400.00	---	400.00	---	---
Aid Benefits	50,000.00	---	19,994.35	---	19,994.35	---	30,005.65
Aid Benefits (Enc.)	1,800.00	---	1,121.51	---	1,121.51	---	678.49

School Department	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments Transfers Out \$	Carried 1979 \$	Closed- Surplus
School Salaries	9,014,532.00	---	8,760,088.66	---	8,760,088.66	232,397.65	22,065.69
School Salaries (Enc.)	303,022.52	---	303,022.52	---	303,022.52	---	---
Transportation	419,409.00	41,572.80	421,127.95	---	421,127.95	39,763.85	---
Operation of Plants	914,600.00	74,952.98	917,735.17	---	917,735.17	71,817.81	---
Pupil Services	207,830.00	---	190,289.74	---	190,289.74	17,063.19	489.07
Central Office	38,400.00	---	35,055.14	---	35,055.14	2,963.10	381.76
High School	193,834.00	---	169,713.31	---	169,713.31	15,653.07	8,487.62
Middle Schools	150,114.00	---	140,585.73	---	140,585.73	5,763.98	3,764.29
Elementary Schools	88,436.00	---	85,200.32	---	85,200.32	790.00	2,445.68
Multi Media Services	59,960.00	---	57,819.77	---	57,819.77	2,115.35	24.88
In State Travel	6,400.00	---	6,362.86	---	6,362.86	---	37.14
In Service Training	20,000.00	---	18,651.52	---	18,651.52	788.16	560.32
Music	23,300.00	650.00	16,266.40	---	16,266.40	6,446.39	1,237.21
Physical Education	14,420.00	667.30	14,316.97	---	14,316.97	---	770.33
Driver Education	2,875.00	2,470.00	4,900.08	---	4,900.08	95.00	349.92
Data Processing	12,899.00	---	11,294.26	---	11,294.26	1,526.77	77.97
Grant 777-5	---	53,730.00	49,967.00	---	49,967.00	3,763.00	---
Health	1,626.00	---	1,626.00	---	1,626.00	---	---
Capital Items	21,200.00	---	21,200.00	---	21,200.00	---	---
Physical Education (Enc.)	1,153.59	---	861.64	---	861.64	---	291.95
Athletics	75,000.00	---	75,000.00	---	75,000.00	---	---
Music (Enc.)	10,012.99	---	9,654.09	---	9,654.09	---	358.90
Central Office (Enc.)	955.82	---	955.82	---	955.82	---	---
Pupil Services (Enc.)	5,794.66	---	5,794.66	---	5,794.66	---	---
High School (Enc.)	6,308.98	---	5,480.65	---	5,480.65	---	828.33
Operation of Plants (Enc.)	49,077.61	---	48,130.17	---	48,130.17	---	947.44
Middle Schools (Enc.)	2,866.30	---	2,333.35	---	2,333.35	---	532.95
Elementary Schools (Enc.)	2,893.46	---	2,420.10	---	2,420.10	---	473.36
Multi Media Services (Enc.)	8,891.30	---	8,027.17	---	8,027.17	---	864.13
In State Travel (Enc.)	290.58	---	290.58	---	290.58	---	---
Driver Education (Enc.)	158.27	---	158.27	---	158.27	---	---
In Service Training (Enc.)	236.40	---	224.00	---	224.00	---	12.40
School Magnet Grant (Enc.)	102.30	---	---	---	---	---	102.30
Art.#11 Meadowbrook Playground (1973)	730.00	---	---	---	---	---	730.00
Art.#17 Francis Wyman Roof Repairs (1975)	66,546.11	---	2,680.28	---	2,680.28	63,865.83	---
Art.#19 High School Roof Repairs (1976)	790.42	---	---	---	---	790.42	---
Art.#20 School Boilers (1976)	938.62	---	860.23	---	860.23	---	98.39
Art.#21 School Fencing (1976)	14,000.00	---	4,251.00	---	4,251.00	9,749.00	---
Art.#28 Burglar Alarms (1972)	4,827.00	---	1,605.00	---	1,605.00	3,222.00	---
Art.#45 Custodial Fees Youth Rec. (1976)	4,952.49	---	1,703.88	3,248.61	4,952.49	---	---
Art.#49 School Roof Repairs	10,000.00	---	3,850.00	---	3,850.00	6,150.00	---
Art.#50 School Boilers & Water Heaters	225,000.00	---	10,000.00	---	10,000.00	---	---
Art.#51 High School Roof	12,100.00	---	204,025.31	---	204,025.31	20,974.69	1,919.00
Art.#52 School Custodial Fees Youth Rec.	9,500.00	---	9,031.00	---	9,031.00	1,150.00	9,017.00
Vocational	675.00	---	316.50	---	316.50	166.50	253.26
Adult Evening	4,155.50	---	421.74	---	421.74	---	---
Vocational (Enc.)	---	---	175.50	---	175.50	---	3,980.00
School Committee	---	---	---	---	---	---	---
Expenses	14,950.00	10,450.71	20,217.71	---	20,217.71	5,183.00	---
Expenses (Enc.)	137.50	---	137.50	---	137.50	---	---
School Space Committee	---	---	---	---	---	---	---
Part Time Salaries	123.00	---	81.52	---	81.52	---	41.48
Contracted Services	6,224.73	---	1,357.74	---	1,357.74	4,866.99	---
New High School Project Funds	3,233.01	---	3,233.01	---	3,233.01	---	---

Equipment Art. #19
Mechanical Study Art. #17
Litigation Art. #4
Part Time Salaries (Enc.)
Shawshen Valley Technical High School

Assessment Fiscal 1978

Library

Full Time Salaries
Part Time Salaries
Overtime Salaries
Material & Supplies
Occupancy Expense
Contracted Services
Capital Outlay
Municipal Expense & Local Travel
Text Books & Periodicals
Title I State
Material & Supplies (Enc.)
Capital Outlay (Enc.)
Text (Enc.)
Occupancy Expense (Enc.)

Recreation Director

Elected Officials Salaries
Full Time Salaries
Part Time Salaries
Material & Supplies
Municipal Expense & Local Travel
Self Supporting Programs
Capital Outlay
Transportation
Contracted Services
Summer Band Concerts
Winter Band Concerts
Marvin Field Improvements
Material & Supplies (Enc.)
Contracted Services (Enc.)
Transportation (Enc.)

Recreation Maintenance

Full Time Salaries
Part Time Salaries
Overtime Salaries
Material & Supplies
Occupancy Expense
Contracted Services
Capital Outlay
Municipal Expense & Local Travel
Center School Valves
Nike Building Repairs
Art.#48 Marshall Simonds Lights
Bleacher Repairs
Material & Supplies (Enc.)
Occupancy Expense (Enc.)
Simonds Park Bal. 7/1/77

Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Transfers Out \$	Carried 1979 \$	Closed Surplus \$
36,269.73	---	9,712.71	---	9,712.71	26,557.02	---
7,200.00	---	7,200.00	---	7,200.00	---	---
20,000.00	46,912.40	55,143.77	---	55,143.77	11,768.73	---
64.00	---	64.00	---	64.00	---	---
495,913.00	---	495,913.00	---	495,913.00	---	---
41,124.00	---	41,106.38	---	41,106.38	---	17.62
46,393.00	2,685.00	47,090.23	---	47,090.23	---	1,987.77
568.00	---	561.42	---	561.42	---	6.58
2,403.00	---	2,297.90	---	2,297.90	---	105.10
11,151.00	539.20	11,319.17	---	11,319.17	238.39	132.64
1,687.00	---	1,679.80	---	1,679.80	---	7.20
11,012.00	5,325.00	10,665.27	---	10,665.27	5,671.73	---
207.00	---	187.54	---	187.54	---	19.46
44,827.00	160.24	44,973.94	---	44,973.94	---	13.30
1,800.00	200.00	1,804.10	---	1,804.10	195.90	---
154.25	---	134.25	---	134.25	---	20.00
2,110.44	---	2,110.44	---	2,110.44	---	---
208.68	---	187.33	---	187.33	---	21.35
75.73	---	75.73	---	75.73	---	---
1,575.00	---	1,575.00	---	1,575.00	---	---
42,868.00	11.17	42,879.17	---	42,879.17	---	---
65,858.00	---	62,994.54	---	62,994.54	---	2,863.46
10,000.00	---	9,177.33	---	9,177.33	822.67	---
440.00	---	439.20	---	439.20	---	.80
26,600.00	3,000.00	28,980.01	---	28,980.01	---	619.99
650.00	---	647.71	---	647.71	---	2.29
10,100.00	---	8,890.45	---	8,890.45	---	1,209.55
3,485.00	---	3,326.06	---	3,326.06	30.00	128.94
871.40	1,150.00	1,760.00	---	1,760.00	261.40	---
---	501.50	489.00	---	489.00	12.50	---
100.00	---	---	---	---	100.00	---
277.98	---	277.98	---	277.98	---	---
125.00	---	113.25	---	113.25	---	11.75
132.00	---	108.00	---	108.00	---	24.00
98,442.00	---	98,441.69	---	98,441.69	---	.51
32,784.00	707.69	33,491.69	---	33,491.69	---	---
1,000.00	---	1,000.00	---	1,000.00	---	---
41,320.00	8,500.00	49,600.21	---	49,600.21	219.79	---
27,866.00	---	24,532.84	---	24,532.84	3,333.16	---
1,268.00	---	1,206.90	---	1,206.90	---	61.10
1,600.00	---	1,600.00	---	1,600.00	---	---
200.00	---	200.00	---	200.00	---	200.00
2,000.00	---	2,000.00	---	2,000.00	---	---
907.00	---	907.00	---	907.00	---	---
11,000.00	---	11,000.00	---	11,000.00	---	---
1,000.00	---	975.32	---	975.32	---	24.68
14.67	---	14.67	---	14.67	---	---
2,326.82	---	2,321.67	---	2,321.67	---	5.15
1,293.22	9,500.00	9,318.13	---	9,318.13	1,475.09	---

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments Transfers Out \$	Carried 1999 \$	Closed Surplus
<u>Debt Service</u>							
Temporary Loan Interest	30,000.00	50.15	30,050.15	---	30,050.15	---	---
Maturing Debt Interest	1,394,891.00	---	1,394,891.00	---	1,394,891.00	---	---
Maturing Debt Principal Payments	2,513,000.00	---	2,513,000.00	---	2,513,000.00	---	---
<u>Debt Schedule</u>							
Fixed Debt Outside Limits (WKS)	13,837,000.00	---	1,129,000.00	---	1,129,000.00	12,708,000.00	---
Fixed Debt Inside Limits	323,000.00	---	129,000.00	---	129,000.00	194,000.00	---
Fixed Debt Outside Limits (Town)	14,245,000.00	---	1,255,000.00	---	1,255,000.00	12,990,000.00	---
Total Town Debt	28,405,000.00	---	2,513,000.00	---	2,513,000.00	25,892,000.00	---
<u>Loan Balances</u>							
Conservation Loans	40,000.00	---	40,000.00	---	40,000.00	---	---
Sub Fire Station	65,000.00	---	5,000.00	---	5,000.00	60,000.00	---
Highway Garage Loan	18,000.00	---	4,000.00	---	4,000.00	14,000.00	---
Fox Hill & Junior High School	1,510,000.00	---	190,000.00	---	190,000.00	1,320,000.00	---
Junior High Addition #1	80,000.00	---	20,000.00	---	20,000.00	60,000.00	---
Junior High Addition #2	120,000.00	---	15,000.00	---	15,000.00	105,000.00	---
New High School Loan #1	5,525,000.00	---	820,000.00	---	820,000.00	4,705,000.00	---
New High School Loan #2	6,375,000.00	---	---	---	---	6,375,000.00	---
High School Loan #1	345,000.00	---	115,000.00	---	115,000.00	230,000.00	---
Pine Glen School Loan #4	245,000.00	---	50,000.00	---	50,000.00	195,000.00	---
Meadowbrook School Loan	45,000.00	---	45,000.00	---	45,000.00	---	---
Library Building Loan	125,000.00	---	20,000.00	---	20,000.00	105,000.00	---
Town Hall Police Station	40,000.00	---	40,000.00	---	40,000.00	---	---
Surface Drainage Loan #11	5,000.00	---	5,000.00	---	5,000.00	---	---
Surface Drainage Loan #12	10,000.00	---	5,000.00	---	5,000.00	5,000.00	---
Surface Drainage Loan #13	20,000.00	---	10,000.00	---	10,000.00	10,000.00	---
Reservoir Loan #1	50,000.00	---	10,000.00	---	10,000.00	40,000.00	---
Reservoir Loan #2	2,875,000.00	---	210,000.00	---	210,000.00	2,665,000.00	---
Water Loan #1	12,000.00	---	4,000.00	---	4,000.00	8,000.00	---
Water Loan #2	30,000.00	---	10,000.00	---	10,000.00	20,000.00	---
Water Loan #3	40,000.00	---	5,000.00	---	5,000.00	\$ 35,000.00	---
Additional Water Supply Loan #1	15,000.00	---	5,000.00	---	5,000.00	10,000.00	---
Additional Water Supply Loan #2	25,000.00	---	5,000.00	---	5,000.00	20,000.00	---
New Pumping Station Loan #1	40,000.00	---	10,000.00	---	10,000.00	30,000.00	---
Water Land Standpipe Loan	380,000.00	---	30,000.00	---	30,000.00	350,000.00	---
Reservoir Pipe Loan #11	155,000.00	---	20,000.00	---	20,000.00	135,000.00	---
Sewer Loan #1	1,140,000.00	---	60,000.00	---	60,000.00	1,080,000.00	---
Sewer Loan #2	2,090,000.00	---	110,000.00	---	110,000.00	1,980,000.00	---
Sewer Loan #3	2,055,000.00	---	105,000.00	---	105,000.00	1,950,000.00	---
Sewer Loan #5 Phase IV	480,000.00	---	160,000.00	---	160,000.00	320,000.00	---
Sewer Loan #6 Northeast Motel	200,000.00	---	5,000.00	---	5,000.00	15,000.00	---
Sewer Loan #7	980,000.00	---	70,000.00	---	70,000.00	910,000.00	---
Sewer Loan #8 Phase V	2,575,000.00	---	185,000.00	---	185,000.00	2,390,000.00	---
Sewer Loan #9 Phase VI	875,000.00	---	125,000.00	---	125,000.00	750,000.00	---
<u>Unclassified</u>							
Memorial & Veterans Day	3,000.00	---	2,489.92	---	2,489.92	504.00	6.08
Reserve Fund	50,000.00	26,523.00	75,912.74	---	75,912.74	---	610.26
Town Share BC/BS Life Ins.	334,000.00	1,154.11	326,924.05	---	326,924.05	---	8,230.06
July 4th	5,425.00	---	5,020.98	---	5,020.98	---	404.02
Insurance	279,000.00	---	274,854.25	---	274,854.25	4,145.75	---
Medical Exams	200.00	---	86.00	---	86.00	---	114.00
County Retirement 1977	726.00	---	726.00	726.00	726.00	---	---
County Retirement 1978	432,917.00	---	---	432,917.00	432,917.00	---	---
Mass. Water Pollution	10,734.00	10,734.00	21,468.00	---	21,468.00	---	---
Memorial & Veterans Day (Enc.)	300.00	---	300.00	---	300.00	---	---

ANALYSIS OF LOANS

FISCAL YEAR 1978

<u>Purpose</u>	<u>Balance 7/1/77</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance 6/30/78</u>
Highway Garage	\$ 18,000.00	--	\$ 4,000.00	\$ 14,000.00
Sub Fire Station	65,000.00	--	5,000.00	60,000.00
Drainage	35,000.00	--	20,000.00	15,000.00
Town Hall - Police Station	40,000.00	--	40,000.00	-o-
Conservation	40,000.00	--	40,000.00	-o-
Library	125,000.00	--	20,000.00	105,000.00
Water	3,622,000.00	--	309,000.00	3,313,000.00
Sewer	10,215,000.00	--	820,000.00	9,395,000.00
Schools	14,245,000.00	--	1,255,000.00	12,990,000.00
Total Outstanding Loans	\$28,405,000.00	--	\$2,513,000.00	\$25,892,000.00

SCHEDULE OF TRUST FUNDS

CASH AND SECURITIES

FISCAL YEAR - 1978

Trust Savings Account:

		<u>Balance 6/30/78</u>
Balance 7/1/77	\$105,796.11	\$
Add: Interest Earned and Deposits	9,261.78	
Less: Transfers to Expense Accounts	\$5,670.51	109,387.38

DETAILS BY TRUST

Cemetery Perpetual Care Trust

Balance 7/1/77	99,739.04	
Add: Interest Earned and Deposits	8,405.77	
Less: Transfers to Expense Accounts	5,510.27	102,634.54

Simonds Library Trust

Balance 7/1/77	1,911.37	
Add: Interest Earned and Deposits	105.20	
Less: Transfers to Expense Accounts	105.20	1,911.37

Cora B. McIntire Library Trust

Balance 7/1/77	1,000.00	
Add: Interest Earned and Deposits	55.04	
Less: Transfers to Expense Accounts	55.04	1,000.00

Henry A. Manning Library Trust

Balance 7/1/77	500.00	
Add: Interest Earned and Deposits	19.15	
Less: Transfers to Expense Accounts	---	519.15

Conservation Fund Trust

Balance 7/1/77	1,073.30	
Add: Interest Earned and Deposits	60.26	
Less: Transfers to Expense Accounts	---	1,133.56

Stabilization Fund Trust

Balance 7/1/77	2,072.40	
Add: Interest Earned and Deposits	116.36	
Less: Transfers to Expense Accounts	---	2,188.76

TOWN OF BURLINGTON

BALANCE SHEET - JUNE 30, 1978

GENERAL ACCOUNTS

<u>Assets</u>		<u>Liabilities and Reserves</u>	
	\$		\$
Cash			
General	\$1,476,628.90	Overestimates 1978:	
Investments	400,000.00	State:	
		M.B.T.A.	\$ 3,095.60
Special:		Ipswich River Watershed	53.36
General Revenue Sharing	270,980.84		
PL94-488 General			
General Revenue Sharing	207,000.00	Payroll Deductions:	
Investment		Federal Taxes	32,714.81
Anti Recession Assistance	7,815.52	State Taxes	10,179.48
PL94-369 Title I		County Retirement System	5,336.88
Anti Recession Assistance	186.40	Teacher Retirement System	4,384.78
PL94-369 Title II		Credit Union	18,506.25
		Union Dues	4,001.00
		Suspense	75.00
Advance for Petty:		United Way	6.25
Fire	40.00	Tax Shelter Annuities	14,328.74
Tax Collector	40.00	Group Hospitalization Insurance	40,883.35
Police	100.00	Group Life Insurance	2,373.16
Cash Discrepancy Arthur A. Zervas	180.00	Guarantee Deposits:	
Town Treasurer	12,593.23	Street Opening	8,600.00
		Easements	3,954.50
Accounts Receivable:			
Taxes:		Agency:	
Levy of 1978:		County Dog Licenses	2,119.65
Personal Property	14,173.07	County Dog Sales	15.00
Real Estate	531,357.32	Excess - Sale Land of Low Value	1,168.60
Levy of 1977:		Police Paid Details	2,137.00
Personal Property	10,210.20	Tailings:	
Real Estate	150,189.63	Unclaimed Checks	
Levy of 1976:			
Personal Property	5,580.76	Federal Grants:	
Real Estate	7,026.55	Anti Recession - PL94-369	8,001.92
Levy of 1975:		Revenue Sharing - PL94-488	477,980.84
Personal Property	7,058.13	Schools - PL93-380	48,905.31
Real Estate	2,454.94	Revolving Funds:	
Levy of 1974:		School Lunch	1,996.37
Personal Property	2,479.77	School Athletics	21,008.47
Levy of 1973:			
Personal Property	5,585.59		

GENERAL ACCOUNTS (Cont.)

Real Estate	271.05	Appropriation Balances:	
Levy of 1972:		Revenue:	
Personal Property	3,111.16	General	1,243,881.57
Levy of 1971:		Non Revenue:	
Personal Property	2,346.00	School Construction	4,866.99
		Water Construction	53,714.78
		Conservation Purchase	81,000.00
Motor Vehicle Excise:			1,383,463.34
Levy of 1978	162,611.87	Loans Authorized and Unissued:	
Levy of 1977	175,170.91	Schools	1,000.00
Levy of 1976	86,275.58	Appropriations Authorized From:	
Levy of 1975	64,681.35	Public Law 95-488:	
Levy of 1974	62,614.59	D.P.W. Salaries	281,790.00
Levy of 1973	30,417.26	Fire Salaries	300,000.00
Levy of 1972	26,947.72	Police Salaries	300,000.00
Levy of 1971	22,057.04		881,790.00
Tax Title and Possessions:		Sale of Graves Fund	14,248.50
Tax Titles	139,735.36	Receipts Reserved for Appropriation:	
Tax Possessions	9,893.17	Insurance Reimbursements	1,189.38
Departmental:		Reserve Fund - Overlay Surplus	113.28
Ambulance	43,518.36	Overlay Reserved for Abatements:	
Veterans	13,014.88	Levy of 1978	1,756.47
		Levy of 1976	15,056.25
Sewer:			
Liens Added to Taxes:		Revenue Reserved Until Collected:	
Levy of 1979	14,613.35	Motor Vehicle Excise	630,776.32
Levy of 1978	1,086.72	Tax Title and Possession	149,628.53
Levy of 1977	280.42	Departmental	56,533.24
Levy of 1976	18.09	Aid to Highways	25,203.08
Levy of 1975	43.96	Sewer	21,044.15
Rates	5,001.61	Water	43,409.46
Water:			926,594.78
Liens Added to Taxes:		Reserve for Treasurers Cash Discrepancy	12,593.23
Levy of 1979	27,331.65	Reserve for Petty Cash Advances	180.00
Levy of 1978	2,209.35		
Levy of 1977	568.47		
Levy of 1976	148.06		
Levy of 1975	237.92		
Rates	9,991.73		
Miscellaneous	2,922.28		
			43,409.46

GENERAL ACCOUNTS (Cont.)

Aid to Highways:			
County	10,256.04		1,452,490.21
State	14,947.04		22,541,292.41
Revenue 1979		25,203.08	
		22,577,606.32	
Loans Authorized:			
Schools		1,000.00	
Transfers Authorized:			
PL94-488		881,790.00	
Unprovided for or Overdrawn Accounts:			
Underestimates 1978:			
County Tax	144,629.34		
County Hospital	34,459.79		
Special Education	185.00		
State Recreation Areas	3,954.33		
Metropolitan Sewerage	11,550.59		
Air Pollution Control Dist.	85.55	194,864.60	
Overlay Defecits:			
Levy of 1977	15,523.08		
Levy of 1975	21,717.13		
Levy of 1974	10,205.99		
Levy of 1973	9,522.50		
Levy of 1972	8,790.00		
Levy of 1971	7,369.50		
Levy of 1970	3,403.40		
Levy of 1969	2,885.82	79,417.42	
Overdrawn Appropriations:			
Snow, Ice and Sand Removal		162,460.40	
Court Judgements		14,759.78	
		<u>14,759.78</u>	
		<u>\$27,955,722.36</u>	
			<u>\$27,955,722.36</u>

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Library	48
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Town Accountant	120
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Ways & Means Committee	119
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DIRECTORY

Assessors	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00 — 9:00 PM	
Community Life Center	273-1300
Council on Aging	272-9552
Dog Officer	272-2597
Fire Department	272-2212
Library	272-2520
Nurses, Board of Health	272-6700
Personnel	272-6700
Police Department	272-1212
Public Works	272-6700
Daily 8:30 AM — 4:30 PM	
Customer Service	272-6700
Water & Sewer Billing also Thurs. Eve. 7:00 — 9:00 PM	
Highway	272-2540
Cemetery	272-5533
Treatment Plant	272-3956
Recreation	272-7330
School Department	272-3430
High School	273-1870
Selectmen	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00 — 9:00 PM	
Town Clerk	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00 — 9:00 PM	
Treasurer	272-6700
Tax Collector	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00 — 9:00 PM	
Veterans' Agent	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00 — 9:00 PM	



ANNUAL REPORT
OF THE TOWN OFFICERS OF
BURLINGTON,
MASSACHUSETTS

YEAR ENDING
DECEMBER 31

1979

In Memoriam

ALBERT E. WILDE

1903 - 1979

Selectman

GERALD F. SEMINATORE

1898 - 1979

Moderator

Board of Appeals

GERALD F. LYONS

1926 - 1979

Land Use and Zoning Committee

Town Meeting Member



ANNUAL REPORTS
of the
TOWN OFFICERS OF BURLINGTON, MA
For the Year Ending December 31, 1979

A part of Woburn in 1642

Burlington was incorporated as a Town February 28, 1799

A Woburn Precinct as of 1730

Population, as of January 1979 — 23,831

Area of Town, 7,577 acres — or 11.88 square miles

Elevation at Town Hall — 220 feet above sea level

U.S. Senators Paul E. Tsongas
 80 Mansur Street, Lowell
 Edward M. Kennedy
 2400-A John F. Kennedy Federal Bldg., Boston

Burlington is in the 5th Middlesex Senatorial District. Our Senator is Carol C. Amick, 18 Crescent Ave., Bedford

Burlington is in the 7th Congressional District. Our Representative is Edward J. Markey, 7 Townsend St., Malden

Burlington is in the 3rd Councilor District. Our Representative is Herbert L. Connolly, 88 Claremont St., Newton

Burlington is in the 23rd Middlesex District. Our Representative is Robert A. Vigneau, 5 Elm Ave., Burlington

The Annual Town Election is determined by Town Meeting.

Town Meeting is a continuous session which cannot adjourn for longer than 120 days.

ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1981
MODERATOR	C. Joseph Brown	1980
SELECTMEN	L. Daniel Valente (Chairman April–November 1st)	1980
	Robert J. Roberto (Chairman November 1st–April)	1980
	Robert S. Matarazzo	1981
	Arthur J. Ferreira	1982
	Thomas J. Flaherty, Jr.	1982
ASSESSORS	John W. Dillon, Chairman	1980
	Timothy J. Cosgrove, Vice Chairman	1982
	Elmer J. Morrison	1981
BURLINGTON HOUSING AUTHORITY	John F. Murphy, Chairman	1982
	Samuel M. Roberto, Vice Chairman	1983
	William T. Flanagan, Treasurer	1981
	Mary E. Joyce, Assistant Treasurer	1984
	Thomas J. Kelly	1982
	Edward A. Malone, Executive Director	1980
FIRST CONSTABLE	Charles F. McCarthy	1980
SECOND CONSTABLE	Anthony J. Saia	1980
BOARD OF HEALTH	Michael Cunningham, Chairman	1980
	Eugene T. McSweeney, Vice Chairman	1981
	Dr. James H. Dillingham	1982
LIBRARY TRUSTEES	Sarah Nisensen, Chairman	1982
	Kristin Janghorbani, Vice Chairman	1981
	Richard Finlayson (resigned 9/12/79)	1980
	James B. Ashworth (replacing Finlayson)	1980
	Linda Roscoe	1980
	Marie Seminatore	1981
	Alsace Sleeper	1982
PLANNING BOARD	Alfred D. Laing, Chairman	1981
	Robert E. Factor, Vice Chairman	1984
	Marie R. Saia	1980
	John G. McBride	1980
	Pete G. Peters, Mbr. Clk.	1982
	Richard C. Wilde	1982
	Frank E. Baxter	1983
RECREATION COMMISSION	Charles A. MacWilliam, Chairman	1981
	Ralph D'Agostino, Vice Chairman	1982
	Mark Sherwood	1980
	Richard Fusco (appointee for 1 year from School Committee)	
	John McBride (appointee for 1 year from Planning Board)	
SCHOOL COMMITTEE	Augusto Grace, Chairperson	1980
	Marianne Brenton, Vice Chairperson	1981
	Joan Miles	1980
	Richard D. Fusco	1981
	John E. Fogelberg	1982
SHAWSHEEN VALLEY REGIONAL/ VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE	John G. Murphy	1981
	John P. Miller	1982
TREASURER/TAX COLLECTOR	Brian P. Curtin	1980

TOWN MEETING MEMBERS

PRECINCT I – District “A”

3 Years	Charles A. Markey, 34 Chandler Road	1982
	William M. Dominick, 190 Mill Street	1982
	Ann Marie Baden, 3 Freeport Drive	1982
	James A. Hammond, 46 Freeport Drive	1982
	Francis L. McLaughlin, 35 Chandler Road	1982
2 Years	Francis E. Redfern, 184 Mill Street	1981
	Kathleen W. Christiansen, 83 Locust Street	1981
	Garry Feldman, 19 Freeport Drive	1981
1 Year	Albert A. Ancil, 9 Harris Drive	1980
	Frank J. DiTucci, 34 Skilton Lane	1980
	Claire Ann Kane, 5 Lucaya Circle	1980

PRECINCT I – District “B”

3 Years	Lawrence R. Benassi, 1 Mooney Road	1982
	Frances M. Heartquist, 14 Hearthstone Drive	1982
	Laura J. Benassi, 1 Mooney Road	1982
	Mary C. Morgan, 10 Oak Street	1982
	Henry T. Clifford, 9 Sparhawk Drive	1980
	Shirley Ann Snow, 231 Winn Street	1980
2 Years	William E. Alcott, 8 Hearthstone Drive	1981
	Lawrence W. Banks, 14 Sparhawk Drive	1981
	James D. Melchionna, 22 Sparhawk Drive	1981
1 Year	Harold McCabe, 212 Winn Street	1980
	Irving E. Dickey, 130 Pearl Street	1980
	Marcia C. Warrino, 23 Fieldstone Drive	1980

PRECINCT I – District “C”

3 Years	William V. McNamara, 61 Mountain Road	1982
	Guy J. DeFilippo, 6 Wildmere Avenue	1982
	Stephen T. Azarian, 29 Heritage Way	1982
2 Years	Francis C. Serra, 1 Ward Street	1981
	Ann D. Colby, 8 Ganley Drive	1981
	Jane L. Chew, 7 Winn Valley Drive	1981
1 Year	George A. Chaloux, 22 Overlook Avenue	1980
	Edward P. Doherty, 22 Mountain Road	1980
	Ann Louise McNamara, 79 Mountain Road	1980

PRECINCT II – District “D”

3 Years	Mildred J. Nash, 39 Sunset Drive	1982
	Peter A. Bandouveres, 26 Arlington Road	1982
2 Years	Anne E. Rowe, 94 Muller Road	1981
	Marie G. O'Brien, 33 Eugene Road	1981
	Edward J. Doherty, 13 Cormier Road	1981
1 Year	William A. Curtin, Jr., 3 Fred Street	1980
	Mabel A. Nevins, 26 Sunset Drive	1980
	William M. Roberto, 15 Mildred Road	1980

PRECINCT II – District “E”

3 Years	Nancy J. Nyren, 12 Lexington Street	1982
	Romolo M. Citro, 4 Old Colony Road	1982
	Walter J. Oates, III, 45 Bedford Street	1982
2 Years	James M. Hurley, 6 Elm Avenue	1981
	Paul R. Groulx, 8 Pine Ridge Road	1981
	Douglas A. MacArthur, 10 Frothingham Road	1981
1 Year	Marguerite Wiggins, 10 Sandy Brook Road	1980
	Francisco Ferreira, 23 James Street	1980
	David W. Kern, 12 Maud Graham Circle	1980

PRECINCT II – District “F”

3 Years	Virginia E. Mooney, 28 Mohawk Road	1982
	Joanna Miles Barrows, 6 Hallmark Gardens, Apt. 7	1982
	Phillip B. Little, 7 Pleasant Street	1980
2 Years	Robert A. Cassidy, 27 Washington Avenue	1981
	Paul E. Baia, 95 Bedford Street	1981
	Loretta M. Canning, 147 Bedford Street	1981
1 Year	Robert J. Cavanaugh, 7 Jefferson Avenue	1980
	Phillip W. Cranshaw, 5 Hallmark Gardens, Apt. 4	1980
	Susan P. Gaskell, 6 Hallmark Gardens, Apt. 3	1980

PRECINCT III – District “G”

3 Years	Catherine L. Wunderlick, 2 Carey Avenue	1982
	Paul J. Keenan, 2 Buckman Drive	1982
2 Years	Virginia M. Igo, 1 Arthur Woods Avenue	1981
	Paul R. Raymond, Dorothy Road	1981
	Auralie P. Slowey, 13 Paulson Drive	1981
1 Year	Edwin P. Kiley, 10 Paulson Drive	1980
	John J. Annese, 15 Crystal Circle	1980
	Joseph L. Faria, 7 Arthur Woods Avenue	1980

PRECINCT III – District “H”

3 Years	Harold B. Locke, 128 Bedford Street	1982
	Linda G. Martin, 15 Foster Road	1982
2 Years	Virginia V. Cobb, 9 Foster Road	1981
	Joan B. Hastings, 14 College Road	1981
	Frank G. Bausch, 17 Foster Road	1981
1 Year	Clarence W. Blair, Jr., 14 Foster Road	1980
	Harold F. Pillsbury, 7 Liberty Avenue	1980
	Brian O’Hearne, 10 Luther Road	1980

PRECINCT III – District “J”

3 Years	Hope M. Paulsen, 8 St. Mary Road	1982
	Roberta M. Maxner, 11 Morrison Road	1982
	Rosemary Murgo, 6 Four Acre Drive	1980
2 Years	Wayne R. Higden, 14 Francis Wyman Road	1981
	Angelo Murgo, 6 Four Acre Drive	1981
	William Whalen, 8 Brantwood Lane	1980

1 Year	1 Year	Patricia J. Angelo, 2 Austin Street	1980
		William L. Lynch, 7 Olean Road	1980
		David C. Holt, 25 Rahway Road	1980

PRECINCT IV – District “K”

3 Years	Mary L. Rutherford, 362 Cambridge Street	1982
	Ernest H. LeBlanc, 28 Douglas Avenue	1982
2 Years	Margaret M. Vaccaro, 1 Dennis Drive	1981
	Edward F. Herman, 6 Bruce Street	1981
	Barry J. Keefe, 11 Dolores Drive	1981
1 Year	James M. Angelo, 10 Leroy Drive	1980
	Patricia A. Ferreira, 2 Laurie Lane	1980
	Ralph L. Fiore, 21 Leroy Drive	1980

PRECINCT IV – District “L”

3 Years	Peter P. Gallinaro, 23 Gedick Road	1982
	Corrine B. Burrell, 24 Gedick Road	1982
	Barbara B. Reetz, 25 Phillip Avenue	1982
2 Years	Joel K. Margi, 5 Caroline Street	1981
	Marie T. Soda, 17 Marjorie Road	1981
	John H. Leahy, Jr., 5 Meadowcroft Road	1981
1 Year	Daniel G. Blaine, 8 Stewart Street	1980
	G. Joseph Margi, 5 Caroline Street	1980
	Stephen Meltzer, 3 Carter Road	1980

PRECINCT IV – District “M”

3 Years	George C. DeMattia, 14 Sarah Street	1982
	Margaret L. Bartlett, 4 Woodhill Road	1982
2 Years	Bernard A. Pekala, Jr., 16 Boulder Drive	1981
	William L. Doyle, 15 Beaverbrook Road	1981
	Henry J. Keating, III, 26 Woodhill Road	1981
1 Year	John J. Lutinski, 8 Sumner Street	1980
	Channing L. Entwistle, 62 Beaverbrook Road	1980
	Marie E. Pekala, 16 Boulder Drive	1980

APPOINTED OFFICIALS

APPRAISER/ASST. ASSESSOR	Stephen B. Gasperoni	
BUILDING INSPECTOR	Francis R. Moran	
CIVIL DEFENSE DIRECTOR	Clifford A. Phalen	1980
CIVIL DEFENSE DEPUTY DIRECTOR	Stephen M. Duke	1980
CIVIL DEFENSE RADIO/ COMMUNICATIONS	Frank J. Pavlica	1980
	Lt. Lawrence E. Faria	1980
DOG OFFICER/ANIMAL INSPECTOR	Thomas K. Short	1980
EXEC. SEC’Y TO BOARD OF SELECTMEN	Patrick J. Mullin	
FIRE CHIEF	Herbert W. Crawford	

INSURANCE BROKER	Edward Flanagan & Co.	1980
M.B.T.A. ADVISORY BOARD	Roger E. Dennison	1980
METROPOLITAN AREA PLANNING COUNCIL	Frank E. Baxter	1981
POLICE CHIEF	Edward C. McCafferty	
KEEPER OF THE LOCKUP	Edward C. McCafferty	1980
SUPT. OF PUBLIC WORKS	Harold J. Publicover	
DIRECTOR OF VETERANS' SERVICES	Michael L. O'Regan	1980
SEALER OF WEIGHTS AND MEASURES	Alfred Laing	
TOWN ACCOUNTANT	Patrick J. Mullin	
TOWN COUNSEL	Zamparelli and Berman	1980
TOWN ENGINEER	Wilfrid J. Nadeau	1980
WIRING INSPECTOR	William Fairweather	
BOARD OF APPEALS	Edwin R. Ellis, Chairman	1981
	Charles F. McCarthy, Vice Chairman	1983
	Robert Dalessio, Clerk	1983
	Carl G. Gianelli	1982
	Mario Culot	1984
	Michael L. Howard, 1st Alternate	1980
	Charles A. Markey, 2nd Alternate (resigned 9/21/79)	1980
	Stephen LaMarca, 2nd Alternate (appointed 11/15/79)	1980
BURLINGTON COMMUNITY LIFE CENTER DIRECTORS	Jane L. Chew, Chairperson	1980
	Elizabeth Banks	1980
	Kathleen Christiansen	1980
	Rosalyn Clark	1980
	George Devlin	1980
	Robert Hogan	1980
	Diane Magnarelli	1980
	Bill McClellan	1980
	Ann McNamara	1980
	Estelle Shanley	1980
BY-LAW REVIEW COMMITTEE	William J. Lanagan, Jr.	1980
	Frank D. Hallberg, Jr. (resigned 9/10/79)	1980
	Jane L. Chew	1980
	Douglas A. MacArthur	1980
	G. Joseph Margi	1980
CAPITAL BUDGET COMMITTEE	Lawrence Benassi, Chairman	1980
	Richard Brenton, Vice Chairman	1981
	Albert Ancil	1980
	Philip Cranshaw (resigned 10/10/79)	1981
	Charles A. Markey	1981
	Henry Keating	1982
	Margaret Vaccaro	1982
	Catherine Wunderlich	1982

CONSERVATION COMMISSION	Marylee Everett, Chairman	1982
	Ralph Barry, Vice Chairman	1980
	Constance McElwain	1980
	G. Nelson Eby	1981
	Philip Policelli (resigned 8/1/79)	1981
	Michael Cheifetz	1982
	Norma Robichaud	1981
COUNCIL ON AGING	Albert Fay, Jr.	1982
	Wesley C. Arens, Chairman	1982
	Joseph Faria, Vice Chairman	1982
	William V. McNamara	1981
	Doris G. Borden	1980
	Henrietta C. Hoenicke	1980
	John P. Griffin	1981
HISTORICAL COMMISSION	Ann Cooper	1982
	ASSOCIATE — Helen W. Humphrey	1980
	John E. Fogelberg (Town's Official Historian)	
	Jerome J. Lynch	1982
	George L. Procter	1981
	Elta B. Brown	1981
	Paul J. Arseneault	1980
HUMAN SERVICES ADVISORY COMMITTEE	Marie Soda, Chairman	1981
	Claire Kane, Vice Chairman	1980
	Patricia Ferreira	1981
	Lisa Antonelli	1982
	Gordon Claar	1982
	Virginia Cobb	1981
	James Hammond	1980
INDUSTRIAL DEVELOPMENT COMMITTEE	Michael Cunningham	1980
	Robert J. Emmert	1982
	Arthur G. MacDonald	1981
INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY	Robert W. Murray	1982
	Stanley J. Sidel	1981
	Edward R. Rogers	1980
LAND USE AND ZONING COMMITTEE	Garry L. Feldman, Chairman	1980
	Ann Marie Baden, Vice Chairman	1981
	Anne Rowe	1981
	Virginia Igo	1981
	Auralie Slowey	1980
	Peter Bandouveres	1980
	Edward Doherty	1980
	Domenic Testa	1980
	James Hurley	1981
	William McClellan	1980
	Frank D. Hallberg, Jr.	1981
	Sydney Sawyer	1981
	Susan Gaskell	1981
LIQUOR ADVISORY COMMITTEE	Robert Castellano	
	Elizabeth Banks	
	Charles Dellovo	
	Claire Kane	

PERSONNEL BOARD	Al Russell, Chairman	1980
	Roy Swanfeldt, Vice Chairman	1980
	William Irving	1980
	Al Vaccaro	1981
	Joanna Miles Barrows	1982
BOARD OF REGISTRARS	Patricia A. Larson, Chairman	1981
	Frank Hallberg	1982
	Stephen Zimmerman	1980
	Catherine R. McKim, Clerk	
RULES COMMITTEE	Harold Pillsbury, Chairman	1980
	David Kern, Vice Chairman	1980
	Patricia Angelo	1980
	Frances Heartquist	1980
	George Chaloux	1980
	Ernest LeBlanc	1980
	Hope Paulson	1980
	George DeMattia	1980
	Mary Morgan	1980
	Corrine Burrell	1980
SCHOOL SPACE COMMITTEE	John J. Tobin, Chairman	1982
	Joan Miles	1982
	William Greene	1980
	George Giggey	1981
TOWN BEAUTIFICATION COMMITTEE	Albert Fay, Jr.	1981
	Jean M. Mullen	1980
	Miriam E. Tudman	1980
WAYS AND MEANS COMMITTEE	James D. Melchionna, Chairman	1980
	John DeGiorgio, Vice Chairman	1980
	Robert Zuccaro	1982
	Thomas J. Murphy, Jr.	1982
	Frank G. Bausch	1982
	Henry T. Clifford	1981
	Richard P. Cooper, Sr.	1980
	Mary Culver	1981
	William T. Fitzgerald	1982
	Gordon E. Jameson	1980
	John H. Leahy, Jr.	1981
	William A. Machado (resigned 10/5/79)	1982
	Steve Moniuk	1981
	Virginia E. Mooney	1982
	M. Louise Rutherford	1981
	Linda G. Martin (resigned 7/1/79)	1980
	Robert E. Rhuda	1980

TOWN MEETINGS

ADJOURNED (FIRST) TOWN MEETING

January 15, 1979

Due to the fact that January 15th was Martin Luther King's Birthday and a State Holiday, the Town Meeting was rescheduled for January 17th. On January 17th, a bad storm developed in the late afternoon and the meeting was postponed to Monday, January 22nd.

ADJOURNED (FIRST) TOWN MEETING

January 22, 1979

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag. The Moderator made a few announcements.

ARTICLE 1 –

Re: Report of Town Officers and Committees

There were no committee reports at this time.

ARTICLE 2 –

Re: Will of Marshall Simonds

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, a sum of \$9,500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 3 –

Re: Transfer of Funds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer the sum of \$13,767 from the Free Cash Account to the Reserve Fund. Same to be spent under the direction of the Ways and Means Committee.

ARTICLE 4 –

Re: Transfer Funds, Central Administration-Insurance Acct.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from the Free Cash Account, to the Central Administration Insurance Account the sum of \$50,000. Same to be spent under the direction of the Board of Selectmen.

ARTICLE 5 –

Re: Transfer Funds, DPW Materials & Supply Account

It was moved and seconded by the Ways and Means and unanimously voted that the Town transfer from the Free Cash

Account to the DPW Material and Supply Account, the sum of \$25,500. Same to be spent under the direction of the Board of Selectmen.

ARTICLE 6 –

Re: Transfer Funds, Police Dept., Overtime Salaries

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer from Free Cash Account the sum of \$56,572 to be added to the Police Department Overtime Salaried Account. Same to be spent under the direction of the Board of Selectmen.

ARTICLE 7 –

Re: Transfer Funds, FY-79 Police Material and Supply Acct.

The main motion was moved and seconded by the Ways and Means Committee. A motion to table was moved, seconded and subsequently defeated. By a standing vote of 31 in favor and 33 opposed the main motion was defeated.

ARTICLE 8 –

Re: Transfer Funds, Litigation Account

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted to transfer from Free Cash Account the sum of \$15,000 to be added to the Litigation Account, same to be spent under the direction of the School Space Committee.

ARTICLE 9 –

Re: Transfer Funds, Recreation

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer from the Free Cash Account the sum of \$900 to be added to the Recreation Director's Self Supporting Account for the CPR program.

ARTICLE 10 –

Re: Funds for Property Revaluation

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee recommended postponement until the May Meeting. It was moved and seconded to postpone indefinitely. The Board of Selectmen was in favor of this article. After much discussion a motion to terminate debate carried and the motion to postpone failed.

An amendment to reduce the sum to \$5,000 was moved and seconded. After more debate the amendment failed and the main motion carried. By a clear majority the Town voted to transfer the sum of \$65,000 from the Free Cash Account for the purpose of a general property revaluation, in order to meet the requirements of the general statutes or to implement classified assessments, same to be spent under the direction of the Board of Assessors.

ARTICLE 11A —

Re: Town Administrator

The main motion was moved and seconded. The Board of Selectmen was unanimously opposed. After much discussion a motion to terminate debate carried and the main motion was unanimously defeated.

It was moved, seconded and so voted to adjourn at 11:05 P.M. to Wednesday, January 24, 1979.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (FIRST) TOWN MEETING

January 24, 1979

A quorum being present the meeting was called to order at 8:25 P.M. with a salute to the flag.

ARTICLE 11B —

Re: Town Administrator

It was moved, seconded and unanimously voted to suspend the rules and discuss Articles 11B, 11C and 11D together and vote the articles separately.

Articles 11C and 11D were moved and seconded. After some discussion, Article 11B was unanimously defeated.

Article 11C was unanimously defeated.

Article 11D was unanimously defeated.

ARTICLE 12 —

Re: Sale of Town Property

The motion as it appears in the warrant was moved and seconded and after some discussion it was unanimously voted that the Town authorize, but not require, the Selectmen to sell upon such terms and conditions as they shall establish, the following property taken in fee by the Town of Burlington for a sewer pumping station by an Order of Taking dated May 3, 1972 and recorded in the Middlesex South District Registry of Deeds in Book 12199 Page 123 and described as follows:

A certain parcel of land off Belmont Road in Burlington shown as "Existing 40' Right of Way" on a plan entitled "Plan of Land in Burlington, Mass." dated December 9, 1971, prepared by Whitman and Howard, Inc., Engineers and Architects and recorded in the Middlesex South District Registry of Deeds in Book 12195 Page 448 and bounded and described according to said plan as follows:

NORTHWESTERLY: by Belmont Road, eighty-four (84) feet;

NORTHEASTERLY: by a curved line, thirty-four and 56/100 (34.56) feet;

NORTHEASTERLY: by Lot 16, one hundred seventy-eight (178) feet;

SOUTHEASTERLY: by the Burlington-Woburn Town Line forty (40) feet;

SOUTHWESTERLY: by Lot 15 one hundred seventy-eight (178) feet;

SOUTHWESTERLY: by a curved line, thirty-four and 56/100 (34.56) feet;

Containing 8,208 square feet.

ARTICLE 13 —

Re: Drainage Easement

The motion as it appears in the warrant was moved and seconded and after some discussion it was unanimously voted that the Town authorize the Board of Selectmen to abandon so much of the drainage easement granted to the Town of Burlington by John A. Akeson and recorded in the Middlesex South District Registry of Deeds in Book 7063 Page 98 which lies within lot B on a plan recorded in the Middlesex South District Registry of Deeds at the end of Book 13134 in consideration of the grant of a 10 foot drainage easement to the Town of Burlington shown on said plan and bounded and described according to said plan as follows:

WESTERLY: by Cambridge Street, ten and 09/100 (10.09) feet;

NORTHERLY: by a portion of Lot B, one hundred twenty-four and 68/100 (124.68) feet;

EASTERLY: by land now or formerly of Burlington Park Realty Trust, ten and 23/100 (10.23) feet;

SOUTHERLY: by the remaining portion of Lot B, one hundred twenty-one and 17/100 (121.17) feet;

ARTICLE 14 —

Re: Tax Abatements, Amendment to GL

The motion as it appears in the warrant was moved and seconded. The Board of Assessors was in favor. After some discussion it was moved, seconded and so voted to postpone indefinitely.

ARTICLE 15 —

Re: Zoning By-Law Amendment

The main motion was moved and seconded. The Planning Board was in favor. The Land Use and Zoning Committee was in favor. It was unanimously voted that the Town amend the Zoning By-Law by striking Section 9.3.1.1 in its entirety and substituting therefor the following:

"When, in the opinion of the Planning Board, the alteration or reconstruction of a structure does not substantially change the relationship of the structure to the site and to abutting properties and structures, the Planning Board may determine, without a public hearing, that submission of a site plan is not required. Upon application, such a determination may be made by an affirmative vote of not less than all members of the Planning Board present except one, and in no event less than four members, and all

abutters must be notified by *Certified mail*, return receipt requested, at least seven days prior to the meeting at which such vote is to be taken. The involved structure shall be as shown on a site plan previously approved under this section or on a plan determined by the Planning Board to be equivalent to a site plan. Such plan, with all proposed changes shown thereon, shall be included with the application. The proposed alteration or reconstruction shall not enlarge the structure or change its location on the site and no change shall be made in the size and shape of the site. The structure, as changed, shall comply in every respect with all provisions of the Zoning By-Law and other applicable laws and by-laws. Notice of final action shall be sent to the Inspector of Buildings and to the applicant."

App'd by Att. Gen. 3-20-79 — Adv'd in Burl. News 3-29, 4-5-79

ARTICLE 16 —

Re: Zoning By-Law Amendment

The main motion was moved and seconded. The Planning Board recommended that this article be referred to the By-Law Review Committee and Planning Board for further study. A motion to postpone indefinitely was seconded and then withdrawn. It was moved and seconded to refer to committees for further study and this motion failed. By a Roll Call (#1) of 34 in favor and 29 opposed the main motion failed on a 2/3 vote.

A resolution moved by J. Hurley was seconded and carried as follows:

RESOLUTION: BE IT RESOLVED THAT the By-Law Review Committee, the Planning Board and the Fire Safety Inspector work towards tightening our By-Laws in regard to Self Service Gas Station fire safety.

ARTICLE 17 —

Re: Zoning By-Law

The motion as it appears in the warrant was moved and seconded. The Planning Board was unanimously in favor. The Land Use and Zoning Committee was unanimously opposed. After much discussion a motion to terminate debate carried and the main motion was unanimously defeated.

ARTICLE 18 —

Re: Zoning By-Law

The motion as it appears in the warrant was moved and seconded. The Planning Board report was opposed to this rezoning. A motion to postpone indefinitely was defeated. After much discussion a motion to terminate debate carried and the main motion was unanimously defeated.

ARTICLE 20 —

Re: Zoning By-Law

The motion as it appears in the warrant was moved, seconded and unanimously defeated.

ARTICLE 23 —

Re: Zoning By-Law Amendment

The main motion as it appears in the warrant was moved and seconded. It was moved, seconded and so voted to suspend the rules to discuss Articles 23, 24 and 25 together and vote the articles separately. The Planning Board Report was in favor of these three articles.

ARTICLE 23 —

It was unanimously voted to amend the Zoning By-laws by adding thereto a new section in Article VIII, Section 8.2.0 Wetlands District, to read substantially as follows:

Section 8.2.0 *Wetlands District*

8.2.1 *Purpose*

The purpose of this district is: To preserve and protect the water bodies, water courses and wetlands in the Town of Burlington and their adjoining lands.

To protect the health and safety of persons and property against the hazards of flooding and contamination.

To preserve and maintain the groundwater table for water supply purposes.

To protect the natural environment.

To conserve the watershed areas of the Town of Burlington for the health, safety, and welfare of the public.

8.2.2 *Definition of Wetlands District*

The wetlands district is superimposed over other districts established by this By-law. It includes all lands shown in the boundaries designated as wetlands on the Topographic Sheets, Town of Burlington entitled *Wetlands 1977*. These maps, as may be amended from time to time, are hereby made a part of this By-law. The wetlands have been delineated in accordance with the definitions in Chapter 131, Section 40 of the Massachusetts General Laws.

8.2.3 *Interpretation and Application*

Any use within the limits of the Wetland District shall be governed by this Section and all other applicable provisions by this By-law. Wetlands shall be included for purposes of density calculations under Article V of this By-law. All uses not specifically permitted by Sections 4.4.1 or 4.4.2 are prohibited.

8.2.4 *Special Permit Procedure*

Any person(s) desiring a special permit under Section 4.4.1 of this By-law shall submit an application to the Planning Board in accordance with the procedures set forth in Article IX, Section 9.2.0 and, when required by the Planning Board, a site plan in accordance with the procedures set forth in Section 9.3.0 and shall comply with the conditions set forth in that section. The limits and type of wetlands on the lot in question shall be shown on the site plan.

In granting a special permit under this Article, the Planning Board shall insure that no discharge allowed by this section shall by virtue of its chemical or biological characteristics affect the natural productivity of the wetland into which it is discharged, except as approved.

Issuance of a special permit under this section does not constitute approval under the Wetlands Protection Act, Chapter 131, Section 40. Notice of intent to undertake activities governed by the Wetlands Protection Act must be filed with the Conservation Commission.

App'd by Att. Gen. 3-20-'79 — Adv'd in Burl. News 3-29, 4-5-'79

ARTICLE 24 —

It was unanimously voted to amend the Zoning By-laws by adding thereto the following schedules in Article IV Section 4.4.0, Permitted uses in the Wetlands District, to read substantially as follows:

App'd by Att. Gen. 3-20-'79 — Adv'd in Burl. News 3-29, 4-5-'79

(Schedules on opposite pages)

ARTICLE 25 —

It was unanimously voted to amend the Zoning By-laws by adding thereto the following definition in Article II, *Definitions*, to read substantially as follows:

Essential Services — Services provided by public utility or governmental agencies through erection, construction, alteration, or maintenance of underground or overhead transmission or distribution systems for gas, electricity, steam, water, communications, supply or sewage.

App'd by Att. Gen. 3-20-'79 — Adv'd in Burl. News 3-29, 4-5-'79

It was moved and seconded by the Ways and Means Committee that Article 7 be brought back for reconsideration. By a standing vote of 36 in favor and 7 opposed the motion to reconsider carried.

ARTICLE 7 —

Re: Transfer Funds, Police M & S Account

By a clear majority the Town voted to transfer from the Free Cash Account the sum of \$12,000 to be added to the Police Material and Supplies (Medical Expense) account.

It was moved, seconded and so voted to adjourn at 10:55 P.M. to Monday, May 14, 1979.

ATTEST:

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the Constables of the Town of Burlington in the County of Middlesex GREETING.

In the name of THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the School Dept., Meadowbrook School, Wildwood School and Pine Glen School in said Burlington on Saturday the seventh day of April next, at 8:00 o'clock in the forenoon, then and there to act on the following articles:

- 1 Moderator for 1 Year
- 2 Selectmen for 3 Years
- 1 Assessor for 3 Years
- 1 School Committee Member for 3 Years
- 1 Planning Board Member for 5 Years
- 1 Board of Health Member for 3 Years
- 1 Recreation Commissioner for 3 Years
- 1 Burlington Housing Authority Member for 5 Years
- 2 Library Trustees for 3 Years
- 1 Shawsheen Val. Reg. Voc. Tech. School Dist. Com. for 3 Years
- 36 Rep. Town Meeting Members for 3 Years
- 4 Rep. Town Meeting Members for 2 Years
- 5 Rep. Town Meeting Members for 1 Year

And you are directed to serve this Warrant, by posting up attested copies thereof at Town Hall, School Department, Meadowbrook School, Wildwood School and Pine Glen School, in said Town, seven days at least before the time of holding said election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of election as aforesaid.

Given under our hands this twelfth day of March in the year of our Lord one thousand nine hundred and seventy-nine.

s/s Thomas J. Flaherty, Jr.
L. Daniel Valente
Robert J. Roberto
Arthur J. Ferreira
Robert S. Matarazzo
SELECTMEN OF BURLINGTON, MA.

Middlesex, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Town Hall, School Department, Meadowbrook School, Wildwood School and Pine Glen School, seven days before the date of the election as within directed.

s/s Charles F. McCarthy
Constable of Burlington

A True Copy, ATTEST:

Catherine R. McKim, Town Clerk

(ART. IV) SECTION 4.4.0 PERMITTED USES IN THE WETLANDS DISTRICT

USE DESIGNATION		DISTRICT								
4.4.1	Principal Uses in the Wetlands District	RO	RG	BN	BL	BG	BT	IG	IH	IR
4.4.1.1	Conservation of soil, water plants, and wildlife including wildlife management shelters	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4.4.1.2	Outdoor noncommercial recreation limited to nature study areas, walkways, boating or fishing where otherwise legally permitted	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4.4.1.3	Agriculture, horticulture and floriculture	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4.4.1.4	Maintenance or repair of existing structures, roadways and utilities	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4.4.1.5	Periodic maintenance of existing water courses and maintenance for essential services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4.4.1.6	Creation of a pond or pool or other changes in water courses for swimming, fishing or other recreational uses, agricultural uses, scenic features, drainage improvements	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.1.7	Structures for essential services	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.1.8	Dredging expressly for mosquito or flood control by an authorized public agency	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.1.9	Temporary, not to exceed three months, storage of materials (excluding fill materials) or equipment	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.1.10	Outdoor noncommercial recreational not specifically permitted by right in section 4.4.1.2 including public parks, nonpaved playfields, and similar activities	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.1.11	Discharges from manmade structures into the wetlands	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.1.12	Structures for radio or television transmission by participants in emergency broadcast system	SP	SP	SP	SP	SP	SP	SP	SP	SP
4.4.2	Accessory Uses in the Wetlands District	RO	RG	BN	BL	BG	BT	IG	IH	IR
4.4.2.1	Accessory uses limited to fences, flagpoles, non-commercial signs, docks.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

1979

ANNUAL TOWN ELECTION

April 7, 1979

The Polls for the Annual Town Election April 7, 1979 were opened at 8:00 A.M. All Precinct workers were sworn in by the Wardens. The machines were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 — Warden — Betty Yetman
Precinct 2 — Warden — Donald N. Sleeper, Jr.

Precinct 3 — Warden — Virginia M. Igo
Precinct 4 — Warden — Elmer V. Larson, Jr.

TOTAL VOTES CAST — 2351

This includes ABSENTEE VOTES as follows: Prec. 1-14; Prec. 2-7; Prec. 3-12; Prec. 4-10; total Absentee Votes — 43.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Moderator — 1 Yr. (1)					
C. Joseph Brown	431	376	489	475	1771
BLANKS					
Selectmen — 3 Yrs. (2)					
Arthur J. Ferreira	279	306	300	343	1228
Thomas J. Flaherty Jr.	346	326	453	347	1472
Virginia E. Mooney	252	199	247	271	969
BLANKS					1033
School Committee — 3 Yrs. (1)					
John E. Fogelberg	455	401	517	490	1863
BLANKS					488
Planning Board — 5 Yrs. (1)					
Robert E. Factor	392	344	431	417	1584
BLANKS					767
Assessor — 3 Yrs. (1)					
Timothy J. Cosgrove	336	288	385	419	1428
Warren H. Foster	161	152	202	140	655
BLANKS					268
Board of Health — 3 Yrs. (1)					
James H. Dillingham	201	184	271	164	820
Donald A. Cotto	178	185	158	224	745
Robert C. Hogan	157	105	177	195	634
BLANKS					152
Recreation Commission — 3 Yrs. (1)					
Warren A. Burr	84	78	108	94	364
Ralph D'Agostino	253	231	356	295	1135
Thomas F. Smith	202	150	137	183	672
BLANKS					180
Burlington Housing Authority — 5 Yrs. (1)					
Mary E. Joyce	363	358	429	404	1554
Robert W. Krieg	151	117	164	138	570
BLANKS					227
Library Trustees — 3 Yrs. (2)					
Sarah A. Nisenson	420	350	464	451	1685
Alsace C. Sleeper	8	52	1	3	64
James B. Ashworth	2	2	0	12	16
BLANKS					2937
Shawsheen Val. Reg. Voc. Tech. School Com. — 3 Yrs. (1)					
John P. Miller	410	373	460	432	1675
BLANKS					676

TOWN MEETING MEMBERS

Precinct 1 – District “A” (5)

3 Yrs. — Ann Marie Baden (136)
William M Dominick (151)
James A. Hammond (134)
Francis L. McLaughlin (123)
Charles A. Markey (154)
Lawrence S. Chiodi (77)

Precinct 1 – District “B” (6)

3 Yrs. — Lawrence R. Benassi (133)
Frances M. Heartquist (113)
Mary C. Morgan (107)
Laura J. Benassi (120)

1 Yr. — Marcia C. Warrino (120)
(1)

Precinct 1 – District “C” (3)

3 Yrs. — Guy J. DeFilippo (106)
John D. Kelly (77)
William V. McNamara (117)
Stephen T. Azarian (81)

2 Yrs. — Jane L. Chew (126)
(1)

Precinct 2 – District “D” (2)

3 Yrs. — Mildred J. Nash (138)
Peter A. Bandouveres (102)

1 Yr. — William M. Roberto (144)
(1)

Precinct 2 – District “E” (3)

3 Yrs. — Romolo M. Citro (95)
Nancy J. Nyren (110)
Walter J. Oates III (1)
Douglas A. MacArthur (8)

2 Yrs. — Douglas A. MacArthur (15)
(1)

1 Yr. — Marguerite Wiggins (117)
(1)

Precinct 2 – District “F” (3)

3 Yrs. — Virginia E. Mooney (98)
Joanna Barrows (1)
Susan Gaskell (1)

1 Yr. — Philip W. Cranshaw (100)
(2) Susan Gaskell (4)
Phillip Little (1)

Precinct 3 – District “G” (2)

3 Yrs. — Paul J. Keenan (95)
Frederick J. Keene (82)
Frank D. Hallberg Jr. (87)
Catherine L. Wunderlich (127)

Precinct 3 – District “H” (2)

3 Yrs. — Harold B. Locke (160)
Linda G. Martin (160)

Precinct 3 – District “J” (3)

3 Yrs. — Hope M. Paulsen (132)
Roberta M. Maxner (131)
Gerald Broderick (6)
William Machado (11)
William Whalen (8)
Elmer Morrison (1)
Paul McNamara (2)
Frederick L. Fontannay (1)

Precinct 4 – District “K” (2)

3 Yrs. — Ernest H. LeBlanc (145)
Mary L. Rutherford (166)
Lewis R. Dubbs (97)

Precinct 4 – District “L” (3)

3 Yrs. — Peter P. Gallinaro (117)
Corrine B. Burrell (116)
Barbara B. Reetz (113)

2 Yrs. — John H. Leahy Jr. (119)
(1)

Precinct 4 – District “M” (2)

3 Yrs. — George C. DeMattia Sr. (151)
Margaret Bartlett (9)
William T. Fitzgerald (2)

2 Yrs. — William T. Fitzgerald (77)
(1) Henry J. Keating III (86)

Precinct 1 – Votes Cast — 581

Precinct 2 – Votes Cast — 510

Precinct 3 – Votes Cast — 649

Precinct 4 – Votes Cast — 611

TOTAL VOTES CAST — 2351

ATTEST:

Catherine R. McKim, Town Clerk

May 14, 1979

The following members from District F assembled for the purpose of filling the vacancy in that district: V. Mooney, P. Cranshaw, S. Gaskell, and J. Barrows. The new members were sworn in by the Moderator. Nominations were Phillip B. Little, 7 Pleasant Street and Joan E. Cosseboom, 6 Hallmark Gardens. The first ballot resulted in a tie, two for each. L. Canning joined the other members and the second ballot was 3 for Little and 2 for Cosseboom, making Phillip B. Little the new member until the next Town Election, under the 3 year term.

The following members from District B assembled to fill one of the two vacancies in that district: M. Warrino, Laura Benassi, J. Melchionna and Lawrence Benassi.

Nomination was Henry T. Clifford, 9 Sparhawk Drive who was unanimously voted to fill one vacancy under the three year term, until the next Town Election.

ADJOURNED (SECOND) TOWN MEETING

May 14, 1979

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag. All newly elected Town Meeting Members were sworn in by the Moderator.

Citations were presented to all the people who had participated in Student Government Day.

It was moved, seconded and unanimously voted to appoint Joan Hastings as Deputy Moderator.

ARTICLE 1 –

Re: Report of Town Officers and Committees

A report was submitted by the Rules Committee.

ARTICLE 2 –

Re: Authorization of Treasurer to Borrow

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1979, in accordance with the provisions of General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 3 –

Re: Budget Article Deferments

It was moved and seconded by the Ways and Means Committee and unanimously voted to postpone indefinitely.

ARTICLE 4 –

Re: Budget Limitations

It was moved and seconded by the Ways and Means Committee and unanimously voted to table.

It was moved and seconded by the Ways and Means Committee and unanimously voted to suspend the rules and take out of order Articles 36, 35, 37, 38, 39, 40, 43, 44, 45, 46, 47, 48, 49 and 50.

ARTICLE 36 –

Re: Elected and Appointed Officials

This Article was moved and seconded by the Ways and Means Committee as it appears in the Warrant. The Ways and

Means was 6–5 in favor. The Personnel Board was unanimously in favor.

By a clear majority the Town voted to amend the Compensation Plan for Elected and Appointed Officials by implementing a three step salary plan for the positions of Treasurer/Collector and Town Clerk to read as follows:

Treasurer/Collector	1st year	5th year	10th year
	\$19,000	\$21,500	\$24,000
Town Clerk	1st year	5th year	10th year
	\$13,200	\$14,700	\$16,000

and to have these two positions be eligible to receive any cost of living increases that those full time employees on the Master Plan receive effective this year and in subsequent years.

ARTICLE 35 –

Re: Personnel By-Law

It was moved and seconded by the Ways and Means Committee and unanimously voted to postpone indefinitely.

ARTICLE 37 –

Re: Sanitarian

The motion was moved and seconded by the Ways and Means Committee. The Personnel Board and the Ways and Means Committee were in favor and it was unanimously voted that the Town amend the Elected and Appointed Officials Plan by inserting the position of Sanitarian at a salary of \$6.00 per hour.

ARTICLE 38 –

Re: Personnel By-Law

It was moved and seconded by the Ways and Means Committee who was 10–0 in favor. An amendment to change 6% to 7% was moved, seconded and ultimately defeated. It was unanimously voted that the Town amend the Personnel By-Law Classification and Compensation Plan by deleting the schedule entitled "Part Time Salary Plan" (under 20 hours per week) and by substituting in place thereof, a new schedule entitled "Part Time Salary Plan" (under 20 hours per week) effective July 1, 1979, the effect of which is to increase the position of Sealer of Weights and Measures and those positions paid on an hourly basis by 6%. The exception will be those positions affected by the increase in the minimum wage law.

ARTICLE 39 –

Re: Part Time Personnel

It was moved and seconded by the Ways and Means Committee who was in favor. The Personnel Board was in favor and it was unanimously voted that the Town amend the Classification and Compensation Plan for Part Time personnel as follows:

1. Increase the salary for the position of Certified Recreation Instructor to \$15 per class.

2. Increase the salary for the position of Senior Recreation Supervisor to \$12 per class.
3. Increase the salary of Certified Referee to \$10 per game, Senior Referee to \$8 per game, and Junior Referee to \$6 per game.
4. Increase the salary for the position of Summer Program Director to a range of \$140 to \$200 per week.
5. Delete the positions of Junior Recreation Supervisor and Junior Recreation Instructor.

ARTICLE 40 –

Re: Personnel By-Law

It was moved and seconded by the Ways and Means Committee who was in favor. The Personnel Board was in favor. A heated discussion arose when the members realized that the Treasurer/Tax Collector and the Town Clerk would receive the 7% cost of living increase and the article was defeated. There was a division of the House and a Roll Call was requested. Since the members had not received a copy of the classification and Compensation Master Plan they did not want to vote without this material before them.

It was moved, seconded and so voted to have Town Counsel present Wednesday night. It was moved, seconded and so voted to adjourn at 10:10 P.M. until Wednesday May 16th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 16, 1979

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

The first order of business was a Roll Call vote on Article 40.

By a Roll Call (#1) of 70 in favor and 4 opposed the Town voted to amend the full-time Personnel By-Laws by deleting the schedule entitled “1978/79 Classification and Compensation Plan” (Master Plan) and by substituting in place thereof a new schedule entitled “1979/80 Classification and Compensation Plan” (Master Plan), effective July 1, 1979, the effect of which is to increase the salaries on that schedule by 7%.

ARTICLE 43 –

Re: Park Security Patrol

The motion was moved and seconded by the Ways and Means Committee. An amendment to create this position for one year was moved, seconded and so voted. The main motion as amended carried and it was unanimously voted that the Town amend the classification and compensation plan for Part Time Personnel by adding the position of Park Security Patrol for one year at a salary of \$4 per hour.

ARTICLE 44 –

Re: Personnel By-Law, Classification & Compensation Plan

The motion as it appears in the Warrant was moved and seconded. The Ways and Means Committee was opposed, the Personnel Board was opposed and the main motion was ultimately defeated.

ARTICLE 45 –

Re: Personnel By-Law, Class. & Comp. Plan

The main motion was moved and seconded. The Personnel Board was in favor. An amendment to change to Group 94 was moved and seconded. The Ways and Means Committee was opposed. A second amendment was seconded and subsequently ruled out of order. The first amendment failed. Tellers were appointed and sworn in. By a standing vote of 33 in favor and 43 opposed the main motion was defeated.

ARTICLE 46 –

Re: Personnel By-Laws, Council on Aging Clerk

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 47 –

Re: Personnel By-Law, Class. & Comp. Plan

It was moved and seconded by the Ways and Means Committee who was in favor. An amendment to change to Senior Clerk, Group 80 was moved, seconded and by a standing vote of 31 in favor and 26 opposed the amendment carried. The main motion as amended carried and by a clear majority the Town voted to amend the Personnel Classification and Compensation Plan by establishing the position of Senior Clerk to the Fire Department in Group 80 and deleting the position of Senior Clerk to the Fire Department in the Part Time Salary Plan (under 20 hours per week).

ARTICLE 48 –

Re: Personnel Class. Plan

The main motion was moved and seconded by the Ways and Means Committee who was in favor 11–0. The Personnel Board was in favor and by a clear majority the Town voted to amend the Full Time Personnel Classification Plan “Master Plan” by adding to Group 93 the position of Wiring Inspector and further amending the Permanent Part Time Classification Plan by removing from Category D the Position of Wiring Inspector.

ARTICLE 49 –

Re: Personnel Class. Plan

The main motion was moved and seconded. The Ways and Means Committee was opposed 6–4. An amendment to change to Group 87 was moved and seconded. The Personnel Board was in favor of the amendment. The amendment was defeated, and by a standing vote of 32 in favor and 35 opposed the main motion was defeated.

Town Counsel, David Berman addressed the body on the Governor's 4% tax cap, Chapter 151 Acts of 1979.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Monday, May 21st at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 21, 1979

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag. The following members were recorded as abstaining from voting: A. McNamara and J.M. Barrows on the School budget, M. Soda on the Police budget.

ARTICLE 50 –

Re: Personnel Classification Plan

The main motion as it appears in the Warrant was moved and seconded. Library Trustee Alsace Sleeper spoke as a proponent. The Ways and Means Committee was opposed. By a clear majority the main motion was defeated.

The following members were recorded as abstaining from voting: V. Mooney on the Treasurer/Collector budget, M.L. Rutherford on Item 41, K. Christiansen on the Police budget and M. Nash on the School budget.

ARTICLE 5 –

Re: 1980 Fiscal Year Annual Budget

The main motion was moved and seconded by the Ways and Means Committee. After a review of the budget item by item the following were put on hold: Items 7, 8, 14, 31, 33, 34, 38A, 62, 84, 94, 97, 99, 100, 102, 111, 112, 118, 123, 124, 125, 130, 131, 132, 151, 152, 153, 154, 155, 164, 172, 167, 178, 185, 191, 193, 194, 195, and 215.

All other items not on hold unanimously carried.

Treasurer/Collector

Unanimously voted that the Town raise and appropriate the following sums for the Treasurer/Collector's office:

Salaries	\$78,958.
Expenses	9,072.
Tax Title and Recordings	1,800.
Interest Refund	200.

the same to be spent under the direction of the Treasurer/Collector.

Assessors

Unanimously voted that the Town raise and appropriate the following sums for the Assessors' office.

Salaries	\$55,225.
Expenses	9,338.
Map Maintenance	2,000.

the same to be spent under the direction of the Board of Assessors.

Town Clerk

Unanimously voted that the Town raise and appropriate the following sums for the Town Clerk's office:

Salaries	\$38,879.
Expenses	750.

the same to be spent under the direction of the Town Clerk.

Moderator

Unanimously voted that the Town raise and appropriate the following sums for the Moderator's Budget:

Salaries	\$150.
Expenses	71.

the same to be spent under the direction of the Moderator.

Planning Board

Unanimously voted that the Town raise and appropriate the following sums for the Planning Board:

Salaries	\$16,191.
Expenses	1,405.

the same to be spent under the direction of the Planning Board.

Ways and Means Committee

Unanimously voted that the Town raise and appropriate the following sums for the Ways and Means Committee:

Salaries	\$1,519.
Expenses	200.

the same to be spent under the direction of the Ways and Means Committee.

Personnel Board

Unanimously voted that the Town raise and appropriate the following sums for the Personnel Board:

Salaries	\$11,526.
Expenses	245.

the same to be spent under the direction of the Personnel Board.

Land Use Committee

Unanimously voted that the Town raise and appropriate the following sum for the Land Use Committee.

Expenses	\$75.
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the same to be spent under the direction of the Land Use Committee.

Community Needs Study Committee

Unanimously voted that the Town raise and appropriate the following sum for the Community Needs Study Committee:

Expenses	\$10.
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the same to be spent under the direction of the Community Needs Study Committee.

Selectmen's Office

Unanimously voted that the Town raise and appropriate the following sums for the Selectmen's Office:

Salaries	\$74,611.
Expenses	3,996.

to be spent under the direction of the Board of Selectmen.

Legal Budget

Unanimously voted that the Town raise and appropriate the following sums for the Legal Budget.

Legal Fees	\$30,000.
Legal & Appraisal Fees	2,000.
Collective Bargaining	1,500.
DPW Legal Fees	8,500.
Police Legal Fees	25,000.

the same to be spent under the direction of the Board of Selectmen.

Accountant's Office

Unanimously voted that the Town raise and appropriate the following sums for the Accountant's Office:

Salaries	\$57,729.
Expenses	1,980.

the same to be spent under the direction of the Board of Selectmen.

Town Meetings and Elections

Unanimously voted that the Town raise and appropriate the following sums for the Town Meetings and Elections:

Salaries	\$8,823.
Expenses	9,145.

the same to be spent under the direction of the Board of Selectmen.

Registrar of Voters

Unanimously voted that the Town raise and appropriate the following sums for the Registrar of Voters:

Salaries	\$4,565.
Expenses	5,150.
Census	3,000.

the same to be spent under the direction of the Board of Selectmen.

Town Hall Maintenance

Unanimously voted that the Town raise and appropriate the following sums for Town Hall Maintenance:

Salaries	\$52,756.
Expenses	51,244.

to be spent under the direction of the Board of Selectmen.

Central Administration

Unanimously voted that the Town raise and appropriate the following sums for the Central Administration:

Central Supply	\$38,000.
Central Machine Service	2,500.
Chapter 32B – Town Share	372,200.
Medical Exams	200.
Insurance	309,000.
Memorial Day	2,500.
4th of July	5,200.
Pension Reimbursement	26,000.
Unemployment Comp.	25,000.
Energy Conservation Fund	6,000.

same to be spent under the direction of the Board of Selectmen.

Board of Appeals

Unanimously voted that the Town raise and appropriate the following sums for the Board of Appeals:

Salaries	\$1,741.
Advertising and Mailings	1,840.

the same to be spend under the direction of the Board of Selectmen.

Conservation Commission

Unanimously voted that the Town raise and appropriate the following sums for the Conservation Commission:

Salaries	\$901.
Expenses	270.

the same to be spent under the direction of the Board of Selectmen.

Historical Commission

Unanimously voted that the Town raise and appropriate the following sums for the Historical Commission:

Salaries	\$477.
Expenses	2,144.

the same to be spent under the direction of the Board of Selectmen.

Sealer of Weights and Measures

Unanimously voted that the Town raise and appropriate the following sums for the Sealer of Weights and Measures:

Salaries	\$2,120.
Expenses	500.

the same to be spent under the direction of the Board of Selectmen.

Fire Department

Unanimously voted that the Town raise and appropriate the following sums for the Fire Department:

Salaries	\$1,355,960.*
Expenses	51,474.
Medical Coverage	1,000.
Education/Tuition	1,750.
Clothing	7,025.

*Less \$310,000. in Federal Revenue Sharing Funds, same to be spent under the direction of the Fire Chief.

Civil Defense

An amendment to Item 84 was moved and seconded as follows:

Materials and Supplies	\$1,800.
Contracted Services	480.
Occupancy	9,625.
Capital Outlay	395.
Municipal Expense – Travel	250.

The amendment carried and the main motion carried as amended. Unanimously voted that the Town raise and appropriate the following sums for Civil Defense:

Salaries	\$1,850.
Expenses	12,550.
Education	200.
Surplus Property	100.
Emergency Fund	50.

the same to be spent under the direction of the Board of Selectmen.

Building Department

Unanimously voted that the Town raise and appropriate the following sums for the Building Department:

Salaries	\$55,023.
Expenses	5,200.
Hazardous Structures	500.

the same to be spent under the direction of the Board of Selectmen.

Dog Officer/Animal Inspector

Unanimously voted that the Town raise and appropriate the following sums for the Dog Officer/Animal Inspector:

Salaries	\$12,100.
Expenses	1,282.

the same to be spent under the direction of the Board of Selectmen.

Police Department

Unanimously voted that the Town raise and appropriate the following sums for the Police Department:

**Salaries (See Reconsideration)	\$1,466,745.*
Expenses	101,203.
Out-of-State Travel	10.
**Clothing (See Reconsideration pg. 28)	12,150.
Education	900.
NEMLEC	1,750.
Medical	10,000.
Medical Exams	250.
Personnel Education	600.

*Less \$310,000. from Federal Revenue Sharing Funds, the same to be spent under the direction of the Board of Selectmen.

Public Works Department

Unanimously voted that the Town raise and appropriate the following sums for the Public Works Department:

Salaries	\$855,882.*
Expenses	425,707.
Out-of-State Travel	345.
Clothing	3,150.
Article 42	26,400.
Insect Pest Control	2,000.
Dutch Elm Disease	4,000.
Contracted Services	5,000.
Sign & Lane Painting	3,330.
Snow, Ice and Sand	125,000.
Highway #1	20,156.
Registry of Deeds	150.
Land Court	150.

*Less \$310,000. in Federal Revenue Sharing Funds, the same to be spent under the direction of the Board of Selectmen.

Council on Aging

Unanimously voted that the Town raise and appropriate the following sums for the Council on Aging:

Expenses	\$825.
Holiday Baskets	800.
Minuteman Home Care Corp.	800.
Emergency Assistance	50.

same to be spent under the direction of the Board of Selectmen.

Veteran's Services

Unanimously voted that the Town raise and appropriate the following sums for Veteran's Services:

Salaries	\$25,939.
Expenses	707.
Aids to Veterans	30,000.

same to be spent under the direction of the Board of Selectmen.

Board of Health

Unanimously voted that the Town raise and appropriate the following sums for the Board of Health:

Expenses	\$2,935.
Mystic Valley Mental Health	23,091.
Clinics	1,200.
TB Hospital	1,000.
Premature Babies	10.

same to be spent under the direction of the Board of Health.

Recreation Director

Unanimously voted that the Town raise and appropriate the following sums for the Recreation Director:

Salaries	\$120,326.
Expenses	15,315.
Transportation	11,720.

same to be spent under the direction of the Recreation Commission.

Recreation Maintenance Department

Unanimously voted that the Town raise and appropriate the following sum for the Recreation Maintenance Department:

Salaries	\$131,063.
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same to be spent under the direction of the Recreation Commission.

Library

Unanimously voted that the Town raise and appropriate the following sum for the Library:

Expenses	\$18,726.
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Debt Service

Unanimously voted that the Town raise and appropriate the following sums for Debt Service:

Principal	\$2,358,000.
Interest	1,151,846.
Temporary Loan Interest	70,000.

Reserve Fund

Unanimously voted that the Town raise and appropriate the following sum for the Reserve Fund:

*Reserve Fund	\$75,000.
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*the same to be spent under the direction of the Ways and Means Committee.

County Retirement

Unanimously voted that the Town raise and appropriate the following sum:

County Retirement	\$464,968.
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It was moved, seconded and so voted to adjourn until Wednesday, May 23rd at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 23, 1979

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

The following members wished to abstain from voting W. Machado on CMARC, G. Feldman on Local Education, and R. Cassidy on CMARC.

Since the auditorium would not be available next Wednesday, it was moved, seconded and so voted to suspend the rules to allow the meeting to be held Tuesday or Thursday or both nights.

It was moved and seconded that at the close of this session the meeting be adjourned until Tuesday. A substitute motion to adjourn to Thursday was moved seconded and ultimately failed. The main motion carried.

ITEM 151 – Rubbish and Garbage

An amendment was moved seconded and defeated. The main motion carried and by a clear majority the Town voted to raise and appropriate the sum of \$284,827. under Contracted Services for Rubbish and Garbage.

ITEM 152 – Street Lights

Unanimously voted that the Town raise and appropriate the sum of \$168,525. under Contracted Services for Street Lights.

ITEM 153 – Community Life Center, Salaries

An amendment to delete Item 153 and Item 154 for a zero budget was moved, seconded and defeated. Armand Henault, Acting Director of the BCLC spoke at great length. The main motion carried and Item 154 carried and by a clear majority the Town voted to raise and appropriate the following sums for the Community Life Center:

Salaries	\$65,208.
Expenses	7,177.

same to be spent under the direction of the Board of Selectmen.

ITEM 155 – Council on Aging – Salaries

An amendment to change the amount to \$16,581. was moved and seconded. The Ways and Means Committee was opposed. A second amendment to add a part time clerk was moved and seconded. After much discussion a motion to terminate debate carried and the second amendment failed. The first amendment was defeated and the main motion carried.

By a clear majority the Town voted to raise and appropriate the sum of \$8,957. under Salaries for the Council on Aging.

It was moved, seconded and so voted to suspend the rules and take Item 194 out of order.

Shawsheen Regional Technical High School

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate the following sum for the Shawsheen Regional Technical High School:

Burlington Share	\$450,539.
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same to be spent under the direction of the Shawsheen Regional School Committee.

Item 164 and Item 167 carried and it was unanimously voted that the Town raise and appropriate the following sums for the Board of Health:

Salaries	\$71,215.
Mosquito Control	15,500.

It was moved, seconded and so voted to suspend the rules and take out of order Item 185 Recreation Maintenance Department.

ITEM 185 – Expenses

An amendment to add \$3,700. to this account for the construction of a paved and fenced access path from Putnam Road to the southwest side of Regan Park, was moved and seconded. The Ways and Means Committee was opposed 4 in favor, 5 opposed, 1 abstaining. A motion to postpone to June 6th was seconded and defeated. A motion to terminate debate carried and the amendment unanimously carried. The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the sum of \$78,943. under Expenses for the Recreation Maintenance Department.

ITEM 172 – C.M.A.R.C.

The Ways and Means Committee was 5 in favor, 4 opposed, 1 abstaining. After much discussion a motion to terminate debate carried and the main motion carried and *By a Clear Majority* the Town voted to raise and appropriate the sum of \$5,000. for C.M.A.R.C. under the Board of Health budget.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Tuesday, May 29th at 7:30 P.M. in the Fogelberg Auditorium.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 29, 1979

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

ITEM 178 – Self Supporting Program

Unanimously voted that the Town raise and appropriate the sum of \$30,000. under Self Supporting Program for the Recreation Directors Budget.

ITEM 191 AND 193 – Library

Unanimously voted that the Town raise and appropriate the following sums for the Library:

Salaries	\$102,380.
Books and Periodicals	43,723.*

*Less 9,114.75 from the State Aid to Libraries Account and \$3,861.22 from County Dog License Refund, the same to be spent under the direction of the Library Trustees.

ITEM 195 – Local Education

The main motion was moved and seconded. The Ways and Means Committee was unanimously opposed to the entire School Budget. After much discussion and debate between the School Committee Members and the Assembly a motion to table and refer back to Committee was seconded. Tellers were appointed and sworn in and by a standing vote of 42 in favor and 19 opposed the motion to table carried.

ITEM 215 – Free Cash

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town exempt \$500,000. of free cash from the Provisions of Section 12A of Chapter 151 of the Acts of 1979, and that such free cash not be utilized for the purpose of reducing the property tax levy for fiscal year 1980.

ARTICLE 6 –

Will of Marshall Simonds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9,500. for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 7 –

Re: FY-79 Funds

It was moved and seconded by the Ways and Means Committee who was 10–0 in favor and unanimously voted that the Town transfer the following in order to meet fiscal year 1979 obligations:

- 1) From surplus free cash \$32,000. into the Department of Public Works Occupancy Account.
- 2) From surplus free cash \$11,525.30 and from “receipts reserved for appropriation” \$7,359.13 into Cemetery Land Taking Account (Article 28 – 9/12/73).

ARTICLE 8 –

Re: Transfer Funds – Insurance Account

It was moved and seconded by the Ways and Means Committee who was 9–0 in favor, and unanimously voted that the Town transfer from free cash the sum of \$60,000. to be added to the Insurance Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 9 –

Re: Transfer Funds, Chapter 32B, Town Share Account

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from free cash the sum of \$23,000. to be added to the Chapter 32B Town Share Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 10 –

Re: Transfer Funds – Police Overtime

It was moved and seconded by the Ways and Means Committee who was 8–0 in favor, and unanimously voted that the Town transfer from free cash the sum of \$30,000. to be added to the Police Department Salaries – Overtime Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 11 –

Re: Transfer Funds – Fire Department Overtime

It was moved and seconded by the Ways and Means Committee and unanimously voted to postpone indefinitely.

It was moved seconded and so voted to suspend the rules and take Article 55 out of order.

ARTICLE 55 –

Re: Retirement Allowance

It was moved and seconded by the Ways and Means Committee who was 9–0 in favor and unanimously voted that the Town accept Section 99 of Chapter 32 of the General Laws of the Commonwealth, to enable the Town to appropriate a sum of money annually to make advance payments in an amount not to exceed any retirement allowance exactly due an employee of the Town.

ARTICLE 12 –

Re: Retirement Payments

It was moved and seconded by the Ways and Means Committee who was 9–0 in favor and unanimously voted that the Town raise and appropriate the sum of \$5,000. for the purpose of advancing retirement payments to employees of the Town who are awaiting their retirement allowance.

It was moved and seconded to adjourn until Monday June 4th. A substitute motion to adjourn until Thursday May 31st was moved and seconded. After some debate a motion to terminate debate carried and the substitute motion failed. By a clear majority the main motion carried and the meeting adjourned at 11:00 P.M. until Monday, June 4th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 4, 1979

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

The Selectmen were asked to comment on the present water pollution problem. Mr. Valente responded.

ARTICLE 13 –

Re: Fire Station Alterations

It was moved and seconded by the Ways and Means Committee who was 10–0 in favor and unanimously voted that the Town raise and appropriate the sum of \$5,000. for the purpose of continuing a program of insulating both fire stations and for making minor alterations at headquarters for better utilization of space and to conserve energy, same to be spent under the direction of the Fire Chief.

ARTICLE 14 –

Re: New Ambulance

It was moved and seconded by the Ways and Means Committee who was 10–1 in favor and unanimously voted that the Town raise and appropriate the sum of \$26,000. to purchase a new ambulance for the Fire Department, same to be spent under the direction of the Board of Selectmen.

ARTICLE 15 –

Re: Purchase of Tractor

It was moved and seconded by the Ways and Means Committee and so voted to postpone indefinitely.

It was moved and seconded by the Ways and Means Committee and so voted to table Articles 16, 17, 18, 19 and 20 until after action on the School Budget.

ARTICLE 21 –

Re: Stonewall Repair

It was moved and seconded by the Ways and Means Committee who was in favor 5–3. A motion to table was seconded and ultimately defeated. After a great deal of discussion a motion to terminate debate carried and it was unanimously voted that the Town raise and appropriate the sum of \$60,000. for the purpose of replacing approximately 270 feet of stonewall at Simonds Park bordering Church Lane, same to be spent under the direction of the Recreation Commissioners.

It was moved, seconded and so voted to suspend the rules and take out of order Article 28A.

ARTICLE 28A –

Re: Drainage

It was moved and seconded by the Ways and Means Committee who was in favor 7–1. After much discussion a motion to terminate debate carried and by a clear majority the Town voted to raise and appropriate the sum of \$104,500. for the purpose of construction of drainage at Maud Graham Circle through to Sandy Brook Road, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to suspend the rules and take out of order Article 32.

ARTICLE 32 –

Re: Master Drainage Plan

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 22 –

Re: Skilton Lane Taking

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed. After much discussion the motion was unanimously defeated.

ARTICLE 23 –

Re: Skilton Lane Relocation

The motion as it appears in the warrant was moved and seconded. A motion to postpone indefinitely was seconded and failed. The main motion was unanimously defeated.

ARTICLE 24 –

Re: Water Main Extensions

It was moved and seconded by the Ways and Means Committee who was 9–0 in favor. An amendment to change the amount of \$42,700. was seconded and unanimously carried. The main motion as amended carried and it was unanimously voted that the Town raise and appropriate \$42,700. for the purpose of extending and upgrading water mains in the Town, same to be spent under the direction of the Board of Selectmen.

It was moved, and so voted to adjourn at 11:10 P.M. until Wednesday, June 6th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

SPECIAL TOWN MEETING

June 6, 1979

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

ARTICLE 1 –

Re: Transfer FY '79, Command Officers Collective Bargaining

The motion as it appears in the warrant was moved and seconded by the Ways and Means Committee who was 11–0 in favor. Unanimously voted that the Town fund the collective bargaining agreement executed on May 18, 1979, by and between the Town of Burlington and Local 532, International Brotherhood of Police Officers, IBPO, and that the Town transfer the sum of \$8,482.13 from the Title II Anti Recession Account and the sum of \$23,564.87 from the account Receipts Reserved for Appropriation to be added to sums previously appropriated to the following Police Department Accounts: Retroactive to July 1, 1978.

Police Department Full Time Salaries	\$22,645.
Police Department Overtime Salaries	6,702.
Police Department Clothing	2,700.

same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

ARTICLE 2 –

Re: Sidewalk Easement

The motion as it appears in the warrant was moved and seconded. Unanimously voted that the Town accept a right of way easement for the purpose of constructing, maintaining and repairing a sidewalk for pedestrian use and access to Regan Park. Said easement is more specifically shown on an easement plan entitled "Plan of Land in Burlington, Mass., Showing Proposed Sidewalk Easement", dated May 22, 1979, compiled and prepared by the Town of Burlington Engineering Department and bounded and described according to said plan as follows:

- NORTHWESTERLY: by Putnam Road, four and 07/100 (4.07) feet; and
- NORTHEASTERLY: by lot 36, two hundred six and 47/100 (206.47) feet; and
- SOUTHEASTERLY: by land n/f of the Town of Burlington, four and 00/100 (4.00) feet; and
- SOUTHWESTERLY: by the remaining land of Clarence & Nellie L. Russo, two hundred five and 83/100 (205.83) feet.

Containing 825 square feet of land.

ARTICLE 3 –

Re: City of Boston Land

The motion as it appears in the warrant was moved and seconded. Unanimously voted that the Town authorize the Board of Selectmen to enter into an agreement with the City of Boston under which Burlington residents will be permitted to use Boston land for youth programs in the summer of 1979 or at any other time and under which the Town will agree to assume any liability incurred by the City of Boston and arising out of such use.

It was moved, seconded and so voted to adjourn at 8:20 P.M. sine die.

ADJOURNED (SECOND) TOWN MEETING

June 6, 1979

This adjourned session was called to order at 8:22 P.M.

It was moved, seconded and so voted to retain Town Counsel until after action on the School Budget and School Committee Articles.

ARTICLE 25 –

Re: Traffic Signals, Middlesex Turnpike

Moved and seconded by the Ways and Means Committee who was 9–0 opposed. The main motion was defeated.

ARTICLE 26 –

Re: Wyman Street Reconstruction

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 28 –

Re: Drainage Construction Projects

The motion was moved and seconded by the Ways and Means Committee. After some discussion the motion as stated by the Chair failed on a standing vote. There was a division of the house. Tellers were appointed and sworn in. By a count of 37 in favor and 25 opposed the Town voted to raise and appropriate the sum of \$30,000 for the purpose of construction of drainage projects in the Town, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to remove Article 5 – Item 195 from the table.

ITEM 195 – Local Education

The main motion was moved and seconded. The Ways and Means Committee was not supporting the budget. After much discussion the motion carried by a clear majority. There was a division of the house and by a Roll Call (#2) of 42 in favor – 7 opposed and 28 abstaining the Town voted to raise and appropriate \$12,015,671 for local education (Line #195) less PL 874 funds of \$97,896.14, the same to be spent under the direction of the School Committee.

It was moved, seconded and so voted to remove Article 16, 17, 18, 19 and 20 from the table.

It was moved, seconded and so voted to dismiss Town Counsel.

ARTICLE 16 –

Re: Capital Outlay, Roof Repair

It was moved and seconded by the Ways and Means Committee who was 10–0 in favor. It was unanimously voted that the Town raise and appropriate \$10,000 for roof repairs, all schools, to maintain school roofs in a waterproof condition to avoid costly replacement and interior damage, same to be spent under the direction of the School Committee.

ARTICLE 17 –

Re: Community Recreation Custodial Fees

It was moved and seconded by the Ways and Means Committee who was in favor. It was unanimously voted that the Town raise and appropriate \$16,200 for Community Recreation Custodial fees, same to be spent under the direction of the School Committee.

ARTICLE 18 –

Re: Capital Outlay, Boiler and Hot Water Heater

It was moved and seconded by the Ways and Means Committee who was 10–0 in favor. It was unanimously voted that the Town raise and appropriate \$20,000 for boiler and hot water heater replacement in various schools within the Burlington Public Schools System, same to be spent under the direction of the School Committee.

ARTICLE 19 –

Re: Repair of Roadways

It was moved and seconded by the Ways and Means Committee who was in favor. It was unanimously voted that the Town raise and appropriate \$13,200 for repair of eroded roadways at all school buildings, same to be spent under the direction of the School Committee.

ARTICLE 20 –

Re: Concrete Curbing

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed. An amendment to change the sum to \$7500.00 and change to granite curbing, was seconded and carried. The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the sum of \$7500.00 for installation of granite curbing at Burlington High School, same to be spent under the direction of the School Committee.

ARTICLE 29 –

Re: Highway Resurfacing

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to raise and

appropriate the sum of \$45,000 for the purpose of resurfacing certain streets in the Town of Burlington, same to be spent under the direction of the Board of Selectmen.

ARTICLE 30 –

Re: Purchase of DPW Equipment

It was moved and seconded by the Ways and Means Committee who was 7–3 in favor. It was unanimously voted that the Town raise and appropriate the sum of \$74,000 for the purpose of purchasing Public Works equipment, same to be spent under the direction of the Board of Selectmen.

ARTICLE 31 –

Re: Storage Facility

It was moved and seconded by the Ways and Means Committee and so voted to postpone indefinitely.

ARTICLE 33 –

Re: C.M.A.R.C.

It was moved and seconded by the Ways and Means Committee and unanimously voted to postpone indefinitely.

ARTICLE 34 –

Re: Transportation Services

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 41 –

Re: Part Time Vacation

The main motion was moved, seconded and ultimately defeated.

ARTICLE 42 –

Re: Vacation Allowance

The main motion was moved and seconded and by a clear majority the Town voted to amend the full time Personnel By-laws, Section 16, paragraph (a) to read as follows:

“All Regular, full time permanent employees shall be granted paid vacations in accordance with the following schedule, allowing only one of the below listed vacation periods to be taken in order, within each calendar year:

Service Completed	Vacation Allowance
1. 6 mos. but less than 1 yr.	1 week
2. 1 yr. but less than 5 yrs.	2 weeks
3. 5 yrs. but less than 10 yrs.	3 weeks
4. 10 yrs. or more	4 weeks

ARTICLE 51 –

Re: General By-Laws – DPW

The motion as it appears in the warrant was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town amend Section 2.4 of the General By-Laws by adding to Paragraph 2.4.1 the words “and Central Maintenance Division” so that it reads as follows:

The Department of Public Works shall include the following Divisions: Highway Division, Park Division, Cemetery Division, Water and Sewer Division, and Central Maintenance Division.

and adding a new paragraph 2.4.11 as follows:

2.4.11 *Central Maintenance Division.* The Assistant Superintendent shall be specially fitted by education and experience to supervise repair and maintenance of Town Owned Equipment, both gasoline and diesel powered and maintain proper records of the repairs and maintenance performed on all equipment for which he is responsible.

App'd by Att. Gen. 10-9-79 Adv'd in Burl. News 10-18, 25-79

ARTICLE 52 –

Re: General By-Laws

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend Section 4.1.2 of Article VI of the General By-Laws by adding after the word “law” the words “but the Selectmen may permit attorneys with less than five years experience to represent or advise the Town if they are subject to the direct supervision of Town counsel meeting all qualifications of this section.”

App'd by Att. Gen. 10-9-79 Adv'd in Burl. News 10-18, 25-79

It was moved, seconded and so voted to adjourn at 11:05 P.M. until Monday, June 11th.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 11, 1979

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

ARTICLE 53 –

Re: General Court Petition

The motion as printed in the warrant was moved and seconded and it was unanimously voted that the Town petition the general court to enact in due form the following legislation;

William Boudreau may be appointed assistant director of recreation of the Town of Burlington by the

appointing authority duly designated, notwithstanding his failure to qualify under the provisions of chapter thirty-one of the general laws or any other law.

App'd by the Gen. Court — Oct. 4, 1979

ARTICLE 54 —

Re: Recreation Revolving Fund

Moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept Chapter 44, Section 53D of the General Laws of Massachusetts and establish a Recreation and Park Self-supporting Service Revolving Fund therein permitted.

ARTICLE 56 —

Re: Solid Waste Disposal

The motion as it appears in the warrant was moved and seconded. It was moved, seconded and so voted to allow a movie to be shown. A motion to terminate debate was defeated. An amendment "to enter into negotiations and ratified by Town Meeting", was seconded. A second amendment "to authorize the Board of Selectmen to enter into a contract which is subject to the ratification of the Town Meeting." The first amendment was withdrawn and the second amendment unanimously carried. The main motion as amended carried and it was unanimously voted that the Town under the pursuant to authority granted in General Laws Chapter 40D, Section 21 (g), as amended, will authorize the Board of Selectmen to enter into a contract which is subject to the ratification of the Town Meeting for operation of solid waste disposal facility to be established in the Town of North Andover for the disposal of acceptable waste and for the use of by-products resulting from the operation of such facilities which contract will:

1. be for a term of twenty years, more or less;
2. include provisions for the delivery of minimum amounts of acceptable waste and payments for the use of the facilities to be based in part thereon;
3. provide for unit prices for the disposal of acceptable waste that will be graduated and for adjustments thereof, for the use or sale of steam, electricity and other by-products resulting from the use of the facility, and for credits or payments to the Town resulting therefrom;
4. provide for similar commitments by other communities;
5. provide for the use by the Town, other municipalities or other persons of the uncommitted capacity of such facility.
6. contain other provisions incidental and related to the foregoing general matters; and,
7. be generally in the form of proposed contract negotiated by representatives of the member communities of the Northeast Solid Waste Committee (NESWC) with such changes herein as may be approved by said Board of Selectmen.

ARTICLE 57 —

Re: Lease of Land from Mitre Corp.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize the Board of Recreation Commissioners to enter into an agreement with the Mitre Corporation for the consideration of \$1.00 a lease to run for one (1) year, commencing on July 1, 1979 and ending June 30, 1980, on a certain parcel of land containing $\pm 159,000$ square feet of land, this land being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford Street, and on the Northwest by the Town line of Bedford, Massachusetts.

ARTICLE 58 —

Re: Street Acceptance

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 59 —

Re: Filling Stations

The motion as it appears in the warrant was moved and seconded. The Planning Board was in favor 5-0. The Land Use and Zoning Majority report was in favor. The Land Use and Zoning minority report was opposed. By a roll call (#3) of 24 in favor and 37 opposed the motion failed.

ARTICLE 60 —

Re: Zoning Map

The motion was moved and seconded. The Planning Board was 5-0 in favor. The Land Use Zoning Committee was in favor. It was unanimously voted that the Town amend the Zoning By-Law by striking all references to the 1968 Zoning Map and rescinding the 1968 Zoning Map of the Town of Burlington adopted under Article 54 of the Warrant for Annual Town Meeting, March 1, 1969, with the exception of the individual maps and compiled maps included in the Zoning Map Booklet and amendments thereto through this date, and by substituting for such references and for said map, the map entitled "Zoning Map, Town of Burlington, Mass." dated 1979, prepared by the Town of Burlington Engineering Department, which is on file and may be seen in the Town Clerk's Office. The proposed Zoning Map does not delete, establish, extend or decrease any existing or proposed zoning district. The Planning Board is authorized to secure a copyright for the said map in behalf of the Town.

App'd by Att. Gen. 10-9-79 Adv'd in Burl. News 10-18, 25-'79

ARTICLE 61 —

Re: Zoning By-Law

The motion as it appears in the warrant was moved and seconded. The Planning Board was unanimously in favor. The Land Use and Zoning Committee was in favor. It was unanimously voted that the Town amend the Zoning By-Law

by adding thereto a new section to Article V (Density Regulations), Section 5.1.8 as follows:

Section 5.1.8 – Compliance with Density Regulations Schedule

“A separate lot of land complying with the requirements specified in Article V, Section 5.2.0 hereof (Density Regulations Schedule) shall be provided for each dwelling or other principal use permitted in an RO District. Every building or structure located on a lot shall comply with the requirements of said Density Regulations Schedule, except where specifically provided otherwise by this By-Law or by General Laws.”

App'd by Att. Gen. 10-9-'79 Adv'd Burl. News 10-18, 25-'79

It was moved, seconded and so voted to remove Article 4 from the table.

ARTICLE 4 –

Re: Budget Limitations

It was moved, seconded and so voted to postpone indefinitely.

A resolution by Lawrence R. Benassi was moved and seconded. By a clear majority the Town voted to adopt the following:

Resolution #1 – It is hereby resolved that the Master Compensation Plan for full time employees, be revised to ensure that proper relationship exists among all classes. That each classification be slotted in relationship to job requirements commensurate with education, experience and responsibility of position required therefore. It is further resolved that the responsibility for this task be placed with the Personnel Board and that said board be requested to complete said effort no later than April 1, 1980.

Resolution #2 – by L.R. Benassi was moved, seconded and ultimately defeated.

Resolution #3 – was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to adopt the following: *BE IT RESOLVED* that the School Committee provide a detailed package of supporting information as well as the summary sheet of the school budget at least 14 days prior to the first day of the annual budgetary Town Meeting.

Resolution #4 – was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to adopt the following: *BE IT RESOLVED* that the Board of Selectmen provide its position on all warrant articles under its jurisdiction to the Ways and Means Committee at least 14 days prior to the first night of the relevant Town Meeting.

Resolution #5 – was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to adopt the following: *BE IT RESOLVED* that the Town

create a Statutes Review Committee comprised of 5 members to be appointed by the Moderator which will review all state statutes which the Town of Burlington has accepted and which will recommend to the Town Meeting in January 1980 whether the Town should vote to revoke any of those acceptances.

A motion to reconsider Article 5 – Line Items 97 and 100 was seconded and unanimously carried.

ITEM 97 – Salaries (Police Department)

It was moved, seconded and so voted to change the total salary account to \$1,526,244.

ITEM 100 – Clothing (Police Department)

It was moved, seconded and so voted to change the total clothing account to \$14,850.

It was moved and seconded to reconsider Article 5, *ITEM 155 – Council on Aging Salaries*. After some discussion a motion to terminate debate carried. Tellers were appointed and sworn in. By a standing vote of 16 in favor and 46 opposed the motion to reconsider was defeated.

At 11:05 P.M. it was moved, seconded and so voted to suspend the rules and allow the meeting to continue until the end of the remaining business to be handled.

A motion to reconsider Article 35 was seconded. It was moved, seconded and so voted to take up reconsideration of Article 36 before Article 35.

Reconsideration of Article 36 was moved and seconded and by a standing vote of 28 in favor and 31 opposed reconsideration was defeated.

Reconsideration of Article 35 was withdrawn.

It was moved and seconded to reconsider Article 48. By a standing vote of 14 in favor and 27 opposed the motion to reconsider was defeated.

It was moved and seconded to reconsider Article 49. The motion to reconsider was defeated as stated by the Chair.

It was moved, seconded and so voted to adjourn at 11:40 P.M. until September 24, 1979 at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (THIRD) TOWN MEETING

September 24, 1979

A quorum being present, the meeting was called to order at 8:00 P.M. with a salute to the flag.

ARTICLE 1 –

Re: Report of Town Officers and Committees

Report of Capital Budget Committee submitted by Lawrence Benassi.

ARTICLE 2 –

Re: Transfer Funds, Capital Budget Committee

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Free Cash the sum of \$34.20 to be added to the Capital Budget Committee account, same to be spent under the direction of the Capital Budget Committee.

ARTICLE 3 –

Re: Transfer Funds, Capital Budget Committee

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Free Cash, the sum of \$375.00 to be added to the Capital Budget Committee account, same to be spent under the direction of the Capital Budget Committee.

ARTICLE 4 –

Re: Full-Time Clerk, B.C.L.C.

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 5 –

Re: Full-Time Clerk, B.C.L.C.

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 6 –

Re: General By-Laws, Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 7 –

Re: General By-Laws, Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 8 –

Re: General By-Laws, Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 9 –

Re: General By-Laws, Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 10 –

Re: School Space Committee

The motion as it appears in the warrant was moved and seconded. After much discussion it was moved, seconded and unanimously voted to refer this Article back to By-Law Review Committee.

ARTICLE 11 –

Re: Mall Road – Eminent Domain Taking

The motion as it appears in the warrant was moved and seconded and it was unanimously voted to postpone indefinitely.

ARTICLE 12 –

Re: Mall Road-Gift Highway Easement

The motion as it appears in the warrant was moved and seconded. The Land Use and Zoning Committee was in favor (4–3). Unanimously voted that the Town authorize the Board of Selectmen to accept a highway easement for the installation of traffic control signals at the intersection of Burlington Mall Road and Lexington Street. Said easement is more specifically shown as parcels A & B on a plan on file with the Town Clerk entitled “Plan of Land in Burlington, Mass. Showing Proposed Highway Easement” prepared by the Burlington Engineering Department dated August 2, 1979, and bounded and described according to said plan as follows:

PARCEL A:

NORTHERLY: by Burlington Mall Road sixty-two and 89/100 (62.89) feet; and

NORTHEASTERLY: by parcel B sixty-four and 48/100 (64.48) feet; and

SOUTHERLY: by land of Sears Roebuck and Co. eighty-four and 64/100 (84.64) feet; and

WESTERLY: by land of Sears Roebuck and Co. sixty and 00/100 (60.00) feet; and

Containing 4,426 square feet more or less.

PARCEL B:

NORTHERLY: by Burlington Mall Road one hundred-one and 85/100 (101.85) feet; and

SOUTHEASTERLY: by land of the Trustees of Burlington Mall Trust seventy-two and 22/100 (72.22) feet; and

SOUTHERLY: by land of the Trustees of Burlington Mall Trust thirty-six and 78/100 (36.78) feet; and

SOUTHWESTERLY: by parcel A sixty-four and 48/100 (64.48) feet; and

Containing 4159 square feet more or less.

ARTICLE 13 –

Re: Zoning Amendment

The main motion was moved and seconded. The Planning Board was 6–1 in favor. The Land Use and Zoning was in favor. After much discussion a motion to terminate debate failed. After more discussion a motion to move the previous question failed. More discussion followed. By a Roll Call (#1) of 52 in favor and 33 opposed the main motion failed on a two-thirds (2/3) vote.

It was moved, seconded and so voted to adjourn at 11:30 P.M. until January 14, 1980.

ATTEST:

Regina E. Short, Asst. Town Clerk

SPECIAL TOWN MEETING

October 24, 1979

District 3-J members P. Angelo, A. Murgo and H. Paulson met at 7:30 P.M. for the purpose of filling the two existing vacancies. William Whalen, 8 Brantwood Lane, was nominated and unanimously voted to fill the vacancy created by the resignation of Thomas Cappadona.

Rosemary Murgo, 6 Four Acre Drive, was nominated and unanimously voted to fill the vacancy created by the resignation of William A. Machado.

A quorum being present the meeting was called to order at 7:50 P.M. with a salute to the flag. The Moderator made a few announcements.

ARTICLE 1 –

Re: Tax Cap Levy

The motion as it appears in the warrant was moved and seconded. After some discussion it was unanimously voted

that the Town exceed the tax cap levy limit per Chapter 151 Acts of 1979 by an amount not to exceed \$300,000.

A resolution by A. Rowe was moved and seconded and it was unanimously voted to accept the following:

Resolution – Be it resolved that the Selectmen of the Town of Burlington request, on behalf of the Town Meeting Members, a Public Hearing by the Mass. Environmental Policy Committee on the subject of expanded air traffic at Hanscom Air Force Base.

It was moved, seconded and so voted to adjourn at 8:10 P.M. sine die.

ATTEST:

Catherine R. McKim, Town Clerk

REPORT OF THE MODERATOR

The Moderator has two primary duties. First, he must preside at all sessions of the Town Meeting, and I am pleased to report that I did preside over every session of the Town Meeting during 1979. Second, he must appoint members to various town committees.

For the past two years the Capital Budget Committee and the By-Law Review Committee have been essentially inactive. My first priority this past year was to make these viable committees, as well as the Statutes Review Committee which is a temporary committee requested by Town Meeting in May. I am happy to report that I was able to find some very capable people for these committees during the summer and they are now active committees.

My sincere thanks to all who serve on the committees but stress that there is a need for volunteers at all times. For anyone interested please contact the Moderator or Town Clerk.

I would like to thank the citizens of Burlington for the continued opportunity to serve as your Moderator.

Respectfully,

C. Joseph Brown

RULES COMMITTEE

The officers of the Rules Committee are Harold F. Pillsbury, Chairman; David Kern, Vice Chairman; and Patricia J. Angelo, Secretary. New members of the committee are Connie Burrell, George DeMattia and Mary Morgan. Several members of the committee who had served very faithfully have chosen to serve on other committees in order to broaden their understanding of the needs of the town.

The Rules Committee has continued its interest in attendance at town meetings and the reactivating and functioning of the Capital Budget committee as a vital part of town government.

The setting of dates for town meetings, the annual election, and the importance of equal time for all concerned to speak on the articles presented at town meeting have been included in the business of this committee.

Respectfully submitted,

Harold F. Pillsbury, Chairman
David Kern, Vice Chairman
Patricia Angelo, Secretary
Connie Burrell
George Chaloux
George DeMattia
Frances Heartquist
Ernest LeBlanc
Mary Morgan
Hope Paulson

SELECTMEN

Our annual Town election resulted in the return to office of incumbents Tom Flaherty and Arthur Ferreira, assuring continuity and the services of a seasoned, experienced Board. In what appears to be a first, Board Co-chairmen were elected, with Dan Valente serving the first six months of the year and Bob Roberto assuming chairmanship responsibility for the remainder of the term.

Annual appointments were also made, with the return of incumbents to key positions throughout Town government. Pat Mullin continued to serve in a dual role as Town Accountant and Executive Secretary, pending final action on the position of Town Administrator by Town Meeting and the necessary selection process.

Negotiation of the AFSCME (BMEA) contract was completed, and with this contract having the same anniversary date as our other Town contracts, the Board anticipated that future negotiation schedules should be more clearly defined for all those involved in the collective bargaining process.

Good progress is being made on the construction of the Lahey Clinic on the Burlington Mall Road. Further consideration is now being given to the approval of necessary rezoning for construction of a hotel(s) in the same area. Several proposals have been received and rejected by Town Meeting, and it is now anticipated that further presentations will be made and a decision arrived at by Town Meeting early in the coming year.

Through cooperation and careful consideration of budgetary needs by all departments, the Town was able to come under the 4% tax cap imposed by the State Legislature. With spiraling costs in all areas, it will obviously become more and more difficult to hold the line on spending. However, we will continue to be budget conscious and make every effort in this regard, while maintaining necessary Town services.

We urge residents to participate in Town government in any way possible. We have numerous committees that are always in need of active, responsible members. We continue to hold an Annual Student Government Day, which provides

our young people with an opportunity to take part in an election process and observe first-hand our day-to-day operation. Our holiday Tree Lighting Ceremony has become an established annual event, providing enjoyment for both residents and visitors.

The Selectmen look forward to the 1980's, during which time it is hoped that problems of public transportation, traffic, energy conservation, practical utilization of school buildings as they become available, etc., may find reasonable solutions.

Respectfully submitted,

THE BOARD OF SELECTMEN

L. Daniel Valente

Robert J. Roberto

Thomas J. Flaherty, Jr.

Arthur J. Ferreira

Robert S. Matarazzo

LICENSING AUTHORITY

LICENSES	NO. ISSUED	MONIES RECEIVED
Victuallers	73	\$ 730.00
Sunday	50	500.00
Miscellaneous	60	979.00
Liquor		
Club	4	400.00
Package Goods	5	5,000.00
Restaurants	9	13,500.00
Innkeepers	2	5,000.00
Taxis	15	150.00
First and Second Class Vehicles	13	900.00
	TOTAL	\$27,159.00

TOWN COUNSEL

During the year 1979 Town Counsel was assigned by the Board of Selectmen, after a favorable vote by Town Meeting, to assume the duties of prosecutor in the Fourth District Court of Eastern Middlesex. That assignment proved, from a standpoint of public interest and concern, the most notable event affecting Town Counsel's office in that year. The full ramifications of the event are far from clear, and will not be for some time. Because, however, we are of opinion that a considerable amount of misinformation has been circulated concerning this assignment, we should like to discuss it briefly so that every citizen and taxpayer can have some understanding of what has occurred.

The district courts of the Commonwealth of Massachusetts, now technically known as the district court department, have long had both general and limited criminal jurisdiction. With respect to misdemeanors and some minor felonies, there are courts of general jurisdiction that may proceed from complaint to trial to sentence although the accused usually has a right to appeal a guilty finding to the superior court and be tried by a jury; the Commonwealth has no right of appeal. With respect to major felonies, the jurisdiction of the district courts is limited to determining whether there is probable cause to hold persons accused of crimes committed within their respective districts for the grand jury; however, the grand jury may indict whether or not probable cause is found. Since colonial days it has been the custom in most cities and towns of the Commonwealth for the constabulary or local police to prosecute criminal proceedings in the district court. Such has long been the case in the Town of Burlington, although occasionally over the years Town Counsel has assumed the prosecution of difficult or sensitive cases in the Fourth District Court.

In recent years the whole district court procedure, providing as it does for two trials in most not-too-serious criminal cases and for the prosecution of criminal cases by police officers not trained in the law, has come under increasing criticism. Since the Constitution of the United States guarantees that the accused in a criminal case will be represented by a lawyer if he faces any possibility of imprisonment, most defendants today even at the district court level have counsel. Police officers are usually at a disadvantage in dealing with lawyers, but sometimes, it has been felt by observers, that this disadvantage is balanced by a reluctance on the part of the judge to hold the police officer to the same standards to which a lawyer would be held. Even so, as the procedures of criminal law during the sixties and seventies became more and more complex, some police officers, not necessarily those of the Town of Burlington, found that they could not adequately prosecute criminal cases in the district courts.

One response to the problem has been for the district attorneys of the various districts into which the Commonwealth is divided to assign assistant district attorneys to the district courts. In many district courts, the assistant district attorneys handle all probable cause hearings and prosecute other criminal actions as well. Nevertheless, no Massachusetts district attorney has ever had the staff to prosecute all criminal cases in the district court. So a prosecution of a large number of these cases has remained in the hands of the local police.

In February of 1979, the presiding justice of the Fourth District Court of Eastern Middlesex, in whose jurisdiction Burlington is located, wrote to the Chief of Police complaining about the quality of the criminal prosecution by police officers of the Town of Burlington in his court. A copy of the letter was sent to the Board of Selectmen. Receipt of this letter apparently caused the Selectmen to give careful consideration to the prosecution of criminal cases in the district court. In February of 1979, and for some time prior thereto, two police officers were involved solely in the prosecution of criminal cases in the Fourth District Court. And this did not begin to account for all of the time that the police were devoting to the prosecution of district court cases. Police officers were regularly appearing for hearings on applications for complaints as well as at trials. The full time prosecutors were, of course, unavailable to perform other duties.

Members of the Board of Selectmen began to question whether the task of prosecuting criminal cases in the district courts could not be carried out more competently and less expensively by Town Counsel than by police officers. After consultation, Town Counsel agreed to handle the prosecution for \$25,000.00 a year. The Selectmen asked town meeting to approve an appropriation in that amount for that purpose, and town meeting did so. On July 1, 1979, Town Counsel was to assume the duties of prosecuting criminal cases in the Fourth District Court.

On Friday afternoon, the first assistant district attorney for the Northern District (Middlesex County) called a police officer and stated that Town Counsel would not be permitted to assume prosecution of criminal cases in a district court the following Monday, July 2, 1979. A police officer called the Executive Secretary of the Board of Selectmen who in turn called Town Counsel. Town Counsel spoke with the first assistant district attorney, who expressed the opinion that under the new Rules of Massachusetts Criminal Procedure, which were to take effect on July 1, 1979, Town Counsel could not prosecute criminal cases in the district courts. Town Counsel promptly reviewed the new rules carefully and concluded that there was nothing in them that would bar Town Counsel from prosecuting cases and in fact they specifically provided for such prosecutions. The following week he so informed the first assistant.

Nevertheless, the office of the district attorney insisted that it would not permit Town Counsel to prosecute criminal cases in the district court but would permit police officers to prosecute. Neither the district attorney nor the first assistant gave any reasons for the policy at this time.

Originally it had been the intention of the Selectmen to allow one of the police prosecutors to remain in the district court during the period of transition. However, at a meeting of July 9, 1979, the Selectmen decided two steps should be taken. One was to remove all Burlington police officers from the district court; the other was to bring an action in the Supreme Judicial Court for Suffolk County to determine whether the course of action being pursued by the district attorney was justified. Both decisions of the Board of Selectmen were promptly put into execution, but not before events took a new unexpected twist; specifically an assistant clerk of

the Woburn District Court determined for himself that Town Counsel could not swear out applications for criminal complaints although police officers could. The swearing out of an application for a complaint is different from the trial of a criminal case. Hearings are not only held on applications for a criminal complaint, but if a hearing is held and the clerk decides not to issue a complaint, there will be no criminal trial unless a judge later decides to issue a complaint or the person against whom the complaint is made is later indicted. Therefore, when an action was finally commenced in the Supreme Judicial Court, both the district attorney and the assistant clerk were named as defendants. Meanwhile, the district attorney designated certain assistant district attorneys to prosecute in the Woburn District Court those cases that had formerly been prosecuted by police officers.

The single justice of the Supreme Judicial Court had no difficulty in determining that Town Counsel shall prosecute applications for criminal complaints and promptly issue judgment to that effect. Town Counsel has been prosecuting such applications ever since. The question, however, whether the district attorney could supplant Town Counsel as a prosecutor at the trial of criminal cases formerly prosecuted by police officers apparently proved more difficult.

The action brought by the Town in the Supreme Judicial Court was not the only litigation to result from the decision to replace police officers with Town Counsel. In August of 1979, the International Brotherhood of Police Officers, which represents the senior-officers (as well as patrolmen in a separate unit) of the Town of Burlington for collective bargaining purposes, asked the Labor Relations Commission to issue a complaint charging an unfair labor practice. Town Counsel responded to the request on behalf of the Town and the Board of Selectmen by pointing out that the decision of who shall prosecute criminal cases is quintessentially an executive decision not subject to the collective bargaining process. Not unexpectedly, given the extremely prounion track record of the Labor Relations Commission, a complaint was issued. Hearings were held before a hearings examiner in October, and briefs were filed on December 19, 1979, but to date there has been no decision.

Late in November the single justice of the Supreme Judicial Court dismissed the action brought on behalf of the Town and the Board of Selectmen. The single justice based his dismissal explicitly on lack of standing. That is to say, he determined that the Town did not have a sufficient interest in the prosecution of criminal cases to challenge the decision of the district attorney. This was true even though the amended complaint alleged, properly we believe, that the district attorney had taken the steps he has specifically to attempt to force the Town to reverse its decision not to use police officers to prosecute criminal cases in the district court and had thereby interfered in what is plainly a question of town policy. Town Counsel respectfully disagrees with the ruling that it lacks standing. The Selectmen have authorized an appeal to the Full Bench of the Supreme Judicial Court, which will probably rule on the case during the year 1980.

Change in municipal affairs rarely comes easy. Perhaps it will be foolish to imagine that persons fearing displacement of

power or prerogatives will allow it to occur without doing battle. Most people support the notion that the Town should be governed as economically as possible but few people are pleased when such economies cut into their services or expectations. No small part of Town Counsel's role is to see that the will of town meeting and other town officers and bodies acting within their jurisdiction is carried out as far as the law allows.

For purposes of this year's town report, we shall as usual break down our work into three areas: litigation, formal opinions, and general counselling. We begin with litigation.

1. Litigation

We have only discussed two cases of litigation arising from the decision to have Town Counsel prosecute criminal cases in the district court. At least one other case on which Town Counsel worked during the year 1979 is worthy of some extended attention:

A. School Committee of Burlington v. Burlington Educators Association

This case arising out of the teachers' strike of 1972 came to an end in mid-1979. We would like to say that it came to a quiet end, but that would not be quite true. To understand the case, one must understand at least an outline of its history. In 1972, the Burlington Educators Association conducted a strike against the Burlington Public Schools. The strike was plainly illegal under Massachusetts Law, and indeed a judge of the Probate Court ordered the strikers to return to work but only a tiny number obeyed his order. During the strike the secondary schools of the town were closed, but the elementary schools were kept open with substitute teachers. Piqued by its inability to close the public schools, the Burlington Educators Association apparently instigated a few parents who were friendly to its cause to seek from a justice of the Superior Court a restraining order closing all of the schools until the strike was over. The restraining order was ultimately dissolved. The end result was that the secondary schools of the town were closed for a ten day period, while the elementary schools were closed for a two-day period because of the strike. However, the State Board of Education, upon a petition of the town, waived five days of the required number of days of school for the 1972-1973 school year, and since the Burlington school year was already five days longer than State Law required, the time that teachers lost during the strike and for which they were not paid was not made up to them at the end of the year. Efforts by the Burlington Educators Association to have the State Board of Education and the court declare that the eight day period during which the elementary schools were staffed with substitutes was not a period during which the schools were legally open came to naught.

In the Summer of 1973, the Burlington Educators Association attempted to arbitrate the question of whether the teachers should have been paid for the eight days that they were on strike but during which the elementary schools were open or, at least two days during which the temporary restraining order was in effect closing the schools. Town Counsel opposed arbitration on several grounds and asked the superior court to enjoin the arbitration. After several judges of the

superior court heard the case during one phase or another, one judge finally issued the injunction without the need for going on trial. The Association appealed. In 1979, the Appeals Court ruled. It held that when teachers engage in an illegal strike, they cannot under Massachusetts Law be paid for time lost as a result of the strike. Since the closing of the schools pursuant to the temporary restraining order was the direct result of the strike, the teachers could not be paid for those two days any more than they could be paid for the days that they were on strike and the schools were not entirely closed. The Appeals Court did rule that if the teachers had had to work any days at the end of the year because of the strike and were not paid for these days, that would be an arbitrable issue. There were, however, no such days at the end of the year for which teachers were not paid. Town Counsel feared the possibility, however, that the Association would claim that there had been or might have been such days to arbitrate the issue and that, once the case passed out of the control of the Superior Court and into the hands of an arbitrator, the scope of inquiry could grow wider. Counsel, therefore, asked the School Committee for permission to seek further appellate review in the Supreme Judicial Court, the highest court of the Commonwealth, and such permission was granted. The Supreme Judicial Court denied further appellate review, but the Association, recognizing none of its members had actually worked any extra days at the end of the 1972-1973 school year for which they had not been paid, allowed a permanent injunction to be issued by the Superior Court without objection. Thus, some years after Burlington experienced some of the ugliest moments in its educational history, litigation, arising out of those ugly moments came to an end. Whether the mills of the law grind exceedingly fine, they do too often grind exceedingly slow.

Other litigation on which Town Counsel worked in 1979 included the following:

- B. McGinnis v. Town
- C. Boston Edison v. Town
- D. Town v. J.J. Flynn
- E. Burlington v. Lund
- F. Down v. Town
- G. Short v. Town
- H. Lund v. Town
- I. Burlington v. Whitman & Howard, Inc.
- J. Burlington v. Down
- K. Lowell Engineering v. Van D. Lambert
- L. Whitman & Howard, Inc. v. Town
- M. Burlington v. GAF Corporation
- N. Town v. C&M Construction
- O. Town v. Elga Realty
- P. Town v. Finn
- Q. Town v. Tacey Transportation
- R. Town v. Mass Truck Leasing Company
- S. Town v. McGuire
- T. School Committee v. BEA
- U. Town v. Burgess & Blacher
- V. Town v. State Board of Education
- W. Raguso v. Verzone
- X. Brown v. Town
- Y. BEA v. School Committee (Verzone)

- Z. BEA v. School Committee (evaluation)
- AA. Panico v. School Commission
- BB. BEA v. School Committee (non-teaching duties)
- CC. BEA v. School Committee (unpaid leave)
- DD. Lord & Taylor v. Selectmen
- EE. Dannaher v. Town
- FF. Adams v. Town
- GG. Drevitson v. Town
- HH. Burlington Package Liquors v. Alcoholic Beverage Control Commission
- II. IPBO v. Town (fact finding)
- JJ. Department of Public Works Superintendent v. Impemba
- KK. Knowles v. Selectmen
- LL. Guaranty Mortgage v. Town
- MM. Murray v. Town
- NN. Town v. Pollert
- OO. Tigges v. Cataldo
- PP. Knowles v. Town
- QQ. Town v. Middlesex Roadbuilders
- RR. Commonwealth v. Wright
- SS. Hill v. Town
- TT. Police Chief v. McKeon
- UU. Lake v. Assessors
- VV. McNamara v. Town
- WW. Town v. Berman
- XX. McCarthy v. Town
- YY. McCue v. Board of Appeals
- ZZ. Haniford v. Planning Board
- AAA. Town v. Starrett Paving
- BBB. Gibbs Tire Depot v. Assessors
- CCC. Aloisi v. Police Chief
- DDD. Fowle v. Narramore
- EEE. Developers Trust Company v. Assessors
- FFF. Westby Realty Trust v. Assessors
- GGG. Department of Public Works Superintendent v. Retirement Board
- HHH. Town v. LaPuma
- III. Tigges v. Town
- JJJ. Police Chief v. DiFrancesco
- KKK. Police Chief v. McCarthy
- LLL. Burlington Village Associates v. Assessors
- MMM. Town v. Labor Relations Commission (dog officer)
- NNN. Taddeo v. Town, et. al.
- OOO. Turk v. Town
- PPP. Mohan v. Town
- QQQ. Robinson v. Town
- RRR. Town v. IBPO
- SSS. LoGuidice v. Building Inspector

2. Opinion

The number of opinions rendered by Town Counsel during 1979 remained approximately the same as it was in 1978. None of the opinions rendered appear to raise any spectacular issues. The following opinions were rendered:

- A. Opinion of January 2 to Executive Secretary reviewing warrant.
- B. Opinion of January 25 to Board of Appeals re: non-conforming lots.

- C. Opinion of February 22, 1979 to Superintendent of Schools re: Out of state travel.
- D. Opinion of February 23, 1979 to Board of Selectmen re: Compensation of Fire Chief.
- E. Opinion of March 9, 1979 to Board of Selectmen re: Prosecution by Town Counsel of cases in district court.
- F. Opinion of March 26, 1979 to Executive Secretary re: Liquor Advisory Committee guidelines.
- G. Opinion of March 28, 1979 to Selectmen re: Conflict.
- H. Opinion of April 6, 1979 to School Committee re: Teacher evaluation forms.
- I. Opinion of April 25, 1979 to Executive Secretary reviewing Articles for warrant.
- J. Opinion of June 4, 1979 to Executive Secretary re: Requiring refresher courses for police.
- K. Opinion of June 5, 1979 to Board of Appeals re: non-conforming lots.
- L. Opinion of August 2, 1979 to Conservation Commission re: Protection of land from zoning changes.
- M. Opinion of August 27, 1979 to Executive Secretary reviewing warrant for town meeting.
- N. Opinion of September 11, 1979 to Executive Secretary re: Animal inspector/dog officer.
- O. Opinion of September 17, 1979 to Executive Secretary re: Deeds of land.
- P. Opinion of September 28, 1979 to Treasurer and Tax Collector re: Abatement refunds.
- Q. Opinion of October 9, 1979 to Personnel Board Member re: Conflict.
- R. Opinion of November 1, 1979 to Executive Secretary re: Removal of unfaced structures.

- S. Opinion of November 6, 1979 to Superintendent of Schools re: Records for school purposes.
- T. Opinion of November 8, 1979 to Executive Secretary re: Interpretation of collective bargaining agreements.
- U. Opinion of November 15, 1979 to Treasurer and Tax Collector re: Conflict.
- V. Opinion of December 5, 1979 to Executive Secretary re: Sunday closing laws.
- W. Opinion of December 13, 1979 to Building Inspector re: Buildable lots.
- X. Opinion of December 14, 1979 to Executive Secretary reviewing warrant.
- Y. Opinion of December 27, 1979 reviewing collective bargaining agreements.

3. Real Estate Counselling, and Other Matters

Town Counsel frequently meets with Board and Officers particularly the Executive Secretary, the Board of Selectmen and the Superintendent of Schools. These meetings cover a variety of subjects, but their primary purpose is to resolve legal problems and as often as possible to avoid serious problems that later lead to costly litigation. Town Counsel also regularly reviews contracts, by-laws, and other documents of an official nature and also draws deeds, releases, grants or easements, agreements and other documents when necessary and appropriate.

Respectfully submitted,

John F. Zamparelli
David Berman

LIBRARY TRUSTEES

The year 1979 has been a difficult one for the trustees of the Burlington Public Library, in terms of trying to improve library services and to increase the material available to the community; while at the same time coming to terms with inflation and actual cuts in money available to the library. Meanwhile, the demands on the library have greatly increased in the past year as the statistics in the Librarian's report indicate. How to cope with the increasing demands and the decreasing funds, as well as the everpresent space problems, have been the major concerns of the staff and of the trustees of the Burlington Public Library.

In accordance with the Ways and Means Committee requests, the trustees did not renew their attempts to increase the number of library personnel. The book budget, already devastated by inflation, was slashed even further by actual dollar cuts. Attempts to raise our professional librarians to a salary level equivalent to that of others of their educational background, experience and responsibility, met with defeat. The size of the professional staff and their salaries remain below the average of those towns comparable in size to Burlington.

The cumulative result of years of understaffing and of underfinancing has finally required that the trustees also cut services to the town. In the fall of 1979, the Sunday hours were not reinstated after the summer vacation. The possible loss of two full-time CETA positions precipitated a near crisis, which could have resulted in the loss of all weekend service.

Several additions to the policy manual were implemented during the year. The additions detail services offered by the library and responsibilities of the borrowers. These include: 1. that parents are responsible for fines on books borrowed by their children thirteen years and younger; 2. that museum passes may be borrowed only by an adult, and only on his/her own card; and 3. that identification must be reverified when lost cards are replaced.

During the monthly meetings, a great deal of time was spent discussing security and safety both inside and outside of the library. These discussions resulted in the placement of the sign warning BEWARE OF TRAFFIC, NO PLAYING installed in the parking lot. The trustees would also like to thank the Burlington Police for their help with some problems within the library building. The Garden Club continues to brighten up the library with its planter by the front door.

The annual book sale was held at the beginning of June, with donations from the community. Much of the work was done by the Friends of the Library, and the proceeds were donated to the Library.

In 1980 we hope to continue to provide adequate services to the community of Burlington in these times of rising costs

and pressures from funding sources to cut our budget. We welcome the support and suggestions of the community on how to deal with these problems.

Respectfully submitted,

Sarah A. Nisenson, Chairman
Kristin Janghorbani
James B. Ashworth
Linda Roscoe
Marie Seminatore
Alsace Sleeper

PUBLIC LIBRARY

INTRODUCTION

Free public libraries are NOT FREE!

In the early 19th century when public libraries were being established in the United States the term FREE Public Library was frequently incorporated as part of the library's name. Many libraries still are so designated. The word free in this case was used to indicate that the library was available to all citizens of the community without special membership or subscription fees. This is still true of all public libraries. However, too many people regard the word Free to mean that libraries do not need money in order to provide materials and services. Citizens continue to expect and even demand materials and services without seeing to it that adequate funds for these materials and services are provided. They take for granted that they will always be available and seem surprised and chagrined when rising costs combined with inadequate funds result in fewer materials purchased, reduced hours of service, and fewer special programs.

Libraries are not free. They cost money — a considerable amount of money, but for the value received in goods and services they are among the most cost effective of all community services.

STAFF

Librarian — Geraldine C. Guentner
Assistant Librarian — Susan N. Bjorner
Cataloger — Joan Saklad
Reference Assistants — MaryLu Rosenthal, Betty Shewfelt
(Resigned 9-24-79 — not yet replaced)
Circulation Assistants — Lois Howells, Robert Nahigian, Phyllis Rae
Cataloging Assistant — Dorothy Barron
Children's Assistants — Virginia Philipp, Ann Papalegis
Clerk — Sheila Heron
Library Pages — Anne Marie McMakin, Jeanne Malouin, Jacqueline Jay, Karen MacDonald, Maura Robinson
CETA Clerks — Lillian Bornas, Mary Minghella

While this looks like a large staff, it is not. Only the Librarian, Assistant Librarian, Cataloger, and the two CETA clerks (both of whom will be leaving by September 1980) are full time.

In order to provide minimally adequate staffing of the reference and circulation desks during the heavy evening hours, it became necessary to reduce weekend hours. Full weekend service cannot be restored, and the possibility exists of further reduction in hours when the CETA clerks leave, unless a minimum staff of 6 full time, 6 permanent part time (20 hours or more per week), and 9 part time (under 20 hours per week) are funded. This represents a Full Time Equivalency of 13.76. The present staff in terms of Full Time Equivalency (including the CETA clerks who will be leaving shortly into FY81) is 12.35. Not counting the CETA clerks it would be 10.35.

CHILDREN'S ACTIVITIES

The main focus of the children's activities continues to be the pre-school story-time. This year there was a total of 108 sessions with 1,846 children attending. Three special sessions were held, one to celebrate Easter with our annual egg hunt held indoors because of inclement weather conditions, Halloween with the room converted into a haunted house, and Christmas with the children decorating the tree donated by Mahoney's Rocky Ledge Nursery. (Our sincere thanks to Mahoney's). The children received candy canes from Santa played by Jeanne Malouin, a page at the library.

Eighteen movies were presented on early release Wednesdays, January through June. The movies were chosen for elementary and middle school age children. They were very well attended by 686 children and 100 adults. Two special movies two hours in length were also shown and greatly enjoyed. We look forward to another terrific year.

The library always welcomes visits from school classes, day care centers, Boy and Girl Scouts and similar groups. This year 34 groups (356 children and 30 adults) visited the library and were introduced to the library's collections, services, and listened to stories or saw movies.

Lack of interest in our summer program caused the cancellation of many. In conversations with other children's librarians they also noted a decrease in their summer activities. We did however have "Art Projects" on Wednesdays geared for 6-8 year olds and "Club Meetings" on Thursdays for 9-12 year olds. In addition we held story-time for pre-school children which are always well attended and greatly enjoyed.

We would enjoy expanding our programs for the children on a daily basis, but due to lack of personnel and space this is not feasible.

ADULT ACTIVITIES

In spite of reduced service hours in the fall of 1979, the Burlington Public Library continued to increase its value to the community. A total of 87,724 people, as measured by the exit gate counter, used facilities in the library during 1979, whether to check out a book, photocopy a bill, bring a child

to story time, do family history research, pick up income tax forms, reserve a museum pass, attend a meeting or view a display. The 1979 total represents an increase of 3.2% more traffic actually in the library over 1978 use.

The library continued its efforts to serve senior citizens and the homebound in 1979 by book delivery, book discussions and film programs. A rotating deposit collection is housed at Birchcrest Arms. Several Burlington citizens take advantage of free book selection and delivery to their homes. This service is available to any Burlington resident who is physically disabled and unable to come to the library; if you or someone you know could use this service, please make application to the Reference Librarian. A discussion program on *Exploring Local History* was led by Susan Bjorner at the Senior Citizens Friendship Center. Films on loan from the Boston Public Library were shown following the seniors' hot lunch program, and many participants enjoyed *Top Hat*, *Wuthering Heights*, *The Best Years of Our Lives*, and *The Gospel According to St. Matthew*.

Service to taxpayers was expanded last year with the addition of the Prentice Hall Federal Revenue Forms. This subscription enables the library to duplicate any federal income tax form an individual may require. The library continues to supply the common federal and state forms in bulk and the public makes great use of this service during the tax filing season.

Four hundred ninety-seven families made use of the library's memberships in the Aquarium, Museum of Science, Museum of Transportation, Museum of Fine Arts, the DeCordova, and Boston Zoological Society to obtain free admission to these cultural establishments. This highly successful program was expanded at the end of 1979 with the purchase by the Veterans of Foreign Wars of a membership in the Children's Museum. The Children's Museum pass can be reserved in advance by application to the Reference Librarian.

The reference librarians answered 10,494 questions in 1979, an average of 34.75 per day, and an increase of 22.6% over 1978. As the collection and services of the Burlington Public Library continue to grow in quantity and complexity, the demands on this public service staff are expected to increase.

Since October 1978 the library has participated in an enrichment program for 6-8 gifted fourth graders from Ms. Jean Knowlton's Pine Glen School classes. During monthly visits to the library, Mrs. Rosenthal introduced the students to library materials on topics being studied in the classroom.

Mr. Alan McRae's 7th grade class from Marshall Simonds Middle School visited the Burlington Public Library on Thursday, November 16, 1979. A total of about 90 students from a cooperative program involving Burlington and Dorchester youngsters received a tour of the library from Reference Librarian Mrs. Rosenthal. The students subsequently toured the JFK Library in Columbia Point and compared the two types of libraries.

COLLECTION BUILDING AND MAINTENANCE

This year the reference collection was thoroughly analyzed and weeded. A small number of out-dated materials were discarded and a number of other items which were determined to be of greater use to the public if they were allowed to circulate were transferred to the circulating collection.

In order to aid the public in locating materials shelved outside the general reference and circulating collections, Mrs. Barron, the Cataloging Assistant, went through the entire catalog and placed color-coded plastic protectors on catalog cards pertaining to books in Consumer Reference, Business Reference, the Historical Collection of Burlington and Massachusetts and the library profession materials housed in the Librarian's office. She also color-coded our extensive collection of books in large type for the visually handicapped.

PROFESSIONAL MEETINGS

Meetings of the Massachusetts Library Association, the Lowell Subregion Advisory Council, the Eastern Massachusetts Regional Library System, the Public Library Assistant Directors, the North of Boston Children's Librarians and Central Middlesex Reference Librarians were attended by appropriate staff members.

These meetings are very valuable for the exchange of ideas and the development of resource sharing and other cooperative projects to better serve all the citizens of the Commonwealth.

Miss Guentner is currently serving as chairman of the Lowell Subregion Advisory Council. To date, in addition to advising the Subregional Headquarters Library (the Lowell City Library) on the needs and concerns of member libraries, the Council has developed a checklist of periodical index holdings and is engaged in compiling a checklist of library professional literature holdings.

The Central Middlesex Reference Librarians have compiled a Union List of Library Strengths and Reference Works in 17 participating libraries and are presently compiling a Union List of telephone books.

DISPLAYS AND EXHIBITS

In recent years the library has expanded its traditional role of providing recreational and cultural reading to serving all sorts of informational needs for the community. In this connection, the library welcomes requests from community organizations and individuals to use the display and meeting room facilities of the library building and to focus attention on events and issues which should be of concern to the town. Numerous community groups made use of the library area to spread the word about their organizations in 1979, including the Girl Scouts, Cub Scouts, Citations, and the Irish-American Club. Geraldine Silverthorn displayed her unique historical dolls; Penny Nordborg exhibited dried flower arrangements and craft dolls; the Medford Arts Council arranged a presentation of the work of local artists, including some Burlington residents. Local painters Bill McNamara and George Gormley displayed their offerings on the library walls.

The reference and adult services staff also generated displays to highlight particular aspects of the library collection or current cultural life. The television programs *Holocaust* and *The Scarlet Letter* were given special notice. Best Selling Books of past years and the works of classical authors were brought forth to renewed interest. Nostalgia buffs snapped up the records and cassettes of old time radio performers. A special effort was made this year to collect the works of Burlington authors, past and present. A display was successful in bringing to light several authors of whom the library staff was not aware.

In December a display of antique Christmas cards and children's books pertaining to Christmas dating from the 1820's to today were displayed. The early books were from Miss Guentner's collection of antique children's books.

USE OF MEETING ROOM

The meeting room in the library basement was used this year by the following organizations: Burlington Hockey, Cats-Plain and Fancy, the Burlington Community Life Center, the Burlington Municipal Employees Association Executive Board, the Burlington Junior Women's Club, the Burlington Tennis Club, the Garden Club, the IEEE Professional Activities Committee, the League of Women Voters, the Friends of the Library, the Northern Middlesex Chapter of the Genealogy Association, and the Burlington Country Club. Any other organization interested in using the meeting room during library hours is urged to make application to the Library Board of Trustees.

FRIENDS OF THE BURLINGTON PUBLIC LIBRARY

The Friends of the Burlington Public Library continued to maintain a photocopy machine for library and public use. Between 2000 and 6000 copies are made monthly and proceeds are used by the Friends to provide funds for special items not funded by the Town. The photocopy machine and the annual book sale, held this year in June, are the major fundraising efforts of the Friends. In addition to the microfilming of the local newspapers, the Friends purchased the library membership to the Aquarium.

The Friends plan to assist the library staff in a community survey during 1980 to determine patterns of library use, reasons for non-use and the Town's citizen's ideas and expectations regarding library service.

VOLUNTEERS

The library has benefitted this year from the enthusiastic volunteer efforts of several young people. Karen MacDonald, Kerry McKenna, Paul Marren, Dorothy Peer, and Christine Srabian have all donated many hours of their own free time to cleaning, shelving, making displays and helping in any other fashion requested. We thank them all for their help.

SPECIAL PROJECTS

The Burlington Library participated in the Massachusetts Council on the Arts and Humanities Book Affair, which afforded us the opportunity to add a number of books and magazines from the little presses of the region.

A picture catalog of our circulating art works collection was produced this year, with photographic work donated by Paul Sorensen.

MAJOR POLICY CHANGES

In an effort to reduce the tremendous number of overdue library materials, the Board of Library Trustees voted to charge a service charge of \$2.00 when a bill is sent for items 4 weeks overdue and a \$5.00 charge when a certified letter quoting the Massachusetts law relating to overdue library materials is sent for items 8 weeks overdue. This policy was instituted on September 1, 1979. We telephone people free when items are 2 weeks overdue.

This year telephone calls totalled:

Jan. — Aug.	1683
Sept. — Dec.	904
	<hr/> 2687

Bills Sent:

Jan. — Aug.	705	42% returned after phone calls
Sept. — Dec.	396	56% returned after phone calls
	<hr/> 1101	

Certified letters sent numbered 159. 78 people (49%) have returned the items. The 81 people, who have not returned the overdue materials along with others from previous years, will be prosecuted as soon as possible.

The situation in regard to overdue books is a deplorable one. In staff hours it costs the library more than the equivalent of a full time staff member to handle the telephone calls, billing, sending certified letters, checking shelves, maintaining records of delinquent borrowers and clearing the records when items are returned. If we did not spend the time, however, the number of items overdue would be far greater than at present. In addition to the staff time factor, these materials are not available for others who need and want them.

The second major change involved the method of notifying people that books they had reserved were ready for them to pick up. Prior to October 1, 1979 we telephoned people when their reserved books were available. It cost the library between 2 to 4 hours per day to make these calls. Since October 1, 1979 patrons fill out a postcard for each title they wish to reserve. The charge is 10 cents for postage. We have reduced the staff time spent to 15-20 minutes per day. Most borrowers seem quite satisfied with this policy.

STATISTICS

Circulation	Adult	Juvenile	Total
Fiction	31,002	32,487	63,489
Non-Fiction	40,706	11,507	52,213
Periodicals	5,909	575	6,484
Records	1,616	1,326	2,942
Sheet Music	171	0	171
Prints	32	0	32
Cassettes	130	3	133
Cassette Player	3	0	3
Puzzles	87	32	119
Films	27	88	115
Filmstrips	0	81	81
Toys	0	400	400
Pamphlets	368	0	368
Slides	2	0	2
Oper. Iden.	25	0	25
Memberships	387	0	387
Games (Adult)	60	0	60
TOTAL	<hr/> 80,525	<hr/> 46,499	<hr/> 127,024

Bookmobile (# Books Borrowed) 119

Interlibrary Loan

Borrowed — 401

Loaned — 60

Registration	878	481	1,359
Reference Questions	10,494	(22.6% increase)	
Exit Count	87,724	(3.2% increase)	

Materials Added

Books (Purchases)	3,107	831
Books (Standing Orders)	160	
Books (Gifts)	261	13
Periodical Subscriptions	6	1
Records	255	44
Sheet Music	15	
Art Prints	0	
Cassettes	19	
Films and Filmstrips	1	0
Toys	0	
Games	7	
Microfilms	30	
TOTAL	<hr/> 3,701	<hr/> 871

For a total of 4,572 added to the collection.

Materials Discarded

Books	290	105
Records	4	3
Prints	21	
Puzzles	23	
TOTAL	<hr/> 338	<hr/> 108

For a total of 446.

Materials Lost in Circulation

Books	115	49
Periodicals		
Records	5	
Films and Filmstrips	1	
Pamphlets	1	
TOTAL	122	49

For a total of 171.

Materials Lost and Paid for

Books	60	36
Periodicals	23	
Records	4	1
Sheet Music	3	
Toys		1
TOTAL	90	38

For a total of 745 removed from the collection.

The total number of items in the collection as of December 31, 1979 was 52,698 of which 34,058 were adult and 18,640 were children's.

Monies turned in to the Town \$1,940.67 (\$1,665.67 in fines and \$275.00 in service charges).

Lost cards \$226.25, Reserve Postals \$35.00 (October 1 to December 31) were deposited in Materials & Supplies Account to purchase these items.

CONCLUSION

In conclusion, I tender a special "thank you" to the Board of Library Trustees and all other groups and individuals who have aided the library throughout the year.

Respectfully submitted,

Geraldine C. Guentner, Librarian

PERSONNEL BOARD

Organizational changes in 1979 saw Al Russell elected as Chairman and Roy Swanfeldt reelected as Vice Chairman. The Board lost the services of former Chairman David Pollicelli, who was replaced by Jody Barrows. The Personnel Board also

accepted with sincere regret the resignation of Marguerite Marchant, Executive Secretary to the Personnel Board and town Affirmative Action Officer, effective September 20, 1979. Ms. Marchant has served this Board well for seven years. Her services will be missed.

Across the board salary increases were a major topic of discussion in 1979. By invitation, the Personnel Board attended contract negotiations conducted with the Burlington Municipal Employees Association. While the Board had no legal role in these sessions, we did serve to act in an advisory capacity. At the Town Meeting in May, the Board recommended that increases for town personnel not covered by collective bargaining agreement be kept to a maximum of seven percent, thus keeping within the confines of federal wage guidelines as requested by President Carter. Our recommendations also served to maintain a degree of salary equity between the town's unionized and non-unionized employees.

Throughout the year the Board also provided advice and assistance in individual and intra-departmental personnel matters where contracts did not supersede. Each case was considered on its own merit, and the Board's recommendations were reported to all parties concerned for further discussion.

On February 20th, a day-long Equal Employment Opportunity seminar was held for the benefit of all town department heads, the Board of Selectmen and other interested town employees. Professional Affirmative Action consultants were on hand to inform all town employees with power to hire and terminate, of their responsibilities in enforcing and implementing federal equal employment guidelines.

With the arrival of a Town Administrator scheduled for early in 1980, the Personnel Board's role in town government will undoubtedly come under scrutiny. However, we shall move forward with our intention to reevaluate the entire Master Compensation Plan for both full and parttime employees, as requested of us by several Town Meeting members. We plan to have these recommendations ready in time for the May Town Meeting.

The Personnel Board would like to thank all those who have cooperated with us during the past year.

Respectfully submitted,

Al Russell, Chairman
Roy Swanfeldt, Vice Chairman
William Irving
Jody Barrows
Al Vaccaro

PUBLIC WORKS



Winn Street — Local flooding during heavy rain January 31, 1979. David McCafferty, Highway; Donald Reece, Administration; Officer Gilbert Chaney, B.P.D.; Photo/Daily Times.

I hereby submit the Annual Report of the Department of Public Works for the year ending December 31, 1979.

Starting in June, the D.P.W. instituted an energy conservation program which included a ten gallon per day fuel limit for each vehicle, replacement of thermostats with low temperature units, insulation of steam pipes and erection of a concrete partition in the Highway Garage to separate the repair area from the storage bays. Results of our efforts have been very encouraging; however, the very mild winter to date has made exact determination of savings very difficult.

Our spill team has responded to several accidents during the year and successfully prevented contaminants from entering the water ways.

ADMINISTRATION DONALD L. REECE, ADMIN. ASST.

During 1979, the D.P.W. office continued to make use of two CETA employees to assist in our administrative functions. The Water & Sewer billing system functioned smoothly with its new format of semi-annual billing, saving the Town about \$1,000 in postage and assisting the Town Treasurer by providing revenue when the Treasurer usually has to borrow funds prior to the receipt of real estate taxes. In addition, another refinement was added to the program by sending out bill

reminders to all unpaid accounts 60 days after the original bills.

During 1979, the Town received approval of two CETA projects. One for locating and mapping of water gates and the other for supplemental services (cleaning of easements and sewers). Neither of these programs achieved their full goal due to poor attendance of the participants and the inability of CETA to replace people who were terminated from the program. We recommend that future CETA projects provide a full time qualified Supervisor to run the program, as the D.P.W. does not have extra supervisory personnel to properly administer these projects.

DPW Gross Revenue

1. Water & Sewer Billing	\$693,784.33
2. Permits	2,425.00
3. Cemetery	15,948.00
4. Misc. Income (signs, insurance reimbursements etc.)	10,119.11
5. State Aid	225,748.44
6. Federal Grants (Cemetery & Mall Road Lights)	18,363.28
	<u>\$966,388.16</u>

CEMETERY DIVISION

CHARLES RALPH,
ASST. SUPERINTENDENT

This year we were able to acquire approximately one hundred and thirty-nine additional grave sites to supplement the decreasing number of lots available on an immediate need basis. Presently, the immediate need structure of lots should suffice until the newly developed area opens in the near future.

The new brick piers which can be seen on the Bedford Street entrance will soon bear attached metal gates made available through the labor and efforts of Shawsheen Valley Regional Technical School students and instructors. The labor was donated by Shawsheen and total cost of fabrication was material supplied by the Town. Many favorable comments have been received on quality of work performed by these students.

The expansion program for the Cemetery was completed and final acceptance is pending the condition of plantings after the winter of 1979.

During the year 113 lots were sold, 60 funerals conducted and 44 monument foundations constructed.

CEMETERY REVENUE 1979

Sale of Graves (113)	\$ 5,295.00
Perpetual Care	3,945.00
Interments (60)	5,430.00
Misc. (fees for deeds, removals and ashes, etc.)	83.00
Foundations	1,195.00
Total revenue received and paid to Treasurer's Office 1979.	\$15,948.00

CENTRAL MAINTENANCE
DIVISION

GUY DeFILIPPO
ASSISTANT SUPERINTENDENT

The Central Maintenance Division has been in operation since July 1978, supervised by Guy DeFilippo with the assistance of George Mosnicka, clerk and parts man. Staffing includes two full-time mechanics and three part-time students from Shawsheen Regional Technical School and Greater Lowell Vocational School.

DPW ANNUAL REPORT

Administrative Section
1979

WATER & SEWER BILLING SECTION

Total 1979 \$693,784.33	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Revenue	\$222,942.51	\$148,408.94	\$194,025.63	\$128,407.25

Accounts	Breakdown	Accounts
Residents	5889	Water Only 1204
Business, Apts, Mall	508	Sewer Only 15
Industry	132	Water & Sewer 5349
Churches	39	
Public Facilities (NA)		
TOTAL ACCOUNTS	6568	6568

Permits	Street Opening Permit	Water Application	Sewer Permit	BWSSR
	121 \$305.00	38 \$450.00	93 \$250.00	26 \$605.00

INVOICE SECTION

	Engr	W&S	Trt Plt	Hwy	Cem	DPW Admin	Central Maintenance
Purchase Orders	48	294	275	380	98	91	741

CEMETERY SECTION

	Interments	Foundations	Sale of Graves	Perpetual Care	Fee-Deed	TOTAL
Revenue	\$5,430.00	\$1,195.00	\$5,295.00	\$3,945.00	\$83.00	\$15,948.00
Source of Data:	Actual Bank Deposits					

At the present time, Central Maintenance services over one hundred Town vehicles with the exception of the Fire and School Departments. This past year we have upgraded the garage with the installation of new electric overhead doors and a one ton electric chainfall. We also partitioned the last two bays of the Highway Garage for a repair area in order to conserve fuel. The cement blocks for the partition were installed by students of the Shawsheen Technical School Masonry Shop, under the direction of Mr. John Lally, at no cost to the Town.

**WILFRID J. NADEAU, P.E.,
TOWN ENGINEER & PLANNING
ENGINEERING DIVISION BOARD AGENT**

In 1979 approximately \$32,000 was expended on drainage projects at the following locations:

Locust Street	Purity Springs Road
Moss Street & Upland Road	Birchcrest Street
Mark Street	

This would be the least amount expended on such projects in recent years were it not for a special appropriation of \$104,500, made at the May Town Meeting for the Maud Graham Circle Drainage Project and the Culvert Replacement Project at Sandy Brook Road, Hilltop Drive and lower Maud Graham Circle. To date, nearly \$22,000 of that appropriation has been expended on the Maud Graham Circle project which is projected for completion in early spring. The Culvert Replacement Project, which had been scheduled to start last Fall, must be readvertised at reduced scope in the spring since the bids received exceeded the available funds. This project was one of the top priority projects identified in the Stormwater Management Plan by Metcalf & Eddy and it is hoped that continued funding will provide for implementation of that plan.

Nearly the entire \$45,000 appropriated for Fiscal 1980 for road resurfacing has been expended to date for the resurfacing of the following streets or portions thereof:

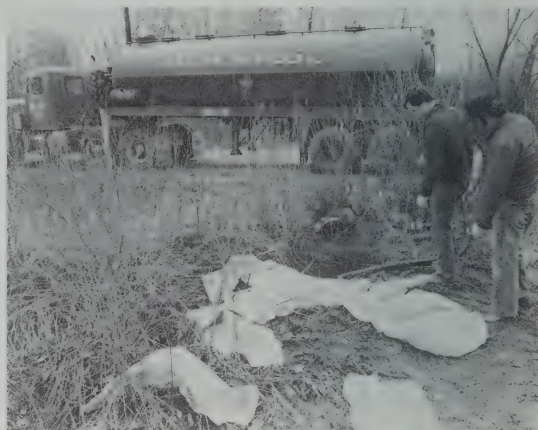
South Bedford Street	Ledgewood Drive
Donald Road	Gloria Circle
Princeton Road	Lexington Street
Morrison Road	Moss Street
Burlington Street	Upland Road
Manhattan Drive	

We expected to close out both of the EDA Local Public Works Grant Projects during this calendar year; the Mall Road Illumination Project and the Chestnut Hill Cemetery Expansion Project, but the latter has yet to be completed. As it now stands, the general contractor has completed his outstanding obligations and the project awaits final landscape inspection and acceptance in the Spring of 1980.

In the area of traffic circulation improvements, much progress was made but not without some setbacks. The Middlesex Turnpike Corridor Study is nearly completed. When the report is finalized, we will have a definite direction in the pursuit of State and Federal funding for the widening of this extremely important artery.

The signalization project for the Mall Road/Lexington Street intersection is projected to be advertised for bids in the Spring by the Mass. D.P.W. and may be expanded to include improvements at the signalized intersections along the Middlesex Turnpike between Route 128 and Lexington Street.

1979 would have been completely successful if our efforts to address the acute congestion at the Skilton Lane/Cambridge Street intersection could have won Town Meeting support. The problems at that intersection are critical and must be addressed very soon.



Fuel Oil Spill – Blanchard Road, March 14, 1979. Steven Howard, George Turner, Highway Division Spill Team. Photo/Daily Times.

HIGHWAY DIVISION

**LENWOOD McRAE,
ASSISTANT SUPT.**

The Highway Division carried out its routine tasks maintaining roads, street signs, drainage systems, fences, guardrails and brooks during the year along with its snow and ice removal operations.

Burlington experienced 9 storms during 1979. A total of approximately 25" of snow fell in the area.

SPECIAL PROJECTS

1. Cut brush from all Sewer Easements throughout the Town.
2. Swept entire Town in conjunction with Sweeping Contractors April 23–April 30.
3. Constructed concrete pads for auxiliary power unit and base for Civil Defense antenna mast.
4. Reconstructed dead-end of the following roads:
 - a. Purity Springs Road
 - b. Carey Avenue
 - c. Edgemont Avenue

5. Reconstructed portions of newly acquired section of South Bedford Street between Cambridge Street and Northeastern University.
6. Installed concrete footings for new pillars at cemetery entrance.
7. Winterized the Highway Garage by insulating around overhead heat transmission lines in garage bay area.
8. Repaired and modified drainage system in Highway Garage to facilitate washing vehicles indoors.
9. Reacted on five (5) oil spills during the year. As a result of quick response to each call, polluting agents were contained preventing contamination of the water supply.
10. Installed approximately 110 feet of 12-inch pipe at James Street.

HIGHWAY ACTIVITY SUMMARY – 1979

	Trenched	Cleaned	
Brooks	14	142	
	Constructed	Repaired	Cleaned
Catch Basins	38	72	1,958
Drain Pipes	2	9	7
Culverts & Manholes	2	57	249
	Graded	Repaired	Reconstructed/ Swept
Streets	2	190	860
	Resurfaced	Repaired	Cold Patch
Paving	9	0	342
	Manufactured	Installed	Repaired
Street Signs	94	387	471
	Installed	Repaired	Painted
Guard Rails	9	7	3
Fences	3	3	0

WATER AND SEWER DIVISION

WILLIAM DUFFEY,
ASSISTANT SUPT.

During the winter of 1978/1979, the lack of snow cover allowed the frost line to penetrate far deeper than normal, causing water services to over one hundred homes and businesses to freeze. Water and Sewer personnel worked many hours in sub-zero temperatures thawing and restoring water services. In the summer months, a sophisticated alarm system was installed in each sewer pumping station and connected with the Police Department. This system not only identifies the sewer station but also prints the cause for the alarm. Additionally, phase failure relays were installed in four sewer pumping stations to monitor power and protect the pumps from surges or failures. Water personnel completed a town-wide hydrant flushing in the fall.

A water leakage survey was conducted by Pipe Line Testing Service, Inc., which disclosed twenty-three underground

leaks in the water distribution system, accounting for approximately 830,000 gallons per day of lost production. All the leaks were repaired immediately by the Water & Sewer Division which should result in an estimated annual savings of \$91,000.

Two replacement personnel joined the Water & Sewer Division during the year; William Mundie as a Water Meter Reader and Stanley Rhodes assigned to the Water Treatment Plant. In addition, there were two promotions, Ronald Ganley to Water Meter Reader/Maintenance Craftsman and Pat Mustoe to Pumping Station Operator.

WATER STATISTICS

Water Services	74 Installed	113 Frozen
Water Meters	233 Installed	74 Frozen
147 Replaced		
Water Breaks	12 Mains	23 Services
51 Shutoff Valves		
Hydrants (982)	13 Installed	10 Repaired
5 Replaced	2 Relocated	
Service calls assisting residents, 397.		

SEWER STATISTICS

Sewer Main Breaks	0
Sewer Main Blockages	10
Sewer Services Installed	91

3,372 feet of water main was laid in 1979.

2,309 feet of sewer main was installed in 1979.



Rebuilding Manhole – Third Avenue at Middlesex Turnpike after cave-in, July 16, 1979. Harry Enos, David McCafferty, and David Vigneau – Highway Division, Photo/Daily Times.

WATER TREATMENT PLANT

WILLIAM D. KEENE,
MANAGER

1979 was a busy year for the Burlington Water Treatment Plant and satellite well system. Our wells are still a very important part of the water production system; however, they are extremely fragile and very susceptible to contamination from external influences. A concerted public education program is needed to prevent additional contamination. In June, well #4, a 48" gravel packed well yielding 250 gpm, was lost to chemical contamination and is not expected to be restored to service in the near future. As a precaution, adjacent well #3 was also taken off-line. Continued testing to date has shown that the contamination has not progressed to well #3 which now can be restored to service if needed.

Rehabilitation and maintenance of the Shawsheen River Diversion Station was completed. Design and contract for the third high lift pump at the Water Treatment Plant were completed during 1979 and the pump is expected to be in service during February 1980.

Education and training continued during 1979 with four employees being certified to operate the Water Treatment Plant and two people receiving degree credit for appropriate courses at the University of Lowell.

In October, the D.P.W. hosted the Battle Road District Boy Scout Camporee in conjunction with an Emergency Disaster exercise at the Mill Pond Reservoir. Over 300 Scouts and leaders participated in addition to police, fire and hospital personnel from four communities.

An emergency water connection to Woburn was completed on Winter Street to ease their shortage and approximately ten million gallons were sold to Woburn. Additional cross-connections to neighboring towns will be requested as part of a long range improvement program.

1979 CONSUMPTION IN GALLONS

Month	Water		Total Monthly
	Treatment Plant	Wells	
January	18,874,000	78,100,000	96,974,000
February	26,598,000	60,671,000	87,269,000
March	21,251,000	82,384,000	103,635,000
April	32,604,000	79,709,000	112,313,000
May	61,911,000	65,640,000	127,551,000
June	97,404,000	19,598,000	117,002,000
July	98,597,000	45,606,000	144,203,000
August	84,201,000	39,976,000	124,177,000
September	53,333,000	51,852,000	105,185,000
October	38,546,000	58,108,000	96,654,000
November	36,396,000	46,041,000	82,437,000
December	28,615,000	52,340,000	80,955,000
TOTAL	598,330,000	680,025,000	1,278,355,000
Average Daily Consumption			3,502,000
High Day/July 14, 1979			6,354,000
High Week/Week Ending July 15, 1979			39,002,000
Miles of Main - 175 miles			
Total Number of Services - 6,553			
Gallons Diverted from Shawsheen River - 665,314,000 gallons			
Bacteria Tests - 1,136			
Chemical Tests - 8,456			

We have continued and expanded our cooperative program with the Shawsheen Valley Regional Technical School, through Mr. Wolk, Superintendent, and Mr. Bassonatti, Vocational Coordinator. Students and faculty from the diesel, masonry, paint and air conditioning shops have provided many hours of excellent work for D.P.W. projects at no labor cost to the Burlington taxpayers.

I wish to express my continued appreciation to our D.P.W. employees who have given long hours under adverse conditions to provide essential services to our Town.

FIRE DEPARTMENT

I herein submit the report of the Fire Chief and Forest Warden for the year 1979.

DEPARTMENT ROSTER

Fire Chief

Herbert W. Crawford

Deputies

*Philip Pollicelli

*Lawrence Rice

Lieutenants

*George Clark

*Lawrence Faria

Walter Mountain

*James Dannaher

*Paul Gerbrands

*Donald Robinson

*William Deveraux

*Kenneth Mills

*Daniel Gaynor

Fire Alarm Inspectors

Joseph P. Butler

*Henry Marshall

Mechanic

Walter DeCost

Firefighters

*William Bibbey

Leon Gronquist

*Raymond Perry

*Alfred Brabant

*Robert Guidoboni

*Leo Pouliot

*Lee Callahan

*James Hapenny

*Lucien Pouliot

*William Callahan

*Douglas Hyde

*Robert Robinson

*Gary Cauldwell

*Frederick Keene

Richard Spreadbury

Thomas Chaplin

*Ronald Kullman

Paul Sullivan

*Thomas Corbett

*Martin Lowney

*Robert Sullivan

*Edward Costa

William Lundgren

*Paul Thibault

*George Creamer

*Paul McLaughlin

Major Travers

Joseph Doran

*Michael Nolan

*Robert Verrier

*Albert Fay

*John Norden

*Charles White

James Fay

Frederick Osborne

Daniel Willette

*Edward Franks

*Lawrence Pacios

*Steven Yetman

*William Gangestad

*Emergency Medical Technicians

The year 1979 was the busiest year to date with the Fire Department responding to 2,593 calls. You will note that the biggest increase is in the ambulance calls and the calls to accidents. In the future, we will probably be finding ourselves looking at two ambulances. Vincent Pollicelli retired in February due to injuries incurred when Engine 2 tipped over in 1972. Firefighter Pollicelli joined the department in June of 1961.

APPARATUS

Equipment located at headquarters are: Engine I, a 1978 Henrickson 1,000 gpm pump; Engine 6, a 1961 Mack with a 750 gallon per minute capacity; Engine 2, a 1969 Ford with a 500 gallon per minute capacity; Engine 4, a 1975 International 4 wheel drive with a 750 gallon pump; a 3/4 tone pick-up; a 1971 Pirsch ladder with an 85' capacity; a 1975 Fire Alarm truck with bucket; a 1975 modular rescue unit (ambulance);

one jeep; one station wagon used by the mechanic for maintenance of vehicles; one Chief's car; one Deputy's car; and one Fire Prevention car. At Station 2, there is a 1970 American LaFrance engine with a capacity of 1,000 gpm and a 1955 GMC (Engine 5) which is only a brush truck with a small booster pump.

At the May Town Meeting, I will be requesting replacement of the 1970 American LaFrance (Engine 3), the mechanic's station wagon, the car used by the Fire Prevention Officer and the car used by the Deputy Chiefs.

FIRE PREVENTION

The Fire Prevention Division has implemented three new programs during 1979. An in-service inspection program started in March resulted in the inspection of seventy-seven business and industry occupancies. The many hours spent by Department officers and firefighters yielded much vital information and caused the correction of many fire code violations. Their efforts are greatly appreciated.

A Senior Citizens Home Survey was conducted during the months of June, July and August. This survey was conducted by a Senior Aide through the cooperation of the Minuteman Home Care Corporation and the National Council of Senior Citizens. A fire safety check list donated by Kemper Insurance through the cooperation of the John Gulde Insurance Agency was left at each residence surveyed.

The School Department in its effort to upgrade fire safety education, has purchased the "Learn Not To Burn" curriculum developed by the National Fire Prevention Association. A Teachers Work Shop on this program will be held in January, conducted by the Fire Prevention Officer and the National Fire Prevention Association in cooperation with Mr. Kevin Field, Fire Safety Coordinator for the Burlington School System. I am proud to say that the Burlington School Department is one of the first in the nation to use this program.

A special thank you to Ralph Lawson from Burger King located on Middlesex Turnpike, Thomas Murray of B&T Construction and Richard J. Kelly of R.J. Kelly, Inc. for their support of Fire Safety Education.

Fire Prevention Activities for 1979:

Inspections:

Apartments and Hotels	11
Business and Industry	91
Mercantile	34
Schools	39
Public Buildings	1
Construction	48
Private Residence	99

Public Education — 1,381 Attendees:

Schools	4
Business and Industry	4
Other	6

Fire Drills:

Schools 10
Business 3

No one can compromise with fire safety.

Respectfully submitted,

Lt. Lawrence E. Faria
Fire Prevention Officer

Complaints Investigated

32

Incident Response and Investigation

Fires 30
Accidents 2
Other 21

Permits Issued:

Fuel Oil, Burners and Storage 77
L.P.G. 3
Flammable Liquids, Solids, Gases 9
Blasting 24
Explosives Storage 19
Model Rockets 7
Tanks — Installation or Removal 10
Site Plan Recommendations 33
Building Plans Reviewed and/or Approved 21
Occupancy Permit Approvals 64

FIRE ALARM DIVISION

All school fire alarm systems have been tested and found to be in good working order with the exception of the system at the high school. All municipal and public buildings have been tested during the year and found to be in good working order. All town owned and maintained traffic lights have been re-bulbed a minimum of once during the year.

Three new master fire alarm boxes were added to the system and one new EMT alarm box for a total of 241 fire alarm boxes and 5 EMT alarm boxes. The new EMT alarm system has more than proved its need in the first year of service.

Joseph P. Butler
Fire Alarm Superintendent

FIRE REPORTS JANUARY 1, 1979 TO DECEMBER 31, 1979

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Ambulance	66	63	84	80	76	71	89	75	88	81	68	86	927
Building	15	15	8	11	7	7	5	6	4	10	12	10	107
Auto	8	10	8	19	24	15	14	18	13	12	13	17	171
Trucks	3	—	—	1	—	1	—	1	—	—	—	1	7
False Alarms	19	13	18	7	17	13	14	13	7	18	9	16	164
Accidental Alarms	3	5	3	5	4	4	9	3	8	9	3	6	62
Oil & Gas Heaters	2	6	1	—	—	1	—	3	—	2	2	1	18
Mutual Aid	2	4	4	8	5	2	2	—	4	2	1	11	45
Smoke Scares	6	4	7	4	3	4	4	1	3	4	7	5	52
Bomb Scares	4	—	1	1	4	3	—	4	1	1	5	2	26
Lock Outs	3	5	4	—	5	—	2	1	2	2	2	1	27
Grass	—	3	32	51	28	14	11	5	2	8	14	20	188
Brush & Woodland	—	3	15	15	12	13	5	3	6	6	4	14	96
Rubbish	4	—	5	2	4	1	4	2	1	5	5	2	35
Clothes Dryers	—	—	1	1	—	—	—	—	—	—	1	—	3
Gas Leaks	12	2	—	3	—	2	3	—	3	2	—	4	31
Accidents & Medical Aid	34	19	18	18	14	7	22	12	22	5	14	43	228
Electrical	3	1	6	1	6	9	3	10	10	30	6	—	85
Dumpster	2	2	5	5	2	3	4	5	1	5	8	3	45
Miscellaneous	3	39	20	26	16	27	31	29	28	32	25	—	276
Fires	123	131	156	178	148	126	133	116	115	153	131	156	1665
Sub Total	189	194	240	258	223	198	222	191	203	234	199	242	2593
Total		383	623	881	1104	1302	1524	1715	1918	2152	2351	2593	

RECOMMENDATIONS:

I will be requesting four new firefighters at the May 1980 Town Meeting. We are presently sending the ladder truck out with just one man on it. The town is too large to have the ladder truck responding with just the driver. With the opening of Lahey Clinic, and the potential of two hotels, I feel it is necessary that we add at least one more man per shift to the ladder truck.

We still hope to receive land from the Commonwealth for the construction of another fire station in the Winn Street/128 area. Enough cannot be said for the Auxiliary Fire Department for its contribution of and effort again this year. I sincerely thank each member in behalf of the Fire Department and the townspeople.

I wish to express my appreciation to the residents of the Town of Burlington for their cooperation in fire prevention, the permanent firefighters who have responded to alarms when off duty, and members of other Town departments for their assistance and cooperation.

Respectfully submitted,

Herbert W. Crawford
Chief of Department

CIVIL DEFENSE

I hereby respectfully submit the Annual Report on the Department of Civil Defense for the year ending December 31, 1979.

INTRODUCTION

The year 1979 for Civil Defense was one of considerable advancement. Most all the goals we set up at the beginning of the year were accomplished; among the more notable being:

1. The completion of the Emergency Operating Center in the basement of Town Hall.
2. The installation of one of the finest CD Communication Units in the State including two-way radios capable of traffic with the local Police, Fire and Public Works Departments; Amateur radios capable of reaching local mobile units as well as State and Federal bases.

A Citizen's Band transceiver license was obtained along with equipment to use all 40 channels or to monitor the emergency Frequency Channel 9.

A programmable scanner lets us keep track of everything going on in our area and surrounding towns such as Police, Fire, State Police, Ambulance, Inter-city, National and Local Weather traffic, etc.

The transfer of a 60 foot tower from the Meadowbrook School to the rear of the Town Hall gives greater strength, clarity and distance to all our radio traffic.

We now own 6 telephones that can be "jacked-in" for emergency use in the Selectmen's Main Hearing Room.

3. A 30 KW Diesel Generator has been installed at the rear of the Town Hall which yields enough power to run the entire building plus the Civil Defense Communications.
4. Radiological Defense as well as Fire and Rescue training and education was intensified.
5. All reports and accounting as required by the state and federal government has been approved and we remain eligible for matching funds on personnel and administrative expenses.
6. During 1979 the Emergency Operating Center and all our Civil Defense Units were on stand-by for 4 incidents:
 1. Heavy Rains (3 days in January)
 2. Chemical Truck Spill (Route 128)
 3. Skylab Re-entry
 4. Power "Brown-out"

For the year 1980 we hope to see this department hit the high level required by the state and federal government in order to be evaluated as "Fully Qualified" in the area of ability to execute the Town emergency plan.

REPORT

[A] Auxiliary Fire and Rescue Unit

Roster

Deputy:	Steve Duke	
Captain:	Jim Boyd*	
Lieutenants:	Bill Crusco	
	Dave Cusano	
Privates:	Art Landry	Steve Marchese*
	Dave Saunders	John Sullivan
	Ed McCoy*	Bob Croke
	Tim McCoy*	Dick Belanger
	Patty Duke	Dave Schofield
	Wayne Dakin	Mark Cotreau*

*Emergency Medical Technicians

(All others have passed American Red Cross Advanced First Aid)



During the year 1979 the records show that this unit served the Town as follows:

1. Total Man-hours Donated	8,163
2. Flooded Areas Pumped	196
3. Apparatus Responses:	
Daytime	8
Night	26
Mutual Aid	8
Accidents	4
Medical Aid	2
Miscellaneous	3
4. Special Lighting Details:	
Water/Sewer Breaks	3
Miscellaneous	2
5. Public Address System Details	4
6. Public First Aid Details	8
Total Responses 1979	264

1979 Highlights

There was townwide flooding during a three day period (January 25-28) during which 178 flooded cellars were pumped. 400 man-hours were donated to this project. The pumps held up fairly well considering that some are over 12 years old. We have just recently obtained 2 new pumps which will take some of the strain off the older equipment.

Two members have "faded away" but 4 new men have been added.

Training is a continuing thing in this unit of Civil Defense.

- Classes were conducted several times in Advanced First Aid, Emergency Care and Cardiac Pulmonary Resuscitation; for new members it was certification and for the regulars, re-certification.
- Two members attended a course in Radiological Monitoring given at the Civil Defense Academy in Topsfield, Mass.
- Several members also took courses at the Academy in Rescue, Firefighting and Auto Accident Extrication.
- 4 men who are EMT's (Emergency Medical Technicians) took necessary courses to get re-certified by State and National Bureaus. One member completed EMT training and certification.
- This unit participated in two Mock Disaster Drills; one at the Reservoir School Bus incident and the other at the Winnmere Explosion incident.
- The Deputy and Captain attended a 3 day Seminar on Civil Defense organization held at the Academy.
- Weekly drills are conducted on all fire and rescue equipment.

A 1959 750 gal/min. Mack Pumper was turned over to this unit by the Fire Department when they received delivery of their new pumper. After several months and many hours of hard work, this piece of apparatus has been completely refurbished and repainted and is now in service as Auxiliary Engine #10. This truck is now serviceable as a back-up or Civil Defense emergency piece at no labor cost to the town.

Recently an old two-wheel trailer was donated to the Civil Defense and is now being modified and repainted. This trailer will serve as the mount for a new 10 KW gasoline generator acquired by the dismantling of the Packaged Disaster Hospital. Once again we are increasing our mobile electricity generating ability by a sturdy 10,000 watt unit; again at no cost to the Town.

The Auxiliary Headquarters now has in storage 40 cots plus the necessary bedding for emergency shelter use. This equipment was also part of the Disaster Hospital. Also, on storage here are two hospital beds and a wheel chair for dispersal as required by the Veterans Agent of the Town.

[B] Communications Unit

Roster

Communications Officer: Frank J. Pavlica

Assistant CO: Fred N. Garside

Active Operators: Peter Boudreau
Peter Schipelliti
Robert C. Reiser
Kenneth M. Smalley
Philip B. Midgley
Sal Capotosto
Margaret H. Narkewich

During the year 1979 this unit was active as follows:

- Total Man-hours Donated 4000+
- Active coverage of entire line of 4th of July Parade.
- Active coverage of the Town (especially Schools) Halloween Night under direction of Police Dept.
- Participated in 100% check-in on the monthly statewide Civil Defense network exercises.
- Took part, among their own group, in almost nightly air contacts as well as with other amateur radio operators.

1979 Highlights

This year saw great advances in our Communications setup, namely:

- We obtained one Kenwood 25 watt, 2M-FM radio capable of reaching state and federal Civil Defense bases and stations in adjacent states. The Federal Government reimbursed us for 50% on this item.
- With the help of the entire group (and especially Mr. Peter Boudreau doing the "steeple-jack" work)

we were able to transfer the 60 foot antenna tower from the Meadowbrook School to the rear of the Town Hall. This 60 feet plus the 260 foot elevation gives us 320 feet of air (above sea-level) height to yield near perfect conditions for sending and receiving signals (again no cost to Town).

3. Mr. Frank Pavlica, CO took one 2M-FM radio and one 2 band (Police-Fire) radio and using all his own materials together with his special expertise built a master console around them. This console can be used as the base station in the Emergency Operating Center or can go mobile. Through this console we can receive and convey information from or to amateur radio operators, the Police, the Fire Dept. and the DPW (at no cost to Town).



4. A remote radio/intercom unit has been installed in EOC which puts us on the DPW radio frequency and in touch by intercom with the Police Dept. and the DPW office and Highway Garage.
5. We obtained a federal license for a base Citizens Band Radio Station (KBKV-0152) and have a radio capable of transceiving on any one of 40 frequencies or to specially monitor channel 9, the emergency road channel.
6. The old Police base station (KAX-953) has been converted to KBA-744 (156.24 MHz) which is the DPW frequency. As all the old mobile Police radios are now in use by DPW (Engineering, Highway, Water/Sewer) this setup could be used as a backup to the present high frequency police net, if the occasion required it.
7. A 30 KW Diesel Generator (valued at over \$8000) capable of furnishing electric power enough to operate the entire Town Hall plus the Civil Defense Communications was obtained from the federal government at no cost to us. This generator is now in operation and it, together with the antenna tower, has been enclosed by a chain-link fence.

The Town of Burlington now has one of the finest and most complete Emergency Communications setups in the state.

[C] Packaged Disaster Hospital

The Packaged Disaster Hospital stored in the basement of the Meadowbrook School was partially dismantled by the State Civil Defense Agency due to obsolescence (over 15 years old). Over 60% of the materials were left to us (the local CD) to be disposed of by the usual Town methods. This was disposed of as follows:

- (a) Most of the material and equipment was split up among the many Town Departments for use in their particular area.
- (b) One 10 KW Gasoline Generator was taken by the CD Auxiliary Fire and Rescue Unit and is being mounted on a trailer for mobile response.
- (c) The Mass. Dept. of Food & Drugs relieved us of over 100 pounds of ether and many cartons of drugs, syringes and hypodermic needles.
- (d) Many cases of bandages, dressings and miscellaneous medical supplies were turned over to the Mass. National Guard.

We still have portable X-Ray equipment which we hope to dispose of by advertisement and bid. We will then be clear of this "subterranean" space and will turn it back to its rightful owners.

[D] Emergency Operating Center

Our EOC (Emergency Operating Center) in the basement of the Town Hall is now almost complete. It houses one of the State's most complete emergency communications centers able to conduct traffic with all local emergency forces, with other levels of government and with the public.

This Control Center serves as the base of operations during an extraordinary emergency wherein key department heads can coordinate the direction and control of necessary action. These people, together with the Chairman of the Board of Selectmen, Chiefs of Fire and Police, Civil Defense Director and his staff can "keep their fingers on the pulse" of any situation. All will have the same information and will be able to make the most effective decisions rapidly.

In event of such an emergency, the EOC would be expanded to include the Selectmen's Main Hearing Room. This room has been jacked for 6 telephones for use by key department heads and would serve as a command post.

[E] Radiological Defense

In the past year our RADEF Officer, Lieut. Lawrence Faria, BFD, has completed two separate courses with the state and federal Governments. In May he graduated from a 5 day course on the duties of Radiological Defense Officer. He has just finished a 5 day course at the University of Lowell which qualifies him as one of the few available RADEF instructors in the State of Mass. As such, he is licensed to maintain a radioactive source for the purpose of training members of various Town Departments (Fire, Police, School, DPW, etc.) as Radiological Monitors.

Two other town employees have taken the RADEF Officer training course and will be assisting Lieut. Faria in training others. These men are Al Nelson of the Engineering Dept. and All Marchant of the DPW.

[F] Matching Funds Program

Under this program the local Civil Defense is reimbursed for 50% of the salaries, office supplies and other municipal expenses involved with the administration of this office.

The federal and state governments have very strict requirements that must be met before a local agency can qualify for these benefits. The required standards have been met and we continue to share in the Matching Funds Program.

[G] Program for 1980

1. Revise Burlington's Emergency Operating Plan and bring it up-to-date.
2. Push for completion of annexes to the plan from Town Departments.
3. Increase enlistment of volunteers.
4. Improve expertise of entire department.
5. Improve dissemination of information to the public.
6. Survey and try to make improvements in Public Audible Alarm System.
7. Obtain more RADEF monitoring equipment from federal government.
8. Train more RADEF Monitors.

9. Look into establishing a Citizens Band Unit (preferably REACT members) and a Snowmobile Unit.

CONCLUSION

It would be next to impossible to list the names of everyone who helped us make such great strides in 1979. Suffice to say, we gratefully appreciate your support, thank you.

A special thanks to Deputy Steve Duke, Capt. Jim Boyd and the men of the Auxiliary Fire and Rescue Unit. Their dedication to the Civil Defense mission, their long, hard, sacrificial hours of donated service to the Town of Burlington make them special people.

We also thank and appreciate the expertise and time put into our effort by the Amateur Radio Operators; and to the Communications Officer, Frank Pavlica who so generously furnished labor, material and know-how to give us a master console for the Emergency Operation Center.

This report cannot be completed without mentioning the work of Senior Citizen Radioman, Peter Boudreau. Peter saved us much money and kept our communications open by "hanging from the sky" to take down and put up our 60 foot high Antenna Tower.

To the Board of Selectmen, Town Government Members, Department Heads and Supervisors, we appreciate your support, thank you.

Respectfully submitted,

Clifford A. Phalen
Director/Coordinator
Civil Defense

POLICE DEPARTMENT

I herein respectfully submit the Police Annual Report for the year ending December 31, 1979.

DEPARTMENTAL ROSTER

Chief of Police

EDWARD C. McCAFFERTY

Captains

CHARLES T. FERGUSON

LOUIS ROSE

Lieutenants

ARNOLD CHRISTIANSEN
BARRY SOLOMON

ROBERT STRYKE

Sergeants

EUGENE KNOWLES
JOHN MOGLIA
HARRY SAWYER, ACTING SERGEANT

ROBERT HYDE
GEORGE DEVLIN

Patrolmen

Roy Thorstensen
Chester Maguire
Andrew Reilly
Norman Christiansen
Carl Christiansen
Gilbert Chaney
Gerald Crocker
Eugene Glover
Paul Christiansen
Richard Sheppard
Russell Petersen
Richard Hovasse
Clifford McKeon
Charles Chicarello
Ronald Glejzer
Gerald Mills
Eugene DiFrancisco
James Wright
Robert Aloisi
Alfred Sciuto

Ralph Patuto
Raymond Naramore
Richard Glejzer
Thomas McCarthy
William Faria
Thomas Flaherty, III
Walter Bevis
William Duffey, Jr.
Dennis Thompson
Robert DiGloria
John Ferrara
Frank Nardone
Thomas Sullivan
Robert Adams
Kenneth Harper
Paul Cote
William Soda
William Mathews
Phillip Lagomarsino
Barry Cosgrove

Principal Clerk

Margaret Merlesena

Senior Clerks

Janet Downey

June Collins

Junior Clerk

Martha Amo

School Traffic Supervisors

Head Supervisor

Florence Murray

Supervisors

Ann Field (Retired)
Eleanor Doyle
Barbara Reichert
Edythe Lowe
Nancy Ozolins
Helen Bulman

Helen Dignan
Yvonne Caruso
Nancy Bibbey
Barbara Moran
Shirley Flaherty
Maureen Robillard

Note: Sergeant Joshua Bennett retired on 2/17/79



Inspector Chester Maguire Departmental Photographer and Finger Printer



Chief Edward C. McCafferty presenting Ann Field a plaque for twenty years service as School Traffic Supervisor.



Sgt. George Devlin and K-9 Officer Alfred Sciuto demonstrating with "Colonel" at the Burlington Mall.



Safety Officer Russell Petersen at Safety Town, U.S.A. with School Children.

ARRESTS

Number of Arrests	1,038
Males	869
Females	169

OFFENSES FOR WHICH ARRESTS WERE MADE

Vandalism	7
Dangerous Weapon	0
Drunk/Assault & Battery on Police Officers	6
Operating Under Influence of Alcohol	87
Operating M/V so as to Endanger	8
Using M/V Without Authority	9
Assault & Battery	8
Breaking & Entering	31
Unarmed Robbery	7
Armed Robbery	10
Narcotic Drug Violations	57
Larceny	213
Operating M/V Without License	16
Runaways	2
Minor with Liquor	83
Sex Offenses	7
Idle & Disorderly	28
Receiving Stolen Property	15
Traffic Violations	10
Operating After Revocation	14
Assault by Means of Dangerous Weapon	9
Larceny of a Motor Vehicle	19
Non-Support	1
Trespassing	32
Assault & Battery with Intent to Rape	2
Rape	1
Possession of Burglary Instruments	6
Drinking in Public	2
Protective Custody	321
Child in Need of Services	1
Violation of Parole	2
Unregistered/Uninsured	8
Illegal Possession of Credit Card	1
Uttering Forged Prescription	2

Mental Hospital	1
Affray	1
Non Payment of Fine	1
Kidnapping	5
Extortion	2
Other	1
Possession of Forged & Alter License	1
Possession of Hypodermic Needle	1

DISPOSITION OF CASES

Guilty	349
Not Guilty	17
Dismissed	87
Released to Other Police Departments	32
Cases Pending in Court	142
Committed to Mental Hospitals	5
Juvenile Cases Continued Without Finding	4
Cases In Default	79
Juveniles Returned to Correctional School	2
Protective Custody	321

GUILTY DISPOSITION

Fines	162
Sentenced	36
Probation	48
Suspended Sentences	36
Filed	55
Committed to Youth Service Board	2
Continued to 1 Year W/O Finding	3
Grand Jury	3
Probable Cause	3
Adjudge Juvenile Delinquent	1

ADULT ARRESTS

Number of Arrests	797
Male	670
Female	127
Residents	308*
Non-Residents	489

JUVENILE ARRESTS

Number of Arrests	241
Male	199
Females	42
Residents	192
Non-Residents	49

COURT APPEARANCE

District Court	2,661
Superior Court, East Cambridge	184

COMPLAINTS PROCESSED

Total Number of Complaints Processed	28,467
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MISCELLANEOUS

Accidents	2,213
Aid to Stranded Motorists	153
Alarms Received by Department	2,135
Animals (Complaints, bites, killed)	350
Assisted Out of Town Departments	41
Autos Reported Stolen in Burlington	504
Autos Stolen & Recovered in Burlington	113
Bomb Scares	29
Court Appearances by Officers of this Dept.	2,845
Defective Motor Vehicle Tags Issued	25
Emergency Escorts (Ambulance, Funeral, etc.)	142
Emergency Messages Delivered	189
Emergency Cruiser Runs to Hospital & Doctors	74
Firearms Identification Cards Issued	209
Family Problems	173
Fires Discovered & Reported to Fire Dept.	17
Fires Policed	110
Licenses & Registration Revoked or Suspended	78
Missing Persons Located	72
Missing Persons Reported	72
Money Escorts (Schools, Churches, etc.)	915
Motor Vehicle Transfer (Auto Dealers only)	1,118
Number of Arrests (Physical or Summons)	717
Number of Teletype Messages sent by Dept.	1,111
Parking Violations Issued	400
Permits to Work Issued	146
Persons Finger Printed	397
Photostats of Accident reports	1,024
Pistol Permits Issued	282
Protective Custody	321
Record Checks	36
Sudden Deaths	18
Summons Served	1,094
Suspicious Persons & Vehicles Investigated	642
Threatening or Annoying Calls Investigated	111
Traffic Citations	1,633
Vacant Homes Checked by Request of Owner	240
Warrants Served	96
Windows Discovered Open	55

CRUISER MILEAGE

Cruiser Patrol Mileage	371,667
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BREAKDOWN OF CRIME AT BURLINGTON MALL FOR THE YEAR 1979

Number of Complaints for the year	1,207
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	Complaints
Monday	197
Tuesday	167
Wednesday	177
Thursday	184
Friday	181
Saturday	207
Sunday	94

Monthly Complaints:

January	102	July	81
February	76	August	120
March	105	September	109
April	90	October	108
May	98	November	116
June	87	December	115

Complaints Received from the Mall:

Alarms	225
Attempted Larceny	25
Assaults	8
Bomb Scares	2
Breaking & Entering Motor Vehicles & Other	4
Counterfeit Bills	1
Exposure & Lewd Behavior	15
Extortion	1
Forging & Uttering	1
Idle & Disorderly	4
Larceny	294
Malicious Destruction of Property	43
Minor in Possession	4
Motor Vehicle Violations	3
Police Information & Assistance	310
Possession of Burglariious Instruments	1
Possession of Narcotic Drugs	8
Possession of Stolen Credit Card	16
Protective Custody	13
Purse Snatched	2
Rape	1
Receiving Stolen Property	6
Recovered Stolen Property	1
Recovered Stolen Motor Vehicles	25
Robbery	5
Stolen Bikes	3
Stolen Motor Vehicles	277
Stolen Plates	9
Trespassing	2

Mall Offenses for which Arrests were made:

Assault	12
Attempted Larceny M/V	4
Extortion	2
Idle & Disorderly	5
Larceny	128
Larceny of M/V	7
Malicious Destruction of Property	2
Minor in Possession of Alcohol	4
Open & Gross	4
Possession of Burglariious Instruments	1
Possession of Drugs	3
Possession of Stolen Credit Cards	9
Receiving Stolen Property	6
Robbery	1
Trespassing	3
Number of Arrests Made	158

ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1969	1,061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1,310	31.2% Increase over 1971
1973	1,479	12.9% Increase over 1972
1974	1,563	05.7% Increase over 1973
1975	1,649	05.5% Increase over 1974
1976	1,596	03.2% Decrease over 1975
1977	2,261	41.1% Increase over 1976
1978	2,284	01.3% Increase over 1977
1979	2,203	03.6% Decrease over 1978

TOP SIX ACCIDENT ROADS

Cambridge Street	431
Middlesex Turnpike	309
Burlington Mall P/Lot	234
Route 128	173
Winn Street	141
Bedford Street	91

ACCIDENT BREAKDOWN

	1979	1978	1977	1976	1975	1974
Total Number of Accidents	2203	2284	2261	1596	1649	1563
Number of Autos Involved	4177	4347	4288	2909	3025	2843
Fatal Accidents	5	4	4	2	3	5
No. of Persons Killed	5	4	4	2	3	5
Persons Injured	463	511	488	387	385	350
Male	229	245	199	189	184	187
Female	234	266	289	198	201	163
Burlington Ops. Involved	1192	1441	1271	1004	986	884
Out of Town Operators	2423	2268	2302	1515	1603	1468
Out of State Operators	171	171	161	111	127	134
Unknown	391	467	554	279	309	357

DRIVERS AGE RECORD

	1979	1978	1977	1976	1975	1974
11 Years	1					
15 Years	4					
16 - 25 Years	1297	1352	1093	838	813	691
26 - 35 Years	580	574	571	874	378	357
36 - 50 Years	529	553	559	391	429	347
51 and Over	396	359	375	259	276	268
Age Unknown	1370	1509	1690	1047	1129	1180

ACCIDENT REPORTS

1979

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
A Street	2			2		
Adams Street	12	4	1	6	5	
A.J. Felz Co. P/Lot	1			1		
Alcine Lane	1				1	
Algonquin Drive	2				2	
Alma Road	1			1		
Almy's P/Lot	18	4	2	10	6	
American Legion P/Lot	1				1	
Anton Cleaners P/Lot	1				1	
Applicon Inc. P/Lot	1	2		1		
Arthur Woods Avenue	2			1	1	
Baybank Middlesex P/Lot	1			1		
Beacon Street	15	7	4	4	7	
Beacon Villiage P/Lot	5			3	1	1
Beaverbrook Road	4			1	3	
Bedford Street	91	14	5	67	16	3
Belmont Street	1			1		
Betty Crocker P/Lot	4			3	1	
Bickford's P/Lot	1			1		
Birchcrest Street	3			3		
Blanchard Road	11		1	8	1	1
Bowl-A-Way P/Lot	2				2	
Bradlees P/Lot	24	1		17	6	1
Building 19-1/2 P/Lot	7	1		5		2
Burger King P/Lot	1			1		
Burlington Auto P/Lot	1	1		1		
Burlington Cycle P/Lot	1			1		
Burlington Dodge P/Lot	1					1
Burlington High School P/Lot	11			8	3	
Burlington Mall P/Lot	234	13	5	151	67	12
Burlington Motor Parts P/Lot	1			1		
Burlington Police Station P/Lot	1			1		
Burlington Street	2			1		1
Burlington Village P/Lot	11	5	1	9	1	
Cafe Escadrille P/Lot	3		1	1	1	
Cambridge Street	431	109	28	284	113	6
Carey Avenue	2			2		
Carter Road	2			1	1	
CDC P/Lot	1					1
Center School P/Lot	2				2	
Center Street	27	1		22	5	
Chandler Road	3	1		3		
Chestnut Avenue	3	1		3		
Chestnut Road	1			1		
Church Lane	4	1		3	1	
College Road	1				1	
Colonial Park Village P/Lot	1			1		
Control Data P/Lot	1			1		
Corcoran Road	1				1	
County Road	5	1	1	2	2	
Cresthaven Drive	1				1	
Crossroads P/Lot	16	2		11	4	1
Crowley Road	1		1			
Davida Road	2	2			1	1

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
Dearborn Road	2	1	1	1		
Dennis Drive	1	1		1		
Donahue Trailer Sales P/Lot	1					1
Douglas Avenue	2			1		
Drake Road	1				1	
Economy Shopping Center P/Lot	8	1		5	3	
Edgemere Avenue	1		1			
Eisenhower Drive	1			1		
Electronized Chemical P/Lot	1			1		
Factory Sneaker Outlet P/Lot	2			2		
Fanny Farmet P/Lot	2			2		
Forest Road	1		1			
Four Acre Drive	1			1		
Fourth Avenue	1					1
Foxhill Road	2	1		1	1	
Foxhill School P/Lot	2			1	1	
Francis Road	1			1		
Francis Wyman Road	33	9	6	15	12	
Francis Wyman School P/Lot	3	2		1	2	
Fresh Spot P/Lot	2	1	1	1		
Friendly's P/Lot	4	1		1	3	
Garritty Road	1				1	
Gedick Road	2			2		
Gleason Road	1			1		
Glen Avenue	2			1	1	
Glenwood Street	2			2		
Goodway Graphics P/Lot	1			1		
Grant Avenue	1			1		
Great Pines Avenue	2			2		
Greenwood Road	1			1		
Harriett Avenue	2		1	1		
Hart Street	2		1	1		
Harvard Avenue	1				1	
Hearthstone Drive	1		1			
Hershey Road	1				1	
Hickory Lane	1		1			
High Voltage P/Lot	1			1		
Hilltop Drive	1			1		
Holiday Inn P/Lot	4		1	2	1	
Hope Street	1				1	
House of Pizza P/Lot	1			1		
Howard Johnson's P/Lot	6			5	1	
Ice Palace P/Lot	1				1	
Inforex P/Lot	2			2		
Infoton P/Lot	1			1		
James Street	1			1		
Johnson Road	1				1	
Jonathan Road	2			1	1	
Lahey Clinic P/Lot	3			3		
Lantern Lane	2			1	1	
Laurel Lane	1			1		
Laurel Hill Lane	2				2	
Lexington Street	20	10	2	10	8	
Library P/Lot	1			1		
Locust Street	2			2		
Lord Baron P/Lot	5	1	1	4		
Lowell Street	3			1	1	1

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
Macon Road	1		1			
Mall Road	79	23	2	52	25	
Mallard Way	1		1			
Manhattan Drive	2	1	1	1		
Marketplace P/Lot	6			3	3	
McDonald's P/Lot (Camb. St.)	8	3	1	5	2	
McDonald's P/Lot (Middlesex)	3			3		
Meadow Road	9	3		7	2	
Meadowcrest Road	1			1		
Meadowvale Road	4			1	3	
Mellin Street	2			1	1	
Microwave P/Lot	10			9	1	
Midas Muffler P/Lot	1			1		
Middlesex Turnpike	309	65	13	228	66	2
Mill Street	19	4		13	6	
Moran Avenue	3			3		
Morrison Road	2			2		
Mountain Road	4	2		1	2	1
Mr. Donut P/Lot	3			2	1	
Muller Road	7	1	1	5	1	
Nelson Road	2		1		1	
N.E. Executive Park P/Lot	6			5		1
Nixdorf P/Lot	1		1			
North Avenue	4	2		4		
Northeastern University P/Lot	3		1	1	1	
Northwest Industrial P/Lot	1			1		
Old Colony Road	2	1		1	1	
Old Concord Road	1			1		
Oleans Road	1			1		
Orchid Circle	1			1		
Park Drive	1				1	
Pathwoods Avenue	3	2		3		
Paulson Drive	1		1			
Peach Orchard Road	9	6		4	5	
Pewter Pot P/Lot	1			1		
Phillip Avenue	1				1	
Pine Glen School P/Lot	1			1		
Plaza 62 P/Lot	1			1		
Pontos Avenue	1			1		
Post Office P/Lot	1			1		
Princeton Circle	1		1			
Prouty Road	5		1	1	3	
Purity Springs Road	2	3		1	1	
Racquetball International P/Lot	1				1	
Radcliffe Street	1				1	
Rahway Road	1			1		
Ray Avenue	3	1		3		
Raymond Road	1			1		
Raytheon P/Lot	1			1		
Roberto Bros. P/Lot	1			1		
Route 3 No.	17	1	1	9	1	1
Route 3 So.	31	6	2	23	5	1
Route 128 No.	110	21	7	78	23	2
Route 128 So.	63	21	10	40	13	
Sandybrook Road	3		1	1	1	
Sears Street	3		3			
Second Avenue	3			2	1	

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
Semicon Inc. P/Lot	1			1		
Service Merchandise P/Lot	1			1		
Shadylane Drive	1				1	
Simonds Park	1				1	
Skelton Road	2			1	1	
Skilton Lane	8	1	2	5		1
South Avenue	5			5		
So. Bedford Street	17	6	3	9	5	
Spruce Hill Road	1			1		
Star Market P/Lot	1			1		
Stewart Street	1			1		
Stoneybrook Road	1			1		
Sullivan Street	1			1		
Sunset Drive	2			2		
Sylvester Road	2		1	1		
Tennis 128 P/Lot	1			1		
Terrace Hall Avenue	8	2		7	1	
Terry Avenue	6	1		4	1	1
Theodore Circle	1			1		
Third Avenue	4		1	2	1	1
Thomas Street	3			2	1	
3M P/Lot	1			1		
TRW Corp. P/Lot	2			2		
Turnpike Shell P/Lot	1			1		
University Avenue	1					
Unknown	32	4	4	18	8	2
Value House P/Lot	1				1	
Value King P/Lot	6			5	1	
Victoria Station P/LOT	2			1	1	
Vincent Electric P/Lot	1			1		
Vincent Road	2			1	1	
Vinebrook Plaza P/Lot	3			1	1	1
Wang Laboratories P/Lot	1			1		
Wayside Road	4	1		4		
Wheeler Road	4	3		3	1	
Wilmington Road	26	9	4	15	7	
Winn Street	141	47	14	91	34	2
Winnmere Avenue	2			1	1	
Winter Street	1	1		1		
Woodhill Road	2			1	1	

A decade has come to a close. The first half of it was very productive and great improvements were made in service and production. Although we did not stop crime, we did reduce the number of persons who would have become involved.

Many, many people helped us to accomplish this, and it is impossible to name them all. However, a very special vote of appreciation goes to the young people themselves and they can be very proud of their accomplishments.

The years 1977, 1978 and 1979 were very frustrating and difficult. We were overwhelmed with continued growth and at the same time we were required to hold the line.

During the last three years, the town has seen a tremendous increase in business and industrial growth. Building

permits alone, in the last four years, came to a total of approximately \$86,900.00 and yet the operating budget of this department did not keep up with the cost of inflation, let alone the above new business and industry, and the tremendous increase in traffic and shopping population.

Because of unionization and collective bargaining, we have seen salaries keep pace with the times, but we have had to hold the line within our operating budget. We have had to reduce the department's efficiency by eliminating two patrol cars; and where we once had three K-9 Units we now have two K-9 Units; our investigative division has not been increased since 1973; and in the first six months of fiscal 1979/80 we had to reduce our gasoline consumption by approximately 57%.

Our clerical staff is about the same as it was in 1972. As the result of the tremendous increase in our work load during the last few years, even with the part time assistance of two regular officers, the work load has finally reached the saturation point and we are no longer able to produce the necessary information concerning crime analysis and selective law enforcement, which basically means that we can no longer analyze what happened last year, last month, or last week. We have had to discontinue the F.B.I. reports and some of the other required statistical reports. In order to off set the above problems, I have made many minor changes within the department. These changes have helped, but we are losing ground rapidly and we now need the support of all the citizens of our town if we are to successfully complete our task during the 1980s.

Without the necessary statistical and clerical support this department can no longer provide even the minimum amount of protection. This town is one the 10 largest cities in Massachusetts in every aspect, except in the bedroom population. We can no longer ignore this fact.

There are two immediate steps that must be taken as soon as possible:

1. Appropriate funds for total computerization of all criminal history information and all accident statistics, plus various budget and bookkeeping information. The cost of this is relatively low for what will be accomplished. Without computerization we can expect a large increase in our insurance rates (it may be a good idea to see what your yearly cost is for your police department, and check it against each item you now pay for in your automobile insurance). Our police department is a business, and computerization can improve our service and help reduce cost increases — and in our case it can, and it will, save lives.
2. As mentioned above, computerization must be a part of our immediate future. However, even if approved this year, it would take approximately eight to ten months before it would be in operation. In the meantime, our clerical problem must be resolved and funds will have to be requested at the annual town meeting.

LAW ENFORCEMENT SHOULD NOT BECOME, NOR CAN IT REMAIN STAGNANT!

LAW ENFORCEMENT IN BURLINGTON NEEDS THE SUPPORT OF EVERY CITIZEN!

Respectfully Submitted,

Edward C. McCafferty
Chief of Police

BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1979:

PERMITS ISSUED

Dwellings	48	\$ 1,696,500.00
Additions Dwellings	128	835,912.00
Alterations Dwellings	109	252,622.00
Businesses	5	4,804,000.00
Additions Businesses	6	1,061,800.00
Alterations Businesses	66	2,043,686.00
Residential Garages	21	116,157.00
Swimming Pools	59	217,762.00
Signs	62	106,767.00
Foundations	1	1,200.00
Miscellaneous	172	220,269.00
Demolitions	8	

TOTAL ESTIMATED COST

OF BUILDING	\$11,356,675.00
Total Number of Permits Issued	685
Total Fees Collected	\$22,296.68
Plan Reviews (41 = \$1,397.19)	
Applications for Certificates of Inspection	21
Fees Collected for Certificates	\$660.00

PERMITS IN 1979 WITH A VALUE OF \$100,000.00 OR OVER ARE AS FOLLOWS:

Sat-Com Associates, So. Bedford St., Addition	\$110,000.00
Filene's, Burlington Mall, Alteration	150,000.00
17 N.E.E.P. Trust, Executive Park, Alteration	300,000.00
R.J. Kelly, 50 Burlington Mall Rd., Office Bldg.	644,000.00
Microwave, 52 South Ave., Addition	870,000.00
Tr. of 6 N.E.E.P., Executive Park, Office	2,400,000.00
Goodway Graphics, 16 A Street, Addition	100,000.00
Filene's, Burlington Mall, Alteration	150,000.00
80 Cambridge St. Ltd., 80 Cambridge St., Alt.	140,000.00
Cohr Realty Trust, 76 Blanchard Rd., Office	845,000.00
Cohr Realty Trust, 80 Blanchard Rd., Office	845,000.00
Jimmy's on the Mall, Burlington Mall, Restaurant	200,000.00

The Building Department has been extremely busy this year with wood stove installations. 136 permits were issued for stoves, with the majority of them being installed this fall.

Respectfully submitted:

Francis R. Moran
Building Inspector

WIRING INSPECTOR

I herewith submit my report as Wiring Inspector for the year 1979.

Number of Permits Issued	462
Fees Collected	\$10,326.00
Number of Inspections Made	509

Respectfully submitted:

William E. Fairweather
Wiring Inspector

PLUMBING INSPECTOR, GAS INSPECTOR AND BOARD OF HEALTH AGENT

I herewith submit my report as Plumbing Inspector, Gas Inspector and Board of Health Agent for the year 1979.

238 Plumbing Permits	\$2,346.00
315 Gas Permits	1,640.00
134 Sewer Permits	1,586.00

Inspections were made on all work that was completed.

Respectfully submitted:

Vincent F. Howard

SEALER OF WEIGHTS AND MEASURES

New words are added annually to the vocabulary of the Weights and Measures Department — the word for this year is Gasohol (a mixture of gasoline and alcohol), a product that was brought about by the shortage of petroleum. Only one service station in Burlington is known to sell this new product as of January 1st; however, with the ever-increasing price of fuel, more substitute products can be expected to be making an appearance on the market.

The checking, rechecking and sealing of gasoline pumps consumed the greatest time of this Department during the past year. At the beginning of summer, when most of these types of inspections are made, the shortage of gasoline became so acute that long waiting lines appeared again, and people resented having to wait even longer while the pumps were checked. Stations were also closed on the weekends and in many instances the storage tanks were empty when the Sealer arrived to check the pumps. Then when gasoline became more plentiful and the price rose to over \$1.00 a gallon, many stations replaced the computing mechanisms of their pumps which were limited to recording 99.9¢ per gallon — and the result was that the equipment had to be retested. The “half-pricing per gallon” which many stations are still using, must be replaced by December 31, 1981. New mechanical computers have a limitation of \$1.999 per gallon and it is suggested to dealers that they purchase a retrofit kit with an expanded price setting of \$2.99 per gallon. It has also been suggested that we go to the metric system — the use of existing equipment could then be extended since 99.9¢ per liter would be an

equivalent price of \$3.78 per gallon. This gives one an idea of things to come.

One other major change of which the consumer should be made aware, is that regarding firewood. For years firewood was required to be sold by the cord — a closely stacked quantity of wood measuring 8' in width, 4' in height and 4' in depth for a total of 128 cu. ft. Since logs 4' long were not convenient for burning in stoves or fireplaces, they were cut in half and sold illegally as “face cords” (64 cu. ft.). As of September 6, 1979 cordwood and firewood can no longer legally be advertised and sold except by the cubic foot or cubic meter and a dealer must furnish to the customer upon delivery, a sales slip showing the name and address of the seller and the purchaser, the quantity of wood delivered in terms of cubic feet or cubic meters, as well as the date of delivery and the price. Another measure to protect the consumer.

A total of 308 weighing and measuring devices were checked and sealed by this Department in the 1979 calendar year and a total of \$881.60 in collected fees was turned in to the Town Treasurer's office.

This office wishes to again thank all the town offices providing assistance and services to this Department during the past year.

Respectfully submitted,

Alfred D. Laing,
Sealer of Weights & Measures

DOG OFFICER/ANIMAL INSPECTOR

The following is a summary of the activities of the Animal Control Division for the year 1979. During this period I filed a total of three-hundred and thirteen (313) complaints at Woburn District Court. Violations were divided as follows.

1. Leash Law — one hundred and thirty-two (132) complaints.
2. Complaints involving keeping an unlicensed dog three (3) months old or older — one hundred and eighty-one (181).
3. Related to the above, fifteen (15) individuals were prosecuted by me at Woburn District Court.
4. Investigation and prosecution relative to cruelty to animals — Woburn District Court, resulting in owner receiving a continuance until further notice from veterinarian on the progress of animal in question.
Telephone complaints received — three hundred and eighty-eight (388) in addition to above activities.
5. Dogs apprehended, transported by me — one hundred and fifty-seven (157).
6. Dogs released to owners or keepers, upon notification by me — eighty-four (84).
7. Abandoned or stray animals sent to the Lowell Humane Society for disposition — sixty-six (66).
8. New owners were found for abandoned animals — seven (7).

9. Lost dogs reported to said Division — two hundred and thirty-four (234).
10. Eighty-seven (87) dogs returned to their rightful owners or keepers, through investigation.
11. One hundred and thirty-six (136) nuisance complaints involving animals, through investigation.
12. Six restraining orders were enforced relative to Selectmen's order involving Mass. General Law, Chapter 140, Sec. 157.

As Inspector of Animals, inspected twenty-six (26) barns and quarantined fifty-two, (52) animals pursuant to Mass. General Laws, Chapter 129, Sec. 21.

Respectfully submitted,

Thomas K. Short

Dog Officer/Animal Inspector

BOARD OF HEALTH NURSES

The following programs were conducted routinely for the year 1979:

Well Child Conferences, monthly

Health Counseling for Elderly, monthly

Flu Immunization Clinics

Mantoux Testing for Tuberculosis Screening

Measles, Mumps, Rubella vaccine administration for children and young adults

Polio vaccine administration for all Burlington residents

In addition, several new programs were implemented, all of which were enthusiastically received by Burlington residents:

Hearing Tests — Over one hundred residents received comprehensive hearing tests by a technician from the Guild for the Hard of Hearing, when the van visited Burlington in October. All test failures were advised of appropriate follow-up procedures by the Burlington Board of Health nurses.

Diabetic Screening — Blood Tests for diabetic screening were done by the Board of Health nurses in cooperation with the Greater Boston Diabetes Society when the van visited Burlington in May. 250 residents attended. All elevated readings were referred to appropriate resources. Low blood sugars (hypoglycemia) were also detected at the clinic.

Evening Office Hours — The Nurses' Office at the Town Hall is open every Thursday evening for the convenience of working persons and those who lack daytime transportation. All services with the exception of Mantoux testing are offered during these hours and no appointment is needed.

Blood pressure screening and general health counselling programs are conducted every Thursday afternoon from 1-3 p.m. at the various town drugstores on a rotating schedule.

A Glaucoma screening program, to include visual acuity and funduscopy examination is being planned for this coming May.

Respectfully submitted,

Eileen M. Gauthier, R.N., B.S.N.
Supervisor

MOSQUITO CONTROL

The year 1979 was a busy one for mosquito control in Burlington. Although the warm weather in January hampered our dusting operation, over 200 acres were treated through the end of February. Almost double the amount of spring and summer larviciding was done by field crews in 1979 compared to past years. More than 82 gallons of spray and 75 pounds of granular insecticide was applied in swamps, potholes, and old tires against mosquito larvae from April right through September.

Our control efforts against the adult mosquito started in mid-May and continued through mid-September. Over 7000 acres were treated at different times with our truck-mounted ultra low-volume machines. This is almost double the acreage treated in 1978 and triple the 1977 amount.

We also treated more than 550 acres in late June by helicopter. This aerial control usually results in an 83% knock-down of the adult mosquito population.

When the field crews were not spraying mosquitoes they were brushing and clearing ditches. Over 3700' of ditch was cleaned in Burlington during 1979 with another 400' of new ditch being dug. Most of this work was done from Francis Wyman Road to University Avenue.

FINANCIAL STATEMENT

Balance as of December 31, 1978	\$10,619.36
Balance at end of fiscal year	
June 1979	\$2,990.73
Appropriation for current fiscal year	
received 9/25	15,500.00
Expenditures for 1979 calendar year:	
Labor	\$ 5,998.80
Insecticide	1,423.05
Aircraft	278.00
Insurance	1,821.15
Retirement	774.87
Utilities	217.92
Rent	447.90
Office & Administration	1,167.78
Shop & Supv.	955.24
Fd. Equip. & Oper.	1,538.97
Other Services	74.56
Ratio Adj.	(-.30)
Net Expended	\$14,727.94
Balance as of December 31, 1979	\$11,391.42

The East Middlesex Control Commission has requested an appropriation of \$16,500.00 for the fiscal year 1981 (7/1/80 - 6/30/81).

Respectfully submitted,

Vincent F. Howard
Commissioner

VETERANS' SERVICES

Office Hours:

Monday through Friday 8:30 a.m. to 4:30 p.m.

Thursday Evenings 7:00 p.m. to 9:00 p.m.

Number of veterans in Burlington in 1979: 3,282

Total of VA (federal) cases:	458
Total of VB (state) cases:	256
<hr/>	
Total Cases:	714
Total Contacts:	3,568

Receipts 1979

State Reimbursements	\$10,991.08
Recoveries	+954.95
<hr/>	
Total Receipts	\$11,946.03

I respectfully submit this report as Burlington's Director of Veterans' Services, Veterans' Agent, Veterans' Burial and Graves Officer. The Veterans' Services Office is privileged to help veterans and their dependents obtain benefits from a grateful nation for those who have worn the uniform of this country. All veterans, especially the Viet-Nam veterans, as well as their dependents, must be afforded the opportunity to apply for and receive the benefits to which they are entitled.

There are various benefits and services accorded to veterans and their dependents through Massachusetts Veterans Services. These benefits relate to food, clothing, shelter and medical care. The costs of these benefits under Chapter 115 of M.G.L. are paid equally by the community of residence and the Commonwealth. Certain basic requirements established by law for veterans financial assistance in time of need are:

- a) Residence in the Commonwealth
- b) Discharge under honorable conditions
- c) Financial need with a net worth within certain guidelines.

Federal VA benefits under Title 38 of the federal statute are paid directly to claimants. This income reflects a tremendous savings to the local taxpayers. Over 50% of Burlington's residents will be in receipt of federal VA benefits, directly or indirectly. These benefits include compensation, pension, hospitalization, education, out-patient care, rehabilitation, counseling and many others.

Our office has been named as the agent for Community Teamwork, Inc. in the Energy Crisis Assistance Program for

any applicants under sixty (60) years of age, seeking fuel assistance. Senior citizen applications are processed through the Council on Aging. While the results of the program are rewarding, it has proved to be time consuming in the amount of paperwork and interviewing.

Veterans or their dependents are welcome to visit our office to apply for, or to inquire about, any of these programs. Our office is a full service office and we'll be happy to help where we can or make referral to the proper agency.

Respectfully submitted,

Michael L. O'Regan
Director

WAYS AND MEANS COMMITTEE

1979 will certainly be remembered as the year of the Tax Cap. Following the intention of the voters, the Ways and Means Committee set out on a path very early in 1979 to limit and, if possible, reduce the Town's ever increasing expenses. We established a goal of a zero increase for the FY 80 budget. We did, in essence, reach that goal. Although the overall Town budget barely met the 4% cap, the 3.9% increase was due in great part to increases in assessments and in the cost of education. Through a technicality, a special Town Meeting was called to vote to exceed the "levy cap" which was additional language in the cap legislation limiting the amount the Town could levy against the taxpayers. The reason for the vote to exceed the levy cap was not due to exceeding the budget cap, but rather to decreased assessments and increased cherry sheet revenues. As a result, the tax rate decreased by \$5 in 1979. This decrease was the result of a monumental effort by the entire Town Government; elected and appointed officials working together often times with heated debate. Ways and Means played a significant role in attaining that result.

We look forward to the decade of the 80's with some reservation. The rate of inflation is hitting Burlington hard. The escalating cost of energy forces us to take imaginative measures to keep occupancy costs under control. In setting guidelines for the FY 81 budget this year, Ways and Means acknowledged that we would be unrealistic to expect a "zero growth" budget for the May Town Meeting. We did announce that our intention would be to limit the budget growth to 4% as the tax cap allows, a position we feel the taxpayers expect of us. It will be a difficult goal to achieve. All major contracts will be renegotiated midway through 1980. Whatever costs are incurred as a result of those new contracts will have a significant effect on increasing the Town's budget. The cost of heating has doubled in the last two years, and unless we continue to look for ways to reduce our energy consumption the increased costs will begin to reflect several dollars on the tax rate.

Ways and Means also became the unpopular voice with the School Committee in 1979 as we continuously battled over budget increases. The ever-present voice of Ways and Means

during the long months of budget reviews was followed by heated debate at the May Town Meeting. The issue of Fiscal Autonomy became the catalyst for the Town Meeting to demand the School Committee investigate the possibility of closing a school in Burlington.

The Ways and Means Committee also felt the loss of some very dedicated people in 1979 but was fortunate in finding new people willing to assume the unpopular role the Committee must often assume. 1979 was, to be sure, the year of the "cuts". But the budgets produced and the precedents set will serve as the cornerstone for the future. 1980 and beyond will be the years of control and finding more efficient ways of running our Town. 1979 saw the approval of a Town Administrator. It is our hope that this position will help to provide new insight into centralizing costs and reducing duplication. It is also our hope that the Administrator may provide a central effort for finding new sources of Federal and State Funding to help us through the growth we see for the 80's. Ways and Means looks forward to working with the new Administrator in accomplishing that end.

Yet, through all the heated debates and disagreements, Ways and Means has continued to enjoy a working relationship with all the governing bodies of Burlington. It is our hope that this can continue. The decade of the 80's will present most of us with great concern. However, Burlington is blessed with a healthy mix of residential and commercial taxpayers. The 80's will see the addition of the Lahey Clinic, the Marriott Hotel, several new office buildings, and new growth of some of our existing industrial residents. We are indeed fortunate to have a broad tax base. It is the hope of Ways and Means that Burlington can benefit from the 80's as we did from the 70's. Many of our neighboring communities envy us. Ways and Means will play a vital role in the decade to come. We look forward to the challenge.

Respectfully submitted,

James D. Melchionna, Chairman
John A. DeGiorgio, Vice Chairman
Virginia Mooney
John Leahy, Jr.
Henry T. Clifford
Mary Culver
M. Louise Rutherford
Frank Baush
Stephen Moniuk
Richard Cooper
Gordon Jameson
Robert Rhuda
Thomas Murphy
Robert Zuccaro

RECREATION DEPARTMENT

Full Time Staff:

Donald Roberts, Director of Recreation
James Marchese, Maintenance Superintendent
William Boudreau, Assistant Director of Recreation
James Pizzano, Working Foreman
Cesidio Visco, Working Foreman
Edward McNamara, Equipment Operator/Laborer
Douglas Gillingham, Equipment Operator/Laborer
Gary Putnam, Equipment Operator/Laborer
Cornelius Sullivan, Maintenance Craftsman
Natalie Gillingham, Principal Clerk

For the Recreation Department 1979 was a year of change and a year of challenge. Because of budget limitations, it was a year in which financial creativity and program innovation became very important. Despite the cut-back in funding, the Recreation Department was able to continue to expand recreational opportunities for Burlington citizens of all ages.

The Recreation Department was able to expand programs services, and events primarily because of: the effective use of the Self-Supporting Program Account, the establishment of a new recreation Revolving Account, the increased use of small fees and charges, the use of CETA employees to maintain and develop parks, increased reliance on contributions and sponsorships, the recruitment of more volunteers, and the improved evaluation of existing programs.

During 1979 there was a re-examination of the goals of the Recreation Department, and the result was a change in the primary goal of the Department from program development to human development. In other words, rather than simply expand recreation activities, we believe the primary purpose of the Recreation Department is to help Burlington residents understand the importance of leisure and recreation in their lives and to encourage them to use their leisure time in ways that will bring self-fulfillment and happiness.

The new number one goal assumes that providing programs, facilities, and services is very important; but that they are only means to an end — the end being the improvement of the quality of peoples' lives through effective use of leisure time. In working toward this goal, the Recreation Department must consider other means such as public education, improved communications, program quality (as well as quantity), and assumption of the role as enabler in addition to the traditional role as provider. That is to say, the Recreation Department cannot possibly serve the diverse recreational needs of the 25,000-odd residents of the Town, but we can provide knowledge, values, and attitudes that will enable people to make wise leisure choices of their own. This will be the major challenge facing the Recreation Department in the 1980's.

During 1979 the Recreation Department program division offered approximately 100 programs, services, and events. This represents by far the widest assortment of activities ever offered by the Burlington Recreation Department. Here are some of the additions and changes that were made during the year:

1. Summer day camp programs were expanded greatly. There are now six camp-type programs offered: Camp Simonds, Camp Wilderness, Camp Columbus, Sports Camp, Arts & Crafts Camp, and Pre-school Camp. The response to these programs has been very high.
2. Theatre trips for adults have been established and have proved to be very popular.
3. The summer playgrounds have been revised substantially because of changes in interest and participation.
4. Gymnastics programs have been expanded to include grades 1-12. Interest in this sport continues to increase rapidly.
5. A new Junior Bowling Program has been added, in cooperation with Brunswick Bowl-A-Way Lanes.
6. Free fishing clinics were offered in conjunction with the Massachusetts Department of Fisheries and Wildlife.
7. The unique "Shoot Straight" basketball program for grades 3-8 has been firmly established.
8. The CPR Program has become a source of pride to the Community, primarily because of the dedication of the volunteer instructors.
9. Gardening classes for youngsters and gardening clinics for adults were held for the first time in 1979.
10. The Muscular Dystrophy Carnival was bigger and better than ever.
11. Youth soccer and adult softball were the sports programs showing the most growth during 1979. Since both are played in the spring, field space has become a tremendous problem at that time of year.
12. A summer program survey of grades 3 through 8 was accomplished for the Recreation Department by Tom Clougherty, a Northeastern University student. The most dramatic result of the survey was that swimming was identified by the youngsters as the most needed summer activity in Burlington. Other activities suggested included: backpacking and hiking, roller skating, camping trips, and horseback riding. Sports activities in general were the overwhelming preference of the respondents.
13. A new committee comprised of local organizations, business, and town departments was formed by Assistant Director of Recreation, Bill Boudreau for the beautification of Burlington.

14. A message phone was installed to provide announcements on recreation programs 24 hours a day. The system is especially useful for snow cancellations. It is a public service intended to improve communications between the Recreation Department and citizens needing information during times when the Recreation Department office is not open.
15. Because of the increased cost of transportation, the Recreation Department provided assistance to parents wishing to form car pools for recreation programs. It is expected that there will be a greater need for this service in 1980.

The Maintenance Division of the Recreation Department made a number of improvements and was involved in several projects during the past year. The major developments include:

1. The rebuilding of the stonewall that collapsed at Simonds Park (along Church Lane). This was an emergency project that had to be done if the Town wished to avoid safety problems and erosion problems near the Simonds Park tennis courts. The finished product is a stonewall that is strong, safe, and aesthetically pleasing.
2. The renovation of the fire-damaged building at Overlook Park for use as an arts and crafts center.
3. The cooperation of the Recreation Department with an abutter of Regan Park to have the Town accept a strip of his land as an access to Regan Park. The access was to be paved and fenced by the Town to provide a badly needed entrance to the Park for neighborhood children.
4. The Simonds Park driveway and entrance were widened to improve traffic flow and the expansion of the parking lot was completed to help ease parking problems at Burlington's most-used park.
5. Two CETA projects were approved for the Recreation Maintenance Division during the year, and the CETA employees were involved in cleaning up parks, playgrounds, and school grounds as well as working on building renovations, and park improvement projects.
6. Time limits were imposed for athletic field lighting in order to help in the Town's effort to control utility costs. With increased costs expected in the coming year, the Recreation Department will be paying strict attention to its sports lighting policies.
7. Two tennis courts were prepared for resurfacing in the latter part of 1979. Because of contractors' delays, the project will not be completed until the spring of 1980.
8. A softball field was developed on the former federal property on South Bedford Street. The field could never have become a reality without donations from



CPR Program . . . learning to save lives



"Shoot Straight" - a unique basketball program



The new wall at Simonds Park



Physical fitness . . . a way of life



Recreation for pre-schoolers

the Burlington Rotary Club. It is hoped that Rotary Field, as it was named, will be ready for play during 1980.

9. A 5-year plan of development and a 5-year plan for capital equipment expenditures were approved by the Recreation Commission during the year. This assures that the Recreation Department has a clear direction and a plan of action for the next several years.
10. A park security patrol was established during the summer of 1979 to help control the use of recreation facilities throughout the Town, particularly during the evenings (when most problems occur). The program was successful in dramatically reducing problems between 8:00 and 11:00 p.m. in the parks last summer.

There were a number of developments concerning the Recreation Commission and the Recreation Department staff during 1979, the most important of which was the official appointment of Bill Boudreau as Assistant Director of Recreation. Boudreau had been a provisional appointee for the past four years, and because of delays in the Civil Service system, the regular appointment could not be made until a law was passed by the Massachusetts Legislature allowing the Town to make the appointment. The Legislature had been petitioned by the Burlington Town Meeting, which had unanimously approved the measure.

Assistant Director Boudreau is considered to be one of the most dedicated and hard-working employees in the community, and that is why the Town did everything it could to get him the appointment he so richly deserved. Burlington stands to benefit greatly from this action.

There were some changes in the Recreation Commission in 1979. Mike O'Regan decided not to seek re-election after six years of service on the Board. He was presented a plaque by the Recreation Commission in March and congratulated for his interest and involvement in helping to improve recreation opportunities for Burlington residents for so many years. In April Ralph D'Agostino was elected to fill the vacant seat on the Board. In the reorganization of the Commission, Al MacWilliam was elected Chairman and D'Agostino Vice Chairman.

In another development, George Major was thanked and congratulated for serving as the Recreation Commission's appointee to the Community Needs Study Committee. Major was a thoughtful and dedicated member of the Committee, which had the difficult task of recommending on school closings and facility utilization based on closings.

Toward the end of 1979, Jen Coombs joined the Recreation Department as a fieldwork student from Springfield College, where she is majoring in recreation. Not only has Coombs taken advantage of the learning experience, but she has also accepted responsibility for planning and supervising a number of Recreation Department activities. The Recreation Department stands to gain as much as Coombs from the field study assignment.

In 1979 the Recreation Department demonstrated that productivity can increase through flexibility, innovation, and a willingness to change. It appears that the challenge may be even greater in 1980. Here are some of the things that we think will be needed in the coming year: budget creativity, rotation of athletic fields, further revision of summer playgrounds, swimming opportunities during the summer, energy conservation, programs for teens and young adults, expanded opportunities for handicapped adults, additional field space for soccer and softball programs, review of Recreation Department needs with respect to closing of Meadowbrook School, park improvements, and leisure education.

We believe that it is the responsibility of the Recreation Department to improve the quality of life for Burlington citizens, and we are determined to pursue that goal through whatever means are available to us. Burlington was a good place to live in the 1970's, but we intend to help make it a better place to live in the 1980's.

Respectfully submitted,

Donald E. Roberts, Director of Recreation
James Marchese, Maintenance Superintendent

FOR THE BOARD OF
RECREATION COMMISSIONERS

Charles MacWilliam
Ralph D'Agostino
Mark Sherwood
John McBride
Richard Fusco

COMMUNITY LIFE CENTER

The year 1979 was an important one for changes at the Burlington Community Life Center. While its central focus and mandate from the Town of providing easily accessible mental health services to adolescents and their families did not change, programs and staffing have been tailored to better meet the needs of community residents.

Located at 45 Center Street, in the Union School Annex building, the Community Life Center provides a range of human services to Town residents, including individual, group and family counseling, employment programs for adolescents, information and referral on a variety of mental health and social service resources, training programs for parents and other adults as well as for community volunteers, advocacy and other assistance to families seeking help in locating and receiving needed services, and other programs. During 1979, over 400 people received services directly from the Community Life Center, and numerous others used the resources of the Center to find out about resources and programs which they needed and the Center did not offer.

Programs and services at the Burlington Community Life Center are provided free of charge to Burlington residents, since the Center's budget is generated through local tax revenues (approximately 80%) and a small grant from the State Department of Mental Health (about 20%). In addition the staff and Board of Directors of the Life Center annually fundraise for additional small amounts in support of specialized small projects or workshops which will benefit the community.

This year, a new Executive Director was hired to complement the small number of paid staff members, each of whom is responsible for a variety of tasks and projects. The new director and members of the staff have been hard at work redefining the Center's purposes, philosophies and programs with the hope that these changes will reflect the Center's responsiveness to the ever-changing needs of the community.

Programs have been modified, policies have been revised, and a clearer description of what the Center has to offer to community residents has been developed. A more active approach to making the community aware of the Center's services has been undertaken.

Service programs at the Community Life Center can be divided into three separate components: Counseling, Community Services, and Training. Within each of these components are specific sub-programs with their own goals, clientele and focus.

PROGRAMS AND SERVICES

Individual and Family Counseling:

These services are available by referral or by personal contact with the center during its office hours of Monday through Friday, 9 A.M. to 5 P.M. (telephone 273-1300), including walk-ins during the daytime. Evening appointments are easily scheduled for families with working members, but

must be arranged by contacting the Center during the daytime office hours. During the evening hours, a telephone answering machine will collect messages for the Center staff and provide community residents with information concerning where to locate emergency (24-hour) mental health services. Individuals and families in need of immediate services are treated promptly and there is no waiting list for individual or family counseling services.

During 1979, over 100 persons received individual or family counseling services through the Community Life Center, and for many of these residents, this represents their first contact with the Center.

Groupwork:

One of the Center's most successful programs during 1979, as in previous years, has been its afterschool and summer groupwork program for adolescents. Involving over 120 youngsters, almost all of whom were referred by their guidance counselors or teachers, the program utilized an activity-therapy model of groupwork which enabled the participants to develop interpersonal skills, learn about themselves, develop better self-control, and at the same time enjoy participating in their group. The particular method of groupwork is so effective with middle-school aged adolescents that the program saw a substantial increase in its number of participants over previous years, and is used as a model for other area youth programs.

A special type of activity-therapy group, the NYPUM program (National Youth Project Using Mini-bikes) provided mental health and other services to 60 young people last year through a total of 9 groups. This program, which is extremely popular with both young people and those professionals who work with youth, requires that participants attend two group sessions weekly — one that is spent in discussion and one that is actually used to ride minibikes. In order to participate in the program, boys and girls must be between the ages of 11 and 15 years old, be willing to develop a contract to improve their behavior, and be referred by an adult such as a teacher or guidance counselor who knows their needs.

Once again this year, the Community Life Center also jointly sponsored with the Burlington School Department a discussion/therapy group for high-school aged girls and groups for the mothers of children receiving services through Chapter 766, as well as for those parents whose children were involved in the groupwork program of the Life Center. Educational programs for parents to improve and learn about parenting skills were offered during 1979, one of which was offered in conjunction with the Mystic Valley Mental Health Center. A total of 5 of these groups for adults were operated by the Life Center with a participation of about 50 participants.

In summary, during 1979 the Community Life Center offered 23 group programs to community residents, with a total participation of almost 170 individuals, of which 91 individuals had made their first contact with the Life Center through this program.



"Some of BCLC's members of the Rent-A-Kid Program"

Community Services:

One of BCLC's most popular programs is the Rent-A-Kid program (see photo above). This program makes reliable and responsible teenagers available to Burlington residents to perform such chores as yardwork, snow removal, painting, housecleaning and child care. This program provides temporary employment opportunities for teenagers (about 60 per year) at a rate of about 20-30 job requests per month.

Another teenage employment program which is coordinated through the Life Center is the SPEDY program. This federally sponsored summertime and afterschool jobs program made over 125 positions available to Burlington youth at a variety of job sites around the Town (including the Council on Aging, Burlington Housing Authority, Town Hall, Life Center, Department of Public Works, Treatment Plant, Child Care Center, and many others).

The Big Brother/Big Sister program operated by the Life Center is a preventative project designed to match youngsters in need of adult companionship with warm and caring adults to share good times and experiences together on a regular basis. This program is always in great demand, and unfortunately is one of the few Life Center programs which regularly operates with a waiting list. The availability of mature adult volunteers who are willing to make a minimum one-year

commitment to visiting with a young person is the limiting factor, but despite this difficulty, the Life Center was able to match 10 children with adult companions last year.

The FISH program is another community service coordinated by the Life Center which handles over 300 calls for transportation, homemaker and other emergency services each year. While this program is serviced by FISH volunteers themselves, Life Center staff screen all requests for services and provide organizational consultation to the FISH program.

The Life Center receives numerous requests for information each year about the availability and location of needed social services in the area. This information and referral function is one of the primary services of the Life Center, and a comprehensive listing of social service resources is maintained by the agency to provide community residents with the information they need to begin working toward the resolution of their problems.

During 1979, the Director of the Life Center was active in the Children's Services Subcommittee of the Mystic Valley Area Department of Mental Health Area Board, the Mystic Valley Council for Children, the Joint Task Force for Emergency Shelters for Adolescents in Crisis, and Project Assist (an adolescent suicide prevention program). Other Life Center staff have provided consultation to the Burlington School Department, the LABB Collaborative (ACE program), and juvenile delinquency prevention programs in the area.

Training:

The Community Life Center offers training opportunities to community volunteers, parents of teenagers and graduate students completing their professional education in the fields of education, psychology or community mental health.

Volunteer opportunities are available to community residents through the Big Brother/Big Sister program, Groupwork program, and other Center projects. Supervision from one of the Center staff is provided to all community volunteers on a regular basis.

Parents of adolescents are offered training in a number of parenting skills, in order to improve communications skills in the home, ability to set effective limits within the family, and to in general learn about the process of becoming an adolescent, in order to better handle situations as they arise in the home. Parent educational seminars and groups are offered intermittently during the year, and usually consist of several weeks of ongoing meetings. During 1979 two educational programs for parents were offered by the Life Center, in addition to the therapeutic groups for parents mentioned earlier.

Professional training in individual, group and family counseling is provided to graduate student interns from area colleges and universities (12 interns completed their professional education at the Life Center in 1979). Life Center interns during 1979 participated in graduate studies programs at Northeastern University, Antioch Graduate School of Education, Beacon College, Lesley College, Boston

State College, the Massachusetts School of Professional Psychology and Tufts University.

Life Center Board of Directors:

This year brought a new director to the Life Center. Ninety-two applications and nine applicants were reviewed before narrowing the field down to three, of which Mr. Armand Henault was chosen. Armand holds a Masters Degree in Education from Harvard University and is the former Executive Director of CODE Community Resource Center of Belmont.

Among other activities, the Board was involved in: establishment of an Advisory Committee, budget preparations, participation in a Site Review by the Department of Mental Health, fundraising, community liaison, and continuing review and evaluation of policies and programs offered.

The Board appreciates and is interested in community input about the activities of the Life Center and comments, ideas or concerns can be sent to them in care of the Burlington Life Center.

Board of Directors Membership during 1979:

Elizabeth Banks	George Devlin
Rosalyn Clark	Rev. Bill McClellan
Diane Magnarelli	Kathleen Christiansen
Estelle Shanley	Robert Hogan
Jane Chew	Ann McNamara

COUNCIL ON AGING

The Council On Aging is an officially designated agency to evaluate, promote and encourage new and existing services for older persons. The Burlington Council On Aging feels that we have endeavored to provide a fuller way of life for the elderly citizens and have identified some of their needs.

This year we have seen the effectiveness of inter-department cooperation and communication — "Collaborative Effort"! We are grateful to the Recreation Department, Housing Authority, Veterans services, Library, Board of Health, Fire Department, Police Department and Burlington High School.

Monthly Meetings

The Council On Aging Board meetings are held on the first Monday evening of each month at 7:00 P.M. at the Senior Citizen Friendship Center in the Game Room. These meetings are open to all, with citizen time at all meetings.

Monthly Bulletin

A monthly informational bulletin is mailed to all persons over the age of sixty within the community. The bulletin serves as a most valuable link between the Council and the elderly.

Services Available at the Friendship Center

Minuteman Home Care Corporation is a nonprofit organization whose aim is to deliver services to the elderly. The services include homemaking, chores, meals, protective services and medical transportation outside the ten (10) mile radius of Burlington. The services are to promote independence, prevent unnecessary institutionalization and reduce isolation for elderly residents and their families. The Home Care Agency is a federally funded, state sponsored agency. The purpose of Home Care is to help older persons stay in their own homes and communities, near friends, neighbors and familiar services so that they may remain independent, active and healthy. Any person age sixty or over is eligible.

SSI recipients will receive such services free of charge; other elders will pay on a sliding fee basis. No one will be excluded because of lack of money. Council On Aging Board member Mrs. Henrietta Hoenicke is a Director of the Board and Mrs. Helen Humphrey is the Alternate.

Counseling

Crisis intervention: housing, health, family relations, individual isolation, etc. Counseling skills, identification of problems, knowledge techniques follow-up, utilization of area resources. Meeting individual needs — emotional, social and intellectual.

Legal Aid

Available free every other Thursday from 11:00 A.M. to 1:00 P.M. at the Friendship Center. This service is provided by the Woburn Council of Social Concern and Cambridge Somerville Legal Services.

Education

On-going, informal, continual orientation and evaluation. Inservice education for committees. Identification of needs, design, conduct and evaluation of training. Several programs are sponsored in cooperation with Middlesex Community College involving internships with students.

Community Education

Medical coverage, information giving, attitude clarification, skill development. Resources to other educational endeavors, graduate courses, community colleges and middle schools.

Title III

Nutrition Program for elders 60 years and over for a hot lunch at the Friendship Center. The congregate site has had continued success and support from all Seniors, including neighboring towns of Wilmington, Billerica and Woburn. Home delivered meals: Presently fifty (50) meals per week, delivered by dedicated volunteers from Burlington; 200 site meals.

Friendly Visitor Program

Volunteer outreach program to bring the elderly of the community into the mainstream of community life and to

make them feel that they have not lost their value. Mrs. Sylvia Horowitz is a Friendly Visitor for the Burlington elderly at Choate Hospital.

Keep Healthy Clinic

A Keep Healthy Clinic is held at the Center on the First Wednesday of each month at which Mary Mercer and Eileen Gauthier, the Town Health Nurses, take blood pressure, assist in dieting problems and answer any questions pertaining to health. This service is free of charge.

Transportation

The Council On Aging has a twelve passenger van to transport the elderly. The van is used for the Senior Citizens with no way of getting to a doctor's office, come to lunch or go shopping. Mondays and Fridays are designated as medical days, Tuesdays and Wednesdays are shopping days and Thursdays is for ceramics. Reservations must be called in to the COA office one day in advance.

Project Hire

Project Hire is available to people fifty-five and over interested in obtaining employment part or full time. For this service there is no charge to the employer or the employee. A primary goal of Project Hire is to serve as an advocate for creating a broad range of opportunities for older people to enhance their lives and to increase their income. This program is sponsored by Minuteman Home Care and Middlesex Community College.

Fuel Assistance Program

The Council On Aging, in cooperation with Community Teamwork, Inc. of Lowell, has been assisting the elderly in attaining financial aid for fuel related crisis.

Vial of Life

Newly implemented program with the cooperation of the Police and Fire Department. Stickers provided by McDonald's of Cambridge Street Burlington, alert emergency personnel to a "vial" placed in the top shelf of the refrigerator and containing vital medical information. Senior Aide Joseph Faria administers the program for the Council On Aging.

PROGRAMS AVAILABLE AT THE FRIENDSHIP CENTER

Artist Workshop

Each Friday morning from 9:30-11:30, seniors can enjoy working with the media of their choice; acrylic, pastels, oils and charcoal. The months of June, July and August are sponsored by the Recreation Department and the remaining months by the very talented volunteer William McNamara.

McDonald's Birthday

The second Wednesday of each month is celebration day for all Seniors whose Birthdays are that particular month. A colorful cake is provided by McDonald's, prizes and community singing at the lunch site — a celebration of life!

Dancing

Each Tuesday after lunch, Seniors can learn to dance and have fun under the astute direction of the very "spunky" Florence DeNucce, a Senior Volunteer.

Ceramics

One of the most popular programs for elders, sponsored through the Recreation Department. Presently there are three classes per week held on Thursday and one additional class on Monday.

Volunteers

From time immemorial, people have shown others that they cared. As neighbors, relatives, friends and fellow-parishioners, men and women have often shared their time, talents and interests with the ill, the isolated and the lonely. While many striking physical structures designed for the elderly have been built, either as housing developments or health care facilities, there has been a growing realization that "bricks and mortar" are not enough. Important as a sound home and creature comforts may be, people need human comfort. . .

We, the Council On Aging, appreciate, recognize and value the contributions of the men, women and children of the Town of Burlington for their volunteerism.

We wish to extend our sincere thanks for the continued support and guidance of the Selectmen, (all Town Departments) Town Meeting Members, merchants, volunteers and the citizens of Burlington.

Respectfully submitted,

Jeanne A. Garrett, Coordinator
Wesley C. Arens, Chariman
Joseph Faria, Vice Chairman
William V. McNamara, Secretary
Doris G. Borden, Treasurer
Helen Humphrey, Recording Secretary
Henriette Hoenicke
Ann Cooper
John P. Griffin
Sylvia Horowitz
Liaison to the Board
Elmer J. Morrison

PLANNING BOARD

ORGANIZATION AND MEMBERSHIP

As a result of the Annual Town Elections, Robert E. Factor was elected to a five year term on the Board. Following the general election, the Board reorganized and elected its officers, and the following committee appointments were made:

Alfred D. Laing, Chairman and Representative to the Traffic and Transportation Study Commission.

Robert E. Factor, Vice Chairman

Pete G. Peters, Member Clerk and Representative to the Community Needs Study Committee.

Frank E. Baxter, Metropolitan Area Planning Council Representative and Flood Insurance Program Representative.

John G. McBride, Recreation Commission Delegate

Marie R. Saia, Declining Enrollment Representative.

Richard C. Wilde, Member

Wilfrid J. Nadeau, the Town Engineer, again served as the Planning Board's Agent, continuing to provide invaluable and dedicated assistance to the Board, and serving as a liaison between the Board and the Department of Public Works. Ernest J. Spack was hired in mid-April to serve as Subdivision Inspector for the Board as well as for the Conservation Commission to replace Gregory P. Broderick, who resigned in mid-January. Julie Bartel was reappointed as stenographer to the Board.

MEETINGS

The Board held regularly scheduled meetings on the first and third Thursday of each month. Occasionally, additional special meetings were called by the Chairman as the need arose regarding pressing matters, as it was not unusual for meetings to run until midnight and beyond. It should again be pointed out that all meetings of the Planning Board are open to the public, and we encourage fellow townspeople to attend, especially Town Meeting Members when matters that will be acted upon by them at Town Meetings are heard.

The Massachusetts General Laws and the Town By-Laws mandate the Planning Board as the administrator of the Subdivision Control Law and the Zoning Enabling Act. The Inspector of Buildings, however, is the enforcing officer.

During the 60's and early 70's when land was plentiful and housing was relatively inexpensive as compared to today's standards, the majority of the Planning Board's work load was devoted to subdivisions. However, this year, because of the scarcity of land which can be built upon; and as a result of Wetland Zoning, Conservation Commission takings or restrictive covenants, the number of hearings has dwindled to one (1) — Winnview Estates — a sub-division which was subsequently approved, as was Manning Estates for which a public hearing was held the previous year. It should be pointed out that the latter subdivision was later rejected by the Board of Appeals.

ZONING

Only three (3) rezoning hearings were held during the 1979 calendar year, one involving 3.13 acres of land on Beacon Street, on the proposal to rezone that land from R.O. District (One Family Dwelling) to B.L. District (Limited Business) and two hearings involving the 13 acres of land located at the intersection of Cambridge Street and Route 128, owned by the Mugar/Finard Joint Venture, on the proposal to rezone that land from I.G. District (General Industrial) to I.H. District (High Rise Industrial). The latter two hearings generated town-wide interest because the approval of the rezoning petition by the Town Meeting would be the first step in the construction of a proposed 420 room Marriott Hotel on Mall Road.

With respect to the Zoning By-Law itself, a total of seven (7) proposed amendments were heard addressing such matters as Site Plan Waiver, Definition of Filling Station, Wetlands Zoning, Density Regulations and Height Restrictions. In addition, a public hearing was conducted on the adoption of a new zoning map reflecting the changes in district designations adopted in 1977, as well as the eighteen (18) rezonings approved by Town Meeting since 1970, when the map was last updated.

SITE PLAN AND SPECIAL PERMITS

The major portion of the Board's work load was devoted to Site Plan, or Special Permit and Site Plan Waiver applications. Of the Fourteen (14) Special Permit applications heard, the Board granted ten (10) and denied three (3) with one still pending.

Special Permits Granted

- Restaurants (3)
- Drainage Projects (Town) (2)
- Ham Radio Tower (1)
- Warehousing (2)
- Wholesale Trade (2)

Special Permits Denied

- Westwood Street Drainage Project
- Living & Learning Centers Inc.
- George Mann (Real Estate Agency in home)

Special Permits Pending

- Burlington Village Mall Cinema

In addition to the above, the Board conducted thirty-three (33) Site Plan Hearings, all of which involved Business and Industrially zoned land. Of the twenty-four (24) Site Plan Waiver requests received by the Board, eighteen (18) waivers were granted and six (6) were denied.

Although Town Meeting did grant Site Plan Waiver authority to the Planning Board in January of this year, the

accompanying restrictions are so stringent that they afford the Board members little flexibility or independent judgment on such matters that come before them. Adding a canopy, a concrete pad for an air conditioning unit, or making the smallest type of structural change requires the petitioner to follow through the procedure for a complete site plan review which can easily run several thousands of dollars. It is hoped that the problem will be corrected during the coming year by action of the Town Meeting.

PLANNING

In many proposals that come before our Board, the major concern is the traffic impact. Some of the more significant projects are evaluated for our Board by transportation and planning consulting firms such as Vanasse & Associates or Storch Engineers, all at the developer's cost. With their assistance and expertise our Board can better assess projects in light of such a critical growth factor.

In the area of traffic circulation, the Board again in 1979 supported the relocation of the Skilton Lane/Cambridge Street intersection in an effort to relieve the critical problems at that location. While the State D.P.W. had committed itself to signalize this intersection once the relocation was effected, the project failed to win Town Meeting support. It is hoped that renewed efforts in this area will prove successful.

In closing, we wish to thank the many who have had the interest to attend our meetings, especially Town Meeting Members, the various Boards and Commissions, and especially the Inspector of Buildings. It is only through dialogue that our common goals for the Town of Burlington can be achieved.

BURLINGTON PLANNING BOARD

Alfred D. Laing, Chairman
Robert E. Factor, Vice Chairman
Pete G. Peters, Member Clerk
Frank E. Baxter
John G. McBride
Marie R. Saia
Richard C. Wilde

BOARD OF APPEALS

In 1979 the Board of Appeals handled 42 cases bringing in \$2,722.50. The cost of publications was \$820.00 and the cost of postage was \$918.50 making a total amount of expenses incurred of \$1,738.50, thereby returning to the Town \$984.00.

Of these 42 cases a majority of them were for signs which this Board considered but granted a low number. This Board also refused free-standing signs in strict adherence to the Zoning By-laws. Some of the variances granted were to correct minor engineering errors which could have resulted in extreme hardship for both the seller and the purchaser of property.

The Board has also revised the petition form so that the obligations and the requirements of the petitioner will be better understood.

The Board of Selectmen appointed Mario Culot as a permanent member this year and Stephen S. LaMarca was appointed as an associate member.

As an overview, the Board of Appeals showed that it was far less likely to grant a variance for structures erected which do not conform to the by-laws and for which no building permit was obtained.

The Board of Appeals will continue to act in the best interest of the Town.

Edwin R. Ellis, Chairman
Charles F. McCarthy, Vice Chairman
Robert Dalessio, Clerk
Carl G. Giannelli
Mario Culot

Stephen S. LaMarca, Associate Member
Marianne Lentini, Secretary
Rose Mary Archer, Junior Clerk

CONSERVATION COMMISSION

During 1979 the Conservation Commission was active in maintaining the town's conservation land and in protecting the town's wetlands. At present the town owns 9 parcels of conservation land. Some of the parcels are wetlands and inaccessible or small pieces of buffer land, but 5 of them have good trails and are open to the public for hiking, nature study and recreation. However, motorized vehicles are not permitted on conservation land, and fires are not permitted without authorization. Cutting and removal of live or dead trees is not allowed as it is the purpose of the Conservation Commission to leave the land in a natural state and to provide good wildlife habitat. In 1979, with the help of a federal and state Young Adult Conservation Corps (YACC) grant, a jogging and fitness trail was started at the reservoir, and the jogging portion of it should be ready for use in the spring of 1980. On the conservation land between Glen Ave. and Mountain Rd. a nature trail was laid out, and a descriptive booklet will be available in the spring. At both the reservoir and the Mountain Rd. parcels, the YACC workers opened up spaces in the forests to encourage greater growth and more diversity of plants for use by wildlife. Most significantly, during the year the state reimbursed the town \$29,500 in self-help funds used for the purchase of some of the conservation land parcels.

At the January 1979 town meeting the Wetland Zoning Bylaw was passed and is now in effect. This bylaw provides strong protection for the town's remaining wetlands which are important in preventing flooding and maintaining water quality. However, the state Wetlands Protection Act is still in effect in the town, and the Conservation Commission continues to hold hearings on developments located near or with drainage going into the wetlands. During the past year 3 such hearings were held. The sites were business or industrial land, and the Commission acted to insure that water entering town wetlands from these sites was as clean as possible.

The Conservation Commission is a volunteer organization, and town residents interested in our activities are invited to attend our meetings which are held on the second and fourth Tuesday of each month at 8 P.M. in Town Hall.

Respectfully submitted,

Marylee Everett, Chairman
 Ralph Barry, Vice Chairman
 Connie McElwain, Treasurer
 Michael Cheifetz
 Nelson Eby
 Al Fay
 Norma Robichaud

The Authority has and will continue to provide housing to all age groups of low-income families and will continue to seek State and Federal monies to enlarge our various programs.

During the year, John A. Marino was replaced on the Board by Thomas J. Kelly. We thank John Marino for his more than ten years of service on the Authority.

May we also thank all town officials who have assisted us on many occasions throughout the year.

Respectfully submitted,

Edward A. Malone,
 Executive Director

HOUSING AUTHORITY

ORGANIZATION AND MEMBERSHIP

Elected Officials	Term Expires
John F. Murphy, Chairman	1982
Samuel M. Roberto, Jr., Vice-Chairman	1983
William T. Flanagan, Treasurer	1981
Mary E. Joyce, Asst. Treasurer	1984

Appointed Officials

John A. Marino, State Appointee, Term expired 9/30/79	
Thomas J. Kelly, State Appointee from 10/10/79 to 10/1/84	
Edward A. Malone, Executive Director	1980

The Authority is authorized under Chapter #121B of the Massachusetts General Laws, as amended, to provide safe, decent housing to persons of low income. Organized in 1966, we manage 68 units of housing within the Town (40 under Chapter 667; 20 under Chapter 707; 6 under HUD Section 8 and 2 under Chapter 705). These units cover all age groups.

"Birchcrest Arms" (667) reached its tenth year of occupancy in December of this year. We have housed seventy-one elderly persons since its opening. Our second 667 project will be occupied in the late spring of 1980 and will provide 65 units of needed housing. Five of these units have been designed for physically handicapped persons.

Our 707 program provides rental assistance to 20 families in privately owned apartments throughout the town. These units have assisted more than 70 persons to maintain decent housing at a rent they can afford. The Federal Section 8 Program, similar in scope, has not been utilized to its full because of the local zoning laws and their restrictions on private multiple dwellings. We will attempt to change some of these restrictions at Town Meeting in the coming year.

BURLINGTON 707 MASS. BALANCE SHEET – DECEMBER 31, 1979 UNAUDITED

Assets	
Cash	\$ 17,982.05
Investments – Comm. Bank & Trust	7,774.55
Prepaid Insurance	67.91
Tenants' Accounts Receivable	1,618.00
TOTAL ASSETS	\$ 27,442.51

Liabilities	
Accounts Payable – 667-1	244.93
State Share Unallocated	24,012.25
Prior Year Surplus	1,165.06
Administrative Expense and Income	2,020.27
TOTAL LIABILITIES	\$ 27,442.51

BURLINGTON 667-2 MASS. BALANCE SHEET – DECEMBER 31, 1979 UNAUDITED

Assets	
Cash – Development Fund	\$ 110,043.49
Materials Stored – Faneuil Construction	65,162.00
Accounts Receivable – Robert Charles Assoc. II	29,249.50
Investments – Certificates of Deposit	813,411.36
Prepaid Insurance	32.99
Development Costs	953,856.81
Uncompleted Contract – Faneuil Construction	892,826.00
Uncompleted Contract – Robert Charles Assoc. II	(29,249.50)
TOTAL ASSETS	\$2,835,332.65

Liabilities		
Accounts Payable — 667-1		731.15
Contract Retentions — Faneuil Construction		45,321.00
Accounts Payable — Bid Deposits		704.00
Grants Authorized		1,925,000.00
Contract Award — Faneuil Construction		892,826.00
Contract Award — Robert Charles Assoc. II		(29,249.50)
TOTAL LIABILITIES		<u>\$2,835,332.65</u>

**CHAPTER 705-1 MASS.
BALANCE SHEET — DECEMBER 31, 1979
UNAUDITED**

Assets		
CASH		
Administration fund	\$ 2,975.20	
Revolving Fund Advances		\$ 2,975.29
ACCOUNTS RECEIVABLE		
Tenants Accounts	72.00	
Other		72.00
DEFERRED CHARGES		
Prepaid Insurance	28.84	
Other (Schedule III)		28.84
DEVELOPMENT COST		
Development Cost	92,000.00	
Less: Dev. Cost Liquidation	0	92,000.00
TOTAL ASSETS		<u>\$ 95,076.13</u>

Liabilities and Reserves		
ACCOUNTS PAYABLE		
Accounts Payable —		
Revolving Fund	76.98	76.98
ACCRUED LIABILITIES		
Accrued Liabilities — Other	170.38	
Matured Interest and Principal (Schedule VI)		170.38
Deferred Credits		
Tenants Prepaid Rents	0	
Tenants Security Deposits		0
FIXED LIABILITIES —		
GRANTS AUTHORIZED	92,000.00	
Less: Bonds Retired		92,000.00
RESERVES		
Operating Reserve (Schedule V)	6,955.00	
Prior Year Surplus		6,955.00
RESIDUAL RECEIPTS (DEFICITS)		(4,126.23)
TOTAL LIABILITIES AND RESERVES		<u>\$ 95,076.13</u>

**CHAPTER 667-1 MASS.
BALANCE SHEET — DECEMBER 31, 1979
UNAUDITED**

Assets		
CASH		
Administration Fund	\$ 4,150.61	
Revolving Fund Advances		\$ 4,150.61
ACCOUNTS RECEIVABLE		
Tenants Accounts	75.00	
Other	969.82	1,044.82
INVESTMENTS		
Investments	3,621.88	
Debt Service Trust Fund		3,621.88
DEFERRED CHARGES		
Prepaid Insurance	460.76	
Other		460.76
DEVELOPMENT COST —		
MODERNIZATION AWARDS		6,800.00
Development Cost	680,000.00	
Less: Dev. Cost Liquidation	40,000.00	640,000.00
TOTAL ASSETS		<u>\$656,078.07</u>

Liabilities and Reserves		
ACCOUNTS PAYABLE		
Employee's Payroll		
Deductions	401.23	
Accounts Payable —		
Revolving Fund		401.23
ACCRUED LIABILITIES		
Accrued Liabilities — Other	2,688.90	
Matured Interest & Principal (Schedule VI)		2,688.90
DEFERRED CREDITS		
Tenants Prepaid Rents	0	
Tenants Security Deposits		0
FIXED LIABILITIES —		
GRANTS AUTHORIZED	640,000.00	
Notes Issued	40,000.00	
Less: Notes Retired	40,000.00	
Less: Bonds Retired		640,000.00
RESERVES —		
CAPITAL RESERVE	11,220.00	
Operating Reserve (Schedule V)	5,714.83	
Prior Year Surplus		16,934.83
MODERNIZATION GRANT		6,800.00
RESIDUAL RECEIPTS (DEFICITS)		(10,746.89)
TOTAL LIABILITIES AND RESERVES		<u>\$656,078.07</u>

SCHOOL COMMITTEE

Term Expires

Augusto Grace, Chairperson 21 Garrity Road	1980
Marianne Brenton, Vice-Chairperson 16 Nelson Road	1981
John E. Fogelberg 214 Winn Street	1982
Richard D. Fusco 6 September Lane	1981
Joan Miles 20 College Road	1980

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 p.m. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Thomas Michael	B.S. Springfield College M.Ed., Springfield College C.A.G.S. University of Connecticut Doctoral Candidate, Boston College
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Assistant Superintendent

John F. MacDonnell	A.B., Boston College Ed.M., Harvard University Ed.D., Boston University
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Coordinator of Secondary Education

Michael Malinowski	B.A., Boston University M.A., Northeastern University
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Coordinator of Elementary Education

Francis Gaudet	B.S. Fitchburg State College M.Ed., Fitchburg State College
----------------	--

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University
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Director of Plants and Facilities

Bernard Maslow	B.S., City University of New York Mech. Eng., City University of New York
----------------	--

Assistant Business Administrator

Robert Morgan

Supervisor of Attendance

Ann M. Parris, R.N.	Telephone 273-1870 Ext. 218 - Open Daily Center School Monday through Friday 8:00 AM to 4:30 PM
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Burlington High School Administration

Alfred Perry Principal	B.S., Tufts University M.Ed., Calvin Coolidge College
Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
Samuel F. Gualtieri Associate Principal	A.B., Middlebury College, Vt. M.Ed., Salem State College C.A.G.S., Northeastern University
Constantine O'Doherty, Jr. Assistant Associate Principal	B.S., Georgetown University
Keith Manville Assistant Associate Principal	B.A., University of Notre Dame M.A., Cornell University Ed.D., Boston University
Michael F. Pace Administrative Assistant Student Affairs	B.S., Salem State College M.Ed., Boston State College

Francis Wyman Middle School Administration

John Jessop Principal	Associate B.S. Keystone Jr. College B.S., Bloomsburg State College M.Ed., Salem State College
Robert L. Brosnahan Vice Principal	B.S., Boston College M.Ed., Boston University

Marshall Simonds Middle School Administration

Richard Connors Principal	B.S., Salem State College M.Ed., Boston University
Arnold Levine Vice Principal	B.S., Northeastern University M.A., Suffolk University Ed.D., University of Massachusetts



Burlington School Committee, Front Row: Marianne W. Brenton, Vice Chairperson; Augusto F. Grace, Chairperson; and Joan F. Miles. Rear: J. Edward Fogelberg and Richard D. Fusco.

Elementary School Principals

Richard Barrows	B.S., Northeastern University
Memorial School Office	M.Ed., Northeastern University Telephone: 273-1870 Ext. 321
Eugene W. Driscoll, Jr.	A.B., Boston College
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ANNUAL REPORT

The past year has been a year of decision for the School Committee and the educational system in Burlington. Many trends and developments that had been building throughout the decade culminated in decisions or actions by the School Committee in 1979. These included caps on municipal spending, declining student enrollments and changes in curriculum.

The decisions involving declining enrollments dominated the School Committee's planning and activities. Student enrollments in the Burlington School System have continued to decline since 1973. In October of 1973 the student enrollment totaled 7,686; the enrollment in 1979 was 5,730. In response to declining enrollments, several staff positions were eliminated. Two administrators, 14 teachers, 2 instructional assistants, 1 kindergarten teacher, 2 guidance counselors and 1 nurse were eliminated from the previous year's professional staff budget. Four supportive staff positions were also eliminated. Due to the pupil decrease, it was judged that these personnel cutbacks would not jeopardize the quality of the classroom curriculum.

A decision to consolidate programs and school buildings was made after a detailed analysis of the educational needs of the town was taken. In 1978 the Community Needs Study Committee was formed. This group was formed jointly by the Board of Selectmen and the School Committee to help assess if a Burlington school should be closed and what should happen to a school if closed.

After 18 months of meetings, the Community Needs Study Committee presented their report to the School Committee. One month after the C.N.S.C. report, Superintendent Michael presented his recommendations. A group of parents formed and also presented their set of suggestions. The School

Committee then held public hearings to respond to the various recommendations. After months of review, the School Committee voted to close the Meadowbrook Elementary School in June 1980. The central administration will move into the Meadowbrook School and the Center School will be given to the Board of Selectmen.

Beside declining enrollments, the School Committee's budget required the most effort and concern. The administration spent several months developing the 1979/80 budget. The School Committee then reviewed the budget another four months. The budget presented to the Town Meeting reflected an increase of 2.6% over the previous year's budget. Despite this being the smallest percentage increase in at least 10 years, the Town Meeting Representatives tabled the budget and sent it back to the School Committee for further review. The School Committee then studied the budget again and eventually cut an additional \$3,500 from the budget. The School Department's budget was then resubmitted and accepted by the Town.

For the second year in a row there was no change in the School Committee membership as a result of the Town elections. Mr. Fogelberg, the only member up for re-election, was returned to the Committee for another three-year term. Upon reorganization, the School Committee elected Augusto Grace as Chairperson and Marianne Brenton as Vice-Chairperson. Committee assignments were also made for members to serve on negotiations, Recreation, Academic Review, School Space, PTSO and Sick Leave Bank committees.

The teaching of "Basics" remains a concern of the general public. The School Department has made a dedicated effort to emphasize basic studies. This has resulted in the Basic Skills Improvement program. This minimum competency testing based program will feature testing in grades 2, 4, 6 and 8. Staff members have worked with the Merrimack Education Center to outline a Basic Skills program. In 1980 faculty committees will report their suggestions for minimum standards to the School Committee. Public hearings will then be held before the implementation of the minimum standards in September 1980. These standards are to be measured in mathematics and communication skills.

One of the most important ingredients of a smooth-running school is consistent, meaningful policies and regulations. The School Committee with the assistance of Dr. Gloria Lombard continued its annual task of updating the School Committee Policy Manual. Several major new policies were adopted. This included a discipline policy at Burlington High School and systemwide policies for distributing medication and identifying and reacting to child abuse and neglect.

Because of fiscal pressures as well as national pressures, the School Department has had to react to limited energy resources. An Energy Conservation program was instituted through the school system under the direction of Mr. Bernard Maslow. Three new burners were installed in three schools which resulted in fuel savings. Other technical devices are being tested. Preliminary building audits were conducted to identify energy deficiencies. A large scale technical assistance audit will be conducted to determine those major areas where

energy conservation can be achieved in the future. The most meaningful aspect of the program remains the implementation of energy conservation concepts in classroom curriculum.

An effective school system must remain creative and innovative and must react to changing pressures. Several innovative proposals were adopted by the School Committee to combat the increased pressures placed on the classroom teacher. A policy was created to allow teachers to take a year off without pay to try other alternatives or to improve themselves; a job sharing proposal was installed in the High School Art Department — two teachers who are husband and wife are teaching the same class on an alternate day basis. A wide range of educational and social subjects were examined by teachers and other staff members through inservice programs and training. Three summer workshops were also held to make improvements in the health and home economics curriculum and to develop a curriculum for students considered to be gifted and talented.

Throughout the year the School Committee, in hopes of improving education, met with many diverse groups and individuals. Periodically the School Committee met with the High School Student Advisory Committee to discuss student concerns. Meetings were also held with Police Chief McCafferty and Fire Chief Crawford to discuss security problems and vandalism on the school properties. State Senator Carol Amick and State Representative Robert Vigneau attended several meetings to discuss legislative concerns and their effects on educational matters. Perhaps the most meaningful meetings were those held with the teachers in their respective schools to discuss in informal terms their concerns and problems.

Burlington High School experienced another successful year. The Executive Committee of the New England Association of Schools and Colleges extended accreditation of Burlington High School another five years to 1984. Many programs, especially Student Council, Devil's Advocate newspaper staff and Alternative Education received praise throughout the year. The Senior Class adopted the new concept of a Class Day as a final day for graduating seniors. Graduating seniors continued to be accepted by the top colleges and universities in the country.

In the fall an exchange group of 33 Burlington High School students led by Mr. Edward Doyle spent a month with families in Germany. This has become an annual cooperative effort. In the spring of 1980, the German students will arrive in Burlington for a month's stay. Closer to home, students from the Francis Wyman Middle School attended Project Isle on Thompson Island in the Boston Harbor. Project Isle unites suburban and inner-city students for a week of learning and social awareness.

For the first time the School Committee conducted the yearly evaluation of the Superintendent of Schools in an open meeting. The Superintendent received praise in some areas and criticism in others. When completed the School Committee voted a unanimous opinion that the Superintendent's performance has been outstanding and his performance valuable to the community. Exemplary service also was rendered by a goodly number of both administration and staff and to those individuals goes the Committee's sincere thanks. Special appreciation

and a wish for "Good Luck" goes to several staff members who retired after an extended career in the Burlington School System. Clayton Caracotsios, Delia Dwyer, Ann Field, Barbara Scott, Ruth Stone, Vina Strickland and Ruth Walsh all began service in Burlington in the early sixties.

The United Nations proclaimed 1979 the International Year of the Child in 115 nations. The United Nations urged all involved with children to develop the true potential of children and to examine ways of meeting their needs and safeguarding their rights. All of us involved in the Burlington educational system sincerely believe and hope that all of our actions and decisions throughout the year have been made to accomplish these goals.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Augusto F. Grace, Chairperson
Marianne W. Brenton, Vice-Chairperson
J. Edward Fogelberg
Richard D. Fusco
Joan F. Miles

SUPERINTENDENT OF SCHOOLS

The Burlington Public Schools have been experiencing continued declining enrollments which necessitated a definitive plan for school closing that was acted upon in December of 1979 following the presentation of the Community Needs Study Committee Report after two years of their review of the cause and effect of declining enrollments on school utilization. This became one of the several objectives that the Burlington School Committee and Central Organization identified in December of 1978 as targets for implementation. The following is an overview of those objectives as defined:

1. **The Continuation of the Declining Enrollment Review and Analysis** — In December 1979 the Burlington School Committee voted to close the Meadowbrook School allowing flexibility for its use by the Central Administration and other town agencies. It also voted to turn over the Center School to the Board of Selectmen. This decision came after a great deal of analysis and review by the Burlington School Committee. The following is a breakdown of projected enrollments by grade from 1979 to 1986:

There will be two areas of concern that will be looked at very carefully in the future regarding the relationships of declining enrollment to building utilization:

- a. The continued review of declining enrollment impact at the middle school level as we define future uses for the Francis Wyman Middle School which we have projected for closing in 1983.
- b. The planning and organizing for the alternative uses of portions of Burlington High School as enrollments continue to decline. By 1984 we expect an enrollment of approximately 1,487 at Burlington High School, therefore declining enrollments will continue to be one of our major objectives on a year to year basis as it has been since the mid 1970's.

ENROLLMENTS BY GRADE

	1979	1980	1981	1982	1983	1984	1985	1986
K	306	310	279	260	286	275	264	264
1	311	312	316	285	265	292	281	269
2	323	304	305	309	273	260	286	275
3	404	317	298	299	303	268	255	280
4	444	396	311	292	293	297	263	250
5	412	440	392	308	289	290	294	260
6	430	408	436	388	305	286	287	291
7	481	426	404	432	384	302	283	284
8	524	476	422	400	428	380	299	280
9	490	472	428	380	360	385	342	269
10	526	475	458	415	369	349	373	332
11	528	510	461	444	403	358	339	362
12	524	517	500	452	435	395	351	332
SPED	27	27	25	25	25	25	25	25
TOTALS	5730	5390	5035	4689	4418	4162	3942	3773

2. **Administrative Reorganization** — Because of declining enrollments and the impact of same on school use, we are reviewing reorganization at all levels of our administrative staff. The 1979 school year began with two less administrators at the middle school level where we dropped two Vice-Principals. For 1980 we are projecting a minimum of two administrative cuts because of declining enrollments and the subsequent closing of the Meadowbrook School.
3. **Basic Skills Competency Implementation** — Because of state mandates, we have been involved over the past year and a half in developing a program for implementation of Basic Skills Competency requirements targeted for implementation in 1980. The Basic Skills Improvement Program is proceeding as outlined in the report by the Steering Committee in September. Individual groups of teachers are working at the primary, middle and high school levels in determining specific goals necessary for inclusion in our policy. These groups are meeting in conjunction with MEC staff members who are assisting us in establishing norms for testing purposes. As a result of the state mandate for public participation and the School Committee's expressed concern over this matter, a press release was distributed to all local newspapers seeking interested community members for the advisory group. The response was not good — only two members of the community expressed interest. Since we already have advisory groups in operation through Title I, Title II and Chapter 766 as well as parent groups in each school, we will be calling upon these groups for additional input. We expect we will be adhering to the time parameters that were outlined in September; i.e., report to the School Committee in April 1980.
4. **Energy Conservation and Awareness Program for Staff and Students** — The following steps have been taken by the Director of Plants and Facilities in the

area of energy conservation: Reducing lamp wattage; sensitizing all personnel to the need for turning off lights; reducing room temperatures; installing new burners at the Marshall Simonds, Memorial and administration offices; converting High School burners from oil to gas; locking and/or relocating of thermostats; installing sheet metal ducts in the High School gymnasium to improve heat circulation; and completion of energy audits.

In addition to numerous discussions at Administrative Council meetings, individual coordinators have met with their respective principals to review curricula implications of the energy conservation program. These meetings have resulted in memorandum, curriculum ideas and topics for faculty meetings. The issue has been discussed in science and social studies and students and teachers have been involved in the energy audit. At the High School a new course entitled "Alternative Energy" will be implemented in the Industrial Arts Department next year.

This is a long and involved process of changing vehicles which in the past had little or no consequences but now have resulted in a shortage of energy and serious economic implications as well. We will not solve the problem this year but look upon this as a long-range program which is meeting with success.

5. **Program Evaluation** — During the past year, the staff has been actively involved in the Chapter 766 Compliance Review, which focused on the Pupil Services staff, involving administrators and a good sampling of teachers in the process. The report concluded that Burlington has a very fine program in Pupil Services and a firm commitment to the implementation of Chapter 766. The results of this report are being used for staff development programs and as a vehicle for more communication between the Pupil Services staff and the total staff.

We are continuing to examine the Foreign Language program at the middle schools and the High School and, in particular, the seventh and eighth grade sequence and the fifth year of foreign language being offered at the High School. In anticipation of the closing of one of the middle schools and the return of the fifth grade to the elementary schools sometime in the future, we have been involved in meetings with foreign language teachers to discuss the transition to a 6-12 foreign language program. We intend to use the same approach to review the curricula offerings in Industrial Arts, Home Economics, Music and Health which, with a different grade organization, will warrant a re-assignment of staff.

Our new teacher evaluation instrument has also opened up a vehicle for more communication about program effectiveness.

6. **Career Education** — A systemwide Career Education project has been developed whereby Career Education will be infused into selected classrooms through a research project aimed at grades 2, 4 and 6 beginning the latter part of January through the end of the school year, which will involve 300 students and 12 staff members. Through inservice workshops, staff members are being trained in Career Education techniques. Following this training, staff members will be instructing other teachers so that the program can be infused throughout the system. A report will be made to the School Committee at the conclusion of the project.
7. **Organizing Burlington High School into Smaller Groups** — The administration at Burlington High School is continuing to look at better ways to deal with students in smaller group settings. A faculty committee has been established to look at ways in which some of these concerns can be discussed during early release days. To date, the group guidance meetings have been continuing; several athletic activities have been established by individual administrators with the classes they are advising; meetings between the administration, the student council and the faculty continue on a regular basis. The student response to the school elections was outstanding. Discussions with the administration during this year focused on the need to better articulate these programs in light of the new reorganization which will be recommended for the High School next year. We are looking at the cause and effect of decreasing the administrative staff and future assignments be identified with a specific group of students. The house plan has actually been a paper plan rather than a truly physically implemented plan for which the building was not designed to handle. We are reviewing this administrative, student/teacher relationship very closely as we deal with reorganization concerns.
8. **Teacher Evaluation** — The School Committee approved the teacher evaluation instrument officially in July 1979. Since that time the instrument has

been brought before the Labor Relations Commission for a second time for a hearing.

In the fall we held in-service workshops for all supervisory and administrative staff members to deal with process, objectives and methodology by which we can improve our commitment to the evaluation process in the assessment of teacher competencies. We are now awaiting the first formal evaluation reports by the administrators which are due in the central office during the latter part of January. We are planning to have follow-up meetings as a continuation of our in-service work with all supervisory and administrative staff to discuss the positive and negative aspects of the instrument this first evaluation period.

These are primarily the major objectives that we defined in December of 1978 and towards which we have been working to achieve, especially as they apply to very critical issues both from a curricular point of view and an organization point of view.

During the past year we have had several teachers resign for the purposes of retirement which deserve mention here since they represent many years of fine contributions by dedicated individuals providing many fine services to the youth of Burlington: Ruth Walsh retired from the Burlington School System on April 30, 1979; Mary Snell retired from the Burlington School System on February 26, 1979; Vina Strickland, head nurse in the Burlington Public Schools since 1963, retired at the close of the 1978/79 school year. Lynette Winslow began teaching in Burlington in 1964. Most of her teaching was done at the first grade level at both Memorial and Fox Hill School. Barbara Scott retired at the close of the 1978/79 school year. She began teaching in Burlington in 1962 under the principalship of Mabel Keating. She started at the Center School, later transferred to the Francis Wyman Middle School, and in the past few years, was teaching at the High School. She taught Science and wrote a published Science text. Delia Dwyer, a teacher in the Foreign Language Department at Burlington High School retired as of September 14, 1979. Mrs. Dwyer began teaching in Burlington in 1963, teaching French, German, Italian and Latin during that time. Ruth Stone retired at the close of the 1978-79 school year after teaching in the Burlington Schools for twenty years. Mrs. Stone was teaching grades 5 and 6 at the Marshall Simonds Middle School and had previously taught several years with Mabel Keating at the Center-Union Schools. Katheryn Black resigned her position in the Special Needs Department at the end of the school year, 1978-79. Mrs. Black began teaching in 1967, having previously been associated with Tufts University Student Teacher Program. In the fall of 1979 Mrs. Agda Ekwall, a member of the clerical staff for 14 years, retired, having provided many valuable services to the administration, teachers and students of the schools in which she served.

In closing this report, I wish to extend my personal thanks to the Burlington School Committee for their outstanding support in assuring that the first priority of the Burlington Public Schools is that the best services available are provided to the youngsters who are entrusted to us by the many citizens who

live in our community; their efforts and their intense desire and sensitivity to all matters that come before them has been a noteworthy characteristic which has helped bridge confidence between the community and the Burlington Public Schools.

My personal thanks also go out to all of those teachers and administrators in the Burlington Public Schools who have been with us and for the contributions that they are making in providing youngsters with meaningful educational programs. Thanks are also extended to the secretarial, custodial, and cafeteria staffs at all our schools for their teamwork in assuring that supportive services which they provide have meaning to those they service; and, very importantly, our thanks go to those citizens of the community who have shared their ideas and thoughts with us in improving the school-community relationships and in supporting financially the programs that have helped establish Burlington as one of the fine educational systems in the region.

To the students we serve, I offer my personal best wishes that their futures will be blessed with an abundance of good health and happiness as they go through our schools and plan for their futures.

Respectfully submitted,

Thomas Michael
Superintendent of Schools

SECONDARY SCHOOLS

Enrollments continued to decline in the secondary schools in Burlington in 1979. This decline has provided us with opportunities to enhance the instructional program. Smaller grade units have facilitated a more personalized guidance program and have allowed us to adequately house our health programs, foreign language programs and music.

In 1980 our high school, which was built to house 2,400 students, will have an enrollment of 1,974. This situation will enable us to humanize and minimize harmful influences of overcrowding, among a population that is already burdened with problems of adolescence and alienation in society. In the next few years, the additional space at the high school will be reviewed to determine how better it may be utilized as a community facility and further broaden the basis for the development of a truly multigroup microcosm in which young and old may share in common facilities.

As a part of the ongoing program of curriculum development, six teachers in Grades 5-12 developed formal curriculum guides refining objectives in home economics and practical arts. Instructional activities were defined with an eye to integrating these activities into the total curriculum. This completes the first cycle of curriculum development at the secondary school level.

Burlington High School was again awarded grants totaling \$22,326.45 under P.L. 94-482 of the Federal Vocational Act from the Department of Education, Division of Occupational Education. The following new programs are being underwritten by these monies: Career Resource Center, Career

Training Home Economics, Computerized Data Processing, and Functional Business Skills Training Program for Special Needs and Disadvantaged Students. These Federal Grants have enabled the high school to expand its curriculum offerings in the area of career education at little or no cost to the Town.

The Task Force on Basic Skills was expanded this year to include teachers, members of the community and students. The Burlington School Committee in September of 1979 accepted the following recommendations on Basic Skills: (1) The Basic Skills Improvement Steering Committee be established. (2) The establishment of three Faculty Advisory Groups. (3) Grade levels to be tested will be 2, 4, 6, 8. A target date of submission of a final report on Basic Skills to the Burlington School Committee will be April 1980. Public hearings will be established during May and June of 1980. A complete Basic Skills Improvement Policy for mathematics and communication skills, including reading and writing, will be presented to the State Board of Education. We look upon this process as a challenging opportunity to refocus our attention on what we are doing in our schools and look upon it also as a chance to inspire new confidence within the community in their schools.

The continuing cooperation of parents coupled with the support of the townspeople, the School Committee, and the Superintendent of Schools has enabled teachers and administrators to provide students in our secondary schools with truly outstanding educational opportunities. This continuing support is greatly appreciated.

Respectfully submitted,

Michael J. Malinowski
Coordinator of Secondary Education

BURLINGTON HIGH SCHOOL

Mr. Alfred Perry and the administrative team are pleased to review progress achieved during the past school year.

Local scholarship totals for the year 1979 reached an all time high of \$40,000.00. This significant amount of money has been distributed among deserving senior students, 67% of whom have gone on to higher education.

The class of 1979 held the finest graduation exercise in recent memory and is not merely congratulated for its commencement ceremony, but also for the four fruitful years spent at Burlington. In conjunction with graduation, the annual Last Day for Seniors ran smoothly and all in attendance had a highly enjoyable time.

The past year again saw a rapid enrollment growth in the Home Economics Department. Included in this program was the implementation of the Child Development program, which proved to be an unqualified success. Sixteen pre-school children and twenty-one high school students were involved in this program.

An updated discipline code was developed and implemented through the cooperative efforts of representatives of the School Committee, Central Office, representatives of the

student body, faculty and the administrative team. The new code has had a very positive effect upon the operation of the high school thus far and will be streamlined and improved upon when the need arises.

One career day was held this year and the staff and the student body benefitted tremendously from input received from over seventy guest speakers representing a highly diversified work background.

The senior class is congratulated for the stimulating presentation of the musical hit, "Once Upon a Mattress." The production was enthusiastically supported by "sold out" audiences.

Various music assemblies were held during the year, one of the highlights being the Christmas assembly program.

Mr. Albert Wilde, Guidance Counselor, was instrumental in developing Project CARE. This is a program in which high school students assist the elderly with various homemaking duties. The program is a joint effort of the Home Economics Department and the Council on Aging.

The PTSO continued its involvement at the high school by sponsoring a program entitled, "Steps Toward Family Communications" offered by the Merrimack Education Center. The PTSO also organized a "round table" composed of students, teachers, parents and administrators at which mutual concerns were discussed. Another area in which this group became involved was that of orientation of Middle School and High School parents on how best to assist their offspring with proper course selection.

The high school was extremely fortunate in having added to its staff three tutors this year. The tutorial assistance was accomplished through a Federal Grant under PL 94-142. Students in need of extra help are now referred to this exemplary program.

Mrs. Paula Macione was granted a leave of absence for the year during which time she worked primarily with Lahey Clinic and other facilities. Mrs. Carol Kelly and Mr. Joseph Tommasino were also granted a year's leave of absence to temporarily pursue other areas of interest. Mrs. Kelly will return to Burlington after working with Arthur D. Little Company, while Mr. Tommasino will be involved with Theatre Arts during his leave.

The Athletic Department continued with its outstanding instruction given in an effort to maintain physical growth along with academic achievement. Our athletes performed in the best tradition of Burlington sports teams of the past and are to be congratulated.

Delia Dwyer, after seventeen years of teaching in the Burlington Public Schools, left the foreign language department for the purpose of retirement.

We have done much to continue to improve upon our past, keeping in mind that we will continue to do more in striving for educational excellence.

Respectfully submitted,

Alfred L. Perry, Principal

ART DEPARTMENT

For the thirteenth consecutive year, Burlington High School Art students received honors in the state and national Scholastic Art Exhibitions.

The Annual Art Alumni Show was held during December of 1979. In the spring of the year the department produced its sixth annual "Exhibition". The exhibit had some 800 representative student pieces from all the studio areas. The studios themselves were the major focal exhibiting spaces for the show.

The hanging of the permanent exhibition of Burlington High School student art work at the Lahey Primary Care Clinic and Radiotherapy Center in Burlington continued into its third year. The Lahey Student exhibit, which is facilitated through the school department's Task Force JOY, now has a collection of 156 pieces of student art work.

Among the Art Department's major projects was the fourth annual publication of the *Art Calendar*, proceeds from which allowed the Art Department to provide three \$100.00 scholarships to deserving art students. The department provided student art work, art staff and advisors for the 1979 publication of *Collab*. The department also provided set decorations, makeup, choreography and promotional materials for the musical production of "Once Upon A Mattress". The Graphic Design classes are also providing the graphics and visuals for the Instructional Cable Television facility.

In the fall of 1979 an innovative "job sharing" position was proposed and accepted by two of its staff members who are a married team. In preparation for and as a result of current reduction in enrollments, nine studios now remain in the curriculum and a reduction of one art staff position was made last year. Alternative plans for curricular changes and modifications have been presented when any future reductions occur.

Respectfully submitted,

Priscilla L. Kilgore, Chairperson
Art Department

BUSINESS EDUCATION DEPARTMENT

During the school year 1978-1979, the Department had applied to the Commonwealth for and was granted an award of \$13,357 to fund a program "Advanced Business Technology" which introduced Word Processing into this department for the first time.

The grant was used solely to purchase three IBM Memory Typewriters which have many time-saving capabilities which industry relies on today. Included are: automatic centering and margin setting; automatic correcting; and memory with storage of up to fifty documents of a page and one-half length.

In addition to this grant, the Department worked with the Special Needs Personnel of the Burlington school system in designing and applying for a second grant. This grant was also

awarded and it established another first — a Basic Typewriting I program for the Special Needs student.

This program was designed and instituted to assist the special needs student to adjust and/or overcome the special problems with which this child is concerned through the use of the typewriter. Classes are maintained on the basis of small class size thereby permitting a maximum amount of individualized instruction to be given to each student. The students who have enrolled in this program have demonstrated a high degree of success.

Respectfully submitted,
Chester G. McLaughlin, Chairperson
Business Education Department

ENGLISH DEPARTMENT

The year 1978–79 was academically outstanding in the English Department. For the third consecutive year, a Burlington High School student received the National Council of Teachers of English Annual Writing Award. For the second consecutive year, a Burlington High School student received the Dickens Fellowship monetary award for his paper on the humor in Dickens's works. Another student received the Lowell Sun essay award.

In contrast to the declining national verbal Scholastic Aptitude scores, the Burlington High School verbal scores continue to rise. The department credits this success both to the continued emphasis throughout the curriculum on basic skill development and to the specific SAT drill unit introduced into all college preparatory and honors junior-senior course work. The Advanced Placement English program has been expanded from one section to two sections, an indication of high scholastic interest in English on the part of the student body.

Revised and expanded, the school literary-art magazine, COLLAB, published in May, 1979, included the work of over one-hundred students. Columbia University awarded COLLAB the highest honor it bestows — the medalist certificate — commending the publication for excellence in content, use of the English language, art and editorializing. The school newspaper, the DEVIL'S ADVOCATE, received high recognition from Columbia University and from the New England Scholastic Press Association for excellence in journalism.

While the curriculum has remained stable throughout the department, the American Literature course has been expanded from a one-semester to a full-year program, an adaptation greeted with heavy student enrollment. The formal teaching of the term paper is now established curriculum material for all literary background junior-senior course work.

In compliance with administrative request, the department prepared and presented to central administration a statement of basic entry skills necessary for students entering the high school English program.

In addition to the academic contributions to Burlington High School, the members of the English department have

made active and supporting contributions to the extra-curricular program. Serving as class advisors, advisors to all the literary publications of the school, coaches for athletic teams, advisors to student council and drama groups, and as committee members and officers of the various school-related associations, the English department members have been fully involved in the school's efforts to provide Burlington's high school students with a well-rounded education.

Respectfully submitted,
Maura F. Nestor, Chairperson

FOREIGN LANGUAGE DEPARTMENT

In October 1979, thirty-three Burlington High School students spent one month in Schwetzingen, West Germany. In May 1980, the German Exchange Students will arrive with their English teacher, Mr. Helmut Beck, to attend BHS for one month, live with Burlington families and visit the New England area. This is the second exchange between the two towns.

Due to increased enrollment, we were able to introduce the fifth year of language study in French, German, Italian and Spanish. The Latin enrollment has also been strengthened since the inception of the Latin program at both Middle Schools. At present, 850 students or approximately 45% of BHS students study one of the five foreign languages offered.

A new member of the Foreign Language Department is Mrs. Anne Jumper. She teaches French and Spanish.

This past year we had field trips to the Whole World Fair in Boston, foreign language plays and films, dance companies and ethnic restaurants. These activities make foreign language study more interesting and relevant.

Respectfully submitted,
Edward A. Doyle, Chairperson

GUIDANCE DEPARTMENT

The percentage of Burlington High School students furthering their educations at post-secondary schools and colleges increased last year to a record high of sixty-seven percent. Another record high last year was achieved in the amount of local scholarship money awarded. Local individuals, business and civic organizations awarded a total of \$40,000.00 to Burlington High School seniors.

The counselors are to be commended for their outstanding work with students in post-secondary school placement and financial aid.

The counselors and special education staff continue to work closely together with the faculty in the identification and assessment of students with special needs. This year marks the highest enrollment in the history of the Learning Center. The Alternative Studies Program, now into its fifth year, continues to provide an exceptionally fine educational alternative for students with special needs. Seventeen students are expected to graduate from the program this year.

We are pleased to announce two new staff positions in the department this year which were made possible through grants from the Federal Government. Mrs. Barbara Solomon was hired on a part-time basis to assist students in the use of our new Career Resource Center. We also welcome Mr. James Tedrow who has been employed on a full-time basis to serve as vocational teacher and work-study placement supervisor for our special needs students.

The various pupil personnel specialists are providing specialized services to a wide variety of students having special needs, including speech therapy and individual tutoring for students with learning hardships.

Al Wilde, a counselor in the department, was instrumental in developing project CARE. This is a program in which high school students assist the elderly with various homemaking duties. The program is a joint effort of the Home Economics Department and COA.

Respectfully submitted,

Gerald N. Kriedberg, D. Ed.
Chairman, Guidance/Field Studies

DEPARTMENT OF INDUSTRIAL ARTS

The Industrial Arts Department has developed a satellite course in Electronics in conjunction with the Shawsheen Regional Vocational School to teach soldering and assembly skills for seniors. In addition, this past year was highlighted by the acquisition of a new process camera and a new high speed paper folding machine in our Graphic Arts Shop. These two pieces of equipment have enabled us to achieve a higher degree of professional workmanship in Graphic Arts.

Our shops have been involved in saving the town considerable amounts of money by repairing furniture and printing material for the school system during the school year and summer vacation.

Respectfully submitted,

Charles Tsoukalas
Chairman for Industrial Arts Dept.

MATHEMATICS DEPARTMENT

The course offerings of the Math Department continue to attempt to meet the requirements of all levels of students. The course levels range from basic skills programs, to computer courses, to Advanced Placement Calculus courses.

In basic skills area, Mr. Paine, one of our math department members coauthored a book this spring which has been published and received praise from area educators.

The Math League Team had a successful year competing against such schools as Saugus, Wakefield, Lynnfield, St. John's of Danvers, Lynn English, Woburn, etc.

The Math Lab's use has increased this year with more students taking advantage of the equipment, materials and tutoring available.

The addition of a second card-reader has increased the access to the computer facilities by the students.

Respectfully submitted,

James P. Curtin, Chairperson
Math Department

SCIENCE DEPARTMENT

After eighteen years teaching in the Burlington system in middle school and high school, and authoring a science text still in use, Mrs. Barbara Scott retired.

Mrs. Paula Macione returns to full time teaching at BHS following her sabbatical year pursuing studies in laboratory methods of medical research.

Implemented this year into the curriculum is a course in Plant Biology and Environmental Ecology. The course has been well received by two sections of students and actively involves them in the botanical world and in environmental conditions, and associated problems, of our area.

In the planning stage for 1980-81 are new courses in Advanced Placement Physics, Astronomy, and Geology as proposed by the science department staff.

The science department at BHS continues, as it has the past several years, to enroll 70% of the entire student body in science courses.

A highly interested and motivated group of BHS science students forms the BHS Science Club. They are sponsoring and participating in the first BHS Science Fair to be held in March. They have hopes of moving to the Somerville regional fair in April, and then on to the statewide fair at MIT in May.

Respectfully submitted

David O'Hearn, Chairperson

SOCIAL STUDIES DEPARTMENT

During the past year, the Social Studies teachers revised the following courses of study; Psychology, Honors Psychology, World History I, World History I Honors, Introduction to Law, Cultural Anthropology and United States History Honors. In United States History Honors a required and extensive book review program was implemented. In addition to the revisions by the Social Studies teachers in the existing courses, an Honors Level program was instituted in Introduction to Law and Economics.

The Social Studies teachers continued to utilize community resources as an extension of classroom learning experiences. Guest speakers in a variety of areas and field trips to local courts, Sturbridge Village, Plimoth Plantation, Lexington and Concord (by bicycle) and to Washington, D.C. and

Williamsburg, Virginia helped to enrich the Social Studies curriculum.

In addition to their commitment to revising the curriculum, the Social Studies teachers continued to be actively and extensively involved as advisors to student activities and extra-curricular programs.

Respectfully submitted,

Carol A. Cannon, Chairperson
Social Studies Department

AEROSPACE EDUCATION — AFJROTC

During the calendar year 1979, the AFJROTC completed its tenth year and began its eleventh year of operation at the High School. Each of the four section — AE-I, AE-II, AE-III, and AE-IV — completed all the planned academic and leadership curriculum requirements. Additionally, many co-curricular and extra-curricular activities were accomplished by the Cadet Corps. The more significant events are listed below:

- The drill team competed in four drill competitions within the New England Region. The meets were held at Fort Devens, Springfield, Gloucester and Billerica. In the championship meet, Cadet Dominique De La Pointe, presently in attendance at the U.S. Air Force Academy, won first place in the Individual Drill Competition. Transportation for these meets was provided by Hanscom Air Force Base.
- The cadets held their annual encampment at McGuire AFB, NJ in October. During their stay, they participated in a five hour aerial refueling flight in an Air Force KC-135 aircraft, as well as completing a familiarization course at the Fort Dix M-16 firing range. They were also hosted at the Lakehurst Naval Air Station, NJ and the Groton, CT Submarine Base for a tour of the facilities.
- The Cadet Corps hosted other JROTC units from the Army, Marine Corps, and other Air Force schools in Massachusetts for their annual JROTC Valentine Dance at the Hanscom AFB Officers Club in February. Some 200 cadets, dates, and chaperones were in attendance.
- The annual Awards Night was held in May. National awards were presented by various civic organizations to nine cadets for their academic achievement and involvement in school and community affairs. In addition, it was announced that two of our senior cadets, Richard Harrington and Dom De La Pointe, received appointments to the U.S. Military Academy at West Point and the Air Force Academy at Colorado Springs respectively.
- The Cadet Corps participated in both Memorial Day and Veteran's Day ceremonies held in Burlington. The Color Guard presented the colors at all home football games and at the High School graduation.

Cadets Jeffrey Smyth and Tim Farrow attended the ROTC Day activities in November hosted at the State House by Governor King.

- SMSgt Peters took a group of cadets to Paris, France in June for the Bi-annual Paris Air Show. The group spent five days in Paris in addition to the travel days.
- Throughout the year, cadets participated in orientation, refueling and navigation flights departing from Westover AFB, Hanscom AFB, and Pease AFB, NH.
- The Air Force Junior ROTC program expresses its appreciation to SMSgt Peters for his deep interest and professionalism manifested during his tenure at Burlington High School. He accepted a new ROTC position in a neighboring town effective September 1979. We are pleased to welcome SMSgt Joseph Henderson as the new Assistant Aerospace Education Instructor.

Respectfully submitted,

George M. Vartanian, Lt. Col. USAF (Ret)
Aerospace Education Instructor

FRANCIS WYMAN MIDDLE SCHOOL

We are very enthusiastic about our accomplishments at Francis Wyman this past year. We have always prided ourselves on being educational gourmets and have chosen carefully from both the old and the new in educational circles and molded the gleanings into purposeful, basic education. We work hard at teaching the "Three R's" and also provide a fine base in both social studies and science as well as foreign languages, art, music, industrial arts, home economics, and physical education.

A few of the highlights of our school-community's activities last year include:

1. WBZ-TV decided that our youngsters are something special and broke precedent by inviting our participation in the "For Kids Only" program twice within one year.
2. Camping once again played a big part in our lives:
 - a. Sixth, seventh and eighth graders, along with three of our teachers, participated in both Spring and Autumn camping programs with youngsters from a Boston middle school.
 - b. A number of teachers took a group on a weekend campout in the Berkshires. This outing featured skating, cross country skiing and doing their own cooking.
 - c. Our open-space group once again braved the rigors of winter for a week of January camping.
 - d. Further on into Spring, our Team A fifth grade classes went to the Cape for a week. This was a new experience for our youngest children, and they loved it.

e. A very important aspect of the aforementioned camping trips was the participation of a large number of parents.

3. Our Spring drama presentation evolved into a Talent Show starring students, parents and teachers.
4. Our Spring Festival of the Arts was a truly inspiring day's activities. This simply reinforced our knowledge that our youngsters are special and talented.
5. In June, our eighth graders were presented Certificates of Achievement at a special awards assembly; enjoyed a class trip, and attended our own "Final Fling" which consisted of a sit-down dinner in our cafeteria (served by seventh grade waiters and waitresses) along with the presenting of gifts to all by our parent-teacher group, Teachers, Administrators, and Parents (TAP), and their final dance here in our school.
6. As has become habit (a wonderful one), our school year began with a staff luncheon provided by our very own TAP.
7. Our next activity was a night-time ice cream social which attracted literally hundreds. Our parent group really worked hard at this one.
8. In December, we once again had our Tree Lighting Ceremony. The tree was beautiful and the caroling fun. Our fine choirs provided a superb program, and a mix of youngsters and staff produced two holiday plays. During the evening, our Home Economics staff and some of our students provided refreshments.

We would like to take this opportunity to pay special tribute to our parent-teacher group, T.A.P. First under the direction of Mrs. Joan Banfield and later that of Mrs. Nancy Stetson, this very dedicated group of men and women conducted numerous activities to raise funds. They provided help in our library, ran our Wyman Wagon (school store), helped chaperone trips, provided refreshments for various meetings, and much more.

Every penny raised goes directly into services for children. They help fund our year end grade level socials, present special gifts to our graduates and, most importantly, provide what we call a scholarship fund. The money in this fund is used to make sure that no youngster is 'left out' because of financial hardship. This group, and its leaders, deserve a standing ovation.

In closing, may we say, we've had a fine year, both academically and socially, and we look forward to continuing successes in the future.

Respectfully submitted,

John F. Jessop, Principal

MARSHALL SIMONDS MIDDLE SCHOOL

During the 1979-1980 school year, Marshall Simonds Middle School was faced with a multitude of new educational developments. Since Marshall Simonds opened in 1973, enrollments in the Burlington schools have been steadily declining. Over the past seven years, the M.S.M.S. student population has decreased from a high of 1,430 in 1973 to the 1979 school population of 1,070. The 1979 school year reflects this new situation as cutbacks in administrative and teaching positions were approved.

Although declining enrollments caused the reduction in personnel, it also produced a number of positive changes. The over-crowded condition that had existed at Simonds has been alleviated and space is now available to provide creative and expanding programs for children. A Media Center finally became a unified reality. The former audio visual office that serviced the school community was now integrated with the library as a full classroom adjacent to the library became available. Many of our academic and specialist curriculums were able to utilize this expanded Media Center in order to enrich their programs. The Burlington School Committee approved a well-developed Health curriculum that was integrated into grades 5 and 8 at the middle school. The teaching team approach that has been so successful in the academic areas at the middle school was extended into the specialist areas at Marshall Simonds Middle School. Students benefited from team communication and cooperation in Physical Education, Art, Music, Industrial Arts, Home Economics, and Pupil Services. Other educational priorities in 1979 could be seen in the student-centered group guidance sessions initiated by the four guidance counselors at M.S.M.S. Films, video tape and a multitude of written materials were utilized by counselors to highlight many issues that are most important to the adolescent. Traditional student activities such as a teacher sponsored Haunted House, seasonal concerts, our Annual Science Fair and Spring Open House, and the highly popular Night of Vaudeville as well as a large number of parent and student orientation programs were important components in the total school program at Marshall Simonds Middle School. Sixth and seventh grade boys and girls extended their curriculum beyond the boundaries of their classroom walls by participating in the Thompson Island educational experience. Marshall Simonds students along with a number of boys and girls from a Boston middle school shared many aspects of study in the field of natural sciences. Once again, the school year demonstrated a commitment by the administrators at Simonds to a diversified educational program in order to meet the unique characteristics of the changing adolescent.

One of our most dedicated teachers retired in June of 1979 after being active for 24 years in the teaching profession. Mrs. Ruth Stone, the reading specialist at Marshall Simonds, retired from a distinguished teaching career that found her

teaching in four different schools in Burlington. Mrs. Stone had a wealth of interests and abilities that will be sorely missed by her students and colleagues.

The administration at Marshall Simonds Middle School remains committed to providing a school curriculum that commits itself to meeting the needs of the adolescent. We have been very happy with the growth and the development of the middle school philosophy during the past seven years. There is, however, much more that can be done to ensure that we are preparing children for the world around them. We look toward 1980 as a year of opportunity to bring the very best academic programs to the children of Burlington.

Respectfully submitted,

Richard J. Connors, Principal

COORDINATOR OF ELEMENTARY EDUCATION, FRANCIS GAUDET

Reports from:

Eugene Driscoll, Principal, Meadowbrook School

Stephen Preston, Principal, Pine Glen School

Dr. Gloria Lombard, Principal, Fox Hill School

Richard Barrows, Principal, Memorial School

Paul Cabral, Principal, Wildwood School

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee, and the citizens of the Town of Burlington. This report is a joint effort of the Elementary Principals and the Coordinator of Elementary Education.

We continue to witness a rapid decline in enrollments at the elementary level. In the fall of 1979, the School Committee voted to close the Meadowbrook Elementary School for instructional purposes at the end of the 1979-1980 school year. The building will, however, remain within the domain of the School Committee with the Central Office moving into part of the building.

The closing of the Meadowbrook School with a re-districting of children to the Wildwood and Pine Glen Schools, will not cause overloads in any of the elementary buildings as the average teacher/pupil load will remain at approximately 23/1.

The programs at each of the four remaining buildings will continue to emphasize basic skill education that is now being provided children in these buildings.

Programs for Gifted and Talented children will begin to emerge in the curriculum beginning in 1980.

Career Education will be piloted in the spring of 1980 as the concept was approved by the School Committee.

Competency Testing or Basic Skills programs, as mandated by the State Law, will be implemented in the Burlington Schools by the fall of 1980. A committee has been studying

this area for the past two years. This program is designed to provide children with remedial assistance in the event that they do not meet the basic requirements in Language Arts, Math or Writing.

There are many other facets of our educational program being given careful study by administrators and teachers.

The reports which follow are from each building principal for the school year, 1978-1979.

Respectfully submitted,

Francis Gaudet
Coordinator of Elementary Education

PINE GLEN SCHOOL

Stephen Preston, Principal

During the 1978-79 school year, the Pine Glen School sustained a complementary balance of solid skill-building instruction and broadening enrichment programs.

In the area of basic skills, the Pine Glen faculty initiated a series of home intervention programs to assist parents in promoting and reinforcing instruction.

Kindergarten parents were invited to a series of evening workshops which addressed the topics of language development and reading, the effect of television on cognitive development, criteria in selecting quality literature for children, and methods of using the newspaper in skill building.

Parents of children in grades 1 through 4 participated in the Reading Corps. Through the efforts of their child's classroom teacher, these parents were presented with data which addressed the need for home reading programs. Reading was defined as a skill which must be practiced and applied beyond the classroom if the children were to sustain their skill and become true readers.

Parents were requested to supervise from a minimum of 15 minutes to a maximum of 30 minutes of independent reading each evening, and to record their child's reading time on a chart provided by the teacher. When a child completed a chart, which logged a total of five hours certified reading, the child returned the chart to school, and entered the Reading Corps at the rank of enlistee. For each additional five hours of home reading, the child had the opportunity to advance through 14 ranks in the corps to the level of Five Star General.

Parent response and involvement in the program was overwhelmingly positive and, as a result, Pine Glen students have risen high in the ranks of the corps. More importantly however, parents and teachers have complemented each other's interest in instruction and the children are developing the habit of daily reading for enrichment and enjoyment.

Another reading program initiated this year was the Sustained Silent Reading period. Twice a week, during a school-wide designated thirty minute period, all children and personnel at Pine Glen read. No other activity is permissible and no interruptions are allowed. Specialists and administrative personnel enter the classrooms with personal

reading material to provide role models for the children. Kindergarten and special education students are read to by teachers and aides.

The program has been well received by all at Pine Glen. By setting aside this additional hour for independent reading each week, above and beyond the regularly scheduled time for reading instruction, the Pine Glen faculty believes it is making a strong statement in support of reading. . . its value and its prominence in all our lives. Sustained Silent Reading, in just a single year, has become a respected tradition at Pine Glen, a pleasant interlude looked forward to each week.

An additional parent intervention program was developed by Susan Cohen, our guidance counselor and John McAleer, special education instructor. Through a series of evening meetings, these teachers have brought together parents interested in developing techniques to deal with children's stressful behaviors. Parents have profited from this experience and have expressed interest in extending the workshops.

In the enrichment area, the children enjoyed an exceptionally fine season of theatre and puppeteer presentations which were subsidized by our P.T.O. They also visited two extraordinary "in-school" museums.

A Famous Peoples exhibit was developed by second and third graders in the open classroom under the direction of Mrs. Judy Bubliski and Mrs. Peggy DiBella. This exhibit included exceptional displays of American presidents, artists, composers, inventors, sports figures, and women. All classes visited the museum and learned about the contributions of these famous people from seven-and-eight-year-old curators.

An extremely fine Dinosaur Museum was developed by first graders in Mrs. Debbie Dellovo's classroom. In addition to wall-size models, this museum included 25 separate exhibits and many hands-on activities for visitors. The first graders presented a series of challenging dinosaur fact games, lessons on how to draw a dinosaur, dinosaur songs and dances, and child-made dinosaur books.

Both museums provided an excellent learning opportunity for all our students at Pine Glen.

The most significant cultural undertaking for the school year was the P.T.O. Fine Arts Day held on Sunday, June 4th. Open to all Burlington citizens, the event was chaired by Mrs. Jeanne Carrick and Mrs. Debbie Dellovo. The program was a three-phased effort which included live performances, workshop demonstrations, and children's hands-on craft activities.

The program included an informative slide-show in stages in children's art work by Sylvia Feinberg of Tufts University, and an art display by students at Burlington High School. The day concluded with a band concert by Paul Scribner's Band.

The Arts Day was an event which the P.T.O. had been anxious to bring to the Burlington community for some time. Over the past two years, ideas were discussed and plans laid. The final program, a unique format for Burlington, reflected a freshness and a standard of creative excellence by organizers and participants.

An Arts Day was a blending of education and entertainment and involved contributions by parents, teachers, and professional artists. It allowed for active participation and relaxed enjoyment. It will be a day long remembered by all who attended.

WILDWOOD SCHOOL

Paul Cabral, Principal

The past year at the Wildwood School has been a very successful and exciting one in terms of both cultural and academic growth.

Our excellent staff continues to offer a variety of programs to meet the needs of our students. Emphasis at staff meetings this year has been placed in sharing the many talents of the various staff members in the building. The Pre-school staff put on several release day workshops on "Helping Children With Special Needs." The guidance counselor and the resource room teacher provided us with two excellent workshops on "Helping Children Deal With Death or Divorce" and the reading teacher provided the staff with a workshop on "Identifying Children With Reading Disabilities."

This year the P.T.O. has been very active. Through their efforts, monthly programs have been presented to aid in the cultural development of the students at the Wildwood School. The P.T.O. has also been very helpful in defraying the ever increasing costs of the field trips. They have become an integral part of the Wildwood School family. The faculty and staff wish to publicly thank the P.T.O. for their efforts on behalf of the students of the school.

Our academic goals, stressing the basic skills, have once again paid large dividends in excellent showings in the formal and informal achievement testing.

Our primary objective is to make each child a confident, competent, and considerate human being.

Once again, the greatest area of growth has been the area of home-school communication. Incorporating morning "Coffee Hours" and evening meetings, the Wildwood School has built strong lines of communication with the parents in the area. The reputation a school achieves, whether good or bad, depends largely upon its communication with the population it serves. With that thought in mind, we at Wildwood School feel that this year the school and its reputation have been greatly enhanced.

MEMORIAL SCHOOL

Richard Barrows, Principal

The past school year of 1978-79 has proven to be another fruitful and exciting year. Our educational goal, which continues to be to provide the necessary tools for each student to learn successfully, has been met by a variety of unique, motivating educational experiences.

Reading

The students of Memorial School continue to score outstandingly well in the achievement tests given in grades 1 through 4. Again, many of the 4th grade students were working at the 5th grade instructional level.

Memorial School continued the very successful "Sustained Silent Reading" program, (SSR). The students and adults read silently twice a week for a 15-minute period. The purpose of the teachers and administrator reading was to serve as role models for the students.

In December, Joel Weinberg, Professor of Reading at Simmons College in Boston, was a guest speaker talking about "What Parents Can Do To Improve Reading Instruction at Home." Many Burlington parents came to hear and enjoy his informative talk. The program was funded by the Commonwealth Right to Read Program.

During the spring, Memorial School students, grades 1 through 4, were asked to become a "Mystery Sleuth" by joining the Multiple Sclerosis Read-a-thon. The Read-a-thon was designed to accomplish the following: 1) To encourage an interest in leisure reading among students, 2) To broaden public awareness of the crippling Multiple Sclerosis disease, and 3) To increase support for research and service programs to bring Multiple Sclerosis under control. Students signed up friends and relatives to sponsor their reading. For each book read, the sponsors were to pay their contribution to Multiple Sclerosis. Parents were to serve as monitors of their children's reading. The thirty-four Memorial School participants read 412 books and collected \$576.30. Special awards of commendation were given to those students who had read 24 books and individually earned \$80.

Kids Korner

The school year 1978-79 saw the first year of operating the "Kids Korner Store". Conducted by Sally Rubin and Diane Bond with their 4th grade students, the store received school committee approval to sell such items as school engraved pencils, pens, erasers, etc., but no food. The children were responsible for purchasing, advertising, keeping accurate records, and deciding how to use any profit. The program has been infused into the 4th grade curriculum.

At the end of the school year, Kids Korner Store had earned a profit of over \$100. The 4th grade storekeepers gave each classroom two playground balls which are used during recess. Thanks to the financial and educational success of the store, the project will continue with the students continuing to assume most of the responsibility.

Fourth Grade Sharing

As part of their social studies classes, the fourth grade students were made aware of conditions in their own environment. The students, during the holiday season, participated in a campaign to help the needy families of the Dorchester House area in Boston. They collected canned foods which were included in baskets for those in need.

Walmsley Memorial

A special memorial exercise was held on Wednesday morning, May 9th, to unveil the new plaque in memory of H. Leslie Walmsley. Leslie, the Reading Specialist at Memorial School, Instructional Assistant and Acting Principal, was a dedicated teacher of the Burlington schools from 1963 through 1976. The plaque is located on the outside wall of the Memorial School Instructional Media Center.

In September, books were purchased in her memory from the interest accrued from the \$4000 collected in Leslie's memory by the Memorial School Parent Teacher Association. Each book will have an inscribed bookplate on the inside cover. Approximately \$325 worth of books will be purchased each year from the interest accrued.

Instructional Media Center

The Memorial School IMC, under the direction of Marie Seminare, continued its outstanding programs in support of education and the students. "Labels for Education" program began in December and culminated in February. Labels from Campbell Soup Company various products, including Franco American, were collected. These labels are redeemed for important pieces of audio-visual equipment. Over 4000 labels were collected for the purchase of the "Speak & Spell", a new Texas Instrument learning aid. Due to the success of the program, each year it will be continued.

The IMC continued to sponsor a Stamp Club in which over 25 children of the 3rd and 4th grades participated. Special thanks to many of the mother volunteers who worked all year and up to the very last minute to assist students in utilizing the extensive library. The library helpers program continued with 3rd and 4th grade students serving as assistant librarians.

Memorial School Parent Teacher Organization

Memorial School again had a very active parent teacher organization which provided support for the school and the children. In addition to sponsoring the annual Open House in September and the annual Parent/Teacher Dance in October, the Memorial School PTA contributed many other educational activities.

A former Memorial School student, Alfreda Pinter, was the 1979 recipient of the Mary E. Gagen/Memorial School PTA Scholarship. This annual award is given to a Burlington High School graduate who goes on to further education.

Almost 500 parents, children and friends attended the first Pancake Breakfast sponsored by the Memorial School PTA on March 16th from 7 to 8:30 a.m. The breakfast was an exciting activity which allowed children and parents to enjoy a breakfast at the school.

Memorial School Counselor, Myra Fournier, held a series of workshops entitled, "Practical Parenting", with the support of the Memorial School Parent Teacher Association. The six-session course was held in the evening at Memorial School in the early fall. Parents used reading materials, informal discussions, and structured activities to explore alternate

methods of relating to children. While both parents were encouraged to attend, there were several single parents included in the activities. As the participants felt the course was helpful and practical, similar workshops will be offered.

Forty-five Parent Volunteers, plus the Retired Senior Volunteer Program (RSVP) participants, enjoyed a delightful chef's salad luncheon on May 25th courtesy of the PTA. This luncheon is the PTA's "thank you" for participation in the volunteer program. The teachers presented each person with a small gift as a token of their appreciation for the extra help provided to the students of Memorial School.

The annual "Grandparent's Day" was celebrated during May, Senior Citizen's Month, with almost 200 grandparents participating. In addition to the opportunity to visit the classrooms, they were treated to a fine play, "Oliver", presented by the 3rd and 4th grade students. Lunch with the grandchild in the cafeteria culminated this very special day.

MEADOWBROOK SCHOOL

Eugene W. Driscoll, Principal

At the close of school in June, 1979, we had an enrollment of 385 children in grades K-4. In September, 1979 our enrollment was 342.

Our present enrollment by grades consists of:

Kindergarten	60 children	—	1 teacher, 1 aide
Grade 1	46 children	—	2 teachers
Grade 2	59 children	—	3 teachers
Grade 3	92 children	—	4 teachers
Grade 4	82 children	—	4 teachers

Pupil teacher ratio averages 20-1. This is the lowest ratio we have ever had.

Five of our twenty classrooms are now being used for:

1. A learning center where selected children are being helped to overcome specific learning problems;
2. A library;
3. An extension to the library where children can pursue reference work and also utilize the large selection of instructional audio-visual material;
4. A social study — science lab for grades 3 and 4; and
5. An adaptive education program with participants from every grade.

Staff turnover during the past few years has been negligible and has provided us with the stability necessary for the maintenance of curriculum objectives and instructional techniques. We lost Denise von Mering, grade 1, who was granted a maternity leave of absence. However, we welcomed back Martha Ogren, grade 1, from her maternity leave.

In addition to the staff, many people have made important contributions to the school's program. We have several

parents who have unselfishly given of their time to help in the library, the kindergarten, some classrooms and as officers in the Parent-Teacher Organization. From September through December, we were fortunate in having 6 Lesley students assisting in the classrooms.

This will be the last annual report from the Meadowbrook. The school will be headquarters for the School Administration when school closes in June, 1980.

FOX HILL SCHOOL

Dr. Gloria Lombard, Principal

At Fox Hill we continue to present a program strengthening the basics in reading, communication and mathematics as well as a full program in science and social studies. Our music and physical education programs develop the creative and physical aspects to produce well-rounded personalities and fine Fox Hill children.

This year our report will highlight some of the different projects that add to our basic program. Kindergarten through fourth grade are represented in our sample.

The kindergarten classes at Fox Hill School experienced a variety of learning situations with their many field trips within and around the community of Burlington. We incorporated these learning experiences into our career education curriculum. Among the careers which we have studied are those of the firefighter, policeman, restaurant businessman, postal worker, grocer, farmer, florist, baker, and zoo keeper. We also made use of our working mothers and fathers who contributed their time and knowledge by coming to talk to us and demonstrated many interesting aspects of their careers. We hope to continue making use of the already mentioned resources, and to explore the numerous other careers within the town of Burlington.

As an outgrowth of participation in an in-service course, some of the first grade teachers presented a show called "Disney Magic" in June. This presentation marked the 50th anniversary of Walt Disney Productions. It showed how the experiences that Disney had in his early life gave him ideas for the many and varied plays and songs he later produced.

In another first grade project the children exchanged letters throughout the year with another first grade class from Alexandria, Virginia. The children learned many things about their "pen pals" through letter writing.

Two other first grade classes "adopted" a pin oak tree that was outside the classroom window. They watched and recorded its changes through the seasons. In June they brought home their own books, which included colorful illustrations and recordings of the tree's changes.

In our second grade curriculum we had a successful Nutrition Unit with the culmination of a Thanksgiving Breakfast. It involved Health, Social Studies, and Art.

In Health we learned about the four food groups and prepared and cooked Thanksgiving breakfast in the classroom.

In Social Studies we discussed the Pilgrim's First Thanksgiving and their food. We expanded on the theme of "Being Thankful" and what are some of the things we are thankful for: family; good food; neighbors; and town. We dressed up in our home made Pilgrim hats and collars. Included in our celebration were our community helpers. We invited parent volunteers to help with the class Thanksgiving breakfast.

In Art the children cut out magazine pictures of food and made posters. We designed our own placemats. Everyone enjoyed making the Pilgrim costumes.

Another successful event was the class participation in "Grandparent's Day". Grandparents came from as far away as Florida. The children recited poetry, sang songs, and read their own compositions. It was a happy occurrence.

To encourage a constructive use of leisure time two third grade teachers planned a "Hobby Day". The children brought in their hobbies and made signs for their display. Each child explained his hobby in detail to his classmates. Later, other classes were invited to view the hobby displays. As the visiting classes came through the exhibit, the children were told to feel free to ask questions about the hobbies. It was good to see children talking to one another about mutual interests and showing respect for each others thoughts and feelings.

Some fourth grade projects undertaken in 1979 were:

- 1) "Town" — This is a social studies unit setting up a model town with its own name, businesses, currency, and citizens. Each child, as a citizen of the town, has a job, receives a salary, may open a bank account, and lives by certain rules and privileges.
- 2) "Market" — An economics unit in which the children take part of either retailers or consumers, shopping, setting up menus, and learning about profit and loss.
- 3) "Advertising" — Here is a unit designed to make the children more discriminating when listening to or watching ads. Awareness of wording, color, etc. on TV, radio, and in magazines is stressed.
- 4) "Careers" — A social studies project on careers involving research, interviewing, ads reading, etc.
- 5) "Fun Projects" —
 - a. Bread Dough Ornaments — making dough shaping, baking, painting
 - b. Hanukkah Party — reports, latke making, participation by children, etc.
 - c. Tie Dyeing

MULTI-MEDIA SERVICES DEPARTMENT

It is my pleasure to submit this 1979 Annual Report to the citizens of Burlington.

Federal Funds

The 1979 allocation of Federal Funds, under E.S.E.A. Title IVB Library and Learning Resource totaled \$28,895.33.

These funds were utilized to improve the system-wide Multi-Media Program through the purchase of media equipment and materials with emphasis on strengthening the Social Studies curriculums. Working with principals, team leaders at the Middle Schools and the Social Studies Department Chairperson at the High School, all social studies materials including maps, globes, kits, and media were evaluated.

The filmstrips and sets of historical maps provided to the Social Studies Department, through the Multi-Media Department, have had a dramatic impact in our classrooms. Teachers of World History and United States History now have the capability of teaching geographic influences on historical developments with the visual assistance of the map decks. In World History, recreating the distant past has always been a challenge, however, with well-illustrated informative filmstrips, the past can come alive for contemporary students. All of the Title IVB materials have given rich visual support to the Social Studies curriculum.

Burlington High School Career Resource Center

In cooperation with the Guidance Department, a new Career Resource Center is now open and serving our students. The Career Center is located in House "A" Library and is an added service to students within our Library Media Program. Funds for the center were provided under Public Law 94-482, Division of Occupational Education, Massachusetts Department of Education. The center is supervised by a full time aide, thus providing expanded services not only to students but also to teachers, counselors and parents. The center is of vital assistance to students as they seek assistance in making critical career decisions.

Instructional Television

A pilot project, jointly sponsored by the Massachusetts Department of Education and the Multi-Media Department of the Burlington School System was initiated this year. The main objective of the project was to provide the best in contemporary instructional television programming to Burlington's teachers on request at times convenient to individual teacher needs. The project was conducted at no cost to the Town of Burlington.

Another objective was to explore the advantages of alternative means of educational television broadcasting to make the material more available for classroom use. Programs from sixteen (16) educational television series were broadcasted via microwave and commercial cablevision to all eight (8) Burlington Public Schools. Those educational programs presently shown on Channel 2 in Boston were made available to all our students via Channel L on our Cable facility.

Teachers, who in the past could not use instructional television programs because broadcast times were inconvenient, were allowed to call a special phone number and request any program at any time convenient to their class.

We were on the air for one-hundred-twenty-four (124) hours transmitting over two-hundred (200) programs, averaging twenty minutes per program. We also estimate that more than three-thousand (3,000) students were served during that time.

Teachers were surveyed following completion of this pilot project. They were extremely enthusiastic and hopeful that the program will continue and expand in 1980.

Staff Development

A course entitled *Use of Media Materials and Equipment* was conducted for all staff members. The course entailed teaching the skills of operating the various types of audio visual equipment, utilized in our schools, i.e. television equipment, cameras, and production equipment. It also included minor troubleshooting and repair procedures for equipment and materials. The course also included familiarization in such areas as computer technology, darkroom procedures and lettering techniques. It was successfully completed by twenty-two (22) teachers.

Respectfully submitted,

Ernest J. DeMartinis, Director

MUSIC DEPARTMENT

Music programming continued to include the basic preparation of students in musical creation both within the classroom setting as well as on stage for public performance. Students with special interests in choral or instrumental music were provided opportunities for experience in those respective areas. Additional instrumental workshops such as guitar, piano and drum classes were offered on a once or twice a week basis at appropriate grade levels.

There was greater focus upon continuity of programming from grade to grade with particular emphasis upon the transition from school to school. Plans were formulated for the addition of a keyboard lab to be integrated into the middle school curriculum in 1980. The electronic workshop class at Burlington High School continued to attract new students interested in creating organized sound in non-traditional ways.

A report was submitted to the Superintendent and subsequently to the School Committee which outlined the uniqueness of school performances in music at all levels of the program. As a result, the extra curricular positions of high school choral director and assistant band director were authorized.

Schools combined in musical performance during April and May. The Middle School choral groups were invited to perform with the Burlington High School Chorus at their annual concert. Instrumental teachers combined their elementary and middle school bands with the Burlington High School Concert and Stage Bands in a culminating year end performance designed to show the continuity of programming on a vertical systemwide basis.

Each elementary school prepared students for individual school performances. Teachers worked especially hard with their students to create performances appropriate for the season, holiday or special occasion.

The Francis Wyman Band, General Chorus and Select Choir performed for capacity audiences in May and December.

The Select Choir performed excerpts from Handel's "Messiah" with string quartet accompaniment.

The Marshal Simonds Middle School presented a spring performance that included their band and choruses. In December their fifth and sixth grade chorus performed at the Woburn Mall. At year's end they presented a very fine production of Charles Dickens' story of "Scrooge".

The Burlington High School Chorus completed their exchange concert with North Reading. "Spring Sing" was held on two successive evenings in March featuring the Burlington High School Choral groups and stage band. The Boys and Girls Vocal Labs were invited to sing at the Shawsheen Spring Arts Festival. The Girls Chorus performed for our senior citizens at their Christmas party. The Boys Chorus visited the Marshall Simonds Boys Chorus in a unique interchange and performance in October. The B.H.S. Chorus performed at the Woburn and Burlington Malls in December. The Jazz Chorale received many invitations to perform including one by the International Friendship League.

The B.H.S. Red Devils Marching Band combined with the Majorettes and Pom Pom Squads during the football season for exciting half time shows. They were also seen in performance during the traditional Memorial Day Parade. The B.H.S. Stage Band performed for all elementary schools in early May as part of a special instrumental orientation program.

The B.H.S. drama and music students combined their efforts with other talented students in presenting two major productions, "Once Upon A Mattress" in May and "A Christmas Carol" in December. Both performances were exceptionally professional.

The increasing level of artistic performance in our schools is a tribute not only to the students and their teachers but also to the many administrators who support them, to members of the School Committee and to the community as a whole.

Respectfully submitted,

Frank G. Cagliuso, Director of Music

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND ATHLETICS

Health

1979 saw the finishing touches placed on the Health Curriculum from Grades K-10 and accepted in October by the School Committee. Cardiopulmonary Resuscitation (CPR) continued at Grade 10 with tremendous student enthusiasm. As a result of student interest, investigation is presently being carried on for elective in Grades 11 and 12 in specific health topics.

Physical Education

In 1979, staff members at the High School began investigating "Project Adventure". In the fall, consultants were brought in to determine the feasibility for a complete Project Adventure program. The physical education component of

Project Adventure will be a year long curriculum for Grade 10 designed to develop balance, coordination, agility and a willingness to trust, and to try, within a supportive, non-competitive but structured atmosphere. The final phase of the curriculum involves the use of a Ropes Course — an outdoor apparatus made of logs, swings, ropes and cables. Some of the elements are built close to the ground, others high in the air. Doing the various elements involves trust, overcoming uncertainty and sometimes a joyous physical abandon.

Intramurals

Intramurals have continued with the emphasis being placed on middle school activities. Marshall Simonds, for the second year in a row, was the recipient of the Burlington Intramural Challenge Cup. The Intramural Ski program last year encompassed over 600 youngsters in the Town of Burlington. Again this year, the second most popular intramural program at the High School is the Burlington Cycling Club which continues to operate throughout the school year. This year 35 to 50 members have participated in day trips, over-nights, and three-day excursions. The Open Gym program continues to meet the needs of the high school students and adults in town with tremendous participation.

Interscholastics

The 1978-79 interscholastic year has seen the largest number of spectators supporting our programs in the history of Burlington. Our teams captured League titles in Boys and Girls Gymnastics, Hockey and Baseball. Once again, many of our youngsters were selected for recognition as League All-Stars and nominated to the All Scholastics teams of the State. Despite declining enrollments, a continued increase in participation of youngsters is evident at the High School.

Summary

The programs in Health, Physical Education and Athletics involves every youngster in the school system. We also have the unique opportunity of involving many of the parents and citizens of the Town of Burlington. The program continues to grow and to meet the needs of youngsters because of the interest and support of our students and residents. We are proud to have the opportunity to serve the community in this manner.

Respectfully submitted,

Richard H. Verzone

Director of Health, Physical Education and Athletics

DEPARTMENT OF PLANTS AND FACILITIES

During the past year with the unprecedented increases in energy costs, major emphasis was devoted to energy conservation measures. Included amongst these measures were:

1. Reducing lamp wattages wherever possible and still maintaining light levels adequate for the needed purpose.

2. A continuing campaign to sensitize all personnel to the need for turning off lights whenever not actually in use.
3. In compliance with Federal Laws, reducing room temperatures at the Central Office, High School, and Middle Schools to 65° in the winter. Wherever air conditioning is used minimum room temperatures are maintained at 78°.
4. Three new oil burners were installed, at the Marshall Simonds Middle School, Memorial School, and Center Street Administration Office buildings. These should provide energy savings of at least 15 percent through increased operating efficiency.
5. Contract was entered into with the Boston Gas Company to provide for gas firing of the three High School boilers instead of fuel oil. It is anticipated that this conversion, which it is expected will become activated early in the new year, will result in savings of approximately \$25,000 per year.
6. Locking thermostat covers are being installed wherever possible to preclude tampering with the fixed settings.
7. New sheetmetal ducts were installed in the main High School gymnasium to improve heat circulation and to avoid stratification of heat at the ceiling level.
8. In major areas of the High School, thermostats were removed from walls and installed in return air ducts to avoid tampering with temperature settings.
9. Preliminary Energy Audits and Energy Audits were completed and transmitted to the State Energy Office to comply with requirements for applying for Federal matching funds in order that Technical Assistance Audits could be conducted. Following these audits, determination will be made as to the most productive areas of capital investment in order that most cost effective conservation measures will be undertaken.

Major overhaul of valves, fittings and boiler nipples was completed in the boiler room of Francis Wyman Middle School.

Long needed paving repairs were completed at several of the school roadways and sidewalks.

Contract was awarded for the replacement and upgrading of outside perimeter door hardware at Burlington High School in order to improve security of the building.

Resurfacing and refinishing of the Marshall Simonds Middle School gymnasium floor was completed.

Renovation was begun of the office at Burlington High severely damaged by fire last March.

Respectfully submitted,

Bernard Maslow, Director
Plants and Facilities

OFFICE OF PUPIL SERVICES

The Office of Pupil Services continued during the 1979 school year to be involved in a wide range of programs. The primary goal of the department is to provide support services to students in order to insure positive growth and development.

In collaboration with Mystic Valley Mental Health Clinic and the Burlington High School Adjustment Counselor a peer education program was developed. The program focused on issues related to the use of alcohol among teenagers. After five weeks of training sessions, the high school students applied their knowledge with 8th grade students at the middle school level. Over 40 high school students participated in the program.

The department continued to move toward the implementation of Massachusetts Special Education Law, Chapter 766 and Federal Public Law P.L. 94-142. As part of the Massachusetts Department of Education's comprehensive monitoring system for special education, a Compliance Review is conducted in a selected number of school systems each year to verify implementation of State and Federal Law. During the past year Burlington was selected for a Compliance Review. In undergoing a Compliance Review, it was necessary for Burlington Schools to submit comprehensive documentation of its practices, policies and procedures in meeting the statutory and regulatory requirements of P.L. 94-142 and Chapter 766, and to undergo a student record review and an on-site validation of these efforts.

During the Fall months all elements of the School Department were involved in the preparation for the review. Over 250 pages of documents were compiled for the report. A cross section of staff members were selected for interviews. A team from the Department of Education made an on-site visit for the purpose of observing programs and facilities, reviewing student records and interviewing school staff. After a careful review of all documents, and the on-site visit, the Visiting Team issued its report. The report provided many useful suggestions for the improvement of services in Burlington. The final report will become the basis for future program planning. The concluding sentence of the report stated "The Compliance Review Team commends the Burlington School Committee for the development of a high quality of special education program."

The programs in the Office of Pupil Services continued to have the cooperation and financial support of the Townspeople, School Committee and the Superintendent during the 1979 school year. We look forward to this continuing commitment to the education of all children in the year ahead.

Respectfully,

J. Kevin Foley, Director Pupil Services

SCHOOL PHYSICIAN

Anthony C. Giangreco, M.D.

The physical examinations for the varsity and junior varsity teams are essentially complete. I am very happy to report that again the athletes have maintained themselves in excellent physical condition. For this I must commend the coaches who have schooled these children in the proper techniques of exercises and conditioning, required of all their athletes, prior to the actual athletic season. Cafeteria workers' physicals were completed prior to school opening.

As usual, the elementary grade school physicals will be started as soon as the winter vacation is over.

It is with deep regret that we have lost Vi Strickland, through retirement, as head nurse of the Burlington Schools but fortunately, her replacement, Mrs. Malouin is capable of maintaining the high professional standards that we have enjoyed in the past. The closing of the Meadowbrook School should alleviate somewhat the nursing shortage and the deficit that exists should be fully compensated with the closing of the Francis Wyman Middle School when that time comes, if we do not lose any nurses in the interim.

The TB tests of school personnel will go on as usual. This year we are including the bus drivers. Mrs. Malouin has already initiated the proper steps with the Board of Health to have this done.

Again, I wish to thank Mrs. Strickland and wish her well in her well-deserved retirement, along with the rest of the nursing staff; also Richard Verzone and the entire coaching staff for their continued cooperation and assistance.

Respectfully submitted,

Anthony C. Giangreco, M.D.
School Physician

SCHOOL PODIATRIST

John L. Casey, Jr., D.P.M., PC

I hereby submit my report as School Podiatrist for the year 1979. At the present time the foot examinations have been completed at the High School, Francis Wyman Middle School, Marshall Simonds Middle School, Memorial School, Meadowbrook School and the Pine Glen School. The examinations at the Fox Hill School and Wildwood School will be completed before the end of January.

It is a popular opinion that contact sports are the primary cause of athletic injuries. This past year the sport with the most injuries to the lower extremities was from the cross country team. Running has become extremely popular but it is not for everyone. Students who have limited range of flexibility would be well advised to participate in other sports

where the foot is not subjected to constant prolonged trauma. The problem has nothing to do with conditioning the athletes. The coaches cannot give the athletes flexibility which is physically unattainable.

I would like to take this opportunity to thank the physical education teachers at the High School and Middle Schools, the School Principals, the School Physician, and the School nurses for their assistance and cooperation. I especially want to thank Vina Strickland, R.N., the head nurse for many years, who retired this past summer.

Respectfully submitted,

J.L. Casey, Jr., D.P.M.,
School Podiatrist

SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington: We hereby submit our annual report as School Nurses of the Burlington Public School for the year 1979. All statistical numbers quoted are based on the school year of September 1978 to June 1979.

In accordance with the Department of Public Health acting under the authority of Section 57, Chapter 71, of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

Physical Examinations:

Grade	School Physician	Family Physician
K-12	680+	979+

Vision and Hearing:

Vision and Hearing screening tests were conducted by the nurses and the technicians throughout the school system. Defects were reported to parents via mail and telephone conferences. Main screening was done between September 1978 and December 1979.

Vision Tested	Referrals
6307	97
Hearing Tested	Referrals
6348	83

The height and weight of each student was taken and recorded.

Podiatrist:

Dr. John Casey, School Podiatrist, assisted Dr. Anthony Giangreco by examining the students' feet — grade one through twelve.

Total Examined	Referrals	Not Examined (because absent)
5595	98	201

Accidents:

122 students 10 Personnel

Core Meetings:

101 attended

Adaptive Education Program:

Made 100+ referrals to Mr. Joseph LeVasseur

First Aid:

First aid was administered to students who became ill or injured during the school hours. Parents were notified whenever necessary. Total number of students who were seen in the health room-14, 772. Total number is a combination of all schools.

Home Visitations:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate student's physical progress. Home tutoring arrangements made by nurses — total 3.

Special Transportation:

The nurses made arrangements for special transportation with the main office and the bus company for those students who needed transportation to and from school, because of either a physical handicap or a physician's request. Total 31.

Communicable Diseases:

In order to prevent the spread of communicable diseases and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms of fever, chills, coughing, earache, headache, 'running nose', sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed, are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

Medication Policy:

School Personnel are not to give medications to anyone except in unusual situations and only if all of the following conditions are met.

1. The medication has been prescribed by a duly authorized physician.
2. The medication is an oral or topical one; i.e. eyedrops.
3. The student is under current and continuous medical supervision.

4. The medication is one that absolutely must be taken during school hours; that is, the time of administration cannot be changed to before and/or after school.
5. The student is unable to remain in school unless medication is given during school hours.
6. The regulations have been followed.

The nurse will provide the parent or guardian with a form to be signed by the doctor and parent/guardian. The form (original copy of physician's order) will be kept on file in the nurse's office. All medicines should be transported to school by parents. Medical container must have the original prescription label which includes the name of the student, name of medication, dosage, and time of administration.

The family doctor or parent is to inform the nurse when medication has been discontinued. The policy also includes regulations for Life Threatening Situations of Severe Allergic Reaction (anaphylactic shock) from stinging insect.

Programs:

Mantoux tests done on school personnel, volunteers, and substitute teachers.

Total: 475

Referrals: 15

According to Chapter 71-Section 55-B of Massachusetts General Law, Tuberculosis screening must be done on all school employees full or part-time, immediately prior to employment and every three years thereafter.

Each superintendent, principal, director, teacher, food-handler, janitor, matron, school bus driver, nurse, doctor, volunteer, substitute, aide, and others, who may be involved with school and have any contact with students are affected by the law.

X-ray or skin test results administered not more than ninety days prior thereto, should be filed with the superintendent or his designee.

In-Service Programs:

The nurses throughout the school year attended informative in-service programs in town and out-of-town. They included the following:

1. Mainstreaming the Hearing Impaired Children
2. Educational T.V. (Utilization in School)
3. Compliance Review
4. Values I
5. Vision Training: "The Eyes Have It" — Dr. Melvin Zolot
6. Professional Assessment of the Oral Cavity — Dr. Infeld
7. Desperate Parent — Desperate Child Seminar
8. Systemwide Child Abuse and Neglect Workshop
9. Death and Dying Course

Immunization Information:

General information to parents of new students coming into the system and students who are in the system: The State Law, chapter 590 of the acts of 1967 effective December 4, 1967, on immunization states that each school child from kindergarten through twelfth grade, and students transferred into the schools from out-of-town or out-of-state, must be properly immunized unless exempted for medical or religious reasons.

The disease are diphtheria, whooping-cough, tetanus, (D.P.T. or Td), polio, (tri-valent oral Sabin) and measles. In addition, the School Immunization Law will require that all newly enrolled kindergarten children be immunized against mumps and rubella beginning September 1979. A revision has been made on immunizations (chapter 161 of Acts of 1972) deleting smallpox vaccination from the list of immunizations required for school attendance. However, the act does not interfere with the right of parents to have a child vaccinated against smallpox or of a physician to administer it. Please note that all new students registering will be required to have a written statement or certificate from their family physician regarding the child's immunization record.

Parents, please check the immunization records of your children periodically in order to insure that he/she is fully covered.

Summary:

We, the nurses, express our sincere appreciation to Dr. Giangreco, Dr. Casey, the administration, staff, parents, and the vision and hearing technicians — Mrs. Mildred Perry, Mrs. Charlene Basile, and Mrs. Paula Davis for their interest and cooperation during the past school year.

Vina Strickland, R.N.
June Andruske, R.N.
Lois Conroy, R.N.
Audry Dern, R.N.
Virginia Malouin, R.N.
Burlington School Nurses. . .

SUPERVISOR OF ATTENDANCE

Supervisor of Attendance is an integral part of Pupil Services. The main responsibility of this department is to assist every child in attaining an education through regular school attendance and to help the student make realistic adjustments to school.

Attending school is not just a privilege but a right of every child or young adult. With this right of an education comes responsibilities which they themselves must undertake.

Parents should be aware of their responsibilities of getting children to school regularly and on time. With the progressive changes in our educational system, the freedom within a large school building, the responsibility of protecting the right of every student to an education is even greater.

More demands and responsibilities are placed upon all of us — educators, students and parents alike. The student must

be accountable for his time in school. Parents are required to write notes for absence. Where possible, a telephone call should be made by the parent on the first day of absence to ascertain the reason for such absence. If parents are not aware of these absences and such behavior continues, they are notified by the school administration or the Supervisor of Attendance.

Once again I wish to extend my sincere appreciation to the parents who volunteered their time to contact by phone the home of absent students. This service increases efficiency in the area of attendance.

LUNCH PROGRAM

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 50 cents daily. Some families, however, find it difficult to pay the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price of 10 cents or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children for the program. Eligibility is determined by income criteria set down by the State.

WORKING PERMITS

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Every child between the ages of 14 and 18 must by law, have a working permit. This must be kept on file at the place of employment. On termination of job, the permit must be returned to the Office of the Superintendent within 24 hours. A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week. A child over 16 years of age may work no later than 10:00 P.M. Permits may be obtained by the student at the Office of the Superintendent of Schools, Center Street, any weekday after school until 4:00 P.M.

Respectfully submitted,

Anna M. Parris, R.N.
Supervisor of Attendance

ADULT EDUCATION PROGRAM

On April 9, 1979 the Adult Education and Evening High School Programs concluded their 1978-79 school year with one exception, sailing. It was a year that started late, the second week of October, and with a new director, William M. Durkee.

Once again, courses were offered in business, practical and homemaking arts, and in academic areas. These courses provided opportunities for the adults in the community to pursue their high school education, to expand their cultural interests, to develop homemaking and craft skills, and to take refresher courses in order to become more proficient in their occupation, or to make fuller and more rewarding use of their leisure time.

A total of thirty two courses were offered from October to April with an additional course offered during the month of May.

The enrollment reached 486 people thus making it possible for the addition of new sections of existing courses and also the addition of new courses such as sketching, oil painting and sailing.

The sailing course was an experimental course that ran during May and thus was held after the regular programs were culminated. It was successful and will be offered again next year.

Several courses were dropped due to insufficient enrollment, such as Child Psychology, and Conversational German. On the other hand, courses in typing, photography, shorthand and patchworking and quilting were filled.

This year a total of fifteen adults were enrolled in the high school diploma program. Of those enrolled, two adults successfully completed their course of study and were awarded their high school diploma. These adults deserve the praise of the entire community. Also we admitted another student under a Learning Plan developed in accordance with Chapter 766. This student was from Wilmington and because of our help, he was able to graduate from Wilmington in June, 1979.

I would like to thank Mr. Michael and Mr. Malinowski for all the help and support they gave to me as the new director of the Adult Education Program. With this help my life was made a lot easier and the Adult Program was a successful program. I would like to compliment the staff of both the Adult Education and Evening High School for their support, dedication to the program and professionalism.

Respectfully yours,

William M. Durkee

DRIVER EDUCATION BURLINGTON HIGH SCHOOL

Driver Education is offered each year at the Burlington High School for eligible students (15 years-9 months) who are residents of the town. Classes are conducted in the Fall and Spring semester over a fifteen (15) week period each. The program consists of (30) thirty hours of classroom instruction, (6) six hours of behind the wheel driver training and (6) six hours of observation. Students that successfully complete the required course of instruction are eligible for the Driver Education Certificate issued by the Registry of Motor Vehicles.

Driver training vehicles are leased through a cooperative agreement with the Burlington Dodge Dealership on Middlesex Turnpike.

Student response to the program has been consistently positive and the program remains to be very popular with young drivers. Classroom instruction covers motor vehicle law, driver attitudes and behavior, basic troubleshooting, and factors appropriate to defensive driving.

Students are encouraged to apply their knowledge of the road and drive to develop their skills as safe, competent motorists.

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

SUPERINTENDENT — DIRECTOR

1979 was a busy year for all individuals associated with Shawsheen Tech. We have been interested in energy conservation, new developments in industry, and innovative programs. Although some of the towns in the region have been concerned with dropping enrollment, in September approximately 865 students applied for 400 places available. A significant factor in the makeup of our student population indicates parents and students are concerned with the high cost of a college education. Students interested in going into a field of engineering look to Shawsheen to develop their skills, to provide a means of income to pay for part of their college education.

The constant concern with energy conservation has resulted in a number of measures being taken to cut down on the use of fuel and lights. In the latter part of this year we repaired a large part of our roof with a special application of insulation and waterproof material which we expect will reflect considerable savings in fuel. We are constantly on the alert to make sure that lights and equipment are turned off when not in use.

Participation in the cafeteria lunch program is 99%. We understand this is the highest record in the state.

In keeping up with new developments in industry, members of the staff attended the annual convention of the American Vocational Association. They met with representatives of other schools and saw some of the newest developments in the field of vocational education. Staff members and I visited the following vocational schools: Tri County, Franklin; Minuteman, Lexington; and North Shore, Beverly. Some ideas seen on visiting these schools have been incorporated in our building.

Graduation/Placement

On June 10, the Class of 1979 graduated 353 seniors with placement as follows:

Employed in field	262
Further education	46
Armed Services	10
Employed in other fields	14
Process of securing employment	5
Not placed/special circumstances	16

Graduates were placed in a total of 123 companies including: Souza's Auto Body, Dracut; Fred C. Cain, Wilmington; Sweetheart Plastics, Wilmington; Digital, Tewksbury; BASF, Bedford; Medford Woodworkers Co., Medford; Howell & Sons Builders, Wilmington; Microwave Associates, Burlington; Touch of Class, Billerica; Sheraton, Lexington; Branding

Iron, Tewksbury; Hanscom Air Force Base, Bedford; MIT Lincoln Labs, Lexington; Glenview Engine & Iron Works, Dracut; Compugraphic, Wilmington; Interstate Electric, Burlington; Geartronics, Billerica; BTU Engineering, Billerica; RCA, Burlington; Computervision, Burlington; W.E. Andrews, Co., Bedford; Choate Hospital, Woburn; Design & Process Engineering, Billerica; High Voltage, Burlington.

In accordance with state regulations the placement office continues a one year and five year follow-up study of graduates. We now have information on students who graduated in 1974 and 1978. A sample of the information received for 1974 graduates include draftsman \$215 week, carpentry foreman \$11.75 hour; electronic technician \$20,000 year, machine shop owner \$400 week; electronic draftsman \$8.75 hour; autobody foreman \$200 week; commercial artist \$6.50 hour. Positions held by the graduates of 1978 include diesel burner mechanic \$5.25 hour; detail drafter \$8 hour; carpenter \$5 hour; assistant lab supervisor \$6.50 hour; machinist \$8 hour; systems technician \$5.95 hour.

Members of the School Committee and I attended various town meetings to give residents an opportunity to hear about Shawsheen and ask questions.

Admissions

The number of applicants applying to Shawsheen continues to be in excess of 800 students. This figure has held for the past five years since the opening of the Phase II addition. Due to continued, strong demand for vocational education within the district, programs are constantly developed in the cooperating school systems to provide vocational education for students who are unable to have this need met in the full time or afternoon program at Shawsheen.

Enrollment figures as of October 1, 1979, were as follows:

TOWN	9th	10th	11th	12th	Total
Bedford	38	29	22	21	110
Billerica	130	131	145	123	529
Burlington	64	54	58	57	233
Tewksbury	96	105	104	94	399
Wilmington	71	73	72	64	280
Totals	399	392	401	359	1551

Basic Skills

Planning for the Basic Skills program scheduled to go into effect throughout the state in the 1980-81 school year is underway. Plans must be approved between February and August of 1980. Shawsheen will be prepared to insure that all graduates of the school have reached a minimal level of competence. This will be done through a testing program and a method of remediation for those who need assistance in reaching this goal.

DIESEL CLASS – Michael Daly (Burlington) Grade 12



*ELECTRICAL CLASS – Charlie Marciano (Burlington)
Grade 10*



*MASONARY CLASS – Phyl Tripodi (Burlington)
Grade 10*

Special Needs

The special needs program in accordance with Chapter 766, serves 205 students. Teachers specially skilled in this area supervise the mainstreaming of students into the curriculum as much as possible. With the assistance of federal funds, two programs were developed which include building maintenance and vocational aides. The purpose is to provide students with mild and moderate special needs appropriate vocational training.

Curriculum

New advances in curriculum and equipment included setting up a special section in the library for material in accordance with Chapter 622, designed to give women equal rights. The curriculum was modified to broaden the base in commercial art to include photography as a unit. New equipment included ten new word processors in Business Technology, giving us a total of fifteen stations and making this particular area the most advanced in the state.

Student Activities

The annual Blood Donor program and Art Festival were held. Productive work included masonry work for the Billerica Department of Public Works and Billerica High School. Masonry, carpentry, metal fabrication and maintenance mechanics combined to build a new refreshment stand near our football field.

In accordance with practice each year, students completed a house in Wilmington. The senior review and talent show was presented at the Marshall Middle School, Billerica. Automotive students placed #1 in the state in the Plymouth Trouble Shooting Contest. Awards were won at the Burlington Mall annual vocational show and Scholastic Art Contest. Sports awards included the Varsity Hockey Team winning the Commonwealth Championship with advancement to the state Division II semi-finals. The Girls Softball Team won the Commonwealth League position with a 17-2 record.

Summer Program

The summer school program was held again this year for a six week period during July and August, in line with the objective of maximum utilization of our facility. Five towns combined to have make-up courses taken here at Shawsheen, while other students had an opportunity to develop skills in various vocational areas. 965 students attended the program.

Area Coordinator

The responsibility of the Area Coordinator is to develop and supervise skill training programs in the schools of the five towns that would complement those being offered at Shawsheen Tech. Included is Project SCORE, a vocational skill program for special needs students being trained in the industrial arts shops of the five towns. Secondly, the Electronics Assembly program develops skills in the electronic field whereby industrial art teachers are working with seniors in their own school in order to develop a saleable skill. John

McDermott, the coordinator, reports that we now have over one hundred students placed in jobs in local industry as a result of these programs. During the spring, over 150 fifth and sixth grade students spent two days at Shawsheen Tech becoming familiar with specific shops of their choice. Project Update involves members of industrial companies in our area, from RCA, GE, Altron, visiting schools to improve preparation of our students for the world of work.

Advisory Committees

Craft Advisory Committee meetings were held in the spring and fall. These meetings were well attended by members of industry who met with shop teachers to discuss the present curriculum and how it could be updated to coincide with requirements of industry. On October 22, our administrative staff held an Advisory Committee meeting with the superintendents of the five towns to discuss Shawsheen's operation and how we could work together to provide the skill training in which the students are interested.

Adult Education

Evening school continues to be a very popular operation, with approximately fifty-two courses serving 3,000 adults each year. Programs operate weekly, Monday through Thursday, from 7-10 P.M. Courses are held for two semesters; from October to January and January to April. The primary purpose is to assist adults working in specific areas to better advancement, and other individuals who are interested in acquiring a new skill. Two programs are of special interest. The high school equivalency program offers adults an opportunity to study for the state equivalency exam. This is geared for individuals who, for various reasons, did not have an opportunity to get a high school diploma. The second program, Project Explore, is for individuals who do not have a job or are interested in finding where their ability lies. After a series of tests, adults are scheduled to four different shop areas to determine which area they would be suited, and acquire sufficient skill to get a job in that particular field.

Summary

The increasing need for properly trained graduates in both industry and business reflects the importance of the operation here at Shawsheen Tech. We continue to do everything possible to meet these needs, not only by the programs at Shawsheen Tech, but also by working together with the teachers of the five towns to assist students who are interested in acquiring a skill.

SCHOOL COMMITTEE CHAIRMAN'S REPORT

The elected representatives of the School Committee are:

BEDFORD

Anthony Mazzone
Joseph Rogers, Vice Chairman

TEWKSBURY

Richard E. Griffin,
Chairman
Wilson E. Brazile

BILLERICA

Kenneth L. Buffum,
Secretary-Treasurer
Paul Heffernan

BURLINGTON

John G. Murphy
John P. Miller

To Residents of Billerica, Bedford, Burlington, Tewksbury and Wilmington:

It has been my pleasure to serve as chairman of the Shawshen Valley Regional School Committee again in 1979. During this period of time, there have been many issues facing this committee. The committee through me would like to relate these to you, the residents and taxpayers of the five town district.

With the Phase II expansion, the total enrollment in the day program has achieved its full potential. In 1979, the committee was able to reduce tax assessments to the five towns due to the fact that we held to "no new positions", and balanced the 7 1/2% increase in the teachers' contract. With the loss of the initial bond payment on Phase I construction, an increase in state aid to this vocational school was put to budget reduction.

Our original budget did not exceed the tax cap. However, during this fiscal year some emergency situations of a financial nature required attention. These specifically were the extensive roof repairs required on the original Phase I portion of the building, the retubing of the boilers, and the inability of the bus contractor to complete his five year contract.

The necessary roof repairs to protect the contents of the building was bid. Since no monies were provided for this emergency within the 1979-80 budget, the committee decided to utilize a portion of approximately \$409,000 in additional unanticipated receipts from state reimbursements. This was done to avoid five special town meetings which would be costly. It was also done publicly with notification of each town through its selectmen, school committee and finance committee. The energy saving repairs to the boilers was also bid and awarded for approximately \$15,000. Finally, Fiore Bus Service declared in August 1979, its inability to fulfill the cost per bus originally bid on a five year basis. After an agreement for a temporary increase through December 31, 1979 to Fiore Bus Service, the committee opted to rebid all bus transportation. Dissatisfied with the initial bids as presented, the majority of the committee voted to rebid the transportation on only a two and one-half year basis with some discount procedures in the specifications. Based upon these discount procedures, the SVT Bus Service, Inc. was voted to take over the busing on January 2, 1980. A temporary restraining order granted to Fiore Bus Service by the court led to a delay in signing this contract and some additional legal costs for the regional school committee. The additional increased cost of \$172,000 for transportation was not figured in our 1979-80 fiscal budget and, therefore, also had to be taken from the previously announced surplus. With these emergency expenditures, the school committee has exceeded the 4% tax cap. Our

WILMINGTON

Lawrence Flaherty
Frank McLean

original budget was within the tax cap prior to these emergencies.

As the committee currently works on its budget for the 1980-81 fiscal year, it has become more difficult to anticipate and control expenditures within a possible proposed tax cap.

Rising inflationary costs in all areas, particularly as it relates to energy, defeat most attempts to control costs. Collective bargaining with five contracts reopening during the next fiscal year poses a dilemma for the committee. We must be fair and reasonable to our employees and also very sensitive to the increased salary costs. The increased busing and fuel costs for transportation will also inflate our budgets over the next two years. State aid now in the save harmless status should remain stable over this period. Decreased bonding costs for school construction loans will not be felt again for another year. In early January 1980, the solvent financial picture of the past year does not appear on the horizon in the very near future. This forecast does concern the committee and efforts in cutting expenditures and saving money have been made. However, we, as a committee, have the major responsibility of the sound educational programs of this facility. This costs money. We look for the continued support of citizens and taxpayers in this pursuit of excellent vocational skill training and we are grateful for your past contributions to the excellent growth of this school. Responsible, trained and skilled additions to this area's work force — the recent graduates of this school — are also grateful for this start on a career given by you, the residents of the five town district. Thank you to all of you.

In addition, as Chairman, I would be remiss if I did not acknowledge the continuing interest and work of all committee members in achieving progress. These efforts should lead the school well into the 80's.

I am pleased with the confidence and support of the committee during some trying issues. Committee members do not always agree, but with forbearance and patience toward one another, friendships and respect have grown.

Richard E. Griffin
Chairman

TREASURER/COLLECTOR

Investment interest rates reached record highs in 1979. As of December 1978 certificate of deposits were earning 10% for a 30 day period, while in October 1979 the rate was 13.75% and the prime lending rate went to 15.75% in November. These interest rates combined with our continued aggressive cash management program increased our investment income from \$111,386 in 1978 to \$162,192 in 1979.

The cash forecasting of receipts and disbursements for three month intervals has enabled the town to compile historical figures. Using these prior year figures together with current information and economic trends enables us to invest the towns money weekly in repurchase agreements offered by banks at high interest rates. Repurchase agreements are an in-

vestment vehicle used only when the town cannot invest for thirty, sixty or ninety day periods. The available money must be managed daily to receive highest yields for designated time periods.

We reduced the number of banks we do business with to eliminate idle cash, improve bank relations with our prime banks and decrease bank reconciliations done monthly. Some twelve bank accounts were closed as well as combining accounts where feasible such as trust funds and withholding accounts. Putting idle cash balances into investment accounts is of prime importance for a good cash management system.

We continued our efforts to clear our tax title liens on properties which are non-revenue producing for the town. We collected thirty of these accounts during 1979 bringing in sixty-eight thousand dollars which increased the free cash available. We also sent fifty-two other accounts that had been researched without success for collection to Town Counsel, Dave Berman. Massachusetts law requires tax title properties with assessed value in excess of twenty-five hundred dollars be land courted before they can be lawfully sold at an auction.

We have continued computerized maintenance of our payroll system by reducing the manual posting of information to weekly, monthly and yearly reports more easily. One such change in 1979 was initiated for tax sheltered annuities. Previously, we would hand post this withholding on the first teachers payroll of each month. It is now withheld automatically in 24 of the teachers 26 payroll checks for the proper yearly sheltered amount. This saved time and budgeted a teachers net pay more fairly over the contract year. Providing income tax deduction information for employees is important so we improved our W-2 forms to include retirement contributions for the calendar year. We also sent out a statement with the last check for 1979 explaining the annual health and union dues deductions that can be taken. The following is a listing of the gross payrolls and withholding for the years 1975 through 1979. These are administered and reconciled by the Treasurer's office:

	1975	1976	1977	1978	1979
GROSS PAYROLL	\$10,887,452.28	\$11,662,845.01	\$12,840,834.24	\$13,754,471.08	\$14,734,628.62
WITHHOLDINGS					
Federal Taxes	1,676,464.16	1,816,450.31	2,035,735.52	2,210,032.23	2,473,525.30
State Taxes	405,975.07	545,421.62	614,576.74	663,987.16	711,668.41
County Retirement	178,501.80	210,007.80	228,726.84	250,640.69	283,120.96
Teacher Retirement	305,033.33	321,909.42	368,081.77	389,258.29	408,873.18
Chapter 32-B BX-BS	160,980.55	242,987.85	303,379.10	291,692.93	318,292.91
Credit Union	724,564.03	859,306.75	978,173.50	1,086,676.75	1,151,588.25
Tax Annuities	55,784.00	49,568.72	74,191.07	106,050.86	117,040.89
Teacher's Association	40,457.45	45,420.11	52,637.08	55,873.81	58,187.50
Union Dues	17,589.22	17,770.48	24,292.49	30,414.47	34,066.33
Suspense	586.00	676.00	571.03	4,157.00	6,675.50
United Way		69.25	653.25	502.50	867.44
Chapter 32-Life Insurance				5,712.31	6,976.12
TOTAL					
WITHHOLDING	\$ 3,565,935.61	\$ 4,109,588.31	\$ 4,681,018.39	\$ 5,094,999.00	\$ 5,570,882.79

The Town of Burlington currently pays fifty percent of the annual costs to fund the town employees group health insurance coverage with Blue Cross-Blue Shield. Lahey Clinic is presently establishing a comprehensive medical insurance plan which will be known as the Health Maintenance Organization offered through Blue Cross-Blue Shield. We have contacted Blue Cross-Blue Shield so that at the time of implementation the town hopefully will offer H.M.O. as a new medical insurance option to its employees.

Purely for information purposes the following figures from the Treasurer's office are listed here:

	1978	1979
Receipts for the calendar year totaled	39,065,017.47	49,545,582.24
Disbursements for the year totaled	40,266,856.28	49,025,538.35
Town Payroll	13,754,471.08	15,043,462.33
Bonded debt was reduced by	2,463,000.00	2,373,000.00
Interest on bonds amounted to	1,333,343.59	1,211,359.09
Federal Revenue Sharing Receipts were	846,767.00	933,818.00
Federal Revenue Sharing Disbursements	977,531.61	926,787.30
Anti-Recession Receipts were	8,378.83	0
Anti-Recession Disbursements	10,873.75	8,482.13
Title I — Public Works Receipts were	160,218.00	21,286.58
Title I — Disbursements	113,556.92	14,410.00

The Real Estate and Personal Property commitments for fiscal year 1980 are \$17,908,811 and \$845,005 respectively. The excise tax commitment for 1979 was \$1,404,130 which makes tax collections amounting to \$20,157,946 when col-

lected. The total taxes to be collected is \$500,480 less than listed in the 1978 annual report. This is due to the increase of \$1,651,947 in estimated available funds from \$8,247,483 in fiscal 1980 to the \$6,595,536 in fiscal 1979, a 25% increase. The net amount to be raised by taxation is calculated for certification of the department of revenue in the State, by taking the gross budget less available funds which equals net to be raised by taxation. The twenty-five percent increase in available funds was largely due to the increase in total estimated receipts from the state which increased \$1,125,000 due to the four percent tax cap program instituted by a compromise from Governor King and the Legislature to reduce local taxes.

However, the four percent tax cap program caused major problems for most municipalities in the timely setting of their tax rates. The first problem in delaying tax bills was the Governor's approval of a new law increasing interest that could be charged for unpaid real estate bills from 10% to 14% according to law and the increase from 12% to 16% for tax title accounts. This legislation was signed into law after July first, effective for fiscal year 1980 bills, which meant a revised printing on all tax bills. All cities and towns must have their tax bills approved by the state in order to have their companies begin printing. This revision caused most companies a forty-five day delay in delivery of tax bills. The second problem resulted in the restrictions formulated in requiring cities and towns to adhere to a four percent tax cap for both appropriations and tax levies. The Town of Burlington was well within the appropriation levy but exceeded the four percent tax levy cap by 1.2% due to the calculation structure. This resulted in a special town meeting in October for approval to exceed the levy limit which was needed in order to comply with the State's approval for our tax rate.

Tax bills for fiscal 1979 were sent out August 28, 1978, but due to the delays mentioned above our bills for fiscal 1980 were not sent until November 3, 1979. This delay caused the town serious cash flow problems which could be only solved by either borrowing money which is an interest expense to the town or some other source to secure the funds needed to meet weekly expenses until the tax bills were sent out. We decided in order to reduce the amount borrowed and lessen the in-

terest expense to the town, we would ask the fifteen largest taxpayers to submit their tax payments either before they received a bill or upon receipt of such. Only one taxpayer ventured to pay before receiving a bill and that was Corporate Property Investors (Burlington Mall) which paid \$200,000 in late October. We received great cooperation from 12 companies who paid \$2,526,355 early to save the Town approximately \$15,000 in interest expense. The Town of Burlington is truly thankful for this contribution made by the business community in a time of need. This is one of the reasons why it is important to have a well-balanced tax base between residential, commercial and industrial. This enables the town to provide excellent services while maintaining a relatively stable tax rate. The town did borrow \$2,500,000 more than it normally would each year and this resulted for interest expense of \$14,000.

One of the major accomplishments for 1979 was hiring Paul Kelley as Deputy Collector for delinquent taxes. Paul was hired effective August 1, 1979 and for his first five months in office he collected over \$97,000 in prior years excise taxes. Paul is a Deputy Collector for several surrounding towns such as Winchester and Lexington. Hopefully with increased pressure and effort from Paul and his staff the town will increase its collection rate on excise tax to 98%. We were also able to schedule four registry hearings submitting over a hundred tax delinquents for loss of their drivers license which is an effective procedure in collecting prior years excise taxes.

I would like to personally thank my entire staff for another successful year because without their daily efforts and support none of these changes or improvements could have been effectively realized.

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

Staff:

Treasurer
Doris Gately
Phyllis VanWart
Ann Donovan

Tax Collector
Harriet Turnquist
Doris Floyd
Barbara Toland

BOARD OF ASSESSORS

The Board of Assessors are proud of the reduction of \$5.00 in the fiscal 1980 tax rate from \$74.00 to \$69.00. The task of setting the rate was an arduous one, involving many municipal boards and offices. The reduction in the rate can be directly attributed to the hard work of the Assessors in picking up nearly ten million dollars of additional assessed value, which has a net effect on the tax rate of about \$2.50. Also, the Town Meeting for staying within the 4% tax cap and State reimbursement — aiding the lowering of the tax rate.

The past year has seen many legislative changes, which will further burden the Assessors office. These changes include classification of Real Property to combat the effects of 100% revaluation; the certification of Assessors; the disclosure law covering financial condition and the pending referenda concerning the likes of Proposition 13. We expect a very fruitful, but difficult 1980.

The majority of the efforts of the Assessors office, as in the past, has been in the service of the taxpayer. We would like

to thank those persons with whom we came in contact for their help and understanding.

We have reduced the amount of pending litigation before the Appellate Tax Board, through negotiation and trial, and have acted conscientiously and prudently on behalf of the town. Furthermore, we have processed approximately fifty applications for over-valuation and about six hundred statutory exemptions covering the elderly, surviving spouse, blind and veteran. We thank our office clerks for their knowledgeable and thorough work.

We will continue, as we have in the past, to strive to maintain the equity in our assessment administration and look forward to serving all the people in Burlington.

Respectfully,

John W. Dillon
Timothy J. Cosgrove
Elmer J. Morrison

TOWN ACCOUNTANT

To: Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Burlington for the Fiscal Year July 1, 1978 through June 30, 1979. In addition to the financial schedules are the auditors reports prepared by Arthur Anderson and Company as required by the United States Department of the Treasury.

1. Schedule of Receipts
2. Cash Disbursements and Summary of Appropriations
3. Analysis of Outstanding Loans
4. Schedule of Trust Funds, Cash and Securities
5. Balance Sheet
6. Auditors letters and notes to financial statements.

Respectfully submitted,

Patrick J. Mullin
Town Accountant

SCHEDULE OF RECEIPTS FISCAL YEAR 1979

Taxes:	\$	\$
Fiscal 1979:		
Personal	865,991.22	
Real Estate	17,884,585.88	
		18,750,577.10
Prior Years:		
Personal	3,155.22	
Real Estate	425,418.11	
		428,573.33
Tax Title Redemptions:		
Tax Titles	75,216.00	
Interest	8,600.94	
Recording Fees	154.03	
Release Fees	161.50	
		84,132.47
Commercial Revenue:		
Fiscal 1979 M.V.E.T.	469,786.88	
Prior Years M.V.E.T.	617,567.69	
		1,087,354.57
Departmental Revenue:		
Selectmen:		
Liquor Licenses	23,900.00	
Building Department	24,913.93	
Wiring Department	10,522.00	
Natural Gas	345.00	
Sealer of Weights & Measures	836.00	
Fire Department	9.00	
Police Department	9,145.00	
Cable & Miscellaneous	4,509.00	
Lahey Clinic Gift	60,000.00	
Housing Authority	3,000.00	
		137,179.93

Board of Health:		
Nurses	19,031.75	
Food Service	1,211.00	
Sewer Permits	1,680.00	
Plumbing Permits	3,567.00	
Drain Layers Permits	180.00	
Sauna Permits	155.00	
Swimming Pool Permits	250.00	
M iscellaneous	730.00	
		26,804.75
Tax Collector:		
Lien Certificates & Fees		13,800.50
Recovery & Refunds:		
Veterans	1,917.01	
Library	2,725.98	
Ambulance	7,254.40	
Departmental	145,762.85	
Town Gas Account	13,510.56	
Dog Licenses	7,808.60	
Court Fines	48,924.70	
Recreation	41,739.00	
Simonds Trust Funds	9,500.00	
Conservation	25.00	
Schools	23,095.17	
		302,263.27
School Department:		
Athletics	14,341.60	
Adult Education	1,705.00	
Miscellaneous	41,307.85	
School Lunch Program	373,106.13	
Driver Education	12,694.00	
		443,154.58
Cemetery Departments:		
Perpetual Care Bequest	4,520.00	
Sale of Graves	5,670.00	
Foundations	1,320.00	
Interments	6,180.00	
Miscellaneous Fees	117.00	
		17,807.00
Town Clerk:		6,830.31
Board of Appeals:		3,040.00
Board of Assessors:		61.00
Planning Board:		25.00
Federal Grants:		
Public Law 874	97,896.14	
Low Income Title I	58,497.00	
R.O.T.C.	3,863.66	
Cafeteria U.S.D.A.	195,912.83	
Title VIB 94-142	47,300.00	
PL 94-482	21,713.00	

Public Law 92-512	866,499.00	
Anti Recession Title II	8,033.00	
Employment Act Title I	64,300.00	
		1,364,014.63
State Grants:		
General:		
Veterans Benefits	12,877.79	
Drug Education	12,755.68	
Civil Defense	1,245.87	
Lottery Distribution	189,653.00	
Library Aid	9,279.63	
Water Pollution	10,734.00	
Police Radio Network	23,000.00	
Tax Reimbursements	20,200.02	
Council On Aging	25,000.29	
YAAC	10,722.87	
		315,469.15
Schools:		
Occupational Education	22,705.00	
Tuition and Transportation	155,710.00	
Construction Assistance	520,738.16	
Chapter 69-71 and 71-D	226,521.00	
Chapter 70	1,904,291.00	
Library Extension	28,895.33	
Board of Education	4,291.00	
		2,863,151.49
Highways:		
Chapter 363A	78,766.00	
Fund Distribution	102,139.00	
Wilmington Road Distribution	2,615.83	
Local Aid Chapter 58S	88,500.63	
		272,021.46
Interest:		
Earned on Deposits	132,921.18	
Tax Penalties	53,908.06	
Federal Revenue Sharing	29,587.12	
Perpetual Care	4,249.74	
Library	160.46	
Anti Recession	369.63	
		221,196.19
Temporary Loans:		
Anticipation of Tax Revenue		5,500,000.00
Insurance:		
Claims		2,326.87
Agency Receipts:		
Federal Withholding Tax	2,348,505.83	
State Withholding Tax	693,143.38	
County Retirement	266,346.29	
Teacher Retirement	408,251.67	
Suspense Account	4,599.51	
Credit Union	1,115,610.00	
Blue Cross/Blue Shield	363,123.16	

Life Insurance	7,843.81	
Tax Shelter Annuity	109,422.35	
Union Dues	90,755.83	
Police Paid Detail	99,994.32	
Middlesex County:		
Dog Licenses	3,861.22	
Dog Sales	27.00	
		5,511,484.37
Sewer:		
Charges	231,247.62	
Liens	13,162.34	
Miscellaneous	540.00	
		244,949.96
Water:		
Charges	524,753.11	
Liens	23,878.91	
Miscellaneous	831.65	
		549,463.67
Guarantee Deposits:		
Street Opening Bonds & Signs		4,775.00

APPROPRIATIONS AND DISBURSEMENTS
GENERAL GOVERNMENT

	Appropriation \$	FISCAL YEAR 1979		Transfers Out \$	Total Payments \$	Transfers Out \$	Total Payments \$	Carried 1980	Closed Surplus
		Transfers In \$	Payments \$						
<u>Town Accountant's Department</u>									
Full Time Salaries	55,483.00	---	55,449.47	---	55,449.47	---	55,449.47	---	33.53
Material & Supplies	500.00	---	500.00	---	500.00	---	500.00	---	---
Contracted Services	1,290.00	---	1,263.39	---	1,263.39	---	1,263.39	---	26.61
Municipal Expense	200.00	---	137.90	---	137.90	---	137.90	---	62.10
Snow Emergency Receipts	---	30,924.00	---	30,924.00	---	---	30,924.00	---	---
C.E.T.A. Advances	---	150.00	150.00	---	150.00	---	150.00	---	---
Prepaid Vacations	---	(3,726.54)	3,658.37	3,726.54	7,384.91	(3,658.37)	7,384.91	---	---
<u>Selectmen's Department</u>									
Full Time Salaries	50,000.00	---	38,640.10	---	38,640.10	---	38,640.10	---	11,359.90
Part Time Salaries	6,373.00	---	5,278.81	---	5,278.81	---	5,278.81	100.00	994.19
Part Time Salaries (Enc.)	20.34	---	20.34	---	20.34	---	20.34	---	---
Overtime Salaries	1,000.00	---	678.52	---	678.52	---	678.52	222.25	99.23
Elected Officials Salaries	4,200.00	---	3,050.00	---	3,050.00	---	3,050.00	2,950.01	---
Elected Officials Salaries (Enc.)	2,450.01	1,800.01	650.00	---	2,450.01	1,800.01	2,450.01	---	---
Material & Supplies	775.00	---	647.54	---	647.54	---	647.54	16.75	110.71
Contracted Services	320.00	---	250.61	---	250.61	---	250.61	---	69.39
Municipal Expense	2,350.00	---	2,498.40	---	2,498.40	---	2,498.40	---	51.60
Municipal Expense (Enc.)	68.50	---	68.50	---	68.50	---	68.50	---	---
Trees & Plantings	72.02	---	---	---	---	---	---	---	72.02
<u>Central Administration</u>									
Central Supply	35,000.00	---	34,936.90	---	34,936.90	---	34,936.90	63.10	---
Central Machines	2,500.00	---	2,227.91	---	2,227.91	---	2,227.91	272.09	---
Central Machines (Enc.)	250.32	---	250.32	---	250.32	---	250.32	---	---
Town Share Chapter 32B	324,000.00	23,000.00	345,383.97	---	345,383.97	---	345,383.97	---	1,616.03
Insurance	296,000.00	110,000.00	354,752.88	---	354,752.88	---	354,752.88	51,247.12	---
Insurance (Enc.)	4,143.75	---	4,143.75	---	4,143.75	---	4,143.75	---	---
4th of July	5,200.00	---	4,363.28	---	4,363.28	---	4,363.28	---	836.72
Memorial/Veterans Day	2,500.00	---	2,323.73	---	2,323.73	---	2,323.73	---	176.27
Memorial/Veterans Day (Enc.)	504.00	---	494.28	---	494.28	---	494.28	---	9.72
Audit of Accounts	25,000.00	---	---	---	---	---	---	15,000.00	10,000.00
Unemployment Compensation	25,000.00	---	10,314.52	---	10,314.52	---	10,314.52	2,000.00	12,685.48
Pension Reimbursement	25,000.00	---	24,851.41	---	24,851.41	---	24,851.41	---	148.59

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments and Transfers Out \$	Carried to 1980 \$	Closed to Surplus \$
<u>Town Hall Department</u>							
Full Time Salaries	45,677.00	368.48	46,045.48	---	46,045.48	---	---
Overtime Salaries	6,400.00	---	5,334.27	368.48	5,702.75	108.67	588.58
Material & Supplies	8,200.00	575.00	7,948.34	575.00	8,524.54	250.46	---
Occupancy Expense	47,000.00	---	42,488.69	366.91	42,855.60	1,800.00	2,344.40
Occupancy Expense (Enc.)	425.35	---	425.35	---	425.35	---	---
Contracted Services	668.00	2,600.00	1,878.86	---	1,878.86	1,389.14	---
Capital Outlay	2,780.00	575.00	2,021.00	---	2,021.00	1,334.00	---
Municipal Expense	100.00	---	99.60	---	99.60	---	.40
Air Conditioning Study	500.00	---	---	---	---	500.00	---
<u>Legal Department</u>							
Town Counsel Fees	35,000.00	---	31,993.83	---	31,993.83	---	3,006.17
Town Counsel Fees (Enc.)	1,548.00	---	1,548.00	---	1,548.00	---	---
Legal & Appraisal Fees	2,000.00	---	1,301.25	---	1,301.25	---	698.75
Collective Bargaining	500.00	---	500.00	---	500.00	---	---
<u>Town Meetings and Elections</u>							
Part Time Salaries	13,320.00	---	10,508.50	---	10,508.50	---	2,811.50
Material & Supplies	1,845.00	---	1,633.64	---	1,633.64	---	211.36
Contracted Services	7,600.00	---	3,801.68	---	3,801.68	---	3,798.32
<u>Moderator</u>							
Salaries	150.00	---	150.00	---	150.00	---	---
Salaries (Enc.)	25.00	---	---	---	---	---	25.00
Expenses	100.00	---	---	---	---	---	100.00
<u>Burlington Community Life Center</u>							
Full Time Salaries	56,652.00	1,564.20	58,216.20	---	58,216.20	---	---
Part Time Salaries	6,100.00	117.24	6,217.24	---	6,217.24	---	---
Material & Supplies	1,250.00	---	1,240.50	---	1,240.50	---	9.50
Material & Supplies (Enc.)	19.95	---	19.95	---	19.95	---	---
Occupancy Expense	5,307.00	1,060.00	5,697.10	---	5,697.10	300.00	369.90
Occupancy Expense (Enc.)	446.64	---	446.64	---	446.64	---	---
Contracted Services	240.00	---	235.00	---	235.00	---	5.00
Municipal Expense	690.00	---	690.00	---	690.00	---	---
Blue Laws	1,170.00	---	245.00	---	245.00	925.00	---
NYPD	316.51	1,284.77	1,200.54	---	1,200.54	400.74	---

	Appropriation	Transfers In	Payments	Transfers Out	Totals paid and Transfers Out	Carried 1980	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
Building Department							
Full Time Salaries	44,067.00	---	43,618.84	---	43,618.84	---	448.16
Part Time Salaries	6,249.00	---	6,187.60	---	6,187.60	---	61.40
Part Time Salaries (Enc.)	230.00	---	230.00	---	230.00	---	---
Overtime Salaries	207.00	---	---	---	---	---	207.00
Material & Supplies	1,560.00	---	1,174.50	---	1,174.50	---	385.50
Material & Supplies (Enc.)	51.98	---	51.98	---	51.98	---	---
Contracted Services	90.00	---	35.00	---	35.00	---	55.00
Capital Outlay	350.00	---	350.00	---	350.00	---	---
Municipal Expense	250.00	---	122.11	---	122.11	---	127.89
Hazardous Structures	500.00	---	---	---	---	---	500.00
Treasurer/Collector's Department							
Full Time Salaries	51,161.00	293.71	51,431.03	---	51,431.03	---	23.68
Part Time Salaries	6,429.00	---	6,429.00	---	6,429.00	---	---
Elected Officials Salary	18,550.00	---	18,549.96	---	18,549.96	---	.04
Material & Supplies	2,679.00	---	1,939.43	---	1,939.43	380.42	359.15
Contracted Services	5,900.00	---	4,572.57	---	4,572.57	---	1,327.43
Capital Outlay	400.00	---	389.00	---	389.00	---	11.00
Capital Outlay (Enc.)	509.70	---	---	---	---	---	509.70
Municipal Expense	1,837.00	---	1,817.00	---	1,817.00	---	20.00
Interest Refund	200.00	---	---	---	---	---	200.00
Interest Refund (Enc.)	99.44	---	---	---	---	---	99.44
Tax Title	1,100.00	---	1,100.00	---	1,100.00	---	---
Tax Title (Enc.)	1,899.24	---	---	---	---	---	1,899.24
Recordings	366.00	---	---	---	---	---	366.00
Assessors Department							
Full Time Salaries	51,651.00	---	37,845.03	---	37,845.03	---	13,805.97
Elected Officials Salaries	2,600.00	---	2,600.00	---	2,600.00	---	---
Material & Supplies	905.00	---	807.49	---	807.49	---	97.51
Material & Supplies (Enc.)	1.20	---	1.20	---	1.20	---	---
Contracted Services	7,224.00	---	6,616.95	---	6,616.95	607.05	---
Contracted Services (Enc.)	1,034.36	---	34.36	---	34.36	---	1,000.00
Capital Outlay	150.00	---	121.72	---	121.72	---	28.28
Capital Expense	1,290.00	---	1,289.31	---	1,289.31	---	.69
Map Maintenance	2,000.00	---	1,970.69	---	1,970.69	---	29.31
Revaluation	1,000.00	65,000.00	---	---	---	66,000.00	---

Town Clerk's Department	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Totals Paid and Transfers Out \$	Carried Forward 1980 \$	Closed Surplus
Full Time Salaries	21,575.00	---	21,494.28	---	21,494.28	48.88	31.84
Elected Officials Salary	14,654.00	---	14,652.56	---	14,652.56	---	1.44
Material & Supplies	250.00	---	243.35	---	243.35	---	6.65
Contracted Services	100.00	---	74.00	---	74.00	---	26.00
Capital Outlay	500.00	---	499.00	---	499.00	---	1.00
Municipal Expense	400.00	---	400.00	---	400.00	---	---
Registrar of Voters							
Part Time Salaries	3,540.00	---	2,578.77	---	2,578.77	---	961.23
Elected & Appointed Salaries	813.00	---	762.50	---	762.50	---	50.50
Material & Supplies	150.00	---	111.40	---	111.40	---	38.60
Contracted Services	5,000.00	666.00	5,480.28	---	5,480.28	---	185.72
Census	3,000.00	---	2,487.05	---	2,487.05	---	512.95
Capital Budget Committee							
Part Time Salaries	378.00	---	---	---	---	---	378.00
Expenses	35.00	---	35.00	---	35.00	---	---
Expenses (Enc.)	10.00	---	10.00	---	10.00	---	---
Consumer Advisory Commission							
Expenses	70.00	---	---	---	---	---	70.00
Land Use Committee							
Expenses	155.00	---	---	---	---	---	155.00
Fees Article #24	16.00	---	---	---	---	---	16.00
By Law Review Committee							
Expenses	200.00	24.29	201.51	---	201.51	---	22.78
Ways & Means Committee							
Part Time Salaries	1,465.00	---	844.74	---	844.74	---	620.26
Elected & Appointed Salaries	250.00	---	250.00	---	250.00	---	---
Part Time Salaries (Enc.)	109.75	---	109.75	---	109.75	---	---
Expenses	300.00	---	173.50	---	173.50	---	126.50
Reserve Fund	50,000.00	13,767.00	---	62,285.48	62,285.48	---	1,481.52
Personnel Board							
Full Time Salaries	11,276.00	---	11,092.21	---	11,092.21	---	183.79
Elected & Appointed Salaries	250.00	---	250.00	---	250.00	---	---
Contracted Services	1,000.00	---	986.10	---	986.10	---	13.90
Municipal Expense	230.00	---	195.00	---	195.00	---	35.00

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments Transfers Out \$	Carried 1980 \$	Closed Surplus
<u>Planning Board</u>							
Full Time Salaries	12,015.00	---	8,745.04	---	8,745.04	--	3,269.96
Overtime Salaries	3,000.00	---	2,560.74	---	2,560.74	---	439.26
Elected & Appointed Salaries	2,175.00	---	2,175.00	---	2,175.00	---	---
Material & Supplies	200.00	---	195.37	---	195.37	---	4.63
Material & Supplies (Enc.)	62.00	---	62.00	---	62.00	---	---
Contracted Services	1,000.00	---	868.56	---	868.56	---	16.74
Municipal Expense	455.00	---	455.00	---	455.00	114.70	---
Appletree Estates II	2,000.00	---	---	---	---	2,000.00	---
Spruce Hill Road	15,000.00	---	---	---	---	15,000.00	---
Wildwood Acres	4,000.00	---	---	---	---	4,000.00	---
Parkwood Estates	8,200.00	---	---	---	---	8,200.00	---
Chapel Glen	5,523.65	---	---	---	---	5,523.65	---
Terry Avenue	1,700.00	---	---	---	---	1,700.00	---
Abbing Realty	14,000.00	---	---	---	---	14,000.00	---
Mall Road Consultant	1,000.00	---	---	---	---	1,000.00	---
Article #36 Traffic Study	2,000.00	---	---	---	---	2,000.00	---
Article #37 Engineering Studies	5,000.00	---	---	---	---	5,000.00	---
Article #38 Barbara Circle	5,000.00	---	---	---	---	5,000.00	---
<u>Board of Appeals</u>							
Part Time Salaries	1,418.00	---	1,418.00	---	1,418.00	---	---
Part Time Salaries (Enc.)	94.50	---	94.50	---	94.50	---	---
Expenses	1,500.00	---	1,273.75	---	1,273.75	---	226.25
Expenses (Enc.)	579.53	---	507.53	---	507.53	---	72.00
<u>Conservation Commission</u>							
Part Time Salaries	850.00	---	850.00	---	850.00	---	---
Expenses	317.00	---	205.95	---	205.95	30.00	81.05
Raimondo Land	81,000.00	---	---	---	---	81,000.00	---
Terrace Hall Avenue	9,000.00	---	---	---	---	9,000.00	---
Article #11	17,500.00	---	---	---	---	17,500.00	---
Article #37 Conservation Fund	11,085.70	---	---	---	---	11,085.70	---
YACC Salaries	---	6,729.16	5,707.52	---	5,707.52	1,021.64	---
YACC Expenses	---	4,666.92	4,163.92	---	4,163.92	503.00	---
<u>Council on Aging</u>							
Full Time Salaries	8,762.00	---	8,762.00	---	8,762.00	---	---
Material & Supplies	135.00	75.00	210.00	---	210.00	---	---

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments \$	Carried 1980	Closed Surplus \$
Occupancy Expense	475.00	200.00	672.85	---	672.85	---	---
Occupancy Expense (Enc.)	76.15	---	76.15	---	76.15	---	2.15
Capital Outlay	8,500.00	---	7,963.00	---	7,963.00	---	537.00
Municipal Expense	150.00	---	134.04	---	134.04	---	15.96
Minuteman Home Care	800.00	---	792.00	---	792.00	---	8.00
Holiday Baskets	50.00	---	797.50	---	797.50	---	2.50
Emergency Assistance	1,720.94	---	15.00	---	15.00	---	35.00
Rehabilitation Grant	3,677.00	---	1,720.94	---	1,720.94	---	---
Elder Affairs Grant	4,200.00	---	3,677.00	---	3,677.00	---	---
D.E.A. Salary Grant	---	---	4,200.00	---	4,200.00	---	---
<u>Historical Commission</u>							
Part Time Salaries	728.00	---	283.96	---	283.96	115.20	328.84
Material & Supplies	822.00	---	664.15	---	664.15	100.00	57.85
Occupancy Expense	1,500.00	---	1,138.46	---	1,138.46	---	361.54
Occupancy Expense (Enc.)	100.00	---	24.00	---	24.00	---	76.00
Contracted Services	144.00	---	144.00	---	144.00	---	---
Municipal Expense	50.00	---	13.00	---	13.00	---	37.00
<u>Police Department</u>							
Full Time Salaries	971,270.00	98,941.18	1,070,476.82	---	1,070,476.82	(265.64)	---
Part Time Salaries	38,216.00	---	37,681.82	534.18	38,216.00	---	---
Overtime Salaries	229,717.00	95,422.00	326,705.54	---	326,705.54	(1,566.54)	---
Material & Supplies	54,140.00	12,000.00	66,066.67	---	66,066.67	73.33	---
Material & Supplies (enc.)	6,748.02	---	6,723.64	---	6,723.64	---	24.38
Contracted Services	4,050.00	---	3,955.87	---	3,955.87	94.13	---
Contracted Services (Enc.)	439.97	---	412.55	---	412.55	---	27.42
Occupancy Expense	24,088.00	---	22,086.35	---	22,086.35	1,200.00	801.65
Occupancy Expense (Enc.)	1,923.65	---	1,712.66	---	1,712.66	---	210.99
Capital Outlay	29,095.00	2,359.00	31,157.55	---	31,157.55	---	296.45
Capital Outlay (Enc.)	141.32	---	140.00	---	140.00	---	1.32
Municipal Expense	770.00	---	475.32	---	475.32	---	294.68
Clothing	10,180.00	4,836.70	13,027.61	---	13,027.61	1,989.09	---
Clothing (Enc.)	140.80	---	140.80	---	140.80	---	---
Out of State Travel	10.00	1,290.00	1,300.00	---	1,300.00	---	---
Education	540.00	---	240.00	---	240.00	---	300.00
Medical Exams	500.00	---	68.00	---	68.00	---	432.00
Personnel Education	600.00	---	345.00	---	345.00	---	255.00
NEWMEC	2,300.00	---	2,300.00	---	2,300.00	---	---
NEWMEC (Enc.)	101.45	---	101.45	---	101.45	---	---
EMT (Enc.)	200.00	---	---	---	---	---	200.00

NEMEC Grants	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Payments Transfers Out \$	Carried 1980 \$	Closed Surplus
Grant 76C-050-2132 Federal	108,407.51	---	108,407.51	---	108,407.51	---	---
Grant 76C-050-2132 Towns	11,401.00	---	11,401.00	---	11,401.00	---	---
Grant 76C-050-2132 State	11,110.00	---	11,110.00	---	11,110.00	---	---
Grant 77C-113-1531 Federal	141,558.00	200.00	141,758.00	---	141,758.00	---	---
Grant 77C-113-1531 State	7,975.00	---	7,975.00	---	7,975.00	---	---
Grant 78C-238-1531 Federal	60,600.00	23,000.00	33,565.69	---	33,565.69	50,054.31	---
Grant 78C-238-1531 State	---	4,400.00	---	---	---	4,400.00	---
Grant 77C-78C Towns	3,798.00	1,596.00	5,394.00	---	5,394.00	---	---
Maintenance Account	9,123.51	19,372.30	12,958.24	800.00	13,758.24	14,737.57	---
Fire Department							
Full Time Salaries	1,105,340.00	98.81	1,098,297.81	7,141.00	1,105,438.81	---	---
Part Time Salaries	3,349.00	---	---	3,349.00	3,349.00	---	---
Overtime Salaries	134,501.00	13,690.00	148,091.20	98.81	148,190.01	---	.99
Material & Supplies	29,600.00	---	29,297.99	---	29,297.99	302.01	---
Material & Supplies (Enc.)	1,636.29	---	1,636.29	---	1,636.29	---	---
Contracted Services	1,950.00	---	1,950.00	---	1,950.00	---	---
Capital Outlay	5,680.00	---	5,680.00	---	5,680.00	---	---
Occupancy Expense	15,285.00	---	15,275.77	---	15,275.77	---	9.23
Occupancy Expense (Enc.)	302.07	---	302.07	---	302.07	---	---
Municipal Expense	520.00	---	167.45	---	167.45	---	352.55
Medical Coverage	1,500.00	---	792.44	---	792.44	707.56	---
Clothing	7,025.00	---	6,937.93	---	6,937.93	---	87.07
Education/Tuition	1,250.00	---	1,249.45	---	1,249.45	---	.55
Article #32 Repairs	5,000.00	3,000.00	7,493.87	---	7,493.87	506.13	---
Article #39 Truck	24,955.00	---	24,955.00	---	24,955.00	---	---
Sealer of Weights and Measures							
Part Time Salaries	2,000.00	---	2,000.00	---	2,000.00	---	---
Material & Supplies	225.00	---	225.00	---	225.00	---	---
Capital Outlay	500.00	150.00	625.00	---	625.00	---	25.00
Municipal Expense	275.00	---	275.00	---	275.00	---	---
Civil Defense							
Part Time Salaries	308.00	---	255.75	---	255.75	---	52.25
Elected and Appointed Salaries	1,500.00	---	1,500.00	---	1,500.00	---	---
Material & Supplies	2,000.00	---	1,749.67	---	1,749.67	---	250.33
Material & Supplies (Enc.)	111.64	---	19.67	---	19.67	---	91.97
Occupancy Expense	9,680.00	1,800.00	9,980.32	---	9,980.32	1,499.68	---
Occupancy Expense (Enc.)	130.22	---	125.87	---	125.87	---	4.35

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments	Carried 1980	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
Capital Outlay	325.00	478.00	791.90	---	791.90	---	11.10
Contracted Services	480.00	---	476.80	---	476.80	---	3.20
Contracted Services (enc.)	84.00	---	39.60	---	39.60	---	44.40
Municipal Expense	200.00	---	196.55	---	196.55	---	3.45
Education	400.00	---	268.56	---	268.56	---	131.44
Surplus Property	50.00	---	---	---	---	---	50.00
Surplus Property (Enc.)	201.00	---	201.00	---	201.00	---	---
Emergency Fund	50.00	---	---	---	---	---	50.00
Emergency Fund (Enc.)	50.00	---	37.80	---	37.80	---	12.20
Article #16 Building	275.16	---	---	---	---	---	275.16
<u>Dog Officer/Animal Inspector</u>							
Full Time Salary	10,847.00	3,210.97	14,057.97	---	14,057.97	---	---
Full Time Salaries (Enc.)	1,046.74	---	---	1,046.74	1,046.74	---	---
Part Time Salaries	468.00	---	---	---	---	468.00	---
Material & Supplies	1,000.00	---	459.08	100.00	559.08	---	440.92
Contracted Services	300.00	---	289.95	---	289.95	---	10.05
Occupancy Expense	300.00	100.00	290.16	---	290.16	109.84	---
Occupancy Expense (Enc.)	103.29	---	103.29	---	103.29	---	---
Municipal Expense	87.00	---	---	---	---	---	87.00
Pound Roof Repairs	500.00	---	197.00	---	197.00	303.00	---
<u>Board of Health</u>							
Full Time Salaries	61,485.00	---	61,052.96	---	61,052.96	---	432.04
Part Time Salaries	8,284.00	---	8,284.00	---	8,284.00	---	---
Overtime Salaries	500.00	1,098.86	1,598.86	---	1,598.86	---	---
Elected Officials Salaries	600.00	---	600.00	---	600.00	---	---
Material & Supplies	1,365.00	325.00	1,644.68	---	1,644.68	45.32	---
Contracted Services	2,644.00	221.00	2,864.05	---	2,864.05	---	.95
Contracted Services (Enc.)	780.95	---	780.95	---	780.95	---	---
Capital Outlay	1,500.00	---	1,500.00	---	1,500.00	---	---
Municipal Expense	400.00	15.00	415.00	---	415.00	---	---
Clinics	1,500.00	---	641.30	---	641.30	---	858.70
Mystic Valley Mental Health	23,091.00	---	23,088.00	---	23,088.00	---	3.00
Mosquito Control	15,000.00	---	15,000.00	---	15,000.00	---	---
Home Health Service	3,360.00	---	3,167.14	---	3,167.14	192.86	---
Article #55 CMARC	834.90	---	834.90	---	834.90	---	---
T.B. Hospital	1,000.00	---	---	---	---	---	1,000.00
T.B. Hospital (Enc.)	1,000.00	---	---	---	---	---	1,000.00
Premature Babies	10.00	---	---	---	---	---	10.00

Unclassified	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Transfers Out \$	Carried 1980 \$	-9- Closed Surplus
<u>T.G.A.</u>							
Street Lights	(1,601.68)	13,510.56	14,876.83	---	14,876.83	(2,067.95)	---
Street Lights (Enc.)	170,597.00	66.91	170,663.91	---	170,663.91	---	---
Rubbish & Garbage	170,706.65	---	10,706.65	---	10,706.65	---	---
Rubbish & Garbage (enc.)	289,170.00	---	286,169.44	---	286,169.44	---	3,000.56
	561.13	---	561.13	---	561.13	---	---
<u>D.P.W. Administration</u>							
Full Time Salaries	105,385.00	6,495.47	98,240.77	---	104,736.24	---	648.76
Overtime Salaries	1,700.00	---	988.58	---	988.58	---	711.42
Material & Supplies	515.00	3,450.00	3,655.21	---	3,655.21	35.00	276.79
Material & Supplies (Enc.)	357.24	---	204.00	---	204.00	---	153.24
Capital Outlay	1,050.00	---	1,049.80	---	1,049.80	---	20
Contracted Services	925.00	---	914.99	---	914.99	---	10.01
Municipal Expense	250.00	---	229.55	---	229.55	---	20.45
Occupancy Expense (Enc.)	5,001.50	---	5,001.50	---	5,001.50	---	---
<u>D.P.W. Central Maintenance</u>							
Full Time Salaries	59,674.00	3,580.00	53,386.61	8,000.00	61,386.61	---	1,867.39
Part Time Salaries	6,894.00	---	6,564.60	---	6,564.60	---	329.40
Overtime Salaries	6,000.00	3,360.00	7,699.67	---	7,699.67	---	1,660.33
Capital Outlay	950.00	---	639.74	---	639.74	310.26	---
Machinery	103,200.00	5,000.00	108,146.81	---	108,146.81	53.19	---
<u>D.P.W. Special Articles</u>							
Article #6 Central Automotive	12,889.71	1,000.00	9,209.16	---	9,209.16	4,680.55	---
Article #21 Raw Flow Meter	8,000.00	---	7,969.29	---	7,969.29	30.71	---
Article #22 Parco Control Valve	7,800.00	---	5,157.00	---	5,157.00	2,643.00	---
Article #25 Middlesex Pike Storage	5,000.00	---	---	---	---	5,000.00	---
Article #26 Highway Resurfacing	60,000.00	---	57,198.57	---	57,198.57	2,801.43	---
Article #29 Equipment	72,000.00	---	53,020.20	---	53,020.20	18,979.80	---
Article #42 Well Cleaning	23,062.59	---	15,877.18	---	15,877.18	7,185.41	---
Article #43 Surge Control	8,000.00	---	7,481.00	---	7,481.00	519.00	---
Article #44 Pump Around	350.00	---	348.85	---	348.85	---	1.15
<u>D.P.W. Tree Care</u>							
Contracted Service	1,500.00	2,000.00	3,500.00	---	3,500.00	---	---
Insect Pest Control	2,800.00	---	1,859.00	---	1,859.00	941.00	---
Insect Pest Control (Enc.)	559.00	---	559.00	---	559.00	---	---
Dutch Elm Disease	1,200.00	---	675.00	---	675.00	525.00	---
Dutch Elm Disease (Enc.)	1,200.00	---	1,200.00	---	1,200.00	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Capital 1980	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>D.P.W. Cemetery Department</u>							
Full Time Salaries	32,979.00	1,979.00	29,506.40	2,000.00	31,506.40	---	3,451.60
Overtime Salaries	1,649.00	1,099.00	2,652.59	---	2,652.59	86.00	9.41
Material & Supplies	7,643.00	---	781.11	---	781.11	6,706.20	155.69
Occupancy Expense	1,566.00	150.00	1,687.50	---	1,687.50	---	28.50
Perpetual Care Expense	3,156.80	4,249.74	5,701.47	---	5,701.47	1,709.07	---
Title I (Cemetery - Mail Rd.)	27,733.52	64,300.00	67,110.54	---	67,110.54	25,922.98	---
Land Taking	36,115.57	18,884.43	---	---	---	55,000.00	---
Land Improvement	25,000.00	(323.25)	3,948.87	---	3,948.87	20,727.88	---
<u>D.P.W. Engineering Department</u>							
Full Time Salaries	68,898.00	142.38	69,040.38	---	69,040.38	---	---
Overtime Salaries	2,701.00	---	1,188.86	---	1,188.86	---	1,512.14
Material & Supplies	630.00	---	629.17	---	629.17	---	.83
Contracted Services	250.00	---	231.85	---	231.85	---	18.15
Municipal Expense	150.00	---	81.82	---	81.82	68.18	---
Map & Field Survey	1,000.00	---	488.20	---	488.20	511.80	---
Article #4 Turnpike	7,000.00	---	2,100.00	---	2,100.00	4,900.00	---
<u>D.P.W. Highway Department</u>							
Full Time Salaries	210,433.00	15,980.09	224,403.09	2,000.00	226,403.09	---	10.00
Overtime Salaries	27,356.00	19,641.00	41,361.14	3,614.16	44,975.30	136.60	1,885.10
Part Time Salaries	20,000.00	---	4,843.73	---	4,843.73	---	15,156.27
Material & Supplies	2,500.00	---	2,499.86	---	2,499.86	---	.14
Occupancy Expense	17,531.00	1,000.00	18,518.00	---	18,518.00	---	36.29
Contracted Services	2,420.00	---	2,363.71	---	2,363.71	---	78.84
Capital Outlay	3,800.00	---	3,721.16	---	3,721.16	---	.58
Municipal Expense	125.00	---	40.42	---	40.42	84.00	---
Sign & Lane Painting	4,680.00	---	4,621.02	---	4,621.02	---	58.98
<u>D.P.W. Drainage</u>							
Highway Drainage	15,000.00	2,246.00	8,078.74	---	8,078.74	5,855.00	3,312.26
Article #9 Ward Street	459.70	---	400.00	---	400.00	---	59.70
Article #27 Drainage	75,000.00	---	61,520.74	---	61,520.74	13,479.26	---
Article #43 Master Drainage	9,600.00	---	8,000.00	---	8,000.00	1,600.00	---
Federal Loan Reimbursement	3,300.00	---	---	---	---	3,300.00	---
<u>Chapter Roads</u>							
Chapter #283	7,806.27	---	7,788.70	---	7,788.70	---	17.57
Chapter #81 F.R.S.	934.63	---	---	---	---	---	934.63
Wilmington Road	20,899.19	6,545.29	17,305.15	---	17,305.15	10,139.30	---

	Appropriation	Transfers In	Payments	Transfers Out	Pa. Totals Transfers Out 1980	Carried 1980	Closed Surplus
Chapter #825	\$ 21,306.51	---	\$ 21,306.51	---	\$ ---	---	---
Chapter #906	2,246.00	---	2,246.00	---	2,246.00	---	---
Article #38	3,929.46	---	---	3,929.46	3,929.46	---	---
<u>Highway Department</u>							
Highway #1	19,890.00	---	19,811.91	---	19,811.91	---	78.09
Highway #1 (Enc.)	65.00	---	65.00	---	65.00	---	---
Snow & Ice	125,000.00	---	96,223.94	---	96,223.94	---	28,776.06
Article #13 Traffic Signals	23,350.00	---	---	---	---	23,350.00	---
Hall Illumination	(20,918.00)	2,000.00	---	---	2,000.00 (20,918.00)	---	---
<u>D.P.W. Water and Sewer Department</u>							
Full Time Salaries	229,558.00	13,773.00	227,510.99	15,000.00	242,510.99	---	820.01
Overtime Salaries	29,843.00	9,791.00	39,312.01	---	39,312.01	321.99	---
Material & Supplies	60,000.00	25,500.00	81,575.70	---	81,575.70	3,673.94	250.36
Occupancy Expense	180,000.00	30,850.00	210,850.00	---	210,850.00	---	---
Contracted Services	38,695.00	---	30,564.88	---	30,564.88	8,130.12	---
Capital Outlay	4,160.00	1,200.00	5,331.47	---	5,331.47	28.53	---
Municipal Expense	71.00	---	70.00	---	70.00	---	1.00
Reservoir Land Retention	24,978.68	---	10,084.68	---	10,084.68	14,894.00	---
Extend Water System	20,000.00	2,275.16	22,256.49	---	22,256.49	18.67	---
Phase VI	19,750.96	---	13,321.23	---	13,321.23	6,429.73	---
Reservoir Pipe	28,736.10	---	---	---	---	28,736.10	---
<u>Veterans Service Department</u>							
Full Time Salaries	24,192.00	---	24,192.00	---	23,860.54	---	331.46
Material & Supplies	167.00	---	161.75	---	161.75	---	5.25
Material & Supplies (Enc.)	140.00	---	140.00	---	140.00	---	---
Capital Outlay	110.00	---	---	---	---	---	110.00
Municipal Expense	383.00	---	302.00	---	302.00	---	81.00
Veterans Aid Benefits	40,000.00	---	23,680.65	---	23,680.65	---	16,319.35
<u>School Department</u>							
Salaries	9,340,030.00	31,136.87	9,071,045.14	42,799.72	9,113,844.86	257,322.01	---
Salaries (Enc.)	232,397.65	---	232,096.81	---	232,096.81	---	300.84
Prepaid Salaries	---	---	28,296.80	---	28,296.80 (28,296.80)	---	---
Transportation	500,000.00	9,982.52	503,109.88	---	503,109.88	6,872.64	---
Transportation (Enc.)	39,763.85	---	39,537.05	---	39,537.05	---	226.80
Operation of Plants	951,600.00	---	923,836.57	1,261.09	925,097.66	26,502.34	---
Operation of Plants (Enc.)	71,817.81	---	68,800.88	---	68,800.88	---	3,016.93
Central Office	33,943.00	4,700.00	37,847.86	10.36	37,847.86	795.14	---
Central Office (Enc.)	2,963.10	---	2,963.10	---	2,963.10	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Totals Payments Transfers Out	Carried Forward 1980	Closed Surplus
	\$ 216,000.00	\$ 20,000.00	\$ 225,440.76	\$ 6,250.11	\$ 231,690.87	\$ 4,309.13	\$
Pupil Services	17,051.19	---	16,786.60	---	16,786.60	---	264.59
Pupil Services (Enc.)	144,143.00	---	136,934.89	6,595.83	143,530.72	612.28	---
Middle Schools	5,763.98	---	5,136.23	---	5,136.23	---	627.75
Middle Schools (Enc.)	193,800.00	---	177,506.20	11,140.24	188,646.44	4,841.86	311.70
High School	15,653.07	---	15,653.07	---	15,653.07	---	---
High School (Enc.)	87,787.00	---	87,214.51	547.49	87,762.00	25.00	---
Elementary	790.00	---	790.00	---	790.00	---	---
Elementary (Enc.)	65,654.00	---	64,130.37	1,110.08	65,240.45	413.55	---
Multi Media	2,115.35	---	1,388.11	---	1,388.11	---	727.24
Multi Media (Enc.)	6,400.00	---	6,342.79	7.21	6,350.00	50.00	---
In State Travel	21,400.00	---	18,895.74	1,894.12	20,789.86	610.14	---
Music	6,446.39	---	6,022.74	---	6,022.74	---	423.65
Music (Enc.)	19,536.00	---	18,188.87	1,179.57	19,368.44	167.56	---
In Service Training	788.16	---	788.16	---	788.16	---	---
In Service Training (Enc.)	10,928.00	---	10,156.90	771.10	10,928.00	---	---
Physical Education	4,855.00	---	4,844.42	10.58	4,855.00	---	---
Driver Education	95.00	---	90.15	---	90.15	---	4.85
Driver Education (Enc.)	2,123.00	---	1,933.81	189.19	2,123.00	---	---
Health	5,700.00	---	5,700.00	---	5,700.00	---	---
Capital Items	21,599.00	---	14,858.28	5,690.72	20,549.00	1,050.00	---
Data Processing	1,526.77	---	1,472.17	---	1,472.17	---	54.60
Data Processing (Enc.)	---	35,606.53	35,606.53	---	35,606.53	---	---
Magnet Grant	3,763.00	3,767.00	7,530.00	---	7,530.00	---	---
Control Data Grant	---	---	---	---	---	---	---
Labb Grant	4,291.00	---	4,291.00	---	4,291.00	---	---
<u>School Special Articles</u>							
Article #17 Francis Wman Roof	63,865.83	---	---	---	---	63,865.83	---
Article #19 High School Roof	790.42	---	360.00	---	360.00	---	---
Article #21 School Fencing	9,749.00	---	6,801.75	---	6,801.75	2,947.25	---
Article #28 Burglar Alarms	3,222.00	---	3,222.00	---	3,222.00	---	---
Article #39 Comm. Rec. Custodial Fees	14,500.00	---	8,307.11	---	8,307.11	6,192.89	---
Article #40 Roof Repairs	10,000.00	---	3,145.00	---	3,145.00	6,855.00	---
Article #41 High School Roof	97,400.00	---	54,299.85	---	54,299.85	43,100.15	---
Article #42 H.V.A.C. High School	17,000.00	---	16,962.92	---	16,962.92	37.08	---
Article #43 High School Repairs	3,600.00	---	---	---	---	3,600.00	---
Article #44 Boilers and Water Heaters	20,000.00	---	18,004.82	---	18,004.82	1,995.18	---
Article #49 Roof Repairs	6,150.00	---	2,700.00	---	2,700.00	3,450.00	---
Article #51 High School Roof	20,974.69	---	10,873.23	---	10,873.23	10,151.46	---
Article #52 Comm. Custodial Fees	1,150.00	---	1,017.50	---	1,017.50	132.50	---

	Appropriation	Transfers In	Payments	Transfers Out	Pay- ments Out	Carried Over	Closed Surplus
School Vocational	\$ 6,850.00	\$ 1,350.00	\$ 7,748.00	\$ 577.03	\$ 7,750.00	\$ 450.00	\$ ---
Adult Evening	742.00	---	153.42	---	640.45	---	---
Vocational (Enc.)	166.50	---	166.50	---	166.50	---	---
School Committee Expenses	18,108.00	8,557.17	26,297.72	---	26,297.72	367.45	---
School Committee Expenses (Enc.)	5,183.00	---	3,841.42	---	3,841.42	---	1,341.58
School Space Committee							
Contracted Services	4,966.99	---	719.78	---	719.78	4,147.21	---
Article #4 Litigation	11,767.63	22,500.00	26,311.99	---	26,311.99	7,956.64	---
Article #19 Equipment	26,557.02	---	---	---	---	26,557.02	---
Shawsheen Regional School	545,565.00	---	517,774.00	---	517,774.00	---	27,791.00
Library							
Full Time Salaries	43,013.00	.59	43,013.59	---	43,013.59	---	---
Part Time Salaries	57,829.00	---	51,387.94	.59	51,388.53	---	6,440.47
Overtime Salaries	1,917.00	---	866.07	---	866.07	---	1,050.93
Material & Supplies	3,540.00	25.04	3,542.68	---	3,542.68	---	22.36
Occupancy Expense	10,951.00	1,553.54	12,110.77	---	12,110.77	---	393.77
Occupancy Expense (Enc.)	238.39	---	90.80	---	90.80	---	147.59
Capital Outlay	1,810.00	---	1,781.33	25.04	1,806.37	---	3.63
Capital Outlay (Enc.)	5,000.00	---	5,000.00	---	5,000.00	---	---
Contracted Services	1,745.00	---	1,743.96	---	1,743.96	---	1.04
Municipal Expense	172.00	---	171.74	---	171.74	---	.26
Books & Periodicals	51,399.00	160.46	51,487.80	---	51,487.80	64.63	7.03
Title I Grant	195.90	164.88	306.54	---	306.54	54.24	---
Recreation Director							
Full Time Salaries	45,174.00	---	45,174.00	---	45,174.00	---	---
Part Time Salaries	77,007.00	---	68,992.72	---	68,992.72	---	8,016.28
Part Time Salaries (Enc.)	2,113.09	---	2,113.09	---	2,113.09	---	---
Elected Officials Salaries	1,575.00	---	1,575.00	---	1,575.00	---	---
Material & Supplies	10,760.00	---	10,749.69	---	10,749.69	---	10.31
Material & Supplies (Enc.)	822.67	---	678.53	---	678.53	---	143.84
Capital Outlay	6,975.00	---	6,485.00	---	6,485.00	400.00	---
Capital Outlay (Enc.)	4,100.00	---	4,100.00	---	4,100.00	---	---
Contracted Services	30.00	---	23.55	---	23.55	---	6.45
Contracted Services (Enc.)	345.00	---	344.70	---	344.70	---	.30
Municipal Expense	10,930.00	---	10,003.32	---	10,003.32	---	926.68
Transportation	29,860.00	900.00	29,317.05	---	29,317.05	---	1,442.95
Self Supporting Program	67.00	---	67.00	---	67.00	---	---
Self Supporting Program (Enc.)							

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1980	Closed Surplus
Summer Movies	---	\$ 250.00	\$ 204.50	---	\$ 204.50	45.50\$	---
Winter Band Concerts	12.50	---	---	---	---	---	12.50
Summer Band Concerts	261.40	1,700.00	1,586.00	---	1,586.00	375.40	---
Marvin Field	100.00	---	95.00	---	95.00	5.00	---
<u>Recreation Maintenance</u>							
Full Time Salaries	98,864.00	---	96,424.73	---	96,424.73	---	2,439.27
Part Time Salaries	36,816.00	---	36,018.74	---	36,018.74	---	797.26
Overtime Salaries	1,000.00	---	1,000.00	---	1,000.00	---	---
Material & Supplies	41,000.00	4,300.00	43,589.10	---	43,589.10	1,710.90	---
Material & Supplies (enc.)	219.79	---	219.75	---	219.75	.04	---
Contracted Services	1,268.00	---	1,225.15	---	1,225.15	---	42.85
Occupancy Expense	29,646.00	800.00	30,346.08	---	30,346.08	---	---
Occupancy Expense (Enc.)	3,333.16	---	1,270.63	---	1,270.63	---	99.92
Capital Outlay	13,600.00	1,635.00	15,224.15	---	15,224.15	---	2,062.53
Municipal Expense	200.00	---	195.57	---	195.57	---	10.85
Simonds Park Expenses	1,475.09	9,500.00	10,900.81	---	10,900.81	74.28	4.43
<u>Unclassified</u>							
County Retirement - 1940	---	---	232,484.00	---	232,484.00	(232,484.00)	---
County Retirement - 1979	431,022.92	---	215,511.41	---	431,022.92	---	---
Mass. Water Pollution Control	---	10,734.00	---	---	---	10,734.00	---
<u>Interest and Maturing Debt</u>							
Interest Payments	1,270,873.00	---	1,270,872.75	---	1,270,872.75	---	.25
Principal Payments	2,373,000.00	---	2,373,000.00	---	2,373,000.00	---	---
Temporary Loan Interest	50,000.00	18,300.00	68,267.04	---	68,267.04	---	32.96
<u>Debt Limit Schedule</u>							
Fixed Debt Inside	194,000.00	---	39,000.00	---	39,000.00	155,000.00	---
Fixed Debt Outside	12,990,000.00	---	1,195,000.00	---	1,195,000.00	11,795,000.00	---
Fixed Debt Outside W.A.S.	12,708,000.00	---	1,139,000.00	---	1,139,000.00	11,569,000.00	---
<u>Loan Balances</u>							
Sub Fire Station	60,000.00	---	5,000.00	---	5,000.00	55,000.00	---
Highway Garage	14,000.00	---	4,000.00	---	4,000.00	10,000.00	---
High School #1	5,130,000.00	---	395,000.00	---	395,000.00	4,735,000.00	---
High School #2	5,950,000.00	---	425,000.00	---	425,000.00	5,525,000.00	---
High School #1 (old)	230,000.00	---	115,000.00	---	115,000.00	115,000.00	---
Jr. High Additional #1	60,000.00	---	20,000.00	---	20,000.00	40,000.00	---
Jr. High Additional #2	105,000.00	---	15,000.00	---	15,000.00	90,000.00	---
Fox Hill and Jr. High	1,320,000.00	---	190,000.00	---	190,000.00	1,130,000.00	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1988	Closed surplus
Pine Glen	\$ 195,000.00	---	\$ 50,000.00	---	\$ 50,000.00	145,000.00\$	---
Library	105,000.00	---	15,000.00	---	15,000.00	90,000.00	---
Drainage #12	5,000.00	---	5,000.00	---	5,000.00	---	---
Drainage #13	10,000.00	---	10,000.00	---	10,000.00	---	---
Reservoir #1	40,000.00	---	10,000.00	---	10,000.00	---	---
Reservoir #2	2,665,000.00	---	205,000.00	---	205,000.00	2,460,000.00	---
Water Loan #1	8,000.00	---	4,000.00	---	4,000.00	---	---
Water Loan #2	20,000.00	---	10,000.00	---	10,000.00	30,000.00	---
Water Loan #3	35,000.00	---	10,000.00	---	10,000.00	4,000.00	---
Additional Water Loan #1	10,000.00	---	5,000.00	---	5,000.00	30,000.00	---
Additional Water Loan #2	20,000.00	---	5,000.00	---	5,000.00	5,000.00	---
Pumping Station Loan #1	30,000.00	---	10,000.00	---	10,000.00	15,000.00	---
Standpipe Loan	350,000.00	---	30,000.00	---	30,000.00	320,000.00	---
Water Mains Loan #11	135,000.00	---	20,000.00	---	20,000.00	115,000.00	---
Sewer Loan #1	1,080,000.00	---	60,000.00	---	60,000.00	1,020,000.00	---
Sewer Loan #2	1,980,000.00	---	110,000.00	---	110,000.00	1,870,000.00	---
Sewer Loan #3	1,950,000.00	---	105,000.00	---	105,000.00	1,845,000.00	---
Sewer Loan #5	320,000.00	---	160,000.00	---	160,000.00	160,000.00	---
Sewer Loan #6	15,000.00	---	5,000.00	---	5,000.00	10,000.00	---
Sewer Loan #7	910,000.00	---	70,000.00	---	70,000.00	840,000.00	---
Sewer Loan #8	2,300,000.00	---	185,000.00	---	185,000.00	2,205,000.00	---
Sewer Loan #9	750,000.00	---	125,000.00	---	125,000.00	625,000.00	---

ANALYSIS OF LOANS

FISCAL YEAR 1979

<u>Purpose:</u>	<u>Balance</u> <u>7/1/78</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>6/30/79</u>
Highway Garage	\$ 14,000.00	---	\$ 4,000.00	\$ 10,000.00
Sub Fire Station	60,000.00	---	5,000.00	55,000.00
Drainage	15,000.00	---	15,000.00	-0-
Library	105,000.00	---	15,000.00	90,000.00
Water	3,313,000.00	---	304,000.00	3,009,000.00
Sewer	9,395,000.00	---	820,000.00	8,575,000.00
Schools	<u>12,990,000.00</u>	---	<u>1,210,000.00</u>	<u>11,780,000.00</u>
Total Outstanding Loans	<u>\$25,892,000.00</u>	---	<u>\$2,373,000.00</u>	<u>\$23,519,000.00</u>

SCHEDULE OF TRUST FUNDS

CASH AND SECURITIES

FISCAL YEAR - 1979

Balance
6/30/79

Trust Savings Account:

Balance 7/1/78	\$109,387.38		\$
Add: Interest Earned and Deposits	11,915.51		
Less: Transfers to Expense Accounts		\$4,410.20	116,892.69

DETAILS BY TRUST

Cemetery Perpetual Care Trust

Balance 7/1/78	102,634.54		
Add: Interest Earned and Deposits	8,769.74		
Less: Transfers to Expense Accounts		4,249.74	107,154.54

Simonds Library Trust

Balance 7/1/78	1,911.37		
Add: Interest Earned and Deposits	105.35		
Less: Transfers to Expense Accounts		105.35	1,911.37

Cora B. McIntire Library Trust

Balance 7/1/78	1,000.00		
Add: Interest Earned and Deposits	55.11		
Less: Transfers to Expense Accounts		55.11	1,000.00

Conservation Fund Trust

Balance 7/1/78	1,133.56		
Add: Interest Earned and Deposits	63.64		
Less: Transfers to Expense Accounts		---	1,197.20

Stabilization Fund Trust

Balance 7/1/78	2,188.76		
Add: Interest Earned and Deposits	122.89		
Less: Transfers to Expense Accounts		---	2,311.65

Henry A. Manning Library Trust

Balance 7/1/78	519.15		
Add: Interest Earned and Deposits	29.16		
Less: Transfers to Expense Accounts		---	548.31

Perpetual Care Trust Investment

Balance 7/1/78	-0-		
Add: Interest Earned and Deposits	2,769.62		
Less Transfers to Expense Accounts		---	2,769.62

TOWN OF BURLINGTON

BALANCE SHEET - JUNE 30, 1979

GENERAL ACCOUNTS

Assets

Cash: \$

General 1,362,876.21
Investment Cash 200,000.00
Certificate of Deposit 1,300,000.00

Special:

Federal Revenue Sharing
PL94-488 General 6,624.33
Investment 246,000.00
Cert. of Deposit 239,652.63

Anti Recession Assistance

PL94-369 Title I 5,004.98
Anti Recession Assistance
PL94-369 Title II 106.90

Advance for Petty:

Fire 40.00
Police 100.00
Collector 40.00
D.P.W. 100.00

Cash Discrepancy Arthur A. Zervas

Town Treasurer

Accounts Receivable:

Taxes:

Levy of 1979:

Personal Property 19,592.68
Real Estate 306,272.95

Levy of 1978:

Personal Property 11,086.35
Real Estate 53,819.73

Levy of 1977:

Personal Property 6,764.29
Real Estate 22,659.29

Levy of 1976:

Personal Property 5,580.76
Real Estate 54.22

Overestimates 1979:

State:

Special Education 2,058.00
M.B.T.A. 11,237.66
County Hospital 5,125.90
State Recreation Areas 5,186.26
Air Pollution Control 129.19
County Tax 53,467.09

Payroll Deductions:

Federal Tax 31,152.78
State Tax 9,089.91
County Retirement System 31,012.82
Mass. Teacher Retirement System 92,490.16
Credit Union 18,165.75
Union Dues 3,741.45
United Way 159.40
Suspense 37.50
Tax Shelter Annuities 13,112.52
Group Hospital Insurance 41,807.15
Group Life Insurance 3,003.23

Guarantee Deposits:

Signs 200.00
Street Openings 12,600.00
Easements 3,954.50

Agency:

County Dog Licenses 2,296.70
Excess - Sale Land Low Value 1,168.60
Police Paid Details 3,956.17
Water Liens 1977 120.71
Sewer Liens 1977 110.28

Tailings:

Unclaimed Checks

Federal Grants:

Anti Recession PL94-369 5,111.88
Revenue Sharing PL94-488 492,276.96
Schools 44,391.95

77,204.10

243,772.67

16,754.50

7,652.46

12,702.54

541,780.79

1,975,646.48
23,378,433.00

GENERAL ACCOUNTS (cont.)

Surplus Revenue
1980 Appropriation Control

Levy of 1974 62,614.59
Levy of 1973 30,417.26
Levy of 1972 26,947.72
Levy of 1971 22,057.04

992,085.25

Water District Taxes:

Levy of 1968 10.49
Levy of 1967 54.90
Levy of 1966 13.25
Levy of 1965 18.00
Levy of 1964 2.20
Levy of 1963 2.20
Levy of 1962 3.30
Levy of 1961 3.30

107.64
5,880.00

E.D.A. Grant Default Receivable

Tax Title & Possessions:

Tax Title 139,525.49
Tax Possessions 9,893.17

149,418.66

Departmental:

Ambulance 49,008.96
Veterans 12,791.87

61,800.83

Sewer:

Liens Added to Taxes:

Levy of 1980 9,146.07
Levy of 1979 834.72
Levy of 1978 398.94
Levy of 1976 18.09
Levy of 1975 43.96
Rates: 21,858.18

32,299.96

Water:

Liens Added to Taxes:

Levy of 1980 16,702.92
Levy of 1979 1,618.30
Levy of 1978 767.37
Levy of 1976 148.06
Levy of 1975 237.92
Levy of 1967 31.80
Levy of 1966 31.73

GENERAL ACCOUNTS (cont.)

Levy of 1965	33.11	
Rates:	43,220.32	
Miscellaneous	3,127.28	65,918.81
Highways:		
County	10,256.04	
State	14,947.04	
Revenue 1980		25,203.08
		23,267,560.89
Loans Authorized:		
Schools		1,000.00
Transfers Authorized:		
PL94-488		930,000.00
Unprovided for or Overdrawn Accounts:		
Underestimates 1979:		
Metropolitan Sewerage Tax	4,414.50	
Ipswich River Watershed	1,583.46	5,997.96
Overlay Defecits:		
Levy of 1978	120,476.22	
Levy of 1977	6,335.34	
Levy of 1975	301.96	
Levy of 1974	44.73	
Levy of 1973	92.30	
Levy of 1972	79.20	
Levy of 1971	67.32	
Levy of 1970	58.08	
Levy of 1969	55.44	
Levy of 1968	49.90	
		127,560.49
		68.59
Pepetual Care Bequest		
Overdrawn Appropriations:		
Police Department		265.64
Full Time Salaries		1,832.18
Overtime Salaries		32,917.00
Court Judgments		
		<u>\$29,526,506.00</u>

\$29,526,506.00

ARTHUR ANDERSEN & Co.
BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen

Town of Burlington, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF BURLINGTON, MASSACHUSETTS as of June 30, 1979 and for the year then ended, listed in the foregoing index. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant differences relate to the use of (1) the cash basis method of recording pension expenses for employees and (2) the modified cash basis for recording the operations of the Town's water department. In our opinion, pension costs should be determined by actuarial methods instead of the cash or pay-as-you-go basis as described in Note 2 to the accompanying financial statements. Information is not available to quantify the cumulative liability for pension benefits which would be reflected in the financial statements as of June 30, 1979, had the Town followed an actuarial method of accounting for pension costs. As described in Note 1(f), the Town should account for the activities of the water and sewer department in a separate enterprise (self-supporting) fund on an accrual basis.

As is the practice with many municipalities in the Commonwealth of Massachusetts, the Town has not maintained historical cost records of its fixed assets. Generally accepted accounting principles require the maintenance of a record of general fixed assets.

In our opinion, except for the effect of: (1) not providing for pension costs on an actuarial basis; (2) not presenting the water department in a separate enterprise fund on an accrual basis; and (3) not maintaining a record of general fixed assets, the financial statements referred to above present fairly the financial position of the Town of Burlington, Massachusetts as of June 30, 1979, and the changes in its fund balances, and its revenues and expenditures for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Boston, Massachusetts,
September 28, 1979.

Arthur Andersen & Co.

ARTHUR ANDERSEN & Co.

BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen,

Town of Burlington, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF BURLINGTON, MASSACHUSETTS for the year ended June 30, 1979, and have issued our report thereon dated September 28, 1979, which report was qualified with respect to: (1) not providing for pension costs on an actuarial basis; (2) not presenting the water department as an enterprise fund on an accrual basis; and (3) not maintaining a record of general fixed assets. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our examination, we also (1) performed tests of compliance with the Revenue Sharing and Antirecession Fiscal Assistance Acts and regulations as required by Sections II.C.3 and III.C.3 of the Audit Guide and Standards for Revenue Sharing and Antirecession Fiscal Assistance Fund Recipients (Guide) issued by the Office of Revenue Sharing, U.S. Department of the Treasury, and (2) compared the data on Bureau of Census Form F21-A with the records of the Town of Burlington, Massachusetts as required by Section II.C.4 of the "Guide".

Based on these procedures, we noted no instance of noncompliance with the regulations and no material differences between the data on Bureau of Census Form F21-A and the records of the Town of Burlington, Massachusetts for the year ended June 30, 1979.

Arthur Andersen & Co.

Boston, Massachusetts,
September 28, 1979.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(1) Summary of Significant Accounting Policies

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Burlington, Massachusetts, except for those transactions involving the Burlington Housing Authority, the Middlesex County Retirement System and the Simonds Park Trust which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or groups of accounts:

- (1) The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund are surplus revenue, designated and restricted funds and overlay surplus.

- Surplus revenue is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.
- Designated funds are used to account for financial transactions related to specific activities such as the school lunch and athletic programs. These funds are available to fund future operations and/or capital acquisitions as prescribed by the Town.
- Restricted funds are used to account for gifts and grants from outside sources. Funds must be expended in accordance with the provisions of these grants.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(b) Fund Accounting (Continued)

- Overlay surplus represents the unused portion of funds appropriated for tax abatements in prior years. Overlay surplus is available to fund extraordinary or unforeseen expenses upon vote by the Town Meeting.

- (2) The General Long-Term Debt and Interest Group of Accounts reflects the liabilities for long-term debt and retirements thereof. The balance payable on long-term debt is offset by resources to be provided through taxation in future years for the retirement of the unmatured bonds.

Under the terms of state law, the Town is reimbursed for a portion of the debt service requirement which was incurred to finance school construction. The state reimburses the Town over the period of the debt service. These reimbursements are included in General Fund revenue when received from the state.

- (3) The Trust Funds provide an accounting for money and property received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies.
- (4) The Federal Revenue Sharing and the Antirecession Fiscal Assistance Funds reflect the receipt of funds by the Town under these Federal programs and the disbursement of such funds in accordance with Federal guidelines.

(c) Accounting for Revenues

- (1) Real estate and personal property tax levies are recorded as revenue in amounts equal to the total taxes levied for the period less a reserve for abatements.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(c) Accounting for Revenues (Continued)

- (2) Motor vehicle excise taxes are billed at various times during the year when billing information is received from the State Registry of Motor Vehicles. Revenue is recorded when cash is received.
- (3) Water revenue, state aid, departmental fees and charges, interest and other revenue are recognized when the related cash is collected.
- (4) Receipts from activities or sources such as Federal grants (except for Federal Revenue Sharing and Antirecession funds), school lunch, restricted state grant programs, and other restricted activities, are recorded as restricted or designated fund receipts in the general fund when received and are not included in the Town revenue until appropriated.

(d) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Interest cost is recognized when due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the General Fund.

(e) Accounting for Fixed Assets

The Town does not record fixed assets in an asset account at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(f) Accounting for Water Department Activities

The Water Department activities are recorded as part of the General Fund. Revenues are recorded on a cash basis. As described above, fixed assets are not reflected or depreciated. Generally accepted accounting principles require that self-supporting water departments be accounted for in a separate enterprise fund on an accrual basis. Information is not available to quantify the difference between enterprise (accrual) fund accounting and that which is presently followed by the Town.

(2) Pension Plans

The teachers and certain administrative and other professional employees of the Town's school department participate individually in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all other Town employees are participants in the Middlesex County Retirement System. Under the provisions of this system, employees contribute certain percentages of their pay and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. In addition, the Town contributes to this system an annual amount determined by the Commonwealth of Massachusetts Department of Banking and Insurance. Town contributions for the year ended June 30, 1979 amounted to \$431,000.

Generally accepted accounting principles require that the minimum cost charged each year for pension expense should be the normal cost (determined on an actuarial basis) plus interest on the unfunded past service cost. However, at June 30, 1979, the necessary actuarial information was not available to quantify the current cumulative liability for pension benefits in accordance with generally accepted accounting principles.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(Continued)

(3) Surplus Revenue

In order to prepare the accompanying financial statements in accordance with generally accepted accounting principles, certain budgetary surplus and deficits, which would otherwise be reflected on the balance sheet under the Massachusetts Statutory System, have been included in surplus revenue as follows:

Surplus revenue as previously reported	\$1,789,274
Adjustments:	
Unrecorded cash receipts at June 30, 1979	185,945
Other	(32,480)

Surplus revenue, statutory basis, as adjusted	\$1,942,739
State and county overestimates, net	71,206
Overdrawn appropriations	(41,443)
Overlay deficits	(127,561)

	\$1,844,941
	=====

At June 30, 1979, \$185,945 of cash receipts applicable to outstanding receivables had been received by the Town Collector but were not reflected on the Town's records until July, 1979. This adjustment properly reflects these receipts as of June 30, 1979.

Overestimates of state and county assessments result from an excess of the amounts appropriated by the Town during the current year for such purposes over actual expenditures. The overestimates will reduce the 1980 tax levy.

Overdrawn appropriations represent the amount expended on a court judgements against the Town of \$32,917 and overdrawn appropriations of \$8,526, both to be raised in the 1980 tax levy.

Overlay deficits represent property tax abatements not provided which must be raised in the 1980 tax levy.

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(Continued)

(4) Loans Authorized and Unissued

Loans authorized and unissued consisted of \$1,000 for school construction.

(5) 1980 Budget

The Town has authorized a fiscal 1980 operating budget totaling \$24,308,433 which will be financed from the following sources:

1980 tax levies, state grants, departmental receipts, etc.	\$23,267,561
Restricted funds	97,896
Designated funds	12,976
Federal revenue sharing funds	930,000

	\$24,308,433
	=====

In addition, the Town has carried forward appropriations totaling \$822,357 from 1979 and prior years for projects authorized by the Town Meeting but not yet complete.

(6) Commitments and Contingencies

(a) Legal Matters

The Town has been named as a defendant in a number of lawsuits at June 30, 1979. In the opinion of the Administration, the ultimate resolution of these legal actions will not result in a material loss to the Town.

(b) Accumulated Sick and Vacation Pay

Certain of the Town's employees are entitled, by contract, to a specified number of sick and vacation days each year which, if not taken, may accumulate and either be taken in a subsequent year or paid (up to a specified maximum number of days) upon termination

TOWN OF BURLINGTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1979

(Continued)

(6) Commitments and Contingencies (Continued)

(b) Accumulated Sick and Vacation Pay (Continued)

(other than for just cause) or retirement. As of June 30, 1979, the potential liability for accumulated sick and vacation days amounted to approximately \$1,019,000, of which approximately \$220,000 could become payable by the Town in cash upon employee terminations or retirements.

(7) Subsequent Event

In September, 1979, an abatement of property taxes previously paid was granted. This transaction has been reflected as of June 30, 1979 as a charge against the allowance for abatements and as an accounts payable.

CONTENTS

Appeals, Board of	76
Assessors, Board of	108
Building Inspector	63
Civil Defense	49
Community Life Center	71
Conservation Commission	76
Council on Aging	73
Dog Officer/Animal Inspector	64
Elections	14
Fire Department	47
Gas and Plumbing Inspector & Board of Health Agent	64
Housing Authority	77
Library	37
Library Trustees	37
Licensing Authority	32
Moderator	31
Mosquito Control	65
Nurses, Board of Health	65
Officials, Appointed	5
Officials, Elected	2
Personnel Board	41
Planning Board	75
Police Department	53
Public Works	42
Recreation Department	67
Rules Committee	31
Sealer of Weights and Measures	64
Selectmen	32
Shawsheen Valley Regional Technical School	102
School Department	79
Adult Education	100
Director of Athletics	95
Director of Multi-Media Services	94
Director of Music	95
Driver Education	101
Elementary Coordinator	90
Francis Wyman Middle School	88
High School	84
Marshall Simonds Middle School	89
Nurses	98
Physician	97
Plants and Facilities	96
Podiatrist	97
School Committee	79
Secondary Schools	84
Supervisor of Attendance	99
Superintendent of Schools	81
Supervisor of Pupil Services	97
Town Accountant	109
Town Counsel	33
Town Meetings	9
Treasurer/Collector	105
Veterans' Services	66
Ways & Means Committee	66
Wiring Inspector	64

DIRECTORY

Assessors	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Civil Defense	272-5533
Community Life Center	273-1300
Council on Aging	272-9552
Dog Officer	272-2597
Fire Department	272-2212
Library	272-2520
Nurses, Board of Health	272-6700
Personnel	272-6700
Police Department	272-1212
Public Works	272-6700
Daily 8:30 AM — 4:30 PM	
Customer Service	272-6700
Water & Sewer Billing; also Thurs. Eve. 7:00—9:00 PM	
Highway	272-2540
Cemetery	272-4746
Treatment Plant	272-3956
Recreation	272-7330
School Department — High School	273-1870
Selectmen	272-6700
Daily 8:30 AM — 4:30 PM	
Town Clerk	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Treasurer	272-6700
Tax Collector	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Veterans' Agent	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	

For Reference

Not to be taken from this room



ANNUAL REPORT
OF THE TOWN OFFICERS OF
BURLINGTON,
MASSACHUSETTS

YEAR ENDING
DECEMBER 31

1980

In Memoriam

LOUIS J. GOVONI

1907 - 1980
School Custodian

ANN MARIE KELLEHER

1911 - 1980
School Nurse

ERNEST LEBLANC

1929 - 1980
Town Meeting Member
Ipswich River Watershed Commission
Rules Committee

FRANK E. MASON

1926 - 1980
Truck Driver - DPW

RAYMOND C. NARAMORE

1950 - 1980
Police Officer

CHARLES E. RALPH

1931 - 1980
Cemetery Superintendent



ANNUAL REPORTS
of the
TOWN OFFICERS OF BURLINGTON, MA
For the Year
Ending December 31, 1980

A part of Woburn in 1642

Burlington was incorporated as a Town February 28, 1799

A Woburn Precinct as of 1730

Population as of January 1980, 23,687

Area of Town 7,577 acres, or 11.88 square miles

Elevation at Town Hall, 220 feet above sea level

U.S. Senators: Edward M. Kennedy
2400-A John F. Kennedy Federal Building, Boston

Paul E. Tsongas
80 Mansur Street, Lowell

Burlington is in the 5th Middlesex Senatorial District

Our Senator is Carol C. Amick, 18 Crescent Ave., Bedford

Burlington is in the 7th Congressional District. Our Representative is Edward J. Markey, 7 Townsend Street, Malden

Burlington is in the 3rd Councilor District. Our Representative is Herbert L. Connolly, 88 Claremont St., Newton

Burlington is in the 23rd Middlesex District. Our Representative is Robert A. Vigneau, 6 Elm Avenue, Burlington

The Annual Town Election is determined by Town Meeting

Town Meeting is a continuous session which cannot adjourn for longer than 120 days

ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1981
MODERATOR	C. Joseph Brown	1981
SELECTMEN	Robert S. Matarazzo, Chairman	1981
	Arthur J. Ferreira	1982
	Thomas J. Flaherty, Jr.	1982
	Robert J. Roberto	1983
	Richard C. Wilde	1983
ASSESSORS	John W. Dillon, Chairman	1983
	Timothy J. Cosgrove, Vice Chairman	1982
	Elmer J. Morrison	1981
BURLINGTON HOUSING AUTHORITY	John F. Murphy, Chairman	1982
	Samuel M. Roberto, Vice Chairman	1983
	William T. Flanagan, Treasurer	1981
	Mary E. Joyce, Assistant Treasurer	1984
	Thomas J. Kelly	1982
	Edward A. Malone, Executive Director	1981
FIRST CONSTABLE	Charles F. McCarthy	1983
SECOND CONSTABLE	Anthony J. Saia	1983
BOARD OF HEALTH	Eugene T. McSweeney	1981
	Dr. James H. Dillingham	1983
	Kathleen Christiansen	1983
LIBRARY TRUSTEES	Kristin Janghorbani, Chairperson	1981
	Linda E. Roscoe, Vice Chairperson	1983
	Marie Seminatore	1981
	Sarah Nisensen	1982
	Alsace Sleeper	1982
	James B. Ashworth	1983
PLANNING BOARD	Alfred D. Laing, Chairman	1981
	Robert E. Factor, Vice Chairman	1984
	Richard C. Wilde (resigned 5/29)	1982
	Pete G. Peters	1982
	Frank E. Baxter	1983
	Gary J. Litchfield	1985
	Charles A. Markey	1985
	Yvette S. Attaya (appointed 6/12/80) until	1981
RECREATION	Ralph D'Agostino, Chairman	1982
	Mark Sherwood, Vice Chairman	1983
	Charles A. MacWilliam	1981
	Richard Fusco (1-yr. appointee from School Committee	
	Charles A. Markey (1-yr. appointee from Planning Board)	
SCHOOL COMMITTEE	Marianne Brenton, Chairperson	1981
	Joan Miles, Vice Chairperson	1983
	Richard D. Fusco	1981
	John E. Fogelberg	1982
	Augusto Grace	1983
SHAWSHEEN VALLEY REG/VOC. TECH. SCH. DIST. COMM.	John G. Murphy	1981
	John P. Miller	1982
TREASURER/TAX COLLECTOR	Brian P. Curtin	1983

TOWN MEETING MEMBERS

PRECINCT I—District "A"		
3 Years	Albert A. Anctil, 9 Harris Drive	1983
	Frank J. DiTucci, 34 Skilton Lane	1983
	Claire Ann Kane, 5 Lucaya Circle	1983
2 Years	Stephen C. Frawley, 15 Carol Avenue (until)	1981
	William M. Dominick, 190 Mill Street	1982
	Ann Marie Baden, 3 Freeport Drive	1982
	James A. Hammond, 46 Freeport Drive	1982
	Francis L. McLaughlin, 35 Chandler Road	1982
1 Year	Francis E. Redfern, 184 Mill Street	1981
	Stephen Moniuk, 20 Freeport Drive	1981
	Garry Feldman, 19 Freeport Drive	1981
PRECINCT I—District "B"		
3 Years	Henry T. Clifford, 9 Sparhawk Drive	1983
	Harold McCabe, 212 Winn Street	1983
	Marcia C. Warrino, 23 Fieldstone Drive	1983
2 Years	Lawrence R. Benassi, 1 Mooney Road	1982
	Frances M. Heartquist, 14 Hearthstone Drive	1982
	Laura J. Benassi, 1 Mooney Road	1982
	Mary C. Morgan, 10 Oak Street	1982
	Wayne T. Callahan, 1 Duncan Road	1982
	Binnie Factor, 6 Briarwood Lane	1982
1 Year	William E. Alcott, 8 Hearthstone Drive	1981
	Lawrence W. Banks, 14 Sparhawk Drive	1981
	James D. Melchionna, 22 Sparhawk Drive	1981
PRECINCT I—District "C"		
3 Years	George A. Chaloux, 22 Overlook Avenue	1983
	Ann Louise McNamara, 79 Mountain Road	1983
	Joel K. Margi, 2 Florence Road (resigned 5/13/80)	1983
	Joseph M. Finn, 24 Heritage Way	(until) 1981
2 Years	William V. McNamara, 61 Mountain Road	1982
	Guy J. DeFilippo, 6 Wildmere Avenue	1982
	Stephen T. Azarian, 29 Heritage Way	1982
1 Year	Francis C. Serra, 1 Ward Street	1981
	Ann D. Colby, 8 Ganley Drive	1981
	Jane L. Chew, 7 Winn Valley Drive	1981
PRECINCT II—District "D"		
3 Years	William A. Curtin, Jr., 3 Fred Street	1983
	Mabel A. Nevins, 26 Sunset Drive	1983
	Richard C. Fitzpatrick, 63 Muller Road	1983
2 Years	Mildred J. Nash, 39 Sunset Drive	1982
	Peter A. Bandouveres, 26 Arlington Road	1982
1 Year	Anne E. Rowe, 94 Muller Road	1981
	Marie G. O'Brien, 33 Eugene Road	1981
	Edward J. Doherty, 13 Cormier Road	1981
PRECINCT II—District "E"		
3 Years	Francisco Ferreira, 23 James Street	1983
	Thomas Connolly, 7 Hilltop Drive (resigned 10/8/80)	1983
	Jean M. MacArthur, 10 Frothingham Road	1983
2 Years	Nancy J. Nyren, 12 Lexington Street	1982
	Romolo M. Citro, 4 Old Colony Road	1982
	Walter J. Oates III, 45 Bedford Street	1982

1 Year	James M. Hurley, 6 Elm Avenue Paul R. Groulx, 8 Pine Ridge Road Douglas A. MacArthur, 10 Frothingham Road	1981 1981 1981
PRECINCT II – District “F”		
3 Years	James G. Dolan, 5 Algonquin Drive Josette B. King, 15 Washington Avenue Steven L. Stamm, 56 Washington Avenue	1983 1983 1983
2 Years	Virginia E. Mooney, 28 Mohawk Road Joanne Miles Barrows, 6 Hallmark Gardens Susan P. Gaskell, 6 Hallmark Gardens (resigned 5/14/80) Pravin V. Shah, 57 Washington Avenue	1982 1982 (until) 1981
1 Year	Robert A. Cassidy, 27 Washington Avenue Loretta M. Canning, 147 Bedford Street Paul E. Baia, 95 Bedford Street (resigned 7/3/80) Patricia A. Martorano, 1 Laurel Lane	1981 1981 1981 (until) 1981
PRECINCT III – District “G”		
3 Years	Edwin P. Kiley, 10 Paulson Drive John J. Annese, 15 Crystal Circle Ruthann Covino, 26 Paulson Drive	1983 1983 1983
2 Years	Catherine L. Wunderlick, 2 Carey Avenue Paul J. Keenan, 2 Buckman Drive	1982 1982
1 Year	Virginia M. Igo, 1 Arthur Woods Avenue Paul R. Raymond, Dorothy Road Auralie P. Slowey, 13 Paulson Drive	1981 1981 1981
PRECINCT III – District “H”		
3 Years	Phillip A. Gallagher, 8 Corcoran Road Jeffrey K. Maynard, 8 Morrison Road Ronald J. Saloman, 9 Highland Way	1983 1983 1983
2 Years	Harold B. Locke, 128 Bedford Street Linda G. Martin, 15 Foster Road (resigned 9/26/80) Dominic V. Testa, Jr., 1 Savin Street	1982 1982 (until) 1981
1 Year	Virginia V. Cobb, 9 Foster Road Joan B. Hastings, 14 College Road Frank G. Bausch, 17 Foster Road	1981 1981 1981
PRECINCT III – District “J”		
3 Years	Patricia J. Angelo, 2 Austin Street Laura E. Crosby, 15 Francis Wyman Road Robert Paulsen, 8 St. Mary Road	1983 1983 1983
2 Years	Hope M. Paulsen, 8 St. Mary Road Roberta M. Maxner, 11 Morrison Road Roberta Sheehan, 64 Macon Road	1982 1982 1982
1 Year	Angelo Murgo, 6 Four Acre Drive Ronald Brush, 12 St. Mary Road Rosemary Murgo, 6 Four Acre Drive	1981 1981 1981
PRECINCT IV – District “K”		
3 Years	Patricia A. Ferreira, 2 Laurie Lane Ralph L. Fiore, 21 Leroy Drive Paula Davis, 17 Leroy Drive	1983 1983 1983
2 Years	Mary L. Rutherford, 362 Cambridge Street John G. McBride, 12 Paula Street	1982 (until) 1981
1 Year	Margaret M. Vaccaro, 1 Dennis Drive Edward F. Herman, 6 Bruce Street Barry J. Keefe, 11 Dolores Drive	1981 1981 1981

PRECINCT IV—District "L"	3 Years	Albert H. Russell, Jr., 9 Caroline Street	1983
		G. Joseph Margi, 5 Caroline Street	1983
		Stephen Meltzer, 3 Carter Road	1983
2 Years		Peter P. Gallinaro, 23 Gedick Road	1982
		Corrine B. Burrell, 24 Gedick Road	1982
		Barbara B. Reetz, 25 Phillip Avenue	1982
1 Year		Marie T. Soda, 17 Marjorie Road	1981
		John H. Leahy, Jr., 5 Meadowcroft Road	1981
		Pamela Sherry, 14 Harvard Avenue	1981
PRECINCT IV—District "M"	3 Years	Channing L. Entwistle, 62 Beaverbrook Road	1983
		John J. Lutinski, 8 Sumner Street	1983
		Ann Holmquest, 33 Beaverbrook Road	1983
2 Years		George C. DeMattia, 14 Sarah Street	1982
		Margaret L. Bartlett, 4 Woodhill Road	1982
1 Year		Bernard A. Pekala, Jr., 16 Boulder Drive	1981
		Henry J. Keating III, 26 Woodhill Road	1981
		Signe Peterson, 2 Donna Lane	1981

APPOINTED OFFICIALS

APPRAISER/ASST. ASSESSOR	Stephen B. Gasperoni	
BUILDING INSPECTOR	Francis R. Moran	
CIVIL DEFENSE DIRECTOR	Clifford A. Phalen	1981
ANIMAL INSPECTOR		
DOG OFFICER	Thomas K. Short	1981
FIRE CHIEF	Herbert W. Crawford	
INSURANCE BROKER	Edward Flanagan & Co.	1981
M.B.T.A. ADVISORY BOARD	Thomas F. Carberry, Jr.	1981
METROPOLITAN AREA PLANNING COUNCIL	Frank E. Baxter	1981
POLICE CHIEF	Edward C. McCafferty	
KEEPER OF THE LOCKUP	Edward C. McCafferty	1981
SUPT. OF PUBLIC WORKS	Harold J. Publicover	
DIRECTOR OF VETERANS' SERVICES	Michael L. O'Regan	1981
SEALER OF WEIGHTS AND MEASURES	Alfred Laing	
TOWN ACCOUNTANT	Patrick J. Mullin	
TOWN ADMINISTRATOR	Robert A. Mercier	
TOWN COUNSEL	Zamparelli and Berman	1981
TOWN ENGINEER	Wilfrid J. Nadeau	1981
WIRING INSPECTOR	William Fairweather	

BOARD OF APPEALS	Robert Dalessio, Chairman	1983
	Carl G. Giannelli, V. Chairman	1982
	Mario Culot, Clerk	1984
	Edwin R. Ellis	1981
	Stephen LaMarca	1985
	Franklin E. Pierce, 1st Alt.	1981
	M. Michael Giacoppo, 2nd Atl.	1981
BURLINGTON COMMUNITY LIFE CENTER DIRECTORS	Elizabeth Banks, Chairperson	1981
	Nancy Dowling	1981
	Ann McNamara	1981
	Rosalyn Clark	1981
	George Devlin	1981
	Martha M. Sheridan	1982
	Michael Howard	1982
	Lorraine Trainor	1982
	Betty Murphy	1982
	Rev. John Crispo	1982
BY-LAW REVIEW COMMITTEE	Elizabeth Banks	1981
	Jane L. Chew	1981
	Douglas A. MacArthur	1981
	G. Joseph Margi	1981
	Paul Christiansen	1981
CAPITAL BUDGET COMMITTEE	Lawrence Benassi, Chairman	1983
	Richard Brenton, V. Chairman	1981
	Albert Antil	1983
	Charles A. Markey	1981
	Henry J. Keating III	1982
	Margaret Vaccaro	1982
	Catherine Wunderlich	1982
CONSERVATION COMMISSION	Michael Cheifetz, Chairman	1982
	Ralph Barry, V. Chairman	1983
	G. Nelson Eby	1981
	Charles Fuller	1982
	Norma Robichaud	1981
	Constance McElwain	1983
	Marylee Everett (Res. 5/14/80)	1982
	Sheila N. Testa	1982
COUNCIL ON AGING	William V. McNamara, Chairman	1981
	Doris G. Borden, V. Chairman	1983
	Helen W. Humphrey, Sec./Treasurer	1981
	Wesley C. Arens	1982
	Joseph Faria	1982
	Ann Cooper	1982
	Henrietta C. Hoenicke	1983
	John P. Griffin	1981
	ASSOCIATES: Harold Coughlin	1981
	Sylvia Horowitz	1981
HISTORICAL COMMISSION	John E. Fogelberg (Town's Official Historian)	
	Jerome J. Lynch	1982
	George L. Procter	1981
	Elta B. Brown	1981
	Sara Soney	1983
HUMAN SERVICES ADVISORY COMMITTEE	Marie Soda, Chairman	1981
	Claire Kane, V. Chairman	1983
	Patricia Ferreira	1981
	Lisa Antonelli	1982
	Gordon Claar	1982
	Virginia Cobb	1981
	Ronald Brush	1983

LAND USE AND ZONING COMMITTEE

Dominic V. Testa, Jr. Chairman	1982
Peter Bandouveres, V. Chairman	1982
Anne Rowe	1981
Ann Colby	1982
Auralie P. Slowey	1982
Marcia C. Warrino	1982
Francisco Ferreira	1981
Ann Marie Baden	1981
Virginia Igo	1981
Garry Feldman	1982
James Hurley	1981
Frank D. Hallberg, Jr.	1981
Susan Gaskell (resigned 5/14/80)	1981
Charles E. Hill	1981

BOARD OF REGISTRARS

Stephen Zimmermann, Chairman	1983
Patricia A. Larson	1981
Frank D. Hallberg, Jr.	1982
Catherine R. McKim, Clerk	

RULES COMMITTEE

Mary Morgan, Chairman	1981
Hope Paulsen, V. Chairman	1981
Patricia Angelo	1981
Frances Heartquist	1981
George DeMattia	1981
Corrine Burrell	1981
Steven Stamm	1981
Stephen Frawley	1981
Phillip Gallagher	1981
Albert Russell	1981
Richard Fitzpatrick	1981
John McBride	1981
Ruth Ann Covino	1981

WAYS AND MEANS COMMITTEE

John H. Leahy, Jr., Chairman	1981
Henry T. Clifford, V. Chairman	1981
Mary Culver	1981
Vincent Restivo	1983
Robert Zuccaro	1982
Paul S. Vena	1983
Stephen Moniuk	1981
Charles E. Bobbish	1983
Thomas Young	1983
M. Louise Rutherford	1981
James A. Pattie	1982
Thomas J. Murphy, Jr.	1982
Edward B. Schuler	1982
Virginia E. Mooney	1982
Vincent H. Gerbrands	1983

TOWN MEETINGS

ADJOURNED (FIRST) TOWN MEETING

January 14, 1980

A quorum being present the meeting was called to order at 7:50 P.M. with a salute to the flag.

After the announcements, it was moved, seconded and unanimously voted to set the date for the Annual Town Election as April 12, 1980.

ARTICLE 1—

Re: Report of the Town Officers and Committees

A report was submitted by the Rules Committee.

A report was submitted on the progress of the Statute Review Committee.

ARTICLE 2—

Re: Will of Marshall Simonds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds the sum of \$9,500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 3—

Re: Recreation Director's Self Supporting Account

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$6,000 to the Recreation Director's Self-Supporting Account, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 4—

Re: Transfer Funds, Ways and Means Committee

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$8,500 to be added to the Reserve Fund Account, same to be spent under the direction of the Ways and Means Committee.

ARTICLE 5—

Re: Transfer Funds, DPW Highway Construction

The motion was moved and seconded by the Ways and Means Committee. An amendment to change the sum of \$10,000 was seconded and ultimately failed. The main motion was unanimously defeated.

ARTICLE 6—

Re: Transfer Funds, Legal Account

The motion was moved and seconded by the Ways and Means Committee. Town Counsel addressed the body in reference to the litigation between the Town and C&M Construction Co. The motion carried and it was unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$70,000 to be added to the School Litigation Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 7—

Re: Transfer Funds, Temporary Loan Interest

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$25,000 to be added to the Temporary Loan Interest Account, same to be spent under the direction of the Town Treasurer/Collector.

ARTICLE 8—

Re: Transfer Funds, Unemployment Compensation Acct.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$14,000, to be added to the Unemployment Compensation Account, same to be spent under the direction of the Town Treasurer/Collector.

ARTICLE 9—

Re: Transfer Funds, FY'80 BMEA Collective Bargaining

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$45,708 to the Full-Time Salary Accounts, and the sum of \$824 to the Overtime Salaries Accounts, and the sum of \$3,576 to the Part-Time Salaries Accounts, all as specified on the following list, same to be spent under the direction of the spending authority for each account.

APPROPRIATION BY DEPARTMENT

	Full Time Salaries	Overtime Salaries	Part Time Salaries
Accounting	2,286	—	—
Selectmen	2,428	—	—
Town Hall	3,319	371	—
Building Dept.	774	—	—
Treasurer/Collector	3,673	—	497
Assessors	2,019	—	—
Community Life Ctr.	431	—	—
Town Clerk	1,564	—	—
Veterans Services	725	—	—
Library	1,888	40	3,079

Dog Officer	868	—	—
Planning Board	785	—	—
Board of Health	4,405	—	—
Personnel-Fire Dept.	789	—	—
Police Department	2,904	—	—
Public Works	8,673	306	—
Council on Aging	642	—	—
Recreation	1,921	—	—
Recreation Maint.	5,614	107	—
Total Salaries	\$45,708	824	3,576
Clothing			
Town Hall	\$200		
Recreation Maint.	\$300		

At this time a motion was made and seconded to suspend the rules and take out of order Articles 17 thru 21. Discuss these motions together and vote the articles separately. Tellers were appointed and sworn in. By a standing vote of 55 in favor and 27 opposed the motion carried.

A motion to act on Articles 20 and 21 before the other articles was seconded and ultimately defeated.

ARTICLE 17—

Re: Zoning Amendment

The motion as it appears in the warrant was moved and seconded. The Planning Board Report was opposed. It was unanimously voted to postpone indefinitely.

3ARTICLE 18—

Re: Zoning Amendment

The motion as it appears in the warrant was moved and seconded. The Planning Board report was opposed. The Land Use and Zoning Committee was opposed.

It was moved, seconded and unanimously voted to table Articles 18 and 19 until after action on Articles 20 and 21.

ARTICLE 20—

Re: Zoning Amendment (Marriott)

The main motion was moved and seconded.

ARTICLE 21—

Re: Rezoning (Lahey)

The motion as it appears in the Warrant was moved and seconded. The Planning Board submitted a favorable report on Article 20 and unfavorable report on Article 21.

The proponents Mugar and Finard representing the Marriott Hotel Chain made their presentation with slides, etc. outlining site plans, egress proposals, traffic studies, etc.

The Lahey Clinic representatives made their presentation with slides, etc. and referring to their proposal as an "Inn" rather than a Hotel, primarily to accommodate relatives of patients admitted to the hospital.

At this point in time the body discussed the rationale of postponing the voting on these two Articles until Wednesday, to receive input from the opponents and allow the Town Meeting Members a question and answer period.

It was moved, seconded, and so voted to adjourn at 11:30 P.M. until Wednesday, January 16, 1980 at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (FIRST) TOWN MEETING

January 16, 1980

A quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag.

ARTICLES 20 & 21 (cont'd)

It was moved and seconded to limit the time for each opponent to 10 minutes. Tellers were appointed and sworn in. By a standing vote of 19 in favor and 43 opposed, the motion failed.

The Land Use and Zoning Committee was opposed to Article 20 and Article 21.

An amendment by A. Rowe was seconded and unanimously carried as follows: "if Article 18 or 19 is enacted it shall apply to any land rezoned under Article 20."

After a great deal of discussion a motion to terminate debate was seconded and by a standing vote of 44 in favor and 40 opposed the motion failed on a 2/3 vote.

An amendment by M. Vaccaro was seconded and after some discussion a motion to move the previous question carried and the amendment unanimously carried as follows: Article 21 be amended to provide that if the land proposed to be rezoned thereunder is rezoned, any structure to be built on said land shall not exceed eighty feet in height.

After more discussion on Articles 20 and 21 a motion to terminate debate carried.

ARTICLE 20—

Re: Rezoning—Burlington Woods Marriott Hotel

By a ROLL CALL (#1) of 62 in favor and 30 opposed the Town voted to rezone a Parcel of land bounded by Burlington Mall Road and Cambridge Street approximately 13.07 acres from General Industrial to Hi-Rise Industrial and bounded and described as follows:

Beginning at a point, said point being at the intersection of the Southerly line of Burlington Mall Road and the Westerly line of Cambridge Street and bein the Northeast corner of the below described parcel; thence proceeding on a bearing of South 26 degrees 20 minutes 03 seconds East a distance of 117.65 feet to a

point; thence turning Southwesterly and running on a bearing of South 2 degrees 06 minutes 29 seconds East a distance of 92.23 feet to a point said point being on the Westerly line of the interchange ramp between Cambridge Street Southbound and Route 128 Southbound; thence proceeding along the aforementioned Westerly line of the interchange ramp on a radius of 200 feet a distance of 135.32 feet along the arc to a point; thence turning and proceeding along the aforementioned Westerly line of the interchange ramp South 36 degrees 39 minutes 32 seconds West a distance of 172.18 feet to a point; thence proceeding along this same Westerly line of the interchange ramp along a radius of 910 feet for a distance of 349.60 feet to a point; thence turning Westerly and proceeding on a bearing South 84 degrees 39 minutes 44 seconds East a distance of 1085.11 feet to a point; thence turning and proceeding on a bearing of North 43 degrees 31 minutes 15 seconds West a distance of 279.20 feet to a point; said point being on the Southerly line of Burlington Mall Road thence turning Easterly and proceeding along the Southerly line of Burlington Mall Road on a radius of 1950 feet a distance of 76.30 feet thence proceeding North 7 degrees 57 minutes 58 seconds West a distance of 41.71 feet to a point; thence turning and proceeding South 43 degrees 31 minutes 15 seconds East a distance of 178.56 feet to a point; thence turning and proceeding North 84 degrees 39 minutes 44 seconds West a distance of 393.29 feet thence turning and proceeding South 20 degrees 08 minutes 19 seconds West a distance of 511.50 feet to a point said point being on the Southerly line of Burlington Mall Road; thence turning East and proceeding along the Southerly line of Burlington Mall Road on a bearing of North 70 degrees 43 minutes 13 seconds East a distance of 240 feet to a point; thence continuing along the same Southerly line on a bearing North 81 degrees 04 minutes 31 seconds East a distance of 527.22 feet to a point; said point being the point of beginning.

App'd by Att. Gen. May 14, 1980—Adv'd Burl. News May 22, 29, 1980.

ARTICLE 21—

Re: Rezoning—Lahey Clinic Land

By a ROLL CALL (#2) of 21 in favor, 58 opposed and 6 abstentions this Article failed.

ARTICLE 18—

Re: Zoning Amendment

The Article as it appears in the warrant was moved and seconded.

It was moved, seconded and so voted to adjourn at 11:10 until Monday, January 21st.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (FIRST) TOWN MEETING

January 21, 1980

A quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag.

ARTICLE 18—

Re: Zoning Amendment

The motion as it appears in the warrant was moved and seconded. It was unanimously voted that the Town amend the Zoning By-Law by deleting from the Notes for Density Regulations Table, Article V, Section 5.2.0, note ***, and substituting in place thereof a new note marked *** to read substantially as follows:

***Within 200 feet of RO or RG—30 feet; for each 100 feet in excess of 200 feet from RO or RG—15 additional feet, with a maximum of 155 feet, except that no structure located within 1,800 feet of the center point of the intersection of Cambridge Street and Route 128 shall exceed 80 feet in height.

App'd by Att. Gen. May 14, 1980—Adv. in Burl. News May 22, 29, 1980.

ARTICLE 19—

Re-Zoning Amendment

The motion as it appears in the warrant was moved and seconded and by a clear majority the town voted to postpone indefinitely this Article.

ARTICLE 10—

Re: Dog Officer, Animal Inspector

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to postpone indefinitely Articles 12A, 12B, 12C and 12D.

ARTICLE 12E—

Re: Town Administrator

The motion as it appears in the warrant was moved and seconded. It was moved and seconded to postpone indefinitely. A motion to refer to By-Law Review Committee and resubmit at the May meeting was seconded and carried by a clear majority.

ARTICLE 13—

Re: Sewer Regulations

A motion to postpone indefinitely was seconded and carried by a clear majority.

ARTICLE 14—

Re: Drainage Easement

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town authorize the Board of Selectmen to abandon so much of the drainage easement granted to the Town of Burlington by the Tacor Corporation which lies within land n/f of Marc & Gayle Patacchiola of 21 Lisa Street, Burlington, Massachusetts and shown as Lot 17 on "Subdivision Plan of Wilbur Estates in Burlington, Mass." dated May 25, 1959 recorded in the Middlesex South District Registry of Deeds at the end of Book 9457.

ARTICLE 15—

Re: Town Mini-Bus

The main motion was moved and seconded. After much discussion an amendment by H. Keating was moved and seconded and ultimately failed. An amendment by L. Canning was moved, seconded and carried by a clear majority. The main motion as amended carried and by a clear majority the Town voted to adopt a non-binding resolution to create a Transportation Advisory Committee to Town Meeting and to have the Moderator appoint five members to the committee.

ARTICLE 16—

Re: Rezoning

The motion as it appears in the warrant was moved and seconded. The Planning Board was unanimously in favor. The Land Use and Zoning was opposed 3-6-1. After much discussion the Article failed on a ROLL CALL (#3) vote; 45 in favor and 24 opposed. (2/3 vote)

A resolution by M. Vaccaro was moved, seconded and unanimously carried as follows: RESOLVED that the Town commend the Burlington League of Women Voters for their timely Water Study Report presented for our use at this Town Meeting.

It was moved, seconded and so voted to adjourn at 10:40 P.M. until May 12th at 7:30 P.M.

ATTEST:

Regina E. Short, Asst. Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 12, 1980

At 7:15 P.M. the members in District "A" assembled at the front of the auditorium to nominate and elect two (2) people to fill the vacancies in that district. One in the 2 year term and one in the 1 year term, nominations were: Stephen C. Frawley, Stephen Moniuk and Frederick Cerrone. The first ballot cast gave Mr. Frawley 3 votes and Mr. Cerrone 1 vote making Stephen C. Frawley of 12 Carol Avenue the duly elected to fill the 2 year vacancy until the next Town Election.

The second ballot cast gave 3 votes to Mr. Moniuk and one vote to Mr. Cerrone, making Stephen Moniuk of 20 Freeport Drive duly elected to fill the one year vacancy.

District "J" members assembled but no nominations were submitted.

District "K" members assembled to fill the vacancy in that district. Nominations were: Robert Hogan, John G. McBride and Donald Meuse. The first ballot cast gave Mr. McBride 3 votes and Mr. Hogan 2 votes, making John G. McBride of 12 Paula Street the duly elected member under the two year term, until the next Town Election.

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

Presentations were made to all students who participated in Student Government Day.

The Moderator asked everyone to stand for a moment of silent prayer for former member Ernest H. LeBlanc who passed away April 15th.

All new members were sworn in by the Moderator.

It was unanimously voted to appoint James Dolan as Deputy Moderator.

ARTICLE 1—

Re: Report of Town Officers and Committees

For the benefit of the new members the "Code of Ethics" was read by Patricia Angelo.

The Report of the Transportation Advisory Committee was given by Mr. W. Arens.

ARTICLE 2—

Re: Authorization of Treasurer to Borrow

The motion as it appears in the warrant was moved and seconded and it was unanimously voted to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980, in accordance with the provisions of General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 3—

Re: Will of Marshall Simonds

The article as it appears in the warrant was moved and seconded and it was unanimously voted that the Town accept from the Trustees under the Will of Marshall Simonds the sum of \$9,500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

ARTICLE 4—

Re: Mitre Agreement

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town of Burlington authorize the Board of Recreation Commissioners to enter into an agreement with the Mitre Corporation for the consideration of \$1.00, a lease to run for one (1) year, commencing on July 1, 1980, and ending June 30, 1981, on a certain parcel of land containing $\pm 159,000$ square feet of land, this land, being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford Street, and on the northwest by the town line of Bedford, Massachusetts, including post work day car parking privileges in Mitre parking areas within and without the parcel.

It was moved, and seconded by the Ways and Means Committee and unanimously voted to suspend the rules and take out of order Articles 6, 7, 8, 9, 10, 11, 17 and 18.

ARTICLE 6—

Re: FY-80 Transfer Funds

The motion was moved and seconded by the Ways and Means Committee who was 8-0 in favor and it was unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$105,750, to the following occupancy accounts, the same to be spent under the direction of the responsible authority.

ACCOUNT	AMOUNT
Town Hall Occupancy	\$7,500
BCLC Occupancy	900
C.O.A. Occupancy	250
Historical Commission Occupancy	200
Police Department Occupancy	500
Fire Department Occupancy	4,400
Recreation Maintenance Occupancy	9,000
Library Occupancy	1,000
Public Works Occupancy	35,000
Street Lights	47,000

ARTICLE 18—

Re: FY-80 Transfer Funds, Police Dept., Special Acct/ Medical

The motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$8,000, to be added to the Police Medical Account, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 11:05 P.M. until Wednesday, May 14th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 14, 1980

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag. It was moved, seconded and so voted to suspend the rules to take out of order Articles 53 thru 62.

ARTICLE 53—

Re: Personnel By-Laws, Elected and Appointed

The main motion was moved and seconded by the Ways and Means Committee. An amendment to change from 8% to 9½% was moved and seconded. After a motion to postpone indefinitely was seconded, both the main motion and the amendment were withdrawn and the motion to postpone carried.

ARTICLE 54—

Re: Civil Defense Director

The main motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to amend the Compensation Plan for Elected and Appointed Officials by increasing the salary of the Civil Defense Director from \$1500 to \$2000.

ARTICLE 55—

Re: Personnel By-Law, "Part Time"

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town amend the Personnel By-Law Classification and Compensation Plan by deleting the schedule entitled "Part Time Salary Plan" (under 20 hours per week) and by substituting in place thereof a new schedule entitled "Part Time Salary Plan" (under 20 hours per week) effective July 1, 1980, the effect of which is to increase the salary of all positions on the schedule by 6%.

ARTICLE 56—

Re: Personnel By-Law, "Full Time"

The main motion was moved and seconded by the Ways and Means Committee. An amendment to change from 8% to 9½% was moved, seconded and defeated. An amendment to change to 6% was seconded and defeated. The main motion carried and by a clear majority the Town voted to amend the full time Personnel By-Laws by deleting the schedule entitled "1979/1980 Classification and Compensation Plan" (Master Plan) and by substituting in place thereof a new schedule entitled "1980/1981 Classification and Compensation Plan" (Master Plan) effective July 1, 1980, the effect of which is to increase the salary of all positions on the schedule by 8%.

ARTICLE 57—

Re: Library Circulation Supervisor

The motion as it appears in the warrant was moved and seconded and by a clear majority the Town voted to amend the Full Time Personnel Classification Plan (Master Plan) by adding the position of Library Circulation Supervisor in Group 80.

ARTICLE 7—

Re: FY-80 Transfer Funds

The motion was moved and seconded by the Ways and Means Committee. It was moved and seconded to amend the motion to discuss and vote the line items separately. It was moved and seconded to table until Wednesday night, which subsequently failed. Tellers were appointed and sworn in and by a standing vote the motion to separate failed. After some discussion a motion to terminate debate carried, the main motion carried and by a clear majority the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$49,210, to the following accounts, the same to be spent under the direction of the responsible authority.

ACCOUNT	AMOUNT
Town Counsel Legal	\$8,000
Town Counsel, DPW	1,000
BCLC Full Time Salaries	910
Rubbish and Garbage	7,400
DPW M&S	19,900
DPW Contracted Services	4,500
Fire Department Medical Coverage	2,500
Recreation Maintenance M&S	5,000

ARTICLE 8—

Re: Transfer of Funds, School Committee

The main motion was moved and seconded by the Ways and Means Committee which reduced the sum to \$267,115. An amendment to return the figure to the original \$307,821 was moved and seconded. By a ROLL CALL (#1) of 27 in favor and 55 opposed the amendment failed. The main motion carried and it was unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$267,115 for unanticipated cost of utilities, maintenance, transportation and special needs programs, to be added to the School Committee's 1979-80 account, same to be spent under the direction of the School Committee.

ARTICLE 9—

Re: FY-80 Transfer Funds, Fire Dept., Overtime Salaries

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$32,443, to be added to the Fire Department Overtime and Full Time Salaries Account, same to be spent under the direction of the Fire Chief.

Full Time	15,803
Overtime	16,640

ARTICLE 10—

Re: FY-80 Transfer Funds, Police Dept., Full Time Salaries

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from Surplus Revenue (Free Cash) the sum of \$47,500, to be added to the Police Department Full Time Salaries Account, same to be spent under the direction of the Board of Selectmen.

ARTICLE 11—

Re: FY-80 Transfer Funds, Police Dept., Overtime Salaries

Moved and seconded by the Ways and Means Committee who was 7-2 in favor. After some discussion a motion to terminate debate carried and by a clear majority the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$37,000, to be added to the Police Department Overtime Account, same to be spent under direction of the Board of Selectmen.

ARTICLE 17—

Re: Transfer Funds, Police Dept., Gas and Oil Acct.

The motion was moved and seconded by the Ways and Means Committee and the motion carried as stated by the Chair. By a majority the Town voted to transfer from Surplus Revenue (Free Cash) the sum of \$18,000, to be added to the Police Gas and Oil Account (M&S) same to be spent under the direction of the Board of Selectmen.

ARTICLE 58—

Re: Children's Librarian

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed and by a clear majority the motion failed. *(See reconsideration)

ARTICLE 59—

Re: Director of Veterans Services

The motion as it appears in the warrant was moved and seconded. After much discussion tellers were appointed and sworn in. By a standing vote there were 35 in favor and 35 opposed. The Moderator cast a vote in favor to break the tie and the motion carried. By a vote of 36 in favor and 35 opposed the Town voted to amend the Personnel By-Law Full-Time Classification and Compensation Plan (Master Plan) by deleting the position of Director of Veterans Services, Group 91, and by adding the position to Group 94.

ARTICLE 60—

Re: Social Worker: BCLC

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town revise the Classification Plan to change the Counselor

(Group 84) in the Community Life Center to Social Worker (Group 89).

ARTICLE 61—

Re: Full Time Clerk BCLC

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was in favor. By a clear majority the Town voted to revise the Classification Plan to change the Part-Time Clerk in the Community Life Center to Full-Time Senior Clerk, and to place such position in Group 80.

ARTICLE 62—

Re: Council on Aging, Van Driver

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend the Personnel By-Law Full-time Classification Plan by establishing the position of van driver to the Council on Aging and by adding the position to Group 81.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Monday, May 19, 1980 at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 19, 1980

A quorum being present the meeting was called to order at 8:00 A.M. with a salute to the flag.

It was announced that the auditorium would not be available on Wednesday, June 4th, because of "Awards Night".

It was moved and seconded, that the meeting be held on Thursday, June 5th. An amendment to meet Monday, Tuesday and Thursday of the week of June 2nd was seconded and defeated. The main motion carried and by a clear majority the Town voted that Monday, June 2nd the meeting would adjourn to Thursday, June 5th.

Mrs. Angelo, of the Rules Committee, suggested to the Body that a "flower fund" be established for hospitalized members and families of deceased members and it was unanimously voted.

ARTICLE 5—

Re: 1981 Fiscal Year Annual Budget

V. Mooney asked to be recorded as abstaining from voting on Treasurer/Tax Collectors Budget. It was moved, seconded and so voted to lay on the table Items 35 thru 39.

The following line items were placed on hold: Items 1, 4, 6, 9, 13, 20, 27, 33, (34-39 incl.), 40, 42, 43, 47, 48, 50, 52, 61, 62, 76, 77, 85, 91, 92, 93, 98, 99, 100, 102, 103, 109, 110, 112, 121, 123, 124, 125, 131, 132, 135, 144, 153, 154, 155, 158, 162, 164, 165, 166, 167, 172, 173, 174, 178, 185, 192, 193, 194, 195,

196, 199, 200, 201-216 (Incl.), all other Items unanimously carried.

And the following "Hold Items" subsequently carried: Items 1, 4, 6, 9 and 13.

Treasurer/Tax Collector—Items 1-14

Voted that the Town raise and appropriate the following sums for the Treasurer/Tax Collector:

Salaries	\$96,792
Expenses	7,859
Interest Fund	1,000

the amount to be spent under the direction of the Treasurer/Collector.

Assessors—Items 5-8

Voted that the Town raise and appropriate the following sums for the Assessors' Office:

Salaries	\$61,042
Expenses	9,734
Map Maintenance	2,000

the same to be spent under the direction of the Board of Assessors.

Town Clerk—Items 9 & 10

Voted that the Town raise and appropriate the following sums for the Town Clerk:

Salaries	\$42,844
Expenses	800

the same to be spent under the direction of the Town Clerk.

Moderator—Items 11 & 12

Voted that the Town raise and appropriate the following sums for the Moderator:

Salaries	\$150
Expenses	53

the same to be spent under the direction of the Moderator.

Planning Board—Items 13-16

Voted that the Town raise and appropriate the following sums for the Planning Board:

Salaries	\$18,469
Expenses	1,475

the same to be spent under the direction of the Planning Board.

Ways and Means Committee—Items 17 & 18

Voted that the Town raise and appropriate the following sums for the Ways and Means Committee:

Salaries	\$1,596
Expenses	330

the same to be spent under the direction of the Ways and Means Committee.

Capital Budget Committee—Items 19 & 20

An amendment to Item 20 to change the figure from 0 to \$55.00 was moved, seconded and so voted and the main motion as amended carried, and it was voted that the Town raise and appropriate the following sums for the Capital Budget Committee:

Salaries	\$371
Expenses	(Amended) 55

the same to be spent under the direction of the Capital Budget Committee.

School Space Committee—Items 21-26

This was a zero (0) budget. Hold Items 27 unanimously carried.

Personnel Board—Items 27 & 28

Voted that the Town raise and appropriate the following sums for the Personnel Board:

Salaries	\$10,718
Expenses	10

the same to be spent under the direction of the Personnel Board.

Land Use Committee—Item 30

Voted that the Town raise and appropriate the following sum for the Land Use Committee:

Expenses	\$75
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the same to be spent under the direction of the Land Use Committee.

Selectmen's Office—Items 33 & 34

Voted that the Town raise and appropriate the following sum for the Selectmen's Office.

Salaries	\$79,452
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the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to table Item 34 until Wednesday night.

The following Hold Items carried: Items 40, 42, 43, 47, 48, 50, 52, 61, 62, 76 and 77.

Accountant—Items 40 & 41

Voted that the Town raise and appropriate the following sums for the Accountant:

Salaries	\$63,129
Expenses	1,983

the same to be spent under the direction of the Accountant.

Town Meetings and Elections—Items 42 & 43

Voted that the Town raise and appropriate the following sums for the Town Meetings and Elections:

Salaries	\$13,197
Expenses	9,145

the same to be spent under the direction of the Board of Selectmen.

Registrar of Voters—Items 44-46

Voted that the Town raise and appropriate the following sums for the Registrar of Voters:

Salaries	\$4,661
Expenses	5,150
Census	3,000

the same to be spent under the direction of the Board of Registrars.

Town Hall Maintenance—Items 47-49

Voted that the Town raise and appropriate the following sums for Town Hall Maintenance;

Salaries	\$55,975
Expenses	65,931

the same to be spent under the direction of the Board of Selectmen.

Central Administration—Items 50-63

Voted that the Town raise and appropriate the following sums for Central Administration:

Central Supply	\$39,000
Central Machine Service	2,500
Chapter 32B-Town Share	381,000
Medical Exams	200
Insurance	306,500
Memorial Day	2,500
4th of July	5,200
Pension Reimbursement	26,000
Unemployment Comp	50,000

the same to be spent under the direction of the Board of Selectmen.

Board of Appeals—Items 64 & 65

Voted that the Town raise and appropriate the following sums for the Board of Appeals:

Salaries	\$1,908
Advertising & Mailing	1,840

the same to be spent under the direction of the Board of Appeals.

Conservation Commission—Items 66-68

Voted that the Town raise and appropriate the following sums for the Conservation Commission:

Salaries	\$954
Expenses	300

the same to be spent under the direction of the Conservation Commission.

Historical Commission—Items 69-73

Voted that the Town raise and appropriate the following sums for the Historical Commission:

Salaries	\$ 360
Expenses	2,674

the same to be spent under the direction of the Historical Commission.

Sealer of Weights and Measures—Items 74 & 75

Voted that the Town raise and appropriate the following sums for the Sealer of Weights and Measures:

Salaries	\$2,416
Expenses	560

the same to be spent under the direction of the Sealer of Weights and Measures.

Fire Department—Items 76-83

Voted that the Town raise and appropriate the following sums for the Fire Department:

Salaries	* \$1,402,147
Expenses	56,464
Medical Coverage	1,000
Education/Tuition	1,750
Clothing	7,025

the same to be spent under the direction of the Fire Chief.

NOTE: *Less \$285,000 for Full Time Salaries from Federal Revenue Sharing.

The following Items not on hold carried as follows: Unanimously voted that the Town raise and appropriate the following sums:

Civil	Item 84—Salaries	\$2,385
Defense	Item 85—Education	200
	Item 87—Surplus Property	10
	Item 88—Emergency Fund	10

the same to be spent under the direction of the Board of Selectmen.

Dog Officer/Animal Inspector—Items 94-97

Salaries	\$13,865
Expenses	1,582

same to be spent under the direction of the Board of Selectmen.

Police Department

Item 106—Medical Exams	\$250
Item 108—Personnel Education	600

same to be spent under the direction of Police Chief.

Public Works Department—Items 109-152

Item 130—Sign & Lane Painting	\$ 4,105
Item 151—Rubbish & Garbage Contracting Services	\$320,510
Item 152—Street Lights Contracted Services	\$212,071

Council on Aging—Items 155-160

Item 156—Expenses	\$730
Item 157—Holiday Baskets	800
Item 160—Emergency Assistance	50

the same to be spent under the direction of the Council on Aging.

Veteran's Services—Items 161-163

Item 161—Salaries	\$31,678
Item 163—Aid to Veterans	28,000

same to be spent under the direction of the Veteran's Agent.

Board of Health—Items 164-172

Item 168—Clinics	\$1,200
Item 169—TB Hospital	1,000
Item 170—Premature Babies	10
Item 171—Home Health Service	1,000

same to be spent under the direction of the Board of Health.

Recreation Director—Items 173-184

Item 176—Transportation	\$14,400
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same to be spent under the direction of the Recreation Director.

Debt Service

*Item 197—Principal	\$2,063,000
*Less transfer from Mass. Water Pollution Control Account	21,468
Item 198—Interest	1,036,136

It was moved, seconded and so voted to adjourn at 11:05 P.M. until Wednesday, May 21st.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 21, 1980

A quorum being present the meeting was called to order at 8:05 PM with a salute to the flag. The first order of business was, Item 34—Selectmen's Office, Expenses. An amendment to change the amount to \$4,432 was moved, seconded, and so voted. The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the sum of \$4,432 for expenses, same to be spent under the direction of the Board of Selectmen.

Item 85—Civil Defense, Expenses

Ways and Means Committee and Board of Selectmen were in favor and it was unanimously voted that the Town raise and appropriate the following sum for expenses of the Civil Defense:

Expenses	\$12,722
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the same to be spent under the direction of the Board of Selectmen.

A resolution submitted by James Hurley was moved, seconded and ultimately defeated.

Item 91—Building Department, Salaries

The Ways and Means Committee and the Board of Selectmen were in favor and by a clear majority the Town voted to raise and appropriate the sum of \$66,714 for salaries to be spent under the direction of the Building Inspector.

A motion to remove from the table Items 35 thru 39 was moved, seconded and so voted.

Items 35-39, Legal Department

Items 35, 36, 37 and 38 unanimously carried. A motion to amend Item 39 to 0 budget was seconded. Much debate followed and a motion to terminate debate was seconded. Tellers were appointed and sworn in. By a standing vote of 27 in favor and 34 opposed the motion failed. After more debate a motion to move the previous question carried. The amendment failed and the main motion carried.

By a clear majority the Town voted to raise and appropriate the following sums:

Legal Fees	\$30,000
Legal & Appraisal Fees	2,000
Tax Title	15,000
DPW Legal Fees	5,000
Police Dept. Legal	25,000

the same to be spent under the direction of the Board of Selectmen.

A resolution was moved by Margaret Vaccaro, seconded by Mabel Nevins and unanimously voted as follows:

BE IT RESOLVED THAT the Burlington Town Meeting respectfully requests from District Attorney John Droney a full explanation of the reason for not allowing the Civilian Prosecutor, Attorney John Vasapoli, appointed by the Town to fulfill his mandate, to prosecute cases for the Town of Burlington.

Items 92 & 93—Building Department

Unanimously voted that the Town raise and appropriate the following sums:

Expenses	\$3,663
Hazardous Structures	100

same to be spent under the direction of the Building Inspector.

Items 98-108—Police Department

Amendments to Items 98, 99 and 100 carried and it was unanimously voted that the Town raise and appropriate the following sums for the Police Department:

Salaries	\$1,614,316
Expenses	131,079
Clothing	15,125
NEMLEC	2,050
Medical	10,000

Note: Less \$285,000 from Federal Revenue Sharing and \$151.33 from title II Anti Recession both for Full Time Salaries.

the same to be spent under the direction of the Police Chief.

Items 109-152—Department of Public Works

An amendment to Item 110 was seconded and carried. The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the following sums for the Public Works Department:

Salaries	\$873,149
Expenses	480,178
Clothing	3,150
Building Insulation	2,950
Insect Pest Control	4,000
Dutch Elm Disease	6,000
Tree Care	6,000
Snow, Ice & Sand	125,000
Highway #1	35,500
Highway Safety	2,600
Well Cleaning	5,000

Note: Less \$285,000 for Full Time Salaries from Federal Revenue Sharing.

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Wednesday, May 28th.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

May 28, 1980

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

Announcements by the Moderator.

It was moved, seconded and so voted that if Town Meeting is still in session, the rules will be suspended and Town Meeting will be Tuesday, June 24th instead of Monday, June 23rd.

Items 153 & 154—Community Life Center

An amendment by H. McCabe to reduce Items 153 & 154 to zero budget, was seconded. After much discussion the amendment failed and the main motion carried. Unanimously voted that the Town raise and appropriate the following sums for the Community Life Center:

Salaries	\$78,722
Expenses	12,367

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to take out of order Item 195.

Item 195—Shawsheen Regional Tech. High School

It was moved and seconded by the Ways and Means Committee and unanimously voted to raise and appropriate the sum of \$476,998, for Burlington's share of the Shawsheen Regional Tech. School Budget, same to be spent under the direction of the Shawsheen Regional Tech. School Committee.

Item 155—Council on Aging—Salaries

An amendment to change the salary account to \$19,100 was moved, seconded and so voted and the main motion as amended carried.

Item 158—Minuteman Home Care Corp.—\$800.

Unanimously carried, same to be spent under the direction of the Board of Selectmen.

Item 162—Veteran's Services—Expenses \$1,164.

Unanimously carried, same to be spent under the direction of the Veteran's Agent.

Items 164-172—Board of Health

Voted to raise and appropriate the following sums for the Board of Health:

Salaries	\$78,283
Expenses	3,160
Mystic Valley Mental Health	23,091
Mosquito Control	16,500
C.M.A.R.C.	5,000

the same to be spent under the direction of the Board of Health.

Items 173-184—Recreation Director

Voted to raise and appropriate the following sums for the Recreation Director:

Salaries	\$129,192
Expenses	20,335
Self Supporting Program	25,000

the same to be spent under the direction of the Recreation Director.

Items 185 & 185—Recreation Maintenance

Voted that the Town raise and appropriate the following sums for the Recreation Maintenance:

Salaries	\$142,418
Expenses	90,090

the same to be spent under the direction of the Recreation Commission.

Items 192-194—Library

An amendment to change Item 194 to \$50,000 carried and the main motion as amended carried. Unanimously voted that the Town raise and appropriate the following sums for the Library:

Salaries	*(See reconsideration)	\$128,622
Expenses		25,570
Books & Periodicals		50,000

Note: Less \$12,597.41 (from County Dog License 3,482.66 & State Aid to Librarians 9,144.75.)

Dr. G. Feldman recorded as not voting on School Budget.

Item 196—Local Education

The main motion was moved and seconded by the Ways and Means Committee. A substitute motion as presented by the School Committee was moved by Linda Martin and seconded. Much discussion followed and it was moved, seconded and so voted to adjourn at 11:25 P.M. until Monday, June 2nd at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 2, 1980

At 7:15 P.M. the members in District "C", met in the front of the hall to elect a member to fill the vacancy in that district. Nominations were: Joseph Finn, 24 Heritage Way and George Ganley, 64 Harriet Avenue. The first ballot cast gave four votes for each. The tie was not broken after the second and third ballots. After the members went into a closed conference the nomination for George Ganley was withdrawn, Joseph Finn was unanimously elected and sworn in by the Moderator.

Members in District "F", assembled to fill the vacancy in that district. Nominations were Pravin Shah, 57 Washington Avenue and Patricia Martorano, 1 Laurel Lane. The first ballot gave one vote for Patricia Martorano and three votes for Pravin Shah who was elected and sworn in by the Moderator.

Members in District "J" assembled. Rosemary Murgio, 6 Four Acre Drive was nominated and unanimously voted to fill the vacancy in that district.

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

The accountant Mr. Mullin read a letter received from the State on the Tax Cap and stated that the School Committee Budget was well within the 4% Tax Cap.

Item 196—Local Education

After much discussion there was a ROLL CALL #2 on the substitute motion 33 voted in favor and 33 opposed. Two members votes were not recorded because they did not rise when voting. The body questioned the action of the Moderator who in turn asked for a show of hands on his decision. There were 30 in favor and 39 opposed. The revised ROLL CALL was 33 in favor and 35 opposed and the substitute motion was defeated. The main motion carried and by a clear majority the Town voted to raise and appro-

priate the sum of \$12,843,673 for Local Schools, *less transfer of \$11,382.37 from P.L. 874, same to be spent under the direction of the School Committee. The following Items carried.

Item 199—Temporary Loan	\$80,000
Item 200—Reserve Fund	75,000
Item 201—County Retirement	623,585
Item 216—Surplus Free Cash	0

ARTICLE 6A—

Re: Emergency Energy Fund

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 12—

Re: Fire Station Alterations

The motion as it appears in the warrant was moved and seconded. The Board of Selectmen was unanimously in favor. The motion carried and it was unanimously voted that the Town raise and appropriate the sum of \$5,000, for the purpose of continuing a program of insulating both fire stations and for making minor alterations at headquarters for better utilization of space and to conserve energy. Same to be spent under the direction of the Fire Chief.

It was moved, seconded and unanimously voted to suspend the rules and take out of order Articles 24, 25 and 26.

ARTICLE 24—

Re: Community Recreation Custodial Fees

The motion as it appears in the warrant was moved and seconded. Unanimously voted that the Town raise and appropriate the sum of \$16,200 for Community Recreation Custodial fees, same to be spent under the direction of the School Committee.

ARTICLE 25—

Re: Boiler Replacement

The motion as it appears in the warrant was moved and seconded. It was unanimously voted that the Town raise and appropriate the sum of \$15,000 for boiler and hot water heater replacement in various schools within the Burlington Public Schools system, same to be spent under the direction of the School Committee.

ARTICLE 26—

Re: Roof Repairs

The motion as it appears in the warrant was moved and seconded. Unanimously voted that the Town raise and appropriate the sum of \$10,000 for Roof Repairs in various schools within the Burlington Public Schools system, same to be spent under the direction of the School Committee.

ARTICLE 13—

Re: Purchase of Fire Prevention Car

The main motion to postpone indefinitely was moved and seconded by the Capital Budget Committee who was 6-0 opposed to this expenditure. The Board of Selectmen and the Ways and Means Committee were also opposed. The substitute motion was moved and seconded and ultimately defeated and the main motion to postpone indefinitely carried.

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Thursday, June 5th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 5, 1980

A quorum being present, the meeting was called to order at 8:10 P.M. with a salute to the flag.

It was moved, seconded and so voted to take out of order Article 43.

ARTICLE 43—

Re: Middlesex Turnpike Improvements

***(See reconsideration)**

The main motion was moved and seconded by the Capital Budget Committee who was in favor. The Board of Selectmen and the Planning Board were unanimously in favor. The Ways and Means Committee was opposed. There was a slides presentation and some discussion preceding a motion to postpone indefinitely. Much discussion followed and a motion to terminate debate was seconded and carried 40 in favor and 2 opposed. The motion to postpone failed and after more discussion a motion to move the previous question carried. By a ROLL CALL (#3) of 43 in favor and 32 opposed the Town voted to raise and appropriate the sum of \$92,500 for the purpose of engineering design fees for improvements to Middlesex Turnpike under the Urban Systems Program. Same to be spent under the direction of the Board of Selectmen.

A resolution by Loretta Canning was moved, seconded and unanimously carried as follows:

RESOLUTION: The Burlington Town Meeting requests that Senator Amick hold Regional Meetings, to include at least three of our Town Meeting Members, for the purpose of routing traffic off the Middlesex Turnpike, in order to protect the Burlington residents.

ARTICLE 24—

Re: Purchase of Car—Fire Chief

It was moved and seconded by the Capital Budget Committee and so voted to postpone indefinitely.

ARTICLE 15—

Re: Purchase of Pick-Up Truck, Fire Department

It was moved and seconded by the Capital Budget Committee who was in favor. The Ways and Means Committee and the Board of Selectmen were in favor and it was unanimously voted that the Town raise and appropriate the sum of \$6,800 to purchase a new four wheel drive pick-up truck. Same to be spent under the direction of the Fire Chief.

ARTICLE 16—

Re: Purchase of Fire Engine

The main motion for (\$0) 0 dollars was moved and seconded by the Capital Budget Committee. A substitute motion for \$70,000 was moved and seconded. The Board of Selectmen, the Ways and Means and the Capital Budget Committee were opposed and the substitute motion failed.

The main motion carried and no money was appropriated.

ARTICLE 19—

Re: Improvement of Ball Fields

It was moved and seconded by the Capital Budget Committee who was in favor. The Ways and Means Committee was opposed. By a clear majority the Town voted to raise and appropriate the sum of \$6,000 for the purpose of improvement of two (2) Town ball fields: Regan Park Little League Field and Center School Field. Same to be spent under the direction of the Recreation Commissioners.

ARTICLE 20—

Re: Furnace & Radiator replacement—Overlook Park

The main motion for (\$0) 0 dollars was moved and seconded by the Capital Budget Committee. The motion carried and no money was appropriated.

ARTICLE 21—

Re: Repair of Tennis Courts, Simonds Park

The main motion for (\$0) 0 dollars was moved and seconded by the Capital Budget Committee. An amendment for \$14,000 was moved and seconded. The Ways and Means Committee was opposed. After some discussion a motion to terminate debate carried. Tellers were appointed and sworn in and by a vote of 30 in favor and 37 opposed the amendment failed. By a vote of 36 in favor and 28 opposed the main motion carried and no money was appropriated.

A motion to adjourn at 10:45 P.M. was seconded and failed.

ARTICLE 22—

Re: Purchase of Pick-Up Truck, Recreation

The main motion for (\$0) 0 dollars was moved and seconded by the Capital Budget Committee. The motion

carried and no money was appropriated.

ARTICLE 23—

Re: High School Gas Line

The main motion was moved and seconded by the Capital Budget Committee who was in favor. It was unanimously voted that the Town raise and appropriate the sum of \$14,000 to replace the Gas Line at the Burlington High School. Same to be spent under the direction of the School Committee.

ARTICLE 27—

Re: Roof Renovation—Marshall Simonds School

It was moved and seconded by the Capital Budget Committee to postpone indefinitely. After some discussion a motion to terminate debate carried and the motion to postpone carried.

ARTICLE 28—

Re: Roof Renovation—Meadowbrook School

It was moved and seconded by the Capital Budget Committee and unanimously voted to postpone indefinitely.

Moved, seconded and so voted to adjourn at 11:10 P.M. until Monday, June 9th.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 9, 1980

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag.

A resolution presented by Ronald Brush was moved and seconded and after some discussion, the Town voted to adopt the following:

RESOLUTION: The Town of Burlington requires its Town Counsel to furnish the Town with a written legal opinion of whether the School Committee of Burlington would be in violation of any Commonwealth of Massachusetts law(s) pertaining to the transportation of public school students or any other laws applicable by its intention to not budget enough of the funds appropriated by the Town for 80-81 to safely transport students serviced by contracted school buses. The unsafe condition referred to here is that of having "standees" as referred to in the "80-81 School Budget Summary... May 12, 1980," page 1, submitted by the School Committee.

Further, that if the Town Counsel does conclude that there are violation(s) of any law(s) that he advise the Town on how to legally compel the School Committee to rectify this situation.

Further, that the Town Counsel provide this information to Town Meeting by the adjournment of this May Town Meeting session.

ARTICLE 29—

Re: Gas Conversion—Memorial School

The motion was moved and seconded by the Capital Budget Committee who was in favor. The Ways and Means Committee was in favor and it was unanimously voted that the Town raise and appropriate the sum of \$6,000 to convert the existing oil heating system at the Memorial School to add the capability for Gas Heat. Same to be spent under the direction of the School Committee.

ARTICLE 30—

Re: Vandal Alarm System—Marshall Simonds School

The motion was moved and seconded by the Capital Budget Committee who was in favor. The Ways and Means Committee was in favor and it was unanimously voted that the Town raise and appropriate the sum of \$5,000 to purchase and install a vandal alarm system at the Marshall Simonds School. Same to be spent under the direction of the School Committee.

ARTICLE 31—

Re: Energy Conservation—School Department

The motion was moved and seconded by the Capital Budget Committee who was 4-3 in favor. Unanimously voted that the Town raise and appropriate the sum of \$20,000 for the purpose of implementing Energy Conservation Measures at the following schools: High School, Marshall Simonds and Wildwood. Same to be spent under the direction of the School Committee.

ARTICLE 32—

Re: Capital Outlay—Meadowbrook School

It was moved and seconded by the Capital Budget Committee and unanimously voted to postpone indefinitely.

ARTICLE 33—

Re: Light Fixtures—School Department

The motion was moved and seconded by the Capital Budget Committee who had voted 3-2-1 in favor. Ways and Means was in favor by a clear majority the Town voted to raise and appropriate the sum of \$7,000 to purchase and install new light fixtures to replace the existing fixtures at the Burlington High School Gymnasium. Same to be spent under the direction of the School Committee.

ARTICLE 34—

Re: DPW Sewer Pump

It was moved and seconded by the Capital Budget Committee and unanimously voted to postpone indefinitely.

ARTICLE 35—

Re: Federal Dam Regulations

The main motion for "the sum of \$15,000" was moved and seconded. An amendment for a "zero dollars" amount was moved and seconded. The amendment carried and the main motion was defeated.

ARTICLE 36—

Re: Highway Maintenance

The main motion was moved and seconded by the Capital Budget Committee for zero (\$0) 0 dollars. A substitute motion for \$80,000 was moved and seconded. An amendment for \$20,000 as printed in the warrant was moved and seconded by the Ways and Means Committee. After much discussion a motion to terminate debate carried. The Moderator stated that we would vote the larger amounts first. This action was challenged because it did not conform with "Robert's Rules of Order." The Moderator asked the body to vote on the desired procedure. Tellers were appointed and sworn in. By a vote of 37-35 the body upheld the Moderator's decision.

By a vote of 42 in favor and 35 opposed the substitute motion carried.

The amendment was unanimously defeated and the main motion as amended carried. Voted that the Town raise and appropriate the sum of \$80,000 for the purpose of highway maintenance and reconstruction. Same to be spent under the direction of the Board of Selectmen.

ARTICLE 37—

Re: Water Distribution Improvements

The main motion was moved and seconded by the Capital Budget Committee. The Ways and Means Committee was in favor. It was unanimously voted that the Town raise and appropriate the sum of \$52,700 for the purpose of making improvements to the water distribution system on Hillsdale Avenue and interconnections between Westwood and Fox Hill, Rita Avenue and Ward Street. Same to be spent under the direction of the Board of Selectmen.

ARTICLE 38—

Re: Security Protection

The main motion was moved and seconded by the Capital Budget Committee who was unanimously in favor. The Board of Selectmen was opposed. The Ways and Means Committee was in favor. By a vote of 24 in favor and 30 opposed the motion failed.

ARTICLE 39—

Re: Chemical Contamination

It was moved and seconded by the Capital Budget Committee and unanimously voted to postpone indefinitely.

ARTICLE 40—

Re: Repair of Roads to Water Stations

A motion to not fund any money for this account was moved and seconded by the Capital Budget Committee and the motion carried.

ARTICLE 41—

Re: Salt Storage Shed

It was moved, seconded and so voted to postpone until Wednesday, June 11th.

ARTICLE 42—

Re: Replacement of Equipment

The main motion to not fund any money for this account was moved and seconded by the Capital Budget Committee. A substitute motion to fund \$30,000 to purchase a dump truck was moved and seconded. A second substitute motion to fund \$6,000 for a car for Building Inspector was moved and seconded. The first substitute motion (\$30,000) was defeated. The second substitute motion (\$6,000) was defeated. The main motion carried and no money was appropriated.

A resolution by H. Keating was moved, seconded and unanimously carried as follows:

RESOLUTION: It is the intent of the Town Meeting that the Board of Selectmen, School Committee and the Recreation Commissioners make all efforts to curtail all unauthorized and unnecessary use of Town Vehicles and machinery, and to work on a policy of the bare minimum of Town Vehicles for take home purposes.

ARTICLE 44—

Re: Tool Crib

The main motion was moved and seconded by the Capital Budget Committee who was in favor. The Board of Selectmen was opposed. The Ways and Means Committee was in favor. By a vote of 22 in favor and 32 opposed the motion failed.

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Wednesday, June 11th.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 11, 1980

A quorum being present, the meeting was called to order at 8:15 P.M. with a salute to the flag.

ARTICLE 41—

Re: Salt Storage Shed

The main motion was moved and seconded by the Capital Budget Committee who was in favor. The Ways and Means Committee was in favor. An amendment by M. Vaccaro was moved, seconded and carried. The main motion carried as amended and by a clear majority the Town voted to raise and appropriate the sum of \$17,000 for the purpose of construction of paved ramp and brine retention tank for the state funded salt storage shed. Said funds to be spent for installation of the salt storage shed in any other suitable area of Town, other than the present highway garage location. Same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to suspend the rules to discuss Articles 45 and 46 together and vote the articles separately.

ARTICLE 45—

Re: Stormwater Management

Main motion was moved and seconded by the Capital Budget Committee.

ARTICLE 46—

Re: Local Drainage Project

Main motion was moved and seconded by the Capital Budget Committee for a zero funding. A first amendment for \$40,000 was moved and seconded. The Board of Selectmen and the Ways and Means Committee were in favor of both Article 45 and 46.

The second amendment was moved and seconded. Article 45 carried and it was unanimously voted that the Town raise and appropriate \$101,000 for the purpose of design and construction of projects under the stormwater management program as detailed on the Town Engineer's report dated 2/15/80. Same to be spent under the direction of the Board of Selectmen.

ARTICLE 46

The second amendment failed and the first amendment carried by a clear majority. The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the sum of \$40,000 for the purpose of design and construction of local relief drainage projects as detailed on the Town Engineer's report dated 2/8/80. Same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and unanimously voted to suspend the rules to discuss Articles 47, 48 and 49 together, and vote the articles separately.

ARTICLE 47—

Re: Skilton Lane Taking

The motion as it appears in the Warrant was moved and seconded.

ARTICLE 48—

Re: Skilton Lane Relocation

The motion as it appears in the warrant was moved and seconded.

ARTICLE 49—

Re: Skilton Lane Relocation—Funds

The main motion for zero funding was moved and seconded by the Capital Budget Committee. An amendment as printed in the warrant was moved and seconded. The Planning Board and Land Use and Zoning Committee were in favor. A second amendment to Article 49 was moved and seconded.

ARTICLE 47 was unanimously defeated.

ARTICLE 48 was unanimously defeated.

ARTICLE 49—second amendment failed and the first amendment was defeated. The main motion for zero funding carried and no money was appropriated.

ARTICLE 50—

Re: Wyman Street Construction

The main motion for zero funding was moved and seconded by the Capital Budget Committee. An amendment to appropriate \$20,000 was moved, seconded and ultimately defeated. The main motion carried for zero dollars and no money was funded.

ARTICLE 51—

Re: Library Carpeting

The main motion was moved and seconded by the Capital Budget Committee who was in favor. The Ways and Means was opposed and the motion failed.

ARTICLE 52—

Re: Human Services Directory

The main motion was moved and seconded. The Ways and Means Committee was in favor and by a clear majority the Town voted to raise and appropriate the sum of \$800. to publish a Human Services Directory; the same to be spent under the direction of the Human Services Advisory Committee.

ARTICLE 63—

Re: Property Revaluation

It was moved, seconded and so voted to table until Monday, June 16th.

It was moved, seconded and so voted to suspend the rules to table Articles 64, 65 and 66 until after all scheduled financial reconsiderations.

ARTICLE 67—

Re: Personnel By-Laws

The motion as it appears in the warrant was moved and seconded. An amendment by Linda Martin was moved and seconded.

It was moved, seconded and so voted to postpone indefinitely the amendment and the main motion.

ARTICLE 68—

Re: Personnel Administration

The main motion was moved and seconded. A motion to postpone indefinitely was seconded and defeated. A motion to refer to committee was seconded and defeated.

No action was taken on the main motion when a motion to adjourn at 11:15 P.M. until Monday, June 15th at 7:30 P.M. was seconded and so voted.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (SECOND) TOWN MEETING

June 16, 1980

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

ARTICLE 68—

Re: Personnel By-Laws

The main motion carried and it was unanimously voted that the Town amend the entire Personnel By-Law by changing the words "Personnel Board" and substituting in place thereof the words "Town Administrator" when and wherever they may appear in any part of the Personnel By-Laws, and to transfer all powers, duties, and functions to the Town Administrator.

ARTICLE 63—

Re: Property Revaluation

The main motion was moved and seconded. S. Gasperoni, Appraisor/Assistant Assessor took the floor for a question and answer session. The motion carried by a clear majority as stated by the chair. There was a division of the House. Tellers were appointed and sworn in and by a standing vote of 44 in favor and 33 opposed the Town voted to raise and appropriate the sum of \$150,000 for the purpose of a property revaluation, in order to meet the requirements of the General Statutes, same to be spent under direction of the Board of Assessors.

ARTICLE 69—

Re: Town Counsel

The motion as it appears in the warrant was moved and seconded. A motion to table until Wednesday night was seconded and defeated. A motion to refer to By-Law Review Committee and report at the Fall Meeting was seconded and carried.

ARTICLE 70—

Re: Town Counsel

The motion as it appears in the warrant was moved and seconded. It was moved, seconded and so voted to refer to By-Law Review Committee and report at the Fall Meeting.

ARTICLE 71—

Re: Notice of Town Meeting

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 62—

Re: School Space Committee

The motion as it appears in the warrant was moved and seconded by the By-Law Review Committee. An amendment was moved and seconded. A motion to refer back to Committee was moved and seconded. After some discussion a motion to terminate debate carried. The motion to refer to Committee failed, the amendment and the main motion was defeated.

ARTICLE 73—

Re: Town Administrator

The motion as it appears in the warrant was moved and seconded, and it was unanimously voted to amend the General By-Laws by adding thereto a new section in Article XX, Section 1.0 to read substantially as follows:

Chap. 549. AN ACT PROVIDING FOR A TOWN ADMINISTRATOR IN THE TOWN OF BURLINGTON.

SECTION 1. The Board of Selectmen of the Town of Burlington, by an affirmative vote of at least four members, shall appoint a Town Administrator for an indefinite term and fix the compensation within the amount annually appropriated for that purpose. The position of Town Administrator shall not be subject to the by-laws of the Town relative to personnel, nor shall it be included in any certification of any collective bargaining unit.

SECTION 2. The Town Administrator shall be appointed solely on the basis of executive and administrative qualifications and shall be a person of proven professional ability, especially fitted by education, training and previous experience in municipal administration helpful for the performance of the duties of the office. The person shall not have served in an elective office in or for the Town of Burlington for at least twenty-four months prior to his appointment. The person shall devote full time to the

office and shall not hold any other public office, elective or appointive, nor shall engage in any other business, occupation or profession during the term of office, unless such action is approved in advance, in writing, by the Board of Selectmen. The Town may, from time to time, by by-law, establish such additional qualifications it deems necessary and appropriate.

SECTION 3. The Town Administrator shall execute a bond in favor of the Town of Burlington for the faithful performance of his duties in such sum and with such surety or sureties as may be fixed by the Selectmen. The cost of said bond shall be paid by the Town.

SECTION 4. The Town Administrator shall be the chief administration officer of the Town of Burlington with the powers and duties as follows:

- A. Said administration shall be responsible to the Board of Selectmen for the efficient administration and coordination of all matters that come under the jurisdiction of the Board of Selectmen, except as they may affect the accounting and legal departments.
- B. Said administration shall be responsible for the implementation of policies, directives and votes of the Board of Selectmen.
- C. Said administration shall appoint and remove, subject to chapter thirty-one of the General Laws, all department heads, all officers and employees who come under the jurisdiction of the Board of Selectmen, except the Town Accountant and Town Counsel. Names of persons appointed by the Town Administrator shall be transmitted in writing to the Board of Selectmen at a meeting duly called and shall become effective on the fifteenth day following the day on which notice of the appointment is filed with said Board of Selectmen, unless said Board shall, within said period, by a majority, vote to reject any such appointment.
- D. Said administrator shall administer the personnel system of said Town, including, but not limited to, personnel policies and practices; rules and regulations, the personnel by-laws, negotiation of all collective bargaining agreements, and preparing the salary "Classification Plan" by-law amendments for consideration of town meeting if necessary.
- E. Said administrator shall be responsible for the preparation and format of a uniform budget document, which is acceptable to the ways and means committee; for all departments or agencies under the Selectmen's jurisdiction.
- F. Said administrator shall be responsible for the preparation of the annual budget for all town agencies under the jurisdiction of the Board of Selectmen.
- G. With the assistance of the Town Accountant, said administrator shall keep the Selectmen informed as to the financial needs of the Town and shall make such recommendations to the Board of Selectmen as he deems necessary or expedient.

H. Said administrator shall be responsible for the review of all current by-laws, regulations and policies that affect the departments and agencies under the jurisdiction of the Board of Selectmen, and shall make such recommendations for changes as he deems necessary.

I. Said administrator shall see that all provisions of General Laws, by-laws, and other votes of Town Meeting and votes of the Board of Selectmen which require enforcement, direction and supervision, of the Town Administrator office are faithfully carried out and performed.

J. Said administrator shall be responsible for the approval of the purchase of all supplies, materials, equipment, central and other services, for all departments or agencies under the jurisdiction of the Board of Selectmen.

K. Said administrator shall be responsible for the negotiation of all contracts which the Board of Selectmen are authorized by law to enter into. Such proposed contracts shall be subject to final approval and execution by the Board of Selectmen.

L. Said administrator shall be responsible for the use and maintenance of all Town facilities and equipment under the jurisdiction of the Board of Selectmen and for rentals thereof, when authorized.

M. Said administrator may, without notice, cause the conduct, while in public office or employment, of any officer or employee, or department, board or commission under the control of said administrator to be examined for malfeasance, misfeasance or non-feasance.

N. Said administrator shall attend all regular and special meetings of the Board of Selectmen, unless requested and allowed to be excused, and shall have a voice, but no vote, in all its discussions.

O. Said administrator shall attend all sessions of the Town Meeting and shall be available to answer all questions concerning warrant articles which are directed to the office and relate to matters under the persons general supervision.

P. Said administrator shall perform any other duties required by by-law or by a majority vote of the Board of Selectmen.

SECTION 5. The Board of Selectmen, by an affirmative vote of at least four members, may remove the Town Administrator from office. If the Board of Selectmen affirmatively vote to remove the Town Administrator, said board shall give him at least ninety days notice as to the effective date of his termination, or provide him with ninety days of severance pay, or a combination of both notice and severance pay equivalent to at least ninety days.

SECTION 6. If the office of the Town Administrator is vacant, as a result of death, removal, resignation or otherwise, or the Town Administrator is on an extended leave of absence, exceeding two weeks, the Board of Selectmen, by an affirmative vote of at least three members, shall ap-

point a qualified Town Administrative officer or employee to serve as the acting Town Administrator. Said acting Town Administrator shall receive compensation as set by the affirmative vote of at least three Selectmen, but shall not exceed the rate of compensation approved for the administrator being replaced.

SECTION 7. Upon the appointment of a Town Administrator, the office of Executive Secretary to the Selectmen shall be abolished.

ARTICLE 74—

Re: Nurses' Uniforms

The motion as it appears in the warrant was moved, seconded and unanimously defeated.

ARTICLE 75—

Re: Town Administrator

The motion as it appears in the warrant was moved and seconded. The Board of Selectmen was opposed and the motion was unanimously defeated.

ARTICLE 76—

Re: Town Administrator

The motion as it appears in the warrant was moved and seconded. The Board of Selectmen was opposed and the motion was unanimously defeated.

ARTICLE 77—

Re: Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 78—

Re: Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 79—

Re: Town Administrator

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 80—

Re: Street Acceptance

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 81—

Re: Rezoning (Beacon Street)

The motion as it appears in the warrant was moved and seconded. The Planning Board was in favor, the Land Use and Zoning Committee was opposed. On a ROLL CALL (#4) of 42 in favor and 34 opposed the motion failed on a two-thirds (2/3) vote.

ARTICLE 82—

Re: Rezoning

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 83—

Re: Zoning By-Laws

The motion as it appears in the warrant was moved and seconded. The Planning Board and the Land Use and Zoning Committee were in favor. After some discussion the motion was unanimously defeated.

ARTICLE 84—

Re: Zoning By-Laws

The motion as it appears in the warrant was moved and seconded. The Planning Board and the Land Use and Zoning Committee were in favor. After some discussion the motion was unanimously defeated.

M. Brenton the Chairperson for the School Committee announced that they had unanimously voted to withdraw the request for reconsideration of the School Budget.

A motion to adjourn at 11:10 P.M. was seconded and by a standing vote of 32 in favor and 33 opposed the motion failed.

A motion to reconsider Article 58 was seconded and unanimously carried.

ARTICLE 58—

Re: Children's Librarian*

An amendment to the motion as it appears in the warrant was moved and seconded. After some discussion a motion to terminate debate carried. The amendment carried by a clear majority and the main motion as amended carried. By a clear majority the Town voted to amend the "Permanent Part Time Personnel Classification Plan" by adding the position of Children's Librarian (professional) in Group "D" Step "1".

A motion to reconsider Article 5—Item 192 was seconded and unanimously carried.

Item 192—Salaries—Library*

An amendment to change the salary account to \$134,997 was moved, seconded and unanimously carried.

A motion to reconsider Article 21 was seconded and defeated.

A motion to reconsider Article 43 was moved and seconded. After some discussion a motion to terminate carried and by a vote of 44 in favor and 6 opposed the motion to reconsider carried.

ARTICLE 43—

Re: Middlesex Turnpike Improvement*

After much discussion a motion to terminate debate carried and the main motion under reconsideration was defeated.

ARTICLE 64—

Re: Property Tax Levy

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town exempt \$600,000.00, of free cash from the provisions of Section 12A of Chapter 151 of the Acts of 1979 and that such free cash not be utilized for the purpose of reducing the property tax levy for fiscal 1981.

ARTICLE 65—

Re: Appropriations Limit

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town increase the FY 80 appropriations limit established by Chapter 151 of the Acts of 1979 by \$50,428.00, so that the appropriations limit as so increased will be \$19,595,015.00 and increase the FY 81 appropriations limit by \$115,359.00, so that the appropriations limit as so increased will be \$20,447,375.00.

ARTICLE 66—

Re: Increase Levy Limit

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town increase the levy limit FY 81, established by Chapter 151 of the Acts of 1979 by not more than \$850,000.00 so that the levy limit as so increased will not be more than \$22,286,644.00.

It was moved, seconded and so voted to adjourn at 12:35 until Monday, October 6th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (THIRD) TOWN MEETING

October 6, 1980

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag.

The Moderator made a few announcements and went on to:

ARTICLE 1—

Re: Report of Town Officers and Committees

A report was submitted by the Rules Committee and also the Capital Budget Committee.

ARTICLE 2—

Re: Transfer Funds, Fire Department

The motion was moved and seconded by the Ways and Means Committee who voted 8-0 in favor. The Board of Selectmen was in favor. By a clear majority the Town voted to transfer from Free Cash the sum of \$500. or any other sum to be added to the Fire Department Contracted Services Account, same to be spent under the direction of the Fire Chief.

ARTICLE 3—

Re: Transfer Funds, Fire Department

It was moved and seconded by the Capital Budget Committee to postpone indefinitely. The Board of Selectmen and the Ways and Means Committee were in favor of postponement and the motion to postpone carried.

ARTICLE 4—

Re: Transfer Funds, Fire Department

It was moved and seconded by the Ways and Means Committee who voted 10-0 in favor. The Board of Selectmen was in favor and it was unanimously voted that the Town transfer from Free Cash the sum of \$3,500. to be added to the Fire Department Special Medical Account, same to be spent under the direction of the Fire Chief.

ARTICLE 5—

Re: Transfer Funds, Fire Department

It was moved and seconded by the Capital Budget Committee to postpone indefinitely. The Board of Selectmen and the Ways and Means Committee were in favor of postponement and the motion to postpone unanimously carried.

ARTICLE 6—

Re: Transfer Funds, Library

It was moved and seconded by the Ways and Means Committee who voted 8-0 in favor. It was unanimously voted that the Town transfer from Free Cash the sum of \$750. to the Library Materials and Supplies Account, for

the purpose of replacing the carpeting in the lobby, and repair of seams in the Main Reading Room. The sum to be spent under the direction of the Library Trustees.

ARTICLE 7—

Re: Transfer Funds, Town Hall

The motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer from Free Cash the Sum of \$2,400. to the Town Hall Maintenance Contracted Services Account, for the purpose of painting the trim on the Town Hall, the same to be spent under the direction of the Town Administrator.

ARTICLE 8—

Re: Transfer Funds, Meadowbrook Bldg.

The motion was moved and seconded by the Ways and Means Committee who was 8-0 in favor, and by a clear majority the Town voted to transfer from Free Cash the sum of \$10,000. to the appropriate line accounts of the Town Hall Maintenance Budget (Occupancy, M&S) the same to be spent under the direction of the Town Administrator... To provide minimum services to the Meadowbrook Building i.e. Electricity, Heat, Telephone...

ARTICLE 9—

Re: Authorization for Treasurer to Borrow

The motion was moved and seconded by the Capital Budget Committee. The Ways and Means Committee was opposed. It was unanimously voted that the Town appropriate \$670,000.00 for making extraordinary repairs to the roofs of various schools and other Town buildings; and that to raise this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$670,000.00 under General Laws Chapter 44, Section 7 (3A) as amended; and that the School Committee is authorized to take all action necessary to carry out this vote.

ARTICLE 10—

Re: Technical Data for Roof Renovations

The motion was moved and seconded by the Ways and Means Committee who voted 8-0 in favor. It was unanimously voted that the Town transfer from Free Cash the sum of \$17,500. to the School Committee. The purpose is to replace funds expended in obtaining an Engineering Technical Data Report for the roof renovations at Marshall Simonds Middle School, Fox Hill Elementary School, and the Meadowbrook Building.

ARTICLE 11—

Re: Emergency Energy Assistance

It was moved, seconded and unanimously voted to postpone indefinitely.

ARTICLE 12—

Re: Town Counsel

The main motion was moved and seconded. There was a report of the By-law Review Committee. It was moved and seconded to refer back to said Committee. After much discussion, a motion to terminate debate carried and the motion to postpone failed, and the main motion was defeated by a clear majority.

ARTICLE 13—

Re: Town Counsel

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 14—

Re: Dog Officer, Animal Inspector

The motion as it appears in the warrant was moved and seconded. The AFSCME Council #93 went on record as being opposed. The Ways and Means Committee was 10-0 opposed. A motion to postpone indefinitely was seconded and ultimately failed. After much discussion a motion to terminate debate carried and the main motion carried as stated by the Chair.

By a majority the town voted to amend the Full-Time and Part-Time Personnel By-laws as follows:

By striking from the Full-Time Personnel By-laws the position of Dog Officer/Animal Inspector in Group 82;

By adding to the Full-Time Personnel By-laws the position of Dog Officer in Group 82;

By adding to the Part-Time Personnel By-laws the position of Animal Inspector at the rate of \$150. per year.

ARTICLE 14A—

Re: Transfer Funds

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer from the Free Cash to the Part-Time Salary Account of the Animal Inspector a sum of \$150. to pay for the position of Animal Inspector same to be administered by the Town Administrator.

ARTICLE 15—

Re: Parking Violations

Gen. Laws, Chap. 90—Sec. 20C & 20D

The motion as it appears in the warrant was moved and seconded. A motion to refer to By-law Review Committee was seconded. After much discussion a motion to terminate debate carried and the motion to refer to committee failed. A motion to postpone until Wednesday was seconded. After more discussion a motion to terminate debate carried and the motion to postpone failed. More

discussion followed, a motion to move the previous question carried and the main motion carried. By a clear majority the Town voted to accept Chapter 90, Section 20-C and 20-D of the General Laws of Massachusetts as written in its entirety relating to parking violations.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Wednesday, October 8th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

ADJOURNED (THIRD) TOWN MEETING

October 8, 1980

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

It was moved, seconded and so voted to set the date for the next Annual Town Election as April 4, 1981

It was moved and seconded by the Ways and Means Committee and so voted to suspend the rules to discuss Articles 23 and 24 together and vote the articles separately, before action on Article 16.

ARTICLE 23—

Re: Rezoning—State Land

The motion as it appears in the Warrant was moved and seconded.

ARTICLE 24—

Re: Rezoning—Center School

The motion as it appears in the Warrant was moved and seconded.

After some discussion a motion to postpone Article 23 indefinitely, unanimously carried.

The Planning Board was opposed to Article 24. A motion to suspend the rules and discuss Article 16 with Article 24 carried.

ARTICLE 16—

Re: Salt Shed Location

The main motion was moved and seconded. The Ways and Means Committee was in favor of this motion and the Capital Budget Committee was opposed. After much discussion a motion to terminate debate on Article 24 carried and the main motion was defeated.

It was moved and seconded by the Capital Budget Committee to postpone indefinitely. After some discussion a motion to terminate debate was seconded. Tellers were appointed and sworn in. By a standing vote of 37 in favor and 19 opposed the motion failed on a 2/3 vote. After more discussion a motion to move the previous question carried and the motion to postpone was defeated.

The main motion carried on Article 16. By a clear majority the Town voted to transfer from available funds (free cash) the sum of \$60,000 to purchase a parcel of land located within the Town of Burlington and containing one acre of property, more or less, located on Grant Avenue, and furthermore to authorize the Board of Selectmen to enter into an agreement to purchase said land.

ARTICLE 17—

Re: Transportation Fund

The motion as it appears in the Warrant was moved and seconded. A motion to refer back to Committee was withdrawn. A substitute motion was moved and seconded. By a vote of 36 in favor and 21 opposed the motion carried and the main motion as substituted carried. By a standing vote of 36 in favor and 21 opposed the Town voted to transfer from Free Cash the sum of \$500 to the Town Transportation Committee for the purposes of preparing proposals for a Town Transportation System.

ARTICLE 18—

Re: Town Meeting Member Vacancies

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 19—

Re: Housing Authority

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 20—

Re: Housing Authority

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 21—

Re: Zoning By-laws

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 22—

Re: Zoning By-laws

It was moved, seconded and so voted to postpone indefinitely.

ARTICLE 25—

Re: Burlington Car Wash

The motion as it appears in the Warrant was moved and seconded. The Planning Board was in favor. The Land Use and Zoning Committee was opposed. After some debate a motion to terminate debate carried and the main motion was unanimously defeated.

A resolution by M. Vaccaro was moved, seconded and unanimously carried as follows:

RESOLUTION: That the Rules Committee be charged to make arrangements for designated parking spaces for all Town Meeting Members, the Moderator, Town Clerk and Attendance Clerk here at Burlington High School or to recommend another location for the conduct of future Town Meetings.

Further that the Committee report back to the next session of Town Meeting regarding any action taken to resolve this problem.

It was moved, seconded and so voted to adjourn at 10:25 P.M. until January 19th at 7:30 P.M.

ATTEST:

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the Constables of the Town of Burlington in the County of Middlesex
GREETING.

In the name of THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the School Dept., Meadowbrook School, Wildwood School and Pine Glen School in said Burlington on Saturday the twelfth day of April next, at 8:00 o'clock in the forenoon, then and there to act on the following articles:

- 1 Moderator for 1 year
- 2 Selectmen for 3 years
- 1 Treasurer/Tax Collector for 3 years
- 1 Assessor for 3 years
- 2 Planning Board Members for 5 years
- 2 School Committee Members for 3 years
- 1 Recreation Comm. Member for 3 years
- 1 Board of Health Member for 3 years
- 2 Library Trustees for 3 years
- 1 First Constable for 3 years
- 1 Second Constable for 3 years
- 36 Rep. Town Mtg. Members for 3 years
- 4 Rep. Town Mtg. Members for 2 years
- 3 Rep. Town Mtg. Members for 1 year

And you are directed to serve this Warrant, by posting up attested copies thereof at Town Hall, School Depart-

ment, Meadowbrook School, Wildwood School and Pine Glen School, in said Town, seven days at least before the time of holding said election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of election as aforesaid.

Given under our hands this twenty-fourth day of March in the year of our Lord one thousand nine hundred and eighty.

s/s Thomas J. Flaherty, Jr.
L. Daniel Valente
Robert J. Roberto
Arthur J. Ferreira
Robert S. Matarazzo
SELECTMEN OF BURLINGTON, MA

Middlesex, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Town Hall, School Department, Meadowbrook School, Wildwood School and Pine Glen School, seven days before the date of the election, as within directed.

s/s Charles F. McCarthy
Constable of Burlington

A True Copy, ATTEST:

Catherine R. McKim, Town Clerk

ANNUAL TOWN ELECTION

April 12, 1980

The Polls for the Annual Town Election April 12, 1980 were opened at 8:00 AM. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zero. The polls were closed at 8:00 PM

	VOTES CAST
Precinct 1—Warden—Betty Yetman	1347
Precinct 2—Warden—Donald M. Sleeper, Jr.	1058
Precinct 3—Warden—Virginia M. Igo	1071
Precinct 4—Warden—Elmer V. Larson, Jr.	1033
	<hr/> 4509

This includes ABSENTEE VOTES as follows: Prec. 1-39;
Prec. 2-33; Prec. 3-30; Prec. 4-25.

MODERATOR—1 Yr (1)

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Joseph Brown	755	609	679	610	2653
BLANKS	592	449	392	423	1856

SELECTMAN—3 Yrs. (2)

Robert J. Roberto	724	719	676	614	2733
Joel K. Margi	53	31	27	36	147
Alfred F. Marrocco	101	66	74	75	316
James D. Melchionna	395	304	308	314	1321
Virginia Mooney	362	271	299	279	1211
Richard C. Wilde	719	467	499	498	2183
BLANKS	340	258	259	250	1107

TREASURER/TAX COLLECTOR—3 Yrs. (1)

Brian P. Curtin	1078	820	850	814	3562
BLANKS	269	238	221	219	947

ASSESSOR—3 Yrs. (1)

John W. Dillon	930	721	774	705	3130
BLANKS	417	337	297	328	1379

PLANNING BOARD—5 Yrs. (2)

John G. McBride	493	455	493	480	1921
Gary J. Litchfield	661	520	501	442	2124
Charles A. Markey	696	464	469	498	2127
BLANKS	844	677	679	646	2846

SCHOOL COMMITTEE—3 Yrs. (2)

Augusto F. Grace	667	556	594	597	2414
Joan F. Miles	405	375	396	368	1544
John A. DeGiorgio	353	240	217	235	1045
Mary C. Morgan	418	322	344	284	1368
John L. Vanella	509	354	336	343	1542
BLANKS	342	269	255	239	1105

RECREATION COMMISSION—3 Yrs. (1)

Mark L. Sherwood	804	649	642	600	2695
Francis E. Cincotta	304	245	199	143	891
Joseph J. Semeraro, Jr.	100	78	145	209	532
BLANKS	139	86	85	81	391

BOARD OF HEALTH—3 Yrs. (1)

Kathleen Christiansen	745	519	511	510	2285
Robert C. Hogan	287	191	265	266	1009
Douglas A. MacArthur	222	249	206	160	837
BLANKS	93	99	89	97	378

LIBRARY TRUSTEES—3 Yrs. (2)

Linda E. Roscoe	918	702	770	676	3066
James B. Ashworth	716	575	569	607	2467
BLANKS	1060	839	803	783	3485

FIRST CONSTABLE—3 Yrs. (1)

Charles F. McCarthy	963	754	778	734	3229
BLANKS	384	304	293	299	1280

SECOND CONSTABLE—3 Yrs. (1)

Anthony J. Saia	948	758	768	763	3237
BLANKS	399	300	303	270	1272

TOWN MEETING MEMBERS**PRECINCT 1-DISTRICT "A" (3)**

3 Yrs.— Albert A. Ancil (206)
 Frank J. DiTucci (226)
 Claire Ann Kane (267)
 Stephen C. Frawley (183)

PRECINCT 1—DISTRICT "B" (3)

3 Yrs.— Harold McCabe (316)
 Marcia C. Warrino (288)
 Henry T. Clifford (305)

2 Yrs.— Wayne T. Callahan (324)
 (2) Binnie Factor (277)

PRECINCT 1—DISTRICT "C" (3)

3 Yrs.— George A. Chaloux (237)
 Ann Louise McNamara (305)
 Joel K. Margi (230)

PRECINCT 2—DISTRICT "D" (3)

3 Yrs.— William A. Curtin, Jr. (278)
 Mabel A. Nevins (265)
 Richard C. Fitzpatrick (233)
 Allen D. Stockton (116)

PRECINCT 2—DISTRICT "E" (2)

3 Yrs.— Francisco Ferreira (201)
 Thomas Connolly (214)
 Jean M. MacArthur (205)
 Ronald Perachi (136)

PRECINCT 2—DISTRICT "F" (3)

3 Yrs.— James G. Dolan (175)
 Josette B. King (148)
 Steven L. Stamm (140)

2 Yrs.— Susan P. Gaskell (178)
 (1)

PRECINCT 3—DISTRICT "G" (3)

3 Yrs.— John J. Annesse (232)
 Edwin P. Kiley (222)
 Ruthann Covino (220)
 Vincent H. Gerbrands (178)

PRECINCT 3—DISTRICT "H" (3)

3 Yrs.— Phillip A. Gallagher (233)
 Jeffrey K. Maynard (166)
 Ronald J. Saloman (173)
 Domenic Testa (152)

PRECINCT 3—DISTRICT "J" (3)

3 Yrs.— Patricia J. Angelo (224)
 Laura E. Crosby (185)
 Robert Paulsen (191)

2 Yrs.— Roberta Sheehan (33)
(1)

1 Yr.— Ronald Brush (12)
(1)

Saturday, April 19, 1980 at 10:00 A.M. the members in District "L" assembled in the main hearing room of the Town Hall to cast their ballot to break the tie existing between Albert H. Russell, Jr. and Morgan C. Spilsbury.

The first ballot cast gave Mr. Russell four (4) votes and Mr. Spilsbury two (2) votes, making Albert H. Russell, Jr. of 9 Caroline Street the duly elected member in District "L" for a three (3) year term.

On April 22, 1980, a petition for a recount for the office of School Committee held in the Annual Town Election, April 12, 1980 was filed by Att. Donald N. Sleeper, Jr., in behalf of John L. Vanella. The signatures were checked and certified by the Board of Registrars. All candidates for this office were notified that there would be a recount on April 30, 1980.

April 30, 1980 at 8:00 P.M., the recount was held in the main hearing room of the Town Hall, by the Board of Registrars. A motion to waive the recounting of machine sheets was seconded and unanimously carried by all candidates, and the Board of Registrars. The seals on the absentee ballot envelopes were broken and the paper ballots were recounted as follows:

CANDIDATE:

Augusto F. Grace
Joan F. Miles
John A. DeGiorgio
Mary C. Morgan
John L. Vanella
Blanks

Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
15	18	18	14	65
5	17	9	7	38
12	7	5	10	34
18	6	9	10	43
14	7	8	6	35
14	11	11	3	39

Total number of Absentee Ballots—127

Since there were no changes in the recount, Joan F. Miles was declared the winner of the second seat by two (2) votes.

PRECINCT 4—DISTRICT "K" (3)

3 Yrs.— Patricia A. Ferreira (238)
Ralph L. Fiore (262)
Paula Davis (256)

PRECINCT 4—DISTRICT "L" (3)

3 Yrs.— G. Joseph Margi (162)
Stephen Meltzer (183)
Albert H. Russell, Jr. (141)
Morgan C. Spilsbury (141)

PRECINCT 4—DISTRICT "L" (1)

1 Yr.— Pamela Sherry (222)

PRECINCT 4—DISTRICT "M" (3)

3 Yrs.— Channing L. Entwistle (141)
John J. Lutinski (122)
Marie E. Pekala (87)
Ronald J. Ahern (56)
Joan Calautti (71)
Robert J. Calautti (52)
Scott Person (50)
Ann Holmquest (141)
Helen W. Humphrey (53)

1 Yr.— Signe Peterson (203)
(1)

ATTEST:

Catherine R. McKim, Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

STATE ELECTION
1980

Middlesex, ss.

To either of the Constables of the Town of Burlington in
the County of Middlesex GREETING.

IN THE NAME OF THE COMMONWEALTH OF
MASSACHUSETTS, you are hereby directed to notify
and warn the inhabitants of said Town, qualified to vote in
elections and in Town affairs, to meet at the School Dept.,
Meadowbrook School, Wildwood School and Pine Glen
School in said Burlington on Tuesday, the 4th day of
November next, at 6:00 o'clock in the forenoon, then and
there to act on the following articles:—

To cast their votes in the State Election for the election
of candidates for the following offices:

Electors of President and Vice President . . Comm. of Mass.
Representative in Congress 7th Congressional Dist.
Councillor 3rd Councillor District
Senator in General Court . . 5th Middlesex Senatorial Dist.
Representative in General Court . . . 23rd Midd. Rep. Dist.
(2) County Commissioners Middlesex County
Sheriff Middlesex County

and the following questions: Question No. 1, No. 2, No. 3,
No. 4, No. 5, No. 6, and No. 7. (As per attached)

And you are directed to serve this Warrant, by posting
up attested copies thereof at Town Hall, School Dept.,
Meadowbrook School, Wildwood School and Pine Glen
School in said Town, seven days at least before the time of
holding said meeting.

HEREOF FAIL NOT, and make due return of this War-
rant, with your doings thereon, to the Town Clerk, at the
time and place of meeting, as aforesaid.

Given under our hands this 27th day of October in the
year of our Lord one thousand nine hundred and eighty.

s/s Robert S. Matarazzo
Robert J. Roberto
Richard C. Wilde
Arthur J. Ferreira
Thomas J. Flaherty, Jr.
SELECTMEN OF BURLINGTON

A true copy Attest:

s/s Charles F. McCarthy
Constable of Burlington

Middlesex, ss.

Pursuant to the within Warrant, I have notified and
warned the inhabitants of the Town of Burlington by
posting up attested copies of the same at Town Hall,
School Dept., Meadowbrook School, Wildwood School and
Pine Glen School seven days before the date of the meeting
as within directed.

s/s Charles F. McCarthy
Constable of Burlington, MA

ATTEST:

Catherine R. McKim, Town Clerk

STATE ELECTION

November 4, 1980

The Polls for the State Election November 4, 1980 were
opened at 6:00 A.M. All Precinct workers were sworn in by
the Wardens. The machines were all checked, they were all
sealed and the public counters all read zeros. The polls
were closed at 8:00 P.M.

Precinct 1—Warden—Betty Yetman
Precinct 2—Warden—Donald N. Sleeper, Jr.
Precinct 3—Warden—Virginia M. Igo
Precinct 4—Warden—Elmer V. Larson, Jr.

Precinct 1—Votes Cast—3313
Precinct 2—Votes Cast—2697
Precinct 3—Votes Cast—2590
Precinct 4—Votes Cast—2753

TOTAL VOTES CAST 11,353

This included 251 absentee ballots as follows: Prec. 1-90,
Prec. 2-99, Prec. 3-84, Prec. 4-78.

The result of the Ballots as cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
ELECTORS OF PRESIDENT AND VICE-PRESIDENT					
Anderson & Lucey, And Coalition	559	422	408	421	1810
Carter & Mondale, Dem.	1194	947	955	995	4091
Clark and Koch, Libertarian	26	20	24	23	93
Deberry & Zimmerman, Socialist	0	3	1	1	5
Reagan & Bush, Rep.	1504	1284	1189	1288	5265
Commoner & Harris	3	2			5
Scattered					9
BLANKS					75
REPRESENTATIVE IN CONGRESS, 7th District					
Edward J. Markey, 7 Townsend St., Malden	2392	1859	1889	1979	8119
Scattered					3
BLANKS					3231
COUNCILLOR, Third District					
Herbert L. Connolly, 88 Claremont St., Newton	1869	1454	1552	1567	6442
BLANKS					4911
SENATOR IN GENERAL COURT, Fifth Middlesex District					
Carol C. Amick, 18 Crescent Ave., Bedford	2214	1795	1811	1875	7695
BLANKS					3658
REPRESENTATIVE IN GENERAL COURT, Twenty-third Middlesex District					
Robert A. Vigneau, 5 Elm Ave., Burlington	2298	1930	1922	1952	8102
Scattered					1
BLANKS					3250
COUNTY COMMISSIONER (2) Middlesex County					
Michael E. McLaughlin, 61 Rivercliff Rd., Lowell	1623	1216	1299	1350	5488
Thomas J. Larkin, 246 Carlisle Rd., Bedford	1643	1395	1385	1466	5889
Scattered					2
BLANKS					11,327
SHERIFF, Middlesex County					
Edward F. Henneberry, Jr., 1326 Old Worcester Rd., Fram	1811	1402	1415	1452	6080
Philip T. Razook, 1640 Worc. Rd., Framingham	680	606	624	611	2521
BLANKS					2752
QUESTION NO. 1					
Yes	1962	1509	1511	1714	6696
No	1084	964	862	813	3723
BLANKS					934
QUESTION NO. 2					
Yes	1945	1665	1586	1645	6841
No	1282	941	938	1035	4196
BLANKS					316
QUESTION NO. 3					
Yes	1108	817	833	905	3663
No	2004	1716	1588	1687	6995
BLANKS					695
QUESTION NO. 4					
Yes	405	269	245	291	1210
No	2672	2225	2174	2260	9331
BLANKS					812
QUESTION NO. 5					
Yes	1907	1542	1558	1626	6633
No	1028	825	758	829	3440
BLANKS					1280
QUESTION NO. 6					
Yes	825	670	627	682	2804
No	2020	1638	1616	1686	5960
QUESTION NO. 7					
Yes	1224	975	940	1024	4163
No	1529	1281	1258	1266	5334
BLANKS					1856

ATTEST:

TOWN WARRANT FOR PRESIDENTIAL PRIMARY

1980

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the Constables of the Town of Burlington in the County of Middlesex GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the School Dept., Meadowbrook School, Wildwood School, and Pine Glen School, in said Burlington Tuesday the Fourth day of March next, at 8:00 o'clock in the Forenoon, then and there to act on the following articles:—

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

Presidential Preference For This Commonwealth

State Committee Man 5th Senatorial District

State Committee Woman 5th Senatorial District

35 Members of the Democratic Town Committee

35 Members of the Republican Town Committee

And you are directed to serve this Warrant, by posting up attested copies thereof at Town Hall, School Dept., Meadowbrook School, Wildwood School, and Pine Glen School, in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this eleventh day of February in the year of our Lord one thousand nine hundred and eighty.

s/s Robert J. Roberto
Thomas J. Flaherty, Jr.
Arthur J. Ferreira
Robert S. Matarazzo
SELECTMEN OF BURLINGTON, MA

Middlesex, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at Town Hall, School Dept., Meadowbrook School, Wildwood School and Pine Glen School, 7 days before the date of the election, as within directed.

s/s Charles F. McCarthy
Constable of Burlington

A True Copy, ATTEST:

Catherine R. McKim, Town Clerk

PROCEEDINGS AT PRESIDENTIAL PRIMARY

March 4, 1980

The Polls for the Presidential Primary March 4, 1980 were opened at 8:00 A.M. All Precinct Workers were sworn in by the Wardens. The machines were all checked, they are all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1—Warden—Betty Yetman
Precinct 2—Warden—Donald N. Sleeper, Jr.
Precinct 3—Warden—Virginia M. Igo
Precinct 4—Warden—Mary L. Rutherford

TOTAL VOTES CAST
5742

Total Democratic Vote 4158
Total Republican Vote 1584
Precinct 1—Votes Cast—Dem. 1182, Rep. 407
Precinct 2—Votes Cast—Dem. 940, Rep. 436
Precinct 3—Votes Cast—Dem. 1003, Rep. 361
Precinct 4—Votes Cast—Dem. 1033, Rep. 380

Total number of absentee ballots cast 59 by Precincts as follows: Prec. 1—Dem. 15, Rep. 4. Prec. 2—Dem. 11, Rep. 6. Prec. 3—Dem. 13, Rep. 3. Prec. 4—Dem. 5, Rep. 2.

The results of the Ballots cast by precincts follows:

DEMOCRATIC – PRESIDENTIAL PREFERENCE

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Jimmy Carter	322	266	283	287	1158
Edmund G. Brown, Jr.	40	33	26	24	123
Edward M. Kennedy	802	617	667	700	2786
No Preference	24	15	17	16	72
John B. Anderson	3	3	0	0	6
Scattered					3
BLANKS					10

STATE COMMITTEE MAN – Fifth Middlesex District Burlington

Michael T. Cunningham, Burlington	660	527	555	596	2338
Joseph R. Fallo, Waltham	65	68	58	54	245
Henry J. Joyal, Jr., Waltham	11	11	16	17	55
BLANKS					1520

STATE COMMITTEE WOMAN – Fifth Middlesex District

Sally H. Lunt, Weston	95	101	89	79	364
Virginia E. Mooney, Burlington	618	523	547	565	2253
BLANKS					1541

DEMOCRATIC TOWN COMMITTEE

Robert A. Vigneau, 5 Elm Avenue	643	568	639	593	2443
Thomas J. Flaherty, Jr., 27 Carey Avenue	427	383	461	380	1651
Elmer J. Morrison, 9 Skelton Road	449	456	600	411	1916
Dahlia Doyle, 4 Frothingham Road	311	357	367	280	1315
Timothy J. Cosgrove, 56 Beaver Brook Road	339	337	386	351	1413
Raymond R. Harris, 50 Skelton Road	296	298	360	255	1209
James A. Russo, 18 Leroy Drive	358	330	402	369	1459
Mary E. Joyce, 102 Lexington Street	353	392	390	303	1438
Thomas F. Murphy, 3 Lexington Street	354	401	413	325	1493
Michael L. O'Regan, 100 Mill Street	385	347	397	320	1449
Francis Sarno, 26 Overlook Avenue	301	294	323	229	1147
Richard C. Wilde, 10 Mill Street	443	332	410	301	1486
Carl G. Giannelli, 15 Irene Street	293	282	321	264	1160
Madeline A. Tkacs, 3 Wilhelmina Avenue	236	269	295	238	1038
Eugene T. McSweeney, 28 Cedar Street	320	297	400	293	1310
Philip A. Pollicelli, 3 Gayland Street	336	340	391	270	1337
Patricia A. Larson, 23 County Road	309	296	361	273	1239
Gerald J. Rourke, 74 Macon Road	280	278	362	244	1164
Mary L. Rutherford, 362 Cambridge Street	279	294	345	291	1209
Daniel J. Looney, 20 Beaver Brook Road	320	301	336	325	1282
Angelo A. Murgo, 6 Four Acre Drive	374	368	473	342	1557
Thomas E. Murray, 340 Cambridge Street	292	313	350	234	1189
John P. Miller, 1 Holden Avenue	263	290	328	266	1147
James M. Hurley, 6 Elm Avenue	247	288	315	231	1081
William I. Edgerly, Jr., 70 Macon Road	251	278	354	215	1098
John S. Banfield, 67 Macon Road	222	275	351	201	1049
Charles J. Cavalier, 24 Woodhill Road	296	288	325	282	1191
John F. Murphy, 23 Maud Graham Circle	279	325	352	248	1204
Albert J. Kelley, 12 Chadwick Road	251	297	318	226	1092
John W. Dillon, 3 Crowley Road	227	263	340	204	1034
George L. Judge, Jr., 6 Spring Valley Road	362	338	361	335	1396
Robert A. Dignan, 24 College Road	265	286	356	221	1128
Michael T. Cunningham, 1 Woodhill Road	335	331	363	327	1356
Albert E. Wilde, 10 Mill Street	418	346	412	299	1475
George A. Chaloux, 22 Overlook Avenue	259	269	304	205	1037
Elmer V. Larson, Jr., 23 County Road	2	1	5	2	10

REPUBLICAN PRESIDENTIAL PREFERENCE

John B. Anderson	105	111	89	98	403
Howard H. Baker	31	26	11	19	87
George H. Bush	104	120	109	108	441
John B. Connolly	3	5	2	3	13
Ronald W. Reagan	152	161	135	139	587
Robert J. Dole	0	0	1	0	1
Benjamin Fernandez	2	1	0	1	4
Harold Stassen	0	0	0	0	0
Philip M. Crane	6	4	7	4	21
Gerald R. Ford	2	1	3	4	10
No Preference	0	0	3	3	6
BLANKS					11

STATE COMMITTEE MAN

Joseph Daniel Malone, Waltham	93	95	67	97	352
Paul F.X. Powers, Waltham	72	109	86	86	353
BLANKS					879

STATE COMMITTEE WOMAN

Paula K. Lewellen, Bedford	139	152	133	131	555
Janet F. Bonica, Chelmsford	59	75	146	79	359
BLANKS					670

REPUBLICAN TOWN COMMITTEE

Charles A. Holmquest, 33 Beaverbrook Road	140	169	146	162	617
Arlene E. Barnes, 39 Carey Avenue	135	169	146	121	571
Constance K. McElwain, 64 Frances Wyman Road	114	164	145	113	536
Ann M. Holmquest, 33 Beaverbrook Road	141	173	145	160	619
Walter J. Freeman, 4 Bates Street	113	152	127	106	498
Norma C. Robichaud, 5 Highland Way	117	161	137	114	529
Marianne W. Brenton, 16 Nelson Rod	154	188	157	160	659
Stephen A. Zimmermann, 7 Maud Graham Circle	129	189	147	130	595
Frank D. Hallberg, Jr., 56 Macon Road	125	178	156	131	590
Joan C. Hallberg, 56 Macon Road	136	177	155	136	604
Robert H. Jalbert, 12 Spruce Hill Road	135	193	137	130	595
Katherine J. Jalbert, 12 Spruce Hill Road	131	187	140	128	586
Alexander Malcomson, Jr., 42 Beaverbrook Road	105	159	129	137	530
Edward Grund, 11 Barnum Road	106	153	119	114	492
Whitney Coleman, 93 Mill Street	129	171	136	119	555
Arthur J. Ferreira, 2 Laurie Lane	140	193	157	148	638
Patricia A. Ferreira, 2 Laurie Lane	128	172	144	133	577
Betty L. Yetman, 5 Maple Street	133	159	129	113	534
Robert A. Cassidy, 27 Washington Avenue	107	165	127	102	501
Ronald C. MacKenzie, 18 Spruce Hill Road	175	216	163	162	716
Jean W. Rose, 21 Cresthaven Drive	120	156	124	113	513
Donald N. Sleeper, Jr., 24A Lexington Street	161	224	162	145	692
Oliver T. Little, 2 South Bedford Street	0	4	2	2	8

ATTEST:

Catherine R. McKim, Town Clerk

June K. Alcott	3	0	0	0	3
George L. Fulton	0	1	0	0	1
Richard Brenton	0	0	1	1	2
Ronald J. Saloman	0	0	2	0	2

REPORT OF THE MODERATOR

The Moderator has two primary duties. First, he must preside at all sessions of the Town Meeting, and I am pleased to report that I did preside over every session of the Town Meeting during 1980. Second, he must appoint members to various town committees.

I was not able during 1979 to fill all the vacancies on the Rules Committee with Town Meeting Members as required. This caused the Rules Committee to not be very active. A full committee became a priority for 1980 and I am happy to report that the committee is fully staffed with very capable members.

During my three years as your Moderator it is my observation that there are several improvements that could be made for more efficient sessions of Town Meeting. November 24 I met with the Rules Committee and requested that they consider the following:

1. The High School auditorium be available for all sessions of scheduled Town Meetings.
2. The annual meeting start in April instead of May.
3. Have aides for microphones at all sessions.
4. Change from "Robert's Rules" to "Town Meeting Time" written by three former Moderators for the conduct of Town Meeting.

If these requests are fulfilled, I think it will be easier on all concerned to conduct the business of the Town.

My sincere thanks to all who volunteered to serve on the committees. Their effort and dedication provide information to Town Meeting members which would be impossible for each member to research on his own.

Early in the fall I decided it was time to consider my personal priorities for the coming year. It became obvious to me that I could not devote the time required to serve in this office; therefore I will not run for re-election in 1981. I have a very deep feeling of gratitude to the people of this community for allowing me to preside at their Town Meeting.

Respectfully,

C. Joseph Brown

RULES COMMITTEE

The following officers were elected: Mary C. Morgan, Chairwoman; Hope Paulsen, Vice Chairwoman; Patricia Angelo, Secretary.

The primary function of the Rules Committee is to oversee Town Meetings, and set the dates of Town Meetings and Town Elections.

This year's Rules Committee started work immediately by directing a letter to all boards, departments and committees stating that proponents of any articles on the warrant should give pertinent information to Town Meeting Members before Town Meeting, if possible, for consideration before voting on the article. It has been the complaint of Town Meeting Members in the past that too much time is wasted on trying to obtain information during Town Meeting which should have been made available ahead of time.

Parking for Town Meeting members and officials has also been a continuing problem. This Rules Committee, with the cooperation of the School Department, established official "Town Meeting Parking Permits." The permit card must be placed in the left-hand corner of the driver's windshield. A guard from Northeastern University is provided to direct everyone to the faculty parking lot of the Burlington High School.

The Committee also found that resolutions on providing information material were inadequate. Rules Committee member Steven Stamm drafted Resolutions 7 and 8, incorporating old Resolution 7 into the new one. It is hoped that both resolutions will be passed by Town Meeting in January of 1981.

As a Committee, it is our hope that the attendance problem, which has plagued Town Meeting for years, will be eliminated. Because of the parking permits, there is no longer a parking problem; and with good informative material provided, the Town Meeting Representatives can make an informed vote.

Respectfully submitted,

Mary C. Morgan, Chairwoman	Dick Fitzpatrick
Hope Paulsen, Vice Chairwoman	Phil Gallagher
Patricia Angelo, Secretary	Frances Heartquist
Connie Burrell	Gerry McBride
Ruth Ann Covenor	Albert Russell
George DeMattia	Steven Stamm



BOARD OF SELECTMEN

The year 1980 began with continuing the long process of reviewing applications, interviewing candidates and ultimately choosing, on a unanimous vote, to appoint Mr. Robert A. Mercier as the Town's first Town Administrator consistent with the direction supplied to us by Town Meeting. Mr. Mercier took over his duties on February 11, 1980 and has received the backing of the full Board in the conducting of the Town's business. The Board made special note of the tireless, professional work of our Town Accountant, Mr. Patrick Mullin, who served in a dual capacity as Executive Secretary/Town Accountant for a period of some two years prior to the appointment of Mr. Mercier. His dedication to service and long hours were greatly appreciated by the Board and we remain indebted to him for helping us implement the Administrator form of Government.

BUSINESS EXPANSION

The year 1980 also saw the continuance of our industrial/commercial growth along the Middlesex Turnpike, South Bedford Street and the Mall Road. Of paramount importance was the long awaited official opening in November of the world renowned Lahey Clinic Foundation on Mall Road. As most of you know, this project began in embryonic stages early in 1970 and finally came the full cycle late in the latter part of this decade. This Board remains committed to working with the principal officers of the Clinic for the betterment of the entire community.

Along with the opening of the Clinic other major development continued in the New England Executive Park and also within the parcel of land known as the Burlington Woods Development. Perhaps the major new concept to be developed within this area will be the construction and subsequent opening of the prestigious Marriott Hotel complex within the aforementioned Burlington Woods Development. Because of the effect of these developments on our infrastructure this Board supports the efforts of the Planning Board in seeking and obtaining off-site improvement commitments by these huge corporations, within this area alone the cost to the developers of these parcels could well exceed one million dollars for off-site improvements.

ELECTION OF 1980

The race for Selectman saw incumbent Robert Roberto lead the field in his re-election campaign and also saw a new member of the Board, Richard C. Wilde, elected to a first term to succeed outgoing member Daniel Valente who chose not to seek re-election for another term. All the members of the Board who served with Dan wish him well in his future endeavors and hope that at some future date he may reconsider his decision and once again serve the people of Burlington in some capacity. Following the election, the Board restructured with Robert Matarazzo being named Chairman and Thomas Flaherty Jr. named Vice-Chairman.

COLLECTIVE BARGAINING CONTRACTS

In June of 1980, the five collective bargaining agreements which the Board oversees expired. Prior to this expiration date the Board established guidelines and

parameters for the conducting of this new set of negotiations by the Town Administrator. After a long process which involved give and take on both sides, the Town and the Union representatives, the DPW, the BMEA, the Police Command Officers and the Patrolmen reached agreement on the various aspects of the contracts which were subsequently voted and approved by the Town Meeting in January of 1981. We are proud of the fact that we feel a fair offer was made to the Union which was consistent with our stated goals and Town Meeting showed tremendous faith in our effort by their vote in January. As of this writing we have not been able to reach agreement with the Fire Union and have submitted our offers to the Joint Labor Management Committee for possible resolution. All of the agreed to contracts are for three year periods which will allow us as managers to accurately project the cost of running departments based on contractual settlements during this period of uncertainty.

DISPOSITION OF TOWN BUILDINGS

During the spring of 1980 the School Committee deliberated long and hard on its decision to close the Meadowbrook School due to declining enrollments. This building was turned over to the Selectmen in July of 1980 and the Board immediately began the painstaking task of reviewing the best possible use for this building taking into account the economics involved, the impact on the neighborhood, the zoning restrictions, the building's own liabilities, etc. before proceeding to Town Meeting with a recommendation as to the best possible use of this Town resource. As of this writing our intentions are to recommend a use for the building at the May Annual Town Meeting.

In order to consolidate services and minimize occupancy costs, the Board moved to relocate the BCLC from the inefficient, burdensome BCLC annex to the Center School. The cooperation between our office, the School Department, the Recreation Department and the BCLC staff was truly indicative of the spirit evident amongst all departments today faced with spiralling cost and uncertain futures. This move, aided greatly by the students from Shawsheen Tech, was accomplished in January of 1981 and the expected occupancy cost savings should amount to some \$10,000 to the Town. We have also taken steps to dispose of the Annex Building, which at this point is a liability to the Town.

WATER BANS

During the summer of 1980 this Board, upon the recommendation of the Town Administrator and Superintendent of Public Works, placed voluntary bans on the excessive use of water by the residents of Burlington. We did this not so much because of a shortage of water but rather to implant within the minds of those who live and work here the need to conserve a resource which appears to be dwindling. We have and will continue to monitor this situation very closely in the years ahead and will attempt to provide all the residents of Burlington with the most up-to-date and informed information we have in our efforts to preserve this precious resource.

PROPOSITION 2½

Finally, the year 1980 brought with it the passage in November of Proposition 2½ by the voters of this Commonwealth. This bill has presented for this Board perhaps

the greatest fiscal crisis the Town has experienced. We have been united in our opposition to the Bill as it is written and have taken active steps to fight against a bill we feel will cripple our ability to provide services at the same level people of this community have come to expect. As of this writing we have prepared budgets which include drastic reductions in personnel from virtually every department under our jurisdiction. Clearly the devastation of Prop 2½ has not yet been felt by the Community but our greatest fears are being realized. As elected officials we are dismayed by the apparent dismantling of a Community structure which we feel has been very efficient in delivery of services and frugal in the application of your tax dollars. We will continue to fight for a clearer definition of the law and hopefully seek some relief through the Great and General Court of the Massachusetts Legislature.

THE YEAR AHEAD

There is no question that the year ahead will provide a continuing challenge to our ability to provide the same services people have come to expect from Burlington. The functions of municipal governments will be seriously impaired by restrictions over which we have no control such as the limitations of state and federal mandates, the spiralling cost of energy products, the cap on the tax levy promoted by Prop 2½, and the charges to the state, county, MDC and MBTA which consistently rise while the available money for operating the Town concurrently decreases.

With your support and the expertise of our professional managers and department heads we will strive to retain the quality of life you have become accustomed to here in Burlington.

For your support through this year we sincerely thank you.

Board of Selectmen



TOWN COUNSEL

"My rights, my rights, MY RIGHTS;" they cry, "you have deprived me of my rights and I will have it out with you in court." The cacophonous chorus is imaginary, but it illustrates a reality that pervades our nation, our state and our town. Here is a murderer seeking to escape conviction because the police officer did not read him his "rights" before he admitted to the murder; here is the police officer complaining that his "rights" include full salary and other benefits while his retirement application based on a mental illness that he supposedly contacted from his police work wends its slow way through the administrative process. Now the parents of a learning disabled child claim that the Town of Burlington, which maintains in its public schools, programs for children with learning disabilities that has earned accolades from a world famous authority on learning disabilities, will not do enough for their child, who, therefore, has "rights" to expensive private education at public expense; now a child who fell off the edge of a swimming pool in a regional vocational high school says he has "rights" to recovery from the Town for his damages. The police allege "rights" to prosecute criminal cases in the District Court notwithstanding the Selectmen's and Town's wishes; the teachers claim "rights" to bargain with the School Committee over the form that will be used to evaluate them.

Rights, rights, rights. Not only have their assertion become a daily clamor in Town government, but some asserters have even taken the view that since they are also taxpayers—why, how dare the Town use their money to pay counsel to fight back, when they assert their "rights"? The Selectmen, the School Committee, the Board of Health should, so they assert, in the face of asserted "rights," simply abdicate and pay.

One might, upon reading the foregoing, conclude that Town Counsel opposes the assertion of rights. Such is not the case. The law grows on the assertion of rights and duties and the rejection or acceptance of such rights and duties by the Courts. It is important to remember that certain rights that we now take for granted, such as the right to be free from assault and from negligent intrusion into our lives and property came about because at some point some person was willing to go to court and say to a defendant: "I was injured by your negligence or by your assault, and I demand compensation from you." Likewise, the notion that the sovereign, whether we think of the sovereign as the king or the Commonwealth, or the Town of Burlington, could do no wrong, fell away precisely because both courts and legislatures ultimately came to see that the notion was untrue, that sovereigns were not merely capable of doing wrong but did wrong, and that there must be redress for the persons who had been wronged. The duties of Town Counsel must be, amongst others, to attempt by giving sound advice to all branches of town government to keep them as far as possible from impinging upon the rights of others, and to advise, when a violation of these rights has been claimed in a litigatory proceeding, as to the substance or lack of substance to the claim, defending all claims of course, but counselling settlement when settlement seems to be in order.

This we have always attempted to do. Litigation may be lessened if officers and boards are advised as to legalities of their course of action, but litigation, even non-frivolous litigation, can probably never be eliminated. It is a truism, though perhaps an unfortunate truism, that litigation arises primarily because persons consider themselves aggrieved, rather

than because an unlawful act has occurred. Moreover, in the past two decades both common law and legislation in both Massachusetts and Federal Courts have shown themselves sufficiently fluid that many persons are undoubtedly tempted to start litigation first, and worry about correct legal principles later. Let us take for example, Proposition 2½. Here we encounter an effort, no doubt worthy, to reduce property taxes which in Massachusetts are among the highest in the nation. But such a reduction in property taxes will also necessitate a reduction in services and the discharge of many persons who have worked in municipal government for long periods of time. Many of these persons belong to labor unions. It would be foolish to imagine that these people will accept the dislocations brought by Proposition 2½ without fighting back in the Courts. It is equally foolish to expect that the litigation which will result from their fighting back in the Courts will come cheap to the cities and towns of the Commonwealth. If Proposition 2½ is declared constitutional, we can expect that the effects of it will be litigated for many years to come.

A distinguished scholar of constitutional law has said that most issues in constitutional law are not right against wrong, but right against right. The same can be said of many of the cases to which the Town becomes a party. But not of all. Some are downright frivolous claims. But all must be defended by counsel.

And so the cost of legal services rises. And it will continue to rise as long as more people keep coming to courts and other forums to demand their RIGHTS.

As usual, we shall in this report break up into three sections: Litigation, Formal Opinions, and General Legal Services.

1. LITIGATION

Adams v. Selectmen of Burlington. In the winter of 1979-1980 the Selectmen made several appointments to the police department. It would appear that the subcommittee whose duties included recommendations of those persons to be appointed from the list provided by Civil Service made pain-taking efforts to choose on a rational and objective basis. No sooner had the appointment been made when one man, who was not appointed, brought an action in the Superior Court, claiming that he was entitled to appointment because he was a disabled veteran and that in any event, his failure to be appointed had to do with reasons not related to his qualifications. On motion of Town Counsel, the Superior Court dismissed, ruling that the Plaintiff had not exhausted his Civil Service remedies. Plaintiff then sought relief from the Civil Service Commission, which, after hearing, found that the Selectmen had acted lawfully and properly. Plaintiff returned to Superior Court, filing a complaint not much different from the one that had earlier been dismissed, and again on motion the Superior Court dismissed. Although the Selectmen would almost certainly have prevailed on the merits in the Superior Court, the trial would have been long, disruptive, and costly; the research that enabled the case to be won in motion session, though itself time-consuming, was surely worth the effort.

Town Counsel also worked on the following cases during 1980:

1. McNamara v. Town
2. Taddeo v. Town
3. Knowles v. Town
4. McCue v. Board of Appeals
5. Gibbs Tire Depot v. Assessors
6. ASC v. Assessors
7. Town v. District Attorney
8. Fowle v. Naramore
9. Adams v. Selectmen (see above)
10. Drevitson v. Town
11. DPW Superintendent v. Impemba
12. LoGuidice v. Moran
13. Tigges v. Town
14. Town v. Cataldo
15. Burlington Mall Trust v. Assessors
16. Short v. Selectmen
17. International Brotherhood of Police Officers v. Town
18. Robinson v. Town
19. Town v. Lacey Transportation
20. Town v. Old Colony Leasing
21. Town v. Mass. Leasing Corporation
22. Town v. La Marca Bakery
23. Town v. GAF
24. Town v. Labor Relations Commission (traffic superintendent)
25. AFSCME (Shaw) v. Town
26. Town v. Pollert
27. Boyajian v. Board of Appeals
28. Town v. Board of Education
29. Burlington Education Association v. School Committee
30. Panico v. School Committee
31. School Committee v. Gualtieri
32. Jones v. School Committee
33. Barrows v. School Committee
34. Hiscock v. School Committee
35. Town v. Burgess & Blatcher
36. Howard Johnson v. Selectmen
37. Hansford v. Building Inspector
38. Town v. Kraft Industry
39. Patterson v. Town
40. Lake v. Assessors
41. Town v. C&M Construction Company
42. Town v. Whitman & Howard
43. Short v. Town
44. Town v. Architect Design Group
45. Raimondo v. Town
46. Gorin v. Assessors
47. Town v. J.J. Flynn
48. Pittorino v. Assessors
49. Gorgiulo v. Assessors
50. Town v. Starrett Paving
51. Enos v. Civil Service Commission
52. McKeon v. Town
53. McKeon v. Contributory Retirement Appeals Board
54. Police Chief v. McKeon
55. Harper v. Town
56. Guarantee Mortgage v. Town
57. Mass. Broken Stone v. Town
58. Town v. Middlesex Road Builders, Inc.
59. Sauna Time v. Board of Health
60. Middlesex Turnpike Industry Trust v. Assessors

61. Cullinane v. Shawsheen Regional Technical High School District
62. Central Liquors v. Selectmen
63. Internal Association of Fire Fighters v. Town
64. Nordblom v. Assessors
65. Town v. Content Homes
66. Hill v. Town

2. OPINIONS

Opinions given by Town Counsel during 1980 ran the usual gamut of questions upon which Counsel might be expected to give opinions; also as usual a large number concerned inter-governmental relations among Town Meeting, the Town Administrator, the Board of Selectmen, the School Committee, and other boards and officers. One of the more interesting opinions was one given to the Town Administrator on May 6, 1980 and concerned the Town Administrator's collective bargaining responsibilities for personnel who do not in any sense come under his jurisdiction like employees of the Town Clerk and the Town Treasurer. We concluded that the Town Administrator is responsible for collective bargaining on behalf of such employees and that the grievance procedure for such employees were through the Board of Selectmen, even though the authority to hire, fire, and direct was in another office.

Other opinions rendered during 1980 were as follows:

1. February 12, 1980 to Town Administrator
Re: Sunday laws
2. February 21, 1980 to Town Administrator
Re: Special Permit to Cinema
3. February 27, 1980 to Town Administrator
Re: Personnel Board Authority
4. March 13, 1980 to Town Engineer
Re: Acceptance of Public Ways
5. April 2, 1980 to Town Administrator
Re: Special Police Officers Disability
6. April 4, 1980 to Town Administrator
Re: Powers to Police Chief
7. April 16, 1980 to Town Administrator
Re: Acceptance to G.L. c.258, §13
8. April 23, 1980 to Town Administrator
Re: Warrant Articles (May 12, 1980)
9. April 29, 1980 to Building Inspector
Re: R. Harris' Application for Permit (Lot A)
10. May 20, 1980 to Town Moderator
Re: Reconsideration of Article 8
11. May 21, 1980 to Board of Health
Re: Burial of a Dead Horse
12. May 22, 1980 to Town Administrator
Re: Responsibilities under Chapter 41. Sec. 111F
13. June 13, 1980 to Town Administrator
Re: School Personnel Voting on School Budget

14. June 19, 1980 to Town Administrator
Re: Sunday Blue Law Corporation
15. July 17, 1980 to Town Administrator
Re: Dog Officer's Hours/Phone Number
16. August 18, 1980 to Town Administrator
Re: "Procedural Defect" of Notification
17. September 4, 1980 to Town Administrator
Re: Transportation of Public School Students/
Funds
18. September 12, 1980 to Town Administrator
Re: Warrant Articles (October 6, 1980)
19. October 2, 1980 to Town Administrator
Re: Loitering on Private Property
20. December 5, 1980 to Town Administrator
Re: Animal Inspection Classification
21. December 5, 1980 to Town Administrator
Re: Public Nuisance
22. December 8, 1980 to Town Administrator
Re: Review of Articles 12 and 13 of Warrant
23. December 17, 1980 to Town Moderator
Re: Responsibilities of Moderator Under Conflict
Law
24. December 31, 1980 to Town Administrator
Re: Reviewing Warrant

3. MISCELLANEOUS DUTIES

Town Counsel is involved with all the legal work of the Town. In 1980 this work included the drafting and approval of contracts, conveyancing, meeting with various Town boards, agencies and committees including the Board of Appeals, the Planning Board, the Social Committee and the Rules Committee, and counseling the Selectmen and the Town Administrator on day-to-day legal problems which in 1980 proved as numerous and varied as ever. In our twelfth year as Town Counsel we have the advantage of knowing "where to look" for answers to many of the questions that arise, but the novelty and the scope of these questions never cease to amaze us.

Respectfully,

John F. Zamparelli
David Berman
Town Counsel

LIBRARY TRUSTEES

During 1980 the Board of Library Trustees was successful in communicating to the townspeople of Burlington the need for additional staff. It was also a time during which townspeople registered their discontent over the curtailment of weekend hours. The Trustees responded to the community and made personnel requests their top budget priority. During Town Meeting in May we were pleased to see that Town Meeting members shared their constituents' concern and supported our requests. We are able to hire sufficient personnel so that the library could be open 7 days a week and we were able to upgrade our children's department by adding a part-time professional children's librarian. The library is now accessible every day of the week and the staff reorganization has created more efficient operation of the circulation and other services.

Throughout the year several additions were made to the library's policy manual by the Trustees. These policies clarify services offered by the library and the responsibilities of borrowers. The include: 1. that a person holding overdue items at another library be denied borrowing privileges here; 2. that library staff call a parent or guardian to verify a child's identity when the child has reported a lost library card, and the new card is to be mailed; 3. that home-bound service to the elderly be extended to include establishing service from the new community's library when an elderly resident moves from Burlington to another community; and 4. that the original notice of an overdue book be a postcard, with postage to be paid by the borrower.

The Friends of the Burlington Public Library sponsored their annual book sale in June, with donations from the community. Proceeds were donated to the library for acquisition of a membership at the New England Aquarium. In September the Trustees hosted the Friends and other townspeople at an Open House to celebrate the start of weekend hours and to introduce the new personnel. At that time Mrs. Nancy Nyren volunteered to organize the Friends' future activities.

In the last ten years technology was advanced in leaps and bounds, especially in the visual and computer fields. Some of this technology can be applied to provide more coordinated library services. We believe a progressive attitude as opposed to stagnation is the best approach for the future of our library. Capital investments may be required and the library may propose projects using advanced technology. We also believe that the people of Burlington deserve the most up-to-date library materials and services in order to keep its citizens abreast of the information explosion of the 1980's.

The results of the last November's election have brought on tax restrictions of which we cannot yet determine the impact. We have been confronted with possibilities that may threaten the future of our library, but we will not succumb to them because we believe the people of Burlington will not let that happen. The years ahead will be challenging for the library and we will press on with a spirit of optimism. Our public library is worth keeping and has a definite place in Burlington's future.

Respectfully submitted,

Kristin Janghorbani, Chairperson
Linda Roscoe
James B. Ashworth
Sarah A. Nisenson
Marie Seminareto
Alsace Sleeper

PUBLIC LIBRARY

INTRODUCTION

The Burlington Public Library has a significant economic and social impact on the lives of Burlington residents. Through it people can learn about personal money management, coping with problems, finding alternate ways of doing things, and getting more enjoyment out of life. It assists the handicapped to improve the quality of their lives. Members of the business community use information supplied by it to prosper and expand. Individuals turn to it for everything from informal education and cultural enrichment to practical solutions to everyday problems. The library is an accessible, reliable, and unbiased source of information in a society often overwhelmed by the volume and complexity of that information.

The report which follows details some of the measurable ways the Burlington Public Library, YOUR Library, has fulfilled these functions.

STAFF

1980 was a year of an unusually large number of staff changes. In January, Town Meeting authorized combining the two part-time subprofessional Reference Assistant positions into one full-time Professional Reference Librarian position. MaryLu Rosenthal, who is a professional librarian although she had been working as a subprofessional, was appointed to the position. In June, Town Meeting approved the hiring of a Library Circulation Supervisor full time and two part-time Library Aides in order to restore some of the weekend hours which had been eliminated and to provide more adequate evening service and, after lengthy debate and reconsideration, authorized the hiring of a part-time professional Children's Librarian. Mary Minghella was hired as the Circulation Supervisor; Jutta Budek and Ann Marie McMakin were hired as Library Aides and Donna Meeker was hired as the Children's Librarian. In September, Susan Bjorner, who had been the Assistant Librarian for five years, resigned to accept a position as Librarian, Massachusetts Vocational Curriculum Resource Center at Minuteman Vocational Technical High School, Lexington. Arthur Wolman was appointed in November as her successor. Mr. Wolman is the first male librarian in the library's history as a municipal library. There was a large turnover this year among Library Pages. Jeanne Malouin, Deborah Saia, and Jacqueline Jay left. They were replaced by Rita Maria, Mary Mercier and Donald Conti.

The present staff members are:

Librarian—Geraldine C. Guentner

Assistant Librarian—Arthur Wolman

Cataloger—Joan Saklad

Reference Librarian—MaryLu Rosenthal

Library Circulation Supervisor—Mary Minghella

Circulation Assistants—Lois Howells, Robert Nahigian, Phyllis Rae

Cataloging Assistant—Dorothy Barron

Children's Librarian—Donna Meeker (part-time)

Children's Assistants—Virginia Philippy, Ann Papalegis

Library Aides—Jutta Budek, Ann Marie McMakin

Clerk—Sheila Heron

Library Pages—Karen McDonald, Maura Robinson, Rita Maria, Mary Mercier, Donald Conti

Quality library service depends on a staff sufficient in number, well-trained, with expertise in their particular areas of service and with high morale because their efforts are recognized and appreciated.

Furthermore, quality service cannot be provided no matter how many books and other materials the library owns unless there is adequate staff to build and maintain the collection and to direct, educate and encourage the use of these materials.

COLLECTION BUILDING AND MAINTENANCE

IN 1980, the Cataloging Department:

Recataloged records received prior to present cataloger which were arranged on the shelves by the order in which they were received. Assigned classification number and subject headings to each of these in accordance with present cataloging policy, to make them accessible in the public catalog by author or composer, soloist, title, and type of music or spoken word.

Expanded classification numbers for Winter sports and Textile handicrafts to provide easier access to such subjects as hockey, or needlepoint.

Recataloged books previously put in 92—Individual Biography—of those individuals whose lives are closely intertwined with their work. Now these biographies will be shelved among other books on the same subject, such as artists among the art books, and sports figures with the sport for which they are famous.

Purchase of a new Shelf List catalog allowed for great expansion in the shelf list drawers in both adult and juvenile catalogs. Allows much easier access to these vital records for entire library staff.

Publication of new editions of Sears List of Subject Headings and the unabridged Dewey Decimal Classification enables Burlington Public Library to keep up with the newest headings for today's books and for more specific groupings of these books and for more specific groupings of these books on the shelves. Again, easier accessibility for the public to the information found in our collection is the aim and more recataloging will follow in 1981, based on these up-to-date tools.

Town Meeting in June authorized a restoration of the previous year's cut in the book budget (including periodical subscriptions and audio-visual materials). While this restoration of funds will not make up for inflationary cost increases in these items, it will enable us to add a few more items than we would have without it.

However, looking to the future, I must point out that the passage of Proposition 2½ will almost completely wipe out the book budget, as well as necessitating other drastic cuts.

Since we received some funds this year to purchase record bins, part of the record collection is being moved into the main reading area of the library. Unfortunately, we cannot accommodate the entire collection in the bins. Therefore, the

older records and most of the spoken word records will still be in the room adjacent to the circulation desk. Sheet music and music books will be removed to the stacks. Audio-visual materials such as cassettes and films will remain in the "record room" as a safety measure.

We have long been aware of the need for an area for quiet study which our open plan does not permit. Therefore, it was decided to turn the "record room" into a quiet study room since there will be a considerable reduction in traffic there once the more popular records and music books are housed elsewhere. The study carrels have been moved into this room and many people are taking advantage of it. This is not an ideal solution to the problem because there will still be some traffic and some sound will penetrate from the circulation desk and foyer, but it is the best we can do until we can have an addition to the building. It does, I believe, demonstrate to the public that we are willing to do the best we can to provide quality service.

In order to determine the extent of use of library holdings, the Reference staff this year surveyed circulation and in-library use of the periodical collection and the business services collection—cuts will undoubtedly have to be made during the coming lean years.

ADULT ACTIVITIES

During 1980, the Reference Department, as part of its informational and educational services, conducted monthly book talks for a group of gifted students from Pine Glen School and prepared a reference collection of literature for high school students assignments. These books do not circulate but are kept in Reference so that first comers cannot take out everything leaving nothing for others.

In the Spring, in an effort to better assist teachers and students, a Teacher Notification form was devised to notify teachers of the reasons why we might not have been able to fill a student's request for information on a particular subject such as: (1) All material on this subject is in circulation due to heavy demand by your and other classes, (2) Subject area can only be covered adequately by materials other than those permitted, (3) A reasonable search failed to supply suitable material on this subject for this grade level, etc. The notification also suggests that advance notice of assignments would enable the public library to put materials on "temporary reserve" so that all may share them fairly.

In May, 54 Marshall Simonds 6th graders visited the library to be instructed in the use of the card catalog and reference works.

Once again, the library presented its "All Star Film Series" on Thursday evenings between April 10-May 1. Attendance was disappointing. These are full-length feature films provided by the Eastern Massachusetts Regional Library System. Titles this year were: West Side Story, Flying Down to Rio, Bye Bye Birdie and Romeo and Juliet. These same films were shown at the Senior Citizens Friendship Center after the lunch program on these dates and were very much appreciated.

During July and August, "Sandwiched-in movies", a series of five short films for each session were shown on Wednesdays at lunch time. The public was invited to bring a sandwich or salad (the library provided coffee or a cold drink & the meeting room was air-conditioned) and enjoy these short

humorous, animation and experimental films. "Come when you can; stay as long as you are able; leave when you must", read the advertising. Attendance was not as great as we had hoped it would be, but those who came did enjoy this experimental program.

The library again conducted a unit of the Senior Citizens' Humanities Program for Burlington senior citizens. Twelve seniors participated in this year's program **Work and Life**, which met for 1½ hours for nine consecutive weeks from September through November at the Friendship Center.

The unit explored the range of work within all communities, types of work identified with particular regions of the U.S., definitions of success, work and self-image, conflicts in values, and work experiences from first jobs through retirement. Readings, music, photographs, and cartoons were all used as source material for lively discussion.

This is the third series of the Humanities Program in Burlington. This year it was over-subscribed and some potential participants had to be turned away. It is strongly recommended that the program be continued.

The library is aware of a number of people who live or work in Burlington who have a reading knowledge of other languages either through native use or education and, since we are asked from time to time for help in translating from various languages, we asked through newspaper articles for people who would be willing to translate up to a page or two of information from or to another language when the need arises. We now have a file of sixteen volunteer translators in the following languages: Finnish, Japanese, Russian, Spanish, French, Latin, Greek, Arabic, Armenian, Chinese, German, Hindi, Bengali, and Gujarati. We would welcome hearing from volunteers who can also translate these or other languages.

The Burlington Public Library joined the other 384 public libraries of the Commonwealth in a campaign urging Governor King to sign the state aid to libraries bill which increased aid to libraries for the first time in nine years. Each library sent one of its borrowers cards to Governor King and to Mrs. King along with a letter stating why increased state aid is of vital importance in serving the library's clientele and asking him to sign the bill which he had pocket-vetoed the year before.

The campaign was successful and libraries will now receive \$.50 per capital instead of the previous \$.37½.

To celebrate the Fourth of July, the Reference Department held a "Fascinating Facts for the Fourth" contest. Ten questions relating to the Fourth of July were to be answered with the aid of materials from the reference section of the library. The contest was open to library patrons of all ages. Magdalena Washington, an 8th grader, had the most correct answers and received a gift certificate to the Burlington Mall Paperback Booksmith.

CHILDREN'S ACTIVITIES

Pre-School story times continue to be well attended despite a declining birth-rate. This year sixty-six sessions were attended by 1015 children. This year's preschool program included the traditional Easter egg hunt and Halloween haunted house, as well as a regular schedule of stories, songs, games, fingerplays, and arts and crafts. Unfortunately, this year the traditional Christmas program was snowed-out. However, the

Christmas tree donated to the library by the Junior Women's Club and Mahoney's Rocky Ledge Nursery was later decorated by library patrons and the staff.

Films geared to an elementary school audience were shown on early release days from January through June. Total attendance was 201 children and 21 adults.

Summering at the Library: 1980, a special project in creative writing, was offered for 2 three week sessions in July and August. Enrollment was limited to 30 children per session. Ms. Kathleen Lawless, a teacher from the Pine Glen School, instructed the children in the traditional techniques used by storytellers in folktales, fairy tales, and cumulative tales while Mrs. Philippy and Mrs. Papalegis read stories exemplifying these traditional forms to the children.

Library visits from school classes, pre-school groups and others were down in 1980. Significantly, the closing of Meadowbrook School decreases the number of groups within easy walking distance of the library. Twelve groups (271 children & 20 adults) visited the library and were introduced to the children's collection and told stories.

In conjunction with National Library Week in April, the Children's Department sponsored a poster contest in which 17 children participated.

In September, Donna Meeker joined the library staff as Children's Librarian providing more staff hours for programming and reader's services geared to school-age as well as pre-school children. For Halloween, a program of ghost stories for ages 7 and up was attended by 35 children. Also, in October Ms. Meeker told ghost stories for 50 children and 20 adults at the Halloween party held by Cub Scout Pack 101.

In November, Miss Guentner appeared as the guest storyteller for the Children's Book Week program held at the Memorial School. Seventy-five second graders and five adults enjoyed her stories.

In November, an experimental early release day program of book talks, films, poetry was offered, but no one registered. However, comments from several parents suggest that timing was the problem and that we should definitely offer it again in a more convenient time slot.

Being guardedly optimistic considering the fiscal state of Massachusetts, we look forward to adding a variety of new programs to those which are already so well-received and attended by our users.

PROFESSIONAL MEETINGS

Again this year appropriate staff members participated in professional meetings which are valuable for the exchange of ideas, the development of resource sharing and cooperative projects which increase our ability to provide quality service. Meetings attended included the Lowell Subregion Advisory Council, Lowell Area Cooperative of Interlibrary Networks, the American Library Association, the Massachusetts Library Association, Public Library Assistant Directors, Central Middlesex Reference Librarians, North of Boston Children's Librarians.

In addition to these usual meetings, Miss Guentner and Mrs. Rosenthal participated in a special tour of the Boston Public Library designed to acquaint area librarians with an

in-depth look at resources, services and procedures of this great research library.

Mrs. Heron attended a meeting of staff members of area libraries engaged in Interlibrary Loan activities at the Boston Public Library.

Mrs. Rosenthal attended a National Endowment for the Humanities workshop at the University of New Hampshire on writing grant proposals and a series of three workshops at the Boston Public Library on young adult literature.

MEETING ROOM USE

The meeting room was used this year by the following organizations: IEEE Professional Activities Committee, the Lowell Subregional Advisory Council, Transcendental Meditation, the Bureau of the Census (for testing and training census takers) Winning Through Loss (a series of lectures on Family Life, Mental Health, Alcoholism sponsored by the Church of Christ), Burlington Junior Women's Club, Central Middlesex Reference Librarians, Save the Union School Committee, Tom McFarland, American Bar Association for two seminars on estate planning, the Friends of the Burlington Public Library, and the Middlesex County Extension Service (for a workshop on sewing machine maintenance).

DISPLAYS AND EXHIBITS

Artists—Displays and Their Works

Nancy McRae, Bill McNamara, Frances Hartel, Lillian Whiteman, Priscilla Larson

LIBRARY EXHIBITS

Drawings and paintings from Bridlington (England) School—an exchange of works with Ms. Thibodeau's Marshall Simonds classes; antique valentines; "The Changing Countryside—when was the decision made?"—(128 Development); Alcohol Education Month; Vote-Be Counted; Burlington Girl Scouts; Burlington Junior Women's Club (Caitlin & Peter Caruthers Olympic Medalists); National Nutrition Month; Burlington Junior Women's Club Conservation Poster Contest entries; the Citations; Burlington Players; Earth Day; Burlington Beautification Project; Selective Service; a display of items used as bookmarks found in books returned to the library; posters and books illustrating categories of the Dewey Decimal Classification System; Burlington Junior Women's Club "Reading is Fun" poster contest entries; antique (from Miss Guentner's collection of early children's books) and modern children's books relating to Christmas.

SPECIAL EVENT

September 14 was the date of an Open House held at the library to celebrate the reopening of the library on Sundays.

The Friends of the Burlington Public Library, Trustees and Staff hosted the celebration which featured a special film entitled "Fiction Friction" which evoked howls of laughter from viewers; Mrs. Meeker, the new Children's Librarian telling stories to family groups and informal conversations relating to resources and services between patrons and staff. Super refreshments prepared by Staff, Trustees and Friends were served inducing one patron to suggest we have a party once a month!

STATISTICS

Circulation	Adult	Juvenile	Total
Fiction	30,954	30,550	61,504
Non-Fiction	39,416	11,027	50,443
Periodicals	6,097	523	6,620
Records	2,121	1,275	3,396
Sheet Music	286	0	286
Prints	40	0	40
Cassettes	160	13	173
Cassette Player	8	0	8
Puzzles	130	71	201
Films	47	33	80
Filmstrips	0	84	84
Toys	0	381	381
Pamphlets	499	0	499
Slides	0	0	0
Oper. Iden.	18	0	18
Memberships	718	0	718
Games (Adults)	23	0	23
TOTAL	80,517	43,957	124,474

Interlibrary Loan	Adult	Juvenile	Total
#Borrowed—329			
#Loaned—77			
Registration	902	457	1,359
Reference Questions	11,195		
Exit Count	89,746		
Materials in Collection (12/31/79)	34,058	18,640	
Materials added (1980)	2,960	604	
Materials removed (1980)	947	368	
Total in Collection (12/31/80)	36,071	18,876	54,947

Materials Added

Books added to collection (Purchased)	2,272	575	2,847
Books added to collection (Gifts)	252	6	258
Periodical Subscriptions	5	0	5
Records	317	14	331
Sheet Music	9	0	9
Art Prints	0	0	0
Cassettes	8	0	8
Films & Filmstrips (Multi-Media Kits)	0	9	9
Toys	0	0	0
Games (Adult)	6	0	6
Microfilms	89	0	89
Slide Sets	2	0	2
TOTAL	2,960	604	3,564

Materials Discarded

Books	491	213	704
Records	24	14	38
Periodicals	3	24	27
Sheet Music	1	0	1
Puzzles	4	1	5
Toys	0	1	1
TOTALS	523	253	776

Materials Lost in Circulation

Books	238	68	306
Records	3	2	5
Periodicals	44	2	46
Pamphlets	3	0	3

Cassettes	1	0	1
Puzzles	0	1	1
Filmstrips	1	0	1
TOTALS	290	73	363

Materials Lost & Paid For

Books	96	38	134
Periodicals	33	2	35
Records	3	2	5
Cassettes	1	0	1
Sheet Music	1	0	1
TOTALS	134	43	1,315

Total # Items Removed	947	368	1,315
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Monies turned into Town

Fines Collected	\$1039	Payment for Lost Cards	\$105.25
Service Charges	2202	Reserve Postals	215.75
TOTAL	\$3241		

Total materials in collection 12/31/80 54,947 of which 36,071 were adult and 18,876 were juvenile.

CONCLUSION

We are gratified that the people of Burlington have been able to enjoy a restoration of Sunday service beginning in September 1980; that we have been able to add staff members to provide more assistance to patrons and that the collections continue to grow and reflect a response to the needs of the community.

The next few years, with intense inflationary pressures and the need to cut costs drastically, may well present a severe challenge. However, we will strive to provide the best possible service that economic conditions will allow and we enlist the support of the townspeople in helping us achieve our goal of quality service.

Finally, I wish to thank the Board of Library Trustees, the Friends of the Burlington Public Library and all other groups and individuals who have aided the Library throughout the year, particularly the P.F.C. Roy J. Henderson Post 7423 Veterans of Foreign Wars for their gift of membership pass to the Children's Museum and the Burlington Rotary Club for a second pass to the Museum of Science.

Respectfully submitted,

Geraldine C. Guentner, Librarian

PUBLIC WORKS

I hereby submit the Annual Report of the Department of Public Works for the year ending December 31, 1980. The DPW continues to enjoy amicable cooperation and support of our elected officials and other town departments, which makes our routine functions easier. I wish to thank the DPW employees for their many extra hours of labor under difficult weather to provide essential services to the residents of Burlington.

Respectfully,

Harold J. Publicover, PE
Superintendent of Public Works

ADMINISTRATION DONALD L. REECE, ADMIN. ASST.

Reorganization of the CETA program to a heavy emphasis on Training caused an elimination of Public Service Employment and the loss of two competent employees in our Administrative Section.

DPW ANNUAL REPORT

Administrative Section 1980

WATER & SEWER BILLING SECTION				
Total \$653,492.39	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Revenue	\$172,933.11	\$154,766.51	\$159,873.53	\$165,919.24
	Accounts	Breakdown	Accounts	
Residents	5934	Water Only	1070	Active Accounts 6546
Business, Aprs, Mall	499	Sewer Only	16	Inactive Accounts 60
Industry	134	Water & Sewer	5511	
Churches				
Public Facilities (NA)				
TOTAL ACCOUNTS	6006		6006	6006
	Street Opening Permit	Water Application	Sewer Permit	BWSSR
Permits	83	\$360 67	\$247 87	\$500 \$400
Miscellaneous (signs, insurance reimbursements etc.) \$15,254.67				

INVOICE SECTION							
	Engr	W&S	Trt Plt	Hwy	Cem	DPW Admin	Other Central Maintenance
Purchase Orders	67	289	300	446	77	100	632

CEMETERY SECTION						
	Interments	Foundations	Sale of Graves	Perpetual Care	Fee-Deed	TOTAL
Revenue	\$6,895	\$1,268.00	\$13,650.00	\$142.50	\$111.00	\$32,674.00

Grand Total all sources = \$701,420.06

CEMETERY DIVISION

**WILLIAM BRUNDIGE,
ASST. SUPERINTENDENT**

The sudden death of Mr. Charles Ralph, Assistant Superintendent for Cemetery, in March 1980 was a shock to the entire community and particularly to the Department of Public Works. He will long be remembered for his deep consideration and sympathy to everyone.

Two sections of the new area were opened for sale in September. This area has very attractive garden planting and includes both upright and flush monuments for low maintenance.

During 1980, 351 lots were sold, 84 funerals conducted and 47 monuments constructed.

CEMETERY REVENUE 1980

Sale of Graves (315)	\$13,650.00
Perpetual Care	10,750.00
Interments (84)	6,895.00
Misc. (fees for deeds, removals and ashes etc.)	111.00
Foundations	1,268.00
Total revenue received and paid to Treasurer's Office 1980.	\$32,674.00



*Mr. Charles Ralph
Assistant Superintendent Cemeteries*

CENTRAL MAINTENANCE

**GUY DeFILIPPO
ASST. SUPERINTENDENT**

The Central Maintenance Division has continued to maintain all Town vehicles, except School and Fire vehicles, with three full-time employees assisted by three part-time student mechanics from Shawsheen and Greater Lowell Vocational Schools.

The garage facilities were updated with new overhead greasing equipment and additional electrical testing equipment, and a new program of weekly and monthly preventive maintenance was instituted for police vehicles.

ENGINEERING DIVISION

**WILFRID J. NADEAU, P.E.
TOWN ENGINEER**

The past year was the most active of the past decade for public works projects engineered by the Burlington Engineering Department.

On drainage projects alone, a record \$197,737.00 was spent in 1980. While the amount of money spent annually to correct local drainage problems has decreased in recent years (see illustration below), our current efforts are directed to implementing the projects identified for the Town of Burlington in the Stormwater Management Plan prepared for the Town of Burlington by the engineering firm of Metcalf & Eddy.

Accordingly, the culverts at Sandybrook Road, Hilltop Drive, Lower Maud Graham Circle and Upper Maud Graham Circle were all replaced this year with one involving the installation of a newly developed corrugated aluminum box culvert.

HIGHWAY ACTIVITY SUMMARY REPORT 1980

Brooks	Trenched 22	Cleaned 136	
	Constructed	Repaired	Cleaned
Catch Basins	—	64	1,931
Drain/Pipes/ Culverts	—	30	144
Culverts/ Manholes	—	42	712
	Graded	Repaired	Reconstructed/ Swept
Streets		72	1,286
	Resurfaced	Repaired	Cold Patch
Paving	7		413
	Manufactured	Installed	Repaired
Street Signs	114	163	175
	Installed	Repaired	Painted
Guard Rails	8	9	—
Fences	1	3	—

ANNUAL LOCAL DRAINAGE EXPENDITURE

On local drainage projects, just over \$51,000 was expended in 1980 at the following locations:

Skilton Lane	County Road
Sears Street	Virginia Road
Muller Road	Putnam Road
Grant Avenue	Mark Street

The most significant of these projects was the Virginia Road project where 475 feet of blocked and damaged pipe had to be replaced.

We expended most of our Fiscal 1981 appropriation for road reconstruction the first half of the year to resurface a portion of Winn and Mark Streets and to completely reconstruct Sears Street. In addition, minor roadway construction was undertaken on Grant Avenue for the purpose of providing access to the proposed salt shed.

The most noteworthy road reconstruction project was widening and reconstruction of South Bedford Street between Burlington Mall Road and Route 128, financed by Mugar Finard Joint Venture, and is the first phase of reconstruction effort in the area. The next phase will be the

reconstruction of Burlington Mall Road from South Bedford Street to Cambridge Street including upgrading of traffic signals at both ends.

In excess of \$75,000 was expended to upgrade local water systems. An existing 1½" water line on Hillsdale Avenue was replaced with a 6" main for a distance of 780 feet, while 676 feet of 2" water line on Francis Street was replaced with a 6" main. In addition, 870 feet of six inch water main was installed on Glen Avenue, Stonybrook Road was interconnected with Mall Road to complete a loop.

In the area of traffic circulation improvements, we experienced three major setbacks in 1980. Although the Middlesex Turnpike Corridor Study was completed, Town Meeting failed to appropriate the necessary funds to proceed from the conceptual to the design phase. Until the controversy over needs for improvements can be resolved, the pursuit of State and Federal funding for this important artery is forestalled.

Secondly, the signalization project for the Burlington Mall Road and Lexington Street intersection was not advertised for construction in early spring as had been projected. Easements rights necessary to proceed with the project were received only recently. The project is now ready to be advertised and hopefully we will have relief from the typical congestion at that location each year during Christmas shopping season.

Finally, we continue to experience the daily hazardous congestion problem at Skilton Lane/Cambridge Street intersection. For the third year in a row, we have solicited Town Meeting support for this acute problem without success.

HIGHWAY DIVISION

The Highway Division performed routine maintenance of roads, sidewalks, brooks, drainage systems, tree care and snow and ice control throughout the year.

Burlington experienced a mild winter for precipitation with a total accumulation of 26 inches in 7 storms.

SPECIAL PROJECTS

1. Reconstructed dead end section of Mark Street.
2. Excavated and widened Middlesex Turnpike by 10' x 400' to allow a storage lane for access to Great Meadow Road.
3. Excavated mud from Walnut Road and replaced it with 1½" stone.



"All In A Days Work"—Sears St. goes from dirt road to finished street in one day including base & finish pavement,



Highway Division raising Winn St. Catch Basin, David Vigneau, Lewis Dubbs, David McCafferty—Photo by Karwin

LENWOOD W. McRAE ASST. SUPERINTENDENT

4. Completed full depth reconstruction of Sears Street.
5. Adjusted castings in preparation for contractual repaving of Winn, Hope, James, and Sears Streets.
6. Graded and gravelled Whitney and Martin Roads.
7. Monitored contractual sweeping of all Town roadways.
8. Responded to five (5) chemical/oil spills preventing contamination of the water supply.

PERSONNEL:

One new employee, Stephen Patterson, was hired to fill a resignation vacancy.

WATER TREATMENT PLANT

WILLIAM D. KEENE
MANAGER

Continued light snowfall and sub-normal rain has resulted in extremely low ground water table and our wells are not always able to meet their design capability due to excessive drawdown.

Two of our wells have been removed from service for various reasons including natural intrusion of iron and manganese which impart an unpleasant taste and odor to the water.

Although the Mill Pond Reservoir and Treatment Plant produced more than half of the water used during 1980 a ban on outside water use was invoked by the Selectmen to insure our capability to maintain water pressure.

Installation of the third highlift pump was completed which improves the treatment plant output to 4.7 million gallons per day. The GAC filter was rebuilt and new carbon was installed.



Treatment Plant Manager William Keene and Thomas Koopman, J.F. White Co., replace GAC filter supports—Photo by Karwan.

	Water Treatment		Total
	Wells	Plant	
January	48,695,000	34,134,000	82,829,000
February	50,640,000	26,898,000	77,538,000
March	45,554,000	35,275,000	80,839,000
April	45,764,000	32,408,000	78,172,000
May	48,831,000	47,595,000	96,426,000
June	50,730,000	71,762,000	122,492,000
July	47,456,000	64,220,000	111,676,000
August	40,369,000	73,274,000	113,643,000
September	47,280,000	54,224,000	101,504,000
October	34,963,000	57,544,000	92,507,000
November	38,221,000	43,087,000	81,308,000
December	43,598,000	45,816,000	89,414,000
TOTALS	542,101,000	586,247,000	1,128,348,000
		Daily Average	3,092,000

Highest Day, June 26, 1980	6,199,000
Highest Month, June	122,492,000
Highest Week, June 29, 1980	35,664,000
Total Bacteria Well Tests 374	WTP 161
Total Chemical 987 3,375	Distribution System 530
Total Bacteria Tests including private analysis, 1084	

WATER AND SEWER DIVISION

WILLIAM DUFFEY
ASST. SUPERINTENDENT

During 1980, Water Division personnel conducted a town-wide hydrant flushing program and replaced more than 200 residential water meters which were frozen or stopped. The Sewer Division cleaned all the wet wells of the 14 sewer pumping stations and inspected sewer easements for proper flow and possible obstructions.

In April 1980, the Commonwealth of Massachusetts Department of Environmental Quality Engineering announced that a potential health hazard had been discovered from Tetrachloroethylene which was leaching from vinyl-lined asbestos cement water pipes (Transite). The specific problem has been isolated to those pipes which have low flow and prolonged retention time. Extensive testing of the Burlington distribution system determined that there were only ten (10) streets which the tested level exceeded limits established by the DEQE. It is anticipated that these mains will be relined with Portland cement to prevent further leaching.

WATER STATISTICS 1980

Water Services—71 installed—14 frozen
Water Meters—210 replaced—47 frozen
Water Breaks—13 mains—7 services
Shut-off Valves—37 replaced
Hydrants (993)—11 installed—13 repaired—6 replaced—
2 relocated
Service calls assisting residents—948
Linear feet of water mains installed—3,719

SEWER STATISTICS 1980

Sewer Main Breaks—0
Sewer Main Blockages—6
Sewer Services Installed—107
Linear feet of sewer mains installed—1,441

FIRE DEPARTMENT

I herein submit the report of the Fire Chief and Forest Warden.

DEPARTMENT ROSTER

Fire Chief

Herbert W. Crawford

Deputies

*Philip Pollicelli

*Lawrence Rice

Lieutenants

*George Clark

*Lawrence Faria

Walter Mountain

*James Dannaher

*Paul Gerbrands

*Donald Robinson

*William Devereaux

*Kenneth Mills

*Daniel Gaynor

Fire Alarm Inspectors

Joseph P. Butler

*Henry Marshall

Mechanic

Walter DeCost

Firefighters

*William Bibbey

*Robert Guidoboni

*Robert Robinson

*Alfred Brabant

*James Hapenny

Richard Spreadbury

*Lee Callahan

*Douglas Hyde

*Paul Sullivan

*William Callahan

*Frederick Keene

*Robert Sullivan

*Gary Cauldwell

*Ronald Kullman

*Paul Thibault

Thomas Chaplin

*Martin Lowney

Major Travers

*Thomas Corbett

William Lundgren

*Robert Verrier

*Edward Costa

*Paul McLaughlin

*Charles White

*George Creamer

*Michael Nolan

Daniel Willette

Joseph Doran

*John Norden

*Steven Yetman

*Albert Fay

Frederick Osborne

James Fay

*Lawrence Pao

*Edward Franks

*Raymond Perry

*William Gangestad

*Leo Pouliot

Leon Gronquist

*Lucien Pouliot

*Emergency Medical Technicians

The year 1980 was a year which saw the department busier than during any other year. It was also a year in which the Department reported no deaths by fire, even though the Fire Department was involved in many rescues & fighting building fires, under hazardous conditions. Dedicated service to the Town and its townspeople was commonplace for the Department and its members.

The year 1980 also saw several department members sustain injury on the job (in the line of duty), reminding us of the hazardous nature of the work of this Department. During the year the Department responded to 1716 calls of fire and accidents and the Rescue responded to 942 medical emergency calls, for a total of 2658 emergency calls. The Fire Department also responded to several major fires which included woodlands, industry and homes. The department members continued to improve in their ability to serve the people of the town by attending seminars in emergency medicine and fire protection technology.

Members of the Department attended college courses and attended many seminars on various emergency medicine topics. These subjects have provided the department with an increased proficiency to better serve the community.

APPARATUS

Equipment located at headquarters are: Engine 1, a 1978 Henrickson 1000 gpm pump, Engine 6, a 1961 Mack with a 750 gallon per minute capacity, Engine 2, a 1969 Ford with a 500 gallon per minute capacity, Engine 4, a 1975 International 4 wheel drive with a 750 gallon pump, a 3/4 ton pick-up, 4 wheel drive, a 1971 Pirsch ladder with a 85' capacity, a 1975 Fire Alarm truck with bucket, a 1980 modular rescue unit (ambulance), one Chief's car, one Deputy's car and one Fire Prevention car.

At Station 2, there is a 1970 American LaFrance engine with a capacity of 1,000 gpm and a 1955 GMC (Engine 5) which is only a brush truck with a small booster pump. A 1975 modular rescue unit (ambulance) is on reserve.

A 3/4 ton pick-up truck replaced a 3/4 ton pick-up, a jeep and the station wagon used by our mechanic; in effect, we have replaced three vehicles with one vehicle. We have also replaced the Fire Prevention car, a 1974 chevrolet (old police car) with a 1977 dodge (old police car) which we hope to be able to use for a few more years.

There is a 1970 American LaFrance designated as Engine 3 that is in very poor condition, which is very expensive to maintain and should be replaced as soon as possible. Consideration should be given to the 1961 Mack Engine 6 which is twenty years old this year to be restored and repowered. The Deputy Chief's car, a 1951 buick is in very bad condition, which we are replacing with an old police car this year. The insulating & modification of the fire station is continuing. We are working at saving energy by insulating and putting in new storm windows. We hope to have both buildings complete by this year. We will continue to work at being energy efficient.

FIRE PREVENTION

In 1980 the Fire Prevention Division devoted much of its time to new construction. The expansion of the Executive Park, the completion of Lahey Clinic, the two new office parks on South Bedford Street, and additions to Executive Place on the Mall Road, to mention a few.

The "Learn Not To Burn" Program in our School System has expanded to the point where WBZ Channel 4's Evening Magazine spent a day in Burlington filming a spot to be aired sometime in February 1981. The Burlington Fire Dept. is extremely proud of all the Children and Faculty K-8 for their sincere involvement in Fire Safety Education.

Fire Safety Education is the key to the reduction of fire losses. The Fire Prevention Division offers this education to any and all citizens of Burlington.

Assistance in fire safety is a phone call away, 272-2212.

No one can compromise with fire safety.

Fire Prevention Activities for 1980:

Inspections:

Apartments	1
Business & Industry	23
Mercantile	22
Theaters	1
Construction	35
Public Schools	23
Private Schools	21
Municipal Buildings	1
One & Two Family Dwellings	15
Health Care Facilities	4

Fire Drills:

Business & Industry	1
Mercantile	4
Public Schools	23
Private Schools	5

Public Education Programs:

Business & Industry	3
Mercantile	1
Theaters	1
Public Schools	4
Private Schools	1
Health Care Facilities	13
Civic Organizations	2

Permits Issued:

Fuel Oil Storage	64
Flammable Liquids, Solids, Gases	7
LPG	16
Tank Installations	4
Transportation Flamm. Liquids	1
Explosive Storage	16
Model Rockets	9
Blasting	34
Site Plan Recommendations	33
Spec. Perm. Rec.	13
Building Permits Reviewed and/or Approved	34
Occupancy Permit Approvals	75

Incident Response and Investigation:

Fires	47
Accidents	2
Bomb Threat	3
Medical Emergency	2
Other	1
Complaints Investigated	23
Citations Issued	2

Respectfully submitted,

Lt. Lawrence E. Faria
Fire Prevention Officer

FIRE REPORTS JANUARY 1, 1980 TO DECEMBER 31, 1980

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Ambulance	66	77	64	76	75	85	84	81	60	91	87	96	942
Building	19	20	25	23	11	19	10	12	8	23	22	37	229
Auto	6	6	10	8	6	13	8	12	11	13	8	10	111
Trucks	1	2	1	3	3	4	2	—	1	—	—	1	18
False Alarms	8	3	6	13	19	15	8	19	6	11	12	6	126
Accidental Alarms	8	3	10	4	1	5	4	6	7	3	9	21	81
Oil & Gas Heaters	1	1	—	—	—	—	—	—	—	—	—	—	2
Mutual Aid	10	8	6	5	5	6	3	7	6	5	9	5	75
Smoke Scares	4	6	6	1	1	2	3	3	5	—	4	5	40
Bomb Scares	2	—	2	—	—	—	3	2	2	2	3	—	16
Underwater Rescue	—	—	—	—	—	—	—	—	—	—	—	—	—
Lock Outs	2	2	1	1	1	4	1	1	—	1	3	—	17
Grass	12	12	15	24	22	7	22	9	7	11	21	6	168
Brush & Woodland	12	13	9	20	30	20	18	3	13	5	14	—	157
Rubbish	5	5	4	3	5	4	2	7	3	4	6	1	49
Clothes Dryers	—	—	—	—	—	—	—	—	—	—	—	—	—
Gas Leaks	11	3	3	4	4	7	5	8	5	11	3	3	67
Med. Aid & Accidents	36	45	25	40	27	35	42	41	26	40	33	44	434
Electrical	2	2	5	5	3	3	4	2	—	4	7	4	41
Dumpster	9	3	6	3	6	8	1	7	5	2	4	4	58
Miscellaneous	3	1	1	—	1	3	2	3	1	3	4	5	27
Fires	151	135	135	157	145	155	138	142	106	138	162	152	1716
Sub Total	271	212	199	233	220	240	222	223	166	229	249	248	2658
Total		429	628	861	1081	1321	1543	1766	1932	2161	2410	2658	

FIRE ALARM DIVISION

All school fire alarm systems have been tested and found to be in good working order with the exception of the system at the High School. All municipal and public buildings have been tested and found to be in good working order. All town-owned and maintained traffic lights have been re-bulbed a minimum of once during the year and no major expenses have occurred.

Five new master fire alarm boxes were added to the system, two of them being installed on the new Lahey clinic.

Total number of fire alarm boxes—246.

Total EMT alarm boxes—5.

Joseph P. Butler
Fire Alarm Superintendent

RECOMMENDATIONS:

I am not requesting any new personnel or equipment through this year's budget or warrant articles due to Proposition 2½, but if any funds do become available would like consideration to replace equipment in bad condition. No extra money for modernization and insulation program is requested. We hope to have enough funds to get through the coming year.

I would like to take this opportunity to thank the town's residents for practicing fire prevention, which makes our job much easier, and to permanent firefighters who responded to alarms when off duty, also other town departments and officials for their assistance and cooperation.

I would like to thank the members of the Auxiliary Fire Department who give so much of their time and talent with no compensation. Thank you.

Respectfully submitted,

Herbert W. Crawford
Chief of Department

CIVIL DEFENSE

I hereby respectfully submit the Annual Report on the Department of Civil Defense for the year ending December 31, 1980.

INTRODUCTION

The year 1980 showed a reasonable degree of progress toward completing the goals set forth at the year's beginning. A brief resume' of the accomplishments follows:

1. The Emergency Operating Plan for the Town was updated as of March 1980.
2. A WARNING ANNEX was added to the above plan on June 20, 1980.
3. The Director completed three courses with the Federal Emergency Management Agency Staff College covering the following subjects:
 - (a) The Civil Defense Director/Coordinator.

- (b) Civil Defense in USA.
- (c) Radiological Monitoring.

4. Seven new volunteers for Civil Defense were enlisted; two Radio Operators and five members for the Fire and Rescue Unit.
5. Our stock of Radiological Monitoring equipment was checked out and replaced with fresh instruments by the federal government.
6. New members attended several courses at the State Civil Defense Academy at Topsfield.
7. The Radio Unit had 100% participation in all State-wide Emergency Net Tests.
8. The 60 foot radio tower and emergency generator at the rear of Town Hall were enclosed by a chain link fence.
9. The Massachusetts Civil Defense Radio Officer checked out the radio setup in our Emergency Operating Center and gave it his stamp of approval, saying it was one of the best he had seen.
10. We participated in six national, bi-monthly tests of the WARNING SYSTEM (NAWAS).
11. The Emergency Operating Center (EOC) was on stand-by during two actual emergencies:
 - (a) A fatal airplane crash at the Burlington/Billerica line.
 - (b) The disastrous chemical tank car spill in Somerville.
12. The following Resource Inventories have been brought up to date;
 - (a) Police
 - (b) Fire
 - (c) Civil Defense
 - (d) Communications
 - (e) Health and Medical
 - (f) Transportation
 - (g) DPW
 - (h) Radiological Defense
13. Director sat in at conferences at Lahey Clinic in an advisory capacity during the formulation of their Internal and External Disaster Plans.
14. Our EOC at the Town Hall was surveyed by the federal government to determine its protection factor in event of enemy attack. We received a rating of PF 67, which is not too bad compared to many public buildings and home cellars rating PF 40 or less.
15. The Auxiliary Fire & Rescue Headquarters had to be moved to a smaller building at the request of our landlord; although a considerable hardship, it did help us to lower our occupancy costs.
16. The Auxiliary Fire & Rescue Unit formed a Boy Scout EXPLORER UNIT consisting of several youths in the 14 to 18 year old bracket.

REPORT

[A] Auxiliary Fire and Rescue Unit

Roster

Deputy: Steve Duke
 Captain: Jim Boyd Jr.*
 Lieutenants: Bill Crusco
 Dick Belanger*
 Privates: Steve Tremblay
 Steve Marchese*
 Dave Cusano
 Ed McCoy*
 Tim McCoy*
 Dave Schofield*
 Bob Croke*
 John Sullivan
 Mark Cotreau*

*Emergency Medical Technician

**Paramedic (All others on roster have passed Red Cross Advanced First Aid and CPR Cardiac Pulmonary Resuscitation).

During the year 1980 this Unit served the Town as follows:

1. Total Man hours Donated	9,439
2. Flooded Areas Pumped	24
3. Apparatus Responses	
Daytime	3
Nighttime	41
Mutual Aid	3
Accidents	6
Medical Aid	3
Misc.	2
4. Special Lighting Details	
Water/Sewer Breaks	5
Miscellaneous	6
5. Public Address System Details	4
6. Public Affair First Aid Details	11
7. Administration and Training of EXPLORER UNIT	35

Total Responses in 1980 = 143

1980 Highlights

- Five new volunteers have been added and are being trained.
- Training is a continuing thing in this unit of your Civil Defense. Weekly drills are held on the handling of fire and rescue equipment, the operation of pumps and generators. Also, several members are studying advanced emergency medical techniques at local hospitals.
- The Lighting and Rescue Truck responded to the fatal airplane crash at the Burlington/Billerica line on February 16th, spending many hours lighting up the

scene for body recovery and investigative purposes.

- Our entire Civil Defense unit was on stand-by during the chemical tank car disaster in Somerville.
- This year a unit of Boy Scouts called EXPLORERS was formed. These youths are between 14 and 18 years of age and are learning Fire, Rescue and First Aid techniques under the direction of Auxiliary member Steve Tremblay.

[B] Communications Unit

Roster

Communications Officer: Frank J. Pavlica

Assistant Comm. Officer: Fred N. Garside

Active Operators: Peter Schipelliti
 Peter Boudreau
 Robert C. Reiser
 Kenneth C. Smalley
 Philip B. Midgley
 Sal Capotosto
 Margaret H. Narkewich
 Daniel Gingras
 Philip Groeg

There is also a list of several LIMITED OPERATORS. This means radio "HAMS" having the equipment to help out in an extreme emergency but who cannot participate on a regular basis.

During the year 1980 some of the activities in which this unit took part are:

- Total Man-hours Donated 3200+
- Radio coverage along the entire line of the 4th of July Parade. Several mobile units reporting to our base station at the EOC. The base, in turn, was in direct contact with the Police and Fire Departments.
- Active mobile/base coverage of the Town, especially the schools, on Halloween Night under direction of the Police Department.
- This unit had its usual 100% participation in the monthly statewide Civil Defense radio network. In fact, several times during the year this test was originated from our EOC radio base station instead of from the State Area I Headquarters in Tewksbury, due to problems with their antenna system.
- The members of this unit improve their equipment and mode of operation by almost nightly air contacts amongst their own group as well as Statewide with other amateur operators.
- This unit was active in preparing for and participating in a simulated emergency test in conjunction with the American Red Cross.
- Active emergency stand-bys of this unit include:
 - The chemical tank car spill disaster in Somerville.
 - The fatal air crash on the Burlington/Billerica line.

8. Antenna systems were completed on the new 60 foot tower to make the various frequency radios in the Town Hall EOC operate efficiently.

[C] Emergency Operating Center (EOC)

Our EOC is the basement of the Town Hall has been surveyed by an expert from the Federal Emergency Management Agency (FEMA) and found to have a Protection Factor (PF) of 67 compared to a completely underground installation which has PF of 100. The majority of other EOC's in the state have PF's in vicinity of 35-45 PF.

This Control Center serves as the base of operations during an extraordinary emergency wherein Key Department Heads can coordinate the direction and control of necessary action. These people, together with the Chairman of the Board of Selectmen, Chiefs of Fire and Police, Civil Defense Director and his staff can "keep their fingers on the pulse" of any situation. All will have the same information and will be able to make the most effective decisions rapidly.

In the event of such an emergency, the EOC would be expanded to include the Selectmen's Main Hearing Room. This room has been jacked for six telephones for use by key Department Heads and would serve as a Command Post.

[D] Matching Funds Program

Under this program the local Civil Defense is reimbursed for 50% of the salaries, office supplies and other municipal expenses involved in the administration of this department.

The Federal and State Governments have very strict requirements that must be met before a local agency can qualify for these benefits. The required standards have been met and we continue to share in the Matching Funds Program.

[E] Program for 1981

1. Get more Town Departments to make out their Emergency Operating Annexes to be added to the Town's Basic Emergency Operating Plan.
2. Increase the volunteer membership in each unit.
3. Complete the already started Mini-Evacuation Plan per State and Federal requirements.
4. Definitely get Radiological Training of Town employees under way in all Departments.
5. Survey and try to find the means to improve the Town's Audible Warning System.

CONCLUSION

So many individuals have helped us in our efforts to develop a solid, useful Civil Preparedness Unit, if I were to try naming them here I would surely miss someone. Suffice to say—I appreciate all your help, many thanks.

To Deputy Steve Duke, the Members of the Auxiliary Fire & Rescue Unit, to Frank Pavlica and his Radiomen and to Lt. Larry Faria and his Radiological Unit—I appreciate the time and effort, as volunteers, that you have given to make our Town prepared and safe. You are special people—thank you.

To the Town Administrator, Board of Selectmen, Town Meeting Members, Department Heads, Supervisors and Workers—your support was greatly appreciated, thank you.

Respectfully submitted,

Clifford A. Phalen
Director of Civil Defense

POLICE DEPARTMENT

I herein respectfully submit the Police Annual Report for the year ending December 31, 1980.

DEPARTMENTAL ROSTER

Chief of Police
Edward C. McCafferty

Captains
Charles T. Ferguson Louis Rose

Lieutenants
Arnold Christiansen Robert Stryke
Barry Solomon

Sergeants
Eugene Knowles Robert Hyde
John Moglia George Devlin
Gerald Mills

Patrolmen
Roy Thorstensen Raymond Naramore (Deceased)
Chester Maguire Richard Glejzer
Andrew Reilly Thomas McCarthy (Retired)
Norman Christiansen William Faria
Carl Christiansen Thomas Flaherty, 3rd
Gilbert Chaney Walter Bevis
Gerald Crocker William Duffey, Jr.
Eugene Glover Dennis Thompson
Paul Christiansen Robert DiGloria
Richard Sheppard John Ferrara
Russell Petersen Frank Nardone
Richard Hovasse Thomas Sullivan
Clifford McKeon Robert Adams
Charles Chicarello Kenneth Harper
Ronald Glejzer Paul Cote
Harry Sawyer William Soda
Eugene DiFrancisco William Mathews
James Wright Phillip Lagomarsino
Robert Aloisi Barry Cosgrove
Alfred Sciuto Richard DiGloria
Ralph Patuto Christopher Priest

Permanent Intermittent Patrolmen
Francis Hart Kevin Rogers
James Brooks Paul Anderson

Principal Clerk
Margaret Merlesena

Senior Clerks
Janet Downey June Collins

Junior Clerk
Martha Amo

School Traffic Supervisors

Head Supervisor
Florence Murray (Retired)

Head Supervisor
Helen Bulman (Provisional)

Eleanor Doyle Yvonne Caruso
Barbara Reichert (Retired) Nancy Bibbey
Edythe Lowe Barbara Moran
Nancy Ozolins (Retired) Maureen Robillard
Helen Dignan Joan McLaughlin



Look, Mom! There is a parking spot over near the bank!



It is easy! We just close our eyes and pray a lot!



Yes, Sir! It is a problem! But, did you know that before you got caught up in this traffic jam, you were entering thru the exit!

ARRESTS

Number of Arrests	942
Males	787
Females	155

OFFENSES FOR WHICH ARRESTS WERE MADE

Attempted Arson of Motor Vehicles	2
Vandalism	24
Dangerous Weapon	1
Drunk/Assault & Battery on Police Officer	4
Operating Under Influence of Alcohol	71
Operating M/V so as to Endanger	5
Using M/V without Authority	19
Assault & Battery	12
Breaking & Entering	36
Unarmed Robbery	2
Armed Robbery	1
Narcotic Drug Violations	51
Larceny	185
Operating M/V without License	21
Runaways	1
Minor with Liquor	98
Prostitution	2
Idle & Disorderly	18
Receiving Stolen Property	17
Traffic Violations	13
Operating after Revocation	17
Assault by Means of Dangerous Weapon	3
Larceny of a Motor Vehicles	11
Non-Support	1
Trespassing	14
Failing to Pay Leased Vehicle	1
Rape	3
Possession of Burglary Instruments	3
Drinking in Public	6
Protective Custody	257
Discharging Firearms	3
Unregistered/Uninsured	7
Sex Offenses	8
Violation of Restraining Order	2
Gambling	1
Kidnapping	1
Littering	1
Forged Sticker	1
Concealing Motor Vehicle	1
Leaving the Scene	3
Warrants (other depts.)	1
Possession of Fireworks	4
Forgery	1
Escape Youth Service Board	5
Uttering	2
Cruelty to Animals	1
Accessory Before	1

DISPOSITION OF CASES

Guilty	321
Not Guilty	15
Dismissed	75
Released to other Police Departments	25
Cases Pending in Court	162
Committed to Mental Hospitals	0
Juvenile Cases Continued without Finding	1
Cases in Default	84
Juveniles Returned to Correctional Schools	2
Protective Custody	257

GUILTY DISPOSITION

Fines	109
Sentenced	24
Probation	41
Suspended Sentences	22
Filed	112
Committed to Youth Service Board	2
Continued one year without Finding	2
Grand Jury	1
Adjudicated Delinquent	2
Restitute Made	4
T.C.R.P.	2

ADULT ARRESTS

Number of Arrests	746
Male	635
Female	121
Residents	306
Non-residents	440

JUVENILE ARRESTS

Number of Arrests	196
Male	162
Female	34
Residents	115
Non-residents	81

COURT APPEARANCE

District Court	2,542
Superior Court, East Cambridge	194

COMPLAINTS PROCESSED

Total Number of Complaints Processed	
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MISCELLANEOUS

Accidents	2,189
Aid to Stranded Motorists	261
Alarms Received by Department	1,786
Animals (Complaints, Bites, Killed)	337
Assisted Out of Town Departments	39
Autos Reported Stolen in Burlington	476
Autos Stolen & Recovered in Burlington	100
Bomb Scares	16
Court Appearances by Officers of this Dept.	2,736
Emergency Escorts (Ambulance, Funeral, etc.)	165
Emergency Messages Delivered	38
Emergency Cruiser Runs to Hospitals & Doctors	62
Firearms Identification Cards Issued	262
Family Problems	143
Fires Discovered & Reported to Fire Dept.	94
Fires Policed	96
Licenses & Registration Revoked or Suspended	126
Missing Persons Located	53
Missing Persons Reported	54
Money Escorts (Schools, Churches, etc.)	925
Number of Arrests (Physical or Summons)	685
Number of Teletype Messages sent by Dept.	817
Parking Violations Issued	362
Permits to Work Issued	86
Persons Finger Printed	495
Photostats of Accidents Reported	1,336
Pistol Permits Issued	124

Protective Custody	257
Record Checks	34
Sudden Deaths	16
Summons Served	838
Suspicious Persons & Vehicles Investigated	634
Threatening or Annoying Calls Investigated	107
Traffic Citations	1,375
Vacant Homes Checked by Request of Owner	194
Warrants Served	73
Windows Discovered Open	171

CRUISER MILEAGE

Cruiser Patrol Mileage	356,025
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Breakdown of Crime at the Burlington Mall for the Year 1980

Number of Complaints for the year	1,046
Monday	146
Tuesday	180
Wednesday	166
Thursday	152
Friday	140
Saturday	187
Sunday	75

Monthly Complaints:

January	95	July	79
February	92	August	89
March	90	September	71
April	69	October	96
May	84	November	89
June	67	December	125

Complaints Received from the Mall:

Alarms	157
Armed Robbery	4
Arson	3
Attempted Armed Robbery	2
Attempted Breaking & Entering	3
Attempted Larceny	15
Assault & Battery	4
Bomb Threats	1
Breaking & Entering Motor vehicle and other	7
Counterfeit Bills	1
Exposure & Lewd Behavior	11
Flim Flam	3
Forging & Uttering	3
Harassment	2
Idle & Disorderly	1
Indecent Assault & Battery	1
Larceny	223
Malicious Destruction of Property	57
Minor In Possession	9
Motor Vehicle Violations	4
Pick Pocket	1
Police Information and Assistance	291
Possession Alcoholic Beverage	3
Possession Burglariou Instruments	4
Possession Narcotic Drugs	7
Possession Stolen Credit Card	5
Protective Custody	5
Receiving Stolen Property	5
Recovered Stolen Property	2
Recovered Stolen Motor Vehicles	24

Stolen Bikes	2
Stolen Motor Vehicles	275
Stolen Plates	10
Trespassing	1
Unarmed Robbery	4

Mall Offenses for which Arrests were made:

Arrests	130
Assault and Battery	2
Attempted Larceny	1
Breaking and Entering	4
Disorderly	1
Exposing	1
Forgery	2
Indecent Assault & Battery	1
Larceny	103
Larceny from a Motor Vehicle	4
Lewdness	1
Malicious Destruction of Property	6
Minor in Possession	11
Motor Vehicle Violations	4
Possession Burglariious Instruments	4
Possession Narcotic Drug	3
Possession with Intent to Distribute	1
Possession Stolen Credit Card	4
Possession Stolen Plates	1
Receiving Stolen Property	5
Recovered Stolen Property	1
Using without Authority	6
Uttering	1

ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1310	31.2% Increase over 1971
1973	1479	12.9% Increase over 1972
1974	1563	05.7% Increase over 1973
1975	1649	05.5% Increase over 1974
1976	1596	03.2% Decrease over 1975
1977	2261	41.1% Increase over 1976
1978	2284	01.3% Increase over 1977
1979	2203	03.6% Decrease over 1978
1980	2295	04.3% Increase over 1979

TOP SIX ACCIDENT ROADS

Cambridge Street	395
Burlington Mall P/lot	307
Middlesex Turnpike	277
Rte. 128	175
Winn Street	122
Bedford Street	85

ACCIDENT BREAKDOWN

	1980	1979	1978	1977	1976	1975
Total Number of Accidents	2295	2203	2284	2261	1596	1649
Number of Autos Involved	3997	4177	4347	4288	2909	3025
Fatal Accidents	1	5	4	4	2	3
No. of Persons Killed	1	5	4	4	2	3
Persons Injured	474	463	511	488	387	385
Male	226	229	245	199	189	184
Female	248	234	266	289	198	201

Burlington Opers. Involved	1123	1192	1441	1271	1004	986
Out of Town Operators	2228	2423	2268	2302	1515	1603
Out of State Operators	170	171	171	161	111	127
Unknown	476	391	467	554	279	309

DRIVERS AGE RECORD

	1980	1979	1978	1977	1976	1975
14 years	1					
16-25 years	1228	1297	1352	1093	838	813
26-35 years	597	580	574	571	874	378
36-50 years	521	529	553	559	391	429
51 and over	363	396	359	375	259	276
Age unknown	1287	1370	1509	1690	1047	1129

ACCIDENT REPORTS

1980

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN	Unknown
A Street	6	1		4	1	1
Adams Street	13	3		2	8	3
Alcine Lane	1			1		
Algonquin Drive	1			1		
Alma Road	1				1	
Almy's p/lot	16		2	9	4	1
Applicon p/lot	2			2		
Arco Gas Station (Camb. St.)	1	1		1		
Arlington Road	2			1	1	
Arthur Woods Avenue	2			1	1	
B Street	1				1	
Baron Park Lane	8	1		6	2	
Bates Street	1				1	
Baybank p/lot (Center St.)	1			1		
Baybank p/lot (Middlesex)	3			1	1	1
Beacon Street	9	1	2	4	3	
Beacon Village p/lot	7	1	3	2	1	1
Beaverbrook Road	5	1		4		1
Bedford Street	85	17	7	59	16	3
Bellofram Co. p/lot	1			1		
Birchcrest Street	2			1	1	
Blanchard Road	6			5	1	
Bradless p/lot	24	4		16	6	2
Brantwood Lane	2		1			1
Brookfield Road	1			1		
Brown Avenue	2	1			2	
Building 19½ p/lot	14			9	4	1
Burger King p/lot	6			3	2	1
Burlington High School p/lot	18	6		13	2	3
Burlington Mall p/lot	307	19	2	171	104	30
Burlington Street	4		1	2	1	
Burlington Village p/lot	24	3		19	5	
Cafe Escadrille p/lot	3		1	1	1	
Cambridge Street	395	113	28	222	128	17
Captain Pizza p/lot	1				1	
Carey Avenue	4	1	2	1	1	
Carter Road	1			1		
Cathy Road	2			1		1
Cedar Street	2			1	1	
Center Street	27	2	2	16	8	1
Chadwick Road	1			1		
Chestnut Avenue	4			2	2	
Chestnut Street	2			1	1	
Church Lane	2			2		
Clark & Reid p/lot	1	1				
Computervision p/lot	1			1		

Control Data p/lot	1					1
Cook Road	1	1	1			
Corcoran Road	2				2	
Cormier Road	1			1		
Corporate Place p/lot	1			1		
County Road	3	1	3			
Crescent Road	1			1		
Crossroads p/lot	20		1	13	5	1
Crowley Road	1				1	
Cypress Drive	1			1		
Daystar p/lot	1		1			
Demone Drive	1			1		
Dennis Drive	1			1		
Donald Road	1			1		
Dorothy Road	1	1		1		
ECC p/lot	1			1		
Economy Shopping Center p/lot	19	3	1	16	1	1
Edwards Road	1			1		
Ellery Lane	1				1	
Evelyn Street	1				1	
Fieldstone Drive	1			1		
Forbes Avenue	1	1		1		
Fourth Avenue	6	2		6		
Foxhill Road	4		1	2	1	
Foxhill School p/lot	1			1		
Francis Road	1				1	
Francis Wyman Road	20	9	3	12	5	
Francis Wyman School p/lot	4	1		2	2	
Fresh Spot p/lot	1			1		
Friendly's p/lot	4		2	1	1	
Garfield Circle	1		1			
Garrity Road	1			1		
Gibbs Gas Station (Camb. St.)	1			1		
Glen Avenue	1					1
Glenwood Street	2	1		1	1	
Grant Avenue	1			1		
Greenwood Road	2	1	2			
Hampden Avenue	1				1	
Harriett Avenue	4	1		2	2	
Hart Street	1			1		
Hickory Lane	1			1		
Highland Way	3			2	1	
High Voltage p/lot	3			2	1	
Hillsdale Avenue	1			1		
Hilltop Drive	2				2	
Holiday Inn p/lot	5		1		1	3
Holly Street	2			2		
Howard Johnson's p/lot	7		3	2	1	1
Humboldt Avenue	1					1
Inforex p/lot	1			1		
Irene Street	1	1			1	
James Street	1			1		
Jefferson Avenue	2			1	1	
Joe D's Pizza p/lot	1			1		
Johnson Road	1			1		
Keans Road	2				2	
Kimball Road	1			1		
K of C p/lot	2			1		
LaCascia's p/lot	1			1		
Lahey Clinic p/lot	4			4		
Larson Circle	1			1		
Leader Federal Bank p/lot	1			1		
Leopold Street	3		1	1	1	
Leroy Drive	3		2		1	
Lexington Street	33	12	4	18	11	
Liberty Avenue	1		1			
Locust Street	1	1	1			
Luther Road	1				1	

Mall Road	70	10	5	48	16	1
Maple Road	2	1		1		1
Mark Street	1			1		
Marketplace p/lot	7		2	3	1	1
Marrett Road	1	1		1		
Marshall Simonds School p/lot	1			1		
Marvin Field	1				1	
Maryvale Road	1		1			
Maude Graham Circle	2		1	1		
Mayflower Avenue	1			1		
McDonald's p/lot (Camb. St.)	7			6	1	
McDonald's p/lot (Middlesex)	1			1		
Meadow Road	9	1		5	3	1
Meadowvale Road	2	1		2		
Medical Center p/lot	1			1		
Mellin Street	3			1	2	
Microwave p/lot	2			1		1
Middlesex Turnpike	277	65	15	200	51	11
Mill Street	19	5	2	12	4	1
Mohawk Road	2			2		
Moran Avenue	1			1		
Morrison Road	2			2		
Mountain Road	8	2	1	3	2	2
Mr. Donut p/lot	3	1		3		
Muller Road	6	2	2	3	1	
Murray Avenue	1				1	
Myrna Street	1			1		
N.E. Executive Park p/lot	15	4	14		1	
North Avenue	8			7	1	
Northeastern	3	2		1	2	
Olan Mills Studio p/lot	1			1		
Old Colony Road	3	2		2	1	
Park Drive	3	2	1	2		
Partridge Lane	1			1		
Pathwoods Avenue	2			1	1	
Peach Orchard Road	6	2		4	2	
Pine Ridge Road	1			1		
Plaza 62 p/lot	1	1		1		
Pleasant Street	1			1		
Police Station p/lot	1			1		
Pontos Avenue	1	1		1		
Post Office p/lot	2			2		
Princeton Road	4			3	1	
Rahway Road	1				1	
Randolph Road	1				1	
Ray Avenue	3			3		
Raytheon p/lot	5	1		4		1
RCA p/lot	7	1		6		1
Rte. 3 North	16	3	4	6	6	
Rte. 3 South	22	7	2	13	4	3
Rte. 128 North	93	36	8	63	19	3
Rte. 128 South	82	17	6	49	23	5
Sandybrook Road	6		1	5		
Sarah Street	1	1			1	
Sears Street	3		1	1	1	
Second Avenue	4	1	1	2	1	
Service Merchandise p/lot	3			3		
Skelton Road	6	2	2	3		1
Skilton Lane	24	9	2	11	11	
South Avenue	7	1		7		
So. Bedford Street	16	6	2	11	3	
Spencer Labs. p/lot	1			1		
Stanwood Street	1			1		
Star Market p/lot	15			10	5	
St. Malachy's p/lot	1			1		
St. Mary Road	2	1			1	1
Stoneybrook Road	4	1		2	2	
Sunset Drive	3		1	2		

Sylvester Road	2			1	1	
Tennis 128 p/lot	1			1		
Terrace Hall Avenue	20	1	1	15	4	
Terry Avenue	6			4	2	
Theodore Circle	1			1		
Third Avenue	4	1		2		2
Thomas Street	1				1	
Union School p/lot	2	2		1	1	
University Avenue	2	1		2		
Unknown	19	1		13	3	3
Value King p/lot	8			7		1
Vinebrook Plaza p/lot	2	1		1	1	
Wang Labs. p/lot	1			1		
Washington Street	1				1	
Wayside Road	12	2		9	3	
Westwood Street	2	1		2		
Wheeler Road	6			5		1
Wilmington Road	34	12	3	21	9	1
Winmere Avenue	3			2		1
Winn Street	122	52	9	78	32	3
Winter Street	5		2	1	2	
Woodcrest Avenue	1	1		1		
Wyman Street	2		1		1	

The year 1980 was a year of little conflict, but it was very busy—and the year went by so fast that it is difficult to evaluate what was accomplished.

It appeared that people were out of step with each other, and yet every thing was moving along without any great amount of difficulty.

The Town of Burlington continued to grow and so did our traffic problems, and the accidents were up 4.3% over 1979. The Middlesex Turnpike had a total of 277 accidents, and this will be reflected in your auto insurance cost. Over half of these accidents happened within a quarter of a mile on each side of Route 128. It appears that it is now costing us more via insurance than it would cost to resolve the traffic flow problem. A concentrated effort by all departments has been started and although the problem will not be resolved immediately, we do expect to have some relief during 1981.

Our general crime problems remained relatively stable. However, malicious destruction of property is on the increase again, and with reduced manpower and equipment, we must have the support of those who see these offenses, and from parents of those involved.

Breaking and entering is still a problem with an increase of 8.8% over last year. All persons are asked to report any suspicious action within their area.

In closing I would like to take this opportunity to solicit the support of all of the citizens of Burlington. If we are going to survive with reduced budgets, then we need your help—"If You See It, Report It".

Edward C. McCafferty
Chief of Police

BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1980.

PERMITS ISSUED

Dwellings	56	\$2,225,600.
Additions Dwellings	119	711,068.
Alterations Dwellings	77	223,832.
Business	9	16,946,000.
Additions Business	9	6,886,500.
Alterations Business	75	2,023,348.
Residential Garages	17	70,455.
Foundations	7	26,050.
Swimming Pools	59	244,544.
Signs	57	91,571.
Miscellaneous	125	186,993.
Demolitions	5	186,993.

TOTAL ESTIMATED COST
OF BUILDING \$29,636,021.

TOTAL NUMBER OF
PERMITS ISSUED 615

TOTAL FEES COLLECTED \$42,096.04

Applications for Certificates of Inspection 23

Fees Collected for Certificates \$650.

PERMITS IN 1980 WITH A VALUE OF
\$100,000. OR OVER ARE AS FOLLOWS:

Murray/Kelly Corp. 99 South Bedford St., Office Building	\$700,000.
Murray/Kelly Corp. 20 Blanchard Road Business	830,000.
Commercial Realty Tr., 60 Burlington Mall Rd. Office	860,000.
Mugar/Finard, Bldg. 1 South Bedford St. Office Bldg.	3,500,000.
Air Purchases, 24 Blanchard Road Addition	200,000.
Microwave, 43 South Avenue Addition	1,500,000.
Microwave, 52 South Avenue Addition	905,000.
Bay Bank/Middlesex, 7 N.E.E.P., Parking Structure	1,296,000.
Microwave, 43 South Avenue Alteration	500,000.
Trustees of 8 N.E.E.P., 8 N.E.E.P., Office Building	8,460,000.
Bay Bank/Middlesex, 7 N.E.E.P. Addition	4,091,500.
Murray/Kelly Corp., 111 South Bedford St. Office/Ind.	200,000.
Mugar/Finard, Bldg. 2 South Bedford Street Office Bldg.	800,000.
B&D Realty, 280-290 Cambridge Street Retail Business	300,000.

The Building Department has been extremely busy again this year with wood/coal stove installations.

Respectfully submitted,

Francis R. Moran
Building Inspector

WIRING INSPECTORS

We herewith submit our report as Wiring Inspectors for the year 1980.

Number of Permits Issued	493
Fees Collected	\$11,266.
Number of Inspections Made	577

In October the department added the services of John O'Keeffe as the second part-time Wiring Inspector.

Respectfully submitted,

William E. Fairweather
John O'Keeffe
Wiring Inspectors

BOARD OF HEALTH AGENT PLUMBING INSPECTOR GAS INSPECTOR & MOSQUITO COMMISSIONER

Pumping Permits	5 × \$50.00 = \$250.
Drainlayers Permits	26 × 25.00 = 650.
Swimming Pool Permits	10 × 100.00 = 1,000.
Sauna Permits	5 × 50.00 = 250.
Masseuse Licenses	78 × 40.00 = 3,520.
Massage Parlor	1 × 400.00 = 400.

210 Plumbing Permits	4,812.
277 Gas Permits	2,430.
147 Sewer Permits	4,400.
TOTAL	\$17,712.

Inspections were made on all work that was completed.

Respectfully submitted,

Vincent F. Howard

MOSQUITO CONTROL

Due to dry summer weather on top of a warm, poor ice condition winter, our chemical control measures dropped off in 1980 as compared to 1979. The level of control for 1981 may increase drastically, however, depending on the amount of rainfall.

Only 150 acres of swampland was dusted by field crews during our pre-hatch winter larvicide program, down from over 200 acres the year before.

We also experienced a 60% decrease in our hand larviciding gallonage with only 34 gallons being applied due to the dry summer.

Our night time spray operations against the adult, biting stage of the mosquito dropped off only slightly, with over 5500 acres along Burlington roadways being treated in 13 different operations.

More adult control spraying was done with helicopters this year with two operations being completed, one before each of the major holidays. A total of 1100 acres were treated in this manner.

A total of 1750 ft. of streams was worked on by field crews in Burlington during 1980. Most of this raking and cleaning was done parallel to Fairfax Ave. where the Highway Department assisted us in installing a new culvert to help eliminate some mosquito breeding areas.

FINANCIAL STATEMENT

Balance as of December 31, 1979	\$11,391.42	
Balance at the end of fiscal year, June 1980	\$4,192.24	
Appropriation for current fiscal year, received 8/20		16,500.00
Expenditures for 1980 calendar year		
Labor	\$4,982.52	
Insecticide	1,447.31	
Aircraft	502.27	
Insurance	1,491.00	
Retirement	889.36	
Utilities	195.22	
Rent	598.85	
Office & Adm.	1,301.45	
Shop & Superv.	960.56	
Fld. Equip. & Oper.	1,416.34	
Other Serv.	90.36	
Ratio Adj.	(- 4.02)	
Net Expended	\$13,871.22	
Balance as of December 31, 1980		\$14,020.20

The East Middlesex Mosquito Control Commission has requested an appropriation of \$15,500.00 for the 1982 fiscal year. (7/1/81-6/30/82).

BOARD OF HEALTH

At the Board of Health meeting of April 15, 1980 a unanimous vote named Eugene T. McSweeney, Chairman and Dr. James H. Dillingham, Vice-chairman for 1980-1981.

The results of the annual Town Election in April, 1980 elected Kathleen W. Christiansen to the Board for a three year term.

Several problems confronted the Health Board during this past year. These problems were dealt with very effectively, considering the fact that the Board has been in desperate need of additional help for years. The Board does not have sufficient manpower to effectively deal with all of our environmental problems. It is unbelievable that the board has only one full-time agent and a part-time sanitarian to deal with environmental sanitation, the same assistance it had twenty years ago. Obviously, the growth of Burlington in the past twenty years has created much greater demand for Board of Health services.

Environmental sanitation is a traditional responsibility of Health Boards. Indeed, the need to maintain sanitary conditions of the environment was a major factor leading to the creation of Health Boards. Considering the limitation of resources, the Burlington Board of Health has served the town well over the years, and has accomplished very much with very little.

We suggest that you read the reports of the Board of Health Nurse, Plumbing and Gas Inspector and Assistant to the Board of Health, Sanitarian, and Mosquito Control Project to more fully acquaint you with the activities and services of the Board of Health.

Respectfully submitted,

Eugene T. McSweeney, Chairman
Dr. James H. Dillingham
Kathleen W. Christiansen

SANITARIAN

I have the honor once again to present the report of the Sanitarian.

Routine samples of milk were taken at retail outlets and examined for conformance of state standards.

Bacterial swabs were taken of eating and drinking utensils.

Complaints received in regard to quality of merchandise and service were investigated with proper action taken to obtain compliance.

Plans of new establishments were examined for conformance of Article #10, of the Massachusetts State Sanitary Code, with inspection of final installation prior to license being issued.

I wish to thank the members of the Board of Health, Selectmen and other town agencies for their cooperation and assistance.

Respectfully submitted,

Robert W. Rimbach, R.S., C.H.O.
Sanitarian

BOARD OF HEALTH NURSES

I herewith submit my report as Public Health Nurse for the year 1980. In keeping with the Board of Health policy that maintaining the peak level of wellbeing is the most effective means of avoiding costly medical care as well as improving the quality of life, the following special programs were conducted by the nursing department:

Diabetic Screening	227 screened
	36 evaluations
Glaucoma Detection	175 screened
	7 evaluations

Influenza Immunizations	430
Pneumonia Immunizations	25
High School Immunization Program	1592 inoculations
Mantoux Skin Testing	
For Tuberculosis Screening	125 tested
	11 referrals

Also, the following programs were continued with each generally demonstrating an increase in attendance:

Well Child Conferences, monthly

Elderly Health Counselling, monthly

Immunization Vaccine Administration for children and young adults—(Measles, Mumps, Rubella, Diphtheria, Tetanus)

Polio Vaccine Administration for all Burlington residents.

Evening Office Hours every Thursday evening from 7 to 9 p.m. offering Blood Pressure monitoring, immunizations and general health counselling.

Drug Store Clinics Thursdays, 1 to 3 p.m. offers Blood Pressures and general health counselling.

Respectfully submitted,

Eileen M. Gauthier, R.N., BSN
Senior Nurse

SEALER OF WEIGHTS AND MEASURES

In my Annual Report for the Bicentennial Year I stated, "THE METRICS ARE COMING! THE METRICS ARE COMING!" Well, they are here. First they appeared in the supermarkets disguised in soft drink containers, then in the package stores in hard drink containers—now they are at the gas pumps. Don't be surprised if the next time you fill up your gas tank at the service station the pump reads 76—not gallons but liters. (5 gals. = 19 liters)

Again this year, checking and sealing gasoline pumps consumed the major portion of the time for this Department. More complaints were received for alleged gasoline shortages than for any other reason. In all instances, the pumps were rechecked and found to be properly calibrated and dispensing the correct amount. If you fill up your tank one day, then take short trips around town and find the next day that your gauge only reads half full, don't blame it on a short measure at your service station. With the high price of gasoline, sometimes liters are being siphoned out at night.

Although last year this office was successful in the prosecution and restitution from one dealer in a short measure of firewood—complaints are continually being received about alleged shortages. This year two (2) complaints were found to be valid and make-up deliveries were made.

A total of 359 weighing and measuring devices were checked and sealed by this Department in calendar year 1980, representing a 17% increase over last year. A total of \$925.00 in fees collected was turned into the Town Treasurer's Office—a cheerful report in view of continually increasing operating costs and the advent of Proposition 2½.

This office wishes to thank all those town offices that have provided assistance to this Department during the year, and will continue to serve equally the consumer as well as the merchant.

Respectfully submitted,

Alfred D. Laing
Sealer of Weights & Measures

DOG OFFICER/ANIMAL INSPECTOR

The following is a summary of the activities of the Animal Control Division for the year 1980. During this period I filed a total of two hundred and seventy-five (275) complaints at Woburn District Court. Violations were divided as follows:

1. Leash Law one hundred and ninety-four (194) complaints.
2. Eighty-one (81) complaints involving the keeping of an unlicensed dog three months old or older.
3. Relative to the above mentioned, forty-seven (47) individuals were prosecuted by me at Woburn District Court.
4. No investigations and prosecutions relative to cruelty to animals.

In addition to said activities two hundred and fifty-six (256) telephone complaints were received.

5. One hundred and sixty-two (162) dogs were apprehended, transported by me.
6. One hundred and fifteen (115) dogs were released to owners or keepers, upon notification by me.
7. Thirty (30) abandoned or stray animals were sent to the Lowell Humane Society for disposition.
8. Seventeen (17) new owners were found for said abandoned animals.
9. Two hundred and fifty (250) lost dogs reported to said Division.
10. Through investigation, a total of one hundred and sixty-two (162) dogs were returned to their rightful owners or keepers.
11. Through investigation, two hundred and fifty-six (256) nuisance complaints involving animals.

12. No restraining orders issued relative to Mass. General Law chapter 140 section 157.

As Inspector of Animals, I inspected approximately fourteen (14) barns, and quarantined approximately fifty-two animals pursuant to Mass. General Law chapter 129 Section 21.

Respectfully submitted,

Thomas K. Short
Dog Officer/Insp. Animals

VETERANS' SERVICES

Office Hours:

Monday through Friday 8:30 a.m. to 4:30 p.m.

Thursday evening 7:00 p.m. to 9:00 p.m.

Number of veterans in Burlington in 1980: 3,157

Total number of VA (federal) cases:	357
Total Number of VB (state) cases:	557
Total Cases:	914
Total Contacts:	4,260

Receipts 1980

State Reimbursements	\$13,251.94
Recoveries	2,639.00
Total Receipts	\$15,890.94

Total VA (federal) awards made to Burlington residents through this office: \$68,605.00

As Director of Veterans' Services, Veterans Agent, Investigator, Burial and Graves Officer, I respectfully submit this report.

Burlington veterans and their families have availed themselves of federal benefits including education, pensions, compensation for service-connected disabilities, hospitalization, out-patient care and medications. These benefits are administered through the Veterans Administration according to Chapter 38 of the federal statute. During 1980, \$68,605 was received by residents through the efforts of this office.

Burlington veterans and their dependents also have applied for, and received through Chapter 115, MGL, food, shelter, clothing and medical assistance. To secure these benefits, one must be a resident of the Commonwealth and have been discharged under honorable conditions. Financial need and a net worth within prescribed guidelines set up by the State of Massachusetts are also prerequisites for this assistance. The office assists families of deceased veterans in filing for government insurance, burial benefits and bronze plaques for gravesites. Evaluation and counseling for further benefits is a priority at this time.

As Graves Officer, I conduct periodic inspection of veterans graves at Chestnut Hill Cemetery. This includes

the placing of flags and markers on Memorial and Veterans Day. Cemetery Department personnel under the direction of Mr. Harold Publicover, are always most cooperative in all of our endeavors.

We again assisted in Burlington's Allied Veterans Council with their Memorial and Veterans Day ceremonies. We are also directly involved with the Council's ever-growing Christmas basket program.

The responsibility of Energy Coordinator has been assigned to this office for the 1980/81 heating season. This includes assisting Burlington residents under sixty years of age in applying for fuel assistance. During the 1979/80 heating season, seventy-nine (79) Burlington families received fuel assistance in the amount of \$49,706. This amount represents payments for fuel and utilities. Emergency situations, including fuel and utility shut-offs were handled expeditiously and eliminated hardships to qualified Burlington residents. Applications for the winterization program were also handled for twenty-five (25) Burlington families who qualified under the federal guidelines. This program provided installation of storm windows, insulation, caulking and repairing broken windows, checking oil burners for efficiency, and, if necessary, repairing same. This portion of the program is designed to improve energy use and conserve fuel consumption in these homes.

Helping others in their time of need is an on-going reality. Our office would like to publicly thank some of the people who participated with us in helping so many Burlington residents. These include the Burlington Allied Veterans Council, Burlington Fire Department, Burlington Police Department, Burlington Rotary, Church of Christ, General Terminal Corp., Old Colony Bank & Trust, St. Malachy's Church, St. Margaret's Church, Salvation Army, and Utica Insurance Company.

In order to best serve Burlington, we recommend an appointment be made when possible so that all may be accommodated.

Respectfully submitted,

Michael L. O'Regan

WAYS AND MEANS COMMITTEE

The year 1980 will be remembered for inflation, contract negotiations, energy costs, interest rates, school closings, and tax payers revolt.

The Ways and Means Committee along with the rest of the Burlington Citizenry suffered, benefited, and participated in all of the above in varying degrees of commitment and involvement. In spite of a 50% change in personnel since 1979 we, the Committee, have the enthusiasm and the expertise to cope with the complex budgetary processes for FY 1982.

It is the opinion of the Committee that throughout the first half of FY 1981 the various Town Departments were demonstrating fiscal responsibility, witness the fact that

less than 10% of the Reserve Fund appropriated at the May Town Meeting has been consumed.

Negotiations on new contracts for the Police Department (Patrolmen and Command Officers), the Fire Department, Burlington Municipal Employees, and the Department of Public Works employees were conducted by the Town Administrator, the Town Accountant, and selected members of the Ways and Means Committee. Prior to negotiations the Ways and Means Committee stated its goals. All contracts should be multi-year in duration with a specific financial impact. All but the Fire Department contracts have been successfully negotiated under these stipulations and are awaiting ratification by Town Meeting. Our sincere thanks to the Committee members, the Town Administrator, and the Town Accountant for a job well done. However, none of this was possible without the commitment and integrity of the various union members who participated in the bargaining units. The Fire Department contract is in binding arbitration.

In November 1980 Proposition 2½ became a rallying cry for the overburdened taxpayers of Massachusetts, as a result the Proposition was voted into law. Suddenly the responsibilities and the work load of the Ways and Means Committee were increased by a quantum factor. We refused to adopt the "Ostrich Syndrome" being advocated by some of the Burlington governing bodies. In late November 1980 we issued a letter to all Town Departments calling for a 15% FY 1982 budget reduction over FY 1981. In so doing we felt that we have correctly interpreted the message sent by the taxpayer to the State Legislature and to the various Town and City governments. To the former "do not amend" to the latter "cut costs".

As we move forward through the budgeting cycle with all its attendant anxieties, we are bolstered with the knowledge that there is a new spirit of joining and cooperation amongst all Town Officials. It is this spirit of cooperation and combined expertise that will enable us to wend our way through the financial roadblocks and fiscal maimesa perpetrated by Proposition 2½. We accept the challenge.

Respectfully submitted,

John H. Leahy Jr. Chairman
Henry T. Clifford, Vice Chairman
Virginia Mooney
Mary Culver
M. Louise Rutherford
Thomas Murphy
Thomas Young
Robert Zuccaro
Paul S. Vena
Edward Schuler
Vincent Restivo
James Pattie
Vincent Gerbrands
Donald White
Jeanne Ganley, Executive Secretary

CAPITAL BUDGET COMMITTEE

The year 1980 brought the rebirth of the Capital Budget Committee and its contribution to the political process of the Town of Burlington.

The Committee initiated efforts to familiarize themselves with guidelines set by the Massachusetts associations of Town Finance Committee and the Town's present need and requirements.

Nine subcommittees were formed and they proceeded to investigate the capital requirements of each of the assigned agencies. In conjunction with that effort a complete inventory of each agency was made.

A capital item or project is an expenditure, financed in whole or in part by Town Funds, in excess of \$5,000 and may include (1) the construction repair, extension, or other improvement of a public building, highway, sidewalk, storm drain, sewerage installation, bridge, playground, park or like public works, or for a facility, structure, or utility apparent to any of them, and (2) the purchase of land, equipment or buildings.

A total of 32 articles were reviewed and recommendations made to the Town Meeting and those recommendations were followed on 26 of the 32 articles.

Two articles for roof repairs were postponed for consideration of a Bond Issue, to combine all roof repairs and through the combined efforts of the Town Treasurer, Town Accountant and School Department an article was approved at the October meeting. This approach should prove to be the most economical and practical method to solve the problem of major roof repairs on Marshall Simmonds and Meadowbrook.

Future efforts of the committee will be to publish a five-year capital budget plan. We are also in the process of updating the Town's inventory and we will be making recommendations at the May 1981 Town Meeting for all capital articles.

The committee investigations has and will identify areas where there is possible duplication of efforts. One such area is now being studied in detail by a special committee appointed to study the possibility of combining the Recreation Maintenance Department with the Department of Public Works.

Proposition 2½ will make this year a most challenging one and we look forward to working with all other agencies and committees in this most difficult transition period.

Submitted by the Capital Budget Committee,

Lawrence R. Benassi, Chairman
Richard Brenton, Vice Chairman
Catherine Wunderlich, Secretary
Albert Antcil, Treasurer
Henry Keating
Charles Markey
Margaret Vaccaro

RECREATION DEPARTMENT

Full Time Staff:

Donald Roberts, Director of Recreation
James Marchese, Maintenance Superintendent
William Boudreau, Assistant Director of Recreation
James Pizzano, Working Foreman
Casedio Visco, Working Foreman
Edward McNamara, Equipment Operator/Laborer
Douglas Gillingham, Equipment Operator/Laborer
Gary Putnam, Equipment Operator/Laborer
Cornelius Sullivan, Maintenance Craftsman
Natalie Gillingham, Principal Clerk

Many people believe that Burlington has one of the best recreation departments in the State of Massachusetts. Whether that is true or not, of course, is a matter of one's point of view. What Burlington does have, we believe, is a recreation department that responds quickly to the recreational needs of Burlington citizens, without losing sight of the needs of the community as a whole. This comprehensive approach was evident in Recreation Department developments during 1980.

Realizing that the Recreation Department has a responsibility to all citizens in the community, not just to those who participate in formal recreation activities, the Recreation Department increased its efforts to provide people the knowledge, skills and values that will help them to improve the quality of their lives by making wise leisure-time choices. In the America of the 1980's, creativity, self-expression and personal contentment are more likely to be found in one's leisure than in one's job. The aim of the Recreation Department is to help Burlington people understand the importance of leisure and recreation in their lives in order to enhance their opportunities for happiness and self-fulfillment.

During 1980 the Recreation Department also continued its commitment to provide a wide variety of programs, services and facilities for Burlington citizens of all ages and abilities. Some programs were added or expanded, and others were cut back, consolidated or dropped in response to changing recreational needs and desires in the community.

Progress was also made during the past year in stabilizing Recreation Department budgets through comprehensive budgeting techniques and acceptance of the realities of the times. In spite of budget decreases, Recreation Department programs and services were not significantly reduced, because of administrative creativity, self-supporting programs, a revolving account, donations, sponsorships, volunteerism, etc. It became increasingly apparent in 1980 that the Recreation Department must draw upon resources throughout the community to keep pace with recreational demands, in light of budget reductions. Cooperative relationships with business and industry, service organizations, other town departments, educational institutions and informal interest groups were never more important.

Also in 1980, the Recreation Department expanded its role as enabler and facilitator by providing assistance to

other agencies in developing programs at little or no cost to the town. Department staffers are aware that the Recreation Department cannot by itself sponsor or fund all of the activities that people want, but we can accomplish a great deal by working with others.

Programs that were developed in the past year by working cooperatively with other groups were as follows:

Adventure Summer 1980—the most ambitious and best received summer program for high school students ever offered by the Recreation Department. The program was developed by Kevin Maguire in collaboration with Burlington High School staff members and students. Activities offered included sailing, camping, bike hiking, weight training, canoeing and Red Sox trips. Approximately 200 students participated in the program, which was substantially self-supporting.

Cardiovascular Health and Exercise Program—a medically supervised program offered in Burlington by Northeastern University in cooperation with Lahey Clinic and the Burlington Recreation Department. Perhaps the only such program in the United States which involves a major university, a world famous medical clinic, and a municipal recreation department. The program is for middle aged adults who wish to take steps to prevent coronary artery disease and heart attacks.

Special Evening Activities—A new program sponsored by the Knights of Columbus for mentally retarded adolescents and young adults. It provides social activities for young people whose social opportunities are very limited. The program has been a great success, thanks to the Knights of Columbus.

Women's Softball League—A slow pitch softball league put together with the cooperation of women formerly participating in a private league. The new league is self-sustaining and is open to all Burlington women above high school age.

Summer Pre-School Activity—This highly popular program was formerly offered only during the school year. It was expanded to the summer as a result of interest and input from parents. The program is self-supporting and in 1980 was held at Meadowbrook School.

Adult Skiing Lessons—Downhill and cross country skiing lessons offered at discounted rates to Burlington adults by arrangement with Boston Hills ski area in North Andover. The agreement was reached at no cost to the Town.

High School Opportunities—A policy decision was made to open a number of adult programs to high school students, thereby expanding recreation opportunities for high schoolers without adding programs or increasing funding.

The Recreation Department also continued its emphasis on family recreation opportunities in 1980. The following family-oriented activities were either expanded, improved or initiated in the past year: Concerts on the Common, Movies on the Common, roller skating parties, trips to family shows and special events, Muscular Dystrophy Carnival, CPR classes, fishing clinics, 2-mile road race, and the telephone Santa program.

As a part of the commitment to encourage physical fitness, the Recreation Department, Conservation Commission and citizen volunteers completed a jogging-walking trail at the Town Reservoir. Official opening ceremonies were held on September 14, and the trail has been available for use by Burlington residents since that date.

There were a number of significant developments concerning the Recreation Commission and the Recreation Department staff during the past year. Al MacWilliam completed his term as Chairman of the Recreation Commission in the spring, and Ralph D'Agostino was elected to succeed him. Mark Sherwood was elected Vice Chairman. Charles Markey was appointed to the Commission by the Planning Board and Dick Fusco was re-appointed as the School Committee's representative.

Talented Recreation Maintenance Foreman Joe Visco became ill during 1980 and had to have an operation that forced a long recuperation at home. At the end of the year, Joe was still not back to work, and the Recreation Department misses him very much. We all wish a Joe a speedy recovery and hope that he will be back to work soon.

Another Maintenance Division employee, Edward McNamara, retired at the end of the year after 23 years service with the Town. McNamara started as a DPW worker in 1957 then transferred to the Recreation Department. We wish "Mac" the best of luck and an enjoyable retirement.

Toward the end of 1980, Recreation Director Don Roberts was elected Chairman of the Burlington Arts Council, a new committee appointed by the Selectmen. The Arts Council will encourage public participation in and appreciation of the arts (music, dance, theatre, literature, painting, etc.) as well as distribute Massachusetts Arts Lottery funds to local art organizations and artists.

The Maintenance Division of the Recreation Department, under Superintendent Jim Marchese, has a number of basic responsibilities that include the following: maintaining all Town parks, playgrounds, school grounds, and the grounds of public buildings; maintaining the Recreation Center at the Center School, Simonds Park buildings, and the buildings at Overlook Park; preparing athletic fields at parks and at school facilities; and snow plowing at all schools, parks, and public buildings.

In addition to these basic responsibilities, the Maintenance Division completed several improvement projects during 1980:

1. Two tennis courts at Simonds Park were resurfaced and repainted.
2. A retaining wall and steps were built and a maintenance equipment access was constructed at the lower tennis courts at Simonds Park.
3. Athletic fields at Regan Park, Center School, and Marshall Simonds School were loamed, seeded, and fertilized to prevent further deterioration.
4. The walkway to Regan park was completed, which has greatly improved the access to the Park from the Wing Terrace side.

5. The heating controls at the Recreation Center were repaired and efficiency improvements made to conserve energy at the Center School.

6. Improvements were made to the area adjacent to the major baseball field at Simonds Park. Trees and shrubs were planted and the area generally fixed up.

In 1980 we believe the Recreation Department responded to the Town's recreational needs while showing concern for the needs of the Town as a whole. This comprehensive and flexible approach will become even more important in 1981 as budget cutting becomes the order of the day. Through administrative creativity, financial innovation and cooperative relationships, the Recreation Department, we believe, will continue to provide a high level of quality service in the coming year.

In 1981 the Recreation Department plans to step up its efforts to encourage Burlington citizens to get more out of their lives through better use of leisure time. To do this the Recreation Department will participate in a national promotion campaign of the National Recreation and Park Association called **Life. Be in it**. The purpose of the campaign will be to generate increased awareness of the value of leisure and recreation in our lives. **Life. Be in it** will encourage people to be active, not necessarily in strenuous activities, but in any of a wide variety of leisure experiences that are inexpensive, can be done spontaneously, and require little, if any, special equipment or facilities. **Life. Be in it** messages are already being aired on Boston radio and television stations.

As a part of **Life. Be in it**, the Recreation Department also plans to promote "Fitness is a Way of Life", the Recreation Department's own public service program to encourage Burlington people to be physically fit. We expect to provide expanded physical fitness opportunities as well as educational programs, hopefully in conjunction with Lahey Clinic.

Because there are no public swimming facilities in Burlington, the Recreation Department will continue in its effort to expand swimming opportunities for Burlington residents.

Burlington's Recreation Department is committed to providing the very best recreational services it possibly can with the resources that are available to it. We want the quality of life in Burlington to be better than any other place in America. With the cooperation, support and involvement that are typical of our townspeople, we see no reason to set our sights any lower.

Respectfully submitted,

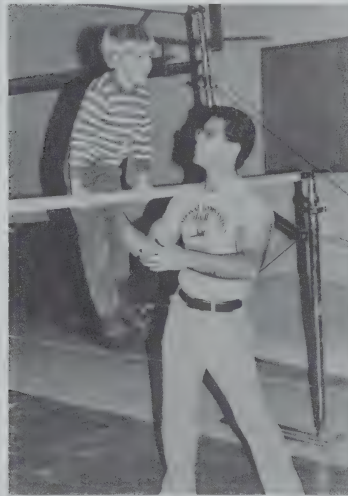
Donald E. Roberts, Director of Recreation
James Marchese, Maintenance Superintendent

FOR THE BOARD OF
RECREATION COMMISSIONERS

Ralph D'Agostino
Mark Sherwood
Charles MacWilliam
Richard Fusco
Charles Markey



Volunteers putting finishing touches on Burlington's new jogging trail.



Gymnastics...one of Burlington's biggest recreation programs.



Family roller skating party at Rahani's Park.

COMMUNITY LIFE CENTER

The year 1980 has been the busiest year to date at the Community Life Center because of a large number of new referrals for counseling services for adolescents and their families. For most of the past year, the Life Center has been operating at or near capacity which attests to the Center's increasing ability to offer specialized professional mental health services to a particular group: adolescents, and families with adolescents.

Our main job is to offer specialized programs to help individuals and families cope with the many problems of being, or raising, teenage children. Because of the large number of adolescents in the Burlington community, our services are particularly necessary and important because, while there does exist a number of other mental health programs, these other programs offer a more generalized service and, as we all know, adolescents are often resistant to seeking and getting help and require programs which are tailored to be both attractive to them and address their very real problems.

The staff and director of the Center believe that a family approach to helping adolescents is often the most effective one and, for this reason, as often as possible other family members are involved in an adolescent's treatment. This past year, approximately one-third of all persons receiving counseling services through the Life Center were family members. It is often within families that the strain of adolescent behavior changes are most severely felt and along with the schools (which are another arena in which the changes of adolescents are felt,) these are the two greatest sources of referrals. In 1980, approximately 70% of our referrals came from the schools, another 20% came from family members themselves seeking help, and the remaining 10% resulted from contacts with the Police, Courts, Department of Public Welfare and other agencies.

Because of the kinds of people we work with and how they are referred, the staff at the Life Center has made some changes over the past year. We have improved our relationships with the police department, developed better ways to coordinate our services with the school department and co-sponsored programs (such as the Alcohol Peer Education) with the school department. We have begun to publish a quarterly newsletter to inform community residents not only about Life Center services, but also trends and problems affecting adolescents and families in general. We have initiated an annual program to evaluate the effectiveness of Life Center Services by polling our clientele and modifying our programs accordingly. We have expanded on certain programs (such as Parenting Education Seminars and services for older teenagers) because the need and demand were indicated. With the addition of a full-time secretary, we have been able to upgrade our recordskeeping system. We have expanded our consultation and education services to other groups, helped with a number of speaking engagements for local civic groups, participated in community presentations (such as Health Fairs and the like) and been in contact with the clergy, welfare and court systems on behalf of adolescents and their families.

Currently, our services are offered free of charge to Burlington residents at our Center located at 45 Center Street in the Union School Annex. We are happy to report

that at the time of this writing new offices have been found for us and we will be moving shortly to our new headquarters in the Center School where the space will much more effectively be used for our needs.

Because of the changes made over the past year in our programs, the Department of Mental Health recently reviewed our programs and issued a very favorable report on the effectiveness of Life Center services. This report will be helpful in insuring continued Department of Mental Health funding which accounts for approximately 12% of the Center's operating budget. The other 88% (total budget of approximately \$91,000) is appropriated by the Town of Burlington and constitutes considerable savings to the Town through the subsidy of a consolidated mental health program rather than paying for individual services (per child) through Chapter 766, etc. In other words the Life Center is able to offer services to Burlington residents at a subsidized rate of approximately \$15 per hour as compared to the \$35-\$50 per hour fee the town would be forced to pay if services were contracted for privately. In addition, the Life Center Board of Directors has been involved this past year in additional fundraising in support of specific Center projects in behalf of Burlington youth.

Service programs at the Life Center can be divided into three separate components: Counseling, Community Services and Training. Within each of these components are specific sub-programs with their own goals, clientele and focus.

Programs and Services:

Individual and Family Counseling:

These services are available by referral or by personal contact with the center during its office hours of Monday through Friday, 9 A.M. to 5 P.M. (telephone 273-1300), including walk-ins during the daytime. Evening appointments are easily scheduled for families with working members, but must be arranged by contacting the Center during the daytime office hours. During the evening hours, a telephone answering machine will collect messages for the Center staff and provide community residents with information concerning where to locate emergency (24 hour) mental health services. Individuals and families in need of immediate services are treated promptly and there is no waiting list for individual or family counseling services.

During 1980, over 100 persons received individual or family counseling services through the Community Life Center on a monthly basis and for many of these residents, this represents their first contact with the Center.

Groupwork:

One of the Center's most successful programs during 1980, as in previous years, has been its afterschool and summer groupwork program for adolescents. Involving over 100 youngsters, almost all of whom were referred by their guidance counselors or teachers, the program utilized an activity-therapy model of groupwork which enabled the participants to develop interpersonal skills, learn about themselves, develop better self-control, and at the same time enjoy participating in their group. The particular method of groupwork is so effective with middle school-

aged adolescents that the program saw a substantial increase in its number of participants over previous years, and is used as a model for other area youth programs.

A special type of activity-therapy group, the NYPUM program (National Youth Project Using Mini-bikes) provided mental health and other services to 60 young people last year through a total of 9 groups. This program, which is extremely popular with both young people and those professionals who work with youth, requires that participants attend two group sessions weekly—one that is spent in discussion and one that is actually used to ride minibikes. In order to participate in the program, boys and girls must be between the ages of 11 and 15 years old, be willing to develop a contract to improve their behavior, and be referred by an adult such as a teacher or guidance counselor who knows their needs.

Once again this year, the Community Life Center also jointly sponsored with the Burlington School Department a discussion/therapy group for high school aged girls and groups for the mothers of children receiving services through Chapter 766, as well as for those parents whose children were involved in the groupwork program of the Life Center. Educational programs for parents to improve and learn about parenting skills were offered during 1980. A total of 5 of these groups for adults were operated by the Life Center with a participation of about 50 participants.

Community Services:

One of BCLC's most popular programs is the Rent-A-Kid program. This program makes reliable and responsible teenagers available to Burlington residents to perform such chores as yardwork, snow removal, painting, housecleaning and child care. This program provides temporary employment opportunities for teenagers and needs support in the way of job opportunities from the public.

Another teenage employment program which is coordinated through the Life Center is the SPEDY program. This federally sponsored summertime and after school jobs program made over 60 positions available to Burlington youth at a variety of job sites around the Town (including the Council on Aging, Burlington Housing Authority, Town Hall, Life Center, Department of Public Works, Treatment Plant, Child Care Center, and many others).

The Friend-to-Friend program operated by the Life Center is a preventative project designed to match youngsters in need of adult companionship with warm and caring adults to share good times and experiences together on a regular basis. This program is always in great demand, and unfortunately is one of the few Life Center programs which regularly operates with a waiting list. The availability of mature adult volunteers who are willing to make a minimum one-year commitment to visiting with a young person is the limiting factor, but despite this difficulty, the Life Center was able to match 10 children with adult companions last year. The addition of a part-time coordinator (made available to the Life Center from the Minuteman Home Care Corporation) to the Friend-to-Friend program may help in finding more mature individuals to provide companionship as "Adult Friends."

The FISH program is another community service coordinated by the Life Center which handles over 300 calls for

transportation, homemaker and other emergency services each year. While this program is serviced by FISH volunteers themselves, Life Center staff screen all requests for services and provide organizational consultation to the FISH program.

The Life Center receives numerous requests for information each year about the availability and location of needed social services in this area. This information and referral function is one of the primary services of the Life Center, and a comprehensive listing of social service resources is maintained by the agency to provide community residents with the information they need to begin working toward the resolution of their problems.

During 1980, the Director of the Life Center was active in the Children's Services Subcommittee of the Mystic Valley Department of Mental Health Area Board, the Mystic Valley Council for Children, the Joint Task Force for Emergency Shelters for Adolescents in Crisis, and Project Assist (an adolescent suicide prevention program). Other Life Center staff have provided consultation to the Burlington School Department, the LABB Collaborative (ACE program) and juvenile delinquency prevention programs in the area.

Training:

The Community Life Center offers training opportunities to community volunteers, parents of teenagers and graduate students completing their professional education in the fields of education, psychology or community mental health.

Volunteer opportunities are available to community residents through the Friend-to-Friend program, Groupwork program and other Center projects. Supervision from one of the Center staff is provided to all community volunteers on a regular basis.

Parents of adolescents are offered training in a number of parenting skills, in order to improve communications skills in the home, ability to set effective limits within the family and, in general, to learn about the process of becoming an adolescent, in order to better handle situations as they arise in the home. Parent educational seminars and groups are offered intermittently during the year, and usually consist of several weeks of ongoing meetings. During 1980, two educational programs for parents were offered by the Life Center, in addition to the therapeutic groups for parents mentioned earlier.

Professional training in individual, group and family counseling is provided to graduate student interns from area colleges and universities (11 interns completed their professional education at the Life Center in 1980). Life Center interns during 1980 participated in graduate studies programs at Northeastern University, Beacon College, Lesley College, the Massachusetts School of Professional Psychology and Tufts University.

Life Center Board of Directors:

The Board of Directors is pleased with the interest and support shown by the townspeople of Burlington. 1980 was a year of significant progress—members of the Board participated in the Quality Assurance Review of the Department of Mental Health and in the evaluations of programs

of the Life Center. Two fund raisers were accomplished, one at the Open House in April and the other with a Theatre Benefit by the Burlington Players in October. The money raised at these events went toward the NYPUM Minibike Program.

The Board holds regular meetings on the second Thursday of each month and extends a welcome to anyone who wishes to attend.

Members of the Board of Directors for 1980:

Elizabeth Banks
Jane Chew
Rosalyn Clark
Rev. John Crispo
Kathy Christiansen
George Devlin
Nancy Dowling

Bob Hogan
Mike Howard
Ann McNamara
Rev. Bill McClellan
Betty Murphy
Estelle Shanley
Martha Sheridan
Lorraine Trainor

COUNCIL ON AGING

The Council on Aging is an officially designated agency to evaluate, promote and encourage new and existing services for older persons. The Burlington Council on Aging feels that we have endeavored to provide a fuller way of life for the elderly citizens and have identified some of their needs.

This year we have seen the effectiveness of inter-department cooperation and communication—"Collaborative Effort"! We are grateful to the Recreation Department, Housing Authority, Veterans Services, Library, Board of Health, Visiting Nursing Association, Fire Department, Police Department, and Burlington High School.

Monthly Meetings

The Council on Aging Board meetings are held on the first Monday morning of each month at 9:30 a.m. at the Senior Citizen Friendship Center in the Game Room. These meetings are open to all, with citizen time at each meeting.

Monthly Bulletin

A monthly informational bulletin is mailed to all persons over the age of 60 years within the community. The bulletin serves as a most valuable link between the Council and the elderly.

Services Available at the Friendship Center

Minuteman Home Care Corporation is a nonprofit organization whose aim is to deliver services to the elderly. The services include homemaking, chores, meals, protective services and medical transportation outside of the ten mile radius of Burlington. The services are to promote independence, prevent unnecessary institutionalization and reduce isolation for elderly residents and their families. The Home Care Agency is a federally funded, state sponsored agency. The purpose of Home Care is to help older persons stay in their own homes and communities, near friends, neighbors and familiar services so that they may remain independent, active and healthy.

Any person age 60 or over is eligible. SSI recipients will receive such services free of charge. Other elders will pay on a sliding fee basis. Council on Aging Board member Mrs. Henrietta Hoenicke is a Director of the Board and Mrs. Helen Humphrey is the Alternate.

Counseling

Crisis intervention, housing, health, family relations, individual isolation etc. Counseling skills, identification of problems, knowledge techniques follow-up, utilization or area resources. Meeting individual needs—emotional, social and intellectual.

Legal Aid

Available free every other Thursday from 11:00 a.m. to 1:00 p.m. by appointment at the Friendship Center. This service is provided by the Woburn Council of Social Concern and Minuteman Home Care.

Education

On-going, informal, continual orientation and evaluation. In-service education for committees. Identification of needs, design, conduct and evaluation of training. Several programs are sponsored in cooperation with Middlesex Community College involving internships with students.

Community Education

Media coverage, information giving, attitude clarification, skill development. Resources to other educational endeavors, graduate courses, community colleges and middle schools.

Title III-C

Nutrition Program for elders 60 years and over for a hot lunch at the Friendship Center. The congregate site has had continued success and support from all Seniors. Home delivered meals—Presently fifty meals per week, delivered by dedicated volunteers from the Burlington community; 200 site meals.

Friendly Visitor Program

Volunteer outreach program to bring the elderly of the community into the mainstream of community life and to make them feel they have not lost their value.

Keep Healthy Clinic/Health Education Workshops/Health Screening

Keep Healthy Clinic, Diabetes Screening and education conducted by the Board of Health and the Visiting Nurses Association. Keep Healthy Clinic is held on the first Wednesday of each month; Health Screening several times a year—free of charge.

Transportation

The Council on Aging has a twelve-passenger van which transports the elderly who have no way of getting to a doctor's office, lunch, shopping, etc. Mondays and Fridays are designated as Medical days, Tuesdays and Wednesdays as shopping, and Thursdays for Ceramics. Reservations must be called in to the COA office one day in advance.

Fuel Assistance Program

The Council on Aging in cooperation with Community Teamwork, Inc. of Lowell, Inc. of Lowell has been assisting the elderly townspeople with attaining financial aid for fuel related crisis.

Vial of Life

Newly implemented program with the cooperation of the Police and Fire Department. Stickers provided by McDonald's of Cambridge Street, Burlington, alert emergency personnel to the "vial" placed in the top shelf of the refrigerator. The "vial" contains the necessary information to save one's life. Senior Aide Joseph Faria administers the program for the Council on Aging.

Programs Available at the Friendship Center

Artist Workshop

Each Friday morning from 9:30 a.m.-11:30 a.m., seniors can enjoy working with the media of their choice, acrylic, pastels, oils and charcoal. Instructor of the popular program is William McNamara, COA Board Chairman.

Fun Exercise

Every Wednesday morning from 10:45 a.m.-11:45 a.m. is fun exercise with bean bags and inner tubes. We are grateful to the Recreation Department for funding this program.

Volunteers

From time immemorial, people have shown others that they cared. As neighbors, relatives, friends and fellow-parishioners, men and women have often shared their time, talents and interests with the ill, the isolated and the lonely. While many striking physical structures designed for the elderly have been built, either as housing developments or health care facilities, there has been a growing realization that "brick and mortar" are not enough. Important as a sound home and creature comforts may be, people need human comfort.....

We, the Council on Aging, appreciate, recognize and value the contributions of the men, women and children of the Town of Burlington for their volunteerism!

We wish to extend our sincere thanks for the continued support and guidance of the Selectmen, Town Meeting Members, merchants, volunteers, all Town Departments and the citizens of Burlington.

Respectfully submitted,

William V. McNamara, Chairman
Doris G. Borden, Vice Chairman
Helen Humphrey, Secretary/Treasurer
Ann Cooper
Henrietta Hoenicke
John P. Griffin
Wesley Arens
Associates
Harold Coughlin
Sylvia Horowitz
Jeanne A. Garrett, Coordinator

HUMAN SERVICES ADVISORY COMMITTEE

The Human Services Advisory Committee has been in existence since 1978. Members of the committee are all volunteers appointed by the Town Moderator. There are seven members in total.

The functions of the committee are to consider and evaluate all proposed human service programs and related warrant articles and make known their recommendations to Town Meeting; gather information on existing human services as a basis for making informed decisions for future planning; to seek coordination and cooperation among the various town departments; to maintain a current assessment of needs and when deemed appropriate organize opinion surveys about concerns of residents or problems related to the various agencies; to keep informed of Federal and State funds available to the community; and to review and make recommendations regarding all matters referred to the committee by the Town Meeting.

The first year was mostly dedicated to introductory meetings and informative sessions. This committee met over the year with each and every department or agency of the town pertaining to human services.

Its goal of the first year was:

1) to open channels of communication between this committee and all agencies; 2) become informed of budgets and problem related material; and 3) be available with factual reports for the Town Meeting of related matter.

The Human Services Committee by invitation, visited the Burlington Community Life Center, and also attended a monthly meeting with its Board of Directors which was very informative. Also, by invitation, some members visited the CMARC training Center.

In the past year the members of this committee have compiled and published a directory for the community listing all human services in the town and in surrounding areas. This directory should be available for distribution by April.

The committee has completed this task after much research and approval for necessary funds voted by Town Meeting.

The committee meets monthly, the first Wednesday of every month, at town hall; and occasionally meets bi-monthly for special sessions.

This committee would like to thank all those who met and cooperated with us over the past year and to those who helped us in getting the directory published; may our next year be as eventful.

Respectfully submitted,

Marie Soda, Chairman
Claire Kane, Vice-Chairman
Pat Ferreira, Secretary
Lisa Antonelli
Gordon Claar
Virginia Cobb
James Hammond replaced by
Ronald Bush

PLANNING BOARD

ORGANIZATION AND MEMBERSHIP

As a result of the annual Town elections, Gary J. Litchfield and Charles A. Markey were elected to five-year terms on the Board. Following the resignation of Richard C. Wilde, a joint meeting was held with the Board of Selectmen, and Mrs. Yvette S. Attaya was appointed to the Board to fill Mr. Wilde's unexpired term.

Reorganization of the Board resulted in the following elected and committee appointments:

A.D. Laing, Chairman, Traffic & Transportation Study Committee Rep.

R.E. Factor, Vice-Chairman

P.G. Peters, Member Clerk

F.E. Baxter, Metropolitan Area Planning Counsel Rep.
Flood Insurance Program Rep.

C.A. Markey, Recreation Commission delegate

G.J. Litchfield, Member

Y.S. Attaya, Member

Wilfred J. Nadeau, Town Engineer, again served as the Planning Board's agent, continuing to provide invaluable and dedicated assistance to the Board and serving as liaison between the Board and the Department of Public Works. Ernest J. Spack continued as subdivision inspector for the Board, as well as for the Conservation Commission. Roxanna S. Billings was appointed stenographer to the Board, replacing Julie A. Bartel.

MEETINGS

The Board held regular scheduled meetings on the 1st and 3rd Thursdays of each month; occasionally, additional special meetings were called by the Chairman as the need arose and it was not unusual for meetings to run beyond midnight. It should again be pointed out that all meetings of the Planning Board are open to the public and we encourage fellow townspeople to attend, especially Town Meeting members, when matters that will be acted upon by them at Town Meetings are heard.

The Massachusetts General Laws and the Town By-Laws mandate the Planning Board as the administrator of the Subdivision Control Laws and Zoning Enabling Act. The Inspector of Buildings, however, is the enforcing officer.

Even with the declining economy and high interest rates, the Board held hearings on 8 subdivisions involving 31 lots. Three of those subdivisions are still pending before the Board.

ZONING

Nine rezoning hearings were held by the Board during the calendar year. Three that generated the most interest were the rezoning of the Lahey Clinic Property to permit

the construction of an inn and enclosed parking garage. The other two were the Center School and the state-owned land on the extension of Rt. 3 for the proposed construction of a salt shed.

With respect to the Zoning By-Laws, a total of four hearings were held on proposed amendments which involved permitting a health club and a restaurant on industrially zoned land.

SITE PLAN AND SPECIAL PERMITS

The major portion of the Board workload was devoted to site plan or special permits and site plan waiver applications. Of the eleven special permit applications heard, the Board granted nine, one was denied and one withdrawn. The special permits involved the following:

U.S. Windpower Associates—windmill tower

Air Purchase—warehousing

Stewart Hunt Trust—warehousing

Burlington Eng. Depart.—County Road drainage project

MITRE Corp.—Off-street parking facilities

Electronized Chemical Corp.—bulk storage silos

Burlington Eng. Depart.—culvert placement

Burlington Motor Lodges—motel addition to Howard Johnson

Polyststructures, Inc.—bulk storage silos

1st Cambridge Corp.—outside storage of construction equip.

In addition to the above, the Board considered 32 site plan hearings, all of which involved business or industrially zoned land. Of the 16 site plan waiver requests received by the Board, four were denied.

Although the Town Meeting has granted site plan waiver authority to the Planning Board, the restrictions are so stringent that they afford the Board members little flexibility or independent judgement on such matters that come before them, adding a canopy, a concrete pad for an air conditioner unit, or making the smallest type of structural change requires the petitioner to follow the procedure for a complete site plan review which can easily run several thousands of dollars. The Board plans to again request the Town Meeting for greater flexibility and independent judgement for site plan waivers.

In closing, we wish to thank the many who had the interest to attend our meetings, especially Town Meeting members, the various Boards and Commissions. It is through our continued dialogue that our common goals of the Town of Burlington can be achieved.

Burlington Planning Board

A.D. Laing, Chairman
R.E. Factor, Vice-Chairman
P.G. Peters, Member Clerk
Y.S. Attaya
F.E. Baxter
G.J. Litchfield

BOARD OF APPEALS

In 1980 the Board of Appeals handled 32 cases, bringing in \$2,100.00. The cost of publications was \$791.75 and the cost of postage was \$485.50, thereby returning to the Town \$822.50.

Of these 32 cases, a good majority were for insufficient sideline clearance and for insufficient frontage. Some of the variances granted were to correct minor engineering errors which could have resulted in extreme and undue hardship to the property owner. Some of the variances denied were to prevent substantial derogation from the intent and purpose of the zoning by-laws.

At its meeting of June 30, 1980, the Board of Selectmen appointed Stephen S. LaMarca as a permanent member for a five year term. The Board of Selectmen also appointed Franklin E. Pierce as First Alternate for a one year term and M. Michael Giacoppo as Second Alternate for a one year term.

As an overview, the Board of Appeals once again showed that it was far less likely to grant a variance for structures erected which do not conform to the by-laws and for which no building permits were obtained.

The Board of Appeals will continue to act in the best interest of the Town.

Robert Dalessio, Chairman
Carl Giannelli, Vice-Chairman
Mario Culot, Clerk
Edwin R. Ellis
Stephen LaMarca
Franklin Pierce, First Alternate
M. Michael Giacoppo, Second Alternate

Rose Mary Archer, Recording Clerk

CONSERVATION COMMISSION

The Burlington Conservation Commission has two major functions. The first is the administration of the Wetlands Protection Act and the second is the acquisition and management of conservation land for the residents of the town. This past year the bulk of the Commission's activity has been directed towards wetland protection.

This is the second year that the town's Wetland Zoning Bylaw has been in effect. This bylaw provides strong protection for the town's remaining wetlands which are important in preventing flooding and maintaining water quality. However, the state Wetlands Protection Act is still in effect in the town, and the Conservation Commission continues to hold hearings on developments located near or with drainage going into the wetlands.

The Conservation Commission-Recreation Department jogging trail at the reservoir was completed this past year and is now open to the public. On the conservation land between Glen Ave. and Mountain Rd. a nature trail was laid out, and a descriptive booklet will be available soon. These were some of the projects begun in 1979 with the aid of a Federal grant.

The Conservation Commission is a totally volunteer board. We have been able to accomplish a great deal, at little cost to the Town, but our future success will depend on the donation of time and the continued interest of the residents of the town. The Conservation Commission meets regularly on the second and fourth Tuesday of each month and we would encourage anyone interested in the environment to attend these meetings and become involved in the Commission's activities.

Respectfully submitted,

Michael Cheifetz, Chairman
Ralph Barry, Vice-Chairman
Connie McElwain, Treasurer
Nelson Eby
Charles Fuller
Norma Robichaud
Sheila Testa

HOUSING AUTHORITY

ORGANIZATION

The Burlington Housing Authority is authorized by and operates under the provisions of Chapter 121B of the General Laws, as amended, which is known as the Housing and Urban Renewal Law. A Certificate of Organization was issued by the State Secretary on September 2, 1966.

Members

	Term Expires
William T. Flanagan, Treasurer 8 Sheldon Street, Burlington	Apr. 1981
John F. Murphy, Chairman 23 Maude Graham Circle, Burlington	Apr. 1982
Samuel R. Roberto, Jr., Vice-Chairman 3 Dennis Drive, Burlington	Apr. 1983
Mary E. Joyce, Asst. Treasurer 102 Lexington Street, Burlington	Apr. 1984
Thomas J. Kelly*, State Appointee 5 Lantern Lane, Burlington	Oct. 10, 1984
*Date of appointment October 10, 1979	

Officer

Edward A. Malone, Executive Dir. and Sec.	Ann. Salary \$10,494
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The Authority conducts its meetings on the first Tuesday of each month at its office at "Tower Hill" Elderly Project, Birchcrest and Ward Streets at 7:30 p.m. The Annual Meeting takes place in April of each year; same place and time.

We administer the following State & Federal Housing Programs:

STATE FUNDED PROJECTS:

667-1 Elderly—"Birchcrest Arms" containing 40 one-bedroom units. This complex was completed in 1969.

667-2—Elderly/Handicapped—"Tower Hill" containing 60 one-bedroom units, plus five handicapped units of one and two bed-rooms. Completed in 1980.

705-1 Family—Consists of two, three bedroom units in separate areas in Town. Completed in 1975.

707 Rental Assistance—Consists of 22 Units of one, two, and three bedroom sizes; rented in several locations in Town.

FEDERAL PROGRAMS:

Section 8 Rental Units—Eleven units of one, two and three bedroom size in many areas of the Town.

ELIGIBILITY:

STATE PROGRAMS

667—Programs—Elderly 65 years or over. Net income Limit of \$8,680 for one person, \$9,920 for two persons.

705 and 707—Family—Net income limit of \$8,680 for one person and \$9,920 for two.

FEDERAL PROGRAMS

Section VIII Family/Elderly—Net income limit of \$10,800 for one person, \$12,400 for two.

Complete eligibility regulations for all our programs are available at our housing office.

ACTIVITIES DURING 1980

Birchcrest Arms 667-1—We entered our 11th year of Management of this elderly complex with full tenancy. During the year all buildings were surveyed for energy efficiency and corrective measures, based on budget limitations, were taken. These included the replacement of wall thermostats; replacement of electrical wall heaters and caulking of windows. Preventive painting was done on sections of the exterior by CETA personnel during the summer months. The Community Area continued to be used for many activities as Birchcrest Arms has an active Tenants' Association. The Commons Room Library Section was regularly restocked by the Burlington Town Library, for which the tenants and the Authority are grateful. Summer activities included the vegetable plot attended by individual residents which yielded a fine crop of produce. As usual, many residents grew flowers around the building foundations.

707 Rental Assistance Program—All units were occupied during 1980. The units are rented throughout the Town and are occupied by low-income persons, usually single-parent households. Every year the demand for more of these units increases as the cost of purchasing a home is beyond most young peoples' means and apartment rents continue to escalate.

Tower Hill Apartments—667-2—This elderly complex located on Birchcrest & Ward Streets was occupied in December of 1980, after approximately nine years of development time. The problems involved in said development are well documented and space will not allow a detailed explanation here. The positive thing is that the town has a modern 65-unit building that is occupied with tenants, selected under the State regulations, from our long waiting list.

We have a fine building and all parties are to be congratulated for their perseverance in completing this project. Social activities here should be in full swing in the near future as we form a Tenants' Association and residents get to know one another.

Our Authority Office is now located at Tower Hill, the move from Birchcrest Arms, being accomplished in mid-December. During the year, we hired, under the Affirmative Action Guidelines of the Authority, one full-time maintenance man to service all our projects.

Objectives for 1981—Our first priority is the obtaining of monies, either State or Federal, to build or buy additional units of public housing. We will address this issue in several ways during the year ahead.

Modernization monies will be pursued to implement energy conservation measures at Birchcrest Arms, such as storm windows, and to renovate two units there for handicapped persons.

We wish to thank all Town officials and Town boards who have continued to help us in matters related to housing for persons of low income. To the Council on Aging our special thanks for their expertise in keeping us abreast of elderly activities and/or problems within the Town.

Respectfully submitted,

E.A. Malone
Executive Director

BURLINGTON HOUSING AUTHORITY CHAPTER 707 MASS. BALANCE SHEET—DECEMBER 31, 1980 UNAUDITED

Assets	
Cash	\$17,146.28
Prepaid Insurance	84.77
Tenants' Accounts Receivable	1,443.00
TOTAL ASSETS	\$18,674.05

Liabilities	
Prepaid Rents	0.00
Accounts Payable—667-1	942.71
State Share Unallocated	14,677.25
Prior Year Surplus	3,185.33
Administrative Expense and Income	(131.24)
TOTAL LIABILITIES	\$18,674.05

CHAPTER 705-1 MASS. BALANCE SHEET—DECEMBER 31, 1980 UNAUDITED

Assets	
CASH	
Administration Fund	\$2,874.76
Revolving Fund Advances	\$2,874.76
ACCOUNTS RECEIVABLE	
Tenants Accounts	319.00
Other	319.00

DEFERRED CHARGES		
Prepaid Insurance	38.38	
Other (Schedule III)		38.38
DEVELOPMENT COST		
Development Cost	92,000.00	
Less: Dev. Cost Liquidation		92,000.00
TOTAL ASSETS		<u>95,232.14</u>

Liabilities and Reserves		
ACCOUNTS PAYABLE		
Accounts Payable—Revolving Fund	116.58	116.58
FIXED LIABILITIES		
Grants Authorized	92,000.00	
Less: Bonds Retired		2,000.00
RESERVES		
Operating Reserve (Schedule V)	5,025.31	
Prior Year Surplus		5,025.31
RESIDUAL RECEIPTS (DEFICITS)		(1,909.75)
TOTAL LIABILITIES AND RESERVES		<u>95,232.14</u>

**CHAPTER 667-1 MASS.
BALANCE SHEET—DECEMBER 31, 1980
UNAUDITED**

Assets		
CASH		
Administrative Fund	\$323.77	
Revolving Fund Advances		\$323.77
ACCOUNTS RECEIVABLE		
Tenants Accounts	89.00	
Other	4,855.25	4,944.25
INVESTMENTS		
Investments (Schedule II)	3,848.99	
Debt Service Trust Fund(s) Schedule I		3,848.99
DEFERRED CHARGES		
Prepaid Insurance	872.45	
Other (Schedule III)		872.45
DEVELOPMENT COST—		
MODERNIZATION AWARDS	7,386.62	
Development Cost	680,000.00	
Less: Dev. Cost Liquidation	40,000.00	647,386.62
TOTAL ASSETS		<u>657,376.08</u>

Liabilities and Reserves		
ACCOUNTS PAYABLE		
Employee's Payroll Deductions	1,384.13	
Accounts Payable—Revolving Fund		1,384.13
FIXED LIABILITIES—		
GRANTS AUTHORIZED	640,000.00	
Notes Issued	40,000.00	
Less: Notes Retired	40,000.00	
Less: Bonds Retired		640,000.00
RESERVES—CAPITAL RESERVE		
Operating Reserve (Schedule V)	7,188.30	
Prior Year Surplus		25,789.52
MODERNIZATION GRANT	7,381.22	
RESIDUAL RECEIPTS (DEFICITS)		(9,797.57)
TOTAL LIABILITIES AND RESERVES		<u>657,376.08</u>

**SECTION VIII BURLINGTON
BALANCE SHEET—DECEMBER 31, 1980
UNAUDITED**

Assets		
CASH		
General Fund (Development and/or Operation)	\$10,975.74	
Change Fund		10,975.74
ACCOUNTS RECEIVABLE		
HUD	8,588.00	
Other		8,588.00
DEFERRED CHARGES		
Prepaid Insurance	15.08	
Other		15.08
TOTAL ASSETS		<u>\$19,578.82</u>

Liabilities		
ACCOUNTS PAYABLE		
HUD (accts. 2118.1, 2118.3 & 2118.6)	17,937.82	
Other (Accts 2115, 2117 & 2119)	254.74	18,193.56
TOTAL LIABILITIES		<u>18,192.56</u>

Surplus		
Unreserved Surplus	(220,160.00)	
Operating Reserve—		
Section 8		
HAP Projects	1,386.26	
Project Acct-Unfunded-		
Section 8		
HAP Projects	<u>179,426.82</u>	
Total Surplus from Operations	(39,346.92)	
Cumulative HUD Annual Cont.	40,733.18	
Book Value of Capital Assets Conveyed to Homebuyers		1,386.26
TOTAL SURPLUS AND LIABILITIES		<u>\$19,578.82</u>

SCHOOL COMMITTEE

	Term Expires
Marianne Brenton, Chairperson 16 Nelson Road	1981
Joan Miles, Vice-Chairperson 20 College Road	1983
John E. Fogelberg 214 Winn Street	1982
Richard D. Fusco 6 September Lane	1981
Augusto Grace 21 Garrity Road	1983

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 p.m. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

Superintendent of Schools

Thomas Michael	B.S., Springfield College M.Ed., Springfield College C.A.G.S. University of Connecticut Doctoral Candidate, Boston College
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Coordinator of Secondary Education

Michael Malinowski	B.A., Boston University M.A., Northeastern University
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Coordinator of Elementary Education

Francis Gaudet	B.S., Fitchburg State College M.Ed., Fitchburg State College
----------------	---

Director of Pupil Services

J. Kevin Foley	B.S., Boston University M.Ed., Northeastern University
----------------	---

Director of Plants and Facilities

Bernard Maslow	B.S., City University of New York Mech. Eng., City University of N.Y.
----------------	--

Assistant Business Administrator

Robert Morgan

Supervisor of Attendance

Ann M. Parris, R.N.	Telephone 273-1870 Ext. 223 Center School—Open Daily Monday through Friday 8:00 AM to 4:00 PM
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Burlington High School Administration

Alfred Perry Principal	B.S. Tufts University M.Ed., Calvin Collidge College
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Otto M. Contardi Associate Principal	B.S., Northeastern University M.Ed., Northeastern University
---	---

Samuel F. Gualtieri Associate Principal	A.B., Middlebury College, Vt. M.Ed., Salem State College
--	---

Keith Manville
Associate Principal

B.A., University of Notre Dame
M.A., Cornell University
Ed.D., Boston University

Constantine O'Doherty, Jr.
Associate Principal

B.S., Georgetown University

Francis Wyman Middle School Administration

John Jessop Principal	Associate B.S., Keystone Jr. College B.S. Bloomsburg State College M.Ed., Salem State College
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Robert L. Brosnahan
Vice Principal

B.S., Boston College
M.Ed., Boston University

Marshall Simonds Middle School Administration

Richard Connors Principal	B.S., Salem State College M.Ed., Boston University
------------------------------	---

Arnold Levine
Vice Principal

B.S., Northeastern University
M.A., Suffolk University
Ed.D., University of Massachusetts

Elementary School Principals

Eugene W. Driscoll, Jr.
Memorial School Office

A.B., Boston College
M.Ed., Boston College
Telephone: 273-1870 Ex. 320

Paul Cabral
Wildwood School Office

B.S., Salem State College
M.Ed., Salem State College
Telephone: 273-1870 Ex. 301

Dr. Gloria L. Lombard
Fox Hill School Office

B.S., Northeastern University
M.Ed., Boston College
Ed.D., Boston College
Telephone: 273-1870 Ext. 291

Stephen Preston
Pine Glen School Office

B.S., Salem State College
M.Ed., Northeastern University
Telephone: 273-1870 Ext. 312

ANNUAL REPORT

This was a year of rapidly escalating costs resulting in both dramatic and traumatic events for the school system. Declining enrollments coupled with inflation forced the closing of the Meadowbrook School, the first of our school buildings to meet this fate. For the first time in local history, the School Committee, facing runaway fuel, utility and transportation costs, was forced to seek additional funding from the town. For the second straight year, the staff was reduced, this time by 10 percent. And in November, the most traumatic event of all came to pass. Proposition 2½ was voted into existence.

In the area of curriculum, it was a year of further refinement. A formal Basic Skills Program was defined and implemented. A program to meet the needs of gifted and talented students was carefully researched and initiated on a trial basis.

In the April town elections, both Joan Miles and Augusto Grace were returned to the Committee. Joan for her fifth term; Augie for his second. At the first meeting following elections, Marianne Brenton was elected chairman and Joan Miles vice-chairman. The Committee reappointed Joan Corrao as secretary and James Tobin as

negotiator. Richard Fusco was renamed liaison member to the Recreation Commission.

Because of the unprecedented rise in the cost of energy and unexpected increases in tuition and transportation for special education students, the school system's expenses exceeded appropriations. In May Town Meeting voted a transfer of the needed funds less about \$40,000, the total exactly meeting the 4 percent limit established by the General Court last year as the maximum annual budget increase.

At a subsequent Town Meeting, the annual budget for the schools for 1980/81 met a similar fate with Town Meeting voting \$29,000 less than the total requested by the Committee. Federal and state funding through various grants, titles and reimbursement brought a total of \$2,969,346 into Burlington to offset the total cost of the school system last year.

The energy conservation program, partially funded by a federal grant, continued with the technical assistance audit getting underway. Three buildings were scheduled for reroofing: Marshall Simonds, Fox Hill and Meadowbrook. However, after the passage of Proposition 2½ in November, it was felt that funds could not be spent in the next few years in this area and the bonds were not issued although approved by Town Meeting.

Courses added to the high school curriculum included Advanced Placement Physics, Geology, Astronomy, Alternative Energy and Audit Living. Several courses were cut due to lack of interest by students. Project Adventure was substituted for sophomore physical education—its purpose is to teach cooperation with fellow students and self-motivation. Regrettably, the Air Force Junior ROTC Program was terminated at the high school because enrollment had fallen below 100 students—a minimum set by Congress. This source of college scholarships and career possibilities will be missed by students in the future.

Education is broader today, often sending students far from home. Classes from the high school visited the New York Stock Exchange and the Metropolitan Museum of Art; one group travelled to Italy during spring vacation; and students from Germany spent the month of May here in our ongoing exchange program. Students at all levels took advantage of cultural and historical places in the Boston area.

Again this year art and literary programs were recognized with national awards to *Collab*, *The Devil's Advocate* and individual works of art. Scholarships received by many seniors testify to the opportunities offered by Burlington High for college preparation. Monthly meetings with the Student Advisory Committee continued to indicate a healthy student atmosphere at the high school.

The Basic Skills Improvement Program was formally adopted by the School Committee in June and subsequently approved by the Massachusetts Department of Education. This program, developed by teachers, parents and administrators working over a two-year period, went into effect in September. Following formal testing in grades 2,4,6 and 8 this spring, the Committee and the town will receive the first evaluation of the program.

After four months early results of the Gifted and Talented Program, also begun this year, are positive and enthusiastic. Encouraging exceptional talents in many areas requires more individual attention than a classroom teacher may be able to commit on a regular basis. Early recognition of gifted children requires training and is necessary for development of unique abilities. This program had extensive planning and fills a definite need in our educational system.

Meadowbrook School was finally turned over to the Board of Selectmen after several meetings with them and other concerned boards. The decision was made after considering the needs of the town as a whole, the salable features of Meadowbrook (size, construction, age, etc.) and the suitability of the Center School as office space for the school administration, the Recreation Department and other agencies. Renovations are underway to include the Community Life Center facilities in Center School.

We regrettably said goodbye to several faculty members who retired: Edwina Addison, John Filios, Don Quercia, Ann DeSantis and John Macdonnell. Ruth Malcomson retired as secretary at Fox Hill. Many teachers resigned, some seeking other careers as declining enrollments necessitate reducing staff. Our thanks to all of you for your years of service and best wishes for the future.

As we enter the new year and begin to deal with the drastic decrease Proposition 2½ imposes on the 1981/82 school budget, the last year appears neither dramatic nor traumatic in comparison. The School Committee assumes an awesome and solemn challenge in trying to maintain the quality education it has provided all the children of Burlington in the face of huge reductions in funding. We face this challenge with a mixture of fear and hope, fear that we may be forced to self-destruct and hope that alternative methods of funding may be found or that, when all the confusion clears, the decrease imposed on the school budget in the next two years will not be as traumatic as it appears at this writing.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE
Marianne W. Brenton, Chairman
Joan F. Miles, Vice Chairman
J. Edward Fogelberg
Richard D. Fusco
Augusto F. Grace

SUPERINTENDENT OF SCHOOLS

The year 1980 marks the beginning of a new decade in education. The decade for Burlington is already beginning on a very challenging note in light of the recent passage of Proposition 2½ which is setting limits for local governments in the conducting of their services for not only the youth of the community, but for the total community at large.

We, in the Burlington Public Schools, for a number of years have been taking steps to show fiscal conservatism by maintaining tight control over budgets while ensuring that the education of our young people is not compromised. In becoming fiscally conservative, hard decisions must be

made which are not popular but in order that budgets are maintained at realistic levels, said decisions must be realized as was the case in the Burlington Public Schools. The most traumatic decision occurred with the closing of the Meadowbrook School in 1980 and the decision to target for the closing of the Francis Wyman Middle School no earlier than 1983. However, because of Proposition 2½ these decisions are only one means of cutback that will have to be considered in attempting to live within a school budget that conceivably could be cut by 20 to 22% or 2.1 million dollars. The traumatic impact that will be experienced was predicted last spring, but, nonetheless until such time that a final budget is approved by the Burlington School Committee, the exact relationship of loss of monies to elimination of school programs will not be fully understood or realized. The Annual Report of the Burlington Public Schools is a reflection on the past year highlighting many outstanding programs which have had a most beneficial effect and impact on the physical and mental growth of our students.

In curriculum, we have closely scrutinized our elective program making deletions where enrollments were not realized, while assuring that our Advance Placement program in physics, mathematics and in English were meeting the needs of our highly geared academic students whose futures are destined to continuing their schooling.

In order to improve interest and enthusiasm for Physical Education, a new concept, Project Adventure, was introduced to our sophomores as a way of infusing within the curriculum a need for students cooperating with students in areas other than competitive sports. The program was designed to build confidence in one's ability in being able to achieve in areas never before understood nor realized by the student.

Our one disappointment this past year was the elimination of the Air Force Junior ROTC Program. Many efforts were made to maintain the program through personal communications with Senator Tsongas, Senator Kennedy and Rep. Markey, all to no avail. Our personal thanks go out to Lt. Col. Quercia who retired during the year, Sergeant William Peters, the many students who participated in the program and, especially, to the parents who supported the program these several years. All of these people are to be commended for their interest, their concern, and their encouragement.

Students graduating from Burlington High School in June, 1980 have experienced great success in being accepted in some of our finest universities in and around the Metropolitan area. The following summary of the Class of 1980 graduates and the broad field areas they are pursuing indicate that approximately 68.7% are furthering their education. This demonstrates a significant increase in young people desiring to go on to school following graduation than experienced in the early 1970's. This reawakening for the need and importance of education in one's lifetime is encouraging.

BURLINGTON HIGH SCHOOL CLASS OF 1980 SUMMARY

	Boys	Girls	Total	%
Four Year Colleges, Universities and Technical Schools	139	124	265	50.0
Two Year Community Colleges and Junior Colleges	21	51	72	13.7
Business Schools	0	10	10	1.9
Nursing Schools (3 years)	0	2	2	.4
Technical Schools	10	2	12	2.3
Other Further Education	0	2	2	.4
Immediate Employment	73	67	140	26.6
Armed Services	7	1	8	1.5
Failed to Graduate	5	2	7	1.3
Marriage		4	4	.8
Indefinite Plans	3	3	6	1.1
TOTAL	258	268	526	

Boys 257

Girls 269

Grand Total 526

Energy conservation continues to be a major concern, not only as it applies to its impact on our budget, but very importantly, how it impacts the attitudes of adults and students and their citizen responsibilities in energy conservation. We have implemented an alternative energy program at Burlington High School and have constantly brought to the attention of the teaching staff a variety of informational materials to help sensitize them to this vital national concern while continuing to do all that is necessary and required to pursue better means of conserving energy within all of our schools and attempting to broaden student interest and concern in doing likewise in their homes.

For the current year we will be focusing on several extremely important projects which are briefly described herein:

Reorganization of the Administrative Staff

We have lost through resignation, the Assistant Superintendent of Schools, Dr. John MacDonnell. This position is not being filled at the present time. A reorganizational plan for the Central Office Administration has been submitted to the Burlington School Committee for their review. This plan was discussed at length during budget deliberations and approved favorably.

Implementing the Basic Skills Policy

We have already identified the testing format and have established the procedures wherein we will be evaluating our Basic Skills Program at grades 2, 4, 6, and 8. Grades 2 and 4 will be taking their standardized tests in the spring of 1981. Grades 6 and 8 have already been given the standardized examinations in the fall of 1980. Once all testing has been completed, the criteria will be applied to the results in order that we assess those students who fall below the expected levels of basic development. We are pursuing the implications of basic skill development at all school levels as required by state statute and will be defining those standardized measurements that will be utilized therein towards the end of this current year.

Continued Study of Declining Enrollments and the resulting implications on building utilization, especially as they affect the Francis Wyman Middle School and Burlington High School will be a major thrust of our efforts this current year. Because of Proposition 2½ it is very likely that a recommendation will be made to the Burlington School Committee to move up the anticipated closing date for the Francis Wyman Middle School from 1983 to 1981. We will also be analyzing the declining enrollments at Burlington High School to determine its utilization in the future as a facility that may accommodate many community functions and services heretofore separated and scattered throughout several buildings in the community. This will be a concern not only for the Burlington Public Schools but by the community at large in order that the needs of the Burlington citizens are assessed and plans determined as to how those needs can be best met.

The implementation of the approved program for the Gifted and Talented students

The implementation of this has been met with a great deal of enthusiasm by the teachers and parents. However this enthusiasm may be somewhat short circuited in view of the decisions that will have to be made in cutting back programs in order that our budgets reflect the decrease in tax levies that will be borne by Burlington. If the program is deleted, efforts will certainly be made to continue to sensitize our teachers to youngsters who have unusual abilities to work very closely with said youngsters to motivate them to achieve levels of academic attainment commensurate with their abilities and talents.

Enclosed as part of this report, will be the insights of members of our administrative staff who are submitting their perceptions of what has happened in their respective buildings and within their programs over the past year as a way of maintaining lines of communication with the general public regarding happenings within the Burlington Public Schools.

In closing, while we can identify the achievements that we have been able to accomplish over the past year as well as to look upon those frustrations and failures that we might have experienced in reaching our goals, we must now face the future under even more ominous conditions which pose challenges that we have not experienced in many, many years in education. Decisions have to be made and it is our function as public servants to assure that what we do in formulating our programs for the future will always be in the best interest of the children we serve.

I wish to extend by personal thanks to the Burlington School Committee for their outstanding support in assuring that the first priority of the Burlington Public Schools is that the best services available are provided to the youngsters who are entrusted to us by the many citizens who live in our community; their efforts and their intense desire and sensitivity to all matters that come before them has been a noteworthy characteristic which has helped bridge confidence between the community and the Burlington Public Schools.

On a personal note, I wish to thank Mrs. Marianne Brenton and Mr. Richard Fusco for nine years and six years respectively of tireless and dedicated service as members of the Burlington School Committee, whose efforts have

impacted and influenced the lives of many of those youngsters who have been the direct beneficiaries of School Committee policy. The personal integrity, honesty, courage and sensitivity they brought in the conduct of their responsibilities as School Committee members will long be remembered and appreciated. I wish to thank them for all of their efforts.

My personal thanks also go out to all of those teachers and administrators in the Burlington Public Schools who have been with us and for the contributions that they are making in providing youngsters with meaningful educational programs. Thanks are also extended to the secretarial, custodial, and cafeteria staffs at all our schools for their teamwork in assuring that supportive services which they provide have meaning to those they service; and, very importantly, our thanks go to those citizens of the community who have shared their ideas and thoughts with us in improving our school-community relationships and in supporting financially the programs that have helped establish Burlington as one of the fine educational systems in the region.

To the students we serve, I offer my personal best wishes that their future will be blessed with an abundance of good health and happiness as they go through our schools and plan for their future.

Respectfully submitted,

Thomas Michael
Superintendent of Schools

SECONDARY SCHOOLS

During this past year, the secondary schools in Burlington were faced with a further need to consolidate due to declining enrollments and diminishing resources. These apparently negative trends have, however, been turned into opportunities for positive accomplishments. Among the most notable have been the new physical education program "Project Adventure" at the sophomore level at the high school; the development of formalized group guidance techniques for use within the classroom at the middle school level; the adaptation of curriculum materials, Grades 5-12, under P.L. 94-142, which is aimed at better enabling students to function within the core curriculum. Under P.L. 94-482 of the Federal Vocational Education Act of 1976, the following programs totaling \$23,031 were funded: A Word Processing Course in the Business Education Department, an Alternative Energy Course in the Industrial Arts Department, continuation of the Career Resource Center at Burlington High School, and an expansion of the Clothing and Textile Program at the Marshall Simonds Middle School. The primary objective of all of these programs is to provide more career opportunities for students.

In keeping with the State's mandates to improve basic skills, the Burlington School Committee accepted a plan for basic skills improvement for reading, writing and mathematics. This plan was developed over a two-year period by committees consisting of administrators working with a faculty advisory group of twenty-one teachers from all grade levels. Two advisory groups, consisting of eighteen parents and community members, assisted in the

organization of this plan. These advisory groups will assist the school department in monitoring the plan as it is implemented in the coming new year. The Department of Education granted its approval to the plan, and it is presently being implemented in Grades 2, 4, 6, and 8. At the end of this school year, we will be reporting to the State and to the community the extent to which our students have met the basic skills requirements established in reading, writing and mathematics. In the ensuing years, we will be measuring skills in listening and speaking.

The Basic Skills Improvement program is one of the ongoing attempts to engage a large number of people within the schools and within the community in meaningful discussions as to what is important for our students to accomplish as they go through the Burlington Public Schools.

After much deliberation, the Meadowbrook School was closed at the end of the 79-80 school year system. Through an extensive interviewing procedure, those displaced teachers were placed in situations where they would not only be more comfortable but also in areas where they would best meet the needs of the school system. Several teachers were transferred to the middle school level where they have continued to serve youngsters in a different setting.

Other personnel changes which took place during the last school year were those due to retirements. In January 1980 Edwina Addison, who served in the Burlington Schools for 21 years, retired. Ms. Addison served as head of the English department at the Francis Wyman Junior High School and as a Team Leader at the Francis Wyman Middle School. She also served as a teacher in reading and language arts. Dorothy Drinkwater, who joined the Burlington schools in 1959, retired in December of 1980. Ms. Drinkwater taught in the Union, Center, Meadowbrook and Francis Wyman Middle School. Sam Miller began teaching in Burlington in 1967. He was a math teacher at the Francis Wyman Middle School until his retirement in December of 1980. For the many years of dedicated service these people provided to the students in Burlington, we offer our sincere appreciation.

On a national level schools have undergone incredible changes in the past few years. The percentage of school-age-eligible youth in school was over 90% in 1980. Illiteracy nationwide has dropped to less than 1%. Recent studies have shown that young people are learning more in school now than ever before, and youngsters are staying in school longer. These influences have been felt in Burlington. Demands on schools have been great; accomplishments have, however, been significant thanks to the cooperation of the townspeople, the School Committee, and the Superintendent of Schools. This continuing support has enabled teachers and administrators to provide students in our secondary schools with truly outstanding educational opportunities. We look forward to this continuing in the future.

Respectfully submitted,

Michael J. Malinowski
Coordinator of Secondary Education

BURLINGTON HIGH SCHOOL

Due to declining enrollments, a reduction in the administrative organization was mandated this year. Mr. Michael Pace, Administrative Assistant for Student Affairs, after having served with distinction for several years in that position returned to the classroom.

During this past year, there were several personnel changes at Burlington High School. Two members of the teaching staff, Shirley Charm, Guidance, and Dorinne Seidman, Social Studies, were granted one year leaves of absence. Mrs. Charm is working on corporate ventures between schools and private enterprise. Ms. Seidman is involved with a private consulting agency dealing with government contracts.

Ms. Kathy Page, coordinator of the Alternative Education Program, resigned her position in order to pursue doctoral work at Harvard. Ms. Kay Lovell left the Science Department to relocate in the mid-west; Gene Vogt, Science Department, who was instrumental in instituting the self-paced physics program, took a position in private industry.

Marilyn Allison, who coordinated the Child Development Program, left in April to get married and has relocated in up-state New York. Caleb Davis, Art Department; Jan Covino, Foreign Language Department; Linda Burman and Kevin Twohig, English Department; all resigned at the end of the school year to pursue other careers.

Mr. John Filios, who served as a member of the Industrial Arts Department for over ten years and who was an active member of curriculum revision committees and a great help in the organization of the new high school, retired last year.

The Air Force Junior ROTC program, which had been in operation at Burlington for a number of years, was withdrawn due to lack of student enrollment. The program, while at the high school, was an excellent one, and it is hoped that it may be reinstituted in the not too distant future.

Some of the more significant additions to the curriculum offerings included a greater degree of teacher education on the part of the Reading Specialist, Karen Bennett. The aim here is to better enable teachers in the classroom to best deal with student reading and comprehension difficulties.

"Project Adventure," a new Physical Education program for sophomores, was implemented by Rose Somenini, Nina Warner, Steve Anderson, and Ross Newcomb. This exciting new program is aimed at developing self-reliance, cooperation, and self-awareness through a unique approach which incorporates physical education and survival in the outside environment.

The school musical, "Anything Goes," which involves students from all grade levels and enlists teachers in all disciplines, played to a full house at each of its performances. The National Honor Society, the Music Department, the Committee for the Recognition of Academic Excellence, and Drama Class all presented successful assembly programs during the course of the school year.

The high school especially appreciates the amount of money from local agencies within the community which provided over \$40,000 in scholarship aid for graduating senior students. This cooperation, along with the ongoing support of the community, has enabled the high school administration, faculty, and supportive personnel to continue to provide quality educational opportunity in light of economic constraints.

Respectfully submitted,

Alfred L. Perry, Principal

ART DEPARTMENT

For the fourteenth consecutive year, Burlington High School Art students received honors in the regional state and national Scholastic Art Exhibition.

The seventh Annual Art Alumni Show was held in the main school lobby during December of 1980. In the spring of the year the department produced its seventh annual "Exhibition." The exhibit's theme was Design and its influence on all studio areas. Some 850 pieces of student work were exhibited in the art studios and lobbies. The department collaborated with the Home Economics and Music Departments which provided refreshments and chamber music for the opening evening of the show.

The permanent exhibition of Burlington High School student art work at the Lahey Primary Care Clinic and Radiotherapy Center in Burlington continued into its fourth year. In February the Burlington High School Art students contributed an additional fifty-three pieces of work to the permanent collection and twenty-two pieces of work were donated in the fall of the year for the main building. The Lahey student exhibitions are under the auspices of the school department's task force "Joy."

Other art projects included set designs, costumes and promotional for the spring musical "Anything Goes." They also shared in the choreography and make-up design for the production. The Graphic Design classes added three more "supergraphics" to the school. They are located in the Audio Visual area. The program covers, promotional for school events, certificates and continued work on visuals for the Instructional Cable Television facility were among the other ongoing activities. Curricular changes were the dropping of batik, jewelry and fiber as separate courses and their consolidation into an integrated Crafts Course for the 81-82 school year.

Respectfully submitted,

Priscilla L. Kilgore, Chairperson

BUSINESS EDUCATION DEPARTMENT

Two major areas of concern for the department this year, 1979-1980, were Word Processing and the Special Needs Student.

Being the first complete year that any form of Word Processing was explored in this department, students who were involved with the IBM Memory Typewriters found them to be most exciting to use and a very efficient form of expediting letters and communications within the office.

In addition, research was completed by the department and an additional program was written and funding was applied for to the Commonwealth for \$10,680 in order to expand into the area of computerized Word Processing. This consists of components including a computer program unit, a CRT, and a keyboard.

The program for the Special Needs student, which was introduced in the prior school year, was expanded to include Basic Typewriting II, and Entering Business as well as Basic Typewriting I. All of these courses are designed to assist the special needs students to develop level-entry skills in the area of business education.

Respectfully submitted,

Chester G. McLaughlin, Chairperson

ENGLISH DEPARTMENT

Departmental emphasis on the teaching of writing has, as in past years, elicited recognition for many Burlington High School students during the 1979-80 academic year. The school literary magazine COLLAB has received, for the second consecutive year, the medalist award from Columbia University Scholastic Press Association. The 1980 award, the highest award given in this national competition cites, COLLAB for excellence in fiction, non-fiction and poetry. From over one thousand magazine entries, COLLAB is one of two magazines selected for the All-Columbian award in every area of publication. It is significant that most of the writing in COLLAB is the result of actual class work. In addition to this achievement which is representative of over one hundred students' work, a Burlington High School student received the 1980 University of Massachusetts essay award.

In response to administrative organizational change, the individualized grammar and writing program has been successfully adapted from open space to the classroom setting. Also having undergone adaptation, the American Literature program, now a full year program, is attracting large student enrollment.

In cooperation with the central administration, two members of the English department served as members of the Superintendent's Task Force on Basic Skill Implementation. At a department meeting, these members of the task force presented the committee report to the assembled department.

As in the past, members of the department continue to support the extra-curricular program of the high school by rendering volunteer service as well as by assuming salaried extra-curricular positions. Department members frequently serve as committee members, contributing to the formulation of school policy and to the development of the educational program of the school.

Respectfully submitted,

Maura F. Nestor, Chairperson

FOREIGN LANGUAGE DEPARTMENT

For the school year 1980/81, 800 students, or approximately 47% of the High School student body, are enrolled in foreign language classes. Our sequence now is level I to level V in Spanish, French, German and Italian. This is the second year that we have offered level V and the class sizes have increased significantly. The Latin III enrollment has also risen due to the continued support of the High School Staff and that of the Middle Schools' Staff, where the entire program for the five languages begins.

Two new teachers joined the Department in September 1980. They are; Miss Susan LaRaia, a Burlington High School graduate, who teaches French and Mrs. Maria Federico who teaches French and Italian. Mr. Helmut Beck, the teacher in Germany who helps with the coordination of our Exchange Program with Schwetzingen, West Germany, arrived in December and remained for the Christmas Holidays. During that time, he visited many friends in Burlington and began preparations for our Exchange, to take place in October 1981.

This school year we have had foreign language field trips to plays, films, dance companies and ethnic restaurants. Ms. Maureen Woodward, a French teacher, is now planning a trip to Paris, France with her students during the April vacation period. These programs reinforce the relevancy of foreign language study.

Respectfully submitted,

Edward A. Doyle, Chairperson

GUIDANCE DEPARTMENT

The Class of 1980 set a new Burlington High School record in terms of the number of graduates attending post-secondary schools. Sixty-nine percent of the class went on to higher education. Fifty percent of the class enrolled in four-year colleges—the highest percentage in Burlington High School history. The counselors are to be commended for the excellent assistance they have been giving the students not only with postsecondary school admissions, but also with financial aid. Increasing numbers of students have been receiving financial aid from the colleges. The counselors have also continued to be actively involved in Chapter 766 CORE Evaluations as well as working with students needing personal counseling.

In the Alternative Studies Program, Mr. Walter Marshall replaced Ms. Kathy Page who is in a doctoral program at Harvard. Mrs. Nancy Dowling is replacing Mrs. Shirley Charm who is on a one-year leave of absence.

The enrollment of special needs students in the Learning Center has increased to a record high. The Learning Center teachers have developed new curriculum materials and have initiated pre-vocational training for the students. Mr. James Tedrow, Vocational Special Education teacher, places and supervises special needs students in jobs in the community.

The General Work-Study Program accommodated nearly 180 students, both male and female, and prepared seniors for job placement upon graduation. Now in its ninth year of operation, the Field Studies Program continues to afford students the opportunity to obtain first-hand experience in career exploration through placements in the community.

Respectfully submitted,

Gerald N. Kriedberg, D. Ed., Chairperson

DEPARTMENT OF INDUSTRIAL ARTS

The Industrial Arts Department will introduce a new Alternative Energy Course during the second semester. This course is funded mainly through a Federal Grant under Public Law 94-482. It is the first course in the department that has been funded in this way. The students will cover all phases of alternative energy sources and related studies.

Through the purchase of new equipment such as an O.M. Pro-Fold, an A.B. Dick 675-350 Copy Center, a Brown 2000 Process Camera and a Compugraphic Photo Mechanical Transfer System; the Graphic Arts Program is now able to operate in a businesslike atmosphere, by printing most of the school system's forms and the high school newspaper.

Respectfully submitted,

Charles Tsoukalas, Chairperson

MATHEMATICS DEPARTMENT

The course offerings of the math department continue to attempt to meet the requirements of all levels of students. The offerings range from basic skill courses, to computer courses, to advanced placement calculus courses.

Mr. Pace and Mr. Phalen have joined the department this year. Mr. Phalen had previously taught math for five years at the Francis Wyman and Mr. Pace had been the Administrative Assistant to the Principal for the past five years.

In addition this year of a high speed printer to the computer has enabled the students much greater access to the computer and has allowed for more sophisticated programs.

The Math League team had another successful year and the top three seniors on the team are attending M.I.T. and Harvard this year. The team competes against such schools as Lynnfield, Woburn, Bedford, Saugus, Wakefield, Lynn English, St. John's, and Lynn Classical.

Respectfully submitted,

James P. Curtin, Chairperson

SCIENCE DEPARTMENT

Students at BHS continue to pursue studies in science at an enrollment rate of 70% of the student body. In September this number was 1,356 students in the sciences.

The Marine Science Club sponsored another successful trip of some 20 students to the island of Cozumel off the coast of Mexico during the spring vacation. Mr. Donald Tocci was the faculty sponsor.

In May 100 biology students participated in Mr. Richard Beaumont's **Operation Environment**—five days of nature study at the Harold Parker State Forest. This program now enjoys the status of Field Study credit for students.

New courses proposed by Mrs. Mariantonia Lanza have been introduced successfully in Geology and Astronomy. These are single semester courses designed for broadening the horizons of the average student.

The former BHS Science Club has been transformed by the pioneering efforts of senior Stuart Roberts into a chapter of the Junior Engineering Technical Society (JETS). The chapter is affiliated with national headquarters in New York and meets weekly on Friday at 2:00 p.m. Activities so far include a field trip to a wind tunnel at MIT and the beginning of a toothpick bridge design and building contest.

Respectfully submitted,

David O'Hearn, Chairperson

SOCIAL STUDIES DEPARTMENT

During the past year the Social Studies Department continued to strengthen its program, especially the senior electives. An Honors level program was offered in both Law and Economics for the first time. The Honors Law curriculum was developed to include materials to direct and assist students in the writing of the required briefs. The mock trial procedure was formalized through curriculum materials. The new Honors Economics program was well-subscribed to and assisted many students in making career decisions regarding enrollment in business majors. In Modern Problems, additional materials were secured from the Federal Reserve Bank and various consumers' councils and were incorporated into the curriculum.

In United States History, the required reading and book critique program continued to be successful. Materials were developed for classroom use by the teachers of United States History. The department continued to provide the students of United States History with enrichment opportunities through field trips to Plimoth Plantation, Sturbridge Village, the bicycle hike to Lexington and Concord and the trip to Washington, D.C. in the spring. Plans were developed and arrangements made to expand the field trips in United States History to include the Kennedy Library.

The past year was another successful one for the Social Studies Department because of the commitment of the

Social Studies teachers to providing the highest quality social studies education to the students of Burlington High School. In addition, once again over half the Social Studies teachers served as advisors to student groups and activities.

Respectfully submitted,

Carol A. Cannon, Chairperson

FRANCIS WYMAN MIDDLE SCHOOL

1980 marked what we consider to be another banner year at Francis Wyman. Our stress on the "Three R's" continued to prove worthwhile as demonstrated by our youngsters' achievement scores, test winnings, feedback from teachers and parents, and through observations by our administrative and guidance staffs. Extra space has allowed us to provide adequate instructional areas for our guidance staffs as foreign languages, art, music, and practical arts programs thus affording our youngsters even greater opportunity to expand their horizons.

In addition to academic achievement, it behooves us to mention some of this year's highlights which have included:

1. Early in the year, working with the Post Office, we began a contemporary Stamp Club.
2. Our high school sponsored alcohol education program once again proved of value to all eighth graders.
3. The Silent Reading Program continued to extend our already noted increase in free reading among youngsters.
4. Our staff worked hard on setting up a Basic Skills Program and all of our eighth graders were tested in early December.
5. Our parent group, TAP, conducted fundraisers twice during the year to help defray field trip costs. They provided both a 'Thank You' and a "Welcome Back" luncheon for our staff, and also sponsored class activities and gave class gifts to all of our outgoing eighth graders.
6. Two groups of German students visited the Trapp Family Lodge in May.
7. WBZ-TV came to our building to do a segment on our "Learn Not To Burn" program.
8. Three of our fifth grade classes went camping on the Cape.
9. Some of our sixth graders participated in school sponsored family camping.
10. Ms. Flammia's class put on the play "Cheaper By The Dozen."
11. T.A.P. sponsored two Ice Cream Socials.
12. Our Spring Festival of the Arts was another in a long line of successful student work exhibitions.
13. Our fifth graders began a fluoridating program called "Swish and Spit."

14. We celebrated Halloween by Masquerading for UNICEF and the day proved quite an experience.

One of the most significant changes at the Francis Wyman Middle School this past year has been the retirement of three of our finest teachers, Edwina Addison, Dorothy Drinkwater, and Sam Miller. We appreciate the many years of service these three individuals gave to the children of Burlington, and we wish them well in their retirement.

With the possible closing of the Francis Wyman at the end of this school year due to declining enrollments and economic constraints coupled with the demands of schooling generally, this has proven to be a challenging and rewarding year. We thank all of you for affording us the opportunity to be of service to the students and the community.

Respectfully submitted,

John F. Jessop, Principal

MARSHALL SIMONDS MIDDLE SCHOOL

The 1979-80 school year was educationally profitable for the students and staff at Marshall Simonds Middle School. The school year brought a growth of educational programs and a maintenance of many successful middle school endeavors.

The fifth grade class once again made an excellent transition from the three elementary schools that feed into Marshall Simonds. Their academic curriculum was enriched with specialist offerings in health, foreign language, music, media, physical education and art. The fifth graders soon learned their way around the larger building and became an integral part of our school community.

In the fall of the school year a number of typical middle school activities took place. The annual "Haunted House" was held once again for fifth and sixth grade students. Over sixty staff members gave their time to prepare a haunting experience for the boys and girls. The seventh and eighth grade students enjoyed their annual Hallowe'en Dance that once again provided an entertaining night of song and dance. A number of seventh grade students were fortunate to participate in the Thompson Island science program. This project enabled our boys and girls to join with a number of children from a Boston middle school in a shared science environmental study that was held at an island off the coast of Boston.

The hit of the winter season at M.S.M.S. was the musical production of "Scrooge." A number of talented students presented this adaptation of the Charles Dickens' novel for their parents, friends and other students. Music teachers, Patricia Ryzner and Sharol Smith were co-directors of the famous musical play that brought a very special message to M.S.M.S. during the holiday season. In the spring the "Night of Vaudeville" and a gala "Spring Open House" highlighted the extra curricular aspect of Marshall Simonds' program. Teachers and students joined together

to display their talents and versatility on stage at the parent sponsored "Night of Vaudeville." This year's theme for our "Spring Open House" was a "Glimpse into the '80's." Students displayed projects and a variety of exhibits that predicted their forecast of the most significant happenings for the decade that lay before them. The 1979-80 school year culminated with an eighth grade assembly that honored a number of students who had attained academic excellence during their years at M.S.M.S.

It was also a year of curriculum development at Marshall Simonds Middle School. Special emphasis was placed on teaching children how to write clearly and effectively. Science Students of the Month were selected and given the opportunity to extend their interest beyond the walls of our school by participating in a selected number of stimulating field trips. The Industrial Arts and Home Economics Departments continued to enrich their programs through the use of innovative subject matter and new elective offerings. A special grant was bestowed by the State Department upon our Home Economics Department so that they could procure equipment to help this special curriculum offering prosper. The "Reading in the Content Areas" and "Reading for Enjoyment" curriculums in grades 7 and 8 were enriched by new materials. A summer workshop for M.S.M.S. guidance counselors was held in the summer of 1980 so that the "Guidance in the Classrooms" curriculum could be organized and diversified through the use of media and written resources.

Mrs. Agda Ekwall, a clerk in the main office retired from her position at M.S.M.S. During the past fifteen years, Agda had worked in the Burlington School System at Francis Wyman Middle School, Burlington High School, and Marshall Simonds Middle School. During the past years she demonstrated great dedication, integrity, and good-will to the school system. We all wish Mrs. Ekwall a very healthy and happy retirement.

Three teachers from the Meadowbrook School were welcomed at M.S.M.S. in the fall of 1980. Cynthia Systrom assumed a seventh grade teaching position; while Patricia Ireton and Evelyn Rice became fifth grade teachers. We are sure that their personal and professional attributes will continue to benefit the children at Marshall Simonds.

In the summer of 1980, Raymond Spring, a custodian at M.S.M.S. died. Ray had worked at Marshall Simonds since 1973 and was one of our most respected and well-liked custodians. His good humor, high sense of school loyalty and demonstrated pride in his work will be remembered always. All of us at Marshall Simonds were saddened in the fall of 1980 by the passing of Robert Hayes, an industrial arts teacher. Mr. Hayes worked in the Burlington School System at both Francis Wyman and Marshall Simonds. His death was sudden and a great shock to students, teachers and family. In his passing, Mr. Hayes will always be remembered as a gentleman of great kindness, extreme sensitivity to people, and high integrity. His loss has been felt by all of us at Marshall Simonds Middle School.

Despite declining enrollments, Marshall Simonds Middle School continues to be committed to a student-centered school that promotes academic excellence. The diversity of curriculum and the high number of student activities mark the large middle school on Winn Street as a very special

and unique environment for children. It is hoped that in the coming year, the spirit and good-will that exists among parents, staff and students will grow and prosper.

Respectfully submitted,

Richard J. Connors, Principal

ELEMENTARY GRADES K-4

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee, and the citizens of the Town of Burlington. This report is a joint effort of the elementary school principals and the Coordinator of Elementary Education.

Educational services offered to the children of Burlington through December, 1980 have been outstanding in all areas of the instructional program. We have been fortunate through the years in acquiring an excellent staff and materials to provide children with the best educational program possible.

With Proposition 2½ approved by the majority of voters in the State of Massachusetts, thus becoming law, the future of educational services offered to the children in Burlington may undergo a major reduction inasmuch as less monies may be approved by the town for school costs. As a result, school year 1981-1982 could prove very difficult in view of the many adjustments that will have to be made in services offered to children of the Burlington Public Schools.

School year 1979-1980 saw a continuing declining enrollment which necessitated the closing of Meadowbrook School. There are many facets of our educational program being given careful study by administrators and teachers.

The reports which follow are from each building principal for school year 1979-1980.

Respectfully submitted,

Francis Gaudet
Coordinator of Elementary Education

PINE GLEN SCHOOL

Stephen Preston, Jr., Principal

At the Pine Glen School during the past year, the continuing focus has been the accommodation of children redistricted with the closing of the Meadowbrook School. The over one hundred children joining the Pine Glen community faced adjustments brought about by first-time bussing, orientation to a different physical facility, and the loss of familiar teachers and school friends.

Initial supportive services extended to the children and their parents involved a series of orientation visits in the spring of the year. An evening meeting for parents with the entire Pine Glen staff was the first transition effort.

Parents were welcomed at a general session, and then encouraged to tour the building, meeting informally with teachers at various grade levels. Following these classroom meetings, parents returned to the cafeteria for coffee and a question and answer period with the principal.

The second phase of the orientation process involved a series of day-time visits. Meadowbrook parents were encouraged to come and view the school's daily operation, and to sit in on classes, witnessing the teaching styles and methods used by Pine Glen staff. Following these visits, parents had the option of requesting particular teacher placements for their children.

The spring orientation was completed with a morning visitation by the Meadowbrook children. The newly assigned Pine Glen students were bussed from Meadowbrook, and met at the doors of Pine Glen by fourth grade tour guides.

These students escorted the visitors through the building, introducing them to teachers and children, and highlighting aspects of the physical facilities. The fourth graders accompanied their Meadowbrook guests to classrooms specific to their grade-level placement. Here the children had the chance to take part in a morning of learning activities. This visit by the children completed the pre-enrollment orientation, but it did not signal an end to the transition program.

The P.T.O., under the leadership of president Joel Seuly, encouraged Meadowbrook parents to nominate candidates for the P.T.O. board meetings, and Meadowbrook families were welcomed at the June family picnic. P.T.O. members actively recruited parents for summer fund raising activities as well.

During the summer months, the Pine Glen teachers were active also, returning to school to plan transition activities and to review records of redistricted children. Every effort was made to insure proper academic grouping, detailed supportive services and secure integration of the children in the classrooms.

With the opening of school in September, two staff members transferred with the children, Mrs. Milly Polcaro, assigned to second grade, and Miss Myril Sheinkopf, Media Specialist were warmly received.

While the staff has continually extended itself to support children and parents involved in the redistricting process, it has not neglected any phase of its commitment to strong cognitive skill building and quality enrichment activities for all Pine Glen children.

Third and fourth grade teachers have reorganized their reading programs to comply with the new Ginn 720 reading series introduced this year, and the classroom teachers at all levels continue to promote and encourage the reading corp program.

Our annual science fair included seventy-five exhibits prepared by students on themes ranging from water wheels to electricity, hummingbirds to whales and sea shells to volcanos.

Mrs. Nancy Ferretti, our music specialist, scheduled a rigorous program of performances for the children which included dancing and instrumental accomplishments as well as solo and chorus work.

The third grade students, all of whom take part in the beginning instrumental program, also invited parents and friends to a morning musicale program, demonstrating their beginning skills with string and percussion instruments.

In addition to the Meadowbrook children, Pine Glen also welcomed an additional classroom of multiply handicapped children this year. These children who have impaired motor, language and learning skills, are actively integrated in our regular classrooms for appropriate activities. Through the integration process, the special needs child has the opportunity to model appropriate language and behavior, and the regular classroom child has the opportunity of learning the lessons of supportive friendship.

At the dawning of the mid-point in the school year, all our new students appear to be comfortably adjusting, trusting friendships are being fused, and loyalties are slowly being transferred. Parents are actively involved in our P.T.O. and an adhesive spirit marks all our school endeavors.

It is fair to say that while fine memories of Meadowbrook days remain with the students and parents, the Meadowbrook label is slowly ebbing, and the term Pine Glen is washing more comfortably over our entire population.

WILDWOOD SCHOOL

Paul Cabral, Principal

The dictionary defines transition as the process or an instance of changing from one state activity or place to another. In the year 1980, a transition has definitely taken place at the Wildwood School. This year was one of remarkable transition for the school. the LABB Pre-School Program, which has been housed here for several years, moved out and in its place nearly two hundred students from the recently closed Meadowbrook School were transferred to our school.

Many hours were spent in planning sessions and meetings to make this change a smooth one. No matter how well one plans or how many contingency plans there may be in a move like this one can always expect the worst. The worst, however, never arrived. The transition was smoother than anyone had a right to expect. The children moved in without any difficulty, the teachers worked closely with their children, and the parents gave us strong support. In short, from the first day of school it seemed like all the children had always been there.

Wildwood P.T.O.

The Wildwood Parent-Teacher Organization has once again performed in its usual outstanding manner. This organization has once again provided many performing artists in our "Cultural Development" program. These ar-

tists from the fields of drama, music, pantomime, and science are brought to the Wildwood to perform for all the students. The P.T.O. has assumed all responsibilities for booking and paying for these outstanding performers.

The P.T.O. has taken over the organization and running of the Volunteer Aide program at the Wildwood. The parents that volunteer to work in the classrooms are scheduled and directed by their members.

The P.T.O. has always been ready and willing to assist us in any way they can. They have been generous with their financial support, but more importantly, they have been generous with their time. Untold hours of planning go into programs like our Winter Carnival, or our end of the year "Cookout." Without the support of the executive board, none of our programs could have taken place. I can think of no better way to say "Thank You" to Mrs. Sherry Fitzpatrick, President and members of the executive board.

Thanksgiving Celebration

This year we decided to celebrate Thanksgiving in the same manner as the Pilgrims did; that is, by celebrating the event completely out of doors. The idea started slowly with a few of the teachers and suddenly the interest expanded in all directions. Each classroom learned games that were popular during the period while some of the students wore period costumes. The cafeteria staff was of tremendous help in providing and preparing the food. The teachers manned the grilles and cooked the chicken outdoors. The third and fourth grade chorus sang songs of the period. Volunteer parents and our lunchroom aides supervised the serving of the food at the tables set up on our parking lot.

The day ended on a high note with the entire school gathered together singing Thanksgiving and winter songs. This was a program that will not be soon forgotten.

Other

Any business, club or school is only as good as the people that make it function. I would be remiss in my duties if I did not thank the people who worked so diligently to make our program successful. A special "thank you" is in order to the parents, faculty, and staff of the Wildwood School. Without you, none of our accomplishments would be possible.

As we enter the 1980's, no one is certain of what lies ahead. All we are sure of is that there will be children in need of education. All we can guarantee is to do the best job we know how.

MEMORIAL SCHOOL

Eugene W. Driscoll, Principal

The Memorial School opened its doors in September to 335 children. The enrollment is down 20 from September of 1979. The chief reason for the decline is the actual kindergarten enrollment as compared to the expected enrollment.

In kindergarten, we have 45 children divided into morning and afternoon sessions. In Grade 1 we have 3 classes with a total of 83 children. Grade 1 has the highest pupil-teacher ratio of any of the grades. The 28-1 ratio has been reduced by the addition of a teacher aide who works with all three classes.

At Grade 2 we have 3 classes with a total of 72 children and a pupil-teacher ratio of 24-1. Grade 3 has 3 classes with an enrollment of 67 and a pupil-teacher ratio of 22-1. Grade 4 also has 3 classes with a total of 68 children and a pupil-teacher ratio of 23 to 1.

The continuing decline in enrollment has enabled us to provide excellent services for those children in need.

FOX HILL SCHOOL

Dr. Gloria Lombard, Principal

During the past year, the faculty and staff of the Fox Hill School have continued to offer an academic program that focuses on basic skills instruction for each child.

Flexibility in our grade organization and instructional grouping allows each child to move between groups when the teacher deems it appropriate.

During the year of 1980, the Guidance Department at the Fox Hill School continued to provide counselling services, both short and long term, to parents, teachers and children.

Many classrooms at Fox Hill also took advantage of the Guidance Department's Human Development Program, a classroom curriculum focusing on the understanding and awareness of individual growth and human relationships. Most classes participated in a weekly session in this program.

The school wide project on responsibility was also coordinated by the Guidance Counselor. This project involved parents, teachers, and children working together to create lists of responsibilities that the groups considered most important from their frame of reference. The goal of this project is improved communication between home and school resulting in more mutual understanding of expectations and responsibilities for everyone.

We at Fox Hill School are proud to have the LABB School housed in the building. The LABB Early Childhood program serves special needs children and their families from the collaborative town of Lexington, Arlington, Burlington and Bedford. The special needs children who attend the program are placed through the TEAM Evaluation process, to carry out the objectives stated in their individual Education Plans. The children present a range of abilities and disabilities.

The LABB Preschool program for three and four year olds includes three basic components; Classroom, home and consultation to community nursery schools and day care centers. Program goals and philosophy include; precision teaching approach based upon individual needs,

parent involvement, and the integration of non-special needs "neighborhood" children through a transdisciplinary team approach when possible.

The program provides weekly home/family contact. There are regular bi-weekly home visits, organized parent's group activity, and observation times in the classroom.

Physical Therapy and Occupational Therapy consultation to the program is available on a weekly basis.

The preschool classroom program meets daily from 8:30 to 11:30 A.M. Activities include: Freeplay, Meeting Time, Stations, Snack, Language, Fine motor and Basic Skills (Beginning manipulative, language, motor, self-help, and explorative sensory-motor play.) The program has the use of the school gym and playground. Each child's schedule may vary according to individual needs.

The LABB Early Childhood Development Program consists of two classes of children, five and six years old, from the same communities. These children also have a wide range of abilities and disabilities, but the characteristic they share is that each has been evaluated through the CORE process, which has determined that they require a small structured classroom, with a high ratio of teachers to children. Each class has a maximum of eight children, with two certified teachers. This allows for a high degree of individualization in meeting the particular needs of each child. Language, social interaction and appropriate school behavior are reinforced throughout the school day. Additional skill groups facilitate learning in such areas as eye-hand co-ordination, physical co-ordination, and academic readiness for reading and math.

A unique opportunity for mainstreaming is made possible for the Development Program because of its location within a regular elementary school. Children in the program participate in many activities with the kindergarten and, as they are ready, spend part of their day within the kindergarten setting.

MUSIC DEPARTMENT

Early in 1980, five high school students were selected to represent Burlington in the annual Northeastern District Concert sponsored by the Massachusetts Music Education Association. Four students were selected for the Junior District Concert. Twelve instrumental students performed with the "Adventures in Music" orchestra in Lexington under the direction of Newton Wayland.

In-school programs included the following at the elementary level: "Let's Build a Town", a special musical composed by Hindemith for children, was performed by Meadowbrook children; the "Wizard of Oz" was performed at Fox Hill while "Hansel and Gretel" was selected for performance by the Wildwood School. Each of these presentations was outstanding in quality. The Pine Glen Select Choir was invited to perform with high school choral groups on May 15. The Memorial Chorus performed at Burlington Mall to an enthusiastic group of listeners on June 12.

Francis Wyman instrumental and choral groups performed as part of the Arts Festival program on June 1. Marshall Simonds musical groups were integrated into their production of "Fabulous Decades" a presentation depicting events and progress from 1900 to the present.

"Spring Sing" ushered in fair weather as well as a series of high school performances including a systemwide concert on May 20 in which instrumentalists combined with elementary, middle and high school levels. Another systemwide presentation took place on May 15 that included all high school choral groups, the F.W.M.S. 7th and 8th grade chorus and the Pine Glen Select Choir.

The high school musical, "Anything Goes", was a huge success due to the team effort of high school teachers and students representing various departments.

High school music students were also invited to perform at the Shawsheen Arts Festival and the Senior Citizens Drop In Center. A flute quartet performed during the High School Art Exhibition.

"A Gift of Singing" program was presented on Sunday, December 21 in the high school cafeteria, featuring the Burlington High School Boys Chorus, the Girls Chorus, the Burlington High School Chorus and Chorale. This performance was one of the highlights of the year for it was well presented and received.

Other programs in December included "Once Upon a Christmas Star" at Pine Glen and "A Charlie Brown Christmas" at Fox Hill.

The B.H.S. Red Devils Band was involved throughout the year in half-time shows, football rallies, the Memorial Day Parade, graduation exercises, as well as their own concert performances.

The String Orchestra toured all elementary schools in early May and performed for an appreciative group of parents at the Marshall Simond Middle School on June 17. Third grade string recitals took place in each school after an exploratory instructional period of several weeks.

Special assemblies included an eight-grade orientation music program in which high school students welcomed incoming freshmen. Also, students from the University of Massachusetts demonstrated dance as an art form in the middle and high schools.

Of course, the preparation of each of the programs cited takes place in the classroom. It is a tribute to students and their teachers that they are so involved in music. And it is, of course, a tribute to the community that lends its support to such programs.

Respectfully submitted,

Frank Cagliuso, Director of Music

DEPARTMENT OF MULTI-MEDIA SERVICES

It is my pleasure to submit this 1980 Annual Report to the citizens of Burlington.

Federal Funds

The 1980 allocation of Federal Funds, under E.S.E.A. Title IVB Library and Learning Resource totaled \$16,095.00. These funds were utilized to improve the school-wide Cable Television Program and allowed us to purchase much needed equipment and materials. The funds were utilized to review and upgrade teacher utilization and competencies in the effective use of Instructional Television. This was accomplished by initiation of television awareness training for Media Staff.

The most important acquisition was a reading series entitled LETTER PEOPLE, based on the nationally acclaimed Alpha I Reading Curriculum. This instructional video series reinforces our Reading Curriculum and helps children discover that reading can be fun, exciting, and easy.

Study Skills

The Study Skills Program devised by the Multi-Media Department was initiated this past Spring. Prior to initiation the curriculum was approved by the School Committee. We teach our students the following skills: (1) Proper use of our school Media Centers (2) Use of the card catalog (3) Use of encyclopedias (4) The ability to locate and use the reference section (5) Recognize differences and similarities between magazines, newspapers, and other media. (6) Understand and make use of the Readers Guide for special research projects.

The program also introduces students to the most recognized literature as part of our Language Arts Curriculum.

Closed Captioning for the Hearing Impaired

The school Media Department recently purchased a Closed Captioning device to accommodate both the hearing impaired and the deaf child. This device will also allow us to implement closed captioning on our television receivers. We will be utilizing programs available from the North Hampton School of the Deaf. We look forward to the further expansion of such services.

Black History Studies

One highlight of last year's Media program at the Francis Wyman Middle School Media Center was the celebration of Black History Month during February. With the assistance of all seventh grade Social Studies teachers, a mini-course was prepared designed to make students more aware of the prejudice and problems Black Americans have faced both in the past and in the present. A variety of media was used to present this topic to all seventh graders, after which students did research in the IMC about some aspect of Black History. Several students wrote poems which showed that they understood some of

the problems of this ethnic group very clearly. Teachers felt the project was an outstanding success.

High School Media Program

1980 was a very busy and productive year for the High School Media Staff. Freshmen orientation classes taught by the Media Specialist more than doubled. More than 150 English classes received instruction in research and location skills. The curriculum areas utilizing these services included English, Social Studies, Science and Foreign Language.

Respectfully submitted,

Ernest J. DeMartinis, Director

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND ATHLETICS

Health

Health instruction was provided this past year at the elementary schools, Kindergarten through Grade 4, with emphasis placed on nutrition, safety and personal hygiene. The middle schools, Grades 5-8, received instruction in more depth regarding emotional health, drug education, first aid and personal hygiene. Our sophomore program continues, including Cardio-Pulmonary Resuscitation and single and two-man rescue, as well as in-depth study of community health problems, drug education and mental and social attitudes and habits.

Physical Education

The Physical Education program at the elementary level, as a result of the closing of Meadowbrook School, approximated the State mandate in program and curriculum content this past year. Our two middle schools, Marshall Simonds and Francis Wyman, were both cited as model schools in Physical Education in the State of Massachusetts; the only town in the State to receive two such awards. The High School Project Adventure began in earnest in the fall for the sophomores. To date, this has been a tremendous success with our students.

Intramurals

The interschool competition at the middle school level saw the Marshall Simonds School, for the third year, win the Intramural Trophy by a very close margin. Activities such as floor hockey, gymnastics, flag football and track saw large numbers of youngsters involved. The Intramural Ski Program again saw close to 600 youngsters skiing on both Saturdays and Sundays at Crotched Mountain East and West in New Hampshire. The High School Sailing Program and Cycling Club continues to be popular with youngsters in the spring. Trips to Martha's Vineyard, as well as other local over-nights, were conducted by our Cycling Club. The Evening Open Gym program continues to be a success with the high school students and adults of our community.

Interscholastics

The number of participants continues to grow each year despite declining enrollments. Championships continued in Boys and Girls Gymnastics, as well as Basketball. Other teams placed high in Middlesex League competition. Our scholarship aid to seniors graduating is over the \$100,000 figure once again this year. Including youngsters presently attending college, the figure approximates one-third of a million dollars as a result of athletic involvement. For the second time in three years, Burlington experienced a night football contest which was received enthusiastically by the citizens of our community.

Summary

Programs in the Department of Health, Physical Education and Athletics served the entire school population in Burlington. The services vary in nature, but the philosophical approach has remained constant. Over the years, the outgrowth of voluntary student participation in our program is indicative of the success and interest of our required programs. The positive support citizens of our community have lent to all our programs has been not only satisfying but appreciated by our participating students. Benefits derived from this program as a result of scholarships, within itself, offsets the financial burden under which they operate.

We would like to thank the Townspeople for their continued support and look to continued success in our program.

Respectfully submitted,

Richard H. Verzone
Director of Health, Physical Education & Athletics

DEPARTMENT OF PLANTS AND FACILITIES

With the unremitting escalation in energy costs, determined efforts were continued to effect conservation wherever possible. Fuel consumption by the school buildings was 17 percent less than the previous 5-year average, while kilowatt-hours of electricity used decreased by 20 percent from last year's use.

Funded in part by a 50 percent matching grant from the government under Title III of the Federal Energy Act, Technical Assistance Audits have been undertaken in the three largest energy-consuming schools. Based on the audit results, additional matching funds will be sought to implement capital improvements recommended.

In the process of converting the High School burners from oil to gas firing, it was found that numerous joints in the gas lines were defective, resulting in the closing down of the kitchen's cooking facilities. With funds provided by a Town Meeting Special Article, defects were corrected, and the gas conversion completed.

Conversion of Memorial School burners from oil to gas also was funded, as was replacement of the High School

gyms' mercury vapor lighting by more energy-efficient sources.

Installation of granite curbing was completed at the circle in front of the High School building, together with road paving repairs. This will eliminate any future edge erosion.

Because of the improper installation of the underground cable by Boston Edison during the High School's construction, the continual rupturing has resulted in unsatisfactory lighting of the access road. Agreement has been reached, whereby Boston Edison will install a new overhead cable (at their expense — with an incidental reduction in lighting cost of \$1,040. per year).

Installation has been completed of new panic hardware on the High School's perimeter doors, with a more effective keying system, resulting in a significant improvement in security.

Renovation was completed of the High School office damaged by fire last year.

Specifications have been completed for the renovation and energy upgrading of the roofs at Meadowbrook, Marshall Simonds and Fox Hill schools. It is anticipated that the work will be accomplished in the spring, assuming that the bond issue authorized by Town Meeting will be forthcoming.

Respectfully submitted,

Bernard Maslow, Director
Plants and Facilities

OFFICE OF PUPIL SERVICES

The year 1980 marked the continued involvement of the Office of Pupil Services in delivery of a wide variety of services to the students in Burlington. Both Federal and State statutory requirements guided the many activities of the department.

At Burlington High School there was an expansion of the services provided for special needs students. With money from a Federal Grant, under PL 94-142, a Special Education Vocational teaching position was created. The purpose of the program is to provide special needs students with marketable skills for entering the world of work. To reach this goal, students are provided with in-school training and academic activities aimed at improving their basic skill levels. In addition, the students are placed in supervised work situations in the community. The first year of the program has proved to be highly successful.

The public schools are faced with the requirements of providing many new services to children. The services are not the traditional programs offered in the past. In order to meet continuing demands, money was obtained under PL 89-313 to secure the services of physical therapy and occupational therapy consultants. The consultants worked with staff to better meet the total needs of students in our system.

In the summer of 1980, two groups were targeted for in-service and staff development: Middle School Guidance Counselors, and Secondary School Content Area Teachers. The Middle School Guidance staff worked on the development of group guidance material for use in the regular classroom. The committee reviewed a wide variety of materials that are currently available for use at the Middle School level. After review, a developmental sequence of instructional activities was developed. At the end of the workshop, an instructional packet covering Grades 5-8 was produced for use by Counselors during the 1980-81 school year.

The second workshop was comprised of a cross section of secondary content subject teachers. The goal of the workshop was to adapt the instructional materials used in the regular classes to better meet the academic objectives of special needs students. Teachers from Language Arts, Social Studies, Business Education, Science, Math, and Physical Education participated in one session. When the workshop concluded, the staff had unsuccessfully produced a wide variety of adapted learning packets for use by special needs students in the mainstream curriculum.

In the year ahead, the staff of Pupil Services will assist the Burlington Schools in the implementation of the State's Basic Skills Improvement Policy. With the continued support of the Town and School Committee to pupil services, the needs of children will be better met in our schools.

Respectfully submitted,

J. Kevin Foley
Director of Pupil Services

SCHOOL PHYSICIAN

Anthony C. Giangreco, M.D.

To the Honorable Members of the School Committee:

I hereby submit my report as school physician for the year 1980.

Physical examinations for all sports have been completed. Again, the athletes have maintained themselves in good physical condition thanks to the entire athletic department who have seen to it that the athletes have been taught the proper conditioning techniques.

Elementary grade school physicals have been scheduled to begin on Tuesday, January 6, 1981 and will continue until all have been completed.

The cafeteria workers' physicals were completed prior to the beginning of the school year.

Again, I wish to thank Richard Verzone, athletic director at the High School; Paul Palmer, trainer; the entire coaching staff; the school nurses and all other school personnel for their continued cooperation and assistance.

Respectfully submitted,

Anthony C. Giangreco, M.D.
School Physician

SCHOOL NURSES

To the Superintendent of Schools, School Committee, and the citizens of Burlington: I hereby submit the annual report for the year 1980. All statistical numbers quoted are based on the school year of September, 1979 through June, 1980.

The nursing staff consists of five full-time registered nurses: June Andruske, Veronica Bergman, Lois Conroy, Audrey Dern, and Virginia Malouin.

Physical Examinations

In accordance with the Department of Public Health, acting under the authority of Section 57, Chapter 71 of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the school physician, Dr. Anthony Giangreco, or by the family physician. Defects were recorded and referrals were made to the parents. Throughout the system, 703 students were examined by the school physician, while 1398 were examined by the family physician.

Dr. John Casey, School Podiatrist, conducted foot examinations on students. Eighty-two referrals were reported to parents.

Several adaptive physical education department referrals were made throughout the system.

Vision and Hearing:

Vision and hearing screening tests were conducted systemwide by technicians Mildred Perry, Patricia McDermott, and Marjorie Landry. Main screening was done between September and December, 1979. Nurses did individual testing through the school year as required. Ninety-seven vision referrals and fifty hearing referrals were made.

First Aid

First aid was administered to students who became ill or were injured during the school hours. Parents were notified whenever necessary. One hundred and ten students and twenty school personnel were injured. A total of 26,386 health room visitations were made.

Home Visitations

Home visitations were made where students were receiving extended home study or when referrals were made by principal or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate the child's physical progress. Home tutoring arrangements were made for twenty-one students.

Special Transportation

The nurses made arrangements for special transportation with the main office and the bus company for those students who needed transportation to and from school because of either a physical handicap or a physician's request. Twenty-five students received services.

Communicable Diseases

In order to prevent the spread of communicable diseases and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms of fever, chills, coughing, earache, headache, nasal discharge, sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed, are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus the nurse will be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

Medication Policy

A medication policy was adopted during June 1979 by the School Committee. School personnel are not to give medications to anyone except in unusual situations and only if all of the following conditions are met.

1. The medication has been prescribed by a duly authorized physician.
2. The medication is an oral or topical one; i.e. eyedrops.
3. The student is under current and continuous medical supervision.
4. The medication is one that absolutely must be taken during school hours, that is, the time of administration cannot be changed to before and/or after school.
5. The student is unable to remain in school unless medication is given during the school hours.
6. The regulations have been followed. The nurse will provide the parent or guardian with a form to be signed by the doctor and parent/guardian. The form (original copy of the physician's order) will be kept on file in the nurse's office. All medicines should be transported to school by parents. Medical container must have the original prescription label which includes the name of the student, name of medication, dosage, and time of administration.

The family doctor or parent is to inform the nurse when medication has been discontinued. The policy also includes regulations for Life Threatening Situations of Severe Allergic Reaction (anaphylactic shock) from stinging insect.

T.B. Screening

According to Chapter 71, Section 55-B of the Massachusetts General Law, Tuberculosis screening must be done on all school employees full or part-time, immediately prior to employment and every three years thereafter.

Each superintendent, principal, director, teacher, food handler, janitor, matron, school bus driver, nurse, doctor, volunteer, substitute, aide, and others, who may be involved with school and have any contact with students are affected by the law.

Reports of the results of the screening are kept on file. The school nurses are available to answer any questions regarding T.B. clearance.

Immunization Information

All Burlington school children must be in compliance with the State Immunization Law. The law, Chapter 76, Section 15 reads:

"No child shall, except as herein after provided, be admitted to school except upon presentation of a physician's certificate that the child has been successfully immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis, and such other communicable diseases as may be specified from time to time by the department of public health."

This statute applies to all Burlington students and grades K-12. Immunization against mumps and rubella have been added to the School Immunization Law for children that entered kindergarten after September 1, 1979. A physician's certificate is needed for medical exemptions, and a parent's or guardians letter is required for religious exemptions.

If the school health record precedes a transfer student and immunizations are needed, the student must not be admitted unless required immunizations are scheduled to be given within fifteen (15) calendar days.

If children are already in school, including transfer students, they must be excluded unless proof of immunization and/or required immunizations are scheduled to be administered within fifteen (15) calendar days.

Health records were reviewed systemwide, and an immunization clinic was held for students at Burlington High School on April 1, 1980 in conjunction with the Burlington Board of Health, nurses Mrs. Gauthier, Mrs. Mercier, and Dr. Giangreco.

Parents, please check the immunization records of your children periodically in order to insure that he/she is fully immunized.

In-Service Programs

The nurses throughout the school year attended informative in-service programs in town and out-of-town. They included the following:

1. Massachusetts Vision Test, Eye Injuries and Emergency Care
2. Hypertension
3. Pediatric Assessment for School Nurses
4. M.T.A. Post Graduate Educational Institution Health and Nutrition
5. School Health Education into the Eighties
6. A Program on Communicable and Sexually Transmitted Diseases sponsored by the Department of Public Health
7. Basic CPR Certification Course
8. Basic Life-Support Instructor Certification Course
9. Dental Health and Disease of the School Aged Child

Summary

I express my sincere appreciation to Dr. Giangreco, Dr. Casey, the vision and hearing technicians: Mildred Perry, Patricia McDermott, and Marjorie Landry, the Board of Health Nurses: Mrs. Gauthier and Mrs. Mercier, the administration, staff, and parents for their interest and cooperation during the past school year.

Respectfully submitted,

Virginia I. Malouin
Supervising School Nurse

SUPERVISOR OF ATTENDANCE

The Supervisor of Attendance is legally responsible for protecting the rights of every school age child to an education through regular school attendance. Also to implement special services with trained personnel when the situation warrants such. Working with teams such as Pupil Services enables the Supervisor of Attendance to utilize all the special programs within our system in the best interest of the student.

If a student willfully absents himself or herself from school without the knowledge of parents or school officials this is considered a truancy, and parents will be notified of action taken. It is apparent that tardiness is always a problem throughout the system, the chronic habit instills a sense of irresponsibility and many times becomes a way of life. To enable this department to handle attendance more efficiently it is requested that parents of High School and Middle School students notify the respective schools of their child's absence. Students not reported will be checked by phone or a home visit when necessary.

Once again I wish to extend my sincere appreciation to the parents who volunteered their time to contact by phone the homes of absent students. This service makes for more efficiency in the area of attendance.

LUNCH PROGRAM

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 50 cents daily. Some families, however, find it difficult to pay the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price of 10 cents or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children for the program. Eligibility is determined by income criteria set down by the State.

WORKING PERMITS

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors. Every child between the ages of 14 and 18 must by law, have a working

permit. This must be kept on file at the place of employment. On termination of employment, the permit must be returned to The Office of the Superintendent within 24 hours. A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week. A child over 16 years of age may work no later than 10:00 P.M. Permits may be obtained by the student at the Office of the Superintendent of Schools, Center Street, any weekday after school until 4:00 P.M.

Respectfully submitted,

Anna M. Parris, R.N.
Supervisor of Attendance

ADULT EDUCATION PROGRAM AND EVENING HIGH SCHOOL

On September 22, 1980, the Adult Education and Evening High School program began its 1980-81 session. It has been another successful season.

Pre-registration by mail was held for the second straight year and needed to be extended from one to two weeks to accommodate the applicants. Over two hundred applicants were processed.

A total of forty courses were offered from September through March reaching close to seven hundred people. This kept the program's enrollment close to last year's record setting attendance.

Besides offering the Burlington adults the traditional courses in the business, practical and homemaking arts, and academic areas three new courses were added to expand the scope of existing programs; Business English, French Cooking and Karate and Self Defense.

Business English was a twenty-week program geared to business terminology and letter writing essential to the business world. French Cooking was an experimental program given in a series of three mini courses and Karate was held as a ten-week course. All courses were extremely popular.

The mini courses, established last year in the business area, again were well received. The Business Computer Programming course was so popular that three sections had to be added to accommodate all the registrants.

This year, a total of seventeen adults were enrolled in the high school diploma program. Also, we admitted two more students under Educational Plans developed in accordance with Chapter 766. All the adults in the diploma program should be congratulated for their positive attitudes, dedication and determination.

I would like to thank Mr. Michael, Mr. Malinowski, Mr. Perry and the Townspeople who supported the program. Also, I would like to compliment the staff of the Adult Pro-

gram for their support and dedication to the program.

Respectfully submitted,

William M. Durkee, Director

DRIVER EDUCATION BURLINGTON HIGH SCHOOL

Driver Education is offered each year at the Burlington High School for eligible students (15 years—9 months) who are residents of the town. Classes are conducted in the Fall and Spring semester over a fifteen (15) week period each. The program consists of (30) thirty hours of classroom instruction, (6) six hours of behind the wheel driver training and (6) six hours of observation. Students that successfully complete the required course of instruction are eligible for the Drivers Education Certificate issued by the Registry of Motor Vehicles.

Driver training vehicles are leased through a cooperative agreement with the Burlington Dodge Dealership on Middlesex Turnpike.

Student response to the program has been consistently positive, and the program continues to be very popular with young drivers. Classroom instruction covers motor vehicle law, driver attitudes and behavior, basic troubleshooting, and factors appropriate to defensive driving.

Students are encouraged to apply their knowledge of the road and drive to develop their skills as safe, competent motorists.

SHAWSHEEN REGIONAL VOCATIONAL/ TECHNICAL SCHOOL DISTRICT

SCHOOL COMMITTEE CHAIRMAN'S REPORT

Elected representatives of the School Committee are:

BEDFORD

Anthony Mazzone
Joseph Rogers, Chairman

BURLINGTON

John G. Murphy
John P. Miller

BILLERICA

Kenneth L. Buffum
Secretary-Treasurer
Paul Heffernan

TEWSKURY

Richard E. Griffin
Wilson E. Brazile

WILMINGTON

Lawrence Flaherty, Vice Chairman
Frank McLean

My first report to the towns was in 1964 when I was a member of the Regional Vocational Technical Planning Committee. It was the opinion then that this school would perform a vital function to society and that opinion still prevails. In 1965 the Shawsheen Regional School became a reality and to the present day its history spells success.

Regular meetings of the Regional School Committee were held the second and fourth Tuesdays of each month. Numerous additional special meetings were called by the Chairman as the need arose during the year. The time and place of all meetings are duly posted by the District Town Clerks at least forty-eight hours in advance. Unless otherwise noted, the meetings are held at the school facility located at 100 Cook Street, Billerica. These meetings are open to the public, and residents of the District are welcome to attend.

The Area Coordinator Program is in its third year of operation at the local high schools. Programs such as Electronics Assembly, Power Stitching, Remedial Math Adult Training Program and Word Processing have become a part of the regular curriculum in the towns.

The Student Advisory Committee meets with the School Committee several times a year to discuss and solve student problems within the school.

1980 brought the formation of the General Advisory Committee whose duty is to explore the needs of the community, new facilities anticipating locating in the region, and to offer suggestions on how these may affect the program.

Our students have formed an active branch of the Vocational Industrial Clubs of America. In nationwide competition, Frank DeVita, Machine Shop, earned a bronze medal. The contest was held in Atlanta, Georgia.

Jody Ochab of Health Services received a certificate of merit for volunteer services from the Bedford Veterans'

Administration and also from the Mass. Eye and Ear Clinic. Last but not least, Jody has received recognition for State High School records in swimming.

The past year has also seen the expansion of the Business Technology Program to include Word Processing to meet the demands of business.

The Committee agreed to the installation of an Energy Conservation System, with the intention of realizing a savings in operating costs.

Of Proposition 2½: Sixty percent of the voters, including some of our own, obviously feel that property taxes in this state are too high, and that there has to be a solution that will provide relief. But those on the losing side of the Proposition 2½ issue should not insult the integrity and intelligence of those on the winning side by taking a "let them live with it and suffer" attitude. By making Proposition 2½ work, we can all be winners. The Committee's intentions are to maintain the day school program in its entirety and all other programs are to be self-supporting or eliminated.

Respectfully submitted,

Joseph L. Rogers, Chairman

SUPERINTENDENT-DIRECTOR

It is with a great deal of satisfaction that we hear reports from industry on the high quality of students that graduate from this school. We are never satisfied with the level of our programs and are continually endeavoring to upgrade these. Twice a year we have Craft Advisory meetings where individuals who are working in the respective trades meet with our instructors to review the courses of study and equipment and make recommendations for upgrading the program. As a result, we have perhaps one of the most modern and up-to-date vocational shop programs in the state. These constant evaluations correspond to the five-year accreditations that most academic high schools comply with; however, in our case because of the rapid changes in industry, we cannot wait for an evaluation on a five-year basis. In addition, we have instituted the General Advisory Committee for the purpose of having a cross-section of individuals from the five towns who can serve in an advisory capacity to help determine the general direction that Shawsheen Tech should take. In accordance with the state requirements, we are in the process of testing all of our students to make certain they have acquired the basic skills that are necessary to go out into business and industry.

We like to consider ourselves as a "full-service" vocational school. Because of the cost of equipment, it is logical that we endeavor to use our facilities as much as possible.

In line with this, besides our regular day school program, we have training in the afternoon from 2:30-5:00, four nights a week for about 800 adults and during a six-week period in the summer for about 1200 students. With the advent of Proposition 2½ we are attempting to maintain our basic high school program but realize that in order to cut our budget, we have to deny this type of supplementary education to some high school students as well as adults.

Admissions

September 1980 has seen applications for the incoming ninth grade numbering 784 with only 400 being admitted. The high cost of college education and the publicity of manpower needs in the high tech industry are among the contributing factors that have kept the demand for vocational-technical programs at a high level. Enrollment figures as of October 1, 1980 were as follows:

TOWN	9th	10th	11th	12th	Total
Bedford	28	34	24	21	107
Billerica	136	131	139	140	546
Burlington	65	57	54	52	228
Tewksbury	100	104	106	102	412
Wilmington	72	71	66	66	275
Totals	401	397	389	381	1568

The October 1st enrollment figures show an increase of 17 students over the previous year's enrollment figures of 1551.

The following distribution reflects graduate choices in career pathing for the class of 1980:

Employment in the industrial sector	86%
Further Education	7%
Military	4%
Other	2%

Afternoon Skills Training Program

In order to offer as many students as possible an opportunity to acquire a skill, we have continued the shop program each afternoon from 2:30-5:00 for some 300 students. These students receive a modified academic program at their local school and by attending Shawsheen Tech, act as a source of replacements for any day school students that leave the program.

Summer Program

The summer program was continued this year with an attendance of 845 students. 344 were students who wished to either explore or extend their skill training in the respective shops and the remaining 501 students were here for make up. The opportunity for make up is offered to students of all five towns and this way it was not necessary for the five high schools to open their buildings for this program.

Adult Education

Evening school commenced on September 29, 1980 with approximately 38 courses, serving approximately 750

students. The programs operated weekly Monday through Thursday from 7:00-10:00 p.m. On November 30th an additional Saturday morning class in Word Processing was added to the Adult Education Program due to high demand by industry for personnel trained in this specific area.

Special Needs

In accordance with Chapter 766 we have enrolled some 230 students with special needs. We have been a pioneer in mainstreaming students in this category into the regular training program so that these students can acquire a skill and go out into the world of work qualified to get a job. Our services have included diagnostic screening, core evaluations and annual reviews in order to ensure that those students with special needs are assisted in every way possible.

Area Coordinator

The Area Coordinator has been the catalyst in helping to develop skill training programs in the five towns in our region. At present, Mr. McDermott, the Area Coordinator, has helped install the Electronics Assembly Program as well as the Power Stitching Program. In addition, the Word Processing Program has been expanded. Many of our adults within the five towns, due to economic conditions, are seeking employment in local industry. Through our evening program called Project T.A.P. (Testing, Assessment and Placement), we are providing career counseling, skill training and placement for adults who are single support of a household, underemployed or seek a career change. In addition, the Area Coordinator has been instrumental in securing federal and state grants for special projects which have been helpful to the school.

School Activities

In May of this year Shawsheen Tech hosted the state competition for those students who are members of the Vocational Industrial Clubs of America. Over 600 persons were in attendance. Vocational schools from all over the state sent students who competed in 24 different skill areas. Shawsheen Tech students earned 9 gold medals for first place, 6 silver medals for second place and 4 bronze medals for third place. The annual parents' night was held on November 20 giving the parents the opportunity to discuss the performance of their children with the teachers. Open house was held on May 8. Many special activities including a water ballet and lifesaving techniques in the pool, the regional art festival in the gym and special demonstrations in the various shops were held. The school yearbook was based on the format used by Time Magazine with special permission, and was given an award by the New England Scholastic Association as the outstanding high school yearbook in the New England area. Pamela Boiko, a 12th grade student in Commercial Art from Burlington, was the top winner in the Boston Globe competition for art students and received a \$1000 scholarship. Outside activities by the students included working at Billerica High School, renovation of administration offices at the Center School in Burlington and the start in the fall of a solar energy house in Tewksbury. An advanced technology program was initiated especially for students showing high ability and who are interested in either becoming technicians or going on to further education.

School Sports

Shawsheen Tech won top honors in hockey in the Commonwealth Athletic League playoffs. Jody Ochab, a senior in the Health Services Department, broke a national high school swim record in the 200 yard medley and was voted swimmer of the year by the Boston Globe.

Graduation

Since our seating capacity on the football field could not accommodate all those who were concerned about attending graduation exercises this year, the graduation was held at the Shriners' Auditorium in Wilmington. There were some 4000 people in attendance and the exercises were perhaps the best that were ever conducted by Shawsheen Tech.

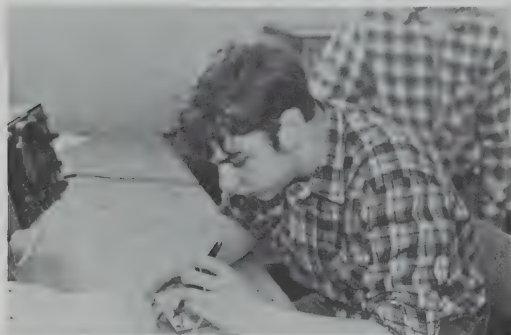
Summary

We have seen the completion of ten years of operation of our school. During this period of time thousands of

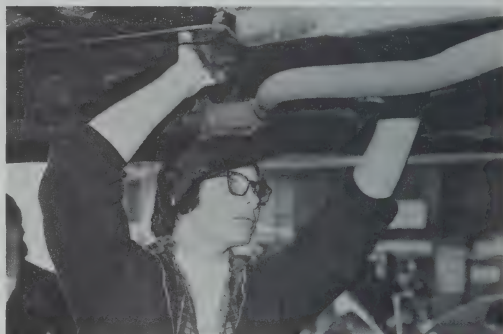
graduates have completed their education at Shawsheen Tech and have gone out into the world of work. Their success has reflected the excellence not only of the facility but of the faculty, administration and a concerned School Committee that have all cooperated to make Shawsheen Tech into what is considered one of the finest vocational high schools in the state. We also realize that the strong support received by the residents of the five towns have made it possible to maintain this high level of excellence and we feel that skilled training has been shown up to be a significant factor in the success of the community. One of the reasons that industry has remained in the area and expanded is because schools like Shawsheen have provided them with their skilled needs. The training here at Shawsheen Tech has developed the skills and enriched the lives of the many people who have passed through and we hope in the future to continue this success in helping as many people as possible.

Respectfully submitted,

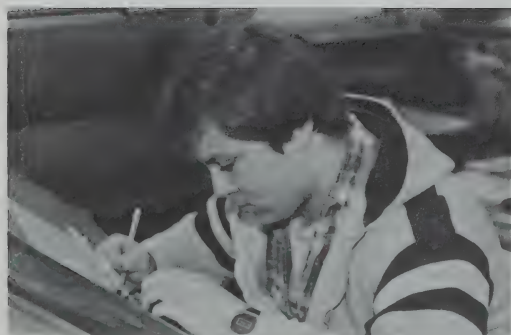
Benjamin Wolk, Superintendent-Director



Dan Gingras—Burlington



Paul Davis—Burlington



Paul O'Donnell—Burlington



Joe Teixeira—Burlington

TREASURER/COLLECTOR

Probably the most significant changes in 1980 were interest rates that fluctuated continuously throughout the year. The prime lending rate was 15.25% in January 1980 and reached a record high of 21% in December 1980.

Investment income increased from \$162,192 in 1979 to \$321,585 in 1980 which reflects a 98% increase largely due to an increase in interest rates for investment from \$13.50 to a high of \$20.50 in December 1980. The other reason for the large increase in investment income is our continued aggressive cash management system of investing all idle funds in the highest yielding investments allowed for the most favorable period of time. The most discouraging change in 1980 was the passage of referendum question Proposition 2½ which became law in Massachusetts December 4, 1980. This new law will certainly make fiscal year 1982 very challenging for cities and towns. There is no question that there has been an overreliance on property taxes in Massachusetts.

Reference: The Following statistics:

Table A

Major Sources of Local Revenue, Expressed as Percentages of Total Local Revenue

Revenue Source	U.S.	
	Mass	Average
Federal Aid	10.1	8.3
State Aid	25.5	34.4
Property Tax	54.6	33.6
Local Sales Tax	0	2.8
Local Income Tax	0	1.9
Charges & Misc.	9.3	15.7

Source: U.S. Bureau of the Census

Table B

Mass. State/Local Revenues in Context
Revenue per \$1,000 of Personal Income

Revenue Source	Mass. Rank		
	U.S.	Mass.	Among States
Property Tax	\$73.23	83.47	2
Local Non-Property Tax	10.79	.62	*
Personal Income tax	19.25	34.15	5
Corporate Income Tax	7.10	9.65	*
General Sales Tax	23.33	12.41	45
Selective Sales Tax	15.20	17.96	*
Total	162.92	175.61	15

*State Rankings not Available

Source: Mass Taxpayers Foundation

The problem remains that local governments must encourage both the state and legislature to come up with alternative revenue sources to finance its continued successful operation. They must either expand the current state sales tax or allow local governments to initiate local sales and income taxes as do many other states in this country. Looking objectively at local government there is appropriated dollars in any departments budget that can-

not be eliminated without effecting the reduction of services that go with it. These town budgets represent the dollars that a representative town meeting voted, effectively reflecting what they feel each individual citizen should receive in services yearly. However, if the voting public wants less service for less taxes, then I believe 2½ was voted correctly. I do not feel however, that 2½ was voted on that premise but instead on a reduction in property taxes with no cut in services. Realistically, effective and efficient government cannot continue when budgets are being kept at 4% increase levels or being cut by 15% as we now are facing.

Inflation nationally was over 13% in 1980 while the town negotiated salary increases that were 7%. Salaries and supplies at those rates I have indicated will never begin to bridge the gap between a dollar today and what it should purchase tomorrow. Which means we need alternative revenue sources to maintain reasonable budgets. My personal opinion is that local government is by far one of the best buys for your dollar, especially in Burlington. Presently we are not able to plan any long range capital projects or maintain our current equipment and buildings effectively with the budget cuts anticipated. In order for the Town of Burlington to meet the demands in the eighties for quality education, clean air and water in adequate supply we must look at alternative revenue sources to find these projects. The citizens of this town must lobby to request both the state and the legislature for new sources of revenue if they expect to have a town managed by professionals with good government and quality services which has been our commitment since inception.

Town meeting approved a bond issue for \$670,000 on October 6, 1980 to finance roof renovation to three Town buildings. The Marshall Simonds would cost \$475,000, Fox Hill, \$30,300 and Meadowbrook, \$153,500. However, Proposition 2½ as it is now written does not ensure lending institution repayment on any existing or authorized bonded debt. The financial rating services are currently analyzing the financial impacts on all communities from 2½ and their reports to lending institutions will have a significant effect on all future bond issues in Massachusetts. I am hopeful that Burlington will retain its current credit rating and should be able to float this bond project in the Spring or Summer of 1981 when the current high interest rates should decline to a favorable position.

The Town of Burlington was fortunate to have the Lahey Clinic open its doors in November of 1980. A major interest of ours is to offer Lahey Clinic Health Maintenance Organization (HMO) plan of medical insurance to all town employees. This would be an option to be available along with our current master medical Blue Cross-Blue Shield. This was presented to the Board of Selectmen for ratification in November 1980 but was tabled until the contract negotiations were settled. The premium rates monthly for the first quarter of 1981 were less than our present Master medical coverage and if that rate remains less it will be no additional cost to the town if the Selectmen vote to offer this option. Purely for information the following figures from the Treasurers office are listed below:

	1979	1980
Town Payroll	\$14,734,628.62	\$15,299,615.44
Bonded debt was reduced by	2,373,000.00	2,223,000.00
Interest on bonds amounted to	1,211,359.09	1,092,772.09

Federal Revenue Sharing		
Receipts were	933,818.00	811,792.00
Federal Revenue Sharing		
Disbursements	926,787.30	863,539.20
Title I-Public Works		
Receipts were	21,286.58	— 0 —
Title I-Disbursements	14,410.00	3,538.86
Unemployment Compen-		
sation Paid	29,143.40	24,094.00

The Commonwealth of Massachusetts allows municipal governments two methods for payment for unemployment compensation covering its employees. Beginning in 1978 the town chose the direct reimbursement method for two years ending December 1980 to pay only direct claims that

were paid to former employees. This proved to be a good decision for this period because compared to the second method offered the town realized a savings of \$200,000.00. The second method is referred to as the contributory method of payment based on 1% of total wages paid. The town had to decide before December 31, 1980 whether to retain the reimbursement method or change to the contributory method for the next two years. Considering the large lay offs we are anticipating implementing proposition 2½ we decided to change to the contributory method of payment for 1981 and 1982. Based on all current information, it is the least costly alternative. The following is a listing of the gross and net payrolls, also withholdings for the years 1976 through 1980. These are administered and reconciled by the Treasurer's office.

	1976	1977	1978	1979	1980
GROSS PAYROLL	\$11,662,845.01	\$12,840,834.24	\$13,754,471.08	\$14,734,628.62	\$15,299,615.24
WITHHOLDINGS					
Federal Taxes	1,816,450.31	2,035,735.52	2,210,032.23	2,473,525.30	2,614,990.06
State Taxes	545,421.62	614,576.74	663,987.16	711,668.41	736,594.56
County Retirement	210,007.80	228,726.84	250,640.69	283,120.96	299,385.88
Teacher Retirement	321,909.42	368,081.77	389,258.29	408,873.18	427,391.43
Chapter 32-B BX-B5	242,987.85	303,379.10	291,692.93	318,292.91	324,225.11
Credit Union	859,306.75	978,173.50	1,086,676.75	1,151,588.25	1,191,091.43
Tax Annuities	49,568.72	74,191.07	106,050.86	117,040.89	139,128.92
Teacher's Association	45,420.11	52,637.08	55,873.81	58,187.50	61,585.18
Union Dues	17,770.48	24,292.49	30,414.47	34,066.33	39,109.94
Suspense	676.00	571.03	4,157.00	6,675.50	15,238.48
United Way	69.25	653.25	502.50	867.44	1,483.65
Chapter 32-Life Insurance			5,712.31	6,976.12	6,855.89
TOTAL WITHHOLDING	4,109,588.31	4,681,018.39	5,094,999.00	5,570,882.79	5,857,070.53
NET PAYROLL	\$7,553,256.70	\$8,159,815.85	\$8,659,472.08	\$9,163,745.83	\$9,442,544.91

The real estate and personal property commitments for fiscal year 1981 are \$19,186,683 and \$870,370 respectively. The excise tax commitment for 1980 was \$1,597,219 which makes tax collections amounting to \$21,654,272 when collected. I can't begin to say enough of how important Paul Kelley our Deputy Collector of Taxes has been to the Town of Burlington. He collected \$215,074.10 of delinquent excise taxes in 1980 of which a good portion reflects in our free cash surplus. Our healthy free cash picture in 1981 helped keep our tax rate at a dollar increase and will make up for some of the excise tax shortfall resulting from Proposition 2½. The excise tax rate went from \$66/thousand to \$25/thousand effective calendar year 1981. This change represents a 62% reduction in rate and a revenue loss estimated at \$910,000 for the Town of Burlington. Another area that our Deputy Collector proved his success was in collecting past due real estate taxes before they are proceeded to tax title. We had roughly 35 delinquent cases until Mr. Kelley was given them for collection. We ended up only having to record 7 such cases. I would say Paul was responsible for collecting at least twenty of these bills.

The town is fortunate to have such an effective and dedicated effort in this area. There is no question that with the economy the way it has been and the high prices and unemployment, that there are people having some trouble. However, there is no room for the negligent taxpayers who spends his earnings unwisely and does not budget accordingly. We are sensitive to hardship cases and health problems for the worthy individual.

I would like to personally thank my entire staff for another successful year. Although there appears to be major changes in municipal government confronting us, I feel we must all put forth a strong unified effort to work harder to continue to make Burlington the successful and pleasant community we all share.

Respectfully submitted,

Brian P. Curtin

Staff

Harriet Turnquist
Doris Floyd
Ann Donovan

Doris Gately
Phyllis VanWart
Barbara Toland

Joanne Michael

BOARD OF ASSESSORS

The up-coming Fiscal Year 1981 will usher in the third method of property taxation instituted in the Commonwealth and Burlington in the past three years. Real Property Classification was voted the fall of 1978; in 1979 Property Classification was amended and made more workable to insure equitable and standardize taxing policies; 1980 revealed the dissatisfaction with all previous real property tax initiative with the advent of Proposition 2½. As in the Classification referendum, Proposition 2½ was surrounded with controversy; and the controversy was settled by the passage of Proposition 2½, November 4, 1980. The Assessors are committed to implementing this third taxing policy to insure equitable taxation, real and personal, for the citizens of Burlington.

A guarantee of continued equitable assessing policies was the granting, by Town Meeting, of sufficient funds to proceed with a general revaluation of all property in Burlington. We thank the Town Meeting and all those who supported our request for their insight and belief that equity in property taxation would be best served through a revaluation program. The Board has entered into a contract with Cole-Layer & Trumble Company of Dayton, Ohio to perform the revaluation project. The company is expected to be on sight and operational, early in 1981. We hope that the taxpayers of Burlington will be understanding and cooperative, as they have in the past, when the Company representative arrives at their door.

The Board is proud of the almost fifteen million dollars of additional valuation increase which held the tax rate increase to one dollar. We realize that any increase in taxes is a hardship, but the one dollar increase is a far cry from the earlier prediction of a six dollar increase.

Litigation before the Appellate Tax Board seems to be inevitable; however, the number case presently before the Appellate Board has substantially decreased through the judicious and prudent actions of your Assessors. Furthermore, we have endeavored to assist the elderly, surviving spouse, veterans, et cetera who are eligible for statutory tax relief.

The entire operation of the Assessing Department could not be fulfilled without the loyal and knowledgeable staff employed. We thank our staff for their support and efforts in establishing another successful assessment year.

Although we experienced a successful 1980, the Assessors Office saw the retirement of our Principal Clerk, Mrs. Alice Campbell, whose tireless work, on the taxpayers behalf, will be sorely missed. We wish Alice health and happiness in the future.

We will continue, as we have in the past, to secure and maintain an equitable assessment administration for all the people of Burlington.

Respectfully submitted,

John W. Dillon, Chairman
Timothy J. Cosgrove, Vice Chairman
Elmer J. Morrison, Secretary
Board of Assessors

TOWN ACCOUNTANT

To: Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Burlington for the Fiscal Year July 1, 1979 through June 30, 1980.

1. Schedule of Receipts
2. Cash Disbursements and Summary of Appropriation
3. Analysis of Outstanding Loans
4. Schedule of Trust Funds, Cash and Securities
5. Balance Sheet

Respectfully submitted,

Patricik J. Mullin
Town Accountant

SCHEDULE OF RECEIPTS FISCAL YEAR 1980

Taxes:

Fiscal 1980:

Personal

Real Estate

Prior Years:

Personal

Real Estate

Tax Title Redemptions:

Tax Titles

Interest

Recording Fees

Release Fees

Commercial Revenue:

Fiscal 1980 M.V.E.T.

Prior Years M.V.E.T.

Departmental Revenue:

Selectmen:

Liquor Licenses

Building Department

Wiring Department

Natural Gas

Sealer of Weights & Measures

Fire Department

Police Department

Cable & Miscellaneous

Lahey Clinic Gift

Housing Authority

Mass. Hospital Association

Board of Health:

Nurses

Food Service

Sewer Permits

Plumbing Permits

Drain Layers Permits

Sauna Permits

Swimming Pool Permits

Miscellaneous

Tax Collector:

Lien Certificates & Fees

Recovery & Refunds:

Veterans

Library

Ambulance

Departmental

Town Gas Account

Dog Licenses

Court Fines

Recreation

Simonds Trust Funds

Conservation

Schools

School Department:

Athletics

Adult Education

Miscellaneous

School Lunch Program

Driver Education

\$

57.00

\$

1,693.00

2,936.00

3,878.00

465.00

400.00

700.00

4,524.00

14,653.00

22,802.12

2,554.09

5,472.75

10,314.25

138,908.78

17,021.56

7,856.60

41,187.73

77,175.71

9,500.00

130.97

57,164.87

367,287.31

21,955.81

4,724.00

33,768.97

341,257.39

13,126.00

414,832.17

139,778.08

\$

794,786.47

17,399,445.11

18,194,231.58

13,997.72

643,472.02

657,469.74

39,823.90

4,665.84

86.10

145.00

44,720.84

957,286.04

958,024.52

1,915,310.56

23,900.00

25,380.48

10,352.00

920.00

1,099.60

936.50

6,209.50

6,980.00

60,000.00

2,000.00

2,000.00

Cemetery Department

Perpetual Care Bequest

Sale of Graves

Foundations

Interments

Miscellaneous Fees

Town Clerk:

Board of Appeals:

Federal Grants:

Energy Conservation

P.L. Title I 89-313

Public Law 874

Low Income Title I

R.O.T.C.

Cafeteria U.S.D.A.

Title IV B

Title VI B 94-142

PL 94-482

LEA Special

Public Law 92-512

Employment Act Title I

State Grants:

General:

Veterans Benefits

Drug Education

Civil Defense

Lottery Distribution

Library Aid

Water Pollution

Police Radio Network

Miscellaneous Reimbursements

Council on Aging

Tax Reimbursements

State Grants continued:

Schools:

Occupational Education

Tuition and Transportation

Construction Assistance

Chapter 69-71 and 71-D

Chapter 70

Board of Education

Highways:

Fund Distribution

Interest:

Earned on Deposits

Tax Penalties

Federal Revenue Sharing

Perpetual Care

Library

Anti Recession

Temporary Loans:

Anticipation of Tax Revenue

Insurance:

Claims

Agency Receipts:

Federal Withholding Tax

State Withholding Tax

County Retirement

Teacher Retirement

Suspense Account

Credit Union

Blue Cross/Blue Shield

Life Insurance

Tax Shelter Annuity

Union Dues

Agency Receipts continued:		
Police Paid Detail	96,966.40	
Middlesex County:		
Dog Licenses	3,482.66	
Dog Sales	9.00	5,906,844.64
Sewer:		
Charges	248,449.42	
Liens	5,462.07	253,911.49
Water:		
Charges	462,385.26	
Liens	9,838.59	
Miscellaneous	1,200.00	473,423.85
Guarantee Deposits:		
Street Opening Bonds & Signs		13,175.00

TOWN OF BURLINGTON
APPROPRIATIONS AND DISBURSEMENTS
GENERAL GOVERNMENT

FISCAL YEAR 1980

Town Accountant's Department	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments and Transfers Out \$	Carried 1980 \$	Closed to Surplus \$
Selectmen's Department							
Full Time Salaries	57,729.00	2,286.00	59,933.88	---	59,933.88	---	81.12
Material & Supplies	400.00	---	345.34	---	345.34	---	54.66
Contracted Services	1,380.00	---	1,333.00	---	1,333.00	---	47.00
Municipal Expense	200.00	---	194.36	---	194.36	---	5.64
Prepaid Vacations	(3,658.37)	---	82,500.84	3,658.37	86,159.21	(82,500.84)	---
Selectmen's Department							
Full Time Salaries	62,769.00	2,428.00	50,206.75	---	50,206.75	---	14,990.25
Part Time Salaries	6,642.00	---	3,681.97	---	3,681.97	22.50	2,937.53
Part Time Salaries (Enc.)	100.00	---	21.24	---	21.24	---	78.76
Overtime Salaries	1,000.00	---	756.66	---	756.66	---	243.34
Overtime Salaries (Enc.)	222.25	---	---	---	---	---	222.25
Elected Officials Salaries	4,200.00	---	2,300.00	---	2,300.00	1,900.00	---
Elected Officials Salaries (Enc.)	2,950.01	---	2,500.00	---	2,500.00	450.01	---
Material & Supplies	600.00	---	597.51	---	597.51	---	2.49
Material & Supplies (Enc.)	16.75	---	16.75	---	16.75	---	---
Contracted Services	380.00	---	380.00	---	380.00	---	---
Municipal Expense	3,016.00	---	2,984.78	---	2,984.78	31.22	---
Central Administration							
Central Supply	38,000.00	---	37,674.51	---	37,674.51	325.49	---
Central Supply (Enc.)	63.10	---	52.13	---	52.13	---	10.97
Central Machines	2,500.00	---	1,735.25	---	1,735.25	480.00	284.75
Central Machines (Enc.)	272.09	---	---	---	---	---	272.09
Insurance	309,000.00	---	299,498.12	---	299,498.12	9,501.88	---
Insurance (Enc.)	51,247.12	---	51,247.12	---	51,247.12	---	---
Memorial & Veterans Day	2,500.00	---	2,083.10	---	2,083.10	---	416.90
4th of July	5,200.00	---	4,158.89	---	4,158.89	---	1,041.11
Medical Exams	200.00	---	---	---	---	---	200.00
Town Share 328	372,200.00	---	367,680.30	---	367,680.30	---	4,519.70
Pension Reimbursement	26,000.00	540.91	26,540.91	---	26,540.91	---	---
Unemployment Compensation	25,000.00	14,000.00	20,543.56	---	20,543.56	2,456.44	16,000.00
Unemployment Compensation (Enc.)	2,000.00	---	1,048.32	---	1,048.32	---	951.68
Retirement Payments	5,000.00	---	---	---	---	---	---
Energy Conservation Fund	6,000.00	---	---	---	---	5,000.00	---
Audit of Accounts (Enc.)	15,000.00	---	9,500.00	---	9,500.00	---	5,500.00

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1981	Closed Surplus
	\$	\$	\$	\$	\$		\$
<u>Town Hall Department</u>							
Full Time Salaries	46,296.00	3,319.00	45,160.07	---	45,160.07	---	4,454.93
Overtime Salaries	6,460.00	371.00	6,270.06	---	6,270.06	---	560.94
Overtime Salaries (Enc.)	108.67	---	108.67	---	108.67	---	---
Material & Supplies	7,000.00	200.00	6,524.24	---	6,524.24	675.76	---
Material & Supplies (Enc.)	250.46	---	250.38	---	250.38	---	.08
Contracted Services	1,174.00	---	1,135.30	---	1,135.30	25.00	13.70
Contracted Services (Enc.)	1,389.14	---	900.00	---	900.00	---	489.14
Occupancy Expense	41,520.00	7,500.00	46,273.90	---	46,273.90	850.00	1,896.10
Occupancy Expense (Enc.)	1,800.00	---	1,753.91	---	1,753.91	---	46.09
Capital Outlay	1,500.00	---	764.85	---	764.85	735.15	---
Capital Outlay (Enc.)	1,334.00	---	630.92	---	630.92	---	703.08
Municipal Expense	50.00	---	50.00	---	50.00	---	---
Air Conditioning Study	500.00	---	---	---	---	---	500.00
<u>Legal Department</u>							
Town Counsel Fees	30,000.00	8,000.00	37,742.87	---	37,742.87	---	257.13
Legal and Appraisal Fees	2,000.00	---	1,765.00	---	1,765.00	---	235.00
Collective Bargaining	1,500.00	---	660.25	---	660.25	---	839.75
Public Works Fees	8,500.00	1,000.00	7,262.41	---	7,262.41	---	2,237.59
Police Department	25,000.00	---	25,000.00	---	25,000.00	---	---
Article #6 Litigation	70,000.00	---	10,834.10	---	10,834.10	59,165.90	---
<u>Town Meetings and Elections</u>							
Part Time Salaries	8,823.00	---	7,761.17	---	7,761.17	---	1,061.83
Material & Supplies	1,545.00	---	1,487.41	---	1,487.41	---	57.59
Contracted Services	7,600.00	---	7,544.36	---	7,544.36	---	55.64
<u>Moderator</u>							
Salaries	150.00	---	150.00	---	150.00	---	---
Expenses	71.00	---	---	---	---	---	71.00
<u>Burlington Community Life Center</u>							
Full Time Salaries	58,386.00	1,341.00	59,722.22	---	59,722.22	---	4.78
Part Time Salaries	6,822.00	---	6,515.67	---	6,515.67	---	306.33
Material & Supplies	960.00	---	960.00	---	960.00	---	---
Contracted Services	210.00	---	209.01	---	209.01	---	.99
Occupancy Expense	5,437.00	900.00	6,285.18	---	6,285.18	---	51.82
Occupancy Expense (Enc.)	300.00	---	257.30	---	257.30	---	42.70
Capital Outlay	500.00	---	495.00	---	495.00	---	5.00
Municipal Expense	570.00	---	567.39	---	567.39	---	2.61

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1981	Closed to Surplus
Appletree II	\$ 2,000.00	\$ ---	\$ 1,486.24	\$ ---	1,486.24	\$ 513.76	\$ ---
Spruce Hill	15,000.00	---	4,633.63	---	4,633.63	10,366.37	---
Wildwood	4,000.00	---	4,000.00	---	4,000.00	---	---
Parkwood	8,200.00	---	---	---	---	8,200.00	---
Chapel Glen	5,523.65	---	5,072.90	---	5,072.90	450.75	---
Terry Avenue	1,700.00	---	---	---	---	1,700.00	---
<u>Board of Appeals</u>							
Part Time Salaries	1,741.00	---	1,740.03	---	1,740.03	---	.97
Advertising - Expenses	1,840.00	---	1,479.20	---	1,479.20	---	360.80
<u>Conservation Commission</u>							
Part Time Salaries	901.00	---	900.56	---	900.56	---	.44
Expenses	270.00	---	237.97	---	237.97	32.03	---
Expenses (Enc.)	30.00	---	---	---	---	---	30.00
Article #11	17,500.00	---	---	---	---	---	17,500.00
Article #37	11,085.70	---	666.52	---	666.52	10,419.18	---
Raimondo Land	81,000.00	---	---	---	---	81,000.00	---
Terrace Hall Avenue	9,000.00	---	---	---	---	9,000.00	---
YACC Salaries	1,021.64	---	542.00	---	542.00	---	479.64
YACC Expenses	503.00	---	503.00	---	503.00	---	---
<u>Council on Aging</u>							
Full Time Salaries	8,957.00	642.00	9,599.00	---	9,599.00	---	---
Material & Supplies	150.00	---	150.00	---	150.00	---	---
Occupancy Expense	475.00	250.00	723.21	---	723.21	1.79	2.11
Municipal Expense	200.00	---	197.89	---	197.89	---	---
Holiday Baskets	800.00	---	800.00	---	800.00	---	---
Minuteman Home Care	800.00	---	792.00	---	792.00	8.00	---
Emergency Assistance	50.00	---	50.00	---	50.00	---	---
<u>Historical Commission</u>							
Part Time Salaries	477.00	---	275.36	---	275.36	---	201.64
Part Time Salaries (Enc.)	115.20	---	115.20	---	115.20	---	---
Material & Supplies	450.00	---	222.91	---	222.91	---	227.09
Material & Supplies (Enc.)	100.00	---	49.70	---	49.70	---	50.30
Contracted Services	144.00	---	144.00	---	144.00	---	---
Occupancy Expense	1,500.00	200.00	1,450.93	---	1,450.93	75.00	174.07
Municipal Expense	50.00	---	50.00	---	50.00	---	---
<u>Police Department</u>							
Full Time Salaries	1,143,235.00	50,404.00	1,193,634.75	---	1,193,634.75	---	4.25

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1981	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
Full Time Salaries (Enc.)	(265.64)	265.64	---	---	---	---	---
Part Time Salaries	38,216.00	---	38,150.90	---	38,150.90	---	65.10
Overtime Salaries	344,793.00	47,000.00	390,308.20	---	390,308.20	---	1,484.80
Overtime Salaries (Enc.)	(1,566.54)	1,566.54	---	---	---	---	---
Material & Supplies	43,250.00	18,000.00	58,575.60	---	58,575.60	2,600.00	74.40
Material & Supplies (Enc.)	73.33	---	73.33	---	73.33	---	---
Contracted Services	4,870.00	---	4,511.93	---	4,511.93	358.07	---
Contracted Services (Enc.)	94.13	---	---	---	---	---	94.13
Occupancy Expense	23,613.00	500.00	23,433.59	---	23,433.59	679.41	---
Occupancy Expense (Enc.)	1,200.00	---	1,200.00	---	1,200.00	---	---
Capital Outlay	28,700.00	3,825.00	31,668.19	---	31,668.19	856.81	---
Municipal Expense	770.00	---	484.30	---	484.30	---	285.70
Medical Account	10,000.00	12,000.00	21,569.28	---	21,569.28	430.72	---
Clothing	14,850.00	1,027.00	13,013.36	---	13,013.36	2,863.64	---
Clothing (Enc.)	1,989.09	---	1,986.48	---	1,986.48	---	2.61
Out of State Travel	10.00	---	---	---	---	---	10.00
Education	900.00	---	360.00	---	360.00	---	540.00
Medical Exams	250.00	---	135.00	---	135.00	---	115.00
Personnel Education	600.00	---	190.00	---	190.00	---	410.00
NEMLEC - Burlington Share	1,750.00	---	1,746.55	---	1,746.55	---	3.45
NEMLEC Grants							
Grant 786-238-1531 Federal	50,054.31	35,100.56	85,154.87	---	85,154.87	---	---
Grant 786-238-1531 State	4,400.00	---	---	4,400.00	4,400.00	---	---
Regional Maintenance Account	14,737.57	22,577.90	27,697.14	4,400.00	32,097.14	5,218.33	---
Fire Department							
Full Time Salaries	1,198,826.00	17,029.54	1,215,855.54	---	1,215,855.54	---	---
Overtime Salaries	157,134.00	---	173,336.16	437.54	173,773.70	---	30
Material & Supplies	27,360.00	699.89	27,842.72	---	27,842.72	---	217.17
Material & Supplies (Enc.)	302.01	---	302.01	---	302.01	---	---
Contracted Services	1,650.00	---	1,284.15	365.85	1,650.00	---	---
Occupancy Expense	16,312.00	4,400.00	20,617.96	---	20,617.96	---	94.04
Capital Outlay	5,632.00	---	5,463.96	168.04	5,632.00	---	---
Municipal Expense	520.00	---	354.00	166.00	520.00	---	---
Medical Coverage	1,000.00	2,800.00	3,798.83	---	3,798.83	---	1.17
Medical Coverage (Enc.)	707.56	---	401.97	---	401.97	---	305.59
Clothing	7,025.00	---	6,694.05	---	6,694.05	330.95	---
Education and Tuition	1,750.00	425.00	2,159.85	---	2,159.85	---	15.15
Article #13 Alterations	5,000.00	---	3,255.79	---	3,255.79	1,744.21	---
Article #14 Ambulance	26,000.00	---	25,999.49	---	25,999.49	---	.51
Article #32 Repairs	506.13	---	506.13	---	506.13	---	---

Scaler of Weights and Measures	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Payments and Transfers Out \$	Carried 1981 \$	Closed and Surplus
Part Time Salaries	2,120.00	---	2,120.00	---	2,120.00	---	---
Material & Supplies	225.00	---	225.00	---	225.00	---	---
Municipal Expense	275.00	---	275.00	---	275.00	---	---
Civil Defense							
Part Time Salaries	350.00	---	348.48	---	348.48	---	1.52
Elected and Appointed Salaries	1,500.00	---	1,500.00	---	1,500.00	---	---
Material and Supplies	1,800.00	350.00	2,128.47	---	2,128.47	---	21.53
Contracted Services	480.00	---	480.00	---	480.00	---	---
Occupancy Expense	9,625.00	---	9,227.72	---	9,227.72	38.07	359.21
Occupancy Expense (Enc.)	1,499.68	---	673.45	---	673.45	---	826.23
Capital Outlay	395.00	---	374.03	---	374.03	---	20.97
Municipal Expense	250.00	---	244.18	---	244.18	---	5.82
Education	200.00	---	200.00	---	200.00	---	---
Emergency Fund	50.00	---	---	---	---	---	50.00
Surplus Property	100.00	281.95	380.00	---	380.00	---	1.95
Dog Officer/Animal Inspector							
Full Time Salaries	12,100.00	868.00	12,398.86	---	12,398.86	---	569.14
Part Time Salaries (Enc.)	468.00	---	300.00	---	300.00	---	168.00
Material and Supplies	600.00	---	600.00	---	600.00	---	---
Contracted Services	300.00	---	202.57	---	202.57	---	97.43
Occupancy Expense	370.00	---	346.59	---	346.59	---	23.41
Occupancy Expense (Enc.)	109.84	---	---	---	---	---	109.84
Municipal Expense	12.00	---	---	---	---	---	12.00
Pound Roof Repairs (Enc.)	303.00	---	303.00	---	303.00	---	---
Board of Health							
Full Time Salaries	61,008.00	4,745.70	65,708.70	---	65,708.70	---	---
Part Time Salaries	2,117.00	1,235.40	2,831.43	295.70	3,127.13	---	225.27
Elected and Appointed Salaries	8,090.00	---	7,788.00	---	7,788.00	300.00	2.00
Material and Supplies	1,165.00	366.54	1,531.54	---	1,531.54	---	---
Material and Supplies (Enc.)	45.32	---	45.32	---	45.32	---	---
Contracted Services	1,420.00	---	1,420.00	---	1,420.00	---	---
Municipal Expense	350.00	11.77	361.77	---	361.77	---	---
Clinics	1,200.00	---	1,025.39	78.31	1,103.70	---	96.30
Mystic Valley Mental Health	23,091.00	---	17,316.00	---	17,316.00	5,775.00	---
Mosquito Control	15,500.00	---	15,500.00	---	15,500.00	---	---
Home Health Service (Enc.)	192.86	---	---	---	---	---	---
C.M.A.R.C.	5,000.00	---	4,994.00	---	---	---	192.86
T.B. Hospital	1,000.00	---	---	---	4,994.00	---	6.00
Premature Babies	10.00	---	---	---	---	---	1,000.00
							10.00

Unclassified	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Payments Transfers Out \$	Carried 1981 \$	Closed Surplus
D.P.W. Administration							
Full Time Salaries	100,479.00	4,069.00	104,338.48	---	104,338.48	---	209.52
Overtime Salaries	1,480.00	306.00	1,083.33	200.00	1,283.33	---	502.67
Material & Supplies	455.00	---	455.00	---	455.00	---	---
Material & Supplies (Enc.)	35.00	---	34.40	---	34.40	---	.60
Contracted Services	710.00	---	682.35	---	682.35	27.65	---
Municipal Expense	450.00	---	443.46	---	443.46	---	6.54
Clothing	3,150.00	---	3,001.64	---	3,001.64	---	148.36
D.P.W. Central Maintenance							
Full Time Salaries	67,563.00	---	52,785.96	11,500.00	64,285.96	---	3,277.04
Part Time Salaries	8,675.00	---	8,097.25	---	8,097.25	---	577.75
Overtime Salaries	3,450.00	---	3,137.06	---	3,137.06	---	312.94
Material & Supplies	67,640.00	12,500.00	78,753.63	---	78,753.63	1,355.70	30.67
Contracted Services	10,200.00	1,500.00	11,630.27	---	11,630.27	67.00	2.73
Capital Outlay	310.26	---	310.26	---	310.26	---	---
Municipal Expense	10.00	---	10.00	---	10.00	---	---
Machinery (Enc.)	53.19	---	53.19	---	53.19	---	---
D.P.W. Special Articles							
Article #4 Middlesex Turnpike	4,900.00	---	4,900.00	---	4,900.00	---	---
Article #6 Central Automotive	4,680.55	---	4,674.90	---	4,674.90	---	5.65
Article #21 Raw Flow Meter	30.71	---	---	---	---	---	30.71
Article #22 Parco Control Valve	2,643.00	---	2,643.00	---	2,643.00	---	---
Article #25 Middlesex Storage Lane	5,000.00	---	4,948.67	---	4,948.67	---	51.33
Article #26 Highway Resurfacing	2,801.43	---	2,736.95	---	2,736.95	---	64.48
Article #29 Highway Resurfacing	45,000.00	---	44,589.10	---	44,589.10	---	410.90
Article #29 Equipment	18,979.80	---	18,979.80	---	18,979.80	---	---
Article #30 Equipment	74,000.00	---	73,996.52	---	73,996.52	---	3.48
Article #42 Well Cleaning	7,185.41	---	6,818.29	---	6,818.29	---	367.12
Article #42 Well Cleaning	26,400.00	---	10,116.50	---	10,116.50	16,283.50	---
Article #43 Surge Control	519.00	---	---	---	---	---	519.00
D.P.W. Tree Care							
Contracted Services	5,000.00	---	5,000.00	---	5,000.00	---	---
Dutch Elm Disease	4,000.00	---	4,000.00	---	4,000.00	---	---
Dutch Elm Disease (Enc.)	525.00	---	525.00	---	525.00	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1981	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
Insect Pest Control	2,000.00	---	---	---	---	2,000.00	---
Insect Pest Control (Enc.)	941.00	---	941.00	---	941.00	---	---
<u>D.P.W. Cemetery Department</u>							
Full Time Salaries	39,452.00	---	33,600.87	---	33,600.87	---	11,342.99
Overtime Salaries	1,863.00	1,200.00	3,061.92	---	3,061.92	---	1.08
Overtime Salaries (Enc.)	86.00	---	86.00	---	86.00	---	---
Material & Supplies	415.00	---	414.71	---	414.71	---	.29
Material & Supplies (Enc.)	6,706.20	---	4,023.48	---	4,023.48	2,682.72	---
Contracted Services	50.00	---	35.00	---	35.00	15.00	---
Occupancy Expense	1,603.00	400.00	1,909.79	---	1,909.79	---	---
Perpetual Care Expense	1,709.07	11,701.55	4,141.67	---	4,141.67	9,268.95	---
Land Improvement	20,727.88	---	4,084.63	---	4,084.63	16,643.25	---
Land Taking	55,000.00	---	---	---	---	55,000.00	---
Title I	25,922.98	4,286.58	7,463.28	20,918.00	28,381.28	1,828.28	---
<u>D.P.W. Engineering Department</u>							
Full Time Salaries	71,839.00	3,673.00	75,498.66	---	75,498.66	---	13.34
Overtime Salaries	1,754.00	200.00	415.50	1,400.00	1,815.50	---	138.50
Material & Supplies	525.00	---	523.30	---	523.30	---	1.70
Contracted Services	225.00	---	217.25	---	217.25	---	7.75
Municipal Expenses	50.00	---	49.25	---	49.25	---	---
Municipal Expense (Enc.)	68.18	---	65.00	---	65.00	---	3.18
Registry of Deeds	150.00	---	38.53	---	38.53	---	111.47
Land Court	150.00	---	4.50	---	4.50	---	145.50
Map and Field Survey (Enc.)	511.80	---	221.50	---	221.50	---	290.30
<u>D.P.W. Highway Department</u>							
Full Time Salaries	234,385.00	---	232,282.81	350.00	232,632.81	---	1,752.19
Part Time Salaries	20,000.00	---	2,806.76	---	2,806.76	445.20	16,748.04
Overtime Salaries	24,500.00	281.52	24,467.54	---	24,467.54	142.95	171.03
Overtime Salaries (Enc.)	136.60	---	136.60	---	136.60	---	---
Material & Supplies	3,606.00	1,086.02	3,004.50	---	3,004.50	1,687.28	.24
Contracted Services	3,467.00	1,250.00	4,677.17	---	4,677.17	39.83	---
Capital Outlay	3,600.00	---	3,089.89	---	3,089.89	510.11	---
Occupancy Expense	16,971.00	7,200.00	23,521.62	---	23,521.62	175.00	474.38
Municipal Expense	125.00	---	89.84	---	89.84	35.00	.16
Municipal Expense (Enc.)	84.00	---	79.00	---	79.00	---	5.00
Sign and Lane Painting	3,300.00	---	3,329.48	---	3,329.48	---	.52
Wilmington Road Reimbursement	10,139.30	---	---	---	---	---	10,139.30
Highway #1	20,156.00	---	19,963.35	---	19,963.35	190.00	2.65
Snow and Ice	125,000.00	---	69,770.63	---	69,770.63	3,061.14	52,168.23
Article #13 Traffic Signals	23,350.00	---	---	---	---	23,350.00	---

	Appropriation \$ (20,918.00)	Transfers In \$ 20,918.00	Payments \$ ---	Transfers Out \$ ---	Total Payments Transfers Out \$ ---	Carried 1981 \$ ---	Closed Surplus \$ ---
<u>D.P.W. Drainage</u>							
Mall Road Illumination							
Article #27 Drainage	13,479.26	---	13,479.26	---	13,479.26	---	---
Article #28 Drainage	30,000.00	---	18,686.35	---	18,686.35	11,313.65	---
Article #28a Drainage Maud Graham Circle	104,500.00	---	46,796.64	---	46,796.64	57,703.36	---
Article #43 Master Plan	1,600.00	---	1,600.00	---	1,600.00	---	---
Federal Reimbursement	3,300.00	---	---	---	---	3,300.00	---
Drainage (Enc.)	5,855.00	---	5,838.50	---	5,838.50	---	16.50
<u>D.P.W. Water and Sewer Department</u>							
Full Time Salaries	246,142.00	1,281.00	234,255.10	---	234,255.10	---	13,167.90
Overtime Salaries	34,300.00	12,700.00	44,532.34	1,000.00	45,532.44	---	1,467.56
Overtime Salaries (Enc.)	321.99	---	321.99	---	321.99	---	---
Material & Supplies	65,000.00	7,400.00	66,673.19	---	66,673.19	5,049.02	677.79
Material & Supplies (Enc.)	3,673.94	---	3,299.97	---	3,299.97	---	373.97
Contracted Services	24,790.00	45,000.00	27,706.13	---	27,706.13	42,083.87	---
Contracted Services (Enc.)	8,130.12	---	4,621.11	---	4,621.11	3,509.01	---
Occupancy Expense	215,000.00	30,600.00	243,041.21	---	243,041.21	2,558.79	---
Capital Outlay	10,640.00	---	8,210.13	---	8,210.13	2,429.87	---
Capital Outlay (Enc.)	28.53	---	---	---	---	---	28.53
Municipal Expense	175.00	---	135.00	---	135.00	40.00	---
Out of State Travel	345.00	---	345.00	---	345.00	---	---
Extend Water System	18.67	---	---	---	---	---	18.67
Article #24 Water Mains Extension	42,700.00	---	11,830.38	---	11,830.38	30,869.62	---
Phase VI	6,429.73	---	---	---	---	6,429.73	---
Reservoir Land	14,894.00	---	8,887.50	---	8,887.50	6,006.50	---
Reservoir Pipe	28,736.10	---	---	---	---	28,736.10	---
<u>Veterans Service Department</u>							
Full Time Salaries	25,939.00	725.00	26,656.50	---	26,656.50	---	7.50
Material & Supplies	169.00	---	154.24	---	154.24	---	14.76
Municipal Expense	538.00	---	538.00	---	538.00	---	---
Veterans Aid Benefits	30,000.00	---	23,952.41	---	23,952.41	6,047.59	---
<u>School Department</u>							
Salaries	9,592,575.00	80,000.00	9,373,977.04	78,300.00	9,452,277.04	220,297.96	---
Salaries (Enc.)	257,322.01	---	192,140.60	49,782.51	241,923.11	---	15,398.90
Prepaid Vacations	(28,296.80)	28,296.80	---	---	---	---	---
Transportation	475,200.00	80,691.00	547,750.57	2,328.36	550,078.93	5,812.07	---
Transportation (Enc.)	6,872.64	---	6,872.64	---	6,872.64	---	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1981	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
Central Office	52,734.00	---	46,228.39	---	50,179.08	2,554.92	---
Central Office (Enc.)	795.14	---	557.46	---	557.46	---	237.68
Operation of Plants	959,900.00	167,587.24	1,060,356.49	---	1,060,356.49	67,130.75	---
Operation of Plants (Enc.)	26,502.34	---	25,370.97	---	25,370.97	---	1,131.37
Pupil Services	236,885.00	116,830.00	288,374.62	58,591.43	346,966.05	6,748.95	---
Pupil Services (Enc.)	4,309.13	---	4,289.14	---	4,289.14	---	19.99
Multi Media	54,472.00	---	54,472.00	---	54,472.00	---	---
Multi Media (Enc.)	413.55	---	---	---	---	---	413.55
Music	21,918.00	---	20,492.42	868.83	21,361.25	556.75	---
Music (Enc.)	610.14	---	146.27	---	146.27	---	463.87
Vocational	6,850.00	5,500.00	12,350.00	---	12,350.00	---	---
Vocational (Enc.)	450.00	---	200.50	---	200.50	---	249.50
Career Education	2,783.00	---	2,754.42	28.58	2,783.00	---	---
Thompson Island	---	35,903.00	35,903.00	---	35,903.00	---	---
Physical Education	9,510.00	---	6,645.84	2,822.96	9,510.00	41.20	---
Data Processing (Enc.)	1,050.00	---	597.20	---	597.20	---	452.80
In Service Training	16,700.00	---	16,393.67	48.23	16,441.90	258.10	---
In Service Training (Enc.)	167.56	---	103.61	---	103.61	---	63.95
In State Travel (Enc.)	50.00	---	50.00	---	50.00	---	---
Adult Evening	816.00	---	791.07	24.93	816.00	---	---
Adult Evening (Enc.)	61.55	---	61.55	---	61.55	---	---
High School	188,883.00	9,800.00	187,603.18	2,171.17	189,774.35	8,902.48	6.17
High School (Enc.)	4,841.86	---	3,954.21	---	3,954.21	---	887.65
Middle Schools	129,967.00	---	128,772.00	781.53	129,553.53	413.47	---
Middle Schools (Enc.)	612.28	---	435.80	---	435.80	---	176.48
Elementary Schools	84,529.00	---	81,185.47	3,343.53	84,529.00	---	---
Elementary Schools (Enc.)	25.00	---	---	---	---	---	25.00
Article #16 Roof Repairs	10,000.00	---	10,000.00	---	10,000.00	---	---
Article #16 Community Recreation Fees	16,200.00	---	9,199.25	---	9,199.25	1,000.00	6,000.75
Article #17 Francis Wymen Roof	63,865.83	---	3,954.21	---	3,954.21	63,865.83	---
Article #18 Boilers and Heaters	20,000.00	---	19,752.50	---	19,752.50	247.50	---
Article #19 Roadway Repair	13,200.00	---	13,200.00	---	13,200.00	---	---
Article #19 High School Roof	430.42	---	---	---	---	---	430.42
Article #20 Concrete Curb	7,500.00	---	36.00	---	36.00	7,464.00	---
Article #21 Fencing	2,947.25	---	---	---	---	---	2,947.25
Article #39 Community Recreation Fees	6,192.89	---	193.63	---	193.63	---	5,999.26
Article #40 Roof Repairs	6,855.00	---	6,825.00	---	6,825.00	---	30.00
Article #41 High School Roof	43,100.15	---	12,527.56	---	12,527.56	30,572.59	---
Article #42 H.V.A.C. Controls	37.08	---	---	---	---	---	37.08
Article #43 High School Street Repairs	3,600.00	---	---	---	---	3,600.00	---
Article #44 Boilers and Heaters	1,995.18	---	1,995.18	---	1,995.18	---	---
Article #49 Roof Repairs	3,450.00	---	---	---	---	---	3,450.00
Article #51 High School Roof	10,151.46	---	1,905.00	---	1,905.00	8,246.46	---
Article #52 Community Recreation Fees	132.50	---	---	---	---	---	132.50

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1981	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
School Committee Expenses	22,779.00	10,000.00	28,801.18	---	28,801.18	3,950.00	27.82
School Committee Expenses (Enc.)	367.45	---	367.45	---	367.45	---	---
School Space Committee							
Contracted Services	4,147.21	---	486.25	---	486.25	3,660.96	---
Article #4 Litigation	7,956.64	---	7,956.64	---	7,956.64	---	---
Article #19 Equipment	26,557.02	---	22,931.00	---	22,931.00	3,626.02	---
Shawsheen Regional School							
Burlington Assessment	450,539.00	---	450,539.00	---	450,539.00	---	---
Library							
Full Time Salaries	44,451.00	6,752.47	50,971.59	---	50,971.59	---	51.88
Part Time Salaries	56,088.00	3,079.00	51,404.46	4,686.47	56,088.93	---	3,078.07
Overtime Salaries	1,841.00	40.00	1,603.02	---	1,603.02	---	277.98
Material and Supplies	3,540.00	308.23	3,829.13	---	3,829.13	---	19.10
Contracted Services	1,745.06	---	1,716.14	---	1,716.14	---	28.86
Occupancy Expense	13,341.00	1,000.00	13,102.70	---	13,102.70	---	1,238.30
Municipal Expense	100.00	---	97.17	---	97.17	---	2.83
Books and Periodicals	43,723.00	2,245.65	44,620.44	---	44,620.44	1,248.21	---
Books and Periodicals (Enc.)	64.63	---	64.63	---	64.63	---	---
Title I	54.24	---	---	---	---	---	54.24
Recreation Director							
Full Time Salaries	46,608.00	2,262.49	48,870.49	---	48,870.49	---	---
Part Time Salaries	72,143.00	---	69,573.75	341.49	69,915.24	2,227.76	---
Elected and Appointed Salaries	1,575.00	---	1,575.00	---	1,575.00	---	---
Material & Supplies	9,760.00	---	9,753.60	---	9,753.60	---	6.40
Contracted Services	4,000.00	---	3,823.42	---	3,823.42	---	176.58
Capital Outlay	1,200.00	---	1,002.30	---	1,002.30	---	197.70
Capital Outlay (Enc.)	490.00	---	365.00	---	365.00	---	125.00
Municipal Expense	355.00	---	274.50	---	274.50	---	80.50
Self Support Programs	30,000.00	6,000.00	36,000.00	---	35,976.80	---	23.20
Transportation	11,720.00	---	11,139.76	---	11,139.76	---	580.24
Summer Concerts	375.40	2,150.00	2,107.39	---	2,107.39	418.01	---
Summer Movies	45.50	325.00	325.00	---	325.00	45.50	---
Marvin Field	5.00	---	---	---	---	5.00	---
Recreation Maintenance							
Full Time Salaries	101,122.00	5,614.00	105,278.34	---	105,278.34	---	1,457.66
Part Time Salaries	28,941.00	---	28,630.47	---	28,630.47	310.50	.03
Overtime Salaries	1,000.00	107.00	891.66	---	891.66	---	215.34
Material and Supplies	41,525.00	7,993.00	45,867.08	---	45,867.08	3,650.92	---
Material and Supplies (Enc.)	1,710.90	---	1,289.62	---	1,289.62	---	421.28

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments	Transfers Out	Carried 1981	Closed Surplus
	\$	\$	\$	\$	\$	\$		
Contracted Services	1,218.00	---	1,208.40	---	1,208.40	---	---	9.60
Occupancy Expense	22,000.00	14,000.00	35,407.29	---	35,407.29	---	---	---
Occupancy Expense (Enc.)	99.92	---	99.52	---	99.52	---	---	.40
Capital Outlay	14,000.00	---	13,923.45	---	13,923.45	---	---	76.55
Municipal Expense	200.00	---	134.70	---	134.70	---	---	65.30
Article #21 Stonewall	60,000.00	---	57,244.15	---	57,244.15	---	2,755.85	---
Rotary Field	2,000.00	---	1,197.47	---	1,197.47	---	802.53	---
Simonds Park Expense	74.28	12,500.00	12,290.34	---	12,290.34	---	283.94	---
Unclassified								
County Retirement 1980	(232,484.00)	464,968.00	232,484.00	---	232,484.00	---	---	---
County Retirement 1981	---	---	311,792.58	---	311,792.58	---	(311,792.58)	---
Mass. Water Pollution	10,734.00	10,734.00	---	21,468.00	21,468.00	---	---	---
Interest and Maturing Debt								
Interest Payments	1,151,846.00	---	1,151,845.75	---	1,151,845.75	---	---	.25
Principal Payments	2,358,000.00	---	2,358,000.00	---	2,358,000.00	---	---	---
Temporary Loan Interest	70,000.00	25,000.00	79,048.85	---	79,048.85	---	---	15,951.15
Debt Limit Schedule								
Fixed Debt Inside	155,000.00	---	24,000.00	---	24,000.00	---	131,000.00	---
Fixed Debt Outside	11,795,000.00	---	1,210,000.00	15,000.00	1,225,000.00	10,570,000.00	10,570,000.00	---
Fixed Debt Outside W&S	11,569,000.00	15,000.00	1,124,000.00	---	1,124,000.00	10,460,000.00	10,460,000.00	---
Loan Balances								
Sub Fire Station	55,000.00	---	5,000.00	---	5,000.00	---	50,000.00	---
Highway Garage	10,000.00	---	4,000.00	---	4,000.00	---	6,000.00	---
High School #1	4,735,000.00	---	395,000.00	---	395,000.00	---	4,340,000.00	---
High School #2	5,525,000.00	---	425,000.00	---	425,000.00	---	5,100,000.00	---
High School #1 (old)	115,000.00	---	115,000.00	---	115,000.00	---	---	---
Jr. High Additional #1	40,000.00	---	20,000.00	---	20,000.00	---	20,000.00	---
Jr. High Additional #2	90,000.00	---	15,000.00	---	15,000.00	---	75,000.00	---
Fox Hill Junior High	1,130,000.00	---	190,000.00	---	190,000.00	---	940,000.00	---
Pine Glen	145,000.00	---	50,000.00	---	50,000.00	---	95,000.00	---
Library	90,000.00	---	15,000.00	---	15,000.00	---	75,000.00	---
Reservoir #1	30,000.00	---	10,000.00	---	10,000.00	---	20,000.00	---
Reservoir #2	2,460,000.00	---	205,000.00	---	205,000.00	---	2,255,000.00	---
Water Loan #2	10,000.00	---	10,000.00	---	10,000.00	---	---	---
Water Loan #3	30,000.00	---	5,000.00	---	5,000.00	---	25,000.00	---
Additional Water Loan #1	5,000.00	---	5,000.00	---	5,000.00	---	---	---
Additional Water Loan #2	15,000.00	---	5,000.00	---	5,000.00	---	10,000.00	---
Pumping Station Loan #1	20,000.00	---	10,000.00	---	10,000.00	---	10,000.00	---
Standpipe Loan	320,000.00	---	30,000.00	---	30,000.00	---	290,000.00	---
Water Mains Loan #11	115,000.00	---	20,000.00	---	20,000.00	---	95,000.00	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1981	Closed Surplus
Water Loan #1	\$ 4,000.00	\$ ---	\$ 4,000.00	\$ ---	\$ 4,000.00	\$ ---	---
Sewer Loan #1	1,020,000.00	---	60,000.00	---	60,000.00	960,000.00	---
Sewer Loan #2	1,870,000.00	---	110,000.00	---	110,000.00	1,760,000.00	---
Sewer Loan #3	1,845,000.00	---	105,000.00	---	105,000.00	1,740,000.00	---
Sewer Loan #5	160,000.00	---	160,000.00	---	160,000.00	---	---
Sewer Loan #6	10,000.00	---	5,000.00	---	5,000.00	5,000.00	---
Sewer Loan #7	840,000.00	---	70,000.00	---	70,000.00	770,000.00	---
Sewer Loan #8	2,205,000.00	---	185,000.00	---	185,000.00	2,020,000.00	---
Sewer Loan #9	625,000.00	---	125,000.00	---	125,000.00	500,000.00	---

ANALYSIS OF OUTSTANDING LOANS

FISCAL YEAR 1980

<u>Purpose</u>	<u>Balance 7/1/80</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance 6/30/80</u>
Sub Fire Station	\$ 55,000	---	\$ 5,000	\$ 50,000
Highway Garage	10,000	---	4,000	6,000
Library	90,000	---	15,000	75,000
Water	3,009,000	---	304,000	2,705,000
Sewer	8,575,000	---	820,000	7,755,000
Schools	<u>11,780,000</u>	---	<u>1,210,000</u>	<u>10,570,000</u>
Total Outstanding Loans	<u>\$23,519,000</u>	---	<u>\$2,358,000</u>	<u>\$21,161,000</u>

SCHEDULE OF TRUST FUNDS

CASH AND SECURITIES

FISCAL YEAR - 1980

Balance
6/30/80

Trust Fund Savings Account:

Balance 7/1/79	\$116,892.69		
Add: Interest Earned and Deposits	14,091.26		
Less: Transfers to Expense Accounts		\$11,537.72	\$119,446.23

DETAILS BY TRUST

Cemetery Perpetual Care Trust:

Balance 7/1/79	107,154.54		
Add: Interest Earned and Deposits	5,732.91		
Less; Transfers to Expense Accounts		103,039.48	9,847.97

Simonds Library Trust:

Balance 7/1/79	1,911.37		
Add: Interest Earned and Deposits	107.90		
Less: Transfers to Expense Accounts		107.90	1,911.37

Cora B. McIntire Library Trust:

Balance 7/1/79	1,000.00		
Add: Interest Earned and Deposits	56.45		
Less: Transfers to Expense Accounts		56.45	1,000.00

Conservation Fund Trust:

Balance 7/1/79	1,197.20		
Add: Interest Earned and Deposits	69.08		
Less: Transfers to Expense Accounts		-0-	1,266.28

Stabilization Fund Trust:

Balance 7/1/79	2,311.65		
Add: Interest Earned and Deposits	133.40		
Less: Transfers to Expense Accounts		-0-	2,445.05

Henry A. Manning Library Trust:

Balance 7/1/79	548.31		
Add: Interest Earned and Deposits	31.64		
Less: Transfers to Expense Accounts		-0-	579.95

Perpetual Care Trust Investment:

Balance 7/1/79	2,769.62		
Add: Interest Earned and Deposits	107,650.06		
Less: Transfers to Expense Accounts		8,024.07	102,395.61

TOWN OF BURLINGTON

BALANCE SHEET - JUNE 30, 1980

GENERAL ACCOUNTS

Assets

Cash:	\$	
General	548,548.90	
Investment Cash	2,736,347.12	
Special:		
Federal Revenue Sharing:		
General	2,792.14	
Investment Cash	449,274.49	
Anti Recession Title I	1,828.28	
Anti Recession Title II	151.33	
Advance for Petty:		
Department of Public Works	150.00	
Fire Department	40.00	
Police Department	100.00	
Treasurer Collector	40.00	
Cash Discrepancy Arthur A Zervas		
Town Treasurer		

Accounts Receivable:

Taxes:

Levy of 1980:	
Personal Property	16,070.29
Real Estate	376,488.00
Levy of 1979:	
Personal Property	7,303.13
Real Estate	86,911.92
Levy of 1978:	
Personal Property	6,417.32
Real Estate	4,645.47
Levy of 1977:	
Personal Property	4,289.74
Real Estate	7,001.16
Levy of 1976:	
Personal Property	1,624.00

Liabilities and Reserves

State and County Overestimates 1980:	\$	
Special Education	7,320.00	\$
Metropolitan Sewerage	8,208.96	
Air Pollution Control Dist.	1,089.29	
County Tax	20,670.43	
Payroll Deductions:		
Federal Income Tax	35,887.23	
State Income Tax	10,260.91	
County Retirement	33,484.98	
Teacher Retirement	98,266.81	
Suspense	37.50	
United Way	269.00	
Credit Union	20,211.00	
B.E.A. Dues	419.65	
Other Union Dues	3,830.48	
Tax Shelter Annuities	28,470.73	
Group Hospital Insurance	44,599.18	
Group Life Insurance	2,155.77	
Overpayments to be Refunded:		
Levy of 1977:		
Sewer Liens	110.28	
Water Liens	120.71	
Levy of 1976:		
Real Estate Tax	823.90	
Levy of 1972:		
Motor Vehicle Excise Tax	204.02	
Guarantee Deposits:		
Easements	3,954.50	
Planning Board	11,000.00	
Signs	325.00	
Street Openings	12,600.00	
Agency:		
Recording Fees	5.15	
Police Paid Detail	2,226.67	

37,288.68

277,893.24

1,258.91

27,879.50

Levy of 1971	532.95
Levy of 1970	459.80
Levy of 1969	401.94
Levy of 1968	368.21
Levy of 1967	601.65
Levy of 1966	373.30
Levy of 1965	191.25
Levy of 1964	84.70
Levy of 1963	80.30
Levy of 1962	79.20
Levy of 1961	75.90

53,602.79

9,000.00

Court Judgements

\$31,090,120.64

\$31,090,120.64

Appeals, Board of	81
Assessors, Board of	107
Building Inspector	68
Capital Budget Committee	72
Civil Defense	56
Community Life Center	76
Conservation Commission	81
Council on Aging	78
Dog Officer/Animal Inspector	70
Elections	31
Fire Department	54
Gas and Plumbing Inspector & Board of Health Agent	68
Human Services Advisory Committee	79
Housing Authority	81
Library	45
Library Trustees	45
Moderator	39
Mosquito Control	68
Nurses, Board of Health	69
Officials, Appointed	5
Officials, Elected	2
Planning Board	80
Police Department	59
Public Works	50
Recreation Department	73
Rules Committee	39
Sanitarian	69
Sealer of Weights and Measures	70
Selectmen	40
Shawsheen Valley Regional Technical School	102
School Department	84
Adult Education	101
Director of Athletics	97
Director of Multi-Media Services	96
Director of Music	95
Driver Education	101
Elementary Coordinator	84
Elementary Grades K-4	93
Francis Wyman Middle School	91
High School	88
Marshall Simonds Middle School	92
Nurses	99
Physician	98
Plants and Facilities	97
School Committee	84
Secondary Schools	87
Supervisor of Attendance	100
Superintendent of Schools	85
Supervisor of Pupil Services	98
Town Accountant	107
Town Counsel	42
Town Meetings	8
Treasurer/Collector	105
Veteran's Services	71
Ways & Means Committee	71
Wiring Inspector	68

DIRECTORY

Assessors	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Civil Defense	272-5533
Community Life Center	273-1300
Council on Aging	272-9552
Dog Officer	272-2597
Fire Department	272-2212
Library	272-2520
Nurses, Board of Health	272-6700
Personnel	272-6700
Police Department	272-1212
Public Works	272-6700
Daily 8:30 AM — 4:30 PM	
Customer Service	272-6700
Water & Sewer Billing; also Thurs. Eve. 7:00—9:00 PM	
Highway	272-2540
Cemetery	272-4746
Treatment Plant	272-3956
Recreation	272-7330
School Department — High School	273-1870
Selectmen	272-6700
Daily 8:30 AM — 4:30 PM	
Town Clerk	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Treasurer	272-6700
Tax Collector	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	
Veterans' Agent	272-6700
Daily 8:30 AM — 4:30 PM; Thurs. Eve. 7:00—9:00 PM	

BURLINGTON PUBLIC LIBRARY



3 2116 00176 337 0

